
PROJECT MANUAL

NEW EATING SHELTERS FOR:

Camp Ben Lomond Pleasant View UT South Stake

2635 EAST 5100 NORTH, LIBERTY, UTAH
PROPERTY NUMBER: 533-4012-24020101

SEPTEMBER 2, 2025

OWNER

THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS

ARCHITECT



ea architecture

EVANS & ASSOCIATES ARCHITECTURE
11576 SOUTH STATE STREET • STE 103B
DRAPER • UT 84020
801.553.8272

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BIDDING REQUIREMENTS

FOR SMALL PROJECTS (U.S.)

INVITATION TO BID (U.S.)

1. CONTRACTORS INVITED TO BID THE PROJECT:

See Bid Invitation and Information Form

2. PROJECT:

Camp Ben Lomond Eating Shelters
Pleasant View UT South Stake

3. LOCATION:

2635 East 5100 North
Liberty, Utah

4. OWNER:

The Church of Jesus Christ of Latter-day Saints, a Utah corporation sole
c/o
Utah North PM Office
435 N Wall Ave, Suite D
Ogden, UT 84404

5. CONSULTANT:

Evans & Associates Architecture
11576 South State Street, Suite 103b
Draper, Utah 84020

6. DESCRIPTION OF PROJECT:

- A. Eating shelters and associated site improvements.
- B. Products or systems may be provided through relationships the Owner has negotiated with suppliers as indicated in the Specifications.

7. TYPE OF BID: Bids will be on a lump-sum basis. Segregated bids will not be accepted.

8. TIME OF SUBSTANTIAL COMPLETION: The time limit for substantial completion of this work will be 60 calendar days and will be as noted in the Agreement.

9. BID OPENING: Bids will be received by Owners preferred method at (time and date at place) to be announced. Bids will be publicly opened at (time and date at place) to be announced.

10. BIDDING DOCUMENTS:

- A. Bidding Documents may be obtained from Owner's electronic bidding tool.

11. BIDDER'S QUALIFICATIONS: Bidding by the Contractors will be by invitation only.

12. OWNER'S RIGHT TO REJECT BIDS: Owner reserves the right to reject any or all bids and to waive any irregularity therein.

END OF DOCUMENT

INSTRUCTIONS TO BIDDERS (U.S.)

1. DOCUMENTS:

- A. Bidding Documents include Bidding Requirements and proposed Contract Documents. Proposed Contract Documents consist of:
 - 1) Agreement Between Owner and Contractor for Small Project (U.S.)
 - 2) Other documents included by reference
 - 3) Addenda.
- B. Bidding Requirements are those documents identified as such in proposed Project Manual.
- C. Addenda are written or graphic documents issued prior to execution of the Contract which modify or interpret the Bidding Documents. They become part of the Contract Documents as noted in the Agreement Between Owner and Contractor for Small Project (U.S.) upon execution of the Agreement by Owner.

2. BIDDER'S REPRESENTATIONS:

- A. By submitting a bid proposal, bidder represents that
 - 1) Bidder has carefully studied and compared Bidding Documents with each other. Bidder understands the Bidding Documents and the bid is fully in accordance with the requirements of those documents,
 - 2) Bidder has thoroughly examined the site and any building located thereon, has become familiar with local conditions which might directly or indirectly affect contract work, and has correlated its personal observations with requirements of proposed Contract Documents, and
 - 3) Bid is based on materials, equipment, and systems required by Bidding Documents without exception.

3. BIDDING DOCUMENTS:

- A. Copies
 - 1) Owner will provide the Bidding Documents as set forth in the Invitation to Bid.
 - 2) Partial sets of Bidding Documents will not be issued.
- B. Interpretation or Correction of Bidding Documents
 - 1) Bidders will request interpretation or correction of any apparent errors, discrepancies, and omissions in the Bidding Documents.
 - 2) Corrections or changes to Bidding Documents will be made by written Addenda.
- C. Substitutions and Equal Products
 - 1) Generally speaking, substitutions for specified products and systems, as defined in the Uniform Commercial Code, are not acceptable. However, equal products may be approved upon compliance with Contract Document requirements.
 - 2) Base bid only on materials, equipment, systems, suppliers or performance qualities specified in the Bidding documents.
 - 3) Where a specified product is identified as a "quality standard", products of other manufacturers that meet the performance, properties, and characteristics of the specified "quality standard" may be used without specific approval as a substitute.
- D. Addenda - Addenda will be sent to bidders and to locations where Bidding Documents are on file no later than 2 business days prior to bid opening.

4. BIDDING PROCEDURES:

- A. Form and Style of Bids
 - 1) Use Owner's online bidding tool.
 - 2) Fill in all blanks on online bidding tool. Signatures will be executed by representative of bidder duly authorized to make contracts.
 - 3) Bids will bear no information other than that requested on bid form. Do not delete from or add to the information requested on the bid form.
- B. Submission of Bids
 - 1) Follow the instructions in the Owner's bidding tool when submitting your bid.
 - 2) It is bidder's sole responsibility to see that its bid is received at specified time.
 - 3) No oral, facsimile transmitted, telegraphic, or telephonic bids, modifications, or cancellations will be considered.
- C. Modification or Withdrawal of Bid
 - 1) Bidder guarantees there will be no revisions or withdrawal of bid amount for 45 days after bid opening.
 - 2) Prior to bid opening, bidders may withdraw bid from Owner's bidding tool.

5. CONSIDERATION OF BIDS:

- A. Opening Of Bids - See Invitation to Bid.
- B. Rejection of Bids - Owner reserves right to reject any or all bids and to waive any irregularity therein.
- C. Acceptance Of Bid
 - 1) No bidder will consider itself under contract after opening and reading of bids until Agreement between Owner and Contractor is fully executed.
 - 2) Bidder's past performance, organization, subcontractor selection, equipment, and ability to perform and complete its contract in manner and within time specified, together with amount of bid, will be elements considered in award of contract.

6. FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR:

- A. Agreement form will be "Small Project Agreement Between Owner and Contractor (U.S.)" and "Supplementary Conditions for Small Project Agreement (U.S.)."

7. MISCELLANEOUS:

- A. Pre-Bid Conference. A pre-bid conference may be held at a time and place to be announced.

END OF DOCUMENT

CONSTRUCTION MATERIAL ASBESTOS STATEMENT (U.S.)

**PROJECTS FOR:
THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS,
a Utah corporation sole**

Building Name: _____

Building Plan Type: _____

Building Address: _____

Building Owner: The Church of Jesus Christ of Latter-day Saints, a Utah corporation sole.

Project Number: _____

Completion Date: _____

As PROJECT CONSULTANT and principal in charge; based on my best knowledge, information, inspection, and belief; I certify that on the above referenced Project, no asbestos-containing building materials were specified in the construction documents or given approval in shop drawings or submittals.

Project Consultant and Principal in Charge (signature) Date

Company Name

As GENERAL CONTRACTOR in charge of construction; based on my best knowledge, information, inspection, and belief; I affirm that on the above-referenced Project, no asbestos-containing building materials were used in the construction.

General Contractor (signature) Date

Company Name

SMALL PROJECT AGREEMENT BETWEEN OWNER AND CONTRACTOR Fixed Sum (U.S.)

The Church of Jesus Christ of Latter-day Saints, a Utah corporation sole ("Owner") and _____ ("Contractor") enter into this *Small Project Agreement Between Owner and Contractor (U.S.)* ("Agreement") and agree as follows:

1. **Property/Project.**

Property/Project Number: _____
Property Address ("Project Site"): _____
Project Type: _____
Project Name ("Project"): _____
Stake Name: _____

2. **Scope of Work.** Contractor will furnish all labor, materials, tools, and equipment necessary to complete the Work in accordance with the Contract Documents. The Work is all labor, materials, tools, equipment, construction, and services required by the Contract Documents (the "Work").

3. **Contract Documents.** Contract Documents consist of:

- a. This Agreement;
- b. Supplementary Conditions for Small Project Agreement Between Owner and Contractor (U.S.);
- c. The Specifications (Division 01 and Divisions _____);
- d. Drawings entitled and dated _____;
- e. Addendum No. with date(s) _____;
- g. All written Field Changes, written Construction Change Directives and written Change Orders when prepared and signed by Owner and Contractor.

4. **Compensation.** Owner will pay Contractor for performance of Contractor's obligations under the Contract Documents the sum of _____ Dollars (\$ _____) (the "Contract Sum"). This Contract Sum includes all labor, materials, equipment, tools, costs, expenses, work and services of Contractor and its subcontractors necessary to perform the Work in accordance with the terms of this Agreement, including without limitation travel, communications, and copying costs.

5. **Payment.**

- a. If the Contract Sum is over \$100,000 or if otherwise requested by Owner, Contractor will submit to Owner a schedule of values which allocates the Contractor's Bid Proposal Amount to various portions of the Work. This schedule, when accepted by Owner will be used as a basis for reviewing Contractor's payment requests.
- b. Not more than once each month, Contractor will submit a payment request to Owner. Owner will pay Contractor for work completed within thirty (30) days after Owner receives:
 - 1) Contractor's payment request for work to date;
 - 2) a certification by Contractor that Contractor has paid for all labor, materials, and equipment relating to the Work covered by prior payment requests and that Contractor will pay for all labor, materials, and equipment relating to the Work covered by the current payment request; and
 - 3) releases of all mechanics' liens and claims of subcontractors, laborers, or material suppliers who supplied labor and/or materials for the Work covered by the payment request.
 - 4) updated Construction Schedule.
- c. Owner may modify or reject the payment request if, in Owner's opinion, the Work for which payment is requested is not acceptable or is less complete than represented on the payment request.
- d. Contractor will timely pay subcontractors their portion of fees and expenses that Owner has paid to Contractor.

6. **Extras and Change Orders.**

- a. Owner may order changes in the Work by altering, adding to, or deducting from the Work. In the event of such a change, the Contract Sum and/or the time of completion will be adjusted to reflect the change by means of a written Change Order signed by Contractor and Owner. Contractor will not commence work on any change until either: (a) Contractor and Owner have executed a Change Order; or (b) Owner has issued a written order for the change acknowledging that there is a dispute regarding the compensation adjustment relating to the change. If Contractor proceeds with a change in the Work without complying with the preceding sentence, Contractor agrees that it will not be entitled to any additional compensation for such change.
- b. For any Change Order, Contractor will timely furnish a proposal for the Change Order containing a price breakdown itemized as required by Owner. The break down will be in sufficient detail to allow Owner to determine any increase or decrease in the Contractor's direct out of pocket cost to perform the Change Order Work. Any amount claimed for Subcontractors will be supported by a similar price breakdown and will itemize the Subcontractor's direct out of pocket costs as well as profit and overhead charges resulting from the Change in the Work. Profit and overhead will be subject to the following limitations:
 1. The Subcontractor's profit and overhead will not exceed eight (8%) percent of Subcontractor's Direct Costs.
 2. Contractor's profit and overhead mark-up on work performed by its own crews will not exceed five (5%) percent of Contractor's direct out of pocket costs for such work.
 3. Contractor's profit and overhead mark up on work performed by Subcontractors will not exceed five percent (5%).
 4. Amounts due Owner as a result of a credit change will be the actual net decrease in the Contractor's direct out of pocket costs to perform the Work as a result of the Change in the Work. Overhead and profit for the Change Order will be calculated based on the net increase or decrease in Contractor's direct out of pocket costs resulting from the Change in the Work.

7. **Warranty and Correction of Work.** For all Work, services, labor, materials, products, and equipment provided under the Contract Documents, Contractor provides and extends to Owner all statutory, common law, and standard industry warranties as well as those warranties set forth in Owner's Contract Documents. Unless a longer period is specified by Owner's Contract Documents or otherwise, Contractor, at a minimum and in addition to all other warranties, warrants all Work under the Contract Documents for at least one year. Specifically, and without limitation, Contractor will promptly correct at its own expense:

- a. any portion of the Work which
 - 1) fails to conform to the requirements of the Contract Documents, or
 - 2) is rejected by the Owner as defective or because it is damaged or rendered unsuitable during installation or resulting from failure to exercise proper protection.
- b. any defects due to faulty materials, equipment, or workmanship which appear within a period of one year from the date of completion of the Work or within such longer period of time as may be prescribed by law or the terms of any applicable special warranty required by the Contract Documents.

8. **Time of Completion.** Contractor will complete the Work and have it ready for Owner's inspection within _____ (_____) calendar days from Notice to Proceed issued by Owner. Time is of the essence. If Contractor is delayed at any time in the progress of the Work by any act or neglect of Owner, or by changes in the Work, or by strikes, lockouts, unusual delay in transportation, unavoidable casualties, or acts of nature beyond Contractor's control, then the time for completion will be extended by the time that completion of the Work is delayed. However, Contractor expressly waives any damages for any such delays.

9. **Owner Provided Items.** Owner may provide furnishings, equipment, and/or other items for the Project. Contractor will install items furnished by Owner and/or receive, store, and protect such items on site until the date Owner accepts the Project.

10. **Product Requirements.** Contractor will provide products that comply with Contract Documents, are undamaged, and, unless otherwise indicated, are new and unused at time of installation. Contractor will provide products complete with accessories, trim, finish, safety guards, and other devices and details needed for complete installation and for intended use and effect.

11. **Permits, Surveys, and Taxes.** Contractor will obtain and pay for all permits and licenses, and also pay any applicable taxes. Contractor will also obtain and pay for any surveys it needs to perform the Work.
12. **Independent Contractor Relationship.** Contractor is not an agent or employee of Owner but is an independent contractor.
13. **Comply with Laws.** Contractor will comply, and ensure that all subcontractors comply, with all applicable laws, ordinances, rules, regulations, covenants, and restrictions.
14. **Indemnity and Hold Harmless.**
- Contractor will indemnify and hold harmless Owner and Owner's representatives, employees, agents, architects, and consultants from and against any and all claims, liens, damages, liability, demands, costs, judgments, awards, settlements, causes of action, losses and expenses (collectively "Claims" or "Claim"), including but not limited to attorney fees, consultant fees, expert fees, copy costs, and other expenses, arising out of or resulting from performance of or failure to perform the Work, attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of real or personal property, including loss of use resulting therefrom, except to the extent that such liability arises out of the negligence of Owner, its representatives, agents, and employees. This indemnity includes, without limitation, indemnification of Owner from all losses or injury to Owner's property, except to the extent that such loss or injury arises out of the negligence of Owner, its representatives, agents, and employees. This indemnity applies, without limitation, to include Claims occurring both during performance of the Work and/or subsequent to completion of the Work. In the event that any Claim is caused in part by a party indemnified hereunder, that party will bear the cost of such Claim to the extent it was the cause thereof. In the event that a claimant asserts a Claim for recovery against any party indemnified hereunder, the party indemnified hereunder may tender the defense of such Claim to Contractor. If Contractor rejects such tender of defense and it is later determined that the negligence of the party indemnified hereunder did not cause all of the Claim, Contractor will reimburse the party indemnified hereunder for all costs and expenses incurred by that party in defending against the Claim. Contractor will not be liable hereunder to indemnify any party for damages resulting from the sole negligence of that party.
 - In addition to the foregoing, Contractor will be liable to defend Owner in any lawsuit filed by any Subcontractor relating to the Project. Where liens have been filed against Owner's property, Contractor (and/or its bonding company which has issued bonds for the Project) will obtain lien releases and record them in the appropriate county and/or local jurisdiction and provide Owner with a title free and clear from any liens of Subcontractors. In the event that Contractor and/or its bonding company are unable to obtain a lien release, Owner in its absolute discretion may require Contractor to provide a bond around the lien or a bond to discharge the lien, at Contractor's sole expense.
 - In addition to the foregoing, Contractor will indemnify and hold Owner harmless from any claim of any other contractor resulting from the performance, nonperformance or delay in performance of the Work by Contractor.
 - The indemnification obligation herein will not be limited by a limitation on the amount or type of damages, compensation or benefits payable by or for Contractor or a Subcontractor under workers compensation acts, disability benefit acts, or other employee benefit acts.
15. **Work Restrictions.** Contractor will ensure that Contractor, its agents, employees, and subcontractors:
- Do not use or consume alcohol or cannabis, or illegally use drugs, on the Project Site or enter on or perform any Work on the Project Site while under their influence.
 - Do not smoke or vape anything on the Project Site. Do not use tobacco in any form on the Project Site.
 - Do not perform Work on the Project Site on Sundays except for emergency work.
 - Refrain from using profanity or being discourteous or uncivil to others on the Project Site or while performing Work under this Agreement.
 - Do not view or allow pornographic or other indecent materials on the Project Site.
 - Do not play obnoxious and/or loud music on the Project Site. Do not play any music within existing facilities.
 - Refrain from wearing immodest, offensive, or obnoxious clothing, while on the Project Site.
 - Do not bring weapons on the Project Site.

16. **Safety Hazards.** Contractor will ensure that no work or services will be performed that may pose an undue safety hazard to Contractor, Contractor's employees, or any other person.
17. **Contractor's Insurance.** Prior to performing any work, Contractor will obtain and maintain during the term of this Agreement the following insurance:
- Workers Compensation Insurance or evidence of exemption.
 - Employers Liability Insurance with minimum limits of the greater of \$500,000 E.L. each accident, \$500,000 E. L. disease-each employee, \$500,000 E.L. disease-policy limit or as required by the law of the state in which the Project is located.
 - Commercial General Liability Insurance – ISO Form CG 00 01 (12/07) or equivalent Occurrence policy which will provide primary coverage to the additional insureds (the Owner and the Architect) in the event of any Occurrence, Claim, or Suit with:
 - Limits of the greater of: Contractor's actual coverage amounts or the following:
 - \$2,000,000 General Aggregate;
 - \$2,000,000 Products - Comp/Ops Aggregate;
 - \$1,000,000 Personal and Advertising Liability;
 - \$1,000,000 Each Occurrence; and
 - \$50,000 Fire Damage to Rented Premises (Each Occurrence)
 - Endorsements attached to the General Liability policy including the following or their equivalent:
 - ISO Form CG-25-03 (05/09), Amendment of Limits of Insurance (Designated Project or Premises) describing the Agreement and specifying limits as shown above.
 - ISO Form CG 20 10 (07/04), Additional Insured – Owners, Lessees, Or Contractors (Form B), naming Owner and Architect as additional insureds.
 - Automobile Liability Insurance, with:
 - Combined Single Limit each accident in the amount of no less than \$500,000; and
 - Coverage applying to "Any Auto" or its equivalent.

Contractor will provide evidence of these insurance coverages to Owner by providing an ACORD 25 (2010/05) Form or its equivalent: (1) listing Owner as the Certificate Holder and Additional Insured on the general liability and any excess liability policies, (2) listing the insurance companies providing coverage (all companies listed must be rated in A.M. Best Company Key Rating Guide-Property-Casualty and each company must have a rating of B+ Class VII or higher), (3) attaching the endorsements set forth above for the Certificate of Liability Insurance, and (4) bearing the name, address and telephone number of the producer and signed by an authorized representative of the producer. (The signature may be original, stamped, or electronic.) Notwithstanding the foregoing, Owner may, in writing and at its sole discretion, modify these insurance requirements.

18. **Resolution of Disputes.** In the event there is any dispute arising under the Contract Documents which cannot be resolved by agreement between the parties, either party may submit the dispute with all documentation upon which it relies to Director of Architecture, Engineering, and Construction, 50 East North Temple, Salt Lake City, Utah 84150, who will convene a dispute resolution conference within thirty (30) days. The dispute resolution conference will constitute settlement negotiations and any settlement proposal made pursuant to the conference will not be admissible as evidence of liability. In the event that the parties do not resolve their dispute pursuant to the dispute resolution conference, either party may commence legal action to resolve the dispute. Any such action must be commenced within six (6) months from the first day of the dispute resolution conference or be time barred. Submission of the dispute to the Director as outlined above is a condition precedent to the right to commence legal action to resolve any dispute. In the event that either party commences legal action to adjudicate any dispute without first submitting the dispute to the Director, the other party will be entitled to obtain an order dismissing the litigation without prejudice and awarding such other party any costs and attorney fees incurred by that party in obtaining the dismissal, including without limitation copy costs, and expert and consultant fees and expenses. Pending final resolution of a dispute hereunder, Contractor will proceed diligently with the performance of its obligations pursuant to this Agreement.
19. **Termination by Contractor.** In the event Owner materially breaches any term of the Contract Documents, Contractor will promptly give Written Notice of the breach to Owner. If Owner fails to cure the breach within

ten (10) days of the Written Notice, Contractor may terminate this Agreement by giving Written Notice to Owner and recover from Owner the percentage of the Contract Sum represented by the Work completed on the Project site as of the date of termination together with any out of pocket loss Contractor has sustained with respect to materials and equipment as a result of the termination prior to completion of the Work, less any offsets. Contractor will not be entitled to unearned profits or any other compensation or damages as a result of the termination and hereby waives any claim therefor. Contractor will provide to Owner all warranty, as built, inspection, and other close out documents as well as materials that Contractor has in its possession or control at the time of termination. Without limitation, Contractor's indemnities and obligations as well as all warranties relative to Work provided through the date of termination survive a termination hereunder.

20. **Termination by Owner for Cause.** Should Contractor fail to timely provide Owner with the certificates of insurance, make a general assignment for the benefit of its creditors, fail to apply enough properly skilled workmen or specified materials to properly prosecute the Work in accordance with Contractor's schedule, or otherwise materially breach any provision of the Contract Documents, then Owner may, without any prejudice to any other right or remedy, give Contractor Written Notice thereof. If Contractor fails to cure its default within ten (10) days, Owner may terminate this Agreement by giving Written Notice to Contractor. In such case, Owner may, in Owner's sole discretion, take legal assignment of subcontracts and other contractual rights of Contractor and/or take possession of the premises and all materials, tools, equipment, and appliances thereon, and finish the Work by whatever method Owner deems expedient. Contractor will not be entitled to receive any further payment until the Work is finished. If the unpaid balance of the Contract Sum exceeds the expense of finishing the Work, including compensation for additional administrative, architectural, consultant, and legal services (including without limitation attorney fees, expert fees, copy costs, and other expenses), such excess will be paid to Contractor, less any offsets. If such expense exceeds the unpaid balance, Contractor will pay the difference to Owner. Contractor will provide to Owner all warranty, as built, inspection, and other close out documents as well as materials that Contractor has in its possession or control at the time of termination. Without limitation, Contractor's indemnities and obligations as well as all warranties relative to Work provided through the date of termination survive a termination hereunder.
21. **Termination by Owner for Convenience.** Notwithstanding any other provision contained in the Contract Documents, Owner may, without cause and in its absolute discretion, terminate this Agreement at any time. In the event of such termination, Contractor will be entitled to recover from Owner the percentage of the Contract Sum equal to the percentage of the Work which Owner and/or its architect determines has been completed on the Project site as of the date of termination together with any out of pocket loss Contractor has sustained with respect to materials and equipment as a result of the termination prior to completion of the Work, less any offsets. Contractor will not be entitled to unearned profits or any other compensation as a result of the termination and hereby waives any claim therefor. Contractor will provide to Owner all warranty, as built, inspection, and other close out documents as well as materials that Contractor has in its possession or control at the time of termination. Owner may, in Owner's sole discretion, take legal assignment of subcontracts and other contractual rights of Contractor. Without limitation, Contractor's indemnities and obligations as well as all warranties relative to Work provided through the date of termination survive a termination hereunder.
22. **Enforcement.** In the event either party commences legal action to enforce or rescind any term of this Agreement, the prevailing party will be entitled to recover its attorney fees, costs and legal expenses, including without limitation all copy costs and expert and consultant fees and expenses, incurred in that action and on all appeals, from the other party.
23. **Ownership of Materials, Products, and Intellectual Property Rights.** Owner will retain ownership and intellectual property rights in all plans, designs, drawings, documents, concepts, and materials provided by or on behalf of Owner to Contractor and to all work products of Contractor and its subcontractors for products, services, and Work provided under this Agreement, such products, services, and Work of Contractor and its subcontractors constituting works made for hire. Neither Contractor nor its subcontractors will reuse any portion of such items provided by Owner or work products developed by Contractor or its subcontractors for Owner pursuant to this Agreement or disclose any such items to any third party without the prior written consent of Owner. Owner may withhold its consent in its absolute discretion. Contractor shall obtain the written agreement of each of its subcontractors to the terms of this section prior to permitting the subcontractor to perform any

services contemplated by this Agreement.

24. **Comply with Intellectual Property Rights of Others.** Contractor represents and warrants that no Work or services (with its means, methods, goods, and services attendant thereto), provided to Owner will infringe or violate any right of any third party and that Owner may use and exploit such Work, means, methods, goods, and services without liability or obligation to any person or entity (specifically and without limitation, such Work, means, methods, goods, and services will not violate rights under any patent, copyright, trademark, or other intellectual property right or application for the same).
25. **Ownership and Use of Renderings and Photographs.** Renderings, photographs, and/or other images of or representing the services, Work, or any improvement on or relative to the Project Site, whether created before, during, or at completion of construction (and whether created by Owner, Contractor, or Contractor's subcontractors), are the property of the Owner. Contractor hereby transfers and assigns to Owner all ownership and intellectual property rights that Contractor and/or its subcontractors may have in and to all such renderings, photographs, and other images. The Owner reserves all rights including copyrights and other intellectual property rights to such renderings, photographs, and other images. No such renderings, photographs, or other images shall be used or distributed without written consent of the Owner.
26. **Public Statements.** Contractor will not make any statements or provide any information to the media about the Project or Work without the prior written consent of Owner. If Contractor receives any requests for information from media, Contractor will refer such requests to Owner.
27. **Confidentiality.** Contractor shall ensure that Contractor and its subcontractors, and the employees, agents and representatives of Contractor and its subcontractors, maintain in strict confidence, and shall use and disclose only as authorized by Owner all Confidential Information of Owner that Contractor receives in connection with the performance of this Agreement. Notwithstanding the foregoing, Contractor may use and disclose any information to the extent required by an order of any court or governmental authority, but only after it has notified Owner and Owner has had an opportunity to obtain reasonable protection for such information in connection with such disclosure. For purposes of this Agreement, "Confidential Information" means:
- a. The name or address of any affiliate, customer or contractor of Owner or any information concerning the transactions of any such person with Owner;
 - b. Any contracts, agreements, business plans, budgets or other financial information, renderings, photographs, and materials provided by Owner, relating to the Work or any improvement on the Project Site to the extent such has not been made available to the public by the Owner;
 - c. Any other information that is marked or noted as confidential at the time of its disclosure.
28. **No Commercial Use of Transaction or Relationship.** Without the prior written consent of Owner, which Owner may grant or withhold in its sole discretion, neither Contractor nor Contractor's affiliates, officers, directors, agents, representatives, shareholders, members, Subcontractors, or employees shall make any private commercial use of their relationship to Owner or the Project, including, without limitation:
- a. By referring to the Owner or Project verbally or in any sales, marketing or other literature, letters, client lists, press releases, brochures or other written materials except as may be necessary for Contractor to perform Contractor's obligations under the terms of this Agreement;
 - b. By using or allowing the use of any photographs of the Work or Project or any part thereof, or of any service marks, trademarks or trade names or other intellectual property now or which may hereafter be associated with, owned by or licensed by Owner, in connection with any work, service or product; or
 - c. By contracting with or receiving money or anything of value from any person or commercial entity to facilitate such person or entity obtaining any type of commercial identification, advertising or visibility in connection with the Owner or Project.
- Notwithstanding the foregoing, Contractor may include a reference to Owner or the Project in a professional résumé or other similar listing of Contractor's references without seeking Owner's written consent in each instance, provided that such reference to Owner or the Project is included with at least several other similar references to projects of different owners and is given no more prominence than such other references.
29. **Entire Agreement.** This Agreement contains the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral, relating to the

Project. This Agreement may be amended only by a writing signed by both parties. This Agreement will not be construed to create a contractual relationship of any kind between any persons or entities other than Owner and Contractor.

