

LAKEVIEW, ROY 7TH WARDS DOMESTIC WATER SERVICE REPLACEMENT

Property # 502-3505

ROY UTAH STAKE

**Address:
4900 SOUTH 2000 WEST
ROY, UT**

DATE: June 9, 2025



**MECHANICAL ENGINEER:
DAVID L. JENSEN & ASSOCIATES
547 West 500 South, Suite 140
Bountiful, Utah 84010
Phone: (801) 294-9299**

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BIDDING REQUIREMENTS

FOR SMALL PROJECTS (U.S.)

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INVITATION TO BID (U.S.)

1. CONTRACTORS INVITED TO BID THE PROJECT:

Allied Mechanical: wally.alliedmechanicalutah@gmail.com
Josh.alliedmechanicalutah@gmail.com
DC Plumbing: dave@dcpminc.com
Heavy Duty Utah: jake@heavydutyutah.com
Speirs Plumbing: kevin@speirsplumbing.com
Zarbock: brad@zarbockplumbing.com

2. PROJECT:

Lakeview, Roy 7th Wards Domestic Water Service Replacement

3. LOCATION:

4900 S 2000 W, Roy, UT

4. OWNER:

The Church of Jesus Christ of Latter-day Saints, a Utah corporation sole
c/o
Brian Childs
Utah North PM Office
435 N Wall Ave, Suite D
Ogden, UT 84404

5. CONSULTANT:

David L Jensen & Associates

6. DESCRIPTION OF PROJECT:

- A. Replace domestic water pipe from water meter to building PRV station.
- B. Products or systems may be provided through relationships the Owner has negotiated with suppliers as indicated in the Specifications.

7. TYPE OF BID: Bids will be on a lump-sum basis. Segregated bids will not be accepted.

8. TIME OF SUBSTANTIAL COMPLETION: The time limit for substantial completion of this work will be 60 calendar days and will be as noted in the Agreement.

9. BID OPENING: Bids will be received by Owners preferred method at (time and date at place) to be announced. Bids will be publicly opened at (time and date at place) to be announced.

10. BIDDING DOCUMENTS:

- A. Bidding Documents may be obtained from Owner's electronic bidding tool.

11. BIDDER'S QUALIFICATIONS: Bidding by the Contractors will be by invitation only.

12. OWNER'S RIGHT TO REJECT BIDS: Owner reserves the right to reject any or all bids and to waive any irregularity therein.

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INSTRUCTIONS TO BIDDERS (U.S.)

1. DOCUMENTS:

- A. Bidding Documents include Bidding Requirements and proposed Contract Documents. Proposed Contract Documents consist of:
 - 1) Agreement Between Owner and Contractor for Small Project (U.S.)
 - 2) Other documents included by reference
 - 3) Addenda.
- B. Bidding Requirements are those documents identified as such in proposed Project Manual.
- C. Addenda are written or graphic documents issued prior to execution of the Contract which modify or interpret the Bidding Documents. They become part of the Contract Documents as noted in the Agreement Between Owner and Contractor for Small Project (U.S.) upon execution of the Agreement by Owner.

2. BIDDER'S REPRESENTATIONS:

- A. By submitting a bid proposal, bidder represents that
 - 1) Bidder has carefully studied and compared Bidding Documents with each other. Bidder understands the Bidding Documents and the bid is fully in accordance with the requirements of those documents,
 - 2) Bidder has thoroughly examined the site and any building located thereon, has become familiar with local conditions which might directly or indirectly affect contract work, and has correlated its personal observations with requirements of proposed Contract Documents, and
 - 3) Bid is based on materials, equipment, and systems required by Bidding Documents without exception.

3. BIDDING DOCUMENTS:

- A. Copies
 - 1) Owner will provide the Bidding Documents as set forth in the Invitation to Bid.
 - 2) Partial sets of Bidding Documents will not be issued.
- B. Interpretation or Correction of Bidding Documents
 - 1) Bidders will request interpretation or correction of any apparent errors, discrepancies, and omissions in the Bidding Documents.
 - 2) Corrections or changes to Bidding Documents will be made by written Addenda.
- C. Substitutions and Equal Products
 - 1) Generally speaking, substitutions for specified products and systems, as defined in the Uniform Commercial Code, are not acceptable. However, equal products may be approved upon compliance with Contract Document requirements.
 - 2) Base bid only on materials, equipment, systems, suppliers or performance qualities specified in the Bidding documents.
 - 3) Where a specified product is identified as a "quality standard", products of other manufacturers that meet the performance, properties, and characteristics of the specified "quality standard" may be used without specific approval as a substitute.
- D. Addenda - Addenda will be sent to bidders and to locations where Bidding Documents are on file no later than 2 business days prior to bid opening.

4. BIDDING PROCEDURES:

- A. Form and Style of Bids

- 1) Use Owner's online bidding tool.
 - 2) Fill in all blanks on online bidding tool. Signatures will be executed by representative of bidder duly authorized to make contracts.
 - 3) Bids will bear no information other than that requested on bid form. Do not delete from or add to the information requested on the bid form.
- B. Submission of Bids
- 1) Follow the instructions in the Owner's bidding tool when submitting your bid.
 - 2) It is bidder's sole responsibility to see that its bid is received at specified time.
 - 3) No oral, facsimile transmitted, telegraphic, or telephonic bids, modifications, or cancellations will be considered.
- C. Modification or Withdrawal of Bid
- 1) Bidder guarantees there will be no revisions or withdrawal of bid amount for 45 days after bid opening.
 - 2) Prior to bid opening, bidders may withdraw bid from Owner's bidding tool.

5. CONSIDERATION OF BIDS:

- A. Opening Of Bids - See Invitation to Bid.
- B. Rejection of Bids - Owner reserves right to reject any or all bids and to waive any irregularity therein.
- C. Acceptance Of Bid
- 1) No bidder will consider itself under contract after opening and reading of bids until Agreement between Owner and Contractor is fully executed.
 - 2) Bidder's past performance, organization, subcontractor selection, equipment, and ability to perform and complete its contract in manner and within time specified, together with amount of bid, will be elements considered in award of contract.

6. FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR:

- A. Agreement form will be "Small Project Agreement Between Owner and Contractor (U.S.)" and "Supplementary Conditions for Small Project Agreement (U.S.)."

7. MISCELLANEOUS:

- A. Pre-Bid Conference. A pre-bid conference may be held at a time and place to be announced.
- B. Examination Schedule for Existing Building and Site
- 1) TBD

END OF DOCUMENT

INFORMATION AVAILABLE TO BIDDERS (U.S.)

1. ASBESTOS-CONTAINING MATERIAL (ACM)

- A. The building upon which work is being performed has been examined for asbestos-containing material. The following have been identified as containing asbestos in the areas of the building being worked on as part of this Project:

1) See Report at FM Office.

END OF DOCUMENT

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CONSTRUCTION MATERIAL ASBESTOS STATEMENT (U.S.)

PROJECTS FOR:
THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS,
a Utah corporation sole

Building Name: _____

Building Plan Type: _____

Building Address: _____

Building Owner: The Church of Jesus Christ of Latter-day Saints, a Utah corporation sole.

Project Number: _____

Completion Date: _____

As PROJECT CONSULTANT and principal in charge; based on my best knowledge, information, inspection, and belief; I certify that on the above referenced Project, no asbestos-containing building materials were specified in the construction documents or given approval in shop drawings or submittals.

Project Consultant and Principal in Charge (signature)

Date

Company Name

As GENERAL CONTRACTOR in charge of construction; based on my best knowledge, information, inspection, and belief; I affirm that on the above-referenced Project, no asbestos-containing building materials were used in the construction.

General Contractor (signature)

Date

Company Name

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*ATTACH APPROPRIATE SMALL PROJECT AGREEMENT FORM,
CURRENT FROM AGREEMENT LIBRARY*

SMALL PROJECT AGREEMENT BETWEEN OWNER AND CONTRACTOR Fixed Sum (U.S.)

The Church of Jesus Christ of Latter-day Saints, a Utah corporation sole ("Owner") and _____ ("Contractor") enter into this *Small Project Agreement Between Owner and Contractor (U.S.)* ("Agreement") and agree as follows:

1. **Property/Project.**

Property/Project Number: _____
Property Address ("Project Site"): _____
Project Type: _____
Project Name ("Project"): _____
Stake Name: _____

2. **Scope of Work.** Contractor will furnish all labor, materials, tools, and equipment necessary to complete the Work in accordance with the Contract Documents. The Work is all labor, materials, tools, equipment, construction, and services required by the Contract Documents (the "Work").

3. **Contract Documents.** Contract Documents consist of:

- a. This Agreement;
- b. Supplementary Conditions for Small Project Agreement Between Owner and Contractor (U.S.);
- c. The Specifications (Division 01 and Divisions _____);
- d. Drawings entitled and dated _____;
- e. Addendum No. with date(s) _____;
- g. All written Field Changes, written Construction Change Directives and written Change Orders when prepared and signed by Owner and Contractor.

4. **Compensation.** Owner will pay Contractor for performance of Contractor's obligations under the Contract Documents the sum of _____ Dollars (\$ _____) (the "Contract Sum"). This Contract Sum includes all labor, materials, equipment, tools, costs, expenses, work and services of Contractor and its subcontractors necessary to perform the Work in accordance with the terms of this Agreement, including without limitation travel, communications, and copying costs.

5. **Payment.**

- a. If the Contract Sum is over \$100,000 or if otherwise requested by Owner, Contractor will submit to Owner a schedule of values which allocates the Contractor's Bid Proposal Amount to various portions of the Work. This schedule, when accepted by Owner will be used as a basis for reviewing Contractor's payment requests.
- b. Not more than once each month, Contractor will submit a payment request to Owner. Owner will pay Contractor for work completed within thirty (30) days after Owner receives:
 - 1) Contractor's payment request for work to date;
 - 2) a certification by Contractor that Contractor has paid for all labor, materials, and equipment relating to the Work covered by prior payment requests and that Contractor will pay for all labor, materials, and equipment relating to the Work covered by the current payment request; and
 - 3) releases of all mechanics' liens and claims of subcontractors, laborers, or material suppliers who supplied labor and/or materials for the Work covered by the payment request.
 - 4) updated Construction Schedule.
- c. Owner may modify or reject the payment request if, in Owner's opinion, the Work for which payment is requested is not acceptable or is less complete than represented on the payment request.
- d. Contractor will timely pay subcontractors their portion of fees and expenses that Owner has paid to Contractor.

6. **Extras and Change Orders.**

- a. Owner may order changes in the Work by altering, adding to, or deducting from the Work. In the event of such a change, the Contract Sum and/or the time of completion will be adjusted to reflect the change by means of a written Change Order signed by Contractor and Owner. Contractor will not commence work on any change until either: (a) Contractor and Owner have executed a Change Order; or (b) Owner has issued a written order for the change acknowledging that there is a dispute regarding the compensation adjustment relating to the change. If Contractor proceeds with a change in the Work without complying with the preceding sentence, Contractor agrees that it will not be entitled to any additional compensation for such change.
- b. For any Change Order, Contractor will timely furnish a proposal for the Change Order containing a price breakdown itemized as required by Owner. The break down will be in sufficient detail to allow Owner to determine any increase or decrease in the Contractor's direct out of pocket cost to perform the Change Order Work. Any amount claimed for Subcontractors will be supported by a similar price breakdown and will itemize the Subcontractor's direct out of pocket costs as well as profit and overhead charges resulting from the Change in the Work. Profit and overhead will be subject to the following limitations:
 1. The Subcontractor's profit and overhead will not exceed eight (8%) percent of Subcontractor's Direct Costs.
 2. Contractor's profit and overhead mark-up on work performed by its own crews will not exceed five (5%) percent of Contractor's direct out of pocket costs for such work.
 3. Contractor's profit and overhead mark up on work performed by Subcontractors will not exceed five percent (5%).
 4. Amounts due Owner as a result of a credit change will be the actual net decrease in the Contractor's direct out of pocket costs to perform the Work as a result of the Change in the Work. Overhead and profit for the Change Order will be calculated based on the net increase or decrease in Contractor's direct out of pocket costs resulting from the Change in the Work.

7. **Warranty and Correction of Work.** For all Work, services, labor, materials, products, and equipment provided under the Contract Documents, Contractor provides and extends to Owner all statutory, common law, and standard industry warranties as well as those warranties set forth in Owner's Contract Documents. Unless a longer period is specified by Owner's Contract Documents or otherwise, Contractor, at a minimum and in addition to all other warranties, warrants all Work under the Contract Documents for at least one year. Specifically, and without limitation, Contractor will promptly correct at its own expense:

- a. any portion of the Work which
 - 1) fails to conform to the requirements of the Contract Documents, or
 - 2) is rejected by the Owner as defective or because it is damaged or rendered unsuitable during installation or resulting from failure to exercise proper protection.
- b. any defects due to faulty materials, equipment, or workmanship which appear within a period of one year from the date of completion of the Work or within such longer period of time as may be prescribed by law or the terms of any applicable special warranty required by the Contract Documents.

8. **Time of Completion.** Contractor will complete the Work and have it ready for Owner's inspection within _____ (_____) calendar days from Notice to Proceed issued by Owner. Time is of the essence. If Contractor is delayed at any time in the progress of the Work by any act or neglect of Owner, or by changes in the Work, or by strikes, lockouts, unusual delay in transportation, unavoidable casualties, or acts of nature beyond Contractor's control, then the time for completion will be extended by the time that completion of the Work is delayed. However, Contractor expressly waives any damages for any such delays.

9. **Owner Provided Items.** Owner may provide furnishings, equipment, and/or other items for the Project. Contractor will install items furnished by Owner and/or receive, store, and protect such items on site until the date Owner accepts the Project.

10. **Product Requirements.** Contractor will provide products that comply with Contract Documents, are undamaged, and, unless otherwise indicated, are new and unused at time of installation. Contractor will provide products complete with accessories, trim, finish, safety guards, and other devices and details needed for complete installation and for intended use and effect.

11. **Permits, Surveys, and Taxes.** Contractor will obtain and pay for all permits and licenses, and also pay any applicable taxes. Contractor will also obtain and pay for any surveys it needs to perform the Work.
12. **Independent Contractor Relationship.** Contractor is not an agent or employee of Owner but is an independent contractor.
13. **Comply with Laws.** Contractor will comply, and ensure that all subcontractors comply, with all applicable laws, ordinances, rules, regulations, covenants, and restrictions.
14. **Indemnity and Hold Harmless.**
- Contractor will indemnify and hold harmless Owner and Owner's representatives, employees, agents, architects, and consultants from and against any and all claims, liens, damages, liability, demands, costs, judgments, awards, settlements, causes of action, losses and expenses (collectively "Claims" or "Claim"), including but not limited to attorney fees, consultant fees, expert fees, copy costs, and other expenses, arising out of or resulting from performance of or failure to perform the Work, attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of real or personal property, including loss of use resulting therefrom, except to the extent that such liability arises out of the negligence of Owner, its representatives, agents, and employees. This indemnity includes, without limitation, indemnification of Owner from all losses or injury to Owner's property, except to the extent that such loss or injury arises out of the negligence of Owner, its representatives, agents, and employees. This indemnity applies, without limitation, to include Claims occurring both during performance of the Work and/or subsequent to completion of the Work. In the event that any Claim is caused in part by a party indemnified hereunder, that party will bear the cost of such Claim to the extent it was the cause thereof. In the event that a claimant asserts a Claim for recovery against any party indemnified hereunder, the party indemnified hereunder may tender the defense of such Claim to Contractor. If Contractor rejects such tender of defense and it is later determined that the negligence of the party indemnified hereunder did not cause all of the Claim, Contractor will reimburse the party indemnified hereunder for all costs and expenses incurred by that party in defending against the Claim. Contractor will not be liable hereunder to indemnify any party for damages resulting from the sole negligence of that party.
 - In addition to the foregoing, Contractor will be liable to defend Owner in any lawsuit filed by any Subcontractor relating to the Project. Where liens have been filed against Owner's property, Contractor (and/or its bonding company which has issued bonds for the Project) will obtain lien releases and record them in the appropriate county and/or local jurisdiction and provide Owner with a title free and clear from any liens of Subcontractors. In the event that Contractor and/or its bonding company are unable to obtain a lien release, Owner in its absolute discretion may require Contractor to provide a bond around the lien or a bond to discharge the lien, at Contractor's sole expense.
 - In addition to the foregoing, Contractor will indemnify and hold Owner harmless from any claim of any other contractor resulting from the performance, nonperformance or delay in performance of the Work by Contractor.
 - The indemnification obligation herein will not be limited by a limitation on the amount or type of damages, compensation or benefits payable by or for Contractor or a Subcontractor under workers compensation acts, disability benefit acts, or other employee benefit acts.
15. **Work Restrictions.** Contractor will ensure that Contractor, its agents, employees, and subcontractors:
- Do not use or consume alcohol or cannabis, or illegally use drugs, on the Project Site or enter on or perform any Work on the Project Site while under their influence.
 - Do not smoke or vape anything on the Project Site. Do not use tobacco in any form on the Project Site.
 - Do not perform Work on the Project Site on Sundays except for emergency work.
 - Refrain from using profanity or being discourteous or uncivil to others on the Project Site or while performing Work under this Agreement.
 - Do not view or allow pornographic or other indecent materials on the Project Site.
 - Do not play obnoxious and/or loud music on the Project Site. Do not play any music within existing facilities.
 - Refrain from wearing immodest, offensive, or obnoxious clothing, while on the Project Site.
 - Do not bring weapons on the Project Site.

16. **Safety Hazards.** Contractor will ensure that no work or services will be performed that may pose an undue safety hazard to Contractor, Contractor's employees, or any other person.
17. **Contractor's Insurance.** Prior to performing any work, Contractor will obtain and maintain during the term of this Agreement the following insurance:
- Workers Compensation Insurance or evidence of exemption.
 - Employers Liability Insurance with minimum limits of the greater of \$500,000 E.L. each accident, \$500,000 E. L. disease-each employee, \$500,000 E.L. disease-policy limit or as required by the law of the state in which the Project is located.
 - Commercial General Liability Insurance – ISO Form CG 00 01 (12/07) or equivalent Occurrence policy which will provide primary coverage to the additional insureds (the Owner and the Architect) in the event of any Occurrence, Claim, or Suit with:
 - Limits of the greater of: Contractor's actual coverage amounts or the following:
 - \$2,000,000 General Aggregate;
 - \$2,000,000 Products - Comp/Ops Aggregate;
 - \$1,000,000 Personal and Advertising Liability;
 - \$1,000,000 Each Occurrence; and
 - \$50,000 Fire Damage to Rented Premises (Each Occurrence)
 - Endorsements attached to the General Liability policy including the following or their equivalent:
 - ISO Form CG-25-03 (05/09), Amendment of Limits of Insurance (Designated Project or Premises) describing the Agreement and specifying limits as shown above.
 - ISO Form CG 20 10 (07/04), Additional Insured – Owners, Lessees, Or Contractors (Form B), naming Owner and Architect as additional insureds.
 - Automobile Liability Insurance, with:
 - Combined Single Limit each accident in the amount of no less than \$500,000; and
 - Coverage applying to "Any Auto" or its equivalent.

Contractor will provide evidence of these insurance coverages to Owner by providing an ACORD 25 (2010/05) Form or its equivalent: (1) listing Owner as the Certificate Holder and Additional Insured on the general liability and any excess liability policies, (2) listing the insurance companies providing coverage (all companies listed must be rated in A.M. Best Company Key Rating Guide-Property-Casualty and each company must have a rating of B+ Class VII or higher), (3) attaching the endorsements set forth above for the Certificate of Liability Insurance, and (4) bearing the name, address and telephone number of the producer and signed by an authorized representative of the producer. (The signature may be original, stamped, or electronic.) Notwithstanding the foregoing, Owner may, in writing and at its sole discretion, modify these insurance requirements.

18. **Resolution of Disputes.** In the event there is any dispute arising under the Contract Documents which cannot be resolved by agreement between the parties, either party may submit the dispute with all documentation upon which it relies to Director of Architecture, Engineering, and Construction, 50 East North Temple, Salt Lake City, Utah 84150, who will convene a dispute resolution conference within thirty (30) days. The dispute resolution conference will constitute settlement negotiations and any settlement proposal made pursuant to the conference will not be admissible as evidence of liability. In the event that the parties do not resolve their dispute pursuant to the dispute resolution conference, either party may commence legal action to resolve the dispute. Any such action must be commenced within six (6) months from the first day of the dispute resolution conference or be time barred. Submission of the dispute to the Director as outlined above is a condition precedent to the right to commence legal action to resolve any dispute. In the event that either party commences legal action to adjudicate any dispute without first submitting the dispute to the Director, the other party will be entitled to obtain an order dismissing the litigation without prejudice and awarding such other party any costs and attorney fees incurred by that party in obtaining the dismissal, including without limitation copy costs, and expert and consultant fees and expenses. Pending final resolution of a dispute hereunder, Contractor will proceed diligently with the performance of its obligations pursuant to this Agreement.
19. **Termination by Contractor.** In the event Owner materially breaches any term of the Contract Documents, Contractor will promptly give Written Notice of the breach to Owner. If Owner fails to cure the breach within

ten (10) days of the Written Notice, Contractor may terminate this Agreement by giving Written Notice to Owner and recover from Owner the percentage of the Contract Sum represented by the Work completed on the Project site as of the date of termination together with any out of pocket loss Contractor has sustained with respect to materials and equipment as a result of the termination prior to completion of the Work, less any offsets. Contractor will not be entitled to unearned profits or any other compensation or damages as a result of the termination and hereby waives any claim therefor. Contractor will provide to Owner all warranty, as built, inspection, and other close out documents as well as materials that Contractor has in its possession or control at the time of termination. Without limitation, Contractor's indemnities and obligations as well as all warranties relative to Work provided through the date of termination survive a termination hereunder.

