HKS

HKS Project No. 24952.000

Project Manual | Volume 1 (Divisions 00-13)

# Layton Clinic Elevator Project

Layton, Utah

Construction Documents

March 4, 2022

# PROJECT MANUAL

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Intermountain
Layton Clinic Elevator Project
Layton, Utah

**SECTION 00 2213**

**SUPPLEMENTARY INSTRUCTIONS TO BIDDERS**

A. The Supplementary Instructions to Bidders herein describe, contain changes and additions to Section 00 0100 - AIA A701 Instructions to Bidders (included by reference - copies may be obtained from the Architect's office for the cost of reproduction). Where any part of the Instructions to Bidders is modified by these Supplementary instructions, the unaltered provisions shall remain in effect.

**3.1.5 COPIES**

Add the following:

The title or cover sheet to the drawings and the index to the Project Manual contains a list of all documents which comprise a full set of bid documents for this project. Any Contractor, Subcontractor, vendor or any other person participating in or bidding on this project shall be responsible for the information contained in any and all sheets of drawings and all sections of the specifications. If any person, party or entity elects to submit bids for any portion, or all, of this project, that person, party or entity shall be responsible for any and all information contained in these drawings and specifications, including, but not limited to, any subsequent addendums or clarifications that may be issued.

**3.3 SUBSTITUTIONS**

Amend 3.3.2 to read:

No substitution will be considered prior to receipt of Bids unless written request for approval has been received by the Architect at least 7 days prior to the date for receipt of Bids. Such requests...

**3.4 ADDENDA**

Amend 3.4.3 to read:

No addenda will be issued later than 24 hours prior to the date for receipt of Bids except an addendum may be issued no later than 12 hours prior to the date for receipt of bids for the purpose of cancellation or postponement of receipt of bids. It is the responsibility of the Bidder to disseminate telephone addendum information to sub-bidders.

**4.2 BID SECURITY**

**Delete** this article in its entirety. Bid bonds will not be required for this project.

**4.3 SUBMISSION OF BIDS**

Amend 4.3.4 to read:

Bids shall be hand delivered in sealed envelope or emailed to the Owner at the address noted in the Invitation to Bid. Bids submitted orally, or by telephone or facsimile will not be considered.

## 5.3 ACCEPTANCE OF BID (AWARD)

Amend 5.3.2 to read:

The Owner shall ... to determine the low bidder on the basis of the sum of the Base Bid or on the basis of the sum of the Base Bid and any combined accepted Alternates. Cost of insurance will not be used as the basis of award.

## ARTICLE 7 - PERFORMANCE AND PAYMENT BOND

Delete this Article in its entirety. Bonds will not be required for this Project.

**END OF SECTION**

Intermountain
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**SECTION 00 4000**

**BID FORM**

**TO:** **IHC Health Services, Inc.** (Intermountain Healthcare)
Facility Design and Construction (FD&C)
36 South State Street, 16th Floor
Salt Lake City, Utah 84111-1486

**Attention**: Jody Cavazos
Email: Judy.Cavazos@imail.org

**PROJECT:** **Intermountain Layton Clinic Elevator Project**

**NAME OF BIDDER:** _____

**DATE:**_____

The undersigned, in compliance with your Invitation To Bid, having examined the Drawings and Specifications (Contract Documents) and related documents and the site of the proposed work and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of labor, hereby propose to furnish all labor, materials, services, equipment and appliances required in connection with or incidental to the construction of the above named project in strict conformance with the following specification and drawings:

Instructions to Bidders, General Conditions, Supplemental General Conditions, Specification Divisions as shown and all applicable addenda and Drawings as listed on the drawing cover sheets as prepared by HKS Architects, Inc.

I/We certify, by signing this BID FORM, that I/We have a working relationship with the proposed subcontractors and that Bids we're not solicited from; and/or the received Contract Documents were not listed in any Plan Rooms for distribution to subcontractors broadly.

**BASE BID –** for the **Intermountain Layton Clinic Elevator Project:**

For Work of the contract listed above and shown on the Drawings and described in the Project Manual, I/We agree to perform for the sum of:

_____Dollars ($_____)
(In the case of discrepancy, written amount shall govern)
Required additional calendar days:_____

## CONTRACTOR'S PROPOSED CONSTRUCTION TIME PERIOD:

This Bid requires a construction time in **calendar days** from the date of authorization of_____ calendar days. The anticipated date of Substantial Completion is thus _____, 2022.

## ADDENDA:

I/We acknowledge receipt of the following addenda for the above noted project: ___/___/___/___/___

## SCHEDULE OF VALUES:

I/We have attached with this Bid Form our Schedule of Values (Section 00 4373) which reflects the above Base Bid. We submit this for Owner review of subcontractors that are being proposed for this Project.