30. **Assignment.** Contractor will not assign any right or obligation hereunder without the prior written consent of the Owner, which consent may be granted or withheld in Owner's absolute discretion.

31. **Governing Law.** The parties acknowledge that the Contract Documents have substantial connections to the State of Utah. The Contract Documents will be deemed to have been made, executed, and delivered in Salt Lake City, Utah. To the maximum extent permitted by law, (i) the Contract Documents and all matters related to their creation and performance will be governed by and enforced in accordance with the laws of the State of Utah, excluding conflicts of law rules, and (ii) all disputes arising from or related to the Contract Documents will be decided only in a state or federal court located in Salt Lake City, Utah and not in any other court or state. Toward that end, the parties hereby consent to the jurisdiction of the state and federal courts located in Salt Lake City, Utah and waive any other *venue* to which they might be entitled by virtue of domicile, habitual residence, place of business, or otherwise.

32. **Effective Date.** The effective date of this Agreement is the date indicated by Owner's signature.

OWNER:

The Church of Jesus Christ of Latter-day Saints,
a Utah corporation sole

CONTRACTOR:

Signature:

Signature:

Print Name:

Print Name:

Title:

Title:

Address:

Address:

Telephone No:

Telephone No:

Facsimile No:

Facsimile No:

Email:

Email:

Effective Date:

Fed. I.D. or SSN:

License No:

Reviewed By:

Date Signed:

SUPPLEMENTARY CONDITIONS

FOR SMALL PROJECT AGREEMENT BETWEEN OWNER AND CONTRACTOR (U.S.)

ITEM 1 - GENERAL

1. Conditions of the Small Project Agreement Between Owner and Contractor (U.S.) apply to each Division of the Specifications.
2. Provisions contained in Division 01 apply to all Divisions of the Specifications.

ITEM 2 - LIQUIDATED DAMAGES PAYABLE TO OWNER

This section may be included as a separate additional paragraph to the Small Project Agreement Between Owner and Contractor (U.S.), at Owner's discretion:

Delay in Completion of the Work. For each day after the expiration of the designated Time of Completion that Contractor has not completed the Work, Contractor will pay Owner the amount of Two Hundred and Fifty dollars (\$250.00) per day as liquidated damages for Owner's loss of use and the added administrative expense to Owner to administer the Project during the period of delay. In addition, Contractor will reimburse Owner for any additional Architect's fees, attorneys' fees, expert fees, consultant fees, copy costs, and other expenses incurred by Owner as a result of the delay. Owner may deduct any liquidated damages or reimbursable expenses from any money due or to become due to Contractor. If the amount of liquidated damages and reimbursable expenses exceeds any amounts due to Contractor, Contractor will pay the difference to Owner within ten (10) days after receipt of a written request from Owner for payment.

ITEM 3 - STATE SPECIFIC SUPPLEMENTARY CONDITIONS

UTAH STATE SALES TAX:

Add the following to the Small Project Agreement Between Owner and Contractor (U.S.):

1. Contractors should be exempt on purchases of material installed or converted into real property to be used by the Owner. The Contractor will furnish each vendor with a completed Exemption Certificate Form TC-721. The certificate will be prepared by the Contractor for each vendor in order to obtain the exemption.
2. The Owner's tax exempt number is 11871701-002-STC.

UTAH NOTICE OF INTENT TO OBTAIN FINAL COMPLETION:

Add the following to the Small Project Agreement Between Owner and Contractor (U.S.):

- A. Contractor shall file with the State Construction Registry, on its own behalf and/or on behalf of Owner, a notice of intent to obtain final completion at least 45 days before the day on which the Owner or Contractor files or could file a notice of completion under Utah Code Ann. Section 38-1a-506 if:
 1. The completion of performance time under the original contract for construction work is greater than 120 days;
 2. The total original construction contract price exceeds \$500,000; and
 3. The original contractor or owner has not obtained a payment bond in accordance with Utah Code Ann. Section 14-2-1.

UTAH NOTICE OF COMPLETION:

Add the following to the Small Project Agreement Between Owner and Contractor (U.S.):

- A. Within five (5) calendar days of final completion of the Project and in compliance with Section

38-1a-507 Utah Code Annotated, Contractor shall file with the State Construction Registry, and copy to Owner, a notice of completion which shall include, without limitation, the following:

1. The name, address, telephone number, and email address of the person filing the notice of completion;
 2. The name of the county in which the Project and/or Project site is located;
 3. The date on which final completion is alleged to have occurred;
 4. The method used to determine final completion; and
 5. One of the following:
 - a. The tax parcel identification number of each parcel included in the Project and/or Project site;
 - b. The entry number of a preliminary notice on the same project that includes the tax parcel identification number of each parcel included in the Project and/or Project site; or
 - c. The entry number of the building permit issued for the Project.
- B. Notwithstanding any other provision of the Contract Documents to the contrary, Contractor and Owner agree that any breach or failure to comply with this Section by the Contractor will constitute a breach of contract and the Contractor will be liable for any direct, indirect, or consequential damages to the Owner flowing from this breach.

UTAH STATE PROGRESS PAYMENTS AND FINAL PAYMENT:

Replace paragraph 5 of the Small Project Agreement Between Owner and Contractor (U.S.) with the following:

5. Payment

- a. If the Contractor's Bid Proposal Amount is over \$100,000, Contractor will submit to Owner a schedule of values which allocates the Contractor's Bid Proposal Amount to various portions of the Work. This schedule, when accepted by Owner, will be used as a basis for reviewing Contractor's payment requests.
- b. Progress Payments: Not more than once each month, Contractor will submit a payment request to Owner. Owner will pay Contractor progress payments for work completed within fifteen (15) days after Owner receives:
 1. Contractor's progress payment request for work to date;
 2. A certification by Contractor that Contractor has paid for all labor, materials, and equipment relating to the Work covered by prior payment requests and that Contractor will pay for all labor, materials, and equipment relating to the Work covered by the current payment request; and
 3. Conditional Waiver and Release Upon Progress Payment documents submitted by Contractor (in content complying with Utah Code § 38-1a-802) executed by each of the subcontractors performing work and/or providing materials covered by the Contractor's progress payment request.
- c. Final Payment: Owner will make full and final payment of the Contract Sum due within thirty (30) days of the completion of all of the following requirements:
 1. Contractor has submitted its final payment request;
 2. Contractor has submitted a certification that Contractor has paid for all labor, materials, and equipment relating to the Work covered by prior payment requests and that Contractor will pay for all labor, materials, and equipment relating to the Work covered by the final payment request; and
 3. Contractor has submitted Waiver and Release Upon Final Payment documents (in content complying with Utah Code § 38-1a-802) executed by each of the subcontractors performing work and/or providing materials covered by the Contractor's final payment request.

Acceptance of final payment by Contractor or any Subcontractor will constitute a waiver of claims by the payee except for those claims previously made to Owner in writing and identified by Contractor in its affidavit as still pending.

If the aggregate of previous payments made by Owner exceeds the amount due Contractor, Contractor will reimburse the difference to Owner.

- d. Owner may modify or reject any payment request if, in Owner's opinion, the Work for which payment is requested is not acceptable or is less complete than represented on the payment request.

- e. Upon receipt of any payment from Owner, Contractor will pay to each Subcontractor the amount paid to Contractor on account of such Subcontractor's portion of the Work.
- f. Contractor will maintain a copy of each payment request at the Project site for review by the Subcontractors.
- g. No payment made, either in whole or in part, by Owner will be construed to be an acceptance of defective or improper materials or workmanship.

END OF DOCUMENT

SECTION 01 1000 SUMMARY

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Summary of Work.
- B. Work restrictions.
- C. Owner-furnished materials.
- D. Management of multiple contracts.

1.02 WORK COVERED BY CONTRACT DOCUMENTS

- A. Provisions contained in Division 01 apply to Sections of Divisions 02 through 49 of Specifications. Instructions contained in Specifications are directed to Contractor. Unless specifically provided otherwise, obligations set forth in Contract Documents are obligations of Contractor
- B. Contractor shall furnish total labor, materials, equipment, and services necessary to perform The Work in accordance with Contract Documents.

1.03 CONTRACT DESCRIPTION

- A. Contract Type: A single prime contract based on a Stipulated Price unless directed differently by owners representative.

1.04 WORK BY OWNER

- A. Owner will supply the following to be installed by the Contractor:
 - 1. Eating Shelters.

1.05 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate sequence of activities to accommodate required quality assurance and quality control services with minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.
- B. Scheduling:
 - 1. Schedule times for tests, inspections, obtaining samples, and similar activities.
- C. Receive unload, store and properly protect Owner-furnished materials and products.
 - 1. Provide labor and equipment necessary to receive, unload, and store materials and products.
 - 2. Count number of pieces received and note any discrepancies on Delivery Receipt before driver leaves:
 - 3. Include Project Name and Project Number on Delivery Receipt.
 - 4. Check for visible evidence of damage such as holes, tears, or crushed portions of cartons and note on Delivery Receipt before driver leaves:
 - a. If you are unsure if carton is damaged, take photo of cartons and share it with Owner's Purchasing Coordinator.
- D. Within forty-eight (48) hours of delivery:
 - 1. Open and inspect each piece of freight delivered. Take picture of any concealed damage not reported at time of delivery and report it to Owner's Purchasing Coordinator.
 - 2. Compare 'Contractor Notice of Owner Furnished Materials' with packing slips. Note discrepancies in number, size, color, model numbers, etc.
 - 3. Deliver copy of Delivery Receipt (bill of lading) on which you have noted any loss or damage to Owner's Purchasing Coordinator. Include in your submission any report of concealed damage, discrepancies or photos.
- E. Failure to strictly follow above procedures will result in Contractor's assumption of all financial responsibility for this shipment. All replacement and reorders must be made through Owner's

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Purchasing Coordinator and must allow Owner's vendor sufficient lead time to produce and ship new product.

- F. When above procedures are strictly followed, shortages and damaged items will be replaced by Owner at Owner's cost.

1.06 OWNER OCCUPANCY

- A. Owner intends to occupy the Project upon Substantial Completion.
- B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- C. Schedule the Work to accommodate Owner occupancy.

1.07 CONTRACTOR USE OF SITE AND PREMISES

- A. Construction Operations:
 - 1. Locate and conduct construction activities in ways that will limit disturbance to site.
- B. Contractor will ensure that Contractor, its employees, subcontractors, and their employees comply with following requirements:
 - 1. Do not use or consume alcohol or cannabis, or illegal use drugs, on the Project Site or enter on or perform any Work on the Project Site while under their influence.
 - 2. Do not smoke or vape anything on the Project Site. Do not use tobacco in any form on the Project Site.
 - 3. Do not perform Work on the Project Site on Sundays except for emergency work.
 - 4. Refrain from using profanity or being discourteous or uncivil to others on the Project Site or while performing Work under this Agreement.
 - 5. Do not view or allow pornographic or other indecent materials on the Project Site.
 - 6. Do not play obnoxious and/or loud music on the Project Site. Do not play any music within existing facilities.
 - 7. Refrain from wearing immodest, offensive, or obnoxious clothing, while on the Project Site.
 - 8. Do not bring weapons on the Project Site.
- C. Existing building spaces may not be used for storage.
- D. Do not load or permit any part of the structure to be loaded with a weight that will endanger its safety. Questions of structural loading as part of construction means and methods shall be addressed by a licensed structural engineer engaged by Contractor, subject to the review by Architect.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION 01 1000

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**SECTION 01 2000
PRICE AND PAYMENT PROCEDURES**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Procedures for preparation and submittal of applications for progress payments.
- B. Procedures for preparation and submittal of application for final payment.

1.02 SCHEDULE OF VALUES

- A. Submit schedule of values as directed by Owner's representative within 24 hours of project bid. Coordinate preparation of schedule of values with preparation of Contractor's Construction Schedule. Correlate line items in Schedule of Values with other required administrative schedules and forms, including:
 - 1. Contractor's Construction Schedule.
 - 2. Payment Request form.
- B. Electronic media printout including equivalent information may be considered in lieu of standard form specified; submit draft to Architect for approval.
- C. Forms filled out by hand will not be accepted.

1.03 APPLICATIONS FOR PROGRESS PAYMENTS

- A. Payment Period: Submit at intervals stipulated in the Agreement.
- B. Use Payment Request forms provided by Owner.
- C. Provide following submittals before or with submittal of Initial Payment Request:
 - 1. List of Subcontractors.
 - 2. Initial progress report.
 - 3. Contractor's Construction Schedule.
 - 4. Submittal Schedule.
- D. Each Payment Request will be consistent with previous requests and payments certified by Architect and paid for by Owner.
- E. Electronic media printout including equivalent information may be considered in lieu of standard form specified; submit sample to Architect for approval.
- F. Forms filled out by hand will not be accepted.
- G. Execute certification by signature of authorized officer.
- H. Use data from approved Schedule of Values. Provide dollar value in each column for each line item for portion of work performed.
- I. List each authorized Change Order as a separate line item, listing Change Order number and dollar amount as for an original item of work.
- J. Submit copy of each Application for Payment.
- K. Construction progress schedule, revised and current as specified in Section 01 3216.

1.04 APPLICATION FOR FINAL PAYMENT

- A. Prepare Application for Final Payment as specified for progress payments, identifying total adjusted Contract Sum, previous payments, and sum remaining due.
- B. Provide Affidavit of Contractor and Consent of Surety with Payment Request following Substantial Completion.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

**SECTION 01 3000
ADMINISTRATIVE REQUIREMENTS**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. General administrative requirements.
- B. Preconstruction meeting.
- C. Progress meetings.
- D. Pre-Installation Conferences
- E. Submittals for review, information, and project closeout.
- F. Submittal procedures.

1.02 GENERAL ADMINISTRATIVE REQUIREMENTS

- A. Comply with requirements of Section 01 7000 - Execution and Closeout Requirements for coordination of execution of administrative tasks with timing of construction activities.
- B. Project designation for this Project is [Insert Project Designation]. This Project designation will be included on documents generated for Project by Contractor and Subcontractors, or be present on a cover letter accompanying such documents.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 PRECONSTRUCTION MEETING

- A. Architect will schedule a meeting after Notice of Award.
- B. Architect will record minutes and distribute copies within three working days after meeting to participants and those affected by decisions made.

3.02 PROGRESS MEETINGS

- A. Architect will make arrangements for meetings, prepare agenda with copies for participants, preside at meetings.
- B. Progress meetings will be open to Owner, Architect, Subcontractors, and anyone invited by Owner, Architect, and Contractor.
- C. Architect will record minutes and distribute copies within three working days after meeting to participants and those affected by decisions made.

3.03 PRE-INSTALLATION CONFERENCES

- A. Attend pre-installation conferences specified in Contract Documents.
 - 1. If possible, schedule these conferences on same day as regularly scheduled Progress Meetings. If this is not possible, coordinate scheduling with Architect.
 - 2. Request input from attendees in preparing agenda.
- B. See individual specification sections for information to include in Pre-Installation Conferences.
- C. Architect will record minutes and distribute copies within three working days after meeting to participants and those affected by decisions made.

3.04 SUBMITTAL SCHEDULE

- A. Submit to Architect for review a schedule for submittals in tabular format, listing items specified to be furnished for review to Architect including product data, shop drawings, samples, and Informational Submittals.
 - 1. Submit at the same time as the preliminary schedule or 20 days after receipt of Notice to Proceed.
 - 2. Coordinate with Contractor's construction schedule.

3. Format schedule to allow tracking of status of submittals throughout duration of construction.
4. Enclose the following information for each item:
 - a. Scheduled date for first submittal.
 - b. Related Section number.
 - c. Submittal category.
 - d. Name of Subcontractor.
 - e. Description of part of the Work covered.
 - f. Scheduled date for resubmittal.
 - g. Scheduled date for Architect's final release or approval.
5. Account for time required for preparation, review, manufacturing, fabrication and delivery when establishing submittal delivery and review deadline dates.
 - a. For assemblies, equipment, systems comprised of multiple components and/or requiring detailed coordination with other work, allow for additional time to make corrections or revisions to initial submittals, and time for their review.
 - b. Print and distribute copies to Architect and Owner and post copy in field office. When revisions are made, distribute to same parties and post in same location.
 - c. Revise schedule monthly. Send copy of revised schedule to Owner and Architect and post copy in field office.

3.05 SUBMITTALS FOR REVIEW

- A. When the following are specified in individual sections, submit them for review:
 1. Product data.
 2. Shop drawings.
 3. Samples for selection.
 4. Samples for verification.
- B. Submit to Architect for review for the limited purpose of checking for compliance with information given and the design concept expressed in Contract Documents.
- C. Samples will be reviewed for aesthetic, color, or finish selection.
- D. After review, provide copies and distribute in accordance with SUBMITTAL PROCEDURES article below and for record documents purposes described in Section 01 7800 - Closeout Submittals.

3.06 SUBMITTALS FOR INFORMATION

- A. When the following are specified in individual sections, submit them for information:
 1. Design data.
 2. Certificates.
 3. Test reports.
 4. Inspection reports.
 5. Manufacturer's instructions.
 6. Manufacturer's field reports.
 7. Field engineering daily reports.
 8. Special Procedure Submittals: Describe submittals intended to document special procedures. An example would be construction staging or phasing for remodeling an existing facility while keeping it in operation. While the Contractor would normally be responsible for managing this, submittal of his plan as documentation could be specified.
 9. Qualification Statements: Describe submittals intended to document qualification of entities employed by Contractor.
 10. Other types indicated.
- B. Submit for Architect's knowledge as contract administrator or for Owner.

3.07 SUBMITTALS FOR PROJECT CLOSEOUT

- A. Submit Correction Punch List for Substantial Completion.

- B. Submit Final Correction Punch List for Substantial Completion.
- C. When the following are specified in individual sections, submit them at project closeout in compliance with requirements of Section 01 7800 - Closeout Submittals:
 - 1. Project record documents.
 - 2. Operation and maintenance data.
 - 3. Warranties.
 - 4. Bonds.
 - 5. Project Manual: Complete Project Manual including Addenda and Modifications as defined in General Conditions.
 - 6. Record Documentation: Describe submittal of record documentation specific to the Section.
- D. Submit for Owner's benefit during and after project completion.

3.08 NUMBER OF COPIES OF SUBMITTALS

- A. Electronic Documents: Submit one electronic copy in PDF format; an electronically-marked up file will be returned. Create PDFs at native size and right-side up; illegible files will be rejected.

3.09 SUBMITTAL PROCEDURES

- A. General Requirements:
 - 1. Identification:
 - a. Place permanent label or title block on each submittal for identification. Include name of entity that prepared each submittal on label or title block.
 - 1) Provide space approximately 4 by 5 inches on label or beside title block on Shop Drawings to record Contractor's review and approval markings and action taken.
 - 2) Include following information on label for processing and recording action taken:
 - (a) Project name.
 - (b) Date.
 - (c) Name and address of Architect.
 - (d) Name and address of Contractor.
 - (e) Name and address of Subcontractor.
 - (f) Name and address of supplier.
 - (g) Name of manufacturer.
 - (h) Number and title of appropriate Specification Section.
 - (i) Drawing number and detail references, as appropriate.
 - 2. Use a single transmittal for related items.
 - 3. Submit separate packages of submittals for review and submittals for information, when included in the same specification section.
 - 4. Transmit using approved form.
 - a. Use Contractor's form, subject to prior approval by Architect.
 - 5. Sequentially identify each item. For revised submittals use original number and a sequential "R" suffix.
 - 6. Identify: Project; Contractor; subcontractor or supplier; pertinent drawing and detail number; and specification section number and article/paragraph, as appropriate on each copy.
 - 7. Apply Contractor's stamp, signed or initialed certifying that review, approval, verification of products required, field dimensions, adjacent construction work, and coordination of information is in accordance with the requirements of the work and Contract Documents.
 - a. Submittals from sources other than the Contractor, or without Contractor's stamp will not be acknowledged, reviewed, or returned.
 - 8. Deliver each submittal on date noted in submittal schedule, unless an earlier date has been agreed to by all affected parties, and is of the benefit to the project.
 - a. Deliver submittals to Architect at business address.
 - b. Send submittals in electronic format via email to Architect.
 - 9. Schedule submittals to expedite the Project, and coordinate submission of related items.

- a. For each submittal for review, allow 21 days excluding delivery time to and from the Contractor.
 - b. For sequential reviews involving Architect's consultants, Owner, or another affected party, allow an additional 10 days.
 - c. For sequential reviews involving approval from authorities having jurisdiction (AHJ), in addition to Architect's approval, allow an additional 30 days.
- 10. No extension of Contract Time will be authorized because of failure to transmit submittals to Architect in sufficient time before work is to be performed to allow processing.
- B. Product Data Procedures:
 - 1. Mark each copy of each set of submittals to show choices and options used on Project. Where printed Product Data includes information on products that are not required for Project, mark copies to indicate information relating to Project.
 - 2. Certify that proposed product complies with requirements of Contract Documents. List any deviations from those requirements on form or separate sheet.
 - 3. Submit only information required by individual specification sections.
 - 4. Collect required information into a single submittal.
 - 5. Submit concurrently with related shop drawing submittal.
 - 6. Do not submit (Material) Safety Data Sheets for materials or products.
- C. Shop Drawing Procedures:
 - 1. Prepare accurate, drawn-to-scale, original shop drawing documentation by interpreting Contract Documents and coordinating related work.
 - 2. Do not reproduce Contract Documents to create shop drawings.
 - 3. Except for templates, patterns, and similar full-size Drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches but no larger than 36 by 48 inches. Highlight, encircle, or otherwise show deviations from Contract Documents. Include following information as a minimum:
 - a. Dimensions.
 - b. Identification of products and materials included.
 - c. Compliance with specified standards.
 - d. Notation of coordination requirements.
 - e. Notation of dimensions established by field measurement.
 - 4. Review and designate (stamp) approval of shop drawings. Unless otherwise specified, submit to Architect six copies of shop drawings required by Contract Documents. Shop drawings not required by Contract Documents, but requested by Contractor or supplied by Subcontractor, need not be submitted to Architect for review.

END OF SECTION

**SECTION 01 3216
CONSTRUCTION PROGRESS SCHEDULE**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Preliminary schedule.
- B. Construction progress schedule, bar chart type.
- C. Daily Construction Reports.

1.02 SUBMITTALS

- A. Within 10 days after date of Agreement, submit preliminary schedule defining planned operations for the first 60 days of Work, with a general outline for remainder of Work.
- B. If preliminary schedule requires revision after review, submit revised schedule within 10 days.
- C. Within 20 days after review of preliminary schedule, submit draft of proposed complete schedule for review.
 - 1. Include written certification that major contractors have reviewed and accepted proposed schedule.
- D. Within 10 days after joint review, submit complete schedule.
- E. Submit updated schedule with each Application for Payment.

1.03 SCHEDULE FORMAT

- A. Provide separate time bar for each construction activity listed on Owner's payment request form.
- B. Listings: In chronological order according to the start date for each activity. Identify each activity with the applicable specification section number.
- C. Sheet Size: Multiples of 8-1/2 x 11 inches.
- D. Scale and Spacing: To allow for notations and revisions.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 PRELIMINARY SCHEDULE

- A. Prepare preliminary schedule in the form of a horizontal bar chart.

3.02 CONTENT

- A. Show complete sequence of construction by activity, with dates for beginning and completion of each element of construction.
- B. Provide separate time bar for each construction activity listed on Owner's payment request form.
- C. Identify each item by specification section number.
- D. Identify work of separate stages and other logically grouped activities.
- E. Provide sub-schedules to define critical portions of the entire schedule.
- F. Show accumulated percentage of completion of each item, and total percentage of Work completed, as of the first day of each month.
- G. Indicate delivery dates for owner-furnished products.
- H. Coordinate content with schedule of values specified in Section 01 2000 - Price and Payment Procedures.
- I. Provide legend for symbols and abbreviations used.

3.03 ACCELERATION OF WORK

- A. Complete The Work in accordance with Construction Schedule. If Contractor falls behind schedule, take such actions as are necessary, at no additional expense to Owner, to bring progress of The Work back in accordance with schedule.
- B. Owner may request proposal for completion of The Work at date earlier than expiration of Contract Time:
 - 1. Promptly provide requested proposal showing cost of such acceleration of The Work. Consult with Owner and Architect regarding possible options to decrease cost of such acceleration.
 - 2. If Owner determines to order acceleration of The Work, change in Contract Sum and Contract Time resulting from acceleration will be included in a Change Order.

3.04 BAR CHARTS

- A. Provide separate time bar for each construction activity listed on Owner's payment request form.
- B. Include a separate bar for each major portion of Work or operation.
- C. Identify the first work day of each week.
- D. Project Management Software Programs:
 - 1. Any software project management program capable of Bar Chart Scheduling for projects of equal size and complexity is approved by Contractor and approved by Owner's Project Manager.