20. **Termination by Owner for Cause.** Should Contractor fail to timely provide Owner with the certificates of insurance, make a general assignment for the benefit of its creditors, fail to apply enough properly skilled workmen or specified materials to properly prosecute the Work in accordance with Contractor's schedule, or otherwise materially breach any provision of the Contract Documents, then Owner may, without any prejudice to any other right or remedy, give Contractor Written Notice thereof. If Contractor fails to cure its default within ten (10) days, Owner may terminate this Agreement by giving Written Notice to Contractor. In such case, Owner may, in Owner's sole discretion, take legal assignment of subcontracts and other contractual rights of Contractor and/or take possession of the premises and all materials, tools, equipment, and appliances thereon, and finish the Work by whatever method Owner deems expedient. Contractor will not be entitled to receive any further payment until the Work is finished. If the unpaid balance of the Contract Sum exceeds the expense of finishing the Work, including compensation for additional administrative, architectural, consultant, and legal services (including without limitation attorney fees, expert fees, copy costs, and other expenses), such excess will be paid to Contractor, less any offsets. If such expense exceeds the unpaid balance, Contractor will pay the difference to Owner. Contractor will provide to Owner all warranty, as built, inspection, and other close out documents as well as materials that Contractor has in its possession or control at the time of termination. Without limitation, Contractor's indemnities and obligations as well as all warranties relative to Work provided through the date of termination survive a termination hereunder.
21. **Termination by Owner for Convenience.** Notwithstanding any other provision contained in the Contract Documents, Owner may, without cause and in its absolute discretion, terminate this Agreement at any time. In the event of such termination, Contractor will be entitled to recover from Owner the percentage of the Contract Sum equal to the percentage of the Work which Owner and/or its architect determines has been completed on the Project site as of the date of termination together with any out of pocket loss Contractor has sustained with respect to materials and equipment as a result of the termination prior to completion of the Work, less any offsets. Contractor will not be entitled to unearned profits or any other compensation as a result of the termination and hereby waives any claim therefor. Contractor will provide to Owner all warranty, as built, inspection, and other close out documents as well as materials that Contractor has in its possession or control at the time of termination. Owner may, in Owner's sole discretion, take legal assignment of subcontracts and other contractual rights of Contractor. Without limitation, Contractor's indemnities and obligations as well as all warranties relative to Work provided through the date of termination survive a termination hereunder.
22. **Enforcement.** In the event either party commences legal action to enforce or rescind any term of this Agreement, the prevailing party will be entitled to recover its attorney fees, costs and legal expenses, including without limitation all copy costs and expert and consultant fees and expenses, incurred in that action and on all appeals, from the other party.
23. **Ownership of Materials, Products, and Intellectual Property Rights.** Owner will retain ownership and intellectual property rights in all plans, designs, drawings, documents, concepts, and materials provided by or on behalf of Owner to Contractor and to all work products of Contractor and its subcontractors for products, services, and Work provided under this Agreement, such products, services, and Work of Contractor and its subcontractors constituting works made for hire. Neither Contractor nor its subcontractors will reuse any portion of such items provided by Owner or work products developed by Contractor or its subcontractors for Owner pursuant to this Agreement or disclose any such items to any third party without the prior written consent of Owner. Owner may withhold its consent in its absolute discretion. Contractor shall obtain the written agreement of each of its subcontractors to the terms of this section prior to permitting the subcontractor to perform any

services contemplated by this Agreement.

24. **Comply with Intellectual Property Rights of Others.** Contractor represents and warrants that no Work or services (with its means, methods, goods, and services attendant thereto), provided to Owner will infringe or violate any right of any third party and that Owner may use and exploit such Work, means, methods, goods, and services without liability or obligation to any person or entity (specifically and without limitation, such Work, means, methods, goods, and services will not violate rights under any patent, copyright, trademark, or other intellectual property right or application for the same).
25. **Ownership and Use of Renderings and Photographs.** Renderings, photographs, and/or other images of or representing the services, Work, or any improvement on or relative to the Project Site, whether created before, during, or at completion of construction (and whether created by Owner, Contractor, or Contractor's subcontractors), are the property of the Owner. Contractor hereby transfers and assigns to Owner all ownership and intellectual property rights that Contractor and/or its subcontractors may have in and to all such renderings, photographs, and other images. The Owner reserves all rights including copyrights and other intellectual property rights to such renderings, photographs, and other images. No such renderings, photographs, or other images shall be used or distributed without written consent of the Owner.
26. **Public Statements.** Contractor will not make any statements or provide any information to the media about the Project or Work without the prior written consent of Owner. If Contractor receives any requests for information from media, Contractor will refer such requests to Owner.
27. **Confidentiality.** Contractor shall ensure that Contractor and its subcontractors, and the employees, agents and representatives of Contractor and its subcontractors, maintain in strict confidence, and shall use and disclose only as authorized by Owner all Confidential Information of Owner that Contractor receives in connection with the performance of this Agreement. Notwithstanding the foregoing, Contractor may use and disclose any information to the extent required by an order of any court or governmental authority, but only after it has notified Owner and Owner has had an opportunity to obtain reasonable protection for such information in connection with such disclosure. For purposes of this Agreement, "Confidential Information" means:
- The name or address of any affiliate, customer or contractor of Owner or any information concerning the transactions of any such person with Owner;
 - Any contracts, agreements, business plans, budgets or other financial information, renderings, photographs, and materials provided by Owner, relating to the Work or any improvement on the Project Site to the extent such has not been made available to the public by the Owner;
 - Any other information that is marked or noted as confidential at the time of its disclosure.
28. **No Commercial Use of Transaction or Relationship.** Without the prior written consent of Owner, which Owner may grant or withhold in its sole discretion, neither Contractor nor Contractor's affiliates, officers, directors, agents, representatives, shareholders, members, Subcontractors, or employees shall make any private commercial use of their relationship to Owner or the Project, including, without limitation:
- By referring to the Owner or Project verbally or in any sales, marketing or other literature, letters, client lists, press releases, brochures or other written materials except as may be necessary for Contractor to perform Contractor's obligations under the terms of this Agreement;
 - By using or allowing the use of any photographs of the Work or Project or any part thereof, or of any service marks, trademarks or trade names or other intellectual property now or which may hereafter be associated with, owned by or licensed by Owner, in connection with any work, service or product; or
 - By contracting with or receiving money or anything of value from any person or commercial entity to facilitate such person or entity obtaining any type of commercial identification, advertising or visibility in connection with the Owner or Project.
- Notwithstanding the foregoing, Contractor may include a reference to Owner or the Project in a professional résumé or other similar listing of Contractor's references without seeking Owner's written consent in each instance, provided that such reference to Owner or the Project is included with at least several other similar references to projects of different owners and is given no more prominence than such other references.
29. **Entire Agreement.** This Agreement contains the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral, relating to the

Project. This Agreement may be amended only by a writing signed by both parties. This Agreement will not be construed to create a contractual relationship of any kind between any persons or entities other than Owner and Contractor.

30. **Assignment.** Contractor will not assign any right or obligation hereunder without the prior written consent of the Owner, which consent may be granted or withheld in Owner's absolute discretion.

31. **Governing Law.** The parties acknowledge that the Contract Documents have substantial connections to the State of Utah. The Contract Documents will be deemed to have been made, executed, and delivered in Salt Lake City, Utah. To the maximum extent permitted by law, (i) the Contract Documents and all matters related to their creation and performance will be governed by and enforced in accordance with the laws of the State of Utah, excluding conflicts of law rules, and (ii) all disputes arising from or related to the Contract Documents will be decided only in a state or federal court located in Salt Lake City, Utah and not in any other court or state. Toward that end, the parties hereby consent to the jurisdiction of the state and federal courts located in Salt Lake City, Utah and waive any other *venue* to which they might be entitled by virtue of domicile, habitual residence, place of business, or otherwise.

32. **Effective Date.** The effective date of this Agreement is the date indicated by Owner's signature.

OWNER:

The Church of Jesus Christ of Latter-day Saints,
a Utah corporation sole

CONTRACTOR:

Signature:

Signature:

Print Name:

Print Name:

Title:

Title:

Address:

Address:

Telephone No:

Telephone No:

Facsimile No:

Facsimile No:

Email:

Email:

Effective Date:

Fed. I.D. or SSN:

License No:

Reviewed By:

Date Signed:

SUPPLEMENTARY CONDITIONS

FOR SMALL PROJECT AGREEMENT BETWEEN OWNER AND CONTRACTOR (U.S.)

ITEM 1 - GENERAL

1. Conditions of the Small Project Agreement Between Owner and Contractor (U.S.) apply to each Division of the Specifications.
2. Provisions contained in Division 01 apply to all Divisions of the Specifications.

ITEM 2 - LIQUIDATED DAMAGES PAYABLE TO OWNER

This section may be included as a separate additional paragraph to the Small Project Agreement Between Owner and Contractor (U.S.), at Owner's discretion:

Delay in Completion of the Work. For each day after the expiration of the designated Time of Completion that Contractor has not completed the Work, Contractor will pay Owner the amount of one hundred dollars (\$100) per day as liquidated damages for Owner's loss of use and the added administrative expense to Owner to administer the Project during the period of delay. In addition, Contractor will reimburse Owner for any additional Architect's fees, attorneys' fees, expert fees, consultant fees, copy costs, and other expenses incurred by Owner as a result of the delay. Owner may deduct any liquidated damages or reimbursable expenses from any money due or to become due to Contractor. If the amount of liquidated damages and reimbursable expenses exceeds any amounts due to Contractor, Contractor will pay the difference to Owner within ten (10) days after receipt of a written request from Owner for payment.

ITEM 3 - STATE SPECIFIC SUPPLEMENTARY CONDITIONS

Utah

UTAH STATE SALES TAX:

Add the following to the Small Project Agreement Between Owner and Contractor (U.S.):

1. Contractors should be exempt on purchases of material installed or converted into real property to be used by the Owner. The Contractor will furnish each vendor with a completed Exemption Certificate Form TC-721. The certificate will be prepared by the Contractor for each vendor in order to obtain the exemption.
2. The Owner's tax exempt number is 11871701-002-STC.

UTAH NOTICE OF INTENT TO OBTAIN FINAL COMPLETION:

Add the following to the Small Project Agreement Between Owner and Contractor (U.S.):

- A. Contractor shall file with the State Construction Registry, on its own behalf and/or on behalf of Owner, a notice of intent to obtain final completion at least 45 days before the day on which the Owner or Contractor files or could file a notice of completion under Utah Code Ann. Section 38-1a-506 if:
 1. The completion of performance time under the original contract for construction work is greater than 120 days;
 2. The total original construction contract price exceeds \$500,000; and
 3. The original contractor or owner has not obtained a payment bond in accordance with Utah Code Ann. Section 14-2-1.

UTAH NOTICE OF COMPLETION:

Add the following to the Small Project Agreement Between Owner and Contractor (U.S.):

- A. Within five (5) calendar days of final completion of the Project and in compliance with Section 38-1a-507 Utah Code Annotated, Contractor shall file with the State Construction Registry, and copy to Owner, a notice of completion which shall include, without limitation, the following:
1. The name, address, telephone number, and email address of the person filing the notice of completion;
 2. The name of the county in which the Project and/or Project site is located;
 3. The date on which final completion is alleged to have occurred;
 4. The method used to determine final completion; and
 5. One of the following:
 - a. The tax parcel identification number of each parcel included in the Project and/or Project site;
 - b. The entry number of a preliminary notice on the same project that includes the tax parcel identification number of each parcel included in the Project and/or Project site; or
 - c. The entry number of the building permit issued for the Project.
- B. Notwithstanding any other provision of the Contract Documents to the contrary, Contractor and Owner agree that any breach or failure to comply with this Section by the Contractor will constitute a breach of contract and the Contractor will be liable for any direct, indirect, or consequential damages to the Owner flowing from this breach.

UTAH STATE PROGRESS PAYMENTS AND FINAL PAYMENT:

Replace paragraph 5 of the Small Project Agreement Between Owner and Contractor (U.S.) with the following:

5. Payment

- a. If the Contractor's Bid Proposal Amount is over \$100,000, Contractor will submit to Owner a schedule of values which allocates the Contractor's Bid Proposal Amount to various portions of the Work. This schedule, when accepted by Owner, will be used as a basis for reviewing Contractor's payment requests.
- b. Progress Payments: Not more than once each month, Contractor will submit a payment request to Owner. Owner will pay Contractor progress payments for work completed within fifteen (15) days after Owner receives:
 1. Contractor's progress payment request for work to date;
 2. A certification by Contractor that Contractor has paid for all labor, materials, and equipment relating to the Work covered by prior payment requests and that Contractor will pay for all labor, materials, and equipment relating to the Work covered by the current payment request; and
 3. Conditional Waiver and Release Upon Progress Payment documents submitted by Contractor (in content complying with Utah Code § 38-1a-802) executed by each of the subcontractors performing work and/or providing materials covered by the Contractor's progress payment request.
- c. Final Payment: Owner will make full and final payment of the Contract Sum due within thirty (30) days of the completion of all of the following requirements:
 1. Contractor has submitted its final payment request;
 2. Contractor has submitted a certification that Contractor has paid for all labor, materials, and equipment relating to the Work covered by prior payment requests and that Contractor will pay for all labor, materials, and equipment relating to the Work covered by the final payment request; and
 3. Contractor has submitted Waiver and Release Upon Final Payment documents (in content complying with Utah Code § 38-1a-802) executed by each of the subcontractors performing work and/or providing materials covered by the Contractor's final payment request.

Acceptance of final payment by Contractor or any Subcontractor will constitute a waiver of claims by the payee except for those claims previously made to Owner in writing and identified by Contractor in its affidavit as still pending.

If the aggregate of previous payments made by Owner exceeds the amount due Contractor, Contractor will reimburse the difference to Owner.

- d. Owner may modify or reject any payment request if, in Owner's opinion, the Work for which

payment is requested is not acceptable or is less complete than represented on the payment request.

- e. Upon receipt of any payment from Owner, Contractor will pay to each Subcontractor the amount paid to Contractor on account of such Subcontractor's portion of the Work.
- f. Contractor will maintain a copy of each payment request at the Project site for review by the Subcontractors.
- g. No payment made, either in whole or in part, by Owner will be construed to be an acceptance of defective or improper materials or workmanship.

END OF DOCUMENT

DIVISION 01: GENERAL REQUIREMENTS**01 1000 SUMMARY**

01 1100 SUMMARY OF WORK
01 1400 WORK RESTRICTIONS

01 2000 PRICE AND PAYMENT PROCEDURES

01 2900 PAYMENT PROCEDURES

01 3000 ADMINISTRATIVE REQUIREMENTS

01 3100 PROJECT MANAGEMENT AND COORDINATION
01 3200 CONSTRUCTION PROGRESS DOCUMENTATION
01 3300 SUBMITTAL PROCEDURES
01 3500 SPECIAL PROCEDURES

01 4000 QUALITY REQUIREMENTS

01 4000 QUALITY REQUIREMENTS
01 4200 REFERENCES
01 4301 QUALITY ASSURANCE – QUALIFICATIONS

01 5000 TEMPORARY FACILITIES AND CONTROLS

01 5200 CONSTRUCTION FACILITIES
01 5600 TEMPORARY BARRIERS AND ENCLOSURES
01 5700 TEMPORARY CONTROLS
01 5800 PROJECT IDENTIFICATION

01 6000 PRODUCT REQUIREMENTS

01 6100 COMMON PRODUCT REQUIREMENTS
01 6200 PRODUCT OPTIONS
01 6600 PRODUCT DELIVERY, STORAGE AND HANDLING REQUIREMENTS

01 7000 EXECUTION AND CLOSEOUT REQUIREMENTS

01 7100 EXAMINATION AND PREPARATION
01 7300 EXECUTION
01 7400 CLEANING AND WASTE MANAGEMENT
01 7700 CLOSEOUT PROCEDURES
01 7800 CLOSEOUT SUBMITTALS

END OF TABLE OF CONTENTS

SECTION 01 1100**SUMMARY OF WORK****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
 - 1. Administrative and procedural requirements Summary of Work requirements.

1.2 WORK COVERED BY CONTRACT DOCUMENTS

- A. Provisions contained in Division 01 apply to Sections of Divisions 02 through 49 of Specifications. Instructions contained in Specifications are directed to Contractor. Unless specifically provided otherwise, obligations set forth in Contract Documents are obligations of Contractor.
- B. Contractor shall furnish total labor, materials, equipment, and services necessary to perform The Work in accordance with Contract Documents.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 1400**WORK RESTRICTIONS****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
1. Administrative and procedural requirements for Work Restrictions.

1.2 PROJECT CONDITIONS

- A. During construction period, Contractor will have use of premises for construction operations. Contractor will ensure that Contractor, its employees, subcontractors, and their employees comply with following requirements:
1. Confine operations to areas within Contract limits shown on Drawings. Do not disturb portions of site beyond Contract limits.
 2. Do not allow alcoholic beverages, illegal drugs, or persons under their influence on Project site.
 3. Do not allow use of tobacco in any form on Project Site.
 4. Do not allow pornographic or other indecent materials on site.
 5. Do not allow work on Project site on Sundays except for emergency work.
 6. Refrain from using profanity or being discourteous or uncivil to others on Project Site or while performing The Work.
 7. Wear shirts with sleeves, wear shoes, and refrain from wearing immodest, offensive, or obnoxious clothing, while on Project Site.
 8. Do not allow playing of obnoxious and loud music on Project Site. Do not allow playing of any music within existing facilities.
 9. Do not build fires on Project Site.
 10. Do not allow weapons on Project Site, except those carried by law enforcement officers or other uniformed security personnel who have been retained by Owner or Contractor to provide security services.
 11. Reasonably accommodate use of existing facilities by Owner.
- B. Do not load or permit any part of the structure to be loaded with a weight that will endanger its safety. Questions of structural loading as part of construction means and methods shall be addressed by a licensed structural engineer engaged by Contractor, subject to the review by Architect.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 2900**PAYMENT PROCEDURES****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
1. Administrative and procedural requirements to prepare and process Applications for Payments.

1.2 PAYMENT REQUESTS

- A. Use Payment Request forms provided by Owner.
- B. Each Payment Request will be consistent with previous requests and payments certified by Architect and paid for by Owner.
- C. Request Preparation:
1. Complete every entry on Payment Request form.
 2. Entries will match data on approved schedule of values and Contractor's Construction Schedule. Use updated schedules if revisions have been made.
 3. Submit signed Payment Request to Architect with current Construction Schedule.
- D. Provide following submittals before or with submittal of Initial Payment Request:
1. List of Subcontractors.
 2. Initial progress report.
 3. Contractor's Construction Schedule.
 4. Submittal Schedule.
- E. Provide Affidavit of Contractor and Consent of Surety with Payment Request following Substantial Completion.

1.3 SCHEDULE OF VALUES

- A. Submit schedule of values on Owner's standard form to Architect 20 days minimum before submission of Initial Payment Request as a necessary condition before payment will be processed. Coordinate preparation of schedule of values with preparation of Contractor's Construction Schedule. Correlate line items in Schedule of Values with other required administrative schedules and forms, including:
1. Contractor's Construction Schedule.
 2. Payment Request form.
 3. Schedule of Allowances.
 4. Schedule of Alternates.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 3100**PROJECT MANAGEMENT AND COORDINATION****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
 - 1. Administrative and procedural requirements for Project Management and Coordination on Projects.

1.2 PROJECT COORDINATION

- A. Project designation for this Project is Lakeview, Roy 7th Wards Domestic Water Service Replacement.
- B. This Project designation will be included on documents generated for Project by Contractor and Subcontractors, or be present on a cover letter accompanying such documents.

1.3 MULTIPLE CONTRACT COORDINATION

- A. Contractor shall be responsible for accurately maintaining and reporting schedule of The Work from Notice to Proceed to date of Substantial Completion.
- B. Contractor shall be responsible for providing Temporary Facilities And Controls for those who perform work on Project from Notice to Proceed to date of Substantial Completion.
- C. Contractor shall be responsible for providing Construction Waste Management And Disposal services for those who perform work on Project from Notice to Proceed to date of Substantial Completion.
- D. Contractor shall be responsible for Final Cleaning for entire Project.

1.4 PROJECT MEETINGS AND CONFERENCES

- A. Preconstruction Conference:
 - 1. Attend preconstruction conference and organizational meeting scheduled by Architect at Project site or other convenient location.
 - 2. Be prepared to discuss items of significance that could affect progress, including such topics as:
 - a. Construction schedule.
 - b. Critical Work sequencing.
 - c. Current problems.
 - d. Designation of responsible personnel.
 - e. Distribution of Contract Documents.
 - f. Equipment deliveries and priorities.
 - g. General schedule of inspections by Architect and its consultants.
 - h. General inspection of tests.
 - i. Office, work, and storage areas.
 - j. Preparation of record documents and O & M manuals.
 - k. Procedures for processing interpretations and Modifications.
 - l. Procedures for processing Payment Requests.
 - m. Project cleanup.
 - n. Security.
 - o. Status of permits.
 - p. Submittal of Product Data, Shop Drawings, Samples, Quality Assurance / Control submittals.
 - q. Use of the premises.
 - r. Work restrictions.
 - s. Working hours.

