

BOARD MEETING AGENDA/MINUTES

DATE: MARCH 20, 2021 TIME: 1:00

PLACE: School/Parent Center
2768 N. Hiwassee Rd, Orlando FL 32818

Roll call taken by Patricia Lightner (p)

Michelle Kramoski (ph), Tamala Wright (p), Denice Regino (a), Edward Lacey (ph), Amanda Carrion (p), Wes Comer(a) Tom Archambault (ph)

Quorum Established: (X) Phone Conference.

BOARD MEETING MINUTES: Review and approve previous board meeting minutes of December 5, 2020. All voted yes.

I. Administration

Staffing Report and Update

No change. Intent to Return Letters should go out to the employees late April or early May.

Out of Field and Highly Qualified Report- Reviewed, discussed, approved. Report remains the same.

II. Finance

Charter School Program Grant (CSP)

Reimbursement reports have been submitted to both the State and OCPS totaling \$124,057.30. The school has received \$42,591.79 so far. The process for reimbursement has been difficult. Dr. Lightner is following up closely.

Budget

Operating Budget effective 1/1/2021 for SY 2020-2021 includes anticipated grants revenue: CSP and Cares Act. Discussed, reviewed, and approved. All voted yes.

CARES ACT grant summaries have been prepared for reimbursement.

Monthly Financials

Financials were reviewed, discussed and approved through 3/20/2021. All voted yes.

Inspections

Inspections for Fire and Health have been completed, and the school passed.

Covid specific funding

The school has received quotes from Vivacity and Angels Helping Hands foundation for Chromebooks. After consideration, a contract was signed with Angels Helping Hands on 2/15/2021. Angels offered the best overall package with local service and delivery. The Chromebooks have been ordered.

CSP Grant award amount was \$171,000 and it is anticipated that only \$143,000.00 will be realized due to the restrictions of use balanced with the needs of the school regarding devices, software and connectivity. Dr. Lightner reports that she requested to amend line items to repurpose for other categories, but it was not allowed. We feel very fortunate that we were able to purchase 158 Chromebooks, 25 hot spots, software for benchmarking, teacher laptops and much needed training.

III. Old Business

Benchmark testing round three in math, reading and writing are in process.

FSA EOC testing technology preparations and set up are complete. Mandated Testing for the 2020-2021 school is operational, and parents are encouraged to have students participate. Testing is prepared with safe healthy environment, social distance labs, and flexible alternative hours.

Youth Action Project

The community center is open for use. Much finishing work still remains, but the site is safe and operational for students. Nonprofit partnerships are welcome to use the space for community needs after school hours and on weekends. The space is dedicated during school hours for Innovations students.

Technology Update-

Fire Tablets are in use via Google Classroom. Training continues for professional development for administration of google environment, Zoom and Clever. Upgrades for management of software and needs analysis are continual for determining upcoming training.

Spring Break Math Camp

Innovations will offer a Spring Break Math Camp for all students.

IV. Ongoing Business

Title 1 Uploads and Crate compliance

ESE compliance is up to date.

FTE for February 2021 was 219.37 (weighted)

Mental Health Plan

Threat Assessment Meetings continue monthly. No credible threats. Plans reviewed.

IV. New Business

Discussion regarding Foundations and options for the schools' surplus management and usage. We discussed different options that would protect and help grow our surplus while maintaining the school's mission and vision. A foundation might help the school do this. The board discussion suggested creating a foundation, but requested time to consult industry experts and research for financial compliance regarding foundations. Allocating a portion of the surplus for the coming SY is considered as it is hard to predict enrollment in this pandemic climate. The Board is in favor of renewal of the Youth Action Project Grant. Nothing motioned for approval, because further consideration is required at this time. We also discussed offering an employer match for the new 401K plan that Oasis is offering. It was agreed that an industry standard of 4% match made the most sense for us to remain competitive and continue our strong employee retention. It was voted on. All vote yes. Mrs. Carrion will work with ACH/Oasis on setting this up for the coming school year.

Employee Retention Tax Credit (ERTC) Program: Mrs. Carrion is attending a webinar next week regarding the ERTC program. If the school qualifies, Mrs. Carrion will apply for this credit asap.

V. Public Statement/Adjournment

None.