3.05 REVIEW AND EVALUATION OF SCHEDULE

- A. Participate in joint review and evaluation of schedule with Architect at each submittal.
- B. Evaluate project status to determine work behind schedule and work ahead of schedule.
- C. After review, revise as necessary as result of review, and resubmit within 10 days.

3.06 UPDATING SCHEDULE

- A. Update schedule monthly.
- B. Maintain schedules to record actual start and finish dates of completed activities.
- C. Indicate progress of each activity to date of revision, with projected completion date of each activity.
- D. Annotate diagrams to graphically depict current status of Work.
- E. Identify activities modified since previous submittal, major changes in Work, and other identifiable changes.
- F. Indicate changes required to maintain Date of Substantial Completion.
- G. Submit reports required to support recommended changes.
- H. Provide narrative report to define problem areas, anticipated delays, and impact on the schedule. Report corrective action taken or proposed and its effect.

3.07 DISTRIBUTION OF SCHEDULE

- A. Distribute copies of updated schedules to Contractor's project site file, to subcontractors, suppliers, Architect, Owner, and other concerned parties.
- B. Instruct recipients to promptly report, in writing, problems anticipated by projections indicated in schedules.

3.08 DAILY CONSTRUCTION REPORTS

- A. Prepare daily reports utilizing means and methods as defined by the Owner.
- B. Prepare daily reports of operations at Project including at least the following information:
 - 1. Approximate count of personnel at site.
 - 2. High and low temperatures, general weather conditions.
 - 3. Materials, equipment, or Owner-furnished items arriving at or leaving site.

4. Accidents and unusual events.
 5. Site or structure damage by water, frost, wind, or other causes.
 6. Stoppages, delays, shortages, losses.
 7. Any tests made and their result if known.
 8. Meter readings and similar recordings.
 9. Emergency procedures.
 10. Orders and requests of governing authorities.
 11. Services connected, disconnected.
 12. Equipment or system tests and start-ups.
 13. Brief summary of work accomplished that day.
 14. Signature of person preparing report.
- C. Submit daily reports to Architect at least weekly unless directed to submit reports on owner provided project management software.
- D. Maintain copies of daily reports at field office.

END OF SECTION

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**SECTION 01 4000
QUALITY REQUIREMENTS**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Submittals.
- B. Quality assurance.
- C. Qualifications.
- D. Testing and inspection agencies and services.
- E. Contractor's construction-related professional design services.
- F. Contractor's design-related professional design services.
- G. Control of installation.
- H. Mock-ups.
- I. Tolerances.
- J. Manufacturers' field services.
- K. Defect Assessment.

1.02 REFERENCE STANDARDS

- A. ASTM E329 - Standard Specification for Agencies Engaged in Construction Inspection, Testing, or Special Inspection 2021.

1.03 CONTRACTOR'S CONSTRUCTION-RELATED PROFESSIONAL DESIGN SERVICES

- A. Coordination: Contractor's professional design services are subject to requirements of project's Conditions for Construction Contract.
- B. Provide such engineering design services as may be necessary to plan and safely conduct certain construction operations, pertaining to, but not limited to the following:
 - 1. Temporary sheeting, shoring, or supports.
 - 2. Temporary scaffolding.
 - 3. Temporary bracing.
 - 4. Temporary falsework for support of spanning or arched structures.
 - 5. Temporary foundation underpinning.
 - 6. Temporary stairs or steps required for construction access only.
 - 7. Temporary hoist(s) and rigging.
 - 8. Investigation of soil conditions and design of temporary foundations to support construction equipment.

1.04 CONTRACTOR'S DESIGN-RELATED PROFESSIONAL DESIGN SERVICES

- A. Coordination: Contractor's professional design services are subject to requirements of project's Conditions for Construction Contract.
- B. Base design on performance and/or design criteria indicated in individual specification sections.
 - 1. Submit a Request for Interpretation to Architect if the criteria indicated are not sufficient to perform required design services.

1.05 SUBMITTALS

- A. General: Additional submittal requirements are specified in Individual Sections in Division 01 through Division 50.
- B. Certificates:
 - 1. Testing Agency will submit certified written report of each inspection, test, or similar service.
- C. Tests and Evaluation Reports:

1. Testing Agency or Agencies will prepare logs, test reports, and certificates applicable to specific tests and inspections and deliver copies (or electronic record) distributed as follows:
 - a. 1 copy to Owner's Representative.
 - b. 1 copy to Architect.
 - c. 1 copy to Consulting Engineers (Engineer of Record).
 - d. 1 copy to General Contractor.
 - e. 1 copy to Authorities Having Jurisdiction (if required).
 2. Other tests, certificates, and similar documents will be obtained by Contractor and delivered to Owner's Representative and Architect in such time as not to delay progress of the Work or final payment therefore.
 3. Submittal Format:
 - a. Schedule of Tests and Inspections: Prepare in tabular form and include following:
 - 1) Specification Section number and title.
 - 2) Description of test and inspection.
 - 3) Identification of applicable standards.
 - 4) Identification of test and inspection methods.
 - 5) Number of tests and inspections required.
 - 6) Time schedule or time span for tests and inspections.
 - 7) Entity responsible for performing tests and inspections.
 - 8) Requirements for obtaining samples.
 - b. Certified written reports of each inspection, test, or similar service will include, but not be limited:
 - 1) Date of issue.
 - 2) Project title and number.
 - 3) Name, address, and telephone number of Testing Agency.
 - 4) Dates and locations of samples and tests or inspections.
 - 5) Names of individuals making tests and inspections.
 - 6) Description of the Work and test and inspection method.
 - 7) Identification of product and Specification Section.
 - 8) Complete test or inspection data.
 - 9) Test and inspection results and an interpretation of test results.
 - 10) Record of temperature and weather conditions at time of sample taking and testing and inspecting.
 - 11) Comments or professional opinion on whether tested or inspected Work complies with Contract Document requirements.
 - 12) Name and signature of laboratory inspector.
 - 13) Recommendations on retesting and re-inspecting.
- D. Source Quality Control Submittals:
1. Testing Agency will submit following prior to commencing the Work:
 - a. Qualifications of Testing Agency management and personnel designated to project.
 - b. Testing Agency 'Written Practice for Quality Assurance'.
 - c. Qualification records for Inspector and non-destructive testing technicians designated for project.
 - d. Testing Agency non-destructive testing procedures, equipment calibration records, and personnel training records.
 - e. Testing Agency Quality Control Plan for monitoring and control of testing operations.
 - f. Welding Inspection Procedures (Structural Steel testing).
 - g. Bolting Inspection Procedures (Structural Steel testing).
 - h. Shear Connector Stud Inspection Procedures (Structural Steel testing).
 - i. Seismic Connections Inspection Procedures (Structural Steel testing).
- E. Testing and Inspection Reports:

1. Conduct and interpret tests and inspections and state in each report whether tested and inspected the Work complies with or deviates from requirements.
2. Laboratory Reports: Testing Agency will furnish reports of materials and construction as required, including:
 - a. Description of method of test.
 - b. Identification of sample and portion of the Work tested.
 - 1) Description of location in the Work of sample.
 - 2) Time and date when sample was obtained.
 - 3) Weather and climatic conditions at time when sample was obtained.
 - c. Evaluation of results of tests including recommendations for action.
3. Inspection Reports:
 - a. Testing Agency will furnish 'Inspection at Site' reports for each site visit documenting activities, observations, and inspections.
 - b. Include notation of weather and climatic conditions, time and date conditions and status of the Work, actions taken, and recommendations or evaluation of the Work.
4. Reporting Testing and Inspection (Conforming Work):
 - a. Submit testing and inspection reports as required within twenty four (24) hours of test or inspection having been performed.
5. Reporting Testing and Inspection Defective Work (Non-Conforming Work):
 - a. Testing Agency, upon determination of irregularities, deficiencies observed or test failure(s) observed in the Work during performance of its services of test or inspection having been performed, will:
 - 1) Verbally notify results to Architect, Contractor, and Owner's Representative within one hour of test or inspection having been performed (if Defective Work (Non-Conforming Work) is incorporated into project).
 - 2) Submit written inspection report and test results as required within twenty four (24) hours of test or inspection having been performed.
 - b. Prepare non-compliance log to track non-compliant testing or inspections.
6. Final Report:
 - a. Submit final report of tests and inspections at Substantial Completion, which identify unresolved deficiencies.

1.06 QUALIFICATIONS

- A. Qualifications paragraphs in this Article establish minimum qualification levels required; individual Specification Sections specify additional requirements:
 1. Fabricator / Supplier / Installer Qualifications: Firm experienced in producing products similar to those indicated for this Project and with record of successful in-service performance, as well as sufficient production capacity to produce required units.
 - a. Approved:
 - 1) Where heading 'Approved Suppliers / Distributors / Installers / Applicators / Fabricators' is used to identify list of specified suppliers / distributors / installers / applicators / fabricators, use only listed suppliers / installers / fabricators.
 - 2) No substitutions will be allowed.
 - b. Acceptable Suppliers / Installers:
 - 1) Where heading 'Acceptable Suppliers / Installers / Fabricators' is used, qualifications as specified in Quality Assurance in Part 1 of individual sections will be used to determine requirements of those that will be acceptable to be used on Project. Lists for acceptable installers can include additional installers that may be approved before bidding or by addendum.
 2. Factory-Authorized Service Representative Qualifications:
 - a. Authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.
 3. Installer Qualifications:

- a. Firm or individual experienced in installing, erecting, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.
4. Manufacturer Qualifications:
 - a. Firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.
5. Manufacturer's Field Services Qualifications:
 - a. Experienced authorized representative of manufacturer to inspect field-assembled components and equipment installation, including service connections.
6. Professional Engineer Qualifications:
 - a. Professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of kind indicated. Engineering services are defined as those performed for installations of system, assembly, or products that are similar to those indicated for this Project in material, design, and extent.
7. Specialists:
 - a. Certain sections of Specifications require that specific construction activities shall be performed by entities who are recognized experts in those operations.
 - b. Specialists shall satisfy qualification requirements indicated and shall be engaged for activities indicated.
 - c. Requirement for specialists shall not supersede building codes and regulations governing the Work.
8. Testing Agency Qualifications:
 - a. Independent Testing Agency with experience and capability to conduct testing and inspecting indicated, as documented according to ASTM E329; and with additional qualifications specified in individual Sections; and where required by authorities having jurisdiction, that is acceptable to authorities.
 - 1) Testing Laboratory:
 - (a) AASHTO Materials Reference Laboratory (AMRL) Accreditation Program.
 - (b) Cement and Concrete Reference Laboratory (CCRL).
 - (c) Nationally Recognized Testing Laboratory (NRTL): Nationally recognized testing laboratory according to 29 CFR 1910.7.
 - (d) National Voluntary Laboratory (NVLAP): Testing Agency accredited according to National Institute of Standards and Technology (NIST) Technology Administration, U. S. Department of Commerce Accreditation Program.

1.07 TESTING AND INSPECTION AGENCIES AND SERVICES

- A. Testing and inspecting services are used to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with Contract Document requirements.
 1. Specific quality assurance and quality control requirements for individual construction activities are specified in Sections that specify those activities. Requirements in those Sections may also cover production of standard products.
 2. Specified tests, inspections, and related actions do not limit Contractor's other quality control procedures that facilitate compliance with Contract Document requirements.
 3. Requirements for Contractor to provide quality assurance and quality control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.
- B. As indicated in individual specification sections, Owner or Contractor shall employ and pay for services of an independent testing agency to perform specified testing and inspection.
- C. Employment of agency in no way relieves Contractor of obligation to perform Work in accordance with requirements of Contract Documents.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 QUALITY ASSURANCE

- A. Activities, actions, and procedures performed before and during execution of the Work to verify compliance and guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.
- B. Owner or Owner's designated representative(s) will perform quality assurance to verify compliance with Contract Documents.

3.02 QUALITY CONTROL

- A. Quality Control Services:
 - 1. Quality Control will be sole responsibility of Contractor.
 - a. Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements performed by Contractor:
 - 1) They do not include inspections, tests or related actions performed by Architect, Owner, governing authorities or independent agencies hired by Owner or Architect.
 - 2) Quality assurance performed by Owner will be used to validate Quality Control performed by Contractor.
 - b. Where services are indicated as Contractor's responsibility, engage a qualified Testing Agency to perform these quality control services.
 - 1) Contractor shall not employ same testing entity engaged by Owner, without Owner's written approval.

3.03 TOLERANCES

- A. Monitor fabrication and installation tolerance control of products to produce acceptable Work. Do not permit tolerances to accumulate.
- B. Comply with manufacturers' tolerances. Should manufacturers' tolerances conflict with Contract Documents, request clarification from Architect before proceeding.
- C. Adjust products to appropriate dimensions; position before securing products in place.

3.04 TESTING AND INSPECTION

- A. See individual specification sections for testing and inspection required.
- B. Activities performed by Owner's Quality Assurance Testing Agency include, but are not limited to following:
 - 1. Individual Sections in Division 01 through Division 49:
 - a. Pre-Installation Conference agenda review items for:
 - 1) Schedule requirements.
 - 2) Testing and inspection requirements:
 - 3) Requirements and frequency of testing and inspections.
 - 4) Mock-up or sample requirements.
 - 5) Submittals requirements.
 - b. Quality Assurance personal qualifications.
 - 1) Qualification documentation including certificates if required.
 - c. Non-Conforming Work:
 - 1) Prepare non-compliance log to track non-compliant testing or inspections.
 - 2. Weekly Activities:
 - a. Summarize and track any non-compliance issues.
 - b. Provide summary report of previous week's performed Work.
 - c. Visit contractors periodically to find out if they have any concerns with Quality Assurance inspectors and check on any schedule changes.

- d. Visit Owner's Representatives periodically to find out if they have any concerns with how project is progressing.
- C. Testing Agency Duties:
 - 1. Test samples of mixes submitted by Contractor.
 - 2. Provide qualified personnel at site. Cooperate with Architect and Contractor in performance of services.
 - 3. Perform specified sampling and testing of products in accordance with specified standards.
 - 4. Ascertain compliance of materials and mixes with requirements of Contract Documents.
 - 5. Promptly notify Architect and Contractor of observed irregularities or non-compliance of Work or products.
 - 6. Perform additional tests and inspections required by Architect.
 - 7. Attend preconstruction meetings and progress meetings.
 - 8. Submit reports of all tests/inspections specified.
- D. Limits on Testing/Inspection Agency Authority:
 - 1. Agency may not release, revoke, alter, or enlarge on requirements of Contract Documents.
 - 2. Agency may not approve or accept any portion of the Work.
 - 3. Agency may not assume any duties of Contractor.
 - 4. Agency has no authority to stop the Work.
- E. Contractor Responsibilities:
 - 1. Deliver to agency at designated location, adequate samples of materials proposed to be used that require testing, along with proposed mix designs.
 - 2. Cooperate with laboratory personnel, and provide access to the Work and to manufacturers' facilities.
 - 3. Provide incidental labor and facilities:
 - a. To provide access to Work to be tested/inspected.
 - b. To obtain and handle samples at the site or at source of Products to be tested/inspected.
 - c. To facilitate tests/inspections.
 - d. To provide storage and curing of test samples.
 - 4. Notify Architect and laboratory 24 hours prior to expected time for operations requiring testing/inspection services.
 - 5. Employ services of an independent qualified testing laboratory and pay for additional samples, tests, and inspections required by Contractor beyond specified requirements.
 - 6. Arrange with Owner's agency and pay for additional samples, tests, and inspections required by Contractor beyond specified requirements.
- F. Architect Duties:
 - 1. Notify Owner's Representative before each test and/or inspection.
- G. Re-testing required because of non-compliance with specified requirements shall be performed by the same agency on instructions by Architect.
- H. Re-testing required because of non-compliance with specified requirements shall be paid for by Contractor.

3.05 MANUFACTURERS' FIELD SERVICES

- A. When specified in individual specification sections, require material or product suppliers or manufacturers to provide qualified staff personnel to observe site conditions, conditions of surfaces and installation, quality of workmanship, start-up of equipment, test, adjust, and balance equipment as applicable, and to initiate instructions when necessary.
- B. Submit qualifications of observer to Architect 30 days in advance of required observations.
 - 1. Observer subject to approval of Architect.
 - 2. Observer subject to approval of Owner.

- C. Report observations and site decisions or instructions given to applicators or installers that are supplemental or contrary to manufacturers' written instructions.

3.06 DEFECT ASSESSMENT

- A. Replace Work or portions of the Work not complying with specified requirements.
- B. General: On completion of testing, inspecting, sample taking, and similar services, repair damaged construction and restore substrates and finishes.
 - 1. Provide materials and comply with installation requirements specified in other Specification Sections. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible.
 - 2. Comply with Contract Document requirements for Section 01 7000 - Execution and Closeout Requirements for cutting and patching.
- C. Protect construction exposed by or for Quality Assurance and Quality Control activities.
- D. Repair and protection are Contractor's responsibility, regardless of assignment of responsibility for Quality Assurance and Quality Control Services.

END OF SECTION

**SECTION 01 4219
REFERENCE STANDARDS**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Requirements relating to referenced standards.

1.02 QUALITY ASSURANCE

- A. For products or workmanship specified by reference to a document or documents not included in the Project Manual, also referred to as reference standards, comply with requirements of the standard, except when more rigid requirements are specified or are required by applicable codes.
- B. Comply with the reference standard of date of issue specified in this section, except where a specific date is established by applicable code.
- C. Obtain copies of standards when required by Contract Documents.
- D. Maintain copy at project site during submittals, planning, and progress of the specific work, until Date of Substantial Completion.
- E. Should specified reference standards conflict with Contract Documents, request clarification from the Architect before proceeding.
- F. Neither the contractual relationships, duties, or responsibilities of the parties in Contract nor those of the Architect shall be altered by Contract Documents by mention or inference otherwise in any reference document.
- G. Minimum Quantity or Quality Levels:
 - 1. Quantity or quality level shown or specified shall be minimum provided or performed.
 - 2. Actual installation may comply exactly with minimum quantity or quality specified, or it may exceed minimum within reasonable limits.
 - 3. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for context of requirements.
- H. Coordination:
 - 1. Coordinate sequence of activities to accommodate required quality assurance and quality control services with minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.
- I. Scheduling:
 - 1. Schedule times for tests, inspections, obtaining samples, and similar activities.

1.03 INDUSTRY STANDARDS

- A. Except where Contract Documents specify otherwise, construction industry standards will apply and are made a part of Contract Documents by reference.
- B. Where compliance with two or more standards is specified and standards apparently establish different or conflicting requirements for minimum quantities or quality levels, refer to Architect for decision before proceeding. Quantity or quality level shown or specified will be minimum provided or performed. Actual installation may comply exactly with minimum quantity or quality specified, or it may exceed minimum within reasonable limits. In complying with these requirements, indicated numeric values are minimum or maximum, as appropriate for context of requirements. Refer uncertainties to Architect for decision before proceeding.
- C. Each entity engaged in construction on Project is required to be familiar with industry standards applicable to that entity's construction activity. Copies of applicable standards are not bound with Contract Documents. Where copies of standards are needed for performance of a required construction activity, Contractor will obtain copies directly from publication source.
- D. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities indicated in

Thomson Gale's "Encyclopedia of Associations" or in Columbia Books' "National Trade & Professional Associations of the U.S."

1.04 GOVERNING REGULATIONS

- A. Governing Regulations / Authorities:
 - 1. Contact authorities having jurisdiction directly for information and decisions having a bearing on the Work.
 - 2. Obtain copies of regulations required to be retained at Project Site, available for reference by parties who have a reasonable need for such reference.

1.05 ABMA -- AMERICAN BEARING MANUFACTURERS ASSOCIATION, INC.

- A. ABMA STD 9 - Load Ratings and Fatigue Life for Ball Bearings 2015 (Reaffirmed 2020).

1.06 AHRI -- AIR-CONDITIONING, HEATING, AND REFRIGERATION INSTITUTE

- A. AHRI 410 - Forced-Circulation Air-Cooling and Air-Heating Coils 2001, with Addenda (2011).
- B. AHRI 430 (I-P) - Performance Rating of Central Station Air-handling Unit Supply Fans 2020.
- C. AHRI 610 (I-P) - Standard for Performance Rating of Central System Humidifiers for Residential Applications 2014.
- D. AHRI 851 (SI) - Performance Rating of Commercial and Industrial Air Filter Equipment 2013.

1.07 AISC -- AMERICAN INSTITUTE OF STEEL CONSTRUCTION, INC.

1.08 AITC -- AMERICAN INSTITUTE OF TIMBER CONSTRUCTION

1.09 ALI -- AMERICAN LADDER INSTITUTE

- A. ALI A14.3 - Ladders - Fixed - Safety Requirements 2008.

1.10 AMCA -- AIR MOVEMENT AND CONTROL ASSOCIATION INTERNATIONAL, INC.

- A. AMCA (DIR) - (Directory of) Products Licensed Under AMCA International Certified Ratings Program 2015.
- B. AMCA 99 - Standards Handbook 2016.
- C. AMCA 204 - Balance Quality and Vibration Levels for Fans 2020.
- D. AMCA 210 - Laboratory Methods of Testing Fans for Certified Aerodynamic Performance Rating 2016.
- E. AMCA 300 - Reverberant Room Method for Sound Testing of Fans 2014.
- F. AMCA 301 - Methods for Calculating Fan Sound Ratings from Laboratory Test Data 2014.
- G. AMCA 500-D - Laboratory Methods of Testing Dampers for Rating 2018.
- H. AMCA 500-L - Laboratory Methods of Testing Louvers for Rating 2012 (Reapproved 2015).

1.11 ASHRAE -- AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

- A. ASHRAE Std 52.2 - Method of Testing General Ventilation Air-Cleaning Devices for Removal Efficiency by Particle Size 2017, with Addendum (2022).
- B. ASHRAE Std 62.1 - Ventilation for Acceptable Indoor Air Quality Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- C. ASHRAE Std 90.1 I-P - Energy Standard for Buildings Except Low-Rise Residential Buildings Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- D. ASHRAE Std 103 - Method of Testing for Annual Fuel Utilization Efficiency of Residential Central Furnaces and Boilers 2022.

1.12 ASSE -- AMERICAN SOCIETY OF SANITARY ENGINEERING

1.13 ASTM A SERIES -- ASTM INTERNATIONAL

- A. ASTM A653/A653M - Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process 2022.

1.14 ASTM B SERIES -- ASTM INTERNATIONAL

- A. ASTM B177/B177M - Standard Guide for Engineering Chromium Electroplating 2011 (Reapproved 2021).
- B. ASTM B209 - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate 2014.
- C. ASTM B633 - Standard Specification for Electrodeposited Coatings of Zinc on Iron and Steel 2019.

1.15 ASTM C SERIES -- ASTM INTERNATIONAL

- A. ASTM C1184 - Standard Specification for Structural Silicone Sealants 2018, with Editorial Revision.

1.16 ASTM D SERIES -- ASTM INTERNATIONAL

- A. ASTM D16 - Standard Terminology for Paint, Related Coatings, Materials, and Applications 2019.
- B. ASTM D635 - Standard Test Method for Rate of Burning and/or Extent and Time of Burning of Plastics in a Horizontal Position 2022.
- C. ASTM D882 - Standard Test Method for Tensile Properties of Thin Plastic Sheeting 2018.
- D. ASTM D4442 - Standard Test Methods for Direct Moisture Content Measurement of Wood and Wood-Based Materials 2020.

1.17 ASTM E SERIES -- ASTM INTERNATIONAL

- A. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials 2022.
- B. ASTM E2273 - Standard Test Method for Determining the Drainage Efficiency of Exterior Insulation and Finish Systems (EIFS) Clad Wall Assemblies 2018.
- C. ASTM E2486/E2486M - Standard Test Method for Impact Resistance of Class PB and PI Exterior Insulation and Finish Systems (EIFS) 2022.

1.18 ASTM G SERIES -- ASTM INTERNATIONAL

- A. ASTM G21 - Standard Practice for Determining Resistance of Synthetic Polymeric Materials to Fungi 2015, with Editorial Revision (2021).

1.19 AWI/AWMAC/WI -- JOINT PUBLICATION OF ARCHITECTURAL WOODWORK INSTITUTE/ARCHITECTURAL WOODWORK MANUFACTURERS ASSOCIATION OF CANADA/WOODWORK INSTITUTE

1.20 BIA -- BRICK INDUSTRY ASSOCIATION

1.21 HPVA -- HARDWOOD PLYWOOD VENEER ASSOCIATION

1.22 ICC-ES -- ICC EVALUATION SERVICE, INC.

- A. ICC-ES AC235 - Acceptance Criteria for EIFS Clad Drainage Wall Assemblies 2009, with Editorial Revision (2012).

1.23 ISO -- INTERNATIONAL STANDARDS ORGANIZATION

1.24 MFMA -- MAPLE FLOORING MANUFACTURERS ASSOCIATION

1.25 MFMA -- METAL FRAMING MANUFACTURERS ASSOCIATION

- A. MFMA-4 - Metal Framing Standards Publication 2004.

1.26 MPI -- MASTER PAINTERS INSTITUTE (MASTER PAINTERS AND DECORATORS ASSOCIATION)

- A. MPI (APL) - Master Painters Institute Approved Products List; Master Painters and Decorators Association Current Edition.