3. Architect will record minutes of meetings and distribute copies to Owner and Contractor within three (3) working days.
- B. Progress Meetings:
1. Attend progress meetings at Project site at regularly scheduled intervals determined by Architect, at least once a month.
 2. Progress meetings will be open to Owner, Architect, Subcontractors, and anyone invited by Owner, Architect, and Contractor.
 3. Be prepared to discuss items of significance that could affect progress, including following:
 - a. Progress since last meeting.
 - b. Whether Contractor is on schedule.
 - c. Activities required to complete Project within Contract Time.
 - d. Labor and materials provided under separate contracts.
 - e. Off-site fabrication problems.
 - f. Access.
 - g. Site use.
 - h. Temporary facilities and services.
 - i. Hours of work.
 - j. Hazards and risks.
 - k. Project cleanup.
 - l. Quality and Work standards.
 - m. Status of pending modifications.
 - n. Documentation of information for Payment Requests.
 - o. Maintenance of Project records.
 4. Architect will prepare minutes of progress meetings and distribute copies of minutes to Owner and Contractor within three (3) working days.
- C. Pre-Installation Conferences:
1. Attend pre-installation conferences specified in Contract Document.
 - a. If possible, schedule these conferences on same day as regularly scheduled Progress Meetings. If this is not possible, coordinate scheduling with Architect.
 - b. Request input from attendees in preparing agenda.
 2. Be prepared to discuss following items:
 - a. Requirements of Contract Documents.
 - b. Completed work necessary for installation of items or systems.
 - c. Conditions not in compliance with installation requirements.
 - d. Installation and inspection schedule.
 - e. Coordination between trades.
 - f. Space and access limitations.
 - g. Testing.
 3. Architect will prepare meeting minutes and distribute minutes to Owner and Contractor within three (3) working days.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 3200**CONSTRUCTION PROGRESS DOCUMENTATION****PART 1 - GENERAL****1.1 SUMMARY****A. Section Includes But is Not Limited To:**

1. Administrative and procedural requirements for documenting the progress of construction during performance of the Work.

1.2 SCHEDULING OF WORK**A. Bar Chart Schedule:**

1. Submit horizontal bar chart schedule before Preconstruction Conference. Provide separate time bar for each construction activity listed on Owner's payment request form. Within each time bar, show estimated completion percentage. Provide continuous vertical line to identify first working day of each week. Show each activity in chronological sequence. Show graphically sequences necessary for completion of related portions of The Work. As The Work progresses, place contrasting mark in each bar to indicate actual completion.
2. Provide copies of schedule for Architect and Owner and post copy in field office.
3. Revise schedule monthly. Send copy of revised schedule to Owner and Architect and post copy in field office.
4. Project Management Software Programs:
 - a. Any software project management program capable of Bar Chart Scheduling for projects of equal size and complexity is approved by Contractor and approved by Owner's Project Manager.

B. Network Analysis Schedule:

1. General Requirements:
 - a. Submit and maintain Critical Path Method (CPM) schedule for the Work. Computerized network diagram will serve as 'Master Construction Schedule' for Project, giving mathematical analysis (printout) of that network, which verifies and validates logic and planning and defines critical path. Display accepted schedule in site construction office at all times.
 - b. Utilize CPM schedule for planning, organizing, and directing the Work, for reporting progress, and for requesting payment for work completed. Review schedule each month in progress meeting.
 - c. Clearly explain abbreviations used in CPM schedules in legend of symbols, either separate or attached.
 - d. Project Management Software Programs:
 - 1) Any software project management program capable of CPM Scheduling for projects of equal size and complexity is approved by Contractor and approved by Owner's Project Manager.
2. Schedule Requirements:
 - a. CPM schedule will clearly show sequential interdependencies, with activity duration and float clearly represented. Sequence(s) of activities with no float will be clearly identified as Critical Path(s).
 - b. Scheduling system will be capable of baseline comparison analysis. Upon development and acceptance of schedule, 'freeze' initial schedule as baseline schedule. As work progresses, provide graphics displaying actual progress bars versus baseline or target bars.
 - c. Activity durations will be in workdays.
 - d. Activity Content:
 - 1) CPM schedule will include but not be limited to following activities as they apply to Project.
 - a) Construction tasks (Maximum 20 day duration for any activity).

- b) Shop drawings submittal and approval process.
 - c) Ordering, fabrication, and delivery of major materials and equipment.
 - d) Checkout, start-up, and test and balance of major equipment.
 - e) Submittals of record drawings and maintenance manuals.
 - f) Cleanup and punch out tasks.
 - g) Critical coordination activities required to insure timely support and inspections.
 - h) Owner purchased/installed items and Owner's separate contract work.
 - i) Pre-final, final inspections and substantial completion.
 - j) Final payment.
 - k) Owner occupancy.
 - 2) Schedule submittal activities to allow sufficient time for work to be procured and installed, even if submittal is unacceptable and re-submittal is required.
3. Submittals:
- a. Submit initial submittal, complete revisions, and periodic reports in three hard copies, one reproducible and two prints or plots, and one copy on CD or removable drive.
 - b. Submit completed network program consisting of PERT, GANTT, and mathematical analysis prior to preconstruction meeting.
 - c. Review development status of network CPM schedule with Owner and Architect during preparation period.
4. Report Formats:
- a. Standard set of reports submitted each month including initial submittals will consist of following:
 - 1) Graphics:
 - a) GANTT chart of entire project. Progress bar chart will include target or baseline comparison bars. Bar positions will be early start / early finish with float clearly defined.
 - b) Time-scaled logic diagram or time-scaled network, also called PERT chart, with critical path clearly defined.
 - c) PERT and GANTT charts will include tabulation of each activity. Furnish following information for each activity on PERT and GANTT charts. Sequencing of columns on GANTT chart will match following:
 - d) GANTT Chart Column Layout:
 - (1) Activity / Task Description.
 - (2) Estimated duration of activity / task.
 - (3) Start status.
 - (4) Status.
 - (5) Start date by calendar date.
 - (6) End date by calendar date.
 - (7) Latest start date by calendar date.
 - (8) Latest end date by calendar date.
 - (9) Total slack or float time in calendar days.
 - (10) Percentage of activity achieved.
 - e) Program or means used in making mathematical computation will compile total value of completed and partially completed activities. Program will also accept revised completion dates as modified by Change Order time adjustments and accompanying recomputations of float dates.
 - f) PERT Chart Box Layout:
 - (1) Task / Activity Name.
 - (2) Duration.
 - (3) Start Date.
 - (4) End Date.
 - (5) Status (critical task).
 - b. Graphics outlined above will comply with following criteria unless noted otherwise:
 - 1) Sheet size of diagram will be 24 by 36 inches minimum and time scaled in weeks unless approved otherwise.
 - 2) On each page include title block containing as minimum following information:
 - a) Project Title.
 - b) Project Number.
 - c) Contractor's Business Name.

- d) Date of Submittal and/or Revision.
 - e) Progress Computation Date.
 - f) Legend of Symbols and Abbreviations as applicable.
 - 3) Prepare and submit to Architect upon request additional charts, reports, and current copy on disk of Project program.
 - 5. CPM Schedule Implementation And Monitoring:
 - a. Where Contractor is shown to be behind schedule, provide accompanying written summary, cause, and explanation of planned remedial action.
 - 1) CPM schedules will reflect those instances, Modifications or other alterations to schedule, which have impact on final completion or interim target dates within schedule.
 - 2) Owner may withhold payments or portions of payments upon failure to maintain scheduled progress of the Work as shown on accepted CPM schedule.
 - b. Float time belongs to Project, not to Contractor or to Owner, and may be utilized by both parties.
 - 6. Schedule Changes And Updates:
 - a. Update CPM Schedule prior to each submittal to Owner and Architect. Correlate Schedule of Values graphically with CPM schedule for evaluation of monthly Payment Request.
 - b. Include additional activities added to CPM schedule by Contractor submitted schedule charts. It is Owner's intent that Project be managed and operated by CPM schedule.
- C. Daily Construction Reports:
- 1. Prepare daily reports of operations at Project including at least following information:
 - a. List of Subcontractors at site.
 - b. Approximate count of personnel at site by trade.
 - c. High and low temperatures, general weather conditions.
 - d. Major items of equipment on site.
 - e. Materials, equipment, or Owner-furnished items arriving at or leaving site.
 - f. Accidents and unusual events.
 - g. Site or structure damage by water, frost, wind, or other causes.
 - h. Meetings, conferences, and significant decisions.
 - i. Visitors to the job including meeting attendees.
 - j. Stoppages, delays, shortages, losses.
 - k. Any tests made and their result if known.
 - l. Meter readings and similar recordings.
 - m. Emergency procedures.
 - n. Orders and requests of governing authorities.
 - o. Modifications received, carried out.
 - p. Services connected, disconnected.
 - q. Equipment or system tests and start-ups.
 - r. Brief summary of work accomplished that day.
 - s. Signature of person preparing report.
 - 2. Submit daily reports to Architect at least weekly.
 - 3. Maintain copies of daily reports at field office.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 3300**SUBMITTAL PROCEDURES****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
 - 1. Administrative and procedural requirements for Submittal Procedures.
- B. Related Requirements:
 - 1. Section 01 7800: 'Closeout Submittals' for administrative and procedural requirements for closeout submittals.

1.2 SUBMITTAL SCHEDULE

- A. Furnish submittal schedule within 20 days after receipt of Notice to Proceed, listing items specified to be furnished for review to Architect including product data, shop drawings, samples, and Informational submittals.
 - 1. Coordinate submittal schedule with Contractor's construction schedule.
 - 2. Enclose the following information for each item:
 - a. Scheduled date for first submittal.
 - b. Related Section number.
 - c. Submittal category.
 - d. Name of Subcontractor.
 - e. Description of part of the Work covered.
 - f. Scheduled date for resubmittal.
 - g. Scheduled date for Architect's final release or approval.
- B. Print and distribute copies to Architect and Owner and post copy in field office. When revisions are made, distribute to same parties and post in same location.
- C. Revise schedule monthly. Send copy of revised schedule to Owner and Architect and post copy in field office.

1.3 SUBMITTAL PROCEDURES

- A. Coordination:
 - 1. Coordinate preparation and processing of submittals with performance of construction activities. Transmit each submittal sufficiently before performance of related construction activities to avoid delay.
 - a. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
 - b. Coordinate transmittal of different types of submittals required for related elements of The Work so processing will not be delayed by need to review submittals concurrently for coordination. Architect reserves right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
 - 2. Processing Time:
 - a. Allow sufficient review time so installation will not be delayed by time required to process submittals, including time for resubmittals.
 - 1) Allow 21 days for initial review. Allow additional time if processing must be delayed allowing coordination with subsequent submittals. Architect will promptly advise Contractor when submittal being processed must be delayed for coordination.
 - 2) If an intermediate submittal is necessary, process same as initial submittal.
 - 3) Allow 10 days for reprocessing each submittal.

- 4) No extension of Contract Time will be authorized because of failure to transmit submittals to Architect in sufficient time before work is to be performed to allow processing.
3. Identification:
 - a. Place permanent label or title block on each submittal for identification. Include name of entity that prepared each submittal on label or title block.
 - 1) Provide space approximately 4 by 5 inches on label or beside title block on Shop Drawings to record Contractor's review and approval markings and action taken.
 - 2) Include following information on label for processing and recording action taken:
 - a) Project name.
 - b) Date.
 - c) Name and address of Architect.
 - d) Name and address of Contractor.
 - e) Name and address of Subcontractor.
 - f) Name and address of supplier.
 - g) Name of manufacturer.
 - h) Number and title of appropriate Specification Section.
 - i) Drawing number and detail references, as appropriate.
4. Transmittal:
 - a. Package each submittal appropriately for transmittal and handling. Transmit each submittal from Contractor to Architect using transmittal letter. On transmittal, record relevant information and requests for data. Include Contractor's certification that information complies with Contract Document requirements, or, on form or separate sheet, record deviations from Contract Document requirements, including minor variations and limitations.
 - b. Submittals received from sources other than Contractor or not marked with Contractor's approval will be returned without action.

1.4 ACTION SUBMITTALS

- A. Product Data:
 1. Submit Product Data, as required by individual Sections of Specifications.
 2. Mark each copy of each set of submittals to show choices and options used on Project. Where printed Product Data includes information on products that are not required for Project, mark copies to indicate information relating to Project.
 3. Certify that proposed product complies with requirements of Contract Documents. List any deviations from those requirements on form or separate sheet.
 4. Submit five copies of each required submittal unless otherwise required. Architect will return three copies marked with action taken and with corrections or modifications required.
 5. Submit electronic files PDF: Architect will return a PDF copy marked with action taken and with corrections or modifications required.
- B. Shop Drawings:
 1. Submit newly prepared graphic data to accurate scale. Except for templates, patterns, and similar full-size Drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches but no larger than 36 by 48 inches. Highlight, encircle, or otherwise show deviations from Contract Documents. Include following information as a minimum:
 - a. Dimensions.
 - b. Identification of products and materials included.
 - c. Compliance with specified standards.
 - d. Notation of coordination requirements.
 - e. Notation of dimensions established by field measurement.
 2. Do not reproduce Contract Documents or copy standard information as basis of Shop Drawings. Standard printed information prepared without specific reference to Project is not acceptable as Shop Drawings.
 3. Review and designate (stamp) approval of shop drawings. Unless otherwise specified, submit to Architect six copies of shop drawings required by Contract Documents. Shop drawings not required by Contract Documents, but requested by Contractor or supplied by Subcontractor, need not be submitted to Architect for review.

C. Samples:

1. Submit full-size, fully fabricated Samples cured and finished as specified and physically identical with material or product proposed. Samples include partial sections of manufactured or fabricated components, cuts or containers of materials, color range sets, and swatches showing color, texture, and pattern.
 - a. Mount, display, or package Samples to ease review of qualities specified. Prepare Samples to match samples provided by Architect, if applicable. Include following:
 - 1) Generic description of Sample.
 - 2) Sample source.
 - 3) Product name or name of manufacturer.
 - 4) Compliance with recognized standards.
 - 5) Availability and delivery time.
2. Submit Samples for review of kind, color, pattern, and texture, for final check of these characteristics with other elements, and for a comparison of these characteristics between final submittal and actual component as delivered and installed.
 - a. Where variations in color, pattern, texture or other characteristics are inherent in material or product represented, submit set of three samples minimum that show approximate limits of variations.
 - b. Refer to other specification Sections for requirements for Samples that illustrate workmanship, fabrication techniques, details of assembly, connections, operation and similar construction characteristics.
 - c. Refer to other Sections for Samples to be returned to Contractor for incorporation into The Work. Such Samples shall be undamaged at time of use. On transmittal, indicate special requests regarding disposition of Sample submittals.
3. Where Samples are for selection of color, pattern, texture, or similar characteristics from a range of standard choices, submit full set of choices for material or product. Preliminary submittals will be reviewed and returned with Architect's mark indicating selection and other action.
4. Except for Samples illustrating assembly details, workmanship, fabrication techniques, connections, operation, and similar characteristics, submit three sets. One will be returned marked with action taken.
5. Samples, as accepted and returned by Architect, will be used for quality comparisons throughout course of construction.
 - a. Unless noncompliance with Contract Documents is observed, submittal may serve as final submittal.
 - b. Sample sets may be used to obtain final acceptance of construction associated with each set.

1.5 INFORMATIONAL SUBMITTALS

- A. Informational submittals are design data, test reports, certificates, manufacturer's instructions, manufacturer's field reports, and other documentary data affirming quality of products and installations. Submit five copies of each required submittal unless otherwise required. Architect will return three copies marked with action taken and with corrections or modifications required. [or] Submit electronic files: PDF. Architect will return a PDF copy marked with action taken and with corrections or modifications required.
 1. Certificates: Describe certificates intended to document affirmations by Contractor or others that the work is in accordance with the Contract Documents, but do not repeat provisions of Parts 2 or 3.
 2. Delegated Design Submittals / Design Data: Describe submittals intended to demonstrate design work prepared by Contractor's licensed professionals.
 3. Test And Evaluation Reports: Describe submittal of test reports or evaluation service reports intended to document required tests.
 4. Manufacturer Instructions: Describe submittals intended to document manufacturer instructions.
 5. Source Quality Control Submittals: Describe submittal of source quality control documentation.
 6. Field Quality Control Submittals: Describe submittal of field quality control documentation.
 7. Manufacturer Reports: Describe submittal of Manufacturer reports as documentation of manufacturer activities.
 8. Special Procedure Submittals: Describe submittals intended to document special procedures. An example would be construction staging or phasing for remodeling an existing facility while

- keeping it in operation. While the Contractor would normally be responsible for managing this, submittal of his plan as documentation could be specified.
9. Qualification Statements: Describe submittals intended to document qualifications of entities employed by Contractor.

1.6 CLOSEOUT SUBMITTALS

- A. This title groups submittals that occur during project closeout. Coordinate with section 01 7800 Closeout Submittals.
1. As Built Record Drawings as defined in the Agreement.
 2. Project Manual: Complete Project Manual including Addenda and Modifications as defined in General Conditions.
 3. Maintenance Contracts: Describe submittal of the maintenance contract specific to the Section.
 4. Operations & Maintenance Data: Describe submittal of operation and maintenance data necessary for products of the Section.
 5. Warranty Documentation: Describe submittal of final executed warranty document specific to the Section.
 6. Record Documentation: Describe submittal of record documentation specific to the Section.
 7. Software: Describe submittal system software and programming software specific to the Section.

1.7 MAINTENANCE MATERIAL SUBMITTALS

- A. This title groups maintenance material required submittals specific to the Section. Items may be provided at completion of Work or submitted with section 01 7800 Closeout Submittals:
1. Spare Parts: Describe spare parts necessary for Owner's use in facility operation and maintenance. 'Parts' are generally understood to be items such as filters, motor drive belts, lamps, and other similar manufactured items that require only simple replacement.
 2. Extra Stock Materials: Describe extra stock materials to be provided for Owner's use in facility operation and maintenance. Extra stock materials are generally understood to be items such as ceiling tiles, flooring, paint etc.
 3. Tools:
 - a. Describe tools to be provided for Owner's use in facility operation and maintenance. Tools are generally understood to be wrenches, gauges, circuit setters, etc, required for proper operation or maintenance of a system.

PART 2 - PRODUCTS Not Used

PART 3 - EXECUTION Not Used

END OF SECTION

SECTION 01 3500**SPECIAL PROCEDURES****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
1. Administrative and procedural requirements for Special Procedures.

1.2 REFERENCES

- A. Association Publications:
1. U.S. Department of Labor, Occupational Safety and Health Administration:
 - a. 29 CFR 1926 OSHA, 'Construction Industry Regulations' (January 2014 or latest version).
 - 1) 29 CFR 1926.20, 'General Safety And Health Provisions'.
 - 2) 29 CFR 1926.64, 'Hot Work Permit'.
 - 3) 29 CFR 1926.352, 'Fire Prevention'.
 - 4) 29 CFR 1926.500, 'Fall Protection'.

1.3 ADMINISTRATIVE REQUIREMENTS

- A. Acceleration of Work:
1. Complete The Work in accordance with Construction Schedule. If Contractor falls behind schedule, take such actions as are necessary, at no additional expense to Owner, to bring progress of The Work back in accordance with schedule.
 2. Owner may request proposal for completion of The Work at date earlier than expiration of Contract Time:
 - a. Promptly provide requested proposal showing cost of such acceleration of The Work. Consult with Owner and Architect regarding possible options to decrease cost of such acceleration.
 - b. If Owner determines to order acceleration of The Work, change in Contract Sum and Contract Time resulting from acceleration will be included in a Change Order.

1.4 QUALITY ASSURANCE

- A. Regulatory Agency Sustainability Approvals:
1. Meet regulations of 29 CFR 1926 OSHA, 'Construction Industry Regulations'.
 2. Owner's Safety Requirements:
 - a. Personal Protection:
 - 1) Contractor shall ensure:
 - a) Positive means of fall protection, such as guardrails system, safety net system, personal fall arrest system, etc, is provided to employees whenever exposed to a fall 6 feet or more above a lower level.
 - b) Personnel working on Project shall wear hard hats and safety glasses as required by regulation and hazard.
 - c) Personnel working on Project shall wear long or short sleeve shirts, long pants, and hard-toed boots or other sturdy shoes appropriate to type and phase of work being performed.
 - b. Contractor Tools And Equipment:
 - 1) Contractor shall ensure:
 - a) Tools and equipment are in good working condition, well maintained, and have necessary guards in place.
 - b) Ground Fault Circuit Interrupters (GFCI) is utilized on power cords and tools.
 - c) Scaffolding and man lifts are in good working condition, erected and maintained as required by governmental regulations.

- d) Ladders are in good condition, well maintained, used as specified by Manufacturer, and secured as required.
- c. Miscellaneous:
 - 1) Contractor shall ensure:
 - a) Protection is provided on protruding rebar and other similar objects.
 - b) General Contractor Superintendent has completed the OSHA 10-hour construction outreach training course or equivalent.
 - c) Implementation and administration of safety program on Project.
 - d) Material Safety Data Sheets (MSDS) are provided for substances or materials for which an MSDS is required by governmental regulations before bringing on site.
 - e) Consistent safety training is provided to employees on Project.
 - f) Implement and coordinate Lockout / Tagout procedures with Owner's Representative as required.
 - 2) Report accidents involving injury to employees on Project that require off-site medical treatment to Owner's designated representative.
- d. Hot Work Permit:
 - 1) Permit shall document that fire prevention and protection requirements in 29 CFR 1926.352, 'Fire Prevention' have been implemented prior to beginning hot work operations.
 - 2) Required for doing hot work involving open flames or producing heat or sparks such as:
 - a) Brazing.
 - b) Cutting.
 - c) Grinding.
 - d) Soldering.
 - e) Thawing pipe.
 - f) Torch applied roofing.
 - g) Welding.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 4000**QUALITY REQUIREMENTS****PART 1 - GENERAL****1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes administrative and procedural requirements for quality assurance and quality control.
- B. Related Requirements:
 - 1. Section 01 3100: 'Project Management and Coordination' for Pre-Installation Conferences for testing and inspection.
 - 2. Section 01 3200: 'Construction Progress Documentation' for developing a schedule of required tests and inspections.
 - 3. Section 01 3300: 'Submittal Procedures'.
 - 4. Section 01 4301: 'Quality Assurance – Qualifications' establishes minimum qualification levels required.
 - 5. Section 01 4523: 'Testing and Inspecting Services' for testing and inspection, and testing laboratory services for materials, products, and construction methods.
 - 6. Section 01 7300: 'Executions' for cutting and patching for repair and restoration of construction disturbed by testing and inspecting activities.
 - 7. Divisions 01 thru 49 establish responsibility for providing specific testing and inspections.

