Kairos Training College

24 Kloof Street

Kuilsriver

Cape Town

7580

For attention: Charlene Abrahams

Notification of Program Approval with the LGSeta

Enclosed herewith please find your company's status with the LGSeta

The accreditation status with the LGSeta include:

A. Your company's accreditation number with LGSETA	**LGRS-1383-160120**
B. Your company's unique identifier with the LGSeta	**KoeiT1LGRS16011910**

(The above identifier must be referenced during provider data loads)

C. Your ETQA ID with the LGSeta	**695**
D. LGSeta ETQA decision number	**LGRS-KoeiT510160119**
E. Accreditation period from	**25-Mar-20**
To	**30-Jun-23**
F. Your record was last updated on	**20-May-20**

LGSETA's responsibility during the accreditation period:

A. The LGSETA will conduct monitoring and evaluation visit on an annual basis to ensure that the organization continuously complies with the legislative requirements for accreditation and consistently promotes good quality teaching, learning and assessment within its period of accreditation.

"To be first among the best in skills development for a better life for all"

B. The seta will send a self-evaluation tool to providers on an annual basis to identify provider's needs and this will help the seta to conduct relevant capacity building to providers.

C. A yearly customer survey will be conducted and providers will be given feedback of the survey.

The Provider's responsibility during the accreditation period:

A. The training provider's must ensure that the learning programme/s is/are updated and meets the necessary requirements.

B. Training providers must re-apply for learning programme approval timeously and ensure that it is in line with the replacement Qualification(s)/Unit Standard(s). If any

C. The Provider must apply for reaccreditation 6 months prior to expiry date of accreditation.

D. In addition, it is the training provider's responsibility to request for a verification audit once assessments and moderation of learner achievements have been conducted. Please contact the LGSETA ETQA on 011 456 8579 to arrange for the verification visit.

E. The Provider must apply for the use of the LGseta logo, applications to be addressed to lazaruss@lgseta.org.za.

F. Providers are not allowed to use the Seta logos without the permission of the seta.

The LGSETA would like to congratulate you on this achievement and your commitment to ensuring quality education is delivered to learners.

Yours sincerely

"To be first among the best in skills development for a better life for all"

47 Van Buuren Road, Bedfordview 2007, P O Box 1964, Bedfordview 2008
Telephone 011-456-8579 Facsimile 011-450-4948 Email info@lgseta.org.za Website http://www.lgseta.org.za

Pumla Mkele

ETQA Manager

pumlam@lgseta.org.za

"To be first among the best in skills development for a better life for all"

47 Van Buuren Road, Bedfordview 2007, P O Box 1964, Bedfordview 2008
Telephone 011-456-8579 Facsimile 011-450-4948 Email info@lgseta.org.za Website http://www.lgseta.org.za

Your organization's accreditation status are specifically associated with the following:

Registered assessor/s linked to your organisation

	Identifier	Surname	Name	Registration	
				From	To
1	LGRS-A1510-770	Ndwamato	Twoboys	10/10/2019	10/9/2022

Registered moderator/s linked to your organisation

	Identifier	Last Name	Name	Registration	
				From	To
1	Mod597DenLo0315	Locker	Dennis	5/7/2018	5/6/2021

Qualification/s linked to your organisation

	Qualification ID	Title	Provision date	
			From	To
1	57823	National Certificate: Ward Committee Governance	3/25/2020	6/30/2023
	Qualification linked status	Fully accredited training provider		
	ETQA approval number:	LGRS-01-KoeiT-160120		
2	50372	Further Education and Training Certificate: Municipal Finance and Administration	3/25/2020	6/30/2023
	Qualification linked status	Fully accredited training provider		
	ETQA approval number:	LGRS-01-KoeiT-160120		
3	60274	National Certificate: Generic Management: Disaster Risk Management	3/25/2020	6/30/2023
	Qualification linked status	Fully accredited training provider		
	ETQA approval number:	LGRS-01-KoeiT-161012		

Unit Standard/s linked to your organisation

	Unit Standard ID	Title	Provision date	
			From	To
1	7468	Use mathematics to investigate and monitor the financial aspects of personal, business, national and international issues	3/25/2020	6/30/2023

"To be first among the best in skills development for a better life for all"

	ETQA approval number:	LGRS-01-KoeiT-160120		
2	7469	Use mathematics to investigate and monitor the financial aspects of personal and community life	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
3	7480	Demonstrate understanding of rational and irrational numbers and number systems	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
4	9007	Work with a range of patterns and functions and solve problems	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
5	9009	Apply basic knowledge of statistics and probability to influence the use of data and procedures in order to investigate life related problems	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
6	9015	Apply knowledge of statistics and probability to critically interrogate and effectively communicate findings on life related problems	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
7	9016	Represent analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
8	12153	Use the writing process to compose texts required in the business environment	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
9	12444	Measure, estimate and calculate physical quantities and explore, describe and represent geometrical relationships in 2-dimensions in different life or workplace contexts	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
10	13934	Plan and prepare meeting communications	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
11	15215	Identify and interpret Best Practice guidelines, and plan for and implement Best Practice within the team, department or division	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
12	15216	Create opportunities for innovation and lead projects to meet innovative ideas	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
13	113955	Apply the Batho Pele principles to own work role and context	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
14	114878	Identify and measure the factors that influence productivity	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		

"To be first among the best in skills development for a better life for all"