- B. MPI (APSM) - Master Painters Institute Architectural Painting Specification Manual Current Edition.
- 1.27 MSS -- MANUFACTURERS STANDARDIZATION SOCIETY OF THE VALVE AND FITTINGS INDUSTRY, INC.**
 - A. MSS SP-58 - Pipe Hangers and Supports - Materials, Design, Manufacture, Selection, Application, and Installation 2018, with Amendment (2019).
- 1.28 NAAMM -- THE NATIONAL ASSOCIATION OF ARCHITECTURAL METAL MANUFACTURERS**
 - A. NAAMM AMP 510 - Metal Stairs Manual 1992.
- 1.29 NEMA -- NATIONAL ELECTRICAL MANUFACTURERS ASSOCIATION**
 - A. NEMA MG 1 - Motors and Generators 2021.
- 1.30 NFPA -- NATIONAL FIRE PROTECTION ASSOCIATION**
 - A. NFPA 54 - National Fuel Gas Code 2021.
 - B. NFPA 70 - National Electrical Code Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
 - C. NFPA 90A - Standard for the Installation of Air-Conditioning and Ventilating Systems 2021.
 - D. NFPA 90B - Standard for the Installation of Warm Air Heating and Air-Conditioning Systems 2021.
 - E. NFPA 211 - Standard for Chimneys, Fireplaces, Vents, and Solid Fuel-Burning Appliances 2019.
 - F. NFPA 701 - Standard Methods of Fire Tests for Flame Propagation of Textiles and Films 2019.
- 1.31 NSF -- NSF INTERNATIONAL (THE PUBLIC HEALTH AND SAFETY ORGANIZATION)**
- 1.32 RCSC -- RESEARCH COUNCIL ON STRUCTURAL CONNECTIONS**
- 1.33 RIS -- REDWOOD INSPECTION SERVICE**
- 1.34 SMACNA -- SHEET METAL AND AIR CONDITIONING CONTRACTORS' NATIONAL ASSOCIATION, INC.**
 - A. SMACNA (DCS) - HVAC Duct Construction Standards Metal and Flexible 2021.
- 1.35 TMS -- THE MASONRY SOCIETY**
- 1.36 TPI -- TRUSS PLATE INSTITUTE**
- 1.37 UL -- UNDERWRITERS LABORATORIES INC.**
 - A. UL (DIR) - Online Certifications Directory Current Edition.
 - B. UL 705 - Power Ventilators Current Edition, Including All Revisions.
 - C. UL 900 - Standard for Air Filter Units Current Edition, Including All Revisions.

END OF SECTION

SECTION 01 5000
TEMPORARY FACILITIES AND CONTROLS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Safety.
- B. Temporary utilities.
- C. Temporary sanitary facilities.
- D. Temporary Controls: Barriers, enclosures, and fencing.
- E. Temporary erosion and sediment control.
- F. Temporary tree and plant protection.
- G. Security requirements.
- H. Waste removal facilities and services.

1.02 RELATED REQUIREMENTS

- A. Section 01 5100 - Temporary Utilities.

1.03 REFERENCE STANDARDS

- A. 29 CFR 1926 - Safety and Health Regulations for Construction Current Edition.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Protection of Existing Improvements: Protect streets, private roads, and sidewalks, including overhead protection where required. Repair damage to existing improvements caused by construction activities.
- B. Protection of Adjacent Property: Provide necessary protection for adjacent property and lateral support thereof.
- C. Proprietary Camera Services: In its absolute discretion, and with or without notice to Contractor, Owner may provide from time to time, but is not obligated to provide, one or more cameras on or about Project site and/or signage or notices of the same:
 - 1. If provided by Owner, such camera(s) and/or signage and notices are solely for Owner's benefit and convenience and shall not be for benefit of Contractor, Subcontractor(s) or for any third person.
 - 2. Owner shall have no liability, obligation, or responsibility to Contractor, Subcontractors, or any third person relative to such camera(s), signage, or notices, or absence of camera(s), signage, or notices, including without limitation, installation, maintenance, operation, repair, testing, functionality, capacity, recording, monitoring, posting, etc., of the same (hereafter 'Proprietary Camera Services').
 - 3. Contractor, with Owner's prior consent (which shall not be unreasonably withheld), may relocate such camera(s), signage, or notices as necessary to not unreasonably, materially and physically interfere with work at Project Site.
 - 4. Contractor's obligations under Contract Documents, including but not limited to, Contractor's obligation for security of Project Site, are not modified by Owner's opportunity to provide, actually providing, or not providing Proprietary Camera Services and/or signage or notices regarding the same.
 - 5. This Specification Section does not preclude Contractor from providing its own camera(s), signage, or notices pursuant to terms and conditions of this Agreement. Neither does this Section reduce, expand or modify any other right or obligation of Owner pursuant to terms of this Agreement.
- D. Prepare schedule indicating dates for implementation and termination of each temporary facility.
- E. Keep temporary facilities clean and neat in appearance. Operate in safe and efficient manner. Take necessary fire prevention measures. Do not overload facilities, or allow them to interfere

with progress of The Work. Do not allow hazardous, dangerous or unsanitary conditions, or public nuisances to develop or persist on Project site.

- F. Maintain facilities in good operating condition until removal.
- G. Remove each temporary facility when need has ended, or when replaced by authorized use of permanent facility, or by Substantial Completion. Complete permanent construction that may have been delayed because of interference with temporary facility. Repair damaged work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.
 - 1. Materials and facilities that make up temporary facilities are property of Contractor.
 - 2. By Substantial Completion, clean and renovate permanent facilities used during construction period.

1.05 SAFETY REQUIREMENTS

- A. Meet regulations of 29 CFR 1926 OSHA, 'Construction Industry Regulations'.
- B. Owner's Safety Requirements:
 - 1. Personal Protection:
 - a. Contractor shall ensure:
 - 1) Positive means of fall protection, such as guardrails system, safety net system, personal fall arrest system, etc., is provided to employees whenever exposed to a fall 6 feet (1.80 m) or more above a lower level.
 - 2) Personnel working on Project shall wear hard hats and safety glasses as required by regulation and hazard.
 - 3) Personnel working on Project shall wear long or short sleeve shirts, long pants, and hard-toed boots or other sturdy shoes appropriate to type and phase of work being performed.
 - 2. Contractor Tools and Equipment:
 - a. Contractor shall ensure:
 - 1) Tools and equipment are in good working condition, well maintained, and have necessary guards in place.
 - 2) Ground Fault Circuit Interrupters (GFCI) is utilized on power cords and tools.
 - 3) Scaffolding and man lifts are in good working condition, erected and maintained as required by governmental regulations.
 - 4) Ladders are in good condition, well maintained, used as specified by Manufacturer, and secured as required.
 - 3. Miscellaneous:
 - a. Contractor shall ensure:
 - 1) Protection is provided on protruding rebar and other similar objects.
 - 2) General Contractor Superintendent has completed the OSHA 10-hour construction outreach training course or equivalent.
 - 3) Implementation and administration of safety program on Project.
 - 4) Material Safety Data Sheets (MSDS) are provided for substances or materials for which an MSDS is required by governmental regulations before bringing on site.
 - 5) Consistent safety training is provided to employees on Project.
 - 6) Implement and coordinate Lockout / Tagout procedures with Owner's Representative as required.
 - b. Report accidents involving injury to employees on Project that require off-site medical treatment to Owner's designated representative.
 - 4. Hot Work Permit:
 - a. Permit shall document that fire prevention and protection requirements in 29 CFR 1926.352, 'Fire Prevention' have been implemented prior to beginning hot work operations.
 - 1) Required for doing hot work involving open flames or producing heat or sparks such as:

- (a) Brazing.
- (b) Cutting.
- (c) Grinding.
- (d) Soldering.
- (e) Thawing pipe.
- (f) Torch applied roofing.
- (g) Welding.

1.06 TEMPORARY UTILITIES - SEE SECTION 01 5100

1.07 TEMPORARY SANITARY FACILITIES

- A. Provide and maintain required facilities and enclosures. Provide at time of project mobilization.
- B. Maintain in clean and sanitary condition.
- C. At end of construction, return facilities to same or better condition as originally found.

1.08 BARRIERS

- A. Provide barriers to prevent unauthorized entry to construction areas, to prevent access to areas that could be hazardous to workers or the public, to allow for owner's use of site and to protect existing facilities and adjacent properties from damage from construction operations and demolition.
- B. Provide barricades and covered walkways required by governing authorities for public rights-of-way and for public access to existing building.
- C. Provide protection for plants designated to remain. Replace damaged plants.
- D. Protect non-owned vehicular traffic, stored materials, site, and structures from damage.
- E. Secure building at the end of each workday.
- F. Maintain exterior building security until Substantial Completion.

1.09 TEMPORARY EROSION AND SEDIMENT CONTROL

- A. Take precautions necessary to prevent erosion and transportation of soil downstream, to adjacent properties, and into on-site or off-site drainage systems.
- B. Develop, install, and maintain an erosion control plan if required by law.
- C. Repair and correct damage caused by erosion.

1.10 TEMPORARY ENVIRONMENTAL CONTROLS

- A. Provide protection, operate temporary facilities, and conduct construction in ways and by methods that comply with environmental regulations, and reduce possibility that air, waterways, and subsoil might be contaminated or polluted, or that other undesirable effects might result:
 - 1. Avoid use of tools and equipment that produce harmful noise.
 - 2. Restrict use of noise making tools and equipment to hours that will minimize complaints from persons or firms near site.
- B. Provide protection against weather (rain, winds, storms, frost, or heat) to maintain all work, materials, apparatus, and fixtures free from injury or damage.
- C. Protect excavation, trenches, and building from damage from rainwater, spring water, ground water, backing up of drains or sewers, and all other water:
 - 1. For temporary drainage and dewatering facilities and operations not directly associated with construction activities included under individual Sections, comply with requirements of applicable local regulations. Where feasible, use permanent facilities.
 - 2. If sewers are not available or cannot be used, provide drainage ditches, dry wells, stabilization ponds, and similar facilities. Filter out excessive amounts of soil, construction debris, chemicals, oils and similar contaminants that might clog sewers or pollute waterways before discharge.
- D. Comply with governing ordinances relating to weed control and removal.

1.11 TEMPORARY TREE AND PLANT PROTECTION

A. Protection:

1. Before commencing site work, build and maintain protective fencing around existing trees and vegetation as shown on the drawings.
2. Individual trees will have protective fencing built beyond drip line.
3. Build protective fencing around groups of trees and other vegetation as indicated on Drawings.
4. Keep areas within protective fencing undisturbed and do not use for any purpose.

1.12 WASTE REMOVAL

- #### **A. See Section 01 7419 - Construction Waste Management and Disposal, for additional requirements.**

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

**SECTION 01 5100
TEMPORARY UTILITIES**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Temporary Utilities: Provision of electricity, lighting, heat, ventilation, and water.

1.02 ADMINISTRATIVE REQUIREMENTS

- A. Where necessary, engage appropriate local utility companies to install temporary service or connect to existing service. Where utility company provides only part of service, provide remainder with matching, compatible materials and equipment. Comply with utility company's recommendations.
1. Comply with industry standards and applicable laws and regulations of authorities having jurisdiction.
 2. Arrange for authorities having jurisdiction to inspect and test each temporary utility before use. Obtain required certifications and permits.
 3. Arrange with utility company and existing users for time when service can be interrupted, where necessary, to make connections for temporary services.
 4. Provide adequate capacity at each stage of construction. Before temporary utility availability, provide trucked-in services.
 5. Obtain construction easements necessary to bring temporary and/or permanent utilities to site.
 6. Use qualified personnel for installation and maintenance of temporary facilities. Locate temporary utilities where they will serve Project adequately and result in minimum interference with the Work of Owner or other Contractors on Project Site. Relocate and modify temporary utilities as required.
 7. Pay cost and use charges for temporary and permanent utilities until Substantial Completion has been granted by Owner.
- B. Prepare schedule indicating dates for implementation and termination of each temporary utility. At earliest feasible time, change over from use of temporary service to use of permanent service.
- C. Keep temporary utilities clean and neat in appearance. Operate in safe and efficient manner. Take necessary fire prevention measures. Do not overload utilities, or allow them to interfere with progress of The Work. Do not allow hazardous, dangerous or unsanitary conditions, or public nuisances to develop or persist on Project site.
- D. Limit availability of temporary utilities to essential and intended uses to reduce waste and abuse.
- E. Maintain temporary utilities in good operating condition until removal. Protect from damage by freezing temperatures and similar elements.
1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on 24-hour day basis where required to achieve indicated results and to avoid possibility of damage.
 2. Prevent water filled piping from freezing. Maintain markers for underground lines. Protect from damage during excavation operations.
- F. Remove each temporary utility and control when need has ended, or when replaced by permanent utility, but not later than Substantial Completion. Complete permanent construction that may have been delayed because of interference with temporary utility. Repair damaged work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.
- G. Materials and facilities that make up temporary utilities are property of Contractor.
1. By Substantial Completion, clean and renovate permanent utilities used during construction period, including but not limited to:
 - a. Replace air filters and clean inside of ductwork and housings.
 - b. Replace significantly worn parts and parts subjected to unusual operating conditions.

- c. Replace lamps that are burned out or noticeably dimmed by substantial hours of use.

1.03 TEMPORARY ELECTRICITY

- A. Cost: By Contractor.
- B. Provided weatherproof, grounded electric power service and distribution system of sufficient size, capacity, and power characteristics during construction period.

1.04 TEMPORARY FIRE PROTECTION

- A. Cost: By Contractor.
- B. Install and maintain temporary fire protection facilities of types needed to protect against predictable and controllable fire losses. At a minimum, provide and maintain in working order two Standard UL Labeled ABC all-purpose 10 lb fire extinguishers. Do not incorporate these extinguishers into final Project.
 - 1. Locate fire extinguishers where convenient and effective for their intended purpose, but not less than one extinguisher.
 - 2. Store combustible materials in containers in fire-safe locations.
 - 3. Maintain unobstructed access to fire extinguishers, fire hydrants, temporary fire protection facilities, stairways, and other access routes for fighting fires.
 - 4. Provide supervision of welding operations, combustion type temporary heating units, and similar sources of fire ignition.
 - 5. At earliest feasible date in each area of Project, complete installation of permanent fire protection facility, including connected services, and place into operation and use. Instruct key personnel on use of facilities.

1.05 TEMPORARY LIGHTING FOR CONSTRUCTION PURPOSES

- A. Install and operate temporary lighting that will provide adequate illumination for construction operations and traffic conditions.
- B. Provide branch wiring from power source to distribution boxes with lighting conductors, pigtails, and lamps as required.
- C. Maintain lighting and provide routine repairs.
- D. Permanent building lighting may be utilized during construction.

1.06 TEMPORARY HEATING AND COOLING

- A. Cost of Energy: By Contractor.
- B. Install and operate temporary heating, cooling, and ventilating units including fuel, temporary piping, fittings, wiring, and connections necessary to provide environmental conditions specified for various portions of the Work. Coordinate ventilation requirements to produce ambient conditions required and reduce consumption of energy.
- C. Repair damage to building and contents caused by cold, heat, dampness, and/or heating, cooling, and ventilating equipment. Select equipment that will not have harmful effect on completed installations or on elements being installed.
- D. Provide heating and cooling devices and heat as needed to maintain specified conditions for construction operations.
 - 1. Operate equipment according to equipment manufacturer's instructions.
 - 2. Provide fresh air ventilation required by equipment manufacturer.
 - 3. Keep temperature of fuel containers stabilized.
 - 4. Secure fuel containers from overturning.
 - 5. Operate equipment away from combustible materials.
- E. Maintain minimum ambient temperature of between 50 and 80 degrees F in areas where construction is in progress, unless indicated otherwise in specifications.
- F. Existing facilities shall not be used.

- G. Prior to operation of permanent equipment for temporary heating purposes, verify that installation is approved for operation, equipment is lubricated and filters are in place. Provide and pay for operation, maintenance, and regular replacement of filters and worn or consumed parts.
- H. Do not operate system when work causing air-borne dust is occurring or when dust caused by such work is present without installation of temporary filtering system approved by Architect.
- I. Operate system at no cost to Owner, including cost of fuel.
- J. Assume all responsibility and risk for operation of system.
- K. Return permanent mechanical equipment to 'like-new' condition for Substantial Completion Inspection.

1.07 TEMPORARY WATER SERVICE

- A. Cost of Water Used: By Contractor.
- B. Connect to existing water source.
 - 1. Exercise measures to conserve water.
 - 2. Provide separate metering and reimburse Owner for cost of water used.
- C. Extend branch piping with outlets located so water is available by hoses with threaded connections. Provide temporary pipe insulation to prevent freezing.

1.08 TEMPORARY TELEPHONES

- A. Contractor will, at a non-reimbursable cost and expense, provide temporary telephone service for all personnel engaged in construction activities, throughout construction period.
- B. Contractor will pay for Local calls. Party making call will pay for long-distance and toll calls.
- C. At each telephone, post list of important telephone numbers.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

**SECTION 01 6000
PRODUCT REQUIREMENTS**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. General product requirements.
- B. Re-use of existing products.
- C. Transportation, handling, storage and protection.
- D. Product option requirements.
- E. Substitution limitations.

1.02 SUBMITTALS

- A. As indicated in technical sections in accordance with Section 01 3000.

PART 2 PRODUCTS

2.01 NEW PRODUCTS

- A. Provide new products unless specifically required or permitted by Contract Documents.
- B. Provide products complete with accessories, trim, finish, safety guards, and other devices and details needed for complete installation and for intended use and effect.
- C. Provide interchangeable components of the same manufacturer for components being replaced.
- D. Except for required labels and operating data, do not attach or imprint manufacturer's or producer's nameplates or trademarks on surfaces of products that will be exposed to view in occupied spaces or on building exterior.
 - 1. Locate required product labels and stamps on concealed surface or, where required for observation after installation, on accessible surface that is not conspicuous.
 - 2. Provide permanent nameplates on items of service-connected or power-operated equipment. Locate on easily accessible surface that is inconspicuous in occupied spaces. Nameplate will contain following information and other essential operating data:
 - a. Name of product and manufacturer.
 - b. Model and serial number.
 - c. Capacity.
 - d. Speed.
 - e. Ratings.

2.02 PRODUCT OPTIONS

- A. Products Specified by Reference Standards or by Description Only: Use any product meeting those standards or description.
- B. Where Specifications require compliance with performance requirements, provide products that comply with these requirements and are recommended by manufacturer for application described. General overall performance of product is implied where product is specified for specific application. Manufacturer's recommendations may be contained in published product literature, or by manufacturer's certification of performance.
- C. Where specifications only require compliance with an imposed code, standard, or regulation, select product that complies with standards, codes or regulations specified.
- D. Where Specifications require matching an established Sample, Architect's decision will be final on whether proposed product matches satisfactorily. Where no product available within specified category matches satisfactorily nor complies with other specified requirements, refer to Architect.
- E. Where specified product requirements include phrase "...as selected from manufacturer's standard colors, patterns, textures..." or similar phrase, select product and manufacturer that

comply with other specified requirements. Architect will select color, pattern, and texture from product line selected.

- F. Remove and replace products and materials not specified in Contract Documents but installed in the Work with specified products and materials at no additional cost to Owner and for no increase in Contract time.
- G. Products Specified by Naming One or More Manufacturers: Use a product of one of the manufacturers named and meeting specifications, no options or substitutions allowed.
- H. Products Specified by Naming One or More Manufacturers with a Provision for Substitutions: Submit a request for substitution for any manufacturer not named.

PART 3 EXECUTION

3.01 SUBSTITUTION LIMITATIONS

- A. Product selection is governed by Contract Documents and governing regulations, not by previous Project experience. Procedures governing product selection include:
 - 1. Substitutions and Equal Products:
 - a. Substitutions for specified products and systems, as defined in the Uniform Commercial Code, are not acceptable. However, equal products may be approved upon compliance with Contract Document requirements.
 - b. Approved Products / Manufacturers / Suppliers / Distributors / Fabricators / Installers:
 - 2. Acceptable Products / Manufacturers / Suppliers / Installers:
 - a. Use 'Equal Product Approval Request Form' to request approval of equal products, manufacturers, or suppliers before bidding or before installation, as noted in individual Sections.
 - 3. Quality / Performance Standard Products / Manufacturers:
 - a. Products / manufacturers used shall conform to Contract Document requirements.
 - 4. Comparable Product Requests:
 - a. Submit request for consideration of each comparable product. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles:
 - 1) Include data to indicate compliance with the requirements specified in "Comparable Products" Article.
 - 2) Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within one week of receipt of a comparable product request. Architect will notify Contractor of approval or rejection of proposed comparable product request within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.
 - (a) Form of Approval: As specified in Division 01 Section "Submittal Procedures."
 - (b) Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.
 - 3) Submit five copies of each required submittal unless otherwise required. Architect will return three copies marked with action taken and with corrections or modifications required.
 - 4) Submit electronic files: PDF. Architect will return a PDF copy marked with action taken and with corrections or modifications required.

3.02 TRANSPORTATION AND HANDLING

- A. Package products for shipment in manner to prevent damage or theft; for equipment, package to avoid loss of factory calibration.
- B. If special precautions are required, attach instructions prominently and legibly on outside of packaging.

- C. Coordinate schedule of product delivery to designated prepared areas in order to minimize site storage time and potential damage to stored materials.
- D. Schedule delivery to reduce long-term storage at site and to prevent overcrowding of construction spaces.
- E. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
- F. Transport and handle products in accordance with manufacturer's instructions.
- G. Transport materials in covered trucks to prevent contamination of product and littering of surrounding areas.
- H. Promptly inspect shipments to ensure that products comply with requirements, quantities are correct, and products are undamaged.
- I. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage, and to minimize handling.
- J. Arrange for the return of packing materials, such as wood pallets, where economically feasible.

3.03 STORAGE AND PROTECTION

- A. Provide protection of stored materials and products against theft, casualty, or deterioration.
- B. Designate receiving/storage areas for incoming products so that they are delivered according to installation schedule and placed convenient to work area in order to minimize waste due to excessive materials handling and misapplication. See Section 01 7419.
- C. Store and protect products in accordance with manufacturers' instructions.
- D. Store with seals and labels intact and legible.
- E. Arrange storage of materials and products to allow for visual inspection for the purpose of determination of quantities, amounts, and unit counts. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.
- F. Store sensitive products in weathertight, climate-controlled enclosures in an environment favorable to product.
- G. Store heavy materials away from Project structure so supporting construction will not be endangered.
- H. For exterior storage of fabricated products, place on sloped supports above ground.
- I. Protect products from damage or deterioration due to construction operations, weather, precipitation, humidity, temperature, sunlight and ultraviolet light, dirt, dust, and other contaminants.
- J. Comply with manufacturer's warranty conditions, if any.
- K. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.
- L. Prevent contact with material that may cause corrosion, discoloration, or staining.
- M. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.

3.04 NON-CONFORMING WORK

- A. Non-conforming work as covered in General Conditions applies, but is not limited, to use of non-specified products or manufacturers.

END OF SECTION

**SECTION 01 7000
EXECUTION AND CLOSEOUT REQUIREMENTS**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Examination, preparation, and general installation procedures.
- B. Cleaning and protection.
- C. General requirements for maintenance service.

1.02 RELATED REQUIREMENTS

- A. Section 01 7800 - Closeout Submittals: Project record documents, operation and maintenance data, warranties, and bonds.

1.03 PROJECT CONDITIONS

- A. Use of explosives is not permitted.
- B. Grade site to drain. Maintain excavations free of water. Provide, operate, and maintain pumping equipment.
- C. Protect site from puddling or running water. Provide water barriers as required to protect site from soil erosion.
- D. Perform dewatering activities, as required, for the duration of the project.
- E. Ventilate enclosed areas to assist cure of materials, to dissipate humidity, and to prevent accumulation of dust, fumes, vapors, or gases.
- F. Dust Control: Execute work by methods to minimize raising dust from construction operations. Provide positive means to prevent air-borne dust from dispersing into atmosphere and over adjacent property.
 - 1. Provide dust-proof enclosures to prevent entry of dust generated outdoors.
 - 2. Provide dust-proof barriers between construction areas and areas continuing to be occupied by Owner.
- G. Erosion and Sediment Control: Plan and execute work by methods to control surface drainage from cuts and fills, from borrow and waste disposal areas. Prevent erosion and sedimentation.
 - 1. Minimize amount of bare soil exposed at one time.
 - 2. Provide temporary measures such as berms, dikes, and drains, to prevent water flow.
 - 3. Construct fill and waste areas by selective placement to avoid erosive surface silts or clays.
 - 4. Periodically inspect earthwork to detect evidence of erosion and sedimentation; promptly apply corrective measures.
- H. Noise Control: Provide methods, means, and facilities to minimize noise produced by construction operations.
- I. Pollution Control: Provide methods, means, and facilities to prevent contamination of soil, water, and atmosphere from discharge of noxious, toxic substances, and pollutants produced by construction operations. Comply with federal, state, and local regulations.

PART 2 PRODUCTS

2.01 PATCHING MATERIALS

- A. New Materials: As specified in product sections; match existing products and work for patching and extending work.
- B. Type and Quality of Existing Products: Determine by inspecting and testing products where necessary, referring to existing work as a standard.
- C. Product Substitution: For any proposed change in materials, submit request for substitution described in Section 01 6000 - Product Requirements.

PART 3 EXECUTION

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3.01 EXAMINATION

- A. Verify that existing site conditions and substrate surfaces are acceptable for subsequent work. Start of work means acceptance of existing conditions.
- B. Verify that existing substrate is capable of structural support or attachment of new work being applied or attached.
- C. Examine and verify specific conditions described in individual specification sections.
- D. Take field measurements before confirming product orders or beginning fabrication, to minimize waste due to over-ordering or mis-fabrication.
- E. Verify that utility services are available, of the correct characteristics, and in the correct locations.
- F. Prior to Cutting: Examine existing conditions prior to commencing work, including elements subject to damage or movement during cutting and patching. After uncovering existing work, assess conditions affecting performance of work. Beginning of cutting or patching means acceptance of existing conditions.

3.02 PREPARATION

- A. Clean substrate surfaces prior to applying next material or substance.
- B. Seal cracks or openings of substrate prior to applying next material or substance.
- C. Apply manufacturer required or recommended substrate primer, sealer, or conditioner prior to applying any new material or substance in contact or bond.

3.03 GENERAL INSTALLATION REQUIREMENTS

- A. Install products as specified in individual sections, in accordance with manufacturer's instructions and recommendations to extent that those instructions and recommendations are more explicit or stringent than requirements contained in Contract Documents. Notify Architect of conflicts between Manufacturer's installation instructions and Contract Document requirements.
- B. Provide attachment and connection devices and methods necessary for securing Work. Secure work true to line and level. Anchor each product securely in place, accurately located, and aligned with other Work. Allow for expansion and building movement.
- C. Make vertical elements plumb and horizontal elements level, unless otherwise indicated.
- D. Install equipment and fittings plumb and level, neatly aligned with adjacent vertical and horizontal lines, unless otherwise indicated.
- E. Make consistent texture on surfaces, with seamless transitions, unless otherwise indicated.
- F. Visual Effects: Provide uniform joint widths in exposed work. Arrange joints in exposed work to obtain best visual effect. Refer questionable choices to Architect for final decision.
- G. Install each component during weather conditions and Project status that will ensure best possible results. Isolate each part of completed construction from incompatible material as necessary to prevent deterioration.
- H. Coordinate temporary enclosures with required inspections and tests, to reduce necessity of uncovering completed construction for that purpose.
- I. Mounting Heights: Where mounting heights are not shown, install individual components at standard mounting heights recognized within the industry or local codes for that application. Refer questionable mounting height decisions to Architect for final decision.