1.3 REFERENCES

- A. Definitions:
 - 1. Accreditation: Process in which certification of competency, authority, or credibility is presented. Verify that laboratories have an appropriate quality management system and can properly perform certain test methods (e.g., ANSI, ASTM, and ISO test methods) and calibration parameters according to their scopes of accreditation.
 - 2. Approved: To authorize, endorse, validate, confirm, or agree to.
 - 3. Experienced: When used with an entity, "experienced" means having successfully completed a minimum of five previous projects similar in size and scope to this Project; being familiar with requirements indicated; and having complied with requirements of authorities having jurisdiction.
 - 4. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a construction operation, including installation, erection, application, and similar operations.
 - a. Using a term such as "carpentry" does not imply that certain construction activities must be performed by accredited or unionized individuals of corresponding generic name, such as "carpenter." It also does not imply that requirements specified apply exclusively to trades people of corresponding generic name.
 - 5. Mockups: Full-size, physical assemblies that are constructed on-site. Mockups are used to verify selections made under sample submittals, to demonstrate aesthetic effects and, where indicated, qualities of materials and execution, and to review construction, coordination, testing, or operation; they are not Samples. Approved mockups establish standard by which the Work will be judged.
 - 6. Observation: Visual observation of building / site elements or structural system by registered design professional for general conformance to approved construction documents at significant construction stages and at completion. Observation does not include or waive responsibility for performing inspections or special inspections.

7. Preconstruction Testing: Tests and inspections that are performed specifically for Project before products and materials are incorporated into the Work to verify performance or compliance with specified criteria.
8. Product Testing: Tests and inspections that are performed by testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with industry standards.
9. Service Provider: Agency or firm qualified to perform required tests and inspections.
10. Source Quality Control Testing: Tests and inspections that are performed at source, i.e., plant, mill, factory, or shop.
11. Testing Agency: Entity engaged to perform specific tests, inspections, or both.
12. Testing Agency Laboratory: Agency or firm qualified to perform field and laboratory tests to determine characteristics and quality of materials and workmanship.
13. Verification: Act of reviewing, inspecting, testing, etc. to establish and document that product, service, or system meets regulatory, standard, or specification requirements.

B. Reference Standards:

1. International Code Council (IBC) (2015 or most recent edition adopted by AHJ):
 - a. IBC Chapter 17, 'Structural Tests and Special Inspections'.

1.4 ADMINISTRATIVE REQUIREMENTS

A. Conflicting Requirements:

1. General:
 - a. If compliance with two or more standards is specified and standards establish different or conflicting requirements for minimum quantities or quality levels, comply with most stringent requirement.
 - b. Refer uncertainties and requirements that are different, but apparently equal, to Architect for a decision before proceeding.
2. Minimum Quantity or Quality Levels:
 - a. Quantity or quality level shown or specified shall be minimum provided or performed.
 - b. Actual installation may comply exactly with minimum quantity or quality specified, or it may exceed minimum within reasonable limits.
 - c. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for context of requirements.
 - d. Refer uncertainties to Architect for decision before proceeding.

B. Coordination:

1. Coordinate sequence of activities to accommodate required quality assurance and quality control services with minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.

C. Scheduling:

1. Schedule times for tests, inspections, obtaining samples, and similar activities.

1.5 QUALITY ASSURANCE

A. Testing and inspecting services are used to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with Contract Document requirements.

1. Specific quality assurance and quality control requirements for individual construction activities are specified in Sections that specify those activities and Section 01 4523. Requirements in those Sections may also cover production of standard products.
2. Specified tests, inspections, and related actions do not limit Contractor's other quality control procedures that facilitate compliance with Contract Document requirements.
3. Requirements for Contractor to provide quality assurance and quality control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.

B. Quality Assurance Services:

1. Activities, actions, and procedures performed before and during execution of the Work to verify compliance and guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.
 2. Owner or Owner's designated representative(s) will perform quality assurance to verify compliance with Contract Documents.
- C. Activities performed by Owner's Quality Assurance Testing Agency include, but are not limited to following:
1. Individual Sections in Division 01 through Division 49:
 - a. Pre-Installation Conference agenda review items for:
 - 1) Schedule requirements.
 - 2) Testing and inspection requirements:
 - 3) Requirements and frequency of testing and inspections.
 - 4) Mock-up or sample requirements.
 - 5) Submittals requirements.
 - b. Quality Assurance personal qualifications.
 - 1) Qualification documentation including certificates if required.
 - c. Non-Conforming Work:
 - 1) Prepare non-compliance log to track non-compliant testing or inspections.
 2. Weekly Activities:
 - a. Summarize and track any non-compliance issues.
 - b. Provide summary report of previous week's performed Work.
 - c. Visit contractors periodically to find out if they have any concerns with Quality Assurance inspectors and check on any schedule changes.
 - d. Visit Owner's Representatives periodically to find out if they have any concerns with how project is progressing.
- D. Mockups: Before installing portions of the Work requiring mockups, build mockups for each form of construction and finish required to comply with following requirements, using materials indicated for completed Work:
1. Coordinate with individual section in Division 01 through Division 49 if there are any additional requirements or modification to these requirements:
 - a. Build mockups in location and of size indicated or, if not indicated, as directed by Architect.
 - b. Notify Architect seven days in advance of dates and times when mockups will be constructed.
 - c. Demonstrate proposed range of aesthetic effects and workmanship.
 - d. Obtain Architect's approval of mockups before starting work, fabrication, or construction.
 - 1) Allow seven days for initial review and each re-review of each mockup.
 - e. Maintain mockups during construction in undisturbed condition as standard for judging completed Work.
 - 1) Demolish and remove mockups when directed, unless otherwise indicated.

1.6 QUALITY CONTROL

- A. Quality Control Services:
1. Quality Control will be sole responsibility of Contractor.
 - a. Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements performed by Contractor:
 - 1) They do not include inspections, tests or related actions performed by Architect, Owner, governing authorities or independent agencies hired by Owner or Architect.
 - 2) Quality assurance performed by Owner will be used to validate Quality Control performed by Contractor.
 - b. Where services are indicated as Contractor's responsibility, engage a qualified Testing Agency to perform these quality control services.
 - 1) Contractor shall not employ same testing entity engaged by Owner, without Owner's written approval.

- B. Manufacturer's Field Services: Where indicated, engage factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Section 01 3300: 'Submittal Procedures'.
- C. Associated Services: Cooperate with agencies performing required tests, inspections, and similar quality control services, and provide reasonable auxiliary services as requested. Notify Testing Agency sufficiently in advance of operations to permit assignment of personnel. Provide following:
 - 1. Access to the Work.
 - 2. Incidental labor and facilities necessary to facilitate tests and inspections.
 - 3. Adequate quantities of representative samples of materials that require testing and inspecting. Assist Testing Agency in obtaining samples.
 - 4. Facilities for storage and field curing of test samples.
 - 5. Delivery of samples to testing agencies.
 - 6. Preliminary design mix proposed for use for material mixes that require quality control by Testing Agency.
 - 7. Security and protection for samples and for testing and inspecting equipment at Project site.

PART 2 - PRODUCTS Not Used

PART 3 - EXECUTION

3.1 REPAIR AND PROTECTION

- A. General: On completion of testing, inspecting, sample taking, and similar services, repair damaged construction and restore substrates and finishes.
 - 1. Provide materials and comply with installation requirements specified in other Specification Sections. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible.
 - 2. Comply with Contract Document requirements for Section 01 7300 'Execution' for cutting and patching.
- B. Protect construction exposed by or for Quality Assurance and Quality Control activities.
- C. Repair and protection are Contractor's responsibility, regardless of assignment of responsibility for Quality Assurance and Quality Control Services.

END OF SECTION

SECTION 01 4200**REFERENCES****PART 1 - GENERAL****1.1 SUMMARY****A. Section Includes But is Not Limited To:**

1. Reference standards, definitions, specification format, and industry standards.

1.2 REFERENCES**A. Definitions:**

1. Approved: The term "approved," when used to convey Architect's action on Contractor's submittals, applications, and requests, is limited to Architect's duties and responsibilities as stated in the Conditions of the Contract.
2. Directed: The term "directed" is a command or instruction by Architect. Other terms including "requested," "authorized," "selected," "approved," and "permitted" have the same meaning as "directed."
3. Experienced: The term "experienced," when used with an entity, means having successfully completed a minimum of ten previous projects similar in size and scope to this Project; being familiar with the special requirements indicated, and having complied with requirements of authority having jurisdiction.
4. Furnish: The term "furnish" means supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.
5. General: Basic Contract definitions are included in the Conditions of the Contract.
6. Indicated: The term "indicated" refers to requirements expressed by graphic representations, or in written form on Drawings, in Specifications, and in other Contract Documents. Terms such as "shown," "noted," "scheduled," and "specified" are used to help the user locate the reference.
7. Install: The term "install" describes operations at Project site including unloading, temporary storage, unpacking, assembling, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.
8. Installer: An "Installer" is the Contractor or another entity engaged by the Contractor, as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, and similar operations.
9. Project Site: The term "Project site" means the space available for performing construction activities. The extent of the Project site is shown on the Drawings and may or may not be identical with the description of the land on which the Project is to be built.
10. Provide: The term "provide" means to furnish and install, complete and ready for the intended use.
11. Regulations: The term "regulations" includes laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.
12. Submitted: The terms "submitted," "reported," "satisfactory" and similar words and phrases means submitted to Architect, reported to Architect and similar phrases.
13. Testing Agencies: A "testing agency" is an independent entity engaged to perform specific inspections or tests, either at the Project site or elsewhere, or to report on and, if required, to interpret results of those inspections or tests.
14. Trades: Using terms such as "carpentry" does not imply that certain construction activities must be performed by accredited or unionized individuals of a corresponding generic name, such as "carpenter." It also does not imply that requirements specified apply exclusively to tradespersons of the corresponding generic name.

B. References Standards:

1. Specification Format: Specifications will follow MasterFormat™ 2004 for organizing numbers and titles. (The Construction Specifications Institute, Project Resource Manual/CSI Manual of Practice, 5th Edition. New York, McGraw-Hill, 2005).
 - a. Specification Identifications:
 - 1) The Specifications use section numbers and titles to help cross referencing in the Contract Documents.
 - 2) Sections in the Project Manual are in numeric sequence; however, the sequence is incomplete. Consult the table of contents at the beginning of the Project Manual to determine numbers and names of sections in the Contract Documents.
 - b. Specification Language:
 - 1) Specifications should be prepared, with concern and respect for their legal status. Specifications should be Clear, Concise, Correct and Complete.
 - 2) Streamlining: Streamlining is used to list products, materials, reference standards, and other itemized specifications. This technique places the subject first and provides keywords for quick reference
 - c. Sentence Structure:
 - 1) Specifications to be written in the "Imperative Mood".
 - a) The verb that clearly defines the action becomes the first word in the sentence.
 - b) The imperative sentence is concise and readily understandable.
 - 2) Streamlining is used to list products, materials, reference standards, and other itemized specifications. This technique places the subject first and provides keywords for quick reference.
 - d. Abbreviated Language:
 - 1) Abbreviations should be used only on drawings and schedules where space is limited.
 - 2) Abbreviations with multiple meanings should be avoided, unless used in different disciplines where their meaning is clear from the context in which they are used.
 - 3) Abbreviations should be limited to five or fewer letters
 - a) The verb that clearly defines the action becomes the first word in the sentence.
 - e. Symbols:
 - 1) Caution should apply to symbols substituted for words or terms.
 - f. Numbers:
 - 1) The use of Arabic numerals rather than words for numbers is recommended.
- C. Industry Standards:
 1. Except where Contract Documents specify otherwise, construction industry standards will apply and are made a part of Contract Documents by reference.
 2. Where compliance with two or more standards is specified and standards apparently establish different or conflicting requirements for minimum quantities or quality levels, refer to Architect for decision before proceeding. Quantity or quality level shown or specified will be minimum provided or performed. Actual installation may comply exactly with minimum quantity or quality specified, or it may exceed minimum within reasonable limits. In complying with these requirements, indicated numeric values are minimum or maximum, as appropriate for context of requirements. Refer uncertainties to Architect for decision before proceeding.
 3. Each entity engaged in construction on Project is required to be familiar with industry standards applicable to that entity's construction activity. Copies of applicable standards are not bound with Contract Documents. Where copies of standards are needed for performance of a required construction activity, Contractor will obtain copies directly from publication source.
 4. Trade Association names and titles of general standards are frequently abbreviated. The following acronyms or abbreviations, as referenced in Contract Documents, are defined to mean association names. Names and addresses are subject to change and are believed to be, but are not assured to be, accurate and up to date as of date of Contract Documents.

AABC	Associated Air Balance Council	Washington	DC	(202) 737-0202	www.aabchq.com
AAMA	American Architectural Manufacturers Association	Schaumburg	IL	(847) 303-5664	www.aamanet.org
AASHTO	American Association of State Highway & Transporta-	Washington	DC	(202) 624-5800	www.aashto.org

	tion Officials				
AAMA	American Architectural Manufacturers Association	Schamamburg	IL	(847) 303-5774	www.aamanet.org
AASHTO	American association of State Highways and Transportation Officials	Washington	DC		www.transportation.org www.aashto.org
ACI	American Concrete Institute International	Farmington Hills	MI	(248) 848-3700	www.aci-int.org
AGA	American Gas Association	Washington	DC	(202) 824-7000	www.aga.org
AHRI	Air Conditioning Heating & Refrigeration Institute	Arlington	VA	(703) 524-8800	www.ari.org
AIA	American Institution of Architects	Washington	DC	(202) 626-7300	www.aia.org
AISC	American Institute of Steel Construction	Chicago	IL	(312) 670-2400	www.aisc.org
AISI	American Iron & Steel Institute	Washington	DC	(202) 452-7100	www.steel.org
AITC	American Institution of Timber Construction	Englewood	CO	(303) 792-9559	www.aitc-glulam.org
AMCA	Air Movement & Control Association International	Arlington Heights	IL	(847) 394-0150	www.amca.org
ANSI	American National Standards Institute	New York	NY	(212) 642-4900	www.ansi.org
APA	APA-Engineered Wood Association	Tacoma	WA	(253) 565-6600	www.apawood.org
API	American Petroleum Institute	Washington	DC	(202) 682-8000	www.api.org
AQMD	South Coast Air Quality Management District	Diamond Bar	CA	(909) 396-2000	www.aqmd.gov
ASHRAE	American Society of Heating, Refrigerating, & Air-Conditioning Engineers	Atlanta	GA	(404) 636-8400	www.ashrae.org
ASME	American Society of Mechanical Engineers International	New York	NY	(800) 843-2763	www.asme.org
ASTM	ASTM International	West Conshohocken	PA	(610) 832-9500	www.astm.org
AWI	Architectural Woodwork Institute	Potomac Falls	VA	(571) 323-3636	www.awinet.org
AWPA	American Wood Protection Association	Birmingham	AL	(205) 733-4077	www.awpa.com
AWS	American Welding Society	Miami	FL	(800) 443-9353	www.aws.org
AWWA	American Water Works Assoc	Denver	CO	(303) 794-7711	www.awwa.org
BHMA	Builders Hardware Manufacturers Association	New York	NY	(212) 297-2122	www.buildershardware.com
BIA	Brick Industry Association	Reston	VA	(703) 620-0010	www.bia.org
CFI	International Certified Floor-covering Installers, Inc.	Kansas City	MO	(816) 231-4646	www.cfi-installers.org
CRI	Carpet & Rug Institution	Dalton	GA	(706) 278-3176	www.carpet-rug.com
CRSI	Concrete Reinforcing Steel Institute	Schaumburg	IL	(847) 517-1200	www.crsi.org
CISPI	Cast Iron Soil Pipe Institute	Chattanooga	TN	(423) 892-0137	www.cispi.org
DHI	Door & Hardware Institute	Chantilly	VA	(703) 222-2010	www.dhi.org
DIPRA	Ductile Iron Pipe Research Association.	Birmingham	AL	(205) 402-8700	www.dipra.org
EIMA	EIFS Industry Members Association	Morrow	GA	(800) 294-3462	www.eima.com

FM	FM Global	Johnston	RI	(401) 275-3000	www.fmglobal.com
FSC	Forest Stewardship Council	Bonn, Germany		+49 (0) 228 367 66 0	www.fsc.org
GA	Gypsum Association	Hyattsville	MD	(301) 277-8686	www.gypsum.org
GS	Green Seal	Washington	DC	(202) 872-6400	www.greenseal.org
HPVA	Hardwood Plywood & Veneer Association	Reston	VA	(703) 435-2900	www.hpva.org
ICC	International Code Council	Washington	DC	(888) 422-7233	www.iccsafe.org
ICC-ES	ICC Evaluation Service	Whittier	CA	(562) 699-0543	www.icc-es.org
ICBO	International Conference of Building Officials				(See ICC)
ISO	International Organization for Standardization	Geneva, Switzerland			www.iso.org
ISSA	International Slurry Surfacing Association	Annapolis	MD	(410) 267-0023	www.slurry.org
KCMA	Kitchen Cabinet Manufacturers Association	Reston	VA	(703) 264-1690	www.kcma.org
LPI	Lightning Protection Institute	Maryville	MO	(800) 488-6864	www.lightning.org
MFMA	Maple Flooring Manufacturers' Association	Deerfield	IL	(888) 480-9138	www.maplefloor.org
MSS	Manufacturer's Standardization Society of The Valve and Fittings Industry	Vienna	VA	(703) 281-6613	www.mss-hq.com
NAAMM	National Association of Architectural Metal Manufacturers	Glen Ellyn	IL	(630) 942-6591	www.naamm.org
NEC	National Electric Code	(from NFPA).			
NEMA	National Electrical Manufacturer's Association	Rosslyn	VA	(703) 841-3200	www.nema.org
NFPA	National Fire Protection Association	Quincy	MA	(800) 344-3555	www.nfpa.org
NFRC	National Fenestration Rating Council	Greenbelt	MD	(301) 589-1776	www.nfrc.org
NSF	NSF International	Ann Arbor	MI	(734) 769-8010	www.nsf.org
PCA	Portland Cement Association	Skokie	IL	(847) 966-6200	www.cement.org
PCI	Precast / Prestressed Concrete Institute	Chicago	IL	(312) 786-0300	www.pci.org
PEI	Porcelain Enamel Institute	Norcross	GA	(770) 676-9366	www.porcelainenamel.com
RFCI	Resilient Floor Covering Institute	LaGrange	GA	(706) 882-3833	www.rfci.com
SCTE	Society of Cable Telecommunications Engineers	Exton	PA	(800) 542-5040	www.scte.org
SDI	Steel Deck Institute	Fox River Grove	IL	(847) 458-4647	www.sdi.org
SDI	Steel Door Institute	Westlake	OH	(440) 899-0010	www.steeldoor.org
SIGMA	Sealed Insulating Glass Manufacturer's Association	Chicago	IL	(312) 644-6610	www.arcacat.com
SJI	Steel Joist Institute	Myrtle Beach	SC	(843) 293-1995	www.steeljoist.org
SMACNA	Sheet Metal & Air Conditioning Contractors National Association	Chantilly	VA	(703) 803-2980	www.smacna.org
SPIB	Southern Pine Inspection Bureau	Pensacola	FL	(850) 434-2611	www.spib.org
SSMA	Steel Stud Manufacturer's Association	Glen Ellyn	IL	(630) 942-6592	www.ssma.com
TCNA	Tile Council of North America	Anderson	SC	(864) 646-8453	www.tileusa.com

	ca				
TPI	Truss Plate Institute	Alexandria	VA	(703) 683-1010	www.tpinst.org
TPI	Turfgrass Producers International (formally American Sod Producers Association)	East Dundee	IL	(847) 649-5555	www.turfgrasssod.org
UL	Underwriters Laboratories	Camas	WA	(877) 854-3577	www.ul.com
WDMA	Window and Door Manufacturer's Association	Chicago	IL	(312) 321-6802	www.nwwda.org
WWPA	Western Wood Products Association	Portland	OR	(503) 224-3930	www.wwpa.org

D. Federal Government Agencies:

- Names and titles of federal government standard or specification producing agencies are often abbreviated. Following acronyms or abbreviations referenced in Contract Documents represent names of standard or specification producing agencies of federal government. Names and addresses are subject to change but are believed to be, but are not assured to be, accurate and up to date as of date of Contract Documents.

CS	Commercial Standard (U S Department of Commerce)	Washington	DC	(202) 512-0000	www.doc.gov
EPA	Environmental Protection Agency	Washington	DC	(202) 272-0167	www.epa.gov
FCC	Federal Communications Commission	Washington	DC	(888) 225-5322	www.fcc.gov
FS	Federal Specifications Unit (Available from GSA)	Washington	DC	(202) 619-8925	www.gsa.gov
MIL	Military Standardization Documents (U S Department of Defense)	Philadelphia	PA	(215) 697-2179	www.dod.gov
NIST	National Institute of Standards and Technology, technology Administration (US Department of Commerce)	Gaithersburg	MD	(301) 975-4500	www.ts.nist.gov
OSHA	Occupational Safety & Health Administration (U S Department of Labor)	Washington	DC	202) 219-8148	www.osha.gov
PS	Product Standard of NBS (U S Department of Commerce)	Washington	DC	(202) 512-1800	www.doc.gov

E. Governing Regulations / Authorities:

- Contact authorities having jurisdiction directly for information and decisions having a bearing on the Work.
- Obtain copies of regulations required to be retained at Project Site, available for reference by parties who have a reasonable need for such reference.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 4301**QUALITY ASSURANCE - QUALIFICATIONS****PART 1 - GENERAL****1.1 SUMMARY**

- A. Related Documents:
 - 1. Drawings and general provisions of the Contract, including General Conditions and Division 01 Specification Sections, apply to this Section.
- B. Related Requirements:
 - 1. Section 01 4000: 'Quality Requirements' includes administrative and procedural requirements for quality assurance and quality control.
 - 2. Section 01 4523: 'Testing and Inspecting Services' for testing and inspection, and testing laboratory services for materials, products, and construction methods.