## TYPE OF ORGANIZATION:

(Corporation, Partnership, Individual, etc.) _____

SEAL (If a Corporation)

Respectfully Submitted,

_____
Name of Bidder

_____

_____
Authorized Signature

Intermountain
Layton Clinic Elevator Project
Layton, Utah

**SECTION 00 4373**

**SCHEDULE OF VALUES**

**NAME OF BIDDER:** _____
**DATE:**_____

| DIV | TITLE | AMOUNT | $/SQ. FT | COMMENTS |
|---|---|---|---|---|
| 01 | General Conditions | $_____ | $_____ | |
| 02 | Demolition | $_____ | $_____ | |
| 02 | Saw cut slab | $_____ | $_____ | |
| 03 | Concrete | $_____ | $_____ | |
| 04 | Masonry | $_____ | $_____ | |
| 05 | Steel | $_____ | $_____ | |
| 06 | Woods and Plastics | $_____ | $_____ | |
| 07 | Thermal and Moisture Protection | $_____ | $_____ | |
| 08 | Openings | $_____ | $_____ | |
| 09 | Finishes | $_____ | $_____ | |
| 10 | Specialties | $_____ | $_____ | |
| 12 | Furnishings | $_____ | $_____ | |
| 21 | Fire Suppression | $_____ | $_____ | |
| 22 | Plumbing | $_____ | $_____ | |
| 23 | HVAC | $_____ | $_____ | |
| 26 | Electrical | $_____ | $_____ | |
| 31 | Earthwork | $_____ | $_____ | |
| 32 | Landscape | $_____ | $_____ | |
| 33 | Utilities | $_____ | $_____ | |
| | | | | |

| | | | | |
|---|---|---|---|---|
| | **SUBTOTAL** | $_____ | $_____ | |
| | **OVERHEAD AND PROFIT** | $_____ | $_____ | |
| | **TOTAL COST** | $_____ | $_____ | |

**END OF SECTION**

Intermountain
Layton Clinic Elevator Project
Layton, Utah

**SECTION 00 5200**

**OWNER/CONTRACTOR AGREEMENT**

## PART 1 - GENERAL

### 1.1 SUMMARY

A. **I**ntermountain Healthcare's '**CONTRACTOR AGREEMENT**' **(Stipulated Sum)** for Construction between the Owner and General Contractor' where the basis of payment is a STIPULATED SUM, will *presumably* be used on this project. An electronic copy may be obtained from Intermountain Healthcare's Project Manager.

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**GENERAL CONTRACTOR AGREEMENT**
**FOR STIPULATED SUM**

IHC HEALTH SERVICES, INC., a Utah non-profit corporation ("**Intermountain**"), located at 36 S. State Street, Salt Lake City, Utah 84111, and _____, a _____ ("**Contractor**"), located at _____, enter this GENERAL CONTRACTOR AGREEMENT FOR STIPULATED SUM (this "**Agreement**") on _____, 20_____, in connection with the following "**Project**":

**Project Name/Number**: _____

**Project Description**: _____

1. **SCOPE OF THE WORK.**

   **A.** Contractor will furnish all labor, materials, equipment, construction, and services necessary to complete the work in accordance with the Contract Documents (the **"Work"**).

   **B.** **In addition, Contractor accepts the relationship of trust and confidence established by this Agreement and covenants** with Intermountain as follows:

   **1)** **Cooperation**. Contractor will cooperate with Intermountain and with the A/E Intermountain selects.

   **2)** **Best Skills, Efforts and Judgments**. Contractor will use Contractor's best skills, efforts and judgments in furthering Intermountain's interest.

   **3)** **Efficient Business Administration and Supervision**. Contractor will furnish efficient business administration and supervision.

   **4)** **Perform the Services and Work**. Contractor will furnish at all times an adequate supply of workers, the appropriate materials and equipment, and perform all services and Work in the best and most expeditious manner in accordance with the Contract Documents.

   **5)** **Inspection and Approval**. The Work will be subject to inspection and approval of Intermountain or its authorized representative.