3.04 CUTTING AND PATCHING

- A. Whenever possible, execute the work by methods that avoid cutting or patching.
- B. Perform whatever cutting and patching is necessary to:
 - 1. Complete the work.
 - 2. Fit products together to integrate with other work.

3. Provide openings for penetration of mechanical, electrical, and other services.
 4. Match work that has been cut to adjacent work.
 5. Repair areas adjacent to cuts to required condition.
 6. Repair new work damaged by subsequent work.
 7. Remove samples of installed work for testing when requested.
 8. Remove and replace defective and non-complying work.
- C. Execute work by methods that avoid damage to other work and that will provide appropriate surfaces to receive patching and finishing. In existing work, minimize damage and restore to original condition.
 - D. Employ original installer to perform cutting for weather exposed and moisture resistant elements, and sight exposed surfaces.
 - E. Cut rigid materials using masonry saw or core drill. Pneumatic tools not allowed without prior approval.
 - F. Restore work with new products in accordance with requirements of Contract Documents.
 - G. Fit work air tight to pipes, sleeves, ducts, conduit, and other penetrations through surfaces.
 - H. At penetrations of fire rated walls, partitions, ceiling, or floor construction, completely seal voids with fire rated material in accordance with Section 07 8400, to full thickness of the penetrated element.
 - I. Patching:
 1. Finish patched surfaces to match finish that existed prior to patching. On continuous surfaces, refinish to nearest intersection or natural break. For an assembly, refinish entire unit.
 2. Match color, texture, and appearance.
 3. Repair patched surfaces that are damaged, lifted, discolored, or showing other imperfections due to patching work. If defects are due to condition of substrate, repair substrate prior to repairing finish.

3.05 PROGRESS CLEANING

- A. Maintain areas free of waste materials, debris, and rubbish. Maintain site in a clean and orderly condition.
- B. Keep site and adjoining streets reasonably clean. If necessary, sprinkle rubbish and debris with water to suppress dust.
- C. During handling and installation, protect construction in progress and adjoining materials in place. Apply protective covering where required to ensure protection from soiling, damage, or deterioration until Substantial Completion.
- D. Clean and maintain completed construction as frequently as necessary throughout construction period. Adjust and lubricate operable components to ensure ability to operate without damaging effects.
- E. Supervise construction activities to ensure that no part of construction completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during construction period.
- F. Clean exposed surfaces and protect as necessary to avoid damage and deterioration.
- G. Collect and remove waste materials, debris, and trash/rubbish from site periodically and dispose off-site; do not burn or bury.

3.06 PROTECTION OF INSTALLED WORK

- A. Protect installed work from damage by construction operations.
- B. Provide special protection where specified in individual specification sections.
- C. Provide temporary and removable protection for installed products. Control activity in immediate work area to prevent damage.

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- D. Prohibit traffic or storage upon waterproofed or roofed surfaces. If traffic or activity is necessary, obtain recommendations for protection from waterproofing or roofing material manufacturer.
- E. Remove protective coverings when no longer needed; reuse or recycle coverings if possible.

3.07 ADJUSTING

- A. Adjust operating products and equipment to ensure smooth and unhindered operation.

3.08 FINAL CLEANING

- A. Execute final cleaning after Substantial Completion but before making final application for payment.
 - 1. Clean areas to be occupied by Owner prior to final completion before Owner occupancy.
- B. Use cleaning materials that are nonhazardous.
- C. Comply with individual manufacturer's cleaning instructions.
- D. Clean each surface or unit to condition expected in normal, commercial building cleaning and maintenance program, including but not limited to:
 - 1. Exterior Cleaning:
 - a. Remove marks, stains, and dirt from exterior surfaces.
 - b. Remove temporary protection systems.
 - c. Remove trash, debris, and foreign material from landscaped areas.
- E. Remove all labels that are not permanent.
- F. Clean equipment and fixtures to a sanitary condition with cleaning materials appropriate to the surface and material being cleaned.
- G. Clean site; sweep paved areas, rake clean landscaped surfaces.
- H. Remove waste, surplus materials, trash/rubbish, and construction facilities from the site; dispose of in legal manner; do not burn or bury.

3.09 CLOSEOUT PROCEDURES

- A. Closeout process consists of three specific project closeout inspections. Contractor shall plan sufficient time in construction schedule to allow for required inspections before expiration of Contract Time.
- B. Contractor shall conduct his own inspections of The Work and shall not request closeout inspections until The Work of the contract is reasonably complete and correction of obvious defects or omissions are complete or imminent.
- C. Date of Substantial Completion shall not occur until completion of construction work, unless agreed to by Architect and included on Certificate of Substantial Completion.
- D. Make submittals that are required by governing or other authorities.
 - 1. Provide copies to Architect and Owner.
- E. Preliminary Closeout Review:
 - 1. When Architect, Owner and Contractor agree that project is ready for closeout, Pre-Substantial Inspection shall be scheduled.
 - a. Time frame for completion of punch list items will be established, and date for Substantial Completion Inspection shall be set.
- F. Substantial Completion Inspection:
 - 1. When Architect, Owner and Contractor agree that project is ready for Substantial Completion, an inspection is held. Punch list created at Pre-Substantial Inspection is to be substantially complete.
 - 2. Architect, Owner and Contractor review completion of punch list items. When Owner and Architect confirm that Contractor has achieved Substantial Completion of The Work, Owner, Architect and Contractor will execute Certificate of Substantial Completion that contains:

- a. Date of Substantial Completion.
 - b. Punch List Work not yet completed, including seasonal and long lead items.
 - c. Amount to be withheld for completion of Punch List Work.
 - d. Time period for completion of Punch List Work.
 - e. Amount of liquidated damages set forth in Supplementary Conditions to be assessed if Contractor fails to complete Punch List Work within time set forth in Certificate.
- 3. Contractor shall present Closeout Submittals to Architect and place tools, spare parts, extra stock, and similar items required by Contract Documents in locations as directed by Facilities Manager.
- G. Final Acceptance Meeting:
 - 1. When punch list items except for any seasonal items or long lead items which will not prohibit occupancy are completed, Final Acceptance Meeting is held.
 - 2. Owner, Architect and Contractor execute Owner's Project Closeout - Final Acceptance form, and verify:
 - a. All seasonal and long lead items not prohibiting occupancy, if any, are identified, with committed to completion date and amount to be withheld until completion.
 - b. Owner's maintenance personnel have been instructed on all system operation and maintenance as required by the Contract Documents.
 - c. Final cleaning requirements have been completed.
 - 3. If applicable, once any seasonal and long lead items are completed, Closeout Inspection is held where Owner and Architect verify that The Work has been satisfactorily completed, and Owner, Architect and Contractor execute Closeout portion of the Project Closeout - Final Acceptance form.
 - 4. When Owner and Architect confirm that The Work is satisfactorily completed, Architect will authorize final payment.

END OF SECTION

**SECTION 01 7419
CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL**

PART 1 GENERAL

1.01 WASTE MANAGEMENT REQUIREMENTS

- A. Owner requires that this project generate the least amount of trash and waste possible.
- B. Employ processes that ensure the generation of as little waste as possible due to error, poor planning, breakage, mishandling, contamination, or other factors.
- C. Methods of trash/waste disposal that are not acceptable are:
 - 1. Burning on the project site.
 - 2. Burying on the project site.
 - 3. Dumping or burying on other property, public or private.
 - 4. Other illegal dumping or burying.
- D. Regulatory Requirements: Contractor is responsible for knowing and complying with regulatory requirements, including but not limited to Federal, state and local requirements, pertaining to legal disposal of all construction and demolition waste materials.

1.02 DEFINITIONS

- A. Asphalt Pavement, Brick, and Concrete (ABC) Rubble: Rubble that contains only weathered (cured) asphalt pavement, clay bricks and attached mortar normally used in construction, or concrete that may contain rebar. The rubble shall not be mixed with, or contaminated by, another waste or debris.
- B. Clean: Untreated and unpainted; not contaminated with oils, solvents, caulk, or the like.
- C. Construction and Demolition Waste: Solid wastes typically including building materials, packaging, trash, debris, and rubble resulting from construction, remodeling, repair and demolition operations.
- D. Disposal: Removal off-site of demolition and construction waste and subsequent sale, recycling, reuse, or deposit in landfill or incinerator acceptable to authorities having jurisdiction.
- E. Recycle: To remove a waste material from the project site to another site for remanufacture into a new product for reuse by others.
- F. Salvage: To remove a waste material from the project site to another site for resale or reuse by others.

1.03 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements for submittal procedures.

PART 3 EXECUTION

2.01 WASTE MANAGEMENT PLAN IMPLEMENTATION

- A. Instruction: Provide on-site instruction of appropriate separation, handling, and recycling, salvage, reuse, and return methods to be used by all parties at the appropriate stages of the project.
- B. Meetings: Discuss trash/waste management goals and issues at project meetings.
 - 1. Prebid meeting.
 - 2. Preconstruction meeting.
 - 3. Regular job-site meetings.
- C. Facilities: Provide specific facilities for separation and storage of materials for recycling, salvage, reuse, return, and trash disposal, for use by all contractors and installers.
 - 1. Provide containers as required.
 - 2. Provide adequate space for pick-up and delivery and convenience to subcontractors.
 - 3. Keep recycling and trash/waste bin areas neat and clean and clearly marked in order to avoid contamination of materials.

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- D. Hazardous Wastes: Separate, store, and dispose of hazardous wastes according to applicable regulations.
- E. Reuse of Materials On-Site: Set aside, sort, and protect separated products in preparation for reuse.

END OF SECTION

**SECTION 01 7800
CLOSEOUT SUBMITTALS**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Project record documents.
- B. Operation and maintenance data.
- C. Warranties and bonds.
- D. Maintenance materials.

1.02 RELATED REQUIREMENTS

- A. Section 01 3000 - Administrative Requirements: Submittals procedures, shop drawings, product data, and samples.
- B. Individual Product Sections: Specific requirements for operation and maintenance data.
- C. Individual Product Sections: Warranties required for specific products or Work.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 PROJECT RECORD DOCUMENTS

- A. Do not use record documents for construction purposes:
 - 1. Protect from deterioration and loss in secure, fire-resistive location.
 - 2. Provide access to record documents for Architect's reference during normal working hours.
- B. Maintain clean, undamaged set of Drawings:
 - 1. Mark set to show actual installation where installation varies from the Work as originally shown.
 - 2. Give particular attention to concealed elements that would be difficult to measure and record at a later date.
 - 3. Mark record sets with red erasable pencil. Use other colors to distinguish between variations in separate categories of the Work.
 - 4. Mark new information that is important to Owner, but was not shown on Drawings.
 - 5. Note related Change Order numbers where applicable.
- C. Maintain on site one set of the following record documents; record actual revisions to the Work:
 - 1. Drawings.
 - 2. Specifications.
 - 3. Addenda.
 - 4. Change Orders and other modifications to the Contract.
 - 5. Reviewed shop drawings, product data, and samples.
 - 6. Manufacturer's instruction for assembly, installation, and adjusting.
- D. Ensure entries are complete and accurate, enabling future reference by Owner.
- E. Store record documents separate from documents used for construction.
- F. Specifications: Legibly mark and record at each product section description of actual products installed, including the following:
 - 1. Manufacturer's name and product model and number.
 - 2. Product substitutions or alternates utilized.
 - 3. Changes made by Addenda and modifications.

3.02 OPERATION AND MAINTENANCE DATA

- A. Source Data: For each product or system, list names, addresses and telephone numbers of Subcontractors and suppliers, including local source of supplies and replacement parts.

- B. Product Data: Mark each sheet to clearly identify specific products and component parts, and data applicable to installation. Delete inapplicable information.
- C. Drawings: Supplement product data to illustrate relations of component parts of equipment and systems, to show control and flow diagrams. Do not use Project Record Documents as maintenance drawings.
- D. Typed Text: As required to supplement product data. Provide logical sequence of instructions for each procedure, incorporating manufacturer's instructions.
- E. General:
 - 1. Include closeout submittal documentation as required by Contract Documentation.
 - 2. Include workmanship bonds, final certifications, equipment check-out sheets, and similar documents.
 - 3. Releases enabling Owner unrestricted use of The Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
 - 4. Include Project photographs, damage or settlement survey, and similar record information required by Contract Documents.
 - 5. Submittal Format:
 - a. Digital copies unless otherwise noted, required for each individual specification section that include 'Closeout Submittals'.
 - b. Include only closeout submittals as defined in individual specification section as required in Contract Documents.
- F. Project Manual:
 - 1. Copy of complete Project Manual including Addenda, Modifications as defined in General Conditions, and other interpretations issued during construction:
 - a. Mark these documents to show variations in actual Work performed in comparison with text of specifications and Modifications.
 - b. Show substitutions, selection of options, and similar information, particularly on elements that are concealed or cannot otherwise be readily discerned later by direct observation.
- G. Operations and Maintenance Data:
 - 1. Digital format only:
 - a. Cleaning instructions.
 - b. Maintenance instructions.
 - c. Operations instructions.
 - d. Equipment list.
 - e. Parts list.
- H. Warranty Documentation:
 - 1. Digital format of final, executed warranties.
- I. Record Documentation:
 - 1. Digital format only.
 - a. Certificate of Occupancy
 - b. Certifications.
 - c. Color and pattern selections
 - d. Design Data.
 - e. Manufacture Reports.
 - f. Manufacturer's literature or cut sheets.
 - g. Shop Drawings.
 - h. Source Quality Control.
 - i. Special Procedures.
- J. Testing and Inspection Agency Reports.
 - 1. Testing and Inspection Reports.

3.03 WARRANTIES AND BONDS

- A. Obtain warranties and bonds, executed in duplicate by responsible Subcontractors, suppliers, and manufacturers, within 10 days after completion of the applicable item of work. Except for items put into use with Owner's permission, leave date of beginning of time of warranty until Date of Substantial completion is determined.
- B. Verify that documents are in proper form, contain full information, and are notarized.
- C. Co-execute submittals when required.
- D. Retain warranties and bonds until time specified for submittal.
- E. Include originals of each in operation and maintenance manuals, indexed separately on Table of Contents.
- F. Manual: Bind in commercial quality 8-1/2 by 11 inch three D side ring binders with durable plastic covers. Provide copy of electronic manual as requested by owner.
- G. Cover: Identify each binder with typed or printed title WARRANTIES AND BONDS, with title of Project; name, address and telephone number of Contractor and equipment supplier; and name of responsible company principal.
- H. Table of Contents: Neatly typed, in the sequence of the Table of Contents of the Project Manual, with each item identified with the number and title of the specification section in which specified, and the name of product or work item.
- I. Separate each warranty or bond with index tab sheets keyed to the Table of Contents listing. Provide full information, using separate typed sheets as necessary. List Subcontractor, supplier, and manufacturer, with name, address, and telephone number of responsible principal.

END OF SECTION

**SECTION 03 3000
CAST-IN-PLACE CONCRETE**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Concrete formwork.
- B. Concrete anchors
- C. Concrete foundation walls.
- D. Concrete reinforcement.
- E. Joint devices associated with concrete work.
- F. Miscellaneous concrete elements, including equipment pads, equipment pits, light pole bases, flagpole bases, thrust blocks, and manholes.
- G. Concrete curing.

1.02 RELATED REQUIREMENTS

- A. Section 03 4500 - Precast Concrete Specialties
- B. Section 07 9200 - Joint Sealants: Products and installation for sealants and joint fillers for saw cut joints and isolation joints in slabs.
- C. Section 31 0500 for field applied termiticide and mildewcide for concrete surfaces.
- D. Section 32 1313 - Concrete Paving: Concrete paving, sidewalks, curbs and gutters.
- E. Section 33 1416 - Site Water Utility Distribution Piping for installation of sleeves for piping penetrating interior concrete slabs on grade.

1.03 REFERENCE STANDARDS

- A. ACI 117 - Specifications for Tolerances for Concrete Construction and Materials 2010 (Reapproved 2015).
- B. ACI 211.1 - Standard Practice for Selecting Proportions for Normal, Heavyweight, and Mass Concrete 1991 (Reapproved 2009).
- C. ACI 301 - Specifications for Structural Concrete 2016.
- D. ACI 302.1R - Guide to Concrete Floor and Slab Construction 2015.
- E. ACI 304R - Guide for Measuring, Mixing, Transporting, and Placing Concrete 2000 (Reapproved 2009).
- F. ACI 305R - Guide to Hot Weather Concreting 2010.
- G. ACI 306R - Guide to Cold Weather Concreting 2016.
- H. ACI 308R - Guide to External Curing of Concrete 2016.
- I. ACI 318 - Building Code Requirements for Structural Concrete and Commentary 2014 (Errata 2018).
- J. ACI 347R - Guide to Formwork for Concrete 2014, with Errata (2017).
- K. ANSI/NFSI B101.1 - Test Method For Measuring Wet SCOF Of Common Hard-Surface Floor Materials 2009.
- L. ANSI/NFSI B101.3 - Test Method For Measuring Wet DCOF Of Common Hard-Surface Floor Materials 2012.
- M. ASTM A108 - Standard Specification for Steel Bar, Carbon and Alloy, Cold Finished 2018.
- N. ASTM A307 - Standard Specification for Carbon Steel Bolts, Studs, and Threaded Rod 60 000 PSI Tensile Strength 2021.
- O. ASTM A563 - Standard Specification for Carbon and Alloy Steel Nuts 2021a.

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- P. ASTM A615/A615M - Standard Specification for Deformed and Plain Carbon-Steel Bars for Concrete Reinforcement 2020.
- Q. ASTM A775/A775M - Standard Specification for Epoxy-Coated Steel Reinforcing Bars 2017.
- R. ASTM A884/A884M - Standard Specification for Epoxy-Coated Steel Wire and Welded Wire Reinforcement 2019, with Editorial Revision (2020).
- S. ASTM A1064/A1064M - Standard Specification for Carbon-Steel Wire and Welded Wire Reinforcement, Plain and Deformed, for Concrete 2018a.
- T. ASTM C1077 - Standard Practice for Agencies Testing Concrete and Concrete Aggregates for Use in Construction and Criteria for Testing Agency Evaluation 2017.
- U. ASTM C1602/C1602M - Standard Specification for Mixing Water Used in the Production of Hydraulic Cement Concrete 2012.
- V. ASTM C33/C33M - Standard Specification for Concrete Aggregates 2018.
- W. ASTM C39/C39M - Standard Test Method for Compressive Strength of Cylindrical Concrete Specimens 2020.
- X. ASTM C94/C94M - Standard Specification for Ready-Mixed Concrete 2020.
- Y. ASTM C143/C143M - Standard Test Method for Slump of Hydraulic-Cement Concrete 2020.
- Z. ASTM C150/C150M - Standard Specification for Portland Cement 2020.
- AA. ASTM C171 - Standard Specification for Sheet Materials for Curing Concrete 2016.
- BB. ASTM C173/C173M - Standard Test Method for Air Content of Freshly Mixed Concrete by the Volumetric Method 2016.
- CC. ASTM C309 - Standard Specification for Liquid Membrane-Forming Compounds for Curing Concrete 2019.
- DD. ASTM C618 - Standard Specification for Coal Fly Ash and Raw or Calcined Natural Pozzolan for Use in Concrete 2019.
- EE. ASTM C685/C685M - Standard Specification for Concrete Made by Volumetric Batching and Continuous Mixing 2017.
- FF. ASTM C779/C779M - Standard Test Method for Abrasion Resistance of Horizontal Concrete Surfaces 2019.
- GG. ASTM C827/C827M - Standard Test Method for Change in Height at Early Ages of Cylindrical Specimens of Cementitious Mixtures 2016.
- HH. ASTM C1059/C1059M - Standard Specification for Latex Agents for Bonding Fresh to Hardened Concrete 2013.
- II. ASTM C1107/C1107M - Standard Specification for Packaged Dry, Hydraulic-Cement Grout (Nonshrink) 2017.
- JJ. ASTM C1240 - Standard Specification for Silica Fume Used in Cementitious Mixtures 2020.
- KK. ASTM C1315 - Standard Specification for Liquid Membrane-Forming Compounds Having Special Properties for Curing and Sealing Concrete 2019.
- LL. ASTM C1602/C1602M - Standard Specification for Mixing Water Used in the Production of Hydraulic Cement Concrete 2012.
- MM. ASTM D471 - Standard Test Method for Rubber Property--Effect of Liquids 2016a.
- NN. ASTM D523 - Standard Test Method for Specular Gloss 2014 (Reapproved 2018).
- OO. ASTM D8139 - Standard Specification for Semi-Rigid, Closed-Cell Polypropylene Foam, Preformed Expansion Joint Fillers for Concrete Paving and Structural Construction 2017.
- PP. ASTM D994/D994M - Standard Specification for Preformed Expansion Joint Filler for Concrete (Bituminous Type) 2011 (Reapproved 2016).

- QQ. ASTM D1751 - Standard Specification for Preformed Expansion Joint Filler for Concrete Paving and Structural Construction (Nonextruding and Resilient Bituminous Types) 2018.
- RR. ASTM D1752 - Standard Specification for Preformed Sponge Rubber Cork and Recycled PVC Expansion Joint Fillers for Concrete Paving and Structural Construction 2018.
- SS. ASTM D2103 - Standard Specification for Polyethylene Film and Sheeting 2015.
- TT. ASTM D3963/D3963M - Standard Specification for Fabrication and Jobsite Handling of Epoxy-Coated Steel Reinforcing Bars 2015.
- UU. ASTM D5767 - Standard Test Method for Instrumental Measurement of Distinctness-of-Image (DOI) Gloss of Coated Surfaces 2018.
- VV. ASTM E154/E154M - Standard Test Methods for Water Vapor Retarders Used in Contact with Earth Under Concrete Slabs, on Walls, or as Ground Cover 2008a, with Editorial Revision (2013).
- WW. ASTM E1155 - Standard Test Method for Determining F(F) Floor Flatness and F(L) Floor Levelness Numbers 2014.
- XX. ASTM E1155M - Standard Test Method for Determining F(F) Floor Flatness and F(L) Floor Levelness Numbers (Metric) 2014.
- YY. ASTM E1643 - Standard Practice for Selection, Design, Installation and Inspection of Water Vapor Retarders Used in Contact with Earth or Granular Fill Under Concrete Slabs 2018a.
- ZZ. ASTM E1745 - Standard Specification for Plastic Water Vapor Retarders Used in Contact with Soil or Granular Fill under Concrete Slabs 2017.
- AAA. ASTM E329 - Standard Specification for Agencies Engaged in Construction Inspection, Testing, or Special Inspection 2020.
- BBB. ASTM E96/E96M - Standard Test Methods for Water Vapor Transmission of Materials 2016.
- CCC. ASTM F1554 - Standard Specification for Anchor Bolts, Steel, 36, 55, and 105-ksi Yield Strength 2018.
- DDD. ASTM F3125/F3125M - Standard Specification for High Strength Structural Bolts and Assemblies, Steel and Alloy Steel, Heat Treated, Inch Dimensions 120 ksi and 150 ksi Minimum Tensile Strength, and Metric Dimensions 830 MPa and 1040 MPa Minimum Tensile Strength 2021.
- EEE. COE CRD-C 48 - Method of Test for Water Permeability of Concrete 1992.
- FFF. COE CRD-C 513 - COE Specifications for Rubber Waterstops 1974.
- GGG. COE CRD-C 621 - Handbook for Concrete and Cement Standard Specification for Packaged, Dry 1997.
- HHH. ICC-ES AC193 - Acceptance Criteria for Mechanical Anchors in Concrete Elements 2015.
- III. ICC-ES AC308 - Acceptance Criteria for Post-Installed Adhesive Anchors in Concrete Elements 2016.
- JJJ. ICC-ES AC380 - Acceptance Criteria for Termite Physical Barrier Systems 2014, with Editorial Revision (2017).
- KKK. ICRI 310.2R - Selecting and Specifying Concrete Surface Preparation for Sealers, Coatings, Polymer Overlays, and Concrete Repair 2013.
- LLL. NSF 61 - Drinking Water System Components - Health Effects 2019.
- MMM. NSF 372 - Drinking Water System Components - Lead Content 2016.

1.04 SUBMITTALS

- A. Product Data: Submit manufacturers' data on manufactured products showing compliance with specified requirements and installation instructions.

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1. For curing compounds, provide data on method of removal in the event of incompatibility with floor covering adhesives.
 2. For chemical-resistant waterstops, provide data on ASTM D471 test results.
 3. Printed application instructions for form release agents.
- B. Mix Design: Submit proposed concrete mix design.
1. Indicate proposed mix design complies with requirements of ACI 301, Section 4 - Concrete Mixtures.
 2. Indicate proposed mix design complies with requirements of ACI 318, Chapter 5 - Concrete Quality, Mixing and Placing.
- C. Shop Drawings:
1. Show dimensioned locations of anchor bolts for hold-down anchors and columns.
 2. Show reinforcement and all necessary bending diagrams and reinforcing steel list, and construction joint locations.
 3. Provide bar schedules and bending details.
 4. Show all formwork for concrete surfaces which are to remain exposed in the finished work.
 5. Joint layout plan for control and expansion joints for sidewalks, curbs, and gutters for written approval before starting work on this Section.
- D. Samples: Submit samples of underslab vapor retarder to be used.
- E. Ready-Mix Supplier:
1. Require mix plant to furnish delivery ticket for each batch of concrete. Keep delivery tickets at job-site for use of Owner or its representatives. Tickets shall show following:
 - a. Name of ready-mix batch plant.
 - b. Serial number of ticket.
 - c. Date and truck number.
 - d. Name of Contractor.
 - e. Name and location of Project.
 - f. Specific class or designation of concrete conforming to that used in Contract Documents.
 - g. Amount of concrete.
 - h. Amount and type of cement.
 - i. Total water content allowed by mix design.
 - j. Amount of water added at plant.
 - k. Sizes and weights of sand and aggregate.
 - l. Time loaded.
 - m. Type, name, manufacturer, and amount of admixtures used.
 2. Provide certificates with supporting testing reports verifying compliance with Contract Document requirements and that materials provided are from single source for following:
 - a. Cement.
 - b. Aggregate.
 - c. Fly Ash.
- F. Test Reports: Submit report for each test or series of tests specified.
- G. Test Reports: Submit termite-resistant sheet manufacturer's summary of independent laboratory and field testing for effectiveness in subterranean termite exclusion.
- H. Manufacturer's Installation Instructions: For concrete accessories and form release agents, indicate installation procedures and interface required with adjacent construction.
- I. Manufacturer's Reports:
1. Provide Manufacturer's performance and testing data for following:
 - a. Each admixture used.
- J. Project Record Documents: Accurately record actual locations of embedded utilities and components that will be concealed from view upon completion of concrete work.