1.2 REFERENCES

- A. Definitions:
 - 1. Accreditation: Process in which certification of competency, authority, or credibility is presented. Verify that laboratories have an appropriate quality management system and can properly perform certain test methods (e.g., ANSI, ASTM, and ISO test methods) and calibration parameters according to their scopes of accreditation.
 - 2. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.
 - 3. Testing Agency: Entity engaged to perform specific tests, inspections, or both.
 - 4. Testing Agency Laboratory: Agency or firm qualified to perform field and laboratory tests to determine characteristics and quality of materials and workmanship.
- B. Reference Standards:
 - 1. ASTM International:
 - a. ASTM E329-18, 'Standard Specification for Agencies Engaged in Construction Inspection and/or Testing.'

1.3 QUALIFICATIONS

- A. Qualifications: Qualifications paragraphs in this Article establish minimum qualification levels required; individual Specification Sections specify additional requirements:
 - 1. Manufacturers / Distributors / Fabricator / Suppliers / Installers Qualifications: Firm experienced in producing products similar to those indicated for this Project and with record of successful in-service performance, as well as sufficient production capacity to produce required units.
 - a. Owner established Relationships:
 - 1) Where heading 'Category One, Two, or Three Approved' *Manufacturers / Suppliers / Distributors / Installers* is used to identify list Owner established Relationships, Owner has established relationships that extend beyond requirements of this Project.
 - 2) No other *Manufacturers / Suppliers / Distributors / Installers* will be acceptable.
 - 3) Follow specified procedures to preserve relationships between Owner and specified *Manufacturers / Suppliers / Distributors / Installers* and advantages that accrue to Owner from those relationships.
 - b. Approved:
 - 1) Where heading '*Approved Suppliers / Distributors / Installers / Applicators / Fabricators*' is used to identify list of specified suppliers / distributors / installers / applicators / fabricators, use only listed suppliers / installers / fabricators.
 - 2) No substitutions will be allowed.

- c. Acceptable Suppliers / Installers:
 - 1) Where heading '*Acceptable Suppliers / Installers / Fabricators*' is used, qualifications as specified in Quality Assurance in Part 1 of individual sections will be used to determine requirements of those that will be acceptable to be used on Project. Lists for acceptable installers can include additional installers that may be approved before bidding or by addendum.
 - a) Underground Sprinklers, Section 32 8423: Acceptable Landscape Installers approved by Landscape Architect before bidding. Equal Landscape Installers to be approved by Architect before bidding.
- 2. Factory-Authorized Service Representative Qualifications:
 - a. Authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.
- 3. Installer Qualifications:
 - a. Firm or individual experienced in installing, erecting, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.
- 4. Manufacturer Qualifications:
 - a. Firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.
- 5. Manufacturer's Field Services Qualifications:
 - a. Experienced authorized representative of manufacturer to inspect field-assembled components and equipment installation, including service connections.
- 6. Professional Engineer Qualifications:
 - a. Professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of kind indicated. Engineering services are defined as those performed for installations of system, assembly, or products that are similar to those indicated for this Project in material, design, and extent.
- 7. Specialists:
 - a. Certain sections of Specifications require that specific construction activities shall be performed by entities who are recognized experts in those operations.
 - b. Specialists shall satisfy qualification requirements indicated and shall be engaged for activities indicated.
 - c. Requirement for specialists shall not supersede building codes and regulations governing the Work.
- 8. Testing Agency Qualifications:
 - a. Independent Testing Agency with experience and capability to conduct testing and inspecting indicated, as documented according to ASTM E329; and with additional qualifications specified in individual Sections; and where required by authorities having jurisdiction, that is acceptable to authorities.
 - 1) Testing Laboratory:
 - a) AASHTO Materials Reference Laboratory (AMRL) Accreditation Program.
 - b) Cement and Concrete Reference Laboratory (CCRL).
 - c) Nationally Recognized Testing Laboratory (NRTL): Nationally recognized testing laboratory according to 29 CFR 1910.7.
 - d) National Voluntary Laboratory (NVLAP): Testing Agency accredited according to National Institute of Standards and Technology (NIST) Technology Administration, U. S. Department of Commerce Accreditation Program.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 5200**CONSTRUCTION FACILITIES****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
 - 1. Administrative and procedural requirements for Construction Facilities.

1.2 ADMINISTRATIVE REQUIREMENTS

- A. Prepare schedule indicating dates for implementation and termination of each temporary facility.
- B. Keep temporary facilities clean and neat in appearance. Operate in safe and efficient manner. Take necessary fire prevention measures. Do not overload facilities, or allow them to interfere with progress of The Work. Do not allow hazardous, dangerous or unsanitary conditions, or public nuisances to develop or persist on Project site.
- C. Maintain facilities in good operating condition until removal.
- D. Remove each temporary facility when need has ended, or when replaced by authorized use of permanent facility, or by Substantial Completion. Complete permanent construction that may have been delayed because of interference with temporary facility. Repair damaged work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.
 - 1. Materials and facilities that make up temporary facilities are property of Contractor.
 - 2. By Substantial Completion, clean and renovate permanent facilities used during construction period.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 5600**TEMPORARY BARRIERS AND ENCLOSURES****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
 - 1. Administrative and procedural requirements for Temporary Barriers and Enclosures.

1.2 ADMINISTRATIVE REQUIREMENTS

- A. Protection Of Existing Improvements: Protect streets, private roads, and sidewalks, including overhead protection where required. Repair damage to existing improvements caused by construction activities.
- B. Protection Of Adjacent Property: Provide necessary protection for adjacent property and lateral support thereof.
- C. Proprietary Camera Services: In its absolute discretion, and with or without notice to Contractor, Owner may provide from time to time, but is not obligated to provide, one or more cameras on or about Project site and/or signage or notices of the same:
 - 1. If provided by Owner, such camera(s) and/or signage and notices are solely for Owner's benefit and convenience and shall not be for benefit of Contractor, Subcontractor(s) or for any third person.
 - 2. Owner shall have no liability, obligation, or responsibility to Contractor, Subcontractors, or any third person relative to such camera(s), signage, or notices, or absence of camera(s), signage, or notices, including without limitation, installation, maintenance, operation, repair, testing, functionality, capacity, recording, monitoring, posting, etc., of the same (hereafter 'Proprietary Camera Services').
 - 3. Contractor, with Owner's prior consent (which shall not be unreasonably withheld), may relocate such camera(s), signage, or notices as necessary to not unreasonably, materially and physically interfere with work at Project Site.
 - 4. Contractor's obligations under Contract Documents, including but not limited to, Contractor's obligation for security of Project Site, are not modified by Owner's opportunity to provide, actually providing, or not providing Proprietary Camera Services and/or signage or notices regarding the same.
 - 5. This Specification Section does not preclude Contractor from providing its own camera(s), signage, or notices pursuant to terms and conditions of this Agreement. Neither does this Section reduce, expand or modify any other right or obligation of Owner pursuant to terms of this Agreement.

1.3 TEMPORARY BARRICADES

- A. Comply with standards and code requirements in erecting barricades, warning signs, and lights.
- B. Take necessary precautions to protect persons, including members of the public, from injury or harm.

1.4 TEMPORARY SECURITY BARRIERS

- A. Install temporary enclosures of partially completed areas of construction. Provide locking entrances to prevent unauthorized entrance, vandalism, theft, and other violations of security.
- B. Secure materials and equipment stored on site.
- C. Secure building at the end of each work day.

D. Maintain exterior building security until Substantial Completion.

1.5 TEMPORARY TREE AND PLANT PROTECTION

A. Protection:

1. Before commencing site work, build and maintain protective fencing around existing trees and vegetation as shown on the drawings.
2. Individual trees will have protective fencing built beyond drip line.
3. Build protective fencing around groups of trees and other vegetation as indicated on Drawings.
4. Keep areas within protective fencing undisturbed and do not use for any purpose.

B. Maintenance:

1. Maintain existing tree, shrubs, and vegetation as indicated in Contract Documents:
 - a. Remove and replace vegetation that dies or is damaged beyond repair due to construction activities.
 - b. Damage to any tree, shrub, or vegetation that has been indicated to remain and be protected, will have a cost associated with it. This includes branches, trunk and root systems:
 - 1) Trees: \$1,000.00.
 - 2) Shrubs: \$ 100.00.
 - 3) Vegetation: \$ 50.00.

C. Pruning:

1. Provide a qualified Tree Service Firm if pruning is required:
 - a. Coordinate with authorities having jurisdiction.
 - b. Coordinate with Owner and Architect on site before pruning is to begin.

PART 2 - PRODUCTS Not Used

PART 3 - EXECUTION Not Used

END OF SECTION

SECTION 01 5700**TEMPORARY CONTROLS****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
 - 1. Administrative and procedural requirements for Temporary Controls.

1.2 TEMPORARY EROSION AND SEDIMENT CONTROL

- A. Take precautions necessary to prevent erosion and transportation of soil downstream, to adjacent properties, and into on-site or off-site drainage systems.
- B. Develop, install, and maintain an erosion control plan if required by law.
- C. Repair and correct damage caused by erosion.

1.3 TEMPORARY ENVIRONMENTAL CONTROLS

- A. Provide protection, operate temporary facilities, and conduct construction in ways and by methods that comply with environmental regulations, and reduce possibility that air, waterways, and subsoil might be contaminated or polluted, or that other undesirable effects might result:
 - 1. Avoid use of tools and equipment that produce harmful noise.
 - 2. Restrict use of noise making tools and equipment to hours that will minimize complaints from persons or firms near site.
- B. Provide protection against weather (rain, winds, storms, frost, or heat) to maintain all work, materials, apparatus, and fixtures free from injury or damage.
- C. Protect excavation, trenches, and building from damage from rain water, spring water, ground water, backing up of drains or sewers, and all other water:
 - 1. For temporary drainage and dewatering facilities and operations not directly associated with construction activities included under individual Sections, comply with requirements of applicable local regulations. Where feasible, use permanent facilities.
 - 2. If sewers are not available or cannot be used, provide drainage ditches, dry wells, stabilization ponds, and similar facilities. Filter out excessive amounts of soil, construction debris, chemicals, oils and similar contaminants that might clog sewers or pollute waterways before discharge.
- D. Comply with governing ordinances relating to weed control and removal.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 5800**PROJECT IDENTIFICATION****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
 - 1. Administrative and procedural requirements for Project Identification.

1.2 TEMPORARY PROJECT SIGNAGE

- A. Contractor may, at its option, erect a temporary project identification sign.
 - 1. Sign may be free-standing or attached to temporary field office or storage shed.
 - 2. No other signs or advertisements are allowed on building site.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 6100**COMMON PRODUCT REQUIREMENTS****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
1. Administrative and procedural requirements for Common Product Requirements.

1.2 ADMINISTRATIVE REQUIREMENTS

- A. Provide products that comply with Contract Documents, that are undamaged, and, unless otherwise indicated, new and unused at time of installation. Provide products complete with accessories, trim, finish, safety guards, and other devices and details needed for complete installation and for intended use and effect.
- B. Except for required labels and operating data, do not attach or imprint manufacturer's or producer's nameplates or trademarks on surfaces of products that will be exposed to view in occupied spaces or on building exterior.
1. Locate required product labels and stamps on concealed surface or, where required for observation after installation, on accessible surface that is not conspicuous.
 2. Provide permanent nameplates on items of service-connected or power-operated equipment. Locate on easily accessible surface that is inconspicuous in occupied spaces. Nameplate will contain following information and other essential operating data:
 - a. Name of product and manufacturer.
 - b. Model and serial number.
 - c. Capacity.
 - d. Speed.
 - e. Ratings.
- C. Where specifications describe a product or assembly by specifying exact characteristics required, with or without use of brand or trade name, provide product or assembly that provides specified characteristics and otherwise complies with Contract requirements.
- D. Where Specifications require compliance with performance requirements, provide products that comply with these requirements and are recommended by manufacturer for application described. General overall performance of product is implied where product is specified for specific application. Manufacturer's recommendations may be contained in published product literature, or by manufacturer's certification of performance.
- E. Where specifications only require compliance with an imposed code, standard, or regulation, select product that complies with standards, codes or regulations specified.
- F. Where Specifications require matching an established Sample, Architect's decision will be final on whether proposed product matches satisfactorily. Where no product available within specified category matches satisfactorily nor complies with other specified requirements, refer to Architect.
- G. Where specified product requirements include phrase *' . . . as selected from manufacturer's standard colors, patterns, textures . . . '* or similar phrase, select product and manufacturer that comply with other specified requirements. Architect will select color, pattern, and texture from product line selected.
- H. Refer to individual Specification Sections and Allowance provisions in Division 01 for allowances that control product selection, and for procedures required for processing such selections.

- I. Remove and replace products and materials not specified in Contract Documents but installed in the Work with specified products and materials at no additional cost to Owner and for no increase in Contract time.
- J. Informational Submittals:
 - 1. Sustainable Design Submittals:
 - a. Submit five copies of each required submittal unless otherwise required. Architect will return three copies marked with action taken and with corrections or modifications required.
 - b. Submit electronic files: PDF. Architect will return a PDF copy marked with action taken and with corrections or modifications required.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 6200**PRODUCT OPTIONS****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
1. Administrative and procedural requirements for Product Options.

1.2 ADMINISTRATIVE REQUIREMENTS

- A. Product Selection:
1. When option of selecting between two or more products is given, product selected will be compatible with products previously selected, even if previously selected products were also options.
 - a. Regional materials.
- B. Non-Conforming Work:
1. Non-conforming work as covered in Article 12.3 of General Conditions applies, but is not limited, to use of non-specified products or manufacturers.
- C. Product selection is governed by Contract Documents and governing regulations, not by previous Project experience. Procedures governing product selection include:
1. Substitutions And Equal Products:
 - a. Generally speaking, substitutions for specified products and systems, as defined in the Uniform Commercial Code, are not acceptable. However, equal products may be approved upon compliance with Contract Document requirements.
 - b. Approved Products / Manufacturers / Suppliers / Distributors / Fabricators / Installers:
 - 1) Category One:
 - a) Owner has established 'Relationships' that extend beyond requirements of this Project. No substitutions or equal products will be allowed on this Project.
 - b) Specification Sections specify Owner Furnished and Owner Installed Manufacturers or Products.
 - c) Follow specified procedures to preserve relationships between Owner and specified manufacturers / suppliers and advantages that accrue to Owner from those relationships.
 - 2) Category Two:
 - a) Owner has established 'Relationships' that contain provisions extending beyond requirements of this Project. No substitutions or equal products will be allowed on this Project.
 - b) Specification Sections specify Owner Furnished and Contractor Installed Manufacturers, Suppliers, Distributors or Products.
 - c) Follow specified procedures to preserve relationships between Owner and specified manufacturers / suppliers and advantages that accrue to Owner from those relationships.
 - 3) Category Three:
 - a) Owner has established 'Relationships' that contain provisions extending beyond requirements of this Project. Use these products to preserve advantages that accrue to Owner from those programs. No substitutions or equal products will be allowed on this Project.
 - b) Specification Sections specify Contractor Furnished and Contractor Installed Manufacturers, Suppliers, Distributors, Fabricators or Products.
 - 4) Category Four:

- a) Provide only specified products available from manufacturers listed. No substitutions, private-labeled, or equal products, or mixing of manufacturers' products is allowed on this Project.
- b) In Sections where lists recapitulating Manufacturers previously mentioned in Section are included under heading '*Manufacturers*' or '*Approved Manufacturers*', this is intended as a convenience to Contractor as a listing of contact information only. It is not intended that all manufacturers in list may provide products where specific products and manufacturers are listed elsewhere in Section.
- c. Acceptable Products / Manufacturers / Suppliers / Installers:
 - 1) Type One: Use specified products / manufacturers unless approval to use other products / manufacturers has been obtained from Architect by Addendum.
 - 2) Type Two: Use specified products / manufacturers unless approval to use other products and manufacturers has been obtained from Architect in writing before installing or applying unlisted or private-labeled products.
 - 3) Use 'Equal Product Approval Request Form' to request approval of equal products, manufacturers, or suppliers before bidding or before installation, as noted in individual Sections.
- d. Quality / Performance Standard Products / Manufacturers:
 - 1) Class One: Use specified product / manufacturer or equal product from specified manufacturers only.
 - 2) Class Two: Use specified product / manufacturer or equal product from any manufacturer.
 - 3) Products / manufacturers used shall conform to Contract Document requirements.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 6600**PRODUCT DELIVERY, STORAGE, AND HANDLING REQUIREMENTS****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
 - 1. Administrative and procedural requirements for Product Delivery, Storage, and Handling Requirements.

1.2 ADMINISTRATIVE REQUIREMENTS

- A. Deliver, store, and handle products according to manufacturer's recommendations, using means and methods that will prevent damage, deterioration, and loss, including theft.

1.3 DELIVERY AND ACCEPTANCE REQUIREMENTS

- A. Schedule delivery to reduce long-term storage at site and to prevent overcrowding of construction spaces.
- B. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
- C. Deliver products to site in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
- D. Inspect products upon delivery to ensure compliance with Contract Documents, and to ensure that products are undamaged and properly protected.

1.4 STORAGE AND HANDLING REQUIREMENTS

- A. Store products at site in manner that will simplify inspection and measurement of quantity or counting of units.
- B. Store heavy materials away from Project structure so supporting construction will not be endangered.
- C. Store products subject to damage by elements above ground, under cover in weathertight enclosure, with ventilation adequate to prevent condensation. Maintain temperature and humidity within range required by manufacturer's instructions.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 7100

EXAMINATION AND PREPARATION

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes But is Not Limited To:
 - 1. Administrative and procedural for Examination And Preparation of the Work.

PART 2 - PRODUCTS: Not Used

PART 3 - EXECUTION

3.1 PROTECTION OF ADJACENT CONSTRUCTION

- A. Protect adjacent properties and constructions.

END OF SECTION

SECTION 01 7300**EXECUTION****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
1. Administrative and procedural requirements for governing Execution of the Work.

1.2 COMMON INSTALLATION PROVISIONS

- A. Manufacturer's Instructions: Comply with Manufacturer's installation instructions and recommendations to extent that those instructions and recommendations are more explicit or stringent than requirements contained in Contract Documents. Notify Architect of conflicts between Manufacturer's installation instructions and Contract Document requirements.
- B. Provide attachment and connection devices and methods necessary for securing Work. Secure work true to line and level. Anchor each product securely in place, accurately located, and aligned with other Work. Allow for expansion and building movement.
- C. Visual Effects: Provide uniform joint widths in exposed work. Arrange joints in exposed work to obtain best visual effect. Refer questionable choices to Architect for final decision.
- D. Install each component during weather conditions and Project status that will ensure best possible results. Isolate each part of completed construction from incompatible material as necessary to prevent deterioration.
- E. Coordinate temporary enclosures with required inspections and tests, to reduce necessity of uncovering completed construction for that purpose.
- F. Mounting Heights: Where mounting heights are not shown, install individual components at standard mounting heights recognized within the industry or local codes for that application. Refer questionable mounting height decisions to Architect for final decision.

PART 2 - PRODUCTS Not Used**PART 3 - EXECUTION Not Used****END OF SECTION**

SECTION 01 7400**CLEANING AND WASTE MANAGEMENT****1.1 SUMMARY**

- A. Includes But Not Limited To:
 - 1. Administrative and procedural requirements for Cleaning and Waste Management as described in Contract Documents.
- B. Related Requirements:
 - 1. Section 01 1200: Coordination of responsibilities for waste management.
 - 2. Section 01 6400: Waste removal of Owner furnished products.
 - 3. In addition to standards described in this section, comply with all requirements for cleaning-up as described in various other Sections of these Specifications.

1.2 REFERENCES

- A. Definitions:
 - 1. Asphalt Pavement, Brick, and Concrete (ABC) Rubble: Rubble that contains only weathered (cured) asphalt pavement, clay bricks and attached mortar normally used in construction, or concrete that may contain rebar. The rubble shall not be mixed with, or contaminated by, another waste or debris.
 - 2. Construction Waste: Building and site improvement materials and other solid waste resulting from construction, remodeling, renovation, or repair operations. Construction waste includes packaging.
 - 3. Demolition Waste: Building and site improvement materials resulting from demolition or selective demolition operations.
 - 4. Disposal: Removal off-site of demolition and construction waste and subsequent sale, recycling, reuse, or deposit in landfill or incinerator acceptable to authorities having jurisdiction.
 - 5. Recycle: Recovery of demolition or construction waste for subsequent processing in preparation for reuse.
 - 6. Salvage: Recovery of demolition or construction waste and subsequent sale or reuse in another facility.
 - 7. Salvage and Reuse: Recovery of demolition or construction waste and subsequent incorporation into the Work.

PART 2 - PRODUCTS: Not Used**PART 3 - EXECUTION****3.1 PROGRESS CLEANING**

- A. Comply with regulations of authorities having jurisdiction and safety standards for cleaning.
- B. Keep premises broom clean during progress of the Work.
- C. Keep site and adjoining streets reasonably clean. If necessary, sprinkle rubbish and debris with water to suppress dust.
- D. During handling and installation, protect construction in progress and adjoining materials in place. Apply protective covering where required to ensure protection from soiling, damage, or deterioration until Substantial Completion.
- E. Clean and maintain completed construction as frequently as necessary throughout construction period. Adjust and lubricate operable components to ensure ability to operate without damaging effects.