   **C.** **Bonds**. Contractor will supply performance and payment Bonds, if required, as set forth in the General Conditions:

   ☐ WILL be required ☒ WILL NOT be required

   **D.** **Contractor's Insurance**. Contractor will procure insurance as specified in the General Conditions. The Project is a:

   ☒ Small Project (under $2M) ☐ Medium Project ($2M – $10M) ☐ Large Project (over $10M)

2. **CONTRACT DOCUMENTS.** The Contract Documents consist of the following: (A) this Agreement and all attachments; (B) the Intermountain General Conditions; (C) Supplementary Conditions; (D) Intermountain's Construction Safety Requirements, Weapon Policy, and Supplier Access Program; (E) the project manual titled _____ prepared by _____ ("**A/E**") (including without limitation the drawings and specifications identified within the project manual); (F) addenda dated and numbered _____; and (G) all Modifications to the Contract Documents.

   The General Conditions and all Supplementary Conditions may be accessed online via Intermountain's Digital Information System, the following links: General Conditions-https://intermountainhealthcare.org/-/media/files/file-hosting/2019-general-Conditions.pdf, Supplementary Conditions-https://intermountainhealthcare.org/-/media/files/file-hosting/2019-Supplementary-Conditions-Idaho-and-Nevada.pdf, or by request. Capitalized terms used in this Agreement without definition have the meanings set forth in the General Conditions.

3. **TIME**.

   **A.** **Time of Essence**. Time is of the essence for Contractor's performance required by this Agreement.

   **B.** **Commencement Date**: Contractor will commence the Work on the date for commencement set forth in the Written Notice to proceed from Intermountain to Contractor.

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**C. Completion Date**. Contractor will achieve Substantial Completion and have the Work ready for Intermountain's inspection no later than _____ (_____) Days from the date of commencement set forth in the Written Notice to proceed from Intermountain to Contractor, as adjusted in accordance with the Contract Documents.

**D. Liquidated Damages**. As provided in the General Conditions, liquidated damages for delay in the completion date:

☐ WILL be assessed ☒ WILL NOT be assessed

Should liquidated damages not be provided under this Agreement, Intermountain by that choice is not waiving any claims against Contractor for actual damages that may be incurred by Intermountain arising out of Contractor's delay in completion.

If liquidated damages are assessed, liquidated damages will be as follows:

1. The amount of liquidated damages to be paid to the Owner for delays in Substantial Completion under General Conditions Section 4.7.15 a is $0.00 per Day.
2. The amount of liquidated damages to be paid to the Owner for delays in completing work itemized on the Substantial Completion Certificate under General Conditions Section 4.7.15.b is $0.00 per Day.

**E. Delay/Hindrance Claim Limitation**. No Claim or action will be maintained by Contractor, Subcontractors, or suppliers at any tier, against Intermountain for damages or other claims due to losses attributable to hindrances or delays from any cause whatsoever, including acts and omissions of Intermountain or its officers, employees or agents, except as expressly provided in the General Conditions. Contractor, and all Subcontractors and suppliers, hereby release and waive all such claims against Intermountain, and Contractor will contractually obligate all Subcontractor or suppliers of any tier to release and waive all such claims against Intermountain.

**4. COMPENSATION AND FEES.**

**A. Contract Sum**. Intermountain will pay Contractor for performance of Contractor's obligations under the Contract Documents the amount of _____ Dollars (_____)("Contract Sum"), as adjusted in accordance with the Contract Documents.

**B. Reimbursement of Building Permit Fee**. Contractor will pay the Building Permit fee for this Project, and Intermountain will reimburse Contractor for the Building Permit fee upon receiving a separate invoice (with satisfactory evidence of Contractor's actual payment) from Contractor. Contractor will not be entitled to any additional fee or markup on the Building Permit fee.

**5. ALLOWANCES.**

**A.** The Contract Sum includes all allowances stated in the Contract Documents. Allowances will be supplied by and in such amounts as may be directed by Owner. Allowance amounts include both labor and material costs.

**B.** If the actual cost of performing an allowance item is less than the allowance amount for that item, the Contract Sum will be reduced by Modification in the amount of such savings. If the actual cost of performing an allowance item is greater than the allowance amount for that item, the Contract Sum will be increased by Modification in the amount of the increased cost of performing such allowance item. Allowance items are to be specifically identified as such in the Schedule of Values. Specific allowance line item amounts in the Schedule of Values will not be transferred from one line item to another without Owner's consent. Specific allowance line item amounts will not be billed or applied by Contractor without Owner's consent.

**C.** Intermountain owns all allowances and has the right in its sole discretion to identify, consent to, hold and maintain all allowances as it deems necessary or appropriate.

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**6.** **BASIC SERVICES**. Contractor's Basic Services include the following and any other services set forth in the Contract Documents.