K. Closeout Submittals:

1. Include following in Operations And Maintenance Manual specified in Section 01 7800:
 - a. Record Documentation:
 - 1) Pour Reports:
 - (a) Provide report that records following information:
 - (1) Date and time of start of pour, Date and time of end of pour, and Date and time of end of finishing procedures.
 - (2) Temperature at start of pour, Temperature at end of Pour, and Maximum temperature during performance of finishing procedures.
 - (3) Wind speed at start of pour, Wind speed at end of pour, and Maximum wind speed during performance of finishing procedures.
 - (4) Humidity at start of pour, Humidity at end of pour, and High and low humidity during performance of finishing procedures.
 - (5) Cloud cover at start of pour, Cloud cover at end of pour, and High and low cloud cover during performance of finishing procedures.
 - (6) Screeding method and equipment used.
 - (7) Saw cut method and equipment used.
 - 2) Testing and Inspection Reports:
 - (a) Testing Agency Testing and Inspecting Reports of concrete.
 - 3) Warranty. Submit rapid concrete drying or MVRA manufacturer warranties for concrete moisture vapor emission induced flooring failure and adhesion; ensure both have been completed in project's name and registered with manufacturer.
 - (a) Provide warranty to cover cost of flooring failures due to moisture migration from slabs for life of concrete. Include cost of repair or removal of failed flooring, placement of topical moisture remediation system, and replacement of flooring with comparable flooring system.
 - (b) Provide stand-alone adhesion warranty matching duration of flooring adhesive or primer manufacturer's material defect warranty.
 - L. Warranty: Submit manufacturer warranty and ensure forms have been completed in Owner's name and registered with manufacturer.

1.05 DEFINITIONS

- A. Cold Weather, as referred to in this Section, is four (4) hours with ambient temperature below 40 deg F in twenty-four (24) hour period.
- B. Floor Flatness (FF): Rate of change in elevation of floor over 12 inches section.
- C. Floor Levelness (FL): Measures difference in elevation between two points which are 10 feet apart.
- D. Hot Weather, as referred to in this Section, is ambient air temperature above 100 deg F or ambient air temperature above 90 deg F with wind velocity 8 mph or greater.

1.06 QUALITY ASSURANCE

- A. Perform work of this section in accordance with ACI 301 and ACI 318.
 1. Maintain one copy of each document on site.
- B. Qualifications: Requirements of Section 01 4000 applies, but is not limited to following:
 1. Installers and Installation Supervisor:
 - a. ACI-certified Flatwork Technician and Finisher and a supervisor who is an ACI-certified Concrete Flatwork Technician.
 - b. Certification for National Ready Mixed Concrete Association (NRMCA).
 2. Ready-Mix Supplier:
 - a. Comply with ASTM C94/C94M requirements and be certified according to NRMCA's "Certification of Ready Mixed Concrete Production Facilities".
 3. Testing Agencies:
 - a. Independent agency qualified according to ASTM C1077 and ASTM E329.

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- 1) Personnel conducting field tests shall be qualified as ACI Concrete Field Testing Technicians, Grade I according to ACI CP-1 or equivalent certification program.
 - 2) Personnel performing laboratory tests shall be ACI-certified Concrete Strength Testing Technician and Concrete Laboratory Testing Technician - Grade I. Testing Agency laboratory supervisor shall be ACI-certified Concrete Laboratory Testing Technician - Grade II.
- C. Testing and Inspection:
1. Owner is responsible for Quality Assurance. Quality assurance performed by Owner will be used to validate Quality Control performed by Contractor.
 2. Owner will provide Testing and Inspection on concrete:
 - a. Owner will employ testing agencies to perform testing and inspection on concrete as specified in Field Quality Control in Part 3 of this specification:
 - 1) Owner's employment of an independent Testing Agency does not relieve Contractor of Contractor's obligation to perform the Work in strict accordance with requirements of Contract Documents and perform contractor testing and inspection.
- D. Follow recommendations of ACI 305R when concreting during hot weather.
- E. Follow recommendations of ACI 306R when concreting during cold weather.
- F. For slabs required to include moisture vapor reducing admixture (MVRA), do not proceed with placement unless manufacturer's representative is present for every day of placement.
- G. MANDATORY Pre-Installation Conference:
1. Agenda items, review following:
 - a. Review Section 01 4000 for Testing and Inspection administrative requirements and responsibilities and Field Quality Control tests and inspections required of this section.
 - 1) Review requirements and frequency of testing and inspections.
 - b. Set up concrete placement pour card system and verify that all relevant trades have signed off prior to concrete placement.
 - c. Obtaining trade sign-offs on each pour card will be responsibility of General Contractor's foreman or whoever is in charge of ordering concrete.
 - d. Pour cards will be turned in to Quality Assurance representative after the work has been completed so that they can be reviewed and filed.
 - e. Review installation scheduling, coordination, placement of building concrete, and placement of items installed in and under concrete.
 - f. Review installation scheduling, coordination and placement of site concrete and of items installed in concrete.
 - g. Review "Verification of Conditions" requirements.
 - h. Review requirements for preparation of subgrade and aggregate base requirements.
 - i. Review formwork requirements.
 - j. Review approved mix design requirements, mix designs and use of admixtures.
 - k. Review reinforcing bar submittals.
 - l. Review installation schedule and placement of reinforcing bars.
 - m. Review placement, finishing, and curing of concrete, including cold and hot weather requirements.
 - n. Review joint layout plan for control and expansion joints, fillers for sidewalks, curbs, and gutters:
 - 1) Review jointing requirements.
 - 2) Joint layout for concrete paving is specified in Section 32 1313.
 - o. Review smooth rubbed concrete finish procedures and requirements (applied immediately after removing concrete formwork while concrete is "green").
 - p. Review layout plan, scheduling, coordination, and placement requirements of detectable warning panels.

- q. Review concrete slab tolerances and corrective measures if tolerances not met.
 - r. Review safety issues.
- H. Scheduling:
- 1. Notify Testing Agency and Architect twenty-four (24) hours minimum before placing concrete.
 - 2. Schedule pre-installation conference prior to placing of footings, installation of foundation forms and reinforcing steel, and installation of anchors, dowels, inserts, and block outs in foundation walls and slabs.

1.07 WARRANTY

- A. See Section 01 7800 - Closeout Submittals, for additional warranty requirements.
- B. Slabs with Moisture Vapor Reducing Admixture (MVRA): Provide warranty to cover cost of flooring failures due to moisture migration from slabs for ten years.
 - 1. Include cost of repair or removal of failed flooring, placement of topical moisture remediation system, and replacement of flooring with comparable flooring system.
- C. Moisture Emission-Reducing Curing and Sealing Compound, Membrane-Forming: Provide warranty to cover cost of flooring delamination failures for 10 years.
 - 1. Include cost of repair or removal of failed flooring, remediation with a moisture vapor impermeable surface coating, and replacement of flooring with comparable flooring system.
- D. Moisture Emission-Reducing Curing and Sealing Compound, Penetrating: Provide non-prorated warranty to cover cost of flooring delamination failures for 20 years.
 - 1. Include cost of repair or removal of failed flooring, remediation with a moisture vapor impermeable surface coating, and replacement of flooring with comparable flooring system.
- E. Termite-Resistant Vapor Barrier Sheet: Provide five year manufacturer's limited warranty.

PART 2 PRODUCTS

2.01 CONCRETE FORMWORK

- A. Formwork Design and Construction: Comply with guidelines of ACI 347R to provide formwork that will produce concrete complying with tolerances of ACI 117.
- B. Form Materials: Contractor's choice of standard products with sufficient strength to withstand hydrostatic head without distortion in excess of permitted tolerances.
 - 1. Form Facing for Exposed Finish Concrete: Contractor's choice of materials that will provide smooth, stain-free final appearance.
 - 2. Form Facing for Exposed Finish Concrete: Steel.
 - 3. Earth Cuts: Do not use earth cuts as forms for vertical surfaces. Natural rock formations that maintain a stable vertical edge may be used as side forms.
 - a. Vertical earth cuts may be used for footings provided the footing width and length are 6" wider and longer than scheduled.
 - 4. Form Coating: Release agent that will not adversely affect concrete or interfere with application of coatings.
 - 5. Form Ties: Cone snap type that will leave no metal within 1-1/2 inches of concrete surface.

2.02 CONCRETE ANCHORS

- A. General:
 - 1. Use hot-dipped galvanized or stainless steel with matching nuts and washers in exterior and moist interior applications unless indicated otherwise on Contract Drawings.
 - a. Install hot-dipped or stainless steel anchor bolts to attach wood sill plates to foundation with 1/4 inch by 3 inch x 3 inch minimum adjustable plate washers and standard cut washers between wood sill plates and nuts.
 - b. Nut: Conform to requirements of ASTM A563, Grade A, Hex.

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- c. Conform to requirements of ASTM F3125/F3125M for chemical, physical and mechanical requirements for quenched and tempered bolts manufactured from steel and alloy steel.
- 2. Threaded rod for adhesive anchors and cast-in anchors:
 - a. Conform to requirements of ASTM A307, Grade A or ASTM F1554 Grade 36 unless indicated otherwise on Contract Drawings.
- 3. Cast-In-Place Anchor Bolts:
 - a. J-Bolts:
 - 1) Non-headed type threaded 2 inches minimum conforming to requirements of ASTM F1554, Grade A.
 - 2) Anchor hook to project 2 inches minimum including bolt diameter.
 - b. Headed Bolts:
 - 1) Headed type threaded 2 inches minimum conforming to requirements of ASTM F1554, Grade A.
- 4. Headed Concrete Anchor Studs:
 - a. Composed of low carbon steel meeting requirements of ASTM A108.
 - b. Tensile Strength: 61,000 psi minimum.
 - c. Yield Strength: 49,000 psi minimum.
- 5. Deformed Bar Anchors:
 - a. Manufactured in accordance with requirements of ASTM A1064/A1064M.
 - b. Tensile Strength: 80,000 psi minimum.
 - c. Yield Strength: 70,000 psi minimum.
- 6. Reinforcing Bars:
 - a. Composed of deformed carbon steel meeting requirements of ASTM A615/A615M, Grade 60 (field bent bars may be Grade 40)
- 7. Adhesive Anchors:
 - a. Products shall have current ESR conforming to current ICC Acceptance Criteria ICC-ES AC308 for concrete.
 - b. Rod diameter and embedment length as indicated on Contract Drawings.
 - c. Acceptable Products:
 - 1) HIT-RE 500V3 with SafeSet Epoxy Adhesive by Hilti Fastening Systems, Tulsa, OK www.us.hilti.com.
 - 2) Pure 110+ by Powers Fasteners Inc., Brewster NY www.powers.com.
 - 3) SET-XP Epoxy by Simpson Strong-Tie Co., Pleasanton, CA www.simpsonanchors.com.
 - 4) Equal as approved by Architect before installation. See Section 01 6000.
- 8. Expansion Anchors:
 - a. Products shall have current ESR conforming to current ICC Acceptance Criteria ICC-ES AC193 for concrete.
 - b. Acceptable Products:
 - 1) KWIK Bolt TZ Expansion Anchor by Hilti Fastening Systems, Tulsa, OK www.us.hilti.com.
 - 2) Power-Stud +SD2 by Powers Fasteners Inc., Brewster NY www.powers.com.
 - 3) Strong-Bolt by Simpson Strong-Tie Co., Pleasanton, CA www.simpsonanchors.com.
 - 4) Equal as approved by Architect before installation. See Section 01 6000.
- 9. Screw Anchors:
 - a. Provide anchors with length identification markings conforming to ICC Acceptance Criteria ICC-ES AC193 for concrete.
 - b. Type Two Acceptable Products:
 - 1) KWIK HUS-EZ by Hilti Fastening Systems, Tulsa, OK www.us.hilti.com.
 - 2) Wedge-Bolt+ by Powers Fasteners Inc., Brewster NY www.powers.com.

- 3) Titen HD by Simpson Strong Tie Co, Pleasanton, CA
www.simpsonanchors.com.
- 4) Equals as approved by Architect through shop drawing submittal before installation. See Section 01 6000.

2.03 REINFORCEMENT MATERIALS

- A. Reinforcing Steel: ASTM A615/A615M, Grade 60 (60,000 psi), except dowels that are to be field bent, Grade 40 minimum.
 1. Type: Deformed billet-steel bars.
 2. Finish: Unfinished, unless otherwise indicated.
 3. Bars shall be free of heavy rust scales and flakes, or other bond-reducing coatings.
- B. Epoxy Coated Reinforcement Steel Bars:
 1. Bars shall have grade identification marks and conform to ASTM A615/A615M with coating conforming to ASTM A775/A775M and comply with requirements of ACI 318.21.2.5:
 - a. Bar supports shall be completely coated with epoxy or vinyl, compatible with both concrete and epoxy coating on bars. Coating shall be at least 1/8 inch thick at tips.
 - b. Tie wire shall be nylon coated.
 2. Actual yield strength based on mill tests does not exceed specified yield strength by more than 18,000 psi and Ratio of actual ultimate stress (at breaking point) to actual tensile yield stress shall not be less than 1.25.
 - a. Grade 60 minimum, except dowels that are to be field bent, Grade 40 minimum.
 3. Bars shall be deformed type.
 4. Bars shall be free of heavy rust scales and flakes, or other bond-reducing coatings.
- C. Steel Welded Wire Reinforcement (WWR): Galvanized, plain type, ASTM A1064/A1064M.
 1. Form: Coiled Rolls.
 2. WWR Style: 6 x 6 - W1.4 x W1.4..
- D. Reinforcement Accessories:
 1. Tie Wire: Annealed, minimum 16 gauge, 0.0508 inch.
 2. Bar Supports:
 - a. Concrete masonry units or bricks are not acceptable.
 - b. For exposed-to-view concrete surfaces, where legs of supports are in contact with forms, provide supports with legs which are plastic protected (CRSI, Class 1) or stainless steel protected (CRSI, Class 2).
 - c. Acceptable Products:
 - 1) Concrete 'dobies' or blocks wired to reinforcing.
 - 2) Manufactured chairs with 4 sq inch bearing surface on sub-grade, or other feature to prevent chair from being pushed into sub-grade or damaging vapor retarder under slabs on grade.
 3. Chairs, Bolsters, Bar Supports, Spacers: Sized and shaped for adequate support of reinforcement during concrete placement.
 4. Provide stainless steel, galvanized, plastic, or plastic coated steel components for placement within 1-1/2 inches of weathering surfaces.

2.04 CONCRETE MATERIALS

- A. Performance:
 1. Design Criteria: Conform to requirements of ASTM C94/C94M unless specified otherwise:
 2. Capacities:
 - a. For testing purposes, following concrete strengths are required:
 - 1) At 7 days: 70 percent minimum of 28 day strengths.
 - 2) At 28 days: 100 percent minimum of 28 day strengths.
- B. Cement: ASTM C150/C150M, Type V - Normal Portland type.
 1. Acquire cement for entire project from same source.

- C. Concrete mix design: Submit mix designs to meet following requirements:
 - 1. Mix Type A:
 - a. Exterior footings, piers, slab.
 - b. 4500 psi (31.03 MPa) minimum at twenty-eight (28) days. (3150 psi minimum at seven (7) days)
 - c. Water / Cementitious Material: 0.45 maximum.
 - 2. Do not add water any time during mixing cycle above amount required to meet specified water / cement ratio. No reduction in amount of cementitious material is allowed.
- D. Slump:
 - 1. 4 inch (100 mm) slump maximum before addition of high range water reducer.
 - 2. 8 inch (200 mm) slump maximum with use of high range water reducer.
 - 3. Slump not required for Mix Type G.
- E. General:
 - 1. Submit a letter on quarry's letterhead that certifies all aggregate for concrete complies with the requirements of this section. Material certificates which are submitted shall be signed by both the materials producer and the contractor, certifying that materials comply with or exceed requirements specified herein to the Architect, Civil and Structural Engineering Consultant and the Independent Testing Laboratory for review and approval.
 - 2. Aggregates for all concrete shall come from a quarry that is DOT approved and meets or exceeds durability Class I aggregate. The quarry shall submit a letter to Engineer that certifies that all aggregate complies with DOT requirements for durability. Aggregate not meeting DOT durability requirements shall not be used.
- F. Fine and Coarse Aggregates: ASTM C33/C33M.
 - 1. Acquire aggregates for entire project from same source.
- G. Fly Ash: ASTM C618, Class C or F.
 - 1. Not to exceed twenty-five (25) percent of weight of cementitious materials.
- H. Water: ASTM C1602/C1602M; clean, potable, and not detrimental to concrete.

2.05 ADMIXTURES

- A. No admixture shall contain calcium chloride nor shall calcium chloride be used as an admixture. All chemical admixtures used shall be from same manufacturer and compatible with each other.
 - 1. Do not use chemicals that will result in soluble chloride ions in excess of 0.1 percent by weight of cement.
- B. Mix design shall show proposed admixtures, amount, usage instructions, and justification for proposed use. Do not use any admixtures without Architect's written approval.
 - 1. Chemical accelerator or retarder may be used if necessary to meet environmental conditions and construction schedules.
- C. Alkali-Silica Reactivity Inhibiting Admixture:
 - 1. Specially formulated lithium nitrate admixture for prevention of alkali-silica reactivity (ASR) in concrete. Admixture must have test data indicating conformance to ASTM C1293.
 - 2. Manufacturer: As approved by Architect before use. See Section 01 6000.
- D. Viscosity Modifying Admixture (VMA):
 - 1. Liquid admixture used to optimize viscosity of Self-Consolidating Concrete (SCC). Subject to compliance with requirements, provide following at dosage rates per manufacturer's recommendations.
 - 2. Manufacturer: As approved by Architect before use. See Section 01 6000.
- E. Air Entraining Admixture: ASTM C260/C260M.
 - 1. Manufacturer: As approved by Architect before use. See Section 01 6000.
- F. High Range Water Reducing Admixture: ASTM C494/C494 Type F.
 - 1. Manufacturer: As approved by Architect before use. See Section 01 6000.

- G. High Range Water Reducing and Retarding Admixture (Superplasticizer): ASTM C494/C494M Type G.
 - 1. Manufacturer: As approved by Architect before use. See Section 01 6000.
- H. Water Reducing Admixture: ASTM C494/C494M Type A.
 - 1. Manufacturer: As approved by Architect before use. See Section 01 6000.
- I. Water Reducing and Accelerating Admixture: ASTM C494/C494 Type E.
 - 1. Manufacturer: As approved by Architect before use. See Section 01 6000.
- J. Water Reducing and Retarding Admixture: ASTM C494/C494M Type D
 - 1. Manufacturer: As approved by Architect before use. See Section 01 6000.
- K. Accelerating Admixture: ASTM C494/C494M Type C.
 - 1. Manufacturer: As approved by Architect before use. See Section 01 6000.
- L. Retarding Admixture: ASTM C494/C494M Type B.
 - 1. Manufacturer: As approved by Architect before use. See Section 01 6000.
- M. Shrinkage Reducing Admixture: ASTM C494/C494M Type S.
 - 1. Manufacturer: As approved by Architect before use. See Section 01 6000.
- N. Non-Chloride, Non-Corrosive Accelerating Admixture: ASTM C494/C494M Type C or E.
 - 1. Manufacturer: As approved by Architect before use. See Section 01 6000.
- O. Corrosion Inhibiting Admixture: ASTM C494/C494M Type C and ASTM C1582/C1582M.
 - 1. Liquid admixture to inhibit corrosion of steel reinforcement in concrete by introducing proper amount of anodic inhibitor. Admixture shall contain thirty (30) percent calcium nitrite solution and shall be used where called for in specifications or on drawings.
 - 2. Manufacturer: As approved by Architect before use. See Section 01 6000.
- P. Moisture Vapor Reduction Admixture (MVRA):
 - 1. Liquid, inorganic admixture free of volatile organic compounds (VOCs) and formulated to close capillary systems formed during curing to reduce moisture vapor emission and transmission with no adverse effect on concrete properties or finish flooring.
 - 2. Manufacturer: As approved by Architect before use. See Section 01 6000.
- Q. Waterproofing Admixture:
 - 1. Admixture formulated to reduce permeability to liquid water, with no adverse effect on concrete properties.
 - 2. Admixture Composition: Crystalline, functioning by growth of crystals in capillary pores.
 - 3. Admixture Composition: Hydrophobic polymer waterproofing and corrosion inhibitor, functioning by closing concrete pores and chemical bonding.
 - 4. Permeability of Cured Concrete: No measurable leakage when tested in accordance with COE CRD-C 48 at 200 psi; provide test reports.
 - 5. Potable Water Contact Approval: National Science Foundation (NSF) certification for use on structures holding potable water, based on testing in accordance with NSF 61 and NSF 372.
 - 6. Manufacturer: As approved by Architect before use. See Section 01 6000.
- R. Rapid Drying Admixture in Interior Concrete Slabs on Grade:
 - 1. Admixture specifically designed to promote rapid drying of concrete.
 - 2. Manufacturer: As approved by Architect before use. See Section 01 6000.

2.06 ACCESSORY MATERIALS

- A. Underslab Vapor Retarder:
 - 1. Sheet Material: ASTM E1745, Class A; stated by manufacturer as suitable for installation in contact with soil or granular fill under concrete slabs. Single ply polyethylene is prohibited.
 - 2. Thickness: 15 mil minimum
 - 3. Water Vapor Permeance: ASTM E96, Metath A, Perm 0.01
 - 4. Puncture Resistance: ASTM D1709

5. Installation: Comply with ASTM E1643
 6. Accessory Products: Vapor retarder manufacturer's recommended tape, adhesive, mastic, prefabricated boots, etc., for sealing seams and penetrations.
 7. Manufacturer: As approved by Architect before use. See Section 01 6000.
- B. Non-Shrink Cementitious Grout: Premixed compound consisting of non-metallic aggregate, cement, water reducing and plasticizing agents.
1. Grout: Comply with ASTM C1107/C1107M.
 2. Meet following requirements:
 - a. ASTM C1107/C1107M, Type B or Type C.
 - b. Corps and Engineers CRD C-621.
 - c. Compressive strength of 6000 psi (41 MPa) minimum.
 3. Manufacturers: As approved by Architect before use. See Section 01 6000.
- C. Non-Shrink Epoxy Grout: Moisture-insensitive, two-part; consisting of epoxy resin, non-metallic aggregate, and activator (use on expansion joints of interior slabs on grade of Welfare Services Projects):
1. Composition: High solids content material exhibiting positive expansion when tested in accordance with ASTM C827/C827M.
 2. 100 percent solids, two-component, moisture-insensitive, semi-rigid epoxy for use as joint filler for saw cut and tooled interior joints.
 3. Self leveling consistency.
 4. Shore A Hardness: 75 to 80.
 5. Meet following minimum criteria:
 - a. Tensile Strength: 600 psi (4.2 MPa).
 - b. Ultimate Elongation: 35 percent.
 6. Manufacturers: As approved by Architect before use. See Section 01 6000.
- D. Semi-Rigid Joint Filler (control joints of interior concrete slabs on grade in warehouse areas of Welfare Services Projects):

2.07 BONDING AND JOINTING PRODUCTS

- A. Bonding Agents:
1. Manufacturers: As approved by Architect before use. See Section 01 6000.
- B. Latex Bonding Agent: Non-redispersable acrylic latex, complying with ASTM C1059/C1059M, Type II.
1. Manufacturers: As approved by Architect before use. See Section 01 6000.
- C. Slab Isolation Joint Filler: 1/2 inch thick, height equal to slab thickness, with removable top section that will form 1/2 inch deep sealant pocket after removal.
1. Material: ASTM D1751, cellulose fiber.
 2. Manufacturers: As approved by Architect before use. See Section 01 6000.
- D. Expansion Joint Filler:
1. Expansion Joint Filler Material:
 - a. Design Criteria:
 - 1) Resilient, flexible, non-extruding, expansion-contraction joint filler meeting requirements of ASTM D1751.
 - 2) 1/2 inch (12.7 mm) thick.
 - 3) Resilience:
 - (a) When compressed to half of original thickness, recover to minimum of seventy (70) percent of original thickness.
 - b. Manufacturers: As approved by Architect before use. See Section 01 6000.
- E. Finishing Material (Exposed Vertical Faces of Foundation and Retaining Walls):
1. Do not apply finishing material (parge coat) to foundation or retaining walls.

- F. Slab Contraction Joint Device (if used): Preformed linear strip intended for pressing into wet concrete to provide straight route for shrinkage cracking.
 - 1. Manufacturers: As approved by Architect before use. See Section 01 6000.
- G. Slab Construction Joint Devices (if used and required by contract drawings): Combination keyed joint form and screed, galvanized steel, with rectangular or round knockout holes for conduit or rebar to pass through joint form at 6 inches on center; ribbed steel stakes for setting.
 - 1. Provide removable plastic cap strip that forms wedge-shaped joint for sealant installation.
 - a. Height: To suit slab thickness.
 - b. Manufacturers: As approved by Architect before use. See Section 01 6000.
 - 2. Dowel Sleeves: Plastic sleeve for smooth, round, steel load-transfer dowels.
 - a. Manufacturers: As approved by Architect before use. See Section 01 6000.