- F. Organ Chamber:
 - 1. Clean debris from inside Organ Chamber and leave dust free before organ speakers are installed.
- G. Supervise construction activities to ensure that no part of construction completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during construction period.
- H. Before and during application of painting materials, clear area where such work is in progress of debris, rubbish, and building materials that may cause dust. Sweep floors and vacuum as required and take all possible steps to keep area dust free.
- I. Clean exposed surfaces and protect as necessary to avoid damage and deterioration.
- J. Place extra materials of value remaining after completion of associated work have become Owner's property as directed by Owner or Architect.
- K. Construction Waste Management And Disposal:
 - 1. Remove waste materials and rubbish caused by employees, Subcontractors, and contractors under separate contract with Owner and dispose of legally. Remove unsuitable or damaged materials and debris from building and from property.
 - a. Provide adequate waste receptacles and dispose of materials when full.
 - b. Properly store volatile waste and remove daily.
 - c. Do not deposit waste into storm drains, sanitary sewers, streams, or waterways. Do not discharge volatile, harmful, or dangerous materials into drainage systems.
 - 2. Do not burn waste materials or build fires on site. Do not bury debris or excess materials on Owner's property.

3.2 FINAL CLEANING

- A. Immediately before Substantial Completion, thoroughly clean building and area where The Work was performed. Remove all rubbish from under and about building, landscaped areas and parking lot and leave building and Project Site ready for occupancy by Owner.
- B. Comply with individual manufacturer's cleaning instructions.
- C. Clean each surface or unit to condition expected in normal, commercial building cleaning and maintenance program, including but not limited to:
 - 1. Interior Cleaning:
 - a. Clean inside glazing, exercising care not to scratch glass.
 - b. Remove marks, stains, fingerprints and dirt.
 - c. Clean and polish woodwork and finish hardware.
 - d. Remove labels that are not permanent labels.
 - e. Clean plumbing fixtures and tile work. Remove spots, soil or paint.
 - f. Clean surfaces of mechanical and electrical equipment. Remove excess lubrication and other substances. Clean light fixtures and lamps.
 - g. Clean other fixtures and equipment and remove stains, paint, dirt, and dust.
 - h. Remove temporary floor protection and clean floors.
 - 2. Exterior Cleaning:
 - a. Clean outside glazing, exercising care not to scratch glass.
 - b. Remove marks, stains, and dirt from exterior surfaces.
 - c. Clean and polish finish hardware.
 - d. Remove temporary protection systems.
 - e. Clean dirt, mud, and other foreign material from paving, sidewalks, and gutters.
 - f. Clean drop inlets, through-curb drains, and other drainage structures.
 - g. Remove trash, debris, and foreign material from landscaped areas.

END OF SECTION

SECTION 01 7700**CLOSEOUT PROCEDURES****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
 - 1. Administrative and procedural requirements for Closeout Procedures.

1.2 GENERAL

- A. Closeout process consists of three specific project closeout inspections. Contractor shall plan sufficient time in construction schedule to allow for required inspections before expiration of Contract Time.
- B. Contractor shall conduct his own inspections of The Work and shall not request closeout inspections until The Work of the contract is reasonably complete and correction of obvious defects or omissions are complete or imminent.
- C. Date of Substantial Completion shall not occur until completion of construction work, unless agreed to by Architect and included on Certificate of Substantial Completion.

1.3 PRELIMINARY CLOSEOUT REVIEW

- A. When Architect, Owner and Contractor agree that project is ready for closeout, Pre-Substantial Inspection shall be scheduled. Preparation of floor substrate to receive carpeting and any work which could conceivably damage or stain carpet must be completed, as carpet installation will be scheduled immediately following this inspection.
- B. Prior to this inspection, completed test and evaluation reports for HVAC system and font, where one occurs, are to be provided to Project Manager, Architect, and applicable consultants.
- C. Architect and his appropriate consultants, together with Contractor and mechanical, plumbing, fire protection, and electrical sub-contractors shall conduct a space by space and exterior inspection to review materials and workmanship and to demonstrate that systems and equipment are operational.
 - 1. Punch list of items requiring completion and correction will be created.
 - 2. Time frame for completion of punch list items will be established, and date for Substantial Completion Inspection shall be set.

1.4 SUBSTANTIAL COMPLETION INSPECTION

- A. When Architect, Owner and Contractor agree that project is ready for Substantial Completion, an inspection is held. Punch list created at Pre-Substantial Inspection is to be substantially complete.
- B. Prior to this inspection, Contractor shall discontinue or change over and remove temporary facilities from the site, along with construction tools, mock-ups and similar elements.
- C. Architect, Owner and Contractor review completion of punch list items. When Owner and Architect confirm that Contractor has achieved Substantial Completion of The Work, Owner, Architect and Contractor will execute Certificate of Substantial Completion that contains:
 - 1. Date of Substantial Completion.
 - 2. Punch List Work not yet completed, including seasonal and long lead items.
 - 3. Amount to be withheld for completion of Punch List Work.
 - 4. Time period for completion of Punch List Work.

5. Amount of liquidated damages set forth in Supplementary Conditions to be assessed if Contractor fails to complete Punch List Work within time set forth in Certificate.
- D. Contractor shall present Closeout Submittals to Architect and place tools, spare parts, extra stock, and similar items required by Contract Documents in locations as directed by Facilities Manager.

1.5 FINAL ACCEPTANCE MEETING

- A. When punch list items except for any seasonal items or long lead items which will not prohibit occupancy are completed, Final Acceptance Meeting is held.
- B. Owner, Architect and Contractor execute Owner's Project Closeout - Final Acceptance form, and verify:
 1. All seasonal and long lead items not prohibiting occupancy, if any, are identified, with committed to completion date and amount to be withheld until completion.
 2. Owner's maintenance personnel have been instructed on all system operation and maintenance as required by the Contract Documents.
 3. Final cleaning requirements have been completed.
- C. If applicable, once any seasonal and long lead items are completed, Closeout Inspection is held where Owner and Architect verify that The Work has been satisfactorily completed, and Owner, Architect and Contractor execute Closeout portion of the Project Closeout - Final Acceptance form.
- D. When Owner and Architect confirm that The Work is satisfactorily completed, Architect will authorize final payment.

PART 2 - PRODUCTS Not Used

PART 3 - EXECUTION Not Used

END OF SECTION

SECTION 01 7800**CLOSEOUT SUBMITTALS****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section Includes But is Not Limited To:
 - 1. Administrative and procedural requirements for Closeout Submittals.
- B. Related Requirements:
 - 1. Section 01 3300: 'Submittal Procedures' for administrative and procedural requirements for submittal procedures.

1.2 ADMINISTRATIVE REQUIREMENTS

- A. Project Record Documents:
 - 1. Do not use record documents for construction purposes:
 - a. Protect from deterioration and loss in secure, fire-resistive location.
 - b. Provide access to record documents for Architect's reference during normal working hours.
 - 2. Maintain clean, undamaged set of Drawings:
 - a. Mark set to show actual installation where installation varies from the Work as originally shown.
 - b. Give particular attention to concealed elements that would be difficult to measure and record at a later date.
 - c. Mark record sets with red erasable pencil. Use other colors to distinguish between variations in separate categories of the Work.
 - d. Mark new information that is important to Owner, but was not shown on Drawings.
 - e. Note related Change Order numbers where applicable.
- B. As Built Record Drawings:
 - 1. As required in agreement with the Owner:
 - a. Architect will provide two full-size sets of prints of the As Built Record Drawings to the Facilities Management Office, printed from the updated AutoCAD drawing files or updated Revit model files, as specified by Owner, that have been modified to show actual dimensions and location of equipment, material, utility lines, and other work as actually constructed, based upon information provided by Contractor. Architect will submit updated As Built Record Drawings in PDF (ISO32000 format) to Owner.
 - b. Architect will submit following:
 - 1) Updated AutoCAD as built record drawing files with associated plot style tables or Revit as built record model files, as specified by Owner.

1.3 CLOSEOUT SUBMITTALS

- A. Operations And Maintenance Manual:
 - 1. General:
 - a. Include closeout submittal documentation as required by Contract Documentation.
 - b. Include workmanship bonds, final certifications, equipment check-out sheets, and similar documents.
 - c. Releases enabling Owner unrestricted use of The Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
 - d. Include Project photographs, damage or settlement survey, and similar record information required by Contract Documents.
 - e. Submittal Format:
 - 1) Digital copies unless otherwise noted, required for each individual specification section that include 'Closeout Submittals'.

- 2) Include only closeout submittals as defined in individual specification section as required in Contract Documents.
2. Project Manual:
 - a. Copy of complete Project Manual including Addenda, Modifications as defined in General Conditions, and other interpretations issued during construction:
 - 1) Mark these documents to show variations in actual Work performed in comparison with text of specifications and Modifications.
 - 2) Show substitutions, selection of options, and similar information, particularly on elements that are concealed or cannot otherwise be readily discerned later by direct observation.
3. Maintenance Contracts:
 - a. Digital format only.
4. Operations and Maintenance Data:
 - a. Digital format only:
 - 1) Cleaning instructions.
 - 2) Maintenance instructions.
 - 3) Operations instructions.
 - 4) Equipment list.
 - 5) Parts list.
5. Warranty Documentation:
 - a. Digital format of final, executed warranties.
6. Record Documentation:
 - a. Digital format only.
 - 1) Certifications.
 - 2) Color and pattern selections.
 - 3) Design Data.
 - 4) Geotechnical Evaluation Reports (soils reports).
 - 5) Manufacture Reports.
 - 6) Manufacturer's literature or cut sheets.
 - 7) Shop Drawings.
 - 8) Source Quality Control.
 - 9) Special Procedures.
 - 10) Testing and Inspection Agency Reports.
 - 11) Testing and Inspection Reports.
7. Software:
 - a. Audio and Video System software, programming and set-files.
8. Irrigation Plan.
 - a. Laminated and un-laminated reduced sized hard copies.
9. Landscape Management Plan (LMP):
 - a. Irrigation Section:
 - 1) Submittal Format: Digital format and hard copy of each.
 - 2) Documentation required by sections under 32 8000 Heading: 'Irrigation'.
 - b. Landscaping Section:
 - 1) Submittal Format: Digital format and hard copy of each.
 - 2) Documentation required by sections under 32 9000 Heading: 'Planting'.

1.4 MAINTENANCE MATERIAL SUBMITTALS

- A. Submit item(s) required by Section 01 3300 'Submittal Procedures' and as defined in individual specification section if required in Contract Documents. Items may be provided at completion of Work or with Closeout Submittals.

1.5 WARRANTIES

- A. When written guarantees beyond one (1) year after substantial completion are required by Contract Documents, secure such guarantees and warranties properly addressed and signed in favor of Owner. Include these documents in Operations & Maintenance Manual(s) specified above.

- B. Delivery of guarantees and warranties will not relieve Contractor from obligations assumed under other provisions of Contract Documents.

PART 2 - PRODUCTS Not Used

PART 3 - EXECUTION Not Used

END OF SECTION

D I V I S I O N 2 2 : P L U M B I N G**22 0000 PLUMBING**

22 0501	COMMON PLUMBING REQUIREMENTS
22 0719	PLUMBING PIPING INSULATION

22 1000 PLUMBING PIPES AND PUMPS

22 1116	DOMESTIC WATER PIPING
22 1119	DOMESTIC WATER PIPING SPECIALTIES

END OF TABLE OF CONTENTS

SECTION 22 0501**COMMON WORK RESULTS FOR PLUMBING****PART 1 - GENERAL****1.1 SUMMARY**

- A. Includes But Not Limited To:
 - 1. Common requirements and procedures for plumbing systems.
 - 2. Responsibility for proper operation of electrically powered equipment furnished under this Division.
 - 3. Furnish and install sealants relating to installation of systems installed under this Division.
- B. Products Furnished But Not Installed Under This Section:
 - 1. Sleeves, inserts, supports, and equipment for plumbing systems installed under other Sections.

1.2 RELATED REQUIREMENTS

- A. Division 33: 'Utilities' for piped utilities.

1.3 REFERENCE STANDARDS

- A. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials 2022.
- B. FM (AG) - FM Approval Guide current edition.
- C. ITS (DIR) - Directory of Listed Products Current Edition.
- D. NEMA MG 1 - Motors and Generators 2021.
- E. NFPA 70 - National Electrical Code Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- F. UL (DIR) - Online Certifications Directory Current Edition.

1.4 SUBMITTALS

- A. Action Submittals:
 - 1. Product Data:
 - a. Manufacturer's catalog data for each manufactured item.
 - 1) Provide section in submittal for each type of item of equipment. Include Manufacturer's catalog data of each manufactured item and enough information to show compliance with Contract Document requirements. Literature shall show capacities and size of equipment used and be marked indicating each specific item with applicable data underlined.
 - 2) Include name, address, and phone number of each supplier.
 - b. Informational Submittals:
 - 1) Design Submittals:
 - a) See individual specification sections in Division 22 for Submittals required.
 - 2) Qualification Statement:
 - a) Plumbing Subcontractor:
 - b) Provide Qualification documentation if requested by Architect or Owner.
 - c) Installer:
 - d) Provide Qualification documentation if requested by Architect or Owner.

1.5 QUALITY ASSURANCE

- A. Regulatory Agency Sustainability Approvals:
 - 1. Perform work in accordance with applicable provisions of Plumbing Codes applicable to Project. Provide materials and labor necessary to comply with rules, regulations, and ordinances.
 - 2. In case of differences between building codes, laws, local ordinances, utility company regulations, and Contract Documents, the most stringent shall govern. Notify Architect in writing of such differences before performing work affected by such differences.
 - 3. Identification:
 - a. Motor and equipment name plates as well as applicable UL and AGA labels shall be in place when Project is turned over to Owner.
- B. Qualifications: Requirements of Section 01 4000 - Quality Requirements apply, but not limited to the following:
 - 1. Plumbing Subcontractor:
 - a. Company specializing in performing work of this section.
 - b. Minimum five (5) satisfactorily completed installations in past three (3) years of projects similar in size, scope, and complexity required for this project before bidding.
 - c. Upon request, submit documentation.
 - 2. Installer:
 - a. Licensed for area of Project.
 - b. Designate one (1) individual as project foremen who shall be on site at all times during installation and experienced with installation procedures required for this project.
 - c. Upon request, submit documentation.
- C. Manufacturer Qualifications: Company specializing in manufacturing products specified in this section, with at least three years of documented experience.
- D. Installer Qualifications: Company specializing in performing work of the type specified and with at least three years of documented experience.
- E. Testing Agency Qualifications: Independent firm specializing in performing testing and inspections of the type specified in this section.
- F. Copies of Documents at Project Site: Maintain at the project site a copy of each referenced document that prescribes execution requirements.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Delivery and Acceptance Requirements:
 - 1. Accept valves on site in shipping containers with labeling in place.
 - 2. Provide temporary end caps and closures on piping and fittings. Maintain in place until installation.
- B. Storage and Handling Requirements:
 - 1. In addition to requirements specified in Division 01, stored material shall be readily accessible for inspection by Architect until installed.
 - 2. Store items subject to moisture damage in dry, heated spaces.

1.7 WARRANTY

- A. Manufacturer Warranty:
 - 1. Provide certificates of warranty for each piece of equipment made out in favor of the Owner.
- B. Special Warranty:

1. Guarantee plumbing systems to be free from noise in operation that may develop from failure to construct system in accordance with Contract Documents.
2. If plumbing sub-contractor with offices located more than 150 miles from Project site is used, provide service / warranty work agreement for warranty period with local plumbing sub-contractor approved by Architect. Include copy of service / warranty agreement in warranty section of Operation And Maintenance Manual.

PART 2 - PRODUCTS

2.1 COMPONENTS

- A. Components shall bear Manufacturer's name and trade name. Equipment and materials of same general type shall be of same make throughout work to provide uniform appearance, operation, and maintenance.
- B. Pipe and Pipe Fittings:
 1. Weld-O-Let and Screw-O-Let fittings are acceptable.
- C. Sleeves:
 1. General:
 - a. Two sizes larger than bare pipe or insulation on insulated pipe.
 2. In Concrete and Masonry:
 - a. Standard weight galvanized iron pipe, Schedule 40 PVC, or 14 gage galvanized sheet metal.
- D. Valves:
 1. Valves of same type shall be of same manufacturer.

PART 3 - EXECUTION

3.1 INSTALLERS

- A. Acceptable Installers:
 1. Meet Quality Assurance Installer Qualifications as specified in Part 1 of this specification.
- B. Substitution Limitations: Same as specified for products; see Section 01 6000 - Product Requirements

3.2 EXAMINATION

- A. Drawings:
 1. Plumbing Drawings show general arrangement of piping, equipment, etc. Follow as closely as actual building construction and work of other trades will permit.
 2. Mechanical Drawings show general arrangement of piping, equipment, etc. Follow as closely as actual building construction and work of other trades will permit.
 3. Consider Architectural and Structural Drawings part of this work insofar as these drawings furnish information relating to design and construction of building. These drawings take precedence over Plumbing Drawings.
 4. Because of small scale of Drawings, it is not possible to indicate all offsets, fittings, and accessories that may be required. Investigate structural and finish conditions affecting this work and arrange work accordingly, providing such fittings, valves, and accessories required to meet conditions.
- B. Verification of Conditions
 1. Examine premises to understand conditions that may affect performance of work of this Division before submitting proposals for this work. Examine adjoining work on which plumbing work is dependent for efficiency and report work that requires correction.
 2. Ensure that items to be furnished fit space available. Make necessary field measurements to ascertain space requirements including those for connections and furnish and install equipment of

- size and shape so final installation shall suit true intent and meaning of Contract Documents. If approval is received by Addendum or Change Order to use other than originally specified items, be responsible for specified capacities and for ensuring that items to be furnished will fit space available.
3. Check that slots and openings provided under other Divisions through floors, walls, ceilings, and roofs are properly located. Perform cutting and patching caused by neglecting to coordinate with Divisions providing slots and openings at no additional cost to Owner.
 4. No subsequent allowance for time or money will be considered for any consequence related to failure to examine site conditions.

3.3 PREPARATION

- A. Changes Due to Equipment Selection:
1. Where equipment specified or otherwise approved requires different arrangement or connections from that shown in Contract Documents, submit drawings showing proposed installations.
 2. If proposed changes are approved, install equipment to operate properly and in harmony with intent of Contract Documents. Make incidental changes in piping, ductwork, supports, installation, wiring, heaters, panelboards, and as otherwise necessary.
 3. Provide additional motors, valves, controllers, fittings, and other equipment required for proper operation of systems resulting from selection of equipment.
 4. Be responsible for proper location of rough-in and connections provided under other Divisions.

3.4 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Interface With Other Work:
1. Furnish exact location of electrical connections and complete information on motor controls to installer of electrical system.
 2. Furnish sleeves, inserts, supports, and equipment that are to be installed by others in sufficient time to be incorporated into construction as work proceeds. Locate these items and confirm that they are properly installed.
 3. Furnish inserts for attaching hangers that are to be cast in concrete floor construction to Division 03 at time floors are poured.
- C. Cut carefully to minimize necessity for repairs to previously installed or existing work. Do not cut beams, columns, or trusses.
- D. Locating Equipment:
1. Arrange pipes and equipment to permit ready access to valves, cocks, unions, traps, and to clear openings of doors and access panels.
 2. Adjust locations of pipes, equipment, and fixtures to accommodate work to interferences anticipated and encountered.
 3. Install plumbing work to permit removal of equipment and parts of equipment requiring periodic replacement or maintenance without damage to or interference with other parts of equipment or structure.
 4. Determine exact route and location of each pipe before fabrication.
 - a. Right-Of-Way:
 - 1) Lines that pitch shall have right-of-way over those that do not pitch. For example, plumbing drains shall normally have right-of-way.
 - 2) Lines whose elevations cannot be changed shall have right-of-way over lines whose elevations can be changed.
 - b. Offsets, Transitions, and Changes in Direction:
 - 1) Make offsets, transitions, and changes in direction in pipes as required to maintain proper head room and pitch of sloping lines whether or not indicated on Drawings.

- 2) Furnish and install all traps, air vents, sanitary vents, and devices as required to effect these offsets, transitions, and changes in direction.
- E. Penetration Firestops:
1. Install Penetration Firestop System appropriate for penetration at plumbing systems penetrations through walls, ceilings, roofs, and top plates of walls.
- F. Sealants:
1. Seal openings through building exterior caused by penetrations of elements of plumbing systems.
 2. Furnish and install acoustical sealant to seal penetrations through acoustically insulated walls and ceilings.
- G. Furnish and install complete system of piping, valved as indicated or as necessary to completely control entire apparatus:
1. Pipe drawings are diagrammatic and indicate general location and connections. Piping may have to be offset, lowered, or raised as required or directed at site. This does not relieve this Division from responsibility for proper installation of plumbing systems.
 2. Arrange piping to not interfere with removal of other equipment, ducts, or devices, or block access to doors, windows, or access openings:
 - a. Arrange so as to facilitate removal of tube bundles.
 - b. Provide accessible flanges or ground joint unions, as applicable for type of piping specified, at connections to equipment and on bypasses.
 - 1) Make connections of dissimilar metals with di-electric unions.
 - 2) Install valves and unions ahead of traps and strainers. Provide unions on both sides of traps.
 - c. Do not use reducing bushings, bull head tees, close nipples, or running couplings. Street elbows are allowed only on potable water pipe 3/4 inch in diameter and smaller.
 - d. Install piping systems so they may be easily drained.
 - e. Install piping to insure noiseless circulation.
 - f. Place valves and specialties to permit easy operation and access. Valves shall be regulated, packed, and glands adjusted at completion of work before final acceptance.
 - g. Do not install piping in shear walls.
 - h. Cut piping accurately to measurements established at site. Remove burr and cutting slag from pipes.
 - i. Work piping into place without springing or forcing.
 - j. Make changes in direction with proper fittings.
 3. Expansion of Thermoplastic Pipe:
 - a. Provide for expansion in every 30 feet of straight run.
 - b. Provide 12 inch offset below roof line in each vent line penetrating roof.
- H. Sleeves:
1. Do not place sleeves around soil, waste, vent, or roof drain lines passing through concrete slabs on grade.
 2. Provide sleeves around pipes passing through concrete or masonry floors, walls, partitions, or structural members. Seal sleeves with specified sealants. Follow Pipe Manufacturer's recommendations for PEX pipe penetrations through studs and floor slabs.
 3. Sleeves through floors shall extend 1/4 inch above floor finish in mechanical equipment rooms above basement floor. In other rooms, sleeves shall be flush with floor.
 4. Sleeves through floors and foundation walls shall be watertight.
- I. Escutcheons:
1. Provide spring clamp plates where pipes run through walls, floors, or ceilings and are exposed in finished locations of building. Plates shall be chrome plated heavy brass of plain pattern and shall be set tight on pipe and to building surface.