15	115405	Apply principles of knowledge management to organisational transformation	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
16	115823	Gather and manage information for decision-making	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
17	117390	Identify and interpret related labour legislation and its impact on the workplace and ensure compliance	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
18	119334	Discuss the selected legislative regulatory framework governing the public sector management and administration environment	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
19	119336	Manage the development and performance of human capital in the public sector	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
20	119345	Apply principles, regulations and legislation underlying supply chain management in the public sector	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
21	119351	Apply principles of computerised systems to manage data and reports relevant to the public sector administration	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
22	119352	Apply principles of information systems to public finance and administration	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
23	119454	Maintain and adapt oral/signed communication	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
24	119456	Write/present for a defined context	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
25	119457	Interpret and use information from texts	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
26	119459	Write/present/sign for a wide range of contexts	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
27	119460	Use language and communication in occupational learning programmes	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
28	119462	Engage in sustained oral/signed communication and evaluate spoken/signed texts	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
29	119463	Access and use information from texts	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		

"To be first among the best in skills development for a better life for all"

30	119465	Write/present/sign texts for a range of communicative contexts	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
31	119467	Use language and communication in occupational learning programmes	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
32	119469	Read/view, analyse and respond to a variety of texts	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
33	119472	Accommodate audience and context needs in oral/signed communication	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
34	119517	Advocate and lobby community issues	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
35	119954	Apply Public Service labour legislation in mediation	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
36	120383	Provide assistance in implementing and assuring project work meets quality requirements	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
37	120385	Apply a range of project management tools and techniques	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
38	123436	Facilitate community participation in democratic processes and structures	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
39	123455	Develop and utilise municipal administrative procedures and principles to manage records within a municipal information system	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
40	123456	Participate in employee health, safety and security administration at the workplace	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
41	123457	Compile revenue and cost analyses in the context of multi-year revenue and expenditure management in municipalities	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
42	123458	Administer accounting and budgeting for input into municipal financial resource management	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
43	123459	Manage self-development in the workplace	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		

"To be first among the best in skills development for a better life for all"

44	123460	Develop and apply administrative principles in the implementation of Municipal Office Administration	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
45	123462	Demonstrate knowledge and understanding of the project and the project support services environment	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
46	123464	Gather information and provide assistance for project planning and scheduling functions	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
47	123465	Measure and plan own performance and behaviour in line with roles and responsibilities in a project team	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
48	242890	Display an understanding of core municipal processes and Ward Committee participation in these processes	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
49	242891	Apply communication, interpersonal and conflict management principles in Ward Committee functions, processes	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
50	242892	Display an understanding of the Constitution, structure of Ward Committees and the roles and responsibilities of committee members	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
51	242893	Display an understanding of the policy and legal framework guiding the Ward Committee system and its functioning	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
52	242894	Demonstrate knowledge of gender, equity and diversity issues in development projects	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
53	242895	Support the facilitation of development project service delivery in a Ward Committee context	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
54	242896	Demonstrate an understanding and apply the broad principles of Ward Committee functioning to participate in municipal processes	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
55	337060	Apply knowledge of organisation structure and design to support performance to a Public Sector Department	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
56	337061	Demonstrate knowledge and insight into a bid committee system applicable to an Organ of State in South Africa	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		

"To be first among the best in skills development for a better life for all"

57	337062	Evaluate a job in the Public Sector in South Africa	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
58	337063	Demonstrate knowledge and insight into the principles of monitoring and evaluation in assessing organisation and/or programme performance in a specific context	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
59	337064	Apply knowledge of the job evaluation process in the Public Sector in order to ensure that a job has been properly evaluated	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-160120		
60	12433	Use communication techniques effectively	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
61	120300	Analyse leadership and related theories in a work context	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
62	251961	Interpret and integrate disaster risk management theory into programmes and activities according to the Disaster Risk Management (DRM) Framework	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
63	251962	Establish and co-ordinate forums for disaster risk management in a specific environment	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
64	251963	Utilise communication and information management systems	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
65	251964	Develop and implement disaster risk reduction plans	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
66	251965	Create awareness and promote a culture of risk avoidance through advocacy activities	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
67	251966	Implement disaster risk management principles in response, recovery, relief and rehabilitation activities	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
68	251967	Conduct disaster risk assessment	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
69	251968	Develop and manage funding mechanisms for disaster risk management	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
70	252020	Create and manage an environment that promotes innovation	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
71	252021	Formulate recommendations for a change process	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		

"To be first among the best in skills development for a better life for all"

72	252022	Develop, implement and evaluate a project plan	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
73	252025	Monitor, assess and manage risk	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
74	252026	Apply a systems approach to decision making	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
75	252027	Devise and apply strategies to establish and maintain workplace relationships	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
76	252029	Lead people development and talent management	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
77	252032	Develop, implement and evaluate an operational plan	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
78	252034	Monitor and evaluate team members against performance standards	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
79	252035	Select and coach first line managers	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
80	252036	Apply mathematical analysis to economic and financial information.	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
81	252037	Build teams to achieve goals and objectives	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
82	252040	Manage the finances of a unit	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
83	252042	Apply the principles of ethics to improve organisational culture	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
84	252043	Manage a diverse work force to add value	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		
85	252044	Apply the principles of knowledge management	3/25/2020	6/30/2023
	ETQA approval number:	LGRS-01-KoeiT-161012		

"To be first among the best in skills development for a better life for all"