2.08 CURING MATERIALS

- A. Membrane Curing:
 - 1. Clear water-based, ready-to use membrane curing agent that cures freshly placed concrete, forming effective barrier against moisture loss from concrete surface.
 - 2. Design Criteria:
 - a. Exterior Concrete:
 - 1) Dissipating or non-dissipating membrane curing agent.
 - b. Interior Concrete:
 - 1) Dissipating membrane curing agent only.
 - 2) Gradually dissipate after twenty-eight (28) days without leaving stain or discoloring concrete surface.
 - c. VOC-compliant compound.
 - d. Meet requirements of ASTM C309 and AASHTO M 148, Type 1 or 1-D, Class B.
 - e. Interior concrete: containing no mineral spirits, naphtha, or other components detrimental to finish flooring installation.
 - f. Maintain ninety-five (95) percent of mix water present in concrete mass after application.
 - 3. Horizontal and Vertical Cast-In-Place Structural Concrete:
 - a. Acceptable Products.
 - 1) Exterior Concrete:
 - (a) Clear Cure J7WB by Dayton Superior Corporation, Miamisburg. OH www.daytonsuperior.com.
 - (b) Clear Water Resin by Right Point, Dekalb, IL www.rightpointe.com.
 - (c) L&M Cure R by L&M Construction Chemicals, Inc. Omaha, NE www.lmcc.com.
 - (d) VOCOMP 20 (do not use when concrete sealer will be applied in areas of freeze/thaw and deicer salts) by W.R. Meadows, Inc. Hampshire, IL www.wrmeadows.com.
 - (e) 1100-Clear by W. R. Meadows, Inc. Hampshire, IL www.wrmeadows.com.
 - (f) Equal as approved by Architect before use. See Section 01 67000
 - 2) Interior Concrete:
 - (a) Clear Cure J7WB by Dayton Superior Corporation, Miamisburg. OH www.daytonsuperior.com.
 - (b) Clear Water Resin by Right Point, Dekalb, IL www.rightpointe.com.
 - (c) L&M Cure R by L&M Construction Chemicals, Inc. Omaha, NE www.lmcc.com.
 - (1) 1100-Clear by W. R. Meadows, Inc. Hampshire, IL www.wrmeadows.com.
 - (d) Equal as approved by Architect before use. See Section 01 6000.
- B. Water Curing:
 - 1. Required Locations:

- a. Use on polished concrete finishing surfaces in areas as shown on Contract Drawings.
- b. Used on all interior concrete floor surfaces including offices that receive carpet.
- c. Used on concrete surfaces in Process Area, Process Area Custodial Room, and Yard Sales Area only.
- d. Used on concrete surfaces in areas as shown in Contract Documents.
- 2. Water-Curing Materials:
 - a. Type Two Acceptable Products:
 - 1) Absorptive Cover: Meet requirements of AASHTO M 182, Class 2 burlap cloth made from jute or kenaf and weighing minimum of 9 oz per sq yd (305 grams per sq m) when dry.
 - 2) Moisture-Retaining Cover: White, opaque membrane meeting requirements of ASTM C171 minimum.
 - 3) Equals as approved by Architect before using. See Section 01 6000.

2.09 MIXING

- A. On Project Site: Mix in drum type batch mixer, complying with ASTM C685/C685M. Mix each batch not less than 1-1/2 minutes and not more than 5 minutes.
- B. Transit Mixers: Comply with ASTM C94/C94M.
- C. Adding Water: If concrete arrives on-site with slump less than suitable for placement, do not add water that exceeds the maximum water-cement ratio or exceeds the maximum permissible slump.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify lines, levels, and dimensions before proceeding with work of this section and before concrete is placed.
 - 1. Notify Architect of incorrect dimensions or spot elevations in writing.
 - 2. Do not place concrete until corrections are made and verified.

3.02 PREPARATION

- A. Formwork: Comply with requirements of ACI 301. Design and fabricate forms to support all applied loads until concrete is cured, and for easy removal without damage to concrete.
- B. Verify that forms are clean and free of rust before applying release agent.
- C. Coordinate placement of embedded items with erection of concrete formwork and placement of form accessories.
- D. Concrete Mixing:
 - 1. General:
 - a. All concrete shall be machine mixed.
 - b. Water gauge shall be provided to deliver exact predetermined amount of water for each batch.
 - c. Reliable system must be employed to insure that no less than predetermined amount of cement goes into each batch.
 - d. Re-tempering partly set concrete will not be permitted.
 - 2. Transit Mix:
 - a. Transit mix concrete may be used provided it conforms to Specifications and tests herein described and ASTM C94/C94M.
 - b. Central plant producing concrete and equipment transporting it are suitable for production and transportation of controlled concrete and plant is currently approved by local state DOT.
 - c. Maximum elapsed time between time of introduction of water and placing shall be one (1) hour.

- d. Minimum time of mixing shall be one (1) minute per cubic yard after all material, including water, has been placed in drum, and drum shall be reversed for an additional two (2) minutes.
 - e. Mixing water shall be added only in presence of Inspecting Engineer or inspector employed by Testing Agency.
 - f. Trucks shall not be overloaded in excess of rated capacity as recommended by manufacturer.
- 3. Cold Weather Concreting Procedures:
 - a. General Requirements:
 - 1) Materials and equipment required for heating and protection of concrete shall be approved and available at Project site before beginning cold weather concreting.
 - 2) Forms, reinforcement, metallic embedments, and fillers shall be free from snow, ice, and frost. Surfaces that will be in contact with newly placed concrete, including subgrade materials, shall be 35 deg F (2 deg C) minimum at time of concrete placement.
 - 3) Thaw sub-grade 6 inches (150 mm) deep minimum before beginning concrete placement. If necessary, re-compact thawed material.
 - 4) Use no frozen materials or materials containing ice.
 - 5) See ACI 306.1 'Standard Specification for Cold Weather Concreting' for additional requirements.
- 4. Hot Weather Concreting Procedures:
 - a. General:
 - 1) Maximum concrete temperature allowed is 90 deg F (32 deg C) in hot weather.
 - 2) Cool aggregate and subgrades by sprinkling.
 - 3) Avoid cement over 140 deg F (60 deg C).
 - 4) Use cold mixing water or ice.
 - 5) Use fog spray or evaporation retardant to lessen rapid evaporation from concrete surface.
 - 6) See ACI 305.1 'Specification for Hot Weather Concreting' for additional requirements.
- E. Surface Preparation:
 - 1. Earthwork Preparation:
 - a. Aggregate base and subgrade:
 - 1) Prepare aggregate base as specified in Section 312323.
 - 2) Prepare natural soil subgrade as specified in Section 31 2200.
 - 3) Prepare fill subgrade as specified in Section 31 2323.
 - 2. Concrete Slab Thickness:
 - a. Increase thickness of concrete beneath detectable warning panels one inch (25 mm).
 - 3. Inserts, bolts, boxes, templates, pipes, conduits, and other accessories required by Divisions 22, 23, and 26 shall be installed and inspected before placing concrete.
 - 4. Install inserts, bolts, boxes, templates, pipes, conduits, and other accessories furnished under other Sections to be installed as part of work of this Section:
 - a. Tie anchor bolts for hold-down anchors and columns securely to reinforcing steel.
- F. Where new concrete is to be bonded to previously placed concrete, prepare existing surface by cleaning and applying bonding agent in according to bonding agent manufacturer's instructions.
 - 1. Use latex bonding agent only for non-load-bearing applications.
- G. Where new concrete with integral waterproofing is to be bonded to previously placed concrete, prepare surfaces to be treated in accordance with waterproofing manufacturer's instructions. Saturate cold joint surface with clean water, and remove excess water before application of coat of waterproofing admixture slurry. Apply slurry coat uniformly with semi-stiff bristle brush at rate recommended by waterproofing manufacturer.
- H. In locations where new concrete is doweled to existing work, drill holes in existing concrete, insert steel dowels and pack solid with non-shrink grout.

- I. Interior Slabs on Grade: Install vapor retarder under interior slabs on grade. Comply with ASTM E1643. Lap joints minimum 6 inches. Seal joints, seams and penetrations watertight with manufacturer's recommended products and follow manufacturer's written instructions. Repair damaged vapor retarder before coving.
- J. Removal:
 - 1. Remove water and debris from space to be placed.
 - 2. Vapor Retarder Over Aggregate Base: Install compactible granular fill before placing vapor retarder as indicated on drawings. Do not use sand.

3.03 INSTALLATION OF FORMWORK

- A. Forms:
 - 1. Assemble forms so forms are sufficiently tight to prevent leakage.
 - 2. Properly brace and tie forms.
 - 3. Provide temporary cleanouts at base of tall forms if used to facilitate cleaning and inspection.
 - 4. Make proper form adjustments before, during, and after concreting.
 - 5. Use new forms, or used forms that have been cleaned of loose concrete and other debris from previous concreting and repaired to proper condition. Use APA Plyform B-B Class I, or APA HDO Plyform B-B Class I, on exposed to view concrete that do not receive a smooth rubbed finish.
 - 6. Use metal cold joint forms when unable to place concrete for footings, foundations, and slabs in continuous pours.
 - 7. Provide beveled 2 inch by 4 inch keys where shown on Contract Drawings for tall or heavily loaded walls.
- B. Accessories:
 - 1. General:
 - a. Provide for installation of inserts, templates, fastening devices, sleeves, and other accessories to be set in concrete before placing.
 - b. Position anchor bolts for hold-down anchors and columns and securely tie in place before placing concrete.
 - 2. Form Release / Finish Agents:
 - a. Film thickness shall be no thicker than as recommended by Manufacturer.
 - b. Allow no release / finish agent on reinforcing steel or footings.
 - 3. Expansion Joints:
 - a. Install at joints between floor slab and foundation wall where shown on Drawings.
- C. Form Removal (Slab on Grade):
 - 1. Removal of forms can usually be accomplished in twelve (12) to twenty-four (24) hours.
 - 2. If temperature is below 50 deg F (10 deg C) or if concrete (stairs, beams, etc) depends on forms for structural support, leave forms intact for sufficient period for concrete to reach adequate strength.
 - 3. For exposed to view surfaces that receive a smooth rubbed finish, remove forms while concrete is still "green".
 - 4. Metal bars or prys should not be used. Use wood wedges, tapping gradually when necessary.

3.04 INSTALLING REINFORCEMENT AND OTHER EMBEDDED ITEMS

- A. Fabricate reinforcement bars according to the Concrete Reinforcing Steel Institute (CRSI) 'Manual of Standard Practice' and details on Contract Documents.
- B. Fabricate and handle epoxy-coated reinforcing in accordance with ASTM D3963/D3963M.
- C. Comply with requirements of ACI 301. Clean reinforcement of loose rust and mill scale, and accurately position, support, and secure in place to achieve not less than minimum concrete coverage required for protection.

- D. Install welded wire reinforcement in maximum possible lengths, and offset end laps in both directions. Splice laps with tie wire.
- E. Verify that anchors, seats, plates, reinforcement and other items to be cast into concrete are accurately placed, positioned securely, and will not interfere with concrete placement.
- F. Avoid cutting or puncturing vapor retarder during reinforcement placement and concrete operations.
- G. Clean reinforcement of loose rust and mill scale, earth, ice, and other materials which reduce or destroy bond with concrete.
- H. Blowtorch shall not be used to facilitate field cutting or bending or any other reinforcing work.
- I. Reinforcement shall not be bent after partially embedded in hardened concrete.
- J. Placing Reinforcement:
 - 1. Comply with Concrete Reinforcing Steel Institute CRSI 'Manual of Standard Practice' recommended practice for 'Placing Reinforcing Bars' for details and methods of reinforcement placement and supports. and as herein specified.
 - 2. Accurately position, support, and secure reinforcement against displacement by formwork, construction, or concrete placement operations:
 - a. Locate and support reinforcing by chairs, runners, bolsters, bar supports, spacers, or hangers, as required as recommended by 'ACI Detailing Manual, except slab on grade work.
 - b. Support bars in slabs on grade and footings with specified bar supports around perimeter and at 4-1/2 feet on center each way maximum to maintain specified concrete cover.
 - c. Install bar supports at bar intersections.
 - 3. Bend bars cold.
 - 4. Dowel vertical reinforcement for formed concrete columns or walls out of footing or structure below with rebar of same size and spacing required above.
 - 5. Securely anchor and tie reinforcement bars and dowels before placing concrete. Set wire ties with ends directed into concrete, not toward exposed concrete surfaces.
- K. Splices:
 - 1. Per requirements of Structural Drawings.
- L. Tolerances:
 - 1. Provide following minimum concrete cover for reinforcement as per ACI 318 or ACI 318M.
- M. Arrange, space and securely tie bars and bar supports to hold reinforcement in position during concrete placement operations:
 - 1. Concrete cast against and permanently exposed to earth:
 - a. Interior Slabs on Grade: 1 inch clear from top of slab at 4 inches slabs, 2 inches clear at 6 inches slabs.
 - 1) Sections other than Slabs: 3 inches.
 - b. Concrete Exposed to Earth or Weather:
 - 1) No. 6 and Larger Bars: 2 inches.
 - 2) No. 5 and Smaller Bars, W31 and D31 Wire: 1-1/2 inches.
 - c. Concrete not exposed to weather or in contact with ground:
 - 1) Slabs, walls, and joists:
 - (a) No. 14 and No. 18 bars: 1-1/2 inches.
 - (b) No. 11 bars and smaller: 3/4 inches.
 - 2) Beams and Columns:
 - (a) Primary reinforcement, ties, stirrups and spirals: 1-1/2 inches.

3.05 PLACING CONCRETE

- A. Place concrete in accordance with ACI 304R.
- B. Place concrete for floor slabs in accordance with ACI 302.1R.

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- C. Notify Architect not less than 24 hours prior to commencement of placement operations.
- D. Maintain records of concrete placement. Record date, location, quantity, air temperature, and test samples taken.
- E. General:
 - 1. Place as soon after mixing as possible.
 - 2. Deposit as nearly as possible in final position.
 - 3. No concrete shall be deposited in water.
 - 4. Placing of concrete shall be continuous until panel or section is complete.
 - 5. Compact concrete in forms by vibrating and other means where required.
 - a. Thoroughly consolidate concrete around reinforcing bars (Consolidation not required in concrete around reinforcing bars with Mix Type G).
 - b. Use and type of vibrators shall conform to ACI 309.
 - 6. Form vertical surfaces full depth. Do not allow concrete to flow out from under forms in any degree into landscaped areas.
 - 7. Consolidate concrete thoroughly.
 - 8. Do not embed aluminum in concrete.
 - 9. Do not use contaminated, deteriorated, or re-tempered concrete.
 - 10. Avoid accumulation of hardened concrete.
 - 11. Dusting with cement not permitted.
- F. Footings:
 - 1. Bear 12 inches (300 mm) minimum into undisturbed earth or on mechanically compacted engineered fill. Step footings at ratio of 1-1/2 horizontal to One vertical unless detailed otherwise.
 - 2. Level top of finish footing and leave rough.
 - 3. Where joints are required, bulkhead, key horizontally, and dowel with two No. 5 reinforcing bars, 48 inches (1 200 mm) long.
- G. Foundation Walls: Leave steel projecting where required for floor tie.
- H. Exterior Slabs:
 - 1. For continuous placing and where shown on Drawings, saw cut one inch (25 mm) deep control joints before shrinkage occurs (2 inches at 6 inch slabs) (50 mm at 150 mm slabs).
- I. Ensure reinforcement, inserts, embedded parts, and formed construction joint devices will not be disturbed during concrete placement.
- J. Place concrete continuously without construction (cold) joints wherever possible; where construction joints are necessary, before next placement prepare joint surface by removing laitance and exposing the sand and sound surface mortar, by sandblasting or high-pressure water jetting.

3.06 SLAB JOINTING

- A. Locate joints as indicated on drawings (do not use control joints in interior concrete slabs in meetinghouse).
 - 1. Concrete Control Joints on Center Spacing.
 - a. Pavilion Pad: 4-6 feet
- B. Anchor joint fillers and devices to prevent movement during concrete placement.
- C. Isolation Joints: Use preformed joint filler with removable top section for joint sealant, total height equal to thickness of slab, set flush with top of slab.
 - 1. Install wherever necessary to separate slab from other building members, including columns, walls, equipment foundations, footings, stairs, manholes, sumps, and drains.
- D. Load Transfer Construction and Contraction Joints: Install load transfer devices as indicated; saw cut joint at surface as indicated for contraction joints.

- E. Saw Cut Contraction Joints: Saw cut joints before concrete begins to cool, within 4 to 12 hours after placing; use 3/16 inch thick blade and cut at least 1 inch deep but not less than one quarter (1/4) the depth of the slab.
- F. Contraction Joint Devices: Use preformed joint device, with top set flush with top of slab.
- G. Construction Joints: Where not otherwise indicated, use metal combination screed and key form, with removable top section for joint sealant.

3.07 FLOOR FLATNESS AND LEVELNESS TOLERANCES

- A. An independent testing agency, as specified in Section 01 4000, will inspect finished slabs for compliance with specified tolerances.
- B. Correct the slab surface if tolerances are less than specified.
- C. Minimum F(F) Floor Flatness and F(L) Floor Levelness Values:
 - 1. Exposed to View and Foot Traffic: F(F) of 20; F(L) of 15, on-grade only.
 - 2. Under Carpeting: F(F) of 25; F(L) of 20, on-grade only.
 - 3. Under Thin Resilient Flooring and Thinset Tile: F(F) of 35; F(L) of 25, on-grade only.
- D. Measure F(F) Floor Flatness and F(L) Floor Levelness in accordance with ASTM E1155 (ASTM E1155M), within 48 hours after slab installation; report both composite overall values and local values for each measured section.
- E. Correct the slab surface if composite overall value is less than specified and if local value is less than two-thirds of specified value or less than F(F) 13/F(L) 10.
- F. Correct defects by grinding or by removal and replacement of the defective work. Areas requiring corrective work will be identified. Re-measure corrected areas by the same process.

3.08 CONCRETE FINISHING

- A. Repair surface defects, including tie holes, immediately after removing formwork.
- B. Unexposed Form Finish: Rub down or chip off fins or other raised areas 1/4 inch or more in height.
- C. Exposed Form Finish: Rub down or chip off and smooth fins or other raised areas 1/4 inch or more in height. Provide finish as follows:
 - 1. Smooth Rubbed Finish: Wet concrete and rub with carborundum brick or other abrasive, immediately after form removal.

3.09 CURING AND PROTECTION

- A. Comply with requirements of ACI 308R. Immediately after placement, protect concrete from premature drying, excessively hot or cold temperatures, and mechanical injury.
- B. Maintain concrete with minimal moisture loss at relatively constant temperature for period necessary for hydration of cement and hardening of concrete.
 - 1. Normal concrete: Not less than seven days.
 - 2. High early strength concrete: Not less than four days.
- C. Formed Surfaces: Cure by moist curing with forms in place for full curing period.
- D. Surfaces Not in Contact with Forms:
 - 1. Initial Curing: Start as soon as free water has disappeared and before surface is dry. Keep continuously moist for not less than three days by membrane curing, water ponding, water-saturated sand, water-fog spray, or saturated burlap.
 - 2. Slabs and Floors To Receive Adhesive-Applied Flooring: Membrane Cure. Curing compounds and other surface coatings are usually considered unacceptable by flooring and adhesive manufacturers. If such materials must be used, either obtain the approval of the flooring and adhesive manufacturers prior to use or remove the surface coating after curing to flooring manufacturer's satisfaction.
 - 3. Slabs and Floors to Receive Polished Finish: Water cure
 - 4. Final Curing: Begin after initial curing but before surface is dry.

- a. Moisture-Retaining Sheet: Lap strips not less than 3 inches and seal with waterproof tape or adhesive; secure at edges.
- b. Curing Compound: Apply in two coats at right angles, using application rate recommended by manufacturer.

3.10 POST INSTALLED ANCHORS

- A. General:
 - 1. Drill holes with rotary impact hammer drills using carbide-tipped bits.
 - 2. Unless otherwise shown on Drawings, drill holes perpendicular to concrete surface.
 - 3. Perform anchor installation in accordance with Manufacturer's published instructions.
- B. Adhesive Anchors:
 - 1. Clean holes in accordance with Manufacturer's published instructions before installation of adhesive:
 - a. Follow Manufacturer's recommendations to ensure proper mixing of adhesive components.
 - 2. Adhesive:
 - a. Inject adhesive into holes proceeding from bottom of hole and progressing toward surface so as to avoid introduction of air pockets into adhesive.
 - b. Inject sufficient adhesive into hole to ensure that annular gap is filled to surface.
 - c. Remove excess adhesive from surface and threads of anchor as necessary.
 - 3. Shim anchors with suitable device to center anchor in hole. Do not disturb or load anchors before Manufacturer's specified cure time has elapsed.
 - 4. Temperature:
 - a. Observe Manufacturer's recommendations with respect to installation temperatures for adhesive anchors.
 - b. Base material temperatures must be maintained above minimum temperatures allowed by Manufacturer for full required epoxy cure time.
- C. Expansion Anchors:
 - 1. Protect threads from damage during anchor installation and prior to use.
 - 2. Set anchors to Manufacturer's recommended torque, using a torque wrench. Following attainment of ten (10) percent of specified torque, one hundred (100) percent of specified torque shall be reached within 7 or fewer complete turns of nut. If specified torque is not achieved within required number of turns, remove and replace anchor, unless otherwise directed by Architect.
- D. Screw Anchors:
 - 1. Protect threads from damage during anchor installation and prior to use.
 - 2. Set anchor flush, collared.
 - 3. Do not exceed Manufacturer's maximum allowed torque when seating anchor.

3.11 NON-SHRINK GROUTING

- A. Surface Preparation:
 - 1. Prepare concrete surfaces in accordance with Manufacturer's written instructions:
 - 2. Remove all loose materials.
 - 3. Clean surface of any substance that could interfere with bond on material including dirt, paint, tar, asphalt, wax, oil, grease, latex compounds, form release agents, laitance, loose toppings, foreign substances and any other residues.
 - 4. Saturate area to be grouted with water in accordance with Manufacturer's written instructions.
- B. Mixing:
 - 1. Mix grout in accordance with Manufacturer's written instructions.
 - 2. Add mix water in amount in accordance with Manufacturer's written instructions to provide required placing consistency.
 - 3. Do not add water in amount that will cause bleeding or segregation of mixed grout.

4. Do not add any sand, cement, admixtures, or fluidifiers to grout.
- C. Placement:
 1. Place grout in accordance with Manufacturer's written instruction including but not limited to the following:
 - a. Proper curing is required.
 - b. Use cold weather or hot weather grouting procedures in accordance with Manufacturer's written instructions, as temperature dictates:
 - 1) Do not use at temperatures that may cause premature freezing.
 - 2) Do not allow to freeze until 4000 psi (27.6 MPa) is attained.
 - c. Employ cold weather or hot weather grouting practices as temperatures dictates.
 2. Completely eliminate air pockets and provide full contact between grout and item being grouted. Do not exceed Manufacturer's recommended thickness.
- D. Curing:
 1. Cure grout in accordance with Manufacturer's written instructions or ACI curing practices.
 2. Wet cure grout until forms are removed.
 3. Seal grout surfaces after forms are removed as recommended by Manufacturer.
- E. Keep grout surfaces wet after curing compound has dried for as long as recommended by Manufacture.
- F. Protect placed grout from freezing until minimum strength of 4000 psi (27.58 MPa) is reached.
- G. Protect placed grout from damage during construction.

3.12 FIELD QUALITY CONTROL

- A. An independent testing agency will perform field quality control tests, as specified in Section 01 4000 - Quality Requirements.
- B. Quality Control is sole responsibility of Contractor.
 1. Owner's employment of an independent Testing Agency does not relieve Contractor of Contractor's obligation to perform testing and inspection as part of his Quality Control:
 - a. Testing and inspections, if performed by Contractor, will be responsibility of Contractor to be performed by an independent entity.
- C. Provide free access to concrete operations at project site and cooperate with appointed firm.
- D. Submit proposed mix design of each class of concrete to inspection and testing firm for review prior to commencement of concrete operations.
- E. Tests of concrete and concrete materials may be performed at any time to ensure compliance with specified requirements.
- F. Compressive Strength Tests: ASTM C39/C39M, for each test, mold and cure three concrete test cylinders. Obtain test samples for every 100 cubic yards or less of each class of concrete placed.
- G. Take one additional test cylinder during cold weather concreting, cured on job site under same conditions as concrete it represents.
- H. Perform one slump test for each set of test cylinders taken, following procedures of ASTM C143/C143M.
- I. Slab Testing: Cooperate with manufacturer of specified moisture vapor reducing admixture (MVRA) to allow access for sampling and testing concrete for compliance with warranty requirements.
- J. Permeability Test: Test concrete with waterproofing admixture according to COE CRD-C 48.
- K. Precast Concrete:
 1. Testing Agency shall provide inspection including following:
 - a. Review all precast plant test reports.

- b. Provide inspection of all precast during construction, transportation, and erection, verifying precast is undamaged, and installed in accordance with requirements of Contract Documents.
 - c. Provide inspection of precast concrete anchorages to other components of structure.
- L. Expansion Anchors / Adhesive Anchors / Screw Anchors:
 - 1. Certified Inspector from Testing Agency shall verify procedures used for installation of all concrete anchors and monitor their installation for compliance with Manufacturer's requirements.
 - 2. Inspections:
 - a. Inspections shall include required verification and inspection of anchors as referenced in IBC Table 1704.4 and in accordance with most current version of ACI 318 or ACI 318M and applicable ASTM material standards that:
 - 1) The correct rod/anchor is used; size and type.
 - 2) The correct hole size is used and prepared per Manufacturer's instructions.
 - 3) That climactic conditions, and concrete temperature, allow for the anchors' installation and use.
 - 4) Proper hole cleaning equipment, per Manufacturer's instructions, is used.
 - 5) Torque applied to anchors does not exceed Manufacturer's allowable limits.
 - (a) Torque applied to anchors is per Manufacturer's instructions.

3.13 DEFECTIVE CONCRETE

- A. Test Results: The testing agency shall report test results in writing to Architect and Contractor within 24 hours of test.
- B. Defective Concrete: Concrete not complying with required lines, details, dimensions, tolerances or specified requirements.
 - 1. For testing purposes, following concrete strengths are required:
 - a. At 7 days: 70 percent minimum of 28 day strengths.
 - 1) If any concrete compression tests do not meet this requirement, then all concrete poured in the location tested shall be promptly removed and replaced at no additional cost to the owner.
 - b. At 28 days: 100 percent minimum of 28 day strengths.
 - 1) If any concrete compression tests do not meet this requirement, then all concrete poured in the location tested shall be promptly removed and replaced at no additional cost to the owner.
- C. Do not patch, fill, touch-up, repair, or replace exposed concrete except upon express direction of Architect for each individual area.