3.5 REPAIR / RESTORATION

- A. Each Section of this Division shall bear expense of cutting, patching, repairing, and replacing of work of other Sections required because of its fault, error, tardiness, or because of damage done by it:
 - 1. Patch and repair walls, floors, ceilings, and roofs with materials of same quality and appearance as adjacent surfaces unless otherwise shown.
 - 2. Surface finishes shall exactly match existing finishes of same materials.

3.6 FIELD QUALITY CONTROL

- A. See Section 01 4000 - Quality Requirements, for additional requirements.
- B. Field Tests:
 - 1. Perform tests on HVAC piping systems. Furnish devices required for testing purposes.
- C. Non-Conforming Work:
 - 1. Replace material or workmanship proven defective with sound material at no additional cost to Owner.
 - 2. Repeat tests on new material, if requested.

3.7 CLEANING

- A. Remove dirt, grease, and other foreign matter from each length of piping before installation:
 - 1. After each section of piping used for movement of water or steam is installed, flush with clean water, except where specified otherwise.
 - 2. Arrange temporary flushing connections for each section of piping and arrange for flushing total piping system.
 - 3. Provide temporary cross connections and water supply for flushing and drainage and remove after completion of work.
- B. Clean exposed piping, equipment, and fixtures. Remove stickers from fixtures and adjust flush valves.
- C. See Section 01 7419 - Construction Waste Management and Disposal, for additional requirements.

3.8 CLOSEOUT ACTIVITIES

- A. See Section 01 7800 - Closeout Submittals, for closeout submittals.
- B. See Section 01 7900 - Demonstration and Training, for additional requirements.
- C. Instruction of Owner:
- D. Instruct building maintenance personnel and Stake Physical Facilities Representative in operation and maintenance of plumbing systems utilizing Operation And Maintenance Manual when so doing.
- E. Instruct building maintenance personnel and Facility Manager in operation and maintenance of plumbing systems utilizing Operation And Maintenance Manual when so doing.
- F. Conduct instruction period after Substantial Completion inspection when systems are properly working and before final payment is made.
- G. Demonstrate proper operation of equipment to Owner's designated representative.
- H. Demonstration: Demonstrate operation of system to Owner's personnel.
 - 1. Use operation and maintenance data as reference during demonstration.

2. Conduct walking tour of project.
 3. Briefly describe function, operation, and maintenance of each component.
- I. Training: Train Owner's personnel on operation and maintenance of system.
1. Use operation and maintenance manual as training reference, supplemented with additional training materials as required.
 2. Provide minimum of two hours of training.
 3. Instructor: Manufacturer's training personnel.
 4. Location: At project site.

3.9 PROTECTION

- A. Protect piping systems from entry of foreign materials by temporary covers, completing sections of the work, and isolating parts of completed system. Cap or plug open ends of pipes and equipment to keep dirt and other foreign materials out of system. Do not use plugs of rags, wool, cotton waste, or similar materials. Protect plastic pipe from exposure to sunlight as appropriate.

END OF SECTION

SECTION 22 0719**PLUMBING PIPING INSULATION****PART 1 - GENERAL****1.1 REFERENCE STANDARDS**

- A. ASTM E84 – Standard Test Method for Surface Burning Characteristics of Building Materials 2022.
- B. UL 723 – Standard for Test for Surface Burning Characteristics of Building Materials Current Edition, Including All Revisions.

PART 2 - PRODUCTS**2.1 REGULATORY REQUIREMENTS**

- A. Surface Burning Characteristics: Flame spread index/Smoke developed index of 25/50, maximum, when tested in accordance with ASTM E84 or UL 723.

2.2 GENERAL MANUFACTURERS LIST

- A. Armacell; www.armacell.com
- B. Childers Products Co; www.fosterproducts.com
- C. IMCOA; www.nomacokflex.com
- D. Johns-Manville; www.jm.com
- E. Knauf; www.knauffiberglass.com
- F. Manson; www.imanson.com
- G. Nomaco Inc; www.nomacokflex.com
- H. Owens-Corning; www.owenscorning.com
- I. Speedline Corp; www.speedlinepvc.com

2.3 GENERAL INSULATION REQUIREMENTS

- A. Materials:
 - 1. Above Grade Metal Piping:
 - a. Insulation For Piping:
 - 1) Snap-on glass fiber for melamine foam pipe insulation, or heavy density pipe insulation with factory vapor jacket.
 - 2) Insulation Thickness:

Service Water Temperature	Pipe Sizes		
	Up to 1-1/4 Inches	1-1/2 to 2 Inches	Over 2 Inches
170 – 180 Deg F	One Inch	1-1/2 Inch	2 Inches
140 – 160 Deg F	1/2 Inch	One Inch	1-1/2 Inches

45 – 130 Deg F	1/2 Inch	1/2 Inch	One Inch
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- 3) Performance Standards: Fiberglas ASJ by Owens-Corning.
- 4) Acceptable Manufacturers:
 - a) Childers Products.
 - b) Knauf.
 - c) Manson.
 - d) Owens-Corning.
 - e) Johns-Manville.
 - f) Equal as approved by Architect before bidding. See Section 01 6200.
- b. Fitting, Valve, And Accessory Covers:
 - 1) PVC.
 - 2) Performance Standard: Zeston by Johns-Manville.
 - 3) Acceptable Manufacturers:
 - a) Knauf.
 - b) Speedline.
 - c) Johns-Manville.
 - d) Equal as approved by Architect before bidding. See Section 01 6200.
2. Below Grade Metal Piping:
 - a. Insulation:
 - 1) 1/2 inch thick.
 - 2) Acceptable Products:
 - a) SS Tubolit by Armacell.
 - b) ImcoLock by Imcoa.
 - c) Nomalock or Therma-Cel by Nomaco.
 - b. Joint Sealant:
 - 1) Acceptable Products:
 - a) Armacell 520.
 - b) Nomaco K-Flex R-373.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that piping has been tested before applying insulation materials.
- B. Verify that surfaces are clean and dry, with foreign material removed.

3.2 INSTALLATION

- A. Above Grade Piping:
 1. Apply insulation to clean, dry piping with joints tightly butted.
 2. Install insulation in manner to facilitate removal for repairs. Place sections or blocks so least possible damage to insulation will result from inspection or repairs of piping or equipment.
 3. Piping up to 1-1/4 Inch Diameter:
 - a. Adhere 'factory applied vapor barrier jacket lap' smoothly and securely at longitudinal laps with white vapor barrier adhesive.
 - b. Adhere 3 inch wide self-sealing butt joint strips over end joints.
 4. Piping 1-1/2 Inch Diameter And Larger:
 - a. Use broken-joint construction in application of two-layer covering.
 - b. Fill cracks and depressions with insulation cement mixed to thick plastic paste.
 - 1) Apply by hand in several layers to make up total specified thickness.
 - 2) Final layer shall have smooth uniform finish before application of covering.
 5. Fittings, Valves, and Accessories:

- a. Do not apply insulation over flanged joints or victaulic couplings until piping has been brought up to operating temperature and flange bolts have been fully tightened. Insulation valves so wheel, stem, and packing nut are exposed.
 - b. Insulate with same type and thickness of insulation as pipe, with ends of insulation tucked snugly into throat of fitting and edges adjacent to pipe insulation tufted and tucked in.
 - c. Piping Up To 1-1/4 Inch Diameter:
 - 1) Cover insulation with one piece fitting cover secured by stapling or taping ends to adjacent pipe covering.
 - 2) Alternate Method:
 - a) Insulate fittings, valves, and accessories with one inch of insulating cement and vapor seal with two 1/8 inch wet coats of vapor barrier mastic reinforced with glass fabric extending 2 inches onto adjacent insulation.
 - d. Piping 1-1/2 Inch To 2 Inches:
 - 1) Insulate with hydraulic setting insulating cement or equal, to thickness equal to adjoining pipe insulation.
 - 2) Apply final coat of fitting mastic over insulating cement.
 - e. Piping 2-1/2 Inches And Larger:
 - 1) Insulate with segments of molded insulation securely wired in place and coated with skim coat of insulating cement.
 - 2) Apply fitting mastic, fitting tape and finish with final coat of fitting mastic.
 6. Pipe Hangers:
 - a. Do not allow pipes to come in contact with hangers.
 - b. Pipe Shield:
 - 1) Provide schedule 40 PVC by 6 inches long at each clevis and/or Unistrut type hanger.
 - 2) Provide 16 gage by 6 inches long galvanized shields at each pipe hanger to protect pipe insulation from crushing by clevis hanger.
 - 3) Provide 22 gage by 6 inches long galvanized shield at each pipe hanger to protect insulation from crushing by Unistrut type hanger.
 - c. At Pipe Hangers:
 - 1) Provide rigid calcium silicate insulation (100 psi compressive strength) at least 2 inches beyond shield.
 7. Protect insulation wherever leak from valve stem or other source might drip on insulated surface, with aluminum cover or shield rolled up at edges and sufficiently large in area and of shape that dripping will not splash on surrounding insulation.
- B. Below Grade Piping:
1. Slip underground pipe insulation onto pipe and seal butt joints.
 2. Where slip-on technique is not possible, slit insulation, apply to pipe, and seal seams and joints.
- C. Install in accordance with manufacturer's instructions.

END OF SECTION

SECTION 22 1116**DOMESTIC WATER PIPING****PART 1 - GENERAL****1.1 SUMMARY**

- A. Includes But Not Limited To:
 - 1. Perform excavating and backfilling required by work of this Section.
 - 2. Furnish and install potable water piping complete with necessary valves, connections, and accessories inside building and connect with outside utility lines 5 feet from building perimeter as described in Contract Documents.
- B. Related Requirements:
 - 1. Section 22 0501: 'Common Piping Requirements'.
 - 2. Section 22 0719: 'Plumbing Piping Insulation'.
 - 3. Section 31 2316: 'Excavation' for criteria for performance of excavation.
 - 4. Section 31 2323: 'Fill' for criteria for performance of backfill.
 - 5. Section 33 1116: 'Site Water Utility Distribution Piping' for domestic water piping from 5 feet from building perimeter to main.

1.2 REFERENCES

- A. Reference Standards:
 - 1. American National Standards Institute / American Society of Sanitary Engineers:
 - a. ANSI/ASSE 1003-2009, 'Performance Requirements for Water Pressure Reducing Valves for Domestic Water Distribution Systems'.
 - b. ANSI/ASSE 1017-2009, 'Performance Requirements for Temperature Actuated Mixing Valves for Hot Water Distribution Systems'.
 - c. ANSI/ASSE 1070-2015, 'Performance Requirements for Water Temperature Limiting Devices'.
 - 2. American Water Works Association:
 - a. AWWA C904-16, 'Cross-Linked Polyethylene (PEX) Pressure Pipe, 1/2 inch (12 mm) Through 3 inch (76 mm) for Water Service'.
 - 3. ASTM International:
 - a. ASTM B88-16, 'Standard Specification for Seamless Copper Water Tube'.
 - b. ASTM E84-18b, 'Standard Test Method for Surface Burning Characteristics of Building Materials'.
 - c. ASTM F876-17, 'Standard Specification for Crosslinked Polyethylene (PEX) Tubing'.
 - d. ASTM F877-18a, 'Standard Specification for Crosslinked Polyethylene (PEX) Hot- and Cold-Water Distribution Systems'.
 - e. ASTM F1807-18a, 'Standard Specification for Metal Insert Fittings Utilizing a Copper Crimp Ring for SDR9 Cross-linked Polyethylene (PEX) Tubing and SDR9 Polyethylene of Raised Temperature (PE-RT) Tubing'.
 - f. ASTM F2023-15, 'Standard Test Method for Evaluating the Oxidative Resistance of Crosslinked Polyethylene (PEX) Tubing and Systems to Hot Chlorinated Water'.
 - g. ASTM F2389-17a, 'Standard Specification for Pressure-rated Polypropylene (PP) Piping Systems'.
 - 4. NSF International Standard:
 - a. NSF P171, 'Protocol for Chlorine Resistance of Plastic Piping Materials' (1999).
 - 5. NSF International Standard / American National Standards Institute:
 - a. NSF/ANSI 14-2018, 'Plastic Piping System Components and Related Materials'.
 - b. NSF/ANSI 61-2017, 'Drinking Water System Components - Health Effects'.
 - c. NSF/ANSI 372-2016, 'Drinking Water System Components - Lead Content'.

1.3 SUBMITTALS

- A. Informational Submittals:
 - 1. Test And Evaluation Reports:
 - a. Written report of sterilization test.

1.4 QUALITY ASSURANCE

- A. Regulatory Agency Sustainability Approvals:
 - 1. Meet NSF International Standards for materials or products that come into contact with drinking water, drinking water treatment chemicals, or both for chemical contaminants and impurities that are indirectly imparted to drinking water from products, components, and materials used in drinking water systems.

1.5 WARRANTY

- A. Manufacturer Warranty:
 - 1. Manufacturer's Warranty covering property damage caused by defective product including renovation costs or replacement costs.

PART 2 - PRODUCTS

2.1 SYSTEMS

- A. Manufacturers:
 - 1. Manufacturer Contact List:
 - a. Aquatherm, Inc., Lindon, UT www.aquathermpipe.com.
 - b. Acorn Controls, City of Industry, CA www.acorneng.com
 - c. Cash Acme, Cullman, AL www.cashacme.com
 - d. Chicago Faucets, Des Plaines, IL, www.chicagofaucets.com.
 - e. Hammond Valve, New Berlin, WI www.hammondvalve.com.
 - f. Handy & Harmon Products Div, Fairfield, CT www.handyharmon.com or Handy and Harmon of Canada Ltd, Rexdale, ON (800) 463-1465 or (416) 675-1860.
 - g. Harris Products Group, Cincinnati, OH www.harrisproductsgroup.com.
 - h. Honeywell Inc, Minneapolis, MN www.honeywell.com.
 - i. Leonard Valve Co, Cranston, RI www.leonardvalve.com.
 - j. Milwaukee Valve Co, New Berlin, WI www.milwaukeevalve.com.
 - k. Nibco Inc, Elkhart, IN www.nibco.com.
 - l. Nupi Americas, Early Branch, SC www.nupiamericas.com.
 - m. Rehau, Leesburg, VA www.rehau-na.com.
 - n. Sloan Valve Co, Franklin Park, IL www.sloanvalve.com.
 - o. Spence Engineering Co, Walden, NY www.spenceengineering.com.
 - p. Symmons Industries, Braintree, MA www.symmons.com.
 - q. Uponor Inc, Apple Valley, MN www.uponor-usa.com.
 - r. Viega ProPress, Wichita, KS www.viega-na.com.
 - s. Watts Regulator Co, Andover, MA www.wattsreg.com.
 - t. Wilkins (Zurn Wilkins), Paso Robles, CA www.zurn.com.
 - u. Zurn PEX, Inc., Commerce, TX www.zurnpex.com.
- B. Materials:
 - 1. Design Criteria:
 - a. All drinking water products, components, and materials above and below grade used in drinking water systems must meet NSF International Standards for Lead Free.
 - b. No CPVC allowed.
 - 2. Pipe:
 - a. Copper:
 - 1) Above-Grade:
 - a) Meet requirements of ASTM B88, Type L.

- 2) Below-Grade:
 - a) Meet requirements of ASTM B88, Type K. 3/4 inch minimum under slabs.
 - b) 2 inches And Smaller: Annealed soft drawn.
 - c) 2-1/2 inches And Larger: Hard Drawn.
3. Fittings:
 - a. For Copper Pipe: Wrought copper.
4. Connections For Copper Pipe:
 - a. Above-Grade:
 - 1) Sweat copper type with 95/5 or 96/4 Tin-Antimony solder, Bridgit solder, or Silvabrite 100 solder. Use only lead-free solder.
 - 2) Viega ProPress System
 - b. Below Grade:
 - 1) Brazed using following type rods:
 - a) Copper to Copper Connections:
 - (1) AWS Classification BCuP-4 Copper Phosphorus (6 percent silver).
 - (2) AWS Classification BCuP-5 Copper Phosphorus (15 percent silver).
 - 2) Copper to Brass or Copper to Steel Connections: AWS Classification BAg-5 Silver (45 percent silver).
 - 3) Do not use rods containing Cadmium.
 - 4) Brazing Flux:
 - a) Approved Products:
 - (1) Stay-Silv white brazing flux by Harris Product Group.
 - (2) High quality silver solder flux by Handy & Harmon.
 - 5) Joints under slabs acceptable only if allowed by local codes.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Locate cold water lines a minimum of 6 inches from hot water line.

3.2 FIELD QUALITY CONTROL

- A. Field Tests:
 1. Before pipes are covered, test systems in presence of Architect/Engineer at 125 psig hydrostatic pressure for four (4) hours and show no leaks.
 2. Disconnect equipment not suitable for 125 psig pressure from piping system during test period.

3.3 CLEANING

- A. Sterilize potable water system with solution containing 200 parts per million minimum of available chlorine and maintaining pH of 7.5 minimum. Introduce chlorinating materials into system in manner approved by Architect/Engineer. Allow sterilization solution to remain for three (3) hours and open and close valves and faucets several times during that time.
- B. After sterilization, flush solution from system with clean water until residual chlorine content is less than 0.2 parts per million.
- C. Water system will not be accepted until negative bacteriological test is made on water taken from system. Repeat dosing as necessary until such negative test is accomplished.

END OF SECTION

SECTION 22 1119**DOMESTIC WATER PIPING SPECIALTIES****PART 1 - GENERAL****1.1 SUMMARY**

- A. Includes But Not Limited To:
 - 1. Furnish and install miscellaneous potable water piping specialties as described in Contract Documents.
- B. Related Requirements:
 - 1. Section 22 0501: 'Common Plumbing Requirements'.

1.2 REFERENCES

- A. Reference Standards:
 - 1. NSF International Standard / American National Standards Institute:
 - a. NSF/ANSI 61-2014a, 'Drinking Water System Components - Health Effects'.
 - b. NSF/ANSI 372-2011, 'Drinking Water System Components - Lead Content'.

1.3 QUALITY ASSURANCE

- A. Regulatory Agency Sustainability Approvals:
 - 1. Meet NSF International Standards for materials or products that come into contact with drinking water, drinking water treatment chemicals, or both for chemical contaminants and impurities that are indirectly imparted to drinking water from products, components, and materials used in drinking water systems.

PART 2 - PRODUCTS**2.1 ACCESSORIES**

- A. Manufacturers:
 - 1. Manufacturer Contact List:
 - a. AMTROL, Inc.
 - b. Ashcroft, Stratford, CT www.ashcroftinc.com.
 - c. Cla-Val Company, Costa Mesa, CA or Cla-Val Canada Ltd, Bearnsville, ON www.cla-val.com
 - d. CMB Industries, Inc.; Febco Backflow Preventers
 - e. H O Trerice, Oak Park, MI www.hotco.com.
 - f. Hammond Valve, New Berlin, WI www.hammondvalve.com
 - g. IPS Corporation, Compton, CA www.ipscorp.com.
 - h. Josam Co, Michigan City, IN www.josam.com.
 - i. Jay R. Smith Manufacturing Co, Montgomery, AL www.jrsmith.com.
 - j. Leonard Valve Co., Cranston, RI www.leonardvalve.com
 - k. Milwaukee Valve Co., New Berlin, WI www.milwaukeevalve.com.
 - l. Mueller Co.; Hersey Meters Div.
 - m. PPP Inc.
 - n. Prier Products, Inc., Grandview, MD www.prier.com.
 - o. Proset Systems Inc., Lawrenceville, GA www.prosetsystems.com.
 - p. Sioux Chief Manufacturing Co, Peculiar, MO www.siuoxchief.com.
 - q. Sloan Valve Co., Frankin Park, IL www.sloanvalve.com
 - r. Smith, Jay R. Mfg. Co.; Division of Smith Industries, Inc.
 - s. Spence Engineering Co., Franklin Park, IL www.sloanvalve.com
 - t. Sure Seal, Tacoma, WA www.thesureseal.com.

- u. Symmons Industries, Braintree, MA www.symmons.com
 - v. Wade (Division of Tyler Pipe), Tyler, TX www.wadedrains.com.
 - w. Watts Drainage, Spindale, NC www.watts.com or Watts Industries, Burlington, ON, Canada www.wattscda.com.
 - x. Watts Industries, Inc.; Water Products Div.
 - y. Watts Regulator Co., Andover, MA www.wattsreg.com
 - z. Weiss Instruments, Inc., Holtsville, NY www.weissinstruments.com.
 - aa. Wilkins Operation, Paso Robles, CA www.zurn.com
 - bb. Woodford Manufacturing, Colorado Springs, CO www.woodfordmfg.com.
 - cc. Zurn Cast Metals, Erie, PA or Zurn Industries Limited, Mississauga, ON www.zurn.com.
 - dd. Zurn Industries, Inc.; Wilkins Div.
 - ee. Zurn Pipe; Wade Co.
 - ff. Zurn Plumbing Products Group; Specification Drainage Operation
- B. Materials:
- 1. Ball Valves:
 - a. Use ball valves exclusively unless otherwise specified. Ball valves shall be by single manufacturer from approved list below.
 - b. Valves shall be two-piece, full port for 150 PSI SWP.
 - 1) Operate with flow in either direction, suitable for throttling and light shut-off. Full port, three-piece maintenance design.
 - 2) Body: Bronze, 150 psig wsp at 350 deg F and 400 psig wog.
 - 3) Seat: Bubble tight at 100 psi under water.
 - c. Class One Quality Standard; Nibco T585 or S585.
 - 1) Equal to Conbraco 'Apollo,' Hammond, Milwaukee, or Watts

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Not used.

