



## BOARD MEETING AGENDA/MINUTES

DATE: December 18, 2019      TIME: 1:00pm

### CALL TO ORDER:

Roll call taken by Dr. Patricia A. Lightner (p)

Michelle Kramoski (p), Tamala Wright (p), Denice Regino (p), Edward Lacey (ph), Amanda Carrion(p), Wes Comer (a), Tom Archambault (p).

Quorum established

BOARD MEETING MINUTES: Reviewed & approved previous board meeting minutes September 14, 2019.

### I. ADMINISTRATION

#### Partnerships for Teachers Certifications

- Searching for highly qualified teachers, Language Arts Teacher, Math Teacher.
- Pipeline partnership with staffing companies for four-year degree candidates. The partnership works toward professional development for each employee toward certification via guidance, assistance, application, testing and mentoring. This pipeline has provided many qualified candidates that qualify toward teacher certification pathways. At current time, we have six (6) employees in the teacher certification process.
- Our partnership with Edmentum via the Ed Options Academy has been successful. We have Florida Certified Teachers as online virtual teachers via Ed Options Academy for Math and English. Ed Options Academy Lab has been created. This partnership with Edmentum is flexible and eager for expansion with our student clientele. Dr. Lightner reports that the online virtual teachers and outside access for our students (outside of the school day) is increasing student motivation and success.

Discussed 2019-2020 Hiring / Intent Letters Received from Staff / PDP for Certified Teachers:

- With a half year left and a need for three (3) certified teachers the plan is to reduce \$95,000.00 in non-certified staff to allow for movement toward more certified instructors. Sign in bonuses are offered for these critical need areas, as an incentive to obtain highly qualified Math and Language Arts.
- **Highly Qualified and Out of Field letters/status review, discussion, and approval.** We are a Title 1 school and we must have only highly qualified instructors.



### **School Security Updates:**

- Orange County Sheriff Department has successfully trained three staff members with the Guardian Program to be School Security Officers (SSO) and/or Guardians. We have at least two (2) trained SSO's and/or Guardians on premise at Innovations Charter School each day. School security is the priority.
- \* Mental Health Plan- Our Threat Assessment Team is working diligently to identify, address, and mediate threat assessments as appropriate. The monthly meetings also include Orange County Sheriff Officer for support and guidance. A second Mental Health support person has joined our school mental health team and is able to offer additional student daily support.
- \* The entry Gate around school has made a positive change at our school. It remains locked at night and creates a barrier during the day.
- \*The Parent Center is providing secure parent and visitor screening with the additional assistance of the Concierge Program. All visitors are checked in, screened, and logged for security. The school remains a Student Site only.

### **II. FINANCE**

- \*Reviewed, discussed, and approved the 2018-2019 Audit, including Year End Financials, no deficiencies.
- \*Reviewed, discussed, and approved the Post Oct 2019 FTE Budget.
- \*Reviewed, discussed, and approved the July-November 2019 Financial Statements.

### **III NEW BUSINESS**

- **New Board Member** Tom Archambault was introduced, nominated, and approved via member unanimous vote. Mr. Archambault comes to Innovations Charter School with an expansive history in Security as a previous Police Officer and a corporate security trainer worldwide.
- State of Florida Pilot Program for virtual teachers discussed for expansion with our teachers via the online platform known as Ed Options Academy.
- New Innovative security measures as only students are allowed into the secure space. The Parents/ Guardians must check in w/the security concierge service & background check.

### **IV ONGOING BUSINESS**



### **Innovations Ten Year Refresh and Renew Project:**

\*Expansion space update (Parent Center)- Parent Center is working nicely for security as well as visitor, counselors, and parent security and convenience.

\*The team is working on disposal of outdated furniture, desks, chairs, books, unused consumables, and technology items as more area is needed for students. The goal is to reduce the number of outdated items being stored at the school and get them to storage for future processing. This project is ongoing.

\*Enroll Hand Marketing and other Social Marketing- Many student leads have been generated by Enroll Hand Marketing and Social Presence.

\*Student Learning- We are focused on student learning gains by meeting the students at the level they are performing and creating individual learning plans for each child. Each child has two math classes and two reading classes (one direct instruction and the other Reading Virtual Lab). Students have access to 2-3 learning labs daily for remediation, virtual schools, and credit recovery or double promotion goals.

Current Enrollment:225 students

\*Title 1 Uploads and Crate Compliance- Innovations uses all Title 1 Funds for additional staff to assist as tutors, lab assistants, teacher assistants, and small group instruction. We have learned that the more 'hands on staff' with our students the better the students perform. We are 100% in compliance.

V. Public Statement: None

Adjournment: Close of meeting.