3.14 PROTECTION

- A. Do not permit traffic over unprotected concrete floor surface until fully cured.
- B. Protect installed products from damage during construction.

END OF SECTION

**SECTION 31 0500
COMMON EARTHWORK REQUIREMENTS**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. General procedures and requirements for earthwork.
- B. Verification of conditions.
- C. Preparation.
- D. Repair and restoration.
- E. Field quality control.

1.02 RELATED REQUIREMENTS

- A. Section 01 4000 - Quality Requirements: Procedures for testing, inspection, mock-ups, reports, certificates; use of reference standards.

1.03 REFERENCES

- A. Definitions:
 - 1. Aggregate Base: Layer of granular material immediately below concrete and asphalt paving or miscellaneous site concrete (sidewalks, curbs, etc) and below interior concrete slabs on grade.
 - 2. Base: See Aggregate Base.
 - 3. Building Grading: Sloping of grounds immediately adjacent to building. Proper grading causes water to flow away from a structure. Grading can be accomplished either with machinery or by hand.
 - 4. Compacted Fill: Placement of soils on building site placed and compacted per Contract Documents.
 - 5. Excavation: Removal of soil from project site or cavity formed by cutting, digging or scooping on project site.
 - 6. Fine Grading (FG): Preparation of subgrade preceding placement of surfacing materials (any aggregate base and topsoil) for contour of building site required. Fine Grading is conducted to ensure that earth forms and surfaces have been properly shaped and subgrade has been brought to correct elevations. It is performed after rough grading and placement of any complicated fill but before placement of aggregate base or topsoil.
 - 7. Finish Grading: Completed surface elevation of landscaping areas for seeding, sodding and planting on building site.
 - 8. Natural Grade: Undisturbed natural surface of ground.
 - 9. Rough Grading (RG): Grading, leveling, moving, removal, and placement of existing or imported soil to its generally required location and elevation. Cut and fill is part of rough grading.
 - 10. Subgrade (definition varies depending upon stage of construction and context of work being performed):
 - a. Prepared natural soils on which fill, aggregate base, or topsoil is placed OR
 - b. Prepared soils immediately beneath paving, sidewalks or topsoil.
 - 11. Topsoil Placement and Grading: Topsoil placement and finish grading work required to prepare site for installation of landscaping.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Consulting Engineers (Civil, Structural, Geotechnical) are to incorporate the requirements of the Geotechnical Evaluation Report for site specific requirements into all specification sections found in Division 31 and 32 as part of the design process.
- B. Preinstallation Meeting: Schedule meeting after completion of site clearing but no less than one week before beginning grading work for all affected installers.
 - 1. Include a review of:

- a. Earthwork schedule.
 - 1) Site clearing.
 - 2) Earth moving
- b. Field tests and inspection requirements.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verification of Conditions:
 - 1. Contact Underground Service Alert to arrange for utility location services forty-eight (48) hours, minimum, before performing any work on site.
 - 2. Perform minor, investigative excavations to verify location of various existing underground facilities at sufficient locations to assure that no conflict with the proposed work exists and sufficient clearance is available to avoid damage to existing facilities.
 - 3. Perform investigative excavating ten (10) days, minimum, in advance of performing any excavation or underground work.
 - 4. Notify Architect by phone or fax within twenty-four (24) hours upon discovery of conflicts or problems with existing facilities. Follow telephone or fax notification with letter and diagrams indicating conflict or problem with sufficient measurements and details to evaluate problem.

3.02 PREPARATION

- A. Protection:
 - 1. Spillage:
 - a. Avoid spillage by covering and securing loads when hauling on or adjacent to public streets or highways.
 - b. Remove spillage and sweep, wash, or otherwise clean project, streets, and highways.
 - 2. Dust Control:
 - a. Take precautions necessary to prevent dust nuisance, both on-site and adjacent to public and private properties.
 - b. Correct or repair damage caused by dust.
 - 3. Existing Plants And Features:
 - a. Do not damage tops, trunks, and roots of existing trees and shrubs on site that are intended to remain.
 - b. Do not use heavy equipment within branch spread.
 - c. Interfering branches may be removed only with permission of Architect.
 - d. Do not damage other plants and features that are to remain.

3.03 REPAIR / RESTORATION

- A. Adjust existing covers, boxes, and vaults to grade.
- B. Replace broken or damaged covers, boxes, and vaults.
- C. Independently confirm size, location, and number of covers, boxes, and vaults that require adjustment.

3.04 FIELD QUALITY CONTROL

- A. See Section 01 4000 - Quality Requirements, for additional requirements.
- B. Owner is responsible for Quality Assurance: Quality Assurance performed by Owner will be used to validate Quality Control by Contractor. Refer to Section 31 2323 Part 3 for subgrade, fill and aggregate base testing and inspection requirements.
 - 1. Quality Control is sole responsibility of Contractor.
 - 2. Testing and inspection of earthwork operations is required.
 - 3. Notify Architect if weather, scheduling, or any other circumstance has interrupted work, twenty-four (24) hours minimum, before intended resumption of work.

C. Non-Conforming Work:

1. If specified protection precautions are not taken or corrections and repairs not made promptly, Owner may take such steps as may be deemed necessary and deduct costs of such from monies due to Contractor. Such action or lack of action on Owner's part does not relieve Contractor from responsibility for proper protection of The Work.

END OF SECTION

SECTION 31 1000 SITE CLEARING

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Clearing and protection of vegetation.
- B. Removal of existing debris.

1.02 RELATED REQUIREMENTS

- A. Section 01 1000 - Summary: Limitations on Contractor's use of site and premises.
- B. Section 01 5000 - Temporary Facilities and Controls: Site fences, security, protective barriers, and waste removal.
- C. Section 01 7000 - Execution and Closeout Requirements: Project conditions; protection of bench marks, survey control points, and existing construction to remain; reinstallation of removed products.
- D. Section 31 0500 - Common Earthwork Requirements
- E. Section 31 1123 - Aggregate Base, Topsoil Stripping and Stockpiling
- F. Section 31 2200 - Grading.
- G. Section 31 2200 - Grading: Fill material for filling holes, pits, and excavations generated as a result of removal operations.
- H. Section 31 2316 - Excavation
- I. Section 31 2316.13 - Trenching
- J. Section 31 2323 - Fill and Aggregate Base: Fill material for filling holes, pits, and excavations generated as a result of removal operations.
- K. Section 31 2323 - Fill and Aggregate Base: Filling holes, pits, and excavations generated as a result of removal operations.

1.03 ADMINISTRATIVE REQUIREMENTS

- A. Preinstallation Meeting: Participate in pre-installation meeting as specified in Section 31 0500.

PART 2 PRODUCTS -- NOT USED

PART 3 EXECUTION

3.01 SITE CLEARING

- A. Comply with other requirements specified in Section 01 7000.
- B. Minimize production of dust due to clearing operations; do not use water if that will result in ice, flooding, sedimentation of public waterways or storm sewers, or other pollution.

3.02 VEGETATION

- A. Do not remove or damage vegetation beyond the limits indicated on drawings.
- B. Install substantial, highly visible fences at least 3 feet high to prevent inadvertent damage to vegetation to remain:
 - 1. At vegetation removal limits.
 - 2. Around trees to remain within vegetation removal limits; locate no closer to tree than at the drip line.
 - 3. Around other vegetation to remain within vegetation removal limits.
- C. In areas where vegetation must be removed but no construction will occur other than pervious paving, remove vegetation with minimum disturbance of the subsoil.
- D. Vegetation Removed: Do not burn, bury, landfill, or leave on site, except as indicated.
 - 1. Chip, grind, crush, or shred vegetation for mulching, composting, or other purposes; preference should be given to on-site uses.

2. Trees: Sell if marketable; if not, treat as specified for other vegetation removed; remove stumps and roots to depth of 18 inches.
 3. Existing Stumps: Treat as specified for other vegetation removed; remove stumps and roots to depth of 18 inches.
 4. Fill holes left by removal of stumps and roots, using suitable fill material, with top surface neat in appearance and smooth enough not to constitute a hazard to pedestrians.
- E. Restoration: If vegetation outside removal limits or within specified protective fences is damaged or destroyed due to subsequent construction operations, replace at no cost to Owner.

3.03 DEBRIS

- A. Remove debris, junk, and trash from site.
- B. Leave site in clean condition, ready for subsequent work.
- C. Clean up spillage and wind-blown debris from public and private lands.

END OF SECTION

SECTION 31 2200 GRADING

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Removal of topsoil.
- B. Rough grading.
- C. Fine grading

1.02 RELATED REQUIREMENTS

- A. Section 31 0500 - Common Earthwork Requirements.
- B. Section 31 1000 - Site Clearing.
- C. Section 31 2316 - Excavation and Trenching.
- D. Section 31 2323 - Fill and Aggregate Base: Filling and compaction of fill and aggregate base materials.

1.03 ADMINISTRATIVE REQUIREMENTS

- A. Preinstallation Meeting: Per Section 31 0500 - Common Earthwork Requirements:
 - 1. Identify benchmark for establishing grades.
 - 2. Examine site to pre-plan procedures for cuts, fill placements, and other necessary work.

1.04 SUBMITTALS

- A. Project Record Documents: Accurately record actual locations of utilities remaining by horizontal dimensions, elevations or inverts, and slope gradients.

1.05 QUALITY ASSURANCE

- A. Owner is responsible for Quality Assurance: Quality Assurance performed by Owner will be used to validate Quality Control performed by Contractor.

PART 2 PRODUCTS

2.01 MATERIALS

- A. Topsoil: See Section 32 9121.
- B. Other Fill and Aggregate Base Materials: See Section 31 2323.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that survey bench mark and intended elevations for the Work are as indicated.
- B. Verify the absence of standing or ponding water.
- C. Do not commence work of this Section until topsoil has been prepared, according to 32 9121.

3.02 PREPARATION

- A. Identify required lines, levels, contours, and datum.
- B. Stake and flag locations of known utilities.
- C. Locate, identify, and protect from damage above- and below-grade utilities to remain.
- D. Provide temporary means and methods to remove all standing or ponding water from areas prior to grading.
- E. Protect site features to remain, including but not limited to bench marks, survey control points, existing structures, fences, sidewalks, paving, and curbs, from damage by grading equipment and vehicular traffic.
- F. Protect plants, lawns, rock outcroppings, and other features to remain as a portion of final landscaping.

3.03 SOIL REMOVAL AND STOCKPILING

- A. Stockpile excavated topsoil on site.
- B. Stockpile topsoil to be re-used on site; remove remainder from site.
- C. Remove excavated topsoil from site.
- D. Stockpile excavated subsoil on site.
- E. Stockpile subsoil to be re-used on site; remove remainder from site.
- F. Remove excavated subsoil from site.
- G. Stockpiles: Use areas designated on site; pile depth not to exceed 8 feet; protect from erosion.

3.04 ROUGH GRADING

- A. Remove topsoil from areas to be further excavated, re-landscaped, or re-graded, without mixing with foreign materials.
- B. Do not remove topsoil when wet.
- C. Remove subsoil from areas to be further excavated, re-landscaped, or re-graded.
- D. Do not remove wet subsoil, unless it is subsequently processed to obtain optimum moisture content.
- E. When excavating through roots, perform work by hand and cut roots with sharp axe.
- F. See Section 31 2323 for filling procedures.
- G. Stability: Replace damaged or displaced subsoil to same requirements as for specified fill.
- H. Remove and replace soils deemed unsuitable by classification and which are excessively moist due to lack surface water control.

3.05 FINE GRADING

- A. Preparation:
 - 1. Protection Of In-Place Conditions: Protect utilities and site elements from damage.
 - 2. Landscaping and Planting Areas:
 - a. Before grading, dig out weeds from planting areas by their roots and remove from site. Remove rocks larger than 1-1/2 inches in size and foreign matter such as building rubble, wire, cans, sticks, concrete, etc.
 - b. Remove imported paving base material present in planting areas down to natural subgrade or other material acceptable to Architect.

3.06 TOLERANCES

- A. Subgrade beneath compacted fill, aggregate base or topsoil shall be constructed smooth and even.
- B. Rough Grading:
 - 1. Top Surface of Subgrade: Plus or minus 0.10 foot (1-3/16 inches) from required elevation.
 - 2. Top Surface of Finish Grade: Plus or minus 0.04 foot (1/2 inch).
- C. Fine Grading
 - 1. Subgrade (material immediately below aggregate base, natural soils or fill):
 - a. 0.00 inches high.
 - b. Measure using string line from curb to curb, gutter, flat drainage structure, or grade break.
 - 2. Maximum variation from required grades shall be 1/10 of one foot (28 mm).
 - 3. Aggregate Base:
 - a. Under Miscellaneous Concrete Site Elements:
 - 1) Four inches minimum of aggregate base. Level, and mechanically compact to ninety-five (95) percent minimum of maximum laboratory density as established by ASTM D1157.

- D. Slope grade away from building as specified in Section 31 2323.

3.07 REPAIR AND RESTORATION

- A. Existing Facilities, Utilities, and Site Features to Remain: If damaged due to this work, repair or replace to original condition.
- B. Other Existing Vegetation to Remain: If damaged due to this work, replace with vegetation of equivalent species and size.

3.08 FIELD QUALITY CONTROL

- A. See Section 31 2323 for compaction density testing.

3.09 CLEANING

- A. Leave site clean and raked, ready to receive landscaping.

END OF SECTION

**SECTION 31 2316
EXCAVATION AND TRENCHING**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Excavating for building volume below grade, footings, pile caps, slabs-on-grade, paving, site structures, and utilities within the building.
- B. Trenching for utilities outside the building to utility main connections.

1.02 RELATED REQUIREMENTS

- A. Section 31 0500 - Common Earthwork Requirements.
- B. Section 31 1000 - Site Clearing: Vegetation and existing debris removal.
- C. Section 31 2200 - Grading: Soil removal from surface of site.
- D. Section 31 2200 - Grading: Grading.
- E. Section 31 2323 - Fill and Aggregate Base: Fill materials, backfilling, and compacting.

1.03 ADMINISTRATIVE REQUIREMENTS

- A. Pre-installation Meeting: Per Section 31 0500 - Common Earthwork Requirements and:
 - 1. Review protection of existing utilities requirements.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verification Of Conditions:
 - 1. Carefully examine site and available information to determine type soil to be encountered.
 - 2. Discuss problems with Architect before proceeding with work.

3.02 PREPARATION

- A. Locate, identify, and protect utilities that remain and protect from damage.
- B. Contact Architect immediately upon discovery of undocumented utilities.

3.03 PERFORMANCE

- A. Interface With Other Work:
 - 1. See Section 31 2323 for subgrade preparation at general excavations.
- B. Excavate to accommodate new structures and construction operations.
 - 1. Excavate to the specified elevations.
 - 2. Excavate to the length and width required to safely install, adjust, and remove any forms, bracing, or supports necessary for the installation of the work.
 - 3. Cut utility trenches wide enough to allow inspection of installed utilities.
 - 4. Hand trim excavations. Remove loose matter.
- C. Notify Architect of unexpected subsurface conditions and discontinue affected Work in area until notified to resume work.
- D. Do not interfere with 45 degree bearing splay of foundations.
- E. Provide temporary means and methods, as required, to remove all water from excavations until directed by Architect. Remove and replace soils deemed suitable by classification and which are excessively moist due to lack of dewatering or surface water control.

3.04 REPAIR

- A. Repair damage to other portions of the Work resulting from work of this Section at no additional cost to Owner. Arrange for damage to be repaired by original installer.
- B. Correct areas that are over-excavated and load-bearing surfaces that are disturbed; see Section 31 2323.

3.05 CLEANING

- A. Stockpile excavated material to be re-used in area designated on site in accordance with Section 31 2200.
- B. Remove excavated material that is unsuitable for re-use from site.
- C. Remove excess excavated material from site.

END OF SECTION

**SECTION 31 2323
FILL AND AGGREGATE BASE**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Filling, backfilling, and compacting.
- B. Aggregate Base.

1.02 RELATED REQUIREMENTS

- A. Section 31 0500 - Common Earthwork Requirements
- B. Section 31 1000 - Site Clearing
- C. Section 31 2200 - Grading: Removal and handling of soil to be re-used.
- D. Section 31 2200 - Grading: Site grading.
- E. Section 31 2316 - Excavation and Trenching: Removal and handling of soil to be re-used.

1.03 REFERENCE STANDARDS

- A. ASTM C150/C150M - Standard Specification for Portland Cement 2022.
- B. ASTM C1602/C1602M - Standard Specification for Mixing Water Used in the Production of Hydraulic Cement Concrete 2018.
- C. ASTM C796/C796M - Standard Test Method for Foaming Agents for Use in Producing Cellular Concrete Using Preformed Foam 2019.
- D. ASTM D1883 - Standard Test Method for California Bearing Ratio (CBR) of Laboratory-Compacted Soils 2016.
- E. ASTM D2487 - Standard Practice for Classification of Soils for Engineering Purposes (Unified Soil Classification System) 2017, with Editorial Revision (2020).
- F. ASTM D6817/D6817M - Standard Specification for Rigid Cellular Polystyrene Geofoam 2017 (Reapproved 2021).
- G. ASTM D7557/D7557M - Standard Practice for Sampling of Expanded Polystyrene Geofoam Specimens 2009 (Reapproved 2021).
- H. ASTM E1643 - Standard Practice for Selection, Design, Installation, and Inspection of Water Vapor Retarders Used in Contact with Earth or Granular Fill Under Concrete Slabs 2018a.

1.04 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Fill Composition Test Reports: Results of laboratory tests on proposed and actual materials used, including manufactured fill.
- C. Compaction Density Test Reports.
- D. Testing Agency Qualification Statement.

1.05 ADMINISTRATIVE REQUIREMENTS

- A. Participate in pre-installation meeting as specified in Section 31 0500.

1.06 QUALITY ASSURANCE

- A. Testing and Inspection:
 - 1. Owner will provide Testing and Inspection for fill and aggregate base:
 - a. Owner is responsible for Quality Assurance. Quality assurance performed by Owner will be used to validate Quality Control performed by Contractor.
 - 2. Owner will employ testing agencies to perform testing and inspection for aggregate base as specified in Field Quality Control in Part 3 of this specification.

- a. Owner's employment of an independent Testing Agency does not relieve Contractor of Contractor's obligation to perform the Work in strict accordance with requirements of Contract Documents and perform contractor testing and inspection.
- B. Designer Qualifications: Perform design of structural fill under direct supervision of a Professional Engineer experienced in design of this type of work and licensed in the State in which the Project is located.
- C. Testing Agency Qualifications: Independent firm specializing in performing testing and inspections of the type specified in this section.
- D. Scheduling:
 - 1. Allow special inspector to review all subgrades and excavations to determine if site has been prepared in accordance with geotechnical evaluation report prior to placing any fill or aggregate base (or concrete).
 - 2. Notify Testing Agency and Architect seventy-two (72) hours minimum before installation of fill or aggregate base to perform proctor and plasticity index tests on proposed fill, aggregate base or subgrade.
 - 3. Notify Testing Agency and Architect twenty-four (24) hours minimum before installation of fill or aggregate base to allow inspection.
 - 4. Allow Inspection and Testing Agency to inspect and test subgrades and each fill and aggregate base layer. Proceed with subsequent earthwork only after inspections and test results for prior compacted work comply with requirements.
 - 5. Notify Testing Agency and Architect twenty-four (24) hours minimum before placing concrete for exterior site work concrete.

PART 2 PRODUCTS

2.01 FILL MATERIALS

- A. Fill:
 - 1. Well graded material conforming to ASTM D2487 free from debris, organic material, frozen materials, brick, lime, concrete, and other material which would prevent adequate performance of backfill.
 - a. Under Building Footprint And Paved Areas: Fill shall comply with soil classification groups GW, GP, GM, SW, SP, or SM. Fill may not contain stones over 6 inches diameter and ninety-five (95) percent minimum of fill shall be smaller than 1-1/2 inch in any direction.
- B. Aggregate Base:
 - 1. Under Exterior Concrete:
 - a. New Aggregate Base:
 - 1) Road Base to conform to State DOT Specifications.

2.02 SOURCE QUALITY CONTROL

- A. See Section 01 4000 - Quality Requirements, for general requirements for testing and analysis of soil material.
- B. Where fill materials are specified by reference to a specific standard, test and analyze samples for compliance before delivery to site.
- C. If tests indicate materials do not meet specified requirements, change material and retest.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Identify required lines, levels, contours, and datum locations.
- B. Verify areas to be filled are not compromised with surface or ground water.

3.02 PREPARATION

- A. Scarify and proof roll subgrade surface to a depth of 6 inches to identify soft spots.

1. Cut out soft areas of subgrade not capable of compaction in place. Backfill with general fill.
- B. Before placing fill, aggregate base, or finish work, prepare existing subgrade as follows:
 1. Under Miscellaneous Concrete Site Elements:
 - a. Do not place fill or aggregate base over frozen subgrade.
 - b. Moisture condition to uniform moisture content of between optimum and four (4) percent over optimum, and mechanically compact 6 inches deep to ninety-five (95) percent minimum of relative compaction.
 - c. Finish grade to grades required by Contract Documents.
- C. Aggregate Base:
 1. Do not perform work during unfavorable conditions as specified below:
 - a. Presence of free surface water.
 - b. Over-saturated sub base materials.
- D. Compact subgrade to density equal to or greater than requirements for subsequent fill material.
- E. Until ready to fill, maintain excavations and prevent loose soil from falling into excavation.

3.03 PERFORMANCE

- A. Interface With Other Work:
 1. Section 31 2200 - Grading for rough grading and preparation of natural soil subgrades below fill and aggregate base materials.
 2. Section 31 2200 - Grading for grading of subgrade below aggregate base and topsoil.
 3. Do not place fill or aggregate base material when subgrade is frozen or unstable.
 4. Remove all standing water before placing fill or aggregate base material.
- B. Fill:
 1. General:
 - a. Around Buildings And Structures: Slope grade away from building as specified unless noted otherwise in Contract Drawings. Hand backfill when close to building or where damage to building might result.
 - b. Do not use puddling or jetting to consolidate fill areas.
- C. Compacting:
 1. Fill And Aggregate Base:
 2. Under Miscellaneous Concrete Site Elements:
 - a. Fill:
 - 1) Place in 8 inch maximum uncompacted layers, dampen but do not soak, and mechanically compact to ninety-five (95) percent minimum of maximum laboratory density as established by ASTM D1557.
 - b. Aggregate Base:
 - 1) Four inches minimum of aggregate base. Level, and mechanically compact to ninety-five (95) percent minimum of maximum laboratory density as established by ASTM D1157.
- D. Fill to contours and elevations indicated using unfrozen materials.
- E. Employ a placement method that does not disturb or damage other work.
- F. Systematically fill to allow maximum time for natural settlement. Do not fill over porous, wet, frozen or spongy subgrade surfaces.
- G. Maintain optimum moisture content of fill materials to attain required compaction density.
- H. Slope grade away from building minimum 6", unless noted otherwise. Make gradual grade changes. Blend slope into level areas.
- I. Maintain temporary means and methods, as required, to remove all water while fill is being placed as required, or until directed by the Architect. Remove and replace soils deemed

unsuitable by classification and which are excessively moist due to lack of dewatering or surface water control.

3.04 TOLERANCES

- A. Top Surface of General Filling: Plus or minus 1 inch from required elevations.
- B. Paving Areas:
 - 1. Survey and stake parking surfaces to show grading required by Contract Drawings.
 - 2. Subgrade (soil below aggregate base):
 - a. Prepare natural soil subgrade or fill.
 - 3. Aggregate Base:
 - a. Finish grade parking surface are to grades as required by Contract Drawings.
 - 1) 0.00 inches high and no more than 1/2 inch low.
 - b. Measure using string line from curb to curb, gutter, flat drainage structure, or grade break.
 - c. Finished aggregate base course shall be true to line and grade within plus or minus 1/4 inch in 10 feet.
 - d. Maximum variation from required grades shall be 1/10 of one foot.

3.05 REPAIR / RESTORATION

- A. Repair damage to other portions of the Work resulting from work of this Section at no additional cost to Owner. On new work, arrange for damage to be repaired by original installer.

3.06 FIELD QUALITY CONTROL

- A. See Section 01 4000 - Quality Requirements, for general requirements for field inspection and testing.
- B. Field Tests and Inspections:
 - 1. Field tests and inspections and laboratory testing are provided by Owner's independent Testing Agency as specified in Section 01 4523.
 - a. Quality Control is sole responsibility of Contractor:
 - 1) Owner's employment of an independent Testing Agency does no relieve Contractor of Contractor's obligation to perform testing and inspection as part of his Quality Control:
 - (a) Testing and inspections, if performed by Contractor, will be responsibility of Contractor to be performed by an independent entity.
 - 2. Fill/Engineered Fill:
 - a. Testing Agency shall provide testing and inspection for fill.
 - b. Number of tests may vary at discretion of Architect.
 - c. Testing Agency is to provide one (1) moisture-maximum density relationship test for each type of fill material.
 - d. Prior to placement of engineered fill, inspector shall determine that site has been prepared in accordance with geotechnical evaluation report.
 - e. Testing Agency will test compaction of soils according to ASTM D1556/D1556M, ASTM D2167, and ASTM D6938 as applicable. Lift thicknesses shall comply with geotechnical evaluation report. Inspector shall determine that in-place dry density of engineered fill material complies with geotechnical evaluation report. Tests will be performed at following locations and frequencies:
 - 1) Building Slab Areas: At each compacted fill and backfill layer, at least one (1) test for every 2,500 sq. ft. or less of building slab area but in no case less than three (3) tests.
 - 3. Aggregate Base:
 - a. Miscellaneous exterior concrete areas:
 - 1) Testing Agency shall provide testing and inspection for exterior aggregate base.
 - 2) Number of tests may vary at discretion of Architect.

- 3) Testing Agency will test compaction of base in place according to ASTM D1556/D1556M, ASTM D2167, and ASTM D6938, as applicable. Tests will be performed at following frequency:
 - (a) Sitework Areas: One test for every 10,000 sq. ft. (930 sq. m) or less of exterior pads area but no fewer than three tests.

3.07 CLEANING

- A. See Section 01 7419 - Construction Waste Management and Disposal, for additional requirements.
- B. Remove unused stockpiled materials, leave area in a clean and neat condition. Grade stockpile area to prevent standing surface water.

END OF SECTION