END OF SECTION

DIVISION 31: EARTHWORK

31 0500	COMMON EARTHWORK REQUIREMENTS
31 2316	EXCAVATION AND TRENCHING

END OF TABLE OF CONTENTS

SECTION 31 0500**COMMON EARTHWORK REQUIREMENTS****PART 1 - GENERAL****1.1 SECTION INCLUDES**

- A. General procedures and requirements for earthwork.
- B. Verification of conditions.
- C. Preparation.
- D. Repair and restoration.
- E. Field quality control.

1.2 RELATED REQUIREMENTS

- A. Section 01 4000 – Quality Requirements: Procedures for testing, inspection, mock-ups, reports, certificates; use of reference standards.

1.3 REFERENCES

- A. Definitions:
 - 1. Aggregate Base: Layer of granular material immediately below concrete and asphalt paving or miscellaneous site concrete (sidewalks, curbs, etc) and below interior concrete slabs on grade.
 - 2. Building Grading: Sloping of grounds immediately adjacent to building. Proper grading causes water to flow away from a structure. Grading can be accomplished either with machinery or by hand.
 - 3. Compacted Fill: Placement of soils on building site placed and compacted per Contract Documents.
 - 4. Excavation: Removal of soil from project site or cavity formed by cutting, digging or scooping on project site.
 - 5. Fine Grading (FG): Preparation of subgrade preceding placement of surfacing materials (any aggregate base and topsoil) for contour of building site required. Fine Grading is conducted to ensure that earth forms and surfaces have been properly shaped and subgrade has been brought to correct elevations. It is performed after rough grading and placement of any complicated fill but before placement of aggregate base or topsoil.
 - 6. Finish Grading: Completed surface elevation of landscaping areas for seeding, sodding and planting on building site.
 - 7. Natural Grade: Undisturbed natural surface of ground.
 - 8. Rough Grading (RG): Grading, leveling, moving, removal, and placement of existing or imported soil to its generally required location and elevation. Cut and fill is part of rough grading.
 - 9. Subgrade (definition varies depending upon stage of construction and context of work being performed):
 - a. Prepared natural soils on which fill, aggregate base, or topsoil is placed OR
 - b. Prepared soils immediately beneath paving, sidewalks or topsoil.
 - 10. Topsoil Placement and Grading: Topsoil placement and finish grading work required to prepare site for installation of landscaping.

PART 2 - PRODUCTS – NOT USED**PART 3 - EXECUTION****3.1 EXAMINATION**

- A. Verification of Conditions:
 - 1. Contact Underground Service Alert to arrange for utility location services forty-eight (48) hours, minimum, before performing any work on site.
 - 2. Perform minor, investigative excavations to verify location of various existing underground facilities at sufficient locations to assure that no conflict with the proposed work exists and sufficient clearance is available to avoid damage to existing facilities.
 - 3. Perform investigative excavating ten (10) days, minimum, in advance of performing any excavation or underground work.
 - 4. Notify Architect by phone or fax within twenty-four (24) hours upon discovery of conflicts or problems with existing facilities. Follow telephone or fax notification with letter and diagrams indicating conflict or problem with sufficient measurements and details to evaluate problem.

3.2 PREPARATION

- A. Protection:
 - 1. Spillage:
 - a. Avoid spillage by covering and securing loads when hauling on or adjacent to public streets or highways.
 - b. Remove spillage and sweep, wash, or otherwise clean project, streets, and highways.
 - 2. Duct Control:
 - a. Take precautions necessary to prevent dust nuisance, both on-site and adjacent to public and private properties.
 - b. Correct or repair damage caused by dust.
 - 3. Existing Plants And Features:
 - a. Do not damage tops, trunks, and roots of existing trees and shrubs on site that are intended to remain.
 - b. Do not use heavy equipment within branch spread.
 - c. Interfering branches may be removed only with permission of Architect.
 - d. Do not damage other plants and features that are to remain.

3.3 REPAIR / RESTORATION

- A. Adjust existing covers, boxes, and vaults to grade.
- B. Replace broken or damaged covers, boxes, and vaults.
- C. Independently confirm size, location, and number of covers, boxes, and vaults that require adjustment.

3.4 FIELD QUALITY CONTROL

- A. See Section 01 4000 – Quality Requirements, for additional requirements.
- B. Owner is responsible for Quality Assurance: Quality Assurance performed by Owner will be used to validate Quality Control by Contractor. Refer to Section 31 2323 Part 3 for subgrade, fill and aggregate base testing and inspection requirements.
 - 1. Quality Control is sole responsibility of Contractor.
 - 2. Testing and inspection of earthwork operations is required.
 - 3. Notify Architect if weather, scheduling, or any other circumstance has interrupted work, twenty-four (24) hours minimum, before intended resumption of work.

C. Non-Conforming Work:

1. If specified protection precautions are not taken or corrections and repairs not made promptly, Owner may take such steps as may be deemed necessary and deduct costs of such from monies due to Contractor. Such action or lack of action on Owner's part does not relieve Contractor from responsibility for proper protection of The Work.

END OF SECTION

SECTION 31 2316**EXCAVATION AND TRENCHING****PART 1 - GENERAL****1.1 SECTION INCLUDES**

- A. Excavating for building volume below grade, footings, pile caps, slabs-on-grade, paving, site structures, and utilities within the building.
- B. Trenching for utilities outside the building to utility main connections.

1.2 RELATED REQUIREMENTS

- A. Section 31 0500 – Common Earthwork Requirements
- B. Section 31 2323 – Fill and Aggregate Base: Fill materials, backfilling, and compacting.
- C. Performance of excavating inside and outside of building required for electrical and mechanical work is responsibility of respective Section doing work unless arranged differently by Contractor.

PART 2 - PRODUCTS – NOT USED**PART 3 - EXECUTION****3.1 EXAMINATION**

- A. Verification of Conditions:
 - 1. Carefully examine site and available information to determine type soil to be encountered.
 - 2. Discuss problems with Architect before proceeding with work.

3.2 PREPARATION

- A. Locate, identify, and protect utilities that remain and protect from damage.
- B. Contact Architect immediately upon discovery of undocumented utilities.

3.3 PERFORMANCE

- A. Interface With Other Work:
 - 1. See Section 31 2323 for subgrade preparation at general excavations.
- B. Excavate to accommodate new structures and construction operations.
 - 1. Excavate to the specified elevations.
 - 2. Excavate to the length and width required to safely install, adjust, and remove any forms, bracing, or supports necessary for the installation of the work.
 - 3. Cut utility trenches wide enough to allow inspection in installed utilities.
 - 4. Hand trim excavations. Remove loose matter.
- C. Notify Architect of unexpected subsurface conditions and discontinue affected Work in area until notified to resume work.
- D. Do not interfere with 45 degree bearing splay of foundations.

- E. Provide temporary means and methods, as required, to remove all water from excavations until directed by Architect. Remove and replace soils deemed suitable by classification and which are excessively moist due to lack of dewatering or surface water control.
- F. Utility Trenches:
 - 1. Excavate to proper alignment, depth, and grade. Excavate to sufficient width to allow adequate space for proper installation and inspection of utility piping.
 - 2. If trenches are excavated deeper than required, backfill until trench bottom is proper depth with properly compacted native material.

3.4 REPAIR

- A. Repair damage to other portions of Work resulting from work of this Section at no additional cost to Owner. Arrange for damage to be repaired by original installer.
- B. Correct areas that are over-excavated and load-bearing surfaces that are disturbed; see Section 31 2323.

3.5 CLEANING

- A. Remove excavated material that is unsuitable for re-use from site.
- B. Remove excess excavated material from site.

END OF SECTION

DIVISION 33: UTILITIES

33 0110	DISINFECTION OF WATER UTILITY PIPING SYSTEMS
33 1416	SITE WATER UTILITY DISTRIBUTION PIPING

END OF TABLE OF CONTENTS

SECTION 33 0110**DISINFECTION OF WATER UTILITY PIPING SYSTEMS****PART 1 - GENERAL****1.1 SECTION INCLUDES**

- A. Disinfection of site domestic water lines.
- B. Disinfection of building domestic water piping specified in Section 22 1116.

1.2 RELATED REQUIREMENTS

- A. Section 22 1116 – Plumbing Piping: Disinfection of building domestic water piping system.
- B. Section 33 1416 – Site Water Utility Distribution Piping.

1.3 REFERENCE STANDARDS

- A. AWWA B300 – Hypochlorites 2018.
- B. AWWA B301 – Liquid Chlorine 20018.
- C. AWWA B302 – Ammonium Sulfate 2016.
- D. AWWA B303 – Sodium Chlorite 2018.
- E. AWWA C651 – Disinfecting Water Mains 2014, with Addendum (2020).

1.4 QUALITY ASSURANCE

- A. Water Treatment Firm: Company specializing in disinfection potable water systems specified in this Section with minimum three years documented experience.
- B. Testing Firm: Company specializing in testing potable water systems, certified by governing authorities of the State in which the Project is located.
- C. Submit bacteriologist's signature and authority associated with testing.

PART 2 - PRODUCTS**2.1 DISINFECTION CHEMICALS**

- A. Chemicals: AWWA B300 Hypochlorite, AWWA B301 Liquid Chlorine, AWWA B302 Ammonium Sulfate, and AWWA B303 Sodium Chlorite.

PART 3 - EXECUTION**3.1 EXAMINATION**

- A. Verify that piping system and water well has been cleaned, inspected, and pressure tested.

- B. Schedule disinfecting activity to coordinate with start-up, testing, adjusting and balancing, demonstration procedures, including related systems.

3.2 DISINFECTION

- A. Use method prescribed by the applicable state or local codes, or health authority or water purveyor having jurisdiction, or in the absence of any of these follow AWWA C651.
- B. Flush with municipal domestic water until clear of all residue and clean flowing.
- C. Inject treatment disinfectant into piping system.
- D. Maintain disinfectant in system for 24 hours.
- E. Flush, circulate, and clean until required cleanliness is achieved; use municipal domestic water.
- F. Replace permanent system devices removed for disinfection.

3.3 FIELD QUALITY CONTROL

- A. Test samples in accordance with AWWA C651.

END OF SECTION

SECTION 33 1416**SITE WATER UTILITY DISTRIBUTION PIPING****PART 1 - GENERAL****1.1 SECTION INCLUDES**

- A. Water pipe for site conveyance lines.
- B. Pipe valves.
- C. Water meter:
 - 1. Furnish and install piping for domestic water supply from water meter water to within 5 feet of building as described in Contract Documents.
 - 2. Furnish and install piping from water main to meter inside of building as described in Contract Documents complete with shut-off valve and connections.

1.2 REFERENCE STANDARDS

- A. ASME B16.18 – Cast Copper Alloy Solder Joint Pressure Fittings 2021.
- B. ASME B16.22 – Wrought Copper and Copper Alloy Solder-Joint Pressure Fittings 2021.
- C. ASTM A307 – Standard Specification for Carbon steel Bolts, Studs, and Threaded Rod 60 000 PSI Tensile Strength 2021.
- D. ASTM B88 – Standard Specification for Seamless Copper Water Tube 2022.
- E. ASTM D2466 – Standard Specification for Poly(Vinyl Chloride) (PVC) plastic Pipe Fittings, Schedule 40 2021.
- F. ASTM D2467 – Standard Specification for Poly(Vinyl Chloride) (PVC) Plastic Pipe Fittings, Schedule 80 2020.
- G. ASTM D3035 – Standard Specification for Polyethylene (PE) Plastic Pipe (DR-PR) Based on Controlled Outside Diameter 2022.
- H. AWS A5.8M/A5.8 – Specification for Filler Metals for Brazing and Braze Welding 2019.
- I. AWWA C111/A21.11 - Rubber-Gasket Joints for Ductile-Iron Pressure Pipe and Fittings 2017.
- J. AWWA C500 - Metal-Seated Gate Valves for Water Supply Service 2019.
- K. AWWA C502 - Dry-Barrel Fire Hydrants 2018.
- L. AWWA C606 - Grooved and Shouldered Joints 2015.
- M. AWWA C800 - Underground Service Line Valves and Fittings 2021.
- N. AWWA C900 - Polyvinyl Chloride (PVC) Pressure Pipe and Fabricated Fittings, 4 In. Through 60 In. 2016, with Errata (2018).
- O. AWWA C901 - Polyethylene (PE) Pressure Pipe and Tubing, 3/4 In. Through 3 In., for Water Service 2020.

- P. AWWA C904 - Cross-Linked Polyethylene (PEX) Pressure Tubing, ½ In. Through 3 In., for Water Service 2016.
- Q. UL 246 - Hydrants for Fire-Protection Service Current Edition, Including All Revisions.

1.3 ADMINISTRATIVE REQUIREMENTS

- A. Preinstallation Meeting: Conduct a preinstallation meeting at least one week prior to the start of the work of this section; require attendance by all affected installers.

1.4 SUBMITTALS

- A. See Section 01 3000 – Administrative Requirements, for submittal procedures.
- B. Product Data: Provide data on pipe materials, pipe fittings, valves and accessories.
- C. Manufacturer's Certificate: Certify that products meet or exceed specified requirements.
- D. Certificates: Fire Suppression
 - 1. Provide one (1) copy of completed NFPA 13 'Contractor's Material and Test Certification for Underground Piping' as specified in 'Field Quality Control' in Part 3 of this specification:
- E. Project Record Documents: Record actual locations of piping mains, valves, connections, thrust restraints, and invert elevations. Identify and describe unexpected variations to subsoil conditions or discovery of uncharted utilities.

1.5 QUALITY ASSURANCE

- A. Perform Work in accordance with utility company requirements.
- B. Regulatory Agency Sustainability Approvals:
 - 1. Install exterior fire water system according to NFPA 13, NFPA 24, and AWWA Manual M41, 'Ductile-Iron Pipe and Fittings' procedures unless specified otherwise below.
 - 2. Install hydrant in accordance with AWWA C502.
 - 3. Install exterior fire water system up to and including pipe flange 12 inches above floor inside building.
 - 4. Bury fire service mains at least 6 inch deeper than municipal water works piping. Additional depth of cover is necessary because of lack of water circulation in fire service mains.

PART 2 - PRODUCTS

2.1 WATER PIPE FOR DOMESTIC

- A. Copper Tubing: ASTM B88, Type K, Annealed
 - 1. Fittings: ASME B16.18, cast copper, or ASME B16.22, wrought copper.
 - 2. Joints: Compression connection or AWS A5.8M/A5.8, BCuP silver braze.
- B. Thermoplastic Plastic Piping:
 - 1. Fittings: Same Manufacture as pipe
 - a. "MEGALUG" Mechanical Joint Restraint for Duct Iron Pipe is not approved for use.
 - 2. Joints: Methods approved by manufacture
 - 3. Manufacturers:
 - a. Approved Products
 - 1) Pipe: HDPE DR9 meeting ASTM and NSF requirements.

- 2) Pipe: PP-R SDR 7.4 Greenpipe faser by Aquatherm.
 - 3) PP-RCT SDR 7.4 Red Stripe fiber core by Prestan.
- C. Polyethylene Pipe: AWWA C901:
1. Fittings: AWWA C901, molded or fabricated.
 2. Joints: Compression.
- D. HDPE Polyethylene Flexible
1. Joints: Fusion
- E. Trace Wire: Magnetic detectable conductor, clear plastic covering, imprinted with "Water Service" in large letters.
- F. Water Meter: As required by local agency furnishing water.
- G. Anchorages:
1. Provide anchorages for tees, plugs, caps, bends, and hydrants in accordance with NFPA 24.
 2. Miscellaneous Fittings:
 - a. Clamps, Straps, And Washers: Steel, meeting requirements of ASTM A506.
 - b. Rods: Steel, meeting requirements of ASTM A575.
 - c. Rod Couplings: Malleable iron, meeting requirements of ASTM A197/A197M.
 - d. Bolts: Steel, meeting requirements of ASTM A307.
 - e. Cast Iron Washers: Meeting requirements of ASTM A126, Class A.
 - f. Thrust Block: 2500 psi concrete.

2.2 VALVES

- A. Valves: Manufacturer's name and pressure rating marked on valve body.
- B. Gate Valves Up To 3 Inches:
1. Brass and Bronze body, non-rising stem, inside screw, single wedge or disc, compression ends, with control rod, post indicator, valve key, and extension box.
 2. Compatible with piping system and approved by pipe manufacture.
- C. Manufacturers:
1. Ames Fire & Waterworks: www.amesfirewater.com/#sle.
 2. Ipex Inc, Englewood, CO www.ipexinc.com.
 3. Mueller Company: www.muellerflo.com/#sle.
 4. Nibco Inc: www.nibco.com/#sle.
 5. Potter Electric Signal Company, St Louis, MO www.pottersignal.com.
 6. Potter-Roemer, Santa Ana, CA www.potterroemer.com.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that building service connection and municipal utility water main size, location, and invert are as indicated.
- B. Verify location of water meter, underground or in building.

3.2 PREPARATION

- A. Cut pipe ends square, ream pipe and tube ends to full pipe diameter, remove burrs.
- B. Remove scale and dirt on inside and outside before assembly.

- C. Prepare pipe connections to equipment with flanges or unions.

3.3 TRENCHING

- A. See the sections on excavation and fill for additional requirements.
- B. Hand trim excavation for accurate placement of pipe to elevations indicated.
- C. Backfill around sides and top of pipe with cover fill, tamp in place and compact, then complete backfilling.
- D. Excavate and backfill as specified in Sections 31 2316 and 31 2323 with following additional requirements:
 - 1. Runs shall be as close as possible to those shown on Contract Drawings.
 - 2. Excavate to required depth.
 - 3. Bottom of trenches shall be hard. Tamp as required.
 - 4. Remove debris from trench before laying pipe.
 - 5. Do not cut trenches near footings without consulting Architect.
 - 6. Excavate trenches so outside pipe will be at least 12 inches minimum below frost line or 48 inches minimum below finish grade, whichever is deeper.
 - 7. Backfill only after pipe lines have been tested and inspected, and approved by Architect.
 - 8. Install piping system so it may contract and expand freely. Eliminate completely cross connections, backflow, and water hammer.

3.4 INSTALLATION – PIPE

- A. Perform trenching and backfilling required for work of this Section.
- B. Maintain separation of water main from sewer piping in accordance with code.
- C. Group piping with other site piping work whenever practical.
- D. Establish elevations of buried piping to ensure not less than 3 feet of cover.
 - 1. Install top of pipe at least 12 inches below frost line.
- E. Install crosslinked polyethylene tubing and fittings to AWWA C904.
- F. Place 18 gage yellow tracer wire along side when installing pipe.
 - 1. Tracer wire shall run from water main isolation valve to and past all connections, to PIV and each fire hydrant and fire riser.
- G. Route pipe in straight line.
- H. Install pipe to allow for expansion and contraction without stressing pipe or joints.
- I. Slope water pipe and position drains at low points.
- J. Install shut-off valve at meter.
- K. Fire Suppression
 - 1. Regulatory Agency Sustainability Approvals:
 - a. Install exterior fire water system according to NFPA 13, NFPA 24, and AWWA Manual M41, 'Ductile-Iron Pipe and Fittings' procedures unless specified otherwise below.
 - b. Install hydrant in accordance with AWWA C502.
 - c. Install exterior fire water system up to and including pipe flange 12 inches above floor inside building.

- d. Bury fire service mains at least 6 inch deeper than municipal water works piping. Additional depth of cover is necessary because of lack of water circulation in fire service mains.

3.5 FIELD QUALITY CONTROL

- A. See Section 01 4000 – Quality Requirements, for additional requirements.
- B. Treat and test water supply until bacteriological testing results are negative.
- C. Pressure test water piping to 100 pounds per square inch.
 1. Pressure Test: Before covering pipes, test system in presence of Architect or governing agency at 100 psi hydrostatic pressure for two (2) hours and show no leaks.
- D. Field Tests
 1. Sterilization and Negative Bacteriological Test:
 - a. Sterilize potable water system with solution containing 200 parts per million minimum of available chlorine and maintaining a pH of 7.5 minimum. Introduce chlorinating materials into system in manner approved by Architect. Allow sterilization solution to remain for twenty-four (24) hours and open and close valves and faucets several times during that time.
 - b. After sterilization, flush solution from system with clean water until residual chlorine content is less than 0.2 parts per million.
 - c. Water system will not be accepted until negative bacteriological test is made on water taken from system. Repeat dosing as necessary until such negative test is accomplished.
- E. Field Tests: Fire Suppression Piping System
 1. Test system according to NFPA 13 (2010, 2013, and 2016), figure 10.10.1, 'Contractor's Material and Test Certification for Underground Piping':
 2. Provide signed copy of certificate with field test information with Closeout Submittals:
 - a. Certificate to include following information in 'Additional explanation and notes' area of certificate with following:
 - b. In-Building Riser: Manufacturer brand, size, material and size of trust blocking.

3.6 CLOSEOUT

- A. Include following Operations And Maintenance Manual specified in Section 01 7800:
 1. Record Documentation:
 2. Signed NFPA 13 'Contractor's Material and Test Certification for Underground Piping' with 'In-Building Riser' information included.

END OF SECTION