**A. Construction Phase**.

1. **Written Authorization to Commence Construction**. Contractor will complete construction in accordance with the Contract Documents prepared by A/E and approved by Intermountain.
2. **Administrative and Management Services**. Contractor will provide administrative and management services as required to coordinate the Subcontractors' Work with each other and with Contractor, Intermountain and A/E.
3. **Team Members**. Contractor's team must be consistent with the team members designated in Contractor's proposal and such team must contain an adequate number of members and have the qualifications necessary to complete the project in accordance with this Agreement. No member of Contractor's team submitted in Contractor's selection process will be removed from the Project unless this team member leaves Contractor's employ or unless Intermountain requests or approves the change. Any request to replace a team member will be submitted in writing and subject to approval of Intermountain upon a showing that such replacement is consistent with the qualifications provided in the selection process of Contractor. Contractor will use Intermountain's personnel change request form.
4. **Supervision**. Contractor will provide competent supervision of the Work and will cause the Work to be performed in accordance with the Contract Documents.
5. **Meetings**. Contractor will schedule and conduct pre-construction, construction and progress meetings. Contractor will prepare and promptly distribute minutes of all such meetings. These minutes will not be considered official minutes until approved by Intermountain. At the beginning of each meeting, the minutes of the prior meeting will be the first item on the agenda and the minutes will be reviewed for editing or approval at that time.
6. **Critical Path Scheduling**. Contractor will provide an updated critical path schedule before the commencement of the Work as the baseline schedule. This critical path schedule will be further updated in a prompt manner to reflect any Modification changes as the Work progresses. Contractor will comply with all scheduling requirements in the Contract Documents and the General Conditions.
7. **Safety**. Contractor will be responsible for the overall safety of and on the Project and will review the safety programs developed by each of the Subcontractors and Intermountain as required by the Contract Documents. Contractor will fulfill the safety responsibilities provided for in the General Conditions and all other safety responsibilities. Contractor will not perform any Work that is unsafe.
8. **Manage Subcontractors and the Work**. Contractor will determine that each Subcontractor's Work is being performed in accordance with the Contract Documents. Contractor will promptly remediate any defects or deficiencies in the Work. Contractor is solely responsible for all Subcontractors' performance at any tier. Subject to review by A/E and Intermountain, Contractor will reject Work that does not conform to the requirements of the Contract Documents.
9. **Inspections**. Contractor will timely arrange for all code inspections, special inspections, testing, and all other requirements of authorities having jurisdiction, and as needed to assure compliance with the Contract Documents.
10. **Requests for Interpretations**. Contractor will promptly submit to A/E and Intermountain any Subcontractor requests for interpretations of the drawings and specifications, and promptly assist in resolving such requests.
11. **Forward Insurance Certificates**. Contractor will receive documentation and Certificates of Insurance from the Subcontractors, and upon specific request by the Intermountain Representative, forward such to Intermountain.
12. **Review of Submittals**. Contractor will establish and implement procedures for expediting the processing and approval of shop drawings, product data, samples and other submittals. Contractor will receive from the Subcontractors all shop drawings, product data, samples and other submittals, and review such for

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conformance with the Contract Documents. After Contractor's review, Contractor will deliver the submittals to A/E for review.

13. **Logs; Records**. Contractor will keep a daily log containing a record of weather conditions, Subcontractors' Work on the site, number of workers, Work accomplished, all necessary data for verification of Subcontractor performance (including, but not limited to, unit quantities), problems encountered, and other data as Intermountain may require. Contractor will make the log available to Intermountain and A/E promptly upon request.

    Contractor will maintain at the Project site, on a current basis: a record copy (each of which will be marked to record all changes made during construction) of all contracts, drawings, specifications, addenda, change orders and other Modifications; all shop drawings; product data; samples; submittals; purchases; materials; equipment; maintenance and operating manuals and instructions; and other related documents and revisions related to the Project. Contractor will make all records promptly available to Intermountain upon request.

14. **Operation and Maintenance (O&M) Records; Record Drawings**. At the Project completion, Contractor will promptly submit to A/E, all O & M manuals and as-built (record drawings). A/E will review these submittals for accuracy and then promptly forward the submittals to Intermountain.

15. **Manage Intermountain-Purchased Items**. Contractor will arrange for delivery, storage, protection, and security for Intermountain-purchased items delivered to Contractor.

16. **Assist with Commissioning**. With Intermountain's designated commissioning agent, A/E, and Intermountain's maintenance personnel, Contractor will observe the Subcontractors' testing and operation of utilities, control systems, and equipment.

17. **Substantial Completion**. Contractor will notify A/E when the Project, or a portion thereof, is ready for a Substantial Completion inspection. Upon Substantial Completion, Contractor will promptly complete the punch list items as provided for in the General Conditions.

18. **Markup Limits for Additional Services or other Modifications**. Markups for additional work, changes, or other Modification will in no event exceed the following limits:

    a. 10% for the Subcontractor or Sub-subcontractor on additional Modification work performed by such Subcontractor or Sub-subcontractor;

    b. 5% for Subcontractors (of any tier) on the additional Modification work they managed of other Subcontractors;

    c. 5% for Contractor on all Modification work Contractor managed of Subcontractors (but not chargeable on self-performed work by Contractor);

    d. 5% for Contractor on additional Modification work self-performed by Contractor.

19. **Contractor to Coordinate with Other Vendors**. Contractor will coordinate and integrate Contractor's Work and services with the schedules, work, and services of other Intermountain vendors.

**7. INTERMOUNTAIN'S RESPONSIBILITIES AND ADDITIONAL RIGHTS**.

**A. Intermountain-Provided Requirements**. Intermountain has provided the requirements for the Project in the Request for Proposals, which is part of the Contract Documents.

**B. Intermountain Representative**. Intermountain Executive Director of Design & Construction, or designee, will be the designated representative authorized to act upon behalf of Intermountain with respect to the Project. Intermountain Facility Design & Construction Project Manager will examine documents submitted by Contractor and will render decisions pertaining thereto in a timely manner to avoid unreasonable delay in the progress of Contractor's Work as indicated by the Intermountain-approved critical path schedule.

**C. Intermountain-Provided Information and Services**. Intermountain will furnish the information or services specified in Section 2.1 of the General Conditions as necessary or appropriate for the performance of the Work; provided that Intermountain may direct Contractor to obtain any such information or services on

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Intermountain's behalf, at Intermountain's cost. Contractor will cooperate with any such tests, inspections, or requests.

**8. MISCELLANEOUS**.

**A. Independent Contractor**. Contractor is an independent contractor and not an Intermountain employee. Contractor has no authorization, express or implied, to bind Intermountain to any agreement, settlement, liability or understanding whatsoever, nor to perform any acts as agent for Intermountain.

**B. Counterparts; Electronic Signature**. The parties may sign this Agreement in any number of counterparts, each of which when signed and delivered will be deemed an original, and all of which together will constitute one and the same instrument. The parties may sign and deliver this Agreement by facsimile or other electronic means, such as e-mail.

**C. Authority to Execute**. Contractor and Intermountain each represent that the execution of this Agreement and the performance thereunder is within their respective duly authorized powers.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

| **INTERMOUNTAIN** | **CONTRACTOR** |
|---|---|
| IHC HEALTH SERVICES INC.,<br>a Utah nonprofit corporation | _____,<br>a _____ |
| By:_____ | By:_____ |
| Print Name: Clay L. Ashdown | Print Name:_____ |
| Title: Vice President, Financial Strategy, Growth and Development | Title:_____ |

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# ATTACHMENT A

**INDEX TO SPECIFICATIONS AND INDEX TO DRAWINGS**

***[see attached]***

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# ATTACHMENT B

**INTERMOUNTAIN'S INVITATION TO BID AND CLARIFICATIONS**

***[see attached]***

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# ATTACHMENT C

**CONTRACTOR'S BID FORM, BID CLARIFICATIONS, LIST OF SUBCONTRACTORS AND SCHEDULE**

***[see attached]***

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# ATTACHMENT D

**LIEN WAVIER FORMS**

***[see attached]***

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# CONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

| | |
|---|---|
| TO: | IHC HEALTH SERVICES, INC. ("Owner") |
| FROM: | _____ ("Contractor") |
| PROPERTY NAME: | _____ ("Property") |
| PROPERTY LOCATION: | _____ |
| CONTRACT DATE: | _____ |
| INVOICE DATE/NUMBER: | ("Invoice") |
| PAYMENT PERIOD: | |
| PAYMENT AMOUNT: | $ ("Payment Amount") |
| | |

Under this Conditional Waiver and Release, Contractor releases Owner and the Property from, and waives, any notice of lien or right under Utah law (see Utah Code Ann., Title 38, Chapter 1a, Pre-construction and Construction Liens, and Utah Code Ann., Title 14, Contractors' Bonds, or Section 63G-6a-1103) related to payment rights the Contractor has on the Property once:

1. Contractor endorses a check in the Payment Amount payable to Contractor or provides valid wire transfer or direct deposit instructions; and
2. The check is paid by the depository institution on which it is drawn or the wired or direct-deposited funds in the Payment Amount are deposited into Contractor's designated account.

This Conditional Waiver and Release applies to the progress payment for the work, materials, equipment, or combination of work, materials, and equipment furnished by Contractor to the Property or to Owner covered by the Invoice. This Conditional Waiver and Release does not apply to any retention withheld; any items, modifications, or changes pending approval; disputed items and claims; or items furnished or invoiced after the Invoice Period.

Contractor warrants that it either has already paid, or will promptly use the Payment Amount received to pay in full all of Contractor's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or combination of work, materials, and equipment under the Invoice. Contractor has not assigned any lien or right to perfect a lien against the Property and has the right, power, and authority to execute this Conditional Waiver and Release.

_____, a _____

By:_____
Print Name:_____
Title:_____

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# WAIVER AND RELEASE UPON FINAL PAYMENT

| | |
|---|---|
| TO: | IHC HEALTH SERVICES, INC. ("Owner") |
| FROM: | _____ ("Contractor") |
| PROPERTY NAME: | _____ ("Property") |
| PROPERTY LOCATION: | _____ |
| CONTRACT DATE: | _____ |
| INVOICE DATE/NUMBER: | ("Invoice") |
| PAYMENT PERIOD: | |
| TOTAL PAYMENT AMOUNT: | $ ("Payment Amount") |
| | |

Under tis Waiver and Release, Contractor releases Owner and the Property from, and waives, any notice of lien or right under Utah law (see Utah Code Ann., Title 38, Chapter 1a, Pre-construction and Construction Liens, and Utah Code Ann., Title 14, Contractors' Bonds, or Section 63G-6a-1103) related to payment rights the Contractor has on the Property once:

1. Contractor endorses a check in the Payment Amount payable to Contractor or provides valid wire transfer or direct deposit instructions; and
2. The check is paid by the depository institution on which it is drawn or the wired or direct-deposited funds in the Payment Amount are deposited into Contractor's designated account.

This Waiver and Release applies to the final payment for the work, materials, equipment, or combination of work, materials, and equipment furnished by Contractor to the Property or to Owner.

Contractor warrants that it either has already paid, or will promptly use the Payment Amount received to pay in full all of Contractor's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or combination of work, materials, and equipment under the Invoice. Contractor has not assigned any lien or right to perfect a lien against the Property and has the right, power, and authority to execute this Waiver and Release.

_____, a _____

By:_____
Print Name:_____
Title:_____

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# ATTACHMENT E

**CONTRACTOR'S INSURANCE CERTIFICATES**

***[see attached]***

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Intermountain
Layton Clinic Elevator Project
Layton, Utah

**SECTION 00 6000**

**BONDS, CERTIFICATES AND OWNER DOCUMENTS**

## PART 1 - GENERAL

### 1.1 SUMMARY

A. The following documents are incorporated by reference; copies may be obtained from Intermountain Healthcare or the Architect for the cost of reproduction, if necessary. Electronic copies of the Intermountain Healthcare Documents can be obtained by contacting the Intermountain Healthcare Project Manager.

1. Intermountain Healthcare Document – '**Application and Certificate for Payment**'
2. Intermountain Healthcare Document – '**Application and Certificate for Payment – Continuation Sheet**'
3. Intermountain Healthcare Document – '**Change Order**' **(CO)**
4. Intermountain Healthcare Document – '**Proposed Change Order**' **(PCO)**
5. Intermountain Healthcare Document – '**A/E Supplement Instructions**' **(ASI)**
6. Intermountain Healthcare Document – '**Proposal Request**' **(PR)**
7. Intermountain Healthcare Document – '**Construction Change Directive**' **(CCD)**
8. Intermountain Healthcare Document – '**Request For Information**' **(RFI)**
9. AIA Document G704 – '**Certificate of Substantial Completion**'

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Intermountain
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**SECTION 00 6276.13**

**EXEMPTION CERTIFICATE**

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Construction materials purchased by or on behalf of **Intermountain Healthcare** *may be* exempt from Utah sales and use taxes. Tax Exempt **Form TC-721** must be used by vendors when purchasing construction materials for **Intermountain Healthcare** projects. A copy of Form TC-721, with the Owner's pertinent tax information, follows this cover page.

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Utah State Tax Commission • 210 N 1950 W • Salt Lake City, UT

# Exemption Certificate

**(Sales, Use, Tourism and Motor Vehicle Rental Tax)**

Print Form

Clear form

**TC-721**
Rev. 5/17

| Name of business or institution claiming exemption (purchaser) | | | Telephone number | |
|---|---|---|---|---|
| Construction Company (Claiming exemption for IHC Health Services, Inc.) | | | Enter Number | |
| Street address | | City | State | ZIP Code |
| Construction Company Address | | Enter City | Utah | ZIP |
| Authorized signature | Name (please print) | | Title | |
| | Enter Name | | Enter Title | |
| **Name of Seller or Supplier:** | Enter the name of the Seller/Supplier | | Date | |
| | | | Enter Date | |
| **Sales Tax License Number:** | 11990296-013-STC | ***Required for all exemptions marked with an asterisk (*)*** | | |

**The signer of this certificate MUST check the box showing the basis for which the exemption is being claimed.**

**DO NOT SEND THIS CERTIFICATE TO THE TAX COMMISSION**
**Keep it with your records in case of an audit.**

**For purchases by government, Native American tribes and public schools, use form TC-721G.**

### *☐ Resale or Re-lease

I certify I am a dealer in tangible personal property or services that are for resale or re-lease. If I use or consume any tangible personal property or services I purchase tax free for resale, or if my sales are of food, beverages, dairy products and similar confections dispensed from vending machines (see Rule R865-19S-74), I will report and pay sales tax directly to the Tax Commission on my next sales and use tax return.

### *☐ Religious or Charitable Institution

I certify the tangible personal property or services purchased will be used or consumed for essential religious or charitable purposes. **This exemption can only be used on purchases totaling $1,000 or more, unless the sale is pursuant to a contract between the seller and purchaser.**

### *☒ Construction Materials Purchased for Religious and Charitable Organizations

I certify the construction materials are purchased on behalf of a religious or charitable organization and that they will be installed or converted into real property owned by the religious or charitable organization.

Name of religious or charitable organization:
IHC HEALTH SERVICES, INC.

Name of project: Intermountain Project Name

### *☐ Machinery and Equipment and Normal Operating Repair or Replacement Parts Used in a Manufacturing Facility, Mining Activity or Web Search Portal or Electronic Payment Service

I certify the machinery and equipment and normal operating repair or replacement parts have an economic life of three years or more and are for use in a Utah manufacturing facility described in SIC Codes 2000-3999; in a qualifying scrap recycling operation; in a co-generation facility placed in service on or after May 1, 2006; in the operation of a Web search portal by a new or expanding business described in NAICS Code 518112 between July 1, 2010 and June 30, 2014; in the operation of an electronic financial payment service described in NAICS Code 522320; or in a business described in NAICS 212, Mining (except Oil and Gas), or NAICS 213113, Support Activities for Coal Mining, NAICS 213114, Support Activities for Metal Mining, or NAICS 213115, Support Activities for Nonmetallic Minerals (except Fuels) Mining. For a definition of exempt mining equipment, see Utah Code §59-12-104(14).

### *☐ Fuels, Gas, Electricity

I certify all natural gas, electricity, coal, coke, and other fuel purchased will be used for industrial use only and not for residential or commercial purposes.

### *☐ Auto, Industrial Gas, or Drilling Equipment Manufacturer

I certify the machinery, equipment, normal operating or replacement parts are used or consumed in a manufacturing process as described in NAICS 336111 (Automotive Manufacturing), or 325120 (Industrial Gas Manufacturing) to manufacture hydrogen of the 2002 North American Industry Classifications Systems, or by a drilling equipment manufacturer as defined in Utah Code §59-12-102.

### *☐ Pollution Control Facility

I certify our company has been granted a "Certification of Pollution Control Facilities" as provided for by Utah Code §§19-12-101 - 19-12-305 by either the Air Quality Board or the Water Quality Board. I further certify each item of tangible personal property purchased under this exemption is qualifying.

### *☐ Steel Mill

I certify the rolls, rollers, refractory brick, electric motors or other replacement parts will be used in the furnaces, mills or ovens of a steel mill as described in Standard Industrial Classification (SIC) 3312.

### *☐ Municipal Energy

I certify the natural gas or electricity purchased: is for resale; is prohibited from taxation by federal law, the U.S. Constitution, or the Utah Constitution; is for use in compounding or producing taxable energy; is subject to tax under the Motor and Special Fuel Tax Act; is used for a purpose other than as a fuel; is used by an entity exempted by municipal ordinance; or is for use outside a municipality imposing a municipal energy sales and use tax. The normal sales tax exemptions under Utah Code §59-12-104 do not apply to the Municipal Energy Sales and Use Tax.

### *☐ Short-term Lodging Consumables

I certify the tangible personal property is consumable items purchased by a lodging provider as described in Utah Code §59-12-103(1)(i).

### *☐ Direct Mail

I certify I will report and pay the sales tax for direct mail purchases on my next Utah *Sales and Use Tax Return.*

### *☐ Commercial Airlines

I certify the food and beverages purchased are by a commercial airline for in-flight consumption; or, any parts or equipment purchased are for use in aircraft operated by common carriers in interstate or foreign commerce.

**IMPORTANT: To protect your privacy, use the "Clear form" button when you are finished.** Clear form

*☐ **Commercials, Films, Audio and Video Tapes**
I certify that purchases of commercials, films, prerecorded video tapes, prerecorded audio program tapes or records are for sale or distribution to motion picture exhibitors, or commercial television or radio broadcasters. If I subsequently resell items to any other customer, or use or consume any of these items, I will report any tax liability directly to the Tax Commission.

*☐ **Alternative Energy**
I certify the tangible personal property meets the requirements of Utah Code §59-12-104 and is leased or purchased by or for an alternative energy electricity production facility, a waste energy production facility, or a facility that produces fuel from alternative energy.

*☐ **Locomotive Fuel**
I certify this fuel will be used by a railroad in a locomotive engine.

*☐ **Research and Development of Alternative Energy Technology**
I certify the tangible personal property purchased will be used in research and development of alternative energy technology.

*☐ **Life Science Research and Development Facility**
I certify that: (1) the machinery, equipment and normal operating repair or replacement parts purchased have an economic life of three or more years for use in performing qualified research in Utah; or (2) construction materials purchased are for use in the construction of a new or expanding life science research and development facility in Utah.

*☐ **Mailing Lists**
I certify the printed mailing lists or electronic databases are used to send printed material that is delivered by U.S. mail or other delivery service to a mass audience where the cost of the printed material is not billed directly to the recipients.

*☐ **Semiconductor Fabricating, Processing or Research and Development Material**
I certify the fabricating, processing, or research and development materials purchased are for use in research or development, manufacturing, or fabricating of semiconductors.

*☐ **Aircraft Maintenance, Repair and Overhaul Provider**
I certify these sales are to or by an aircraft maintenance, repair and overhaul provider for the use in the maintenance, repair, overhaul or refurbishment in Utah of a fixed-wing, turbine-powered aircraft that is registered or licensed in a state or country outside Utah.

*☐ **Ski Resort**
I certify the snow-making equipment, ski slope grooming equipment or passenger rope-ways purchased are to be paid directly with funds from the ski resort noted on the front of this form.

*☐ **Machinery or Equipment Used by Payers of Admissions or User Fees**
I certify that: (1) the machinery or equipment has an economic life of three or more years and will be used by payers of admissions or user fees (Utah Code §59-12-103(1)(f)); (2) the buyer is in the amusement, gambling or recreation industry (NAICS Subsector 713); and (3) at least 51 percent of the buyer's sales revenue for the previous calendar quarter came from admissions or user fees.

☐ **Film, Television, Radio**
I certify that purchases, leases or rentals of machinery or equipment will be used by a motion picture or video production company for the production of media for commercial distribution.

*☐ **Telecommunications Equipment, Machinery or Software**
I certify these purchases or leases of equipment, machinery, or software, by or on behalf of a telephone service provider, have a useful economic life of one or more years and will be used to enable or facilitate telecommunications; to provide 911 service; to maintain or repair telecommunications equipment; to switch or route telecommunications service; or for sending, receiving, or transporting telecommunications service.

☐ **Leasebacks**
I certify the tangible personal property leased satisfies the following conditions: (1) the property is part of a sale-leaseback transaction; (2) sales or use tax was paid on the initial purchase of the property; and, (3) the leased property will be capitalized and the lease payments will be accounted for as payments made under a financing arrangement.

☐ **Prosthetic Devices**
I certify the prosthetic device(s) is prescribed by a licensed physician for human use to replace a missing body part, to prevent or correct a physical deformity, or support a weak body part. This is also exempt if purchased by a hospital or medical facility. (Sales of corrective eyeglasses and contact lenses are taxable.)

☐ **Out-of-State Construction Materials**
I certify this tangible personal property will be shipped out of state and will become part of real property located in a state that does not have a sales tax or allow credit for tax paid to Utah.

☐ **Construction Materials Purchased for Airports**
I certify the construction materials are purchased by, on behalf of, or for the benefit of Salt Lake International Airport, or a new airport owned or operated by a city in Davis, Utah, Washington or Weber County. I further certify the construction materials will be installed or converted into real property owned by and located at the airport.

☐ **Agricultural Producer**
I certify the items purchased will be used primarily and directly in a commercial farming operation and qualify for the Utah sales and use tax exemption. **This exemption does not apply to vehicles required to be registered.**

☐ **Tourism/Motor Vehicle Rental**
I certify the motor vehicle being leased or rented will be temporarily used to replace a motor vehicle that is being repaired pursuant to a repair or an insurance agreement; the lease will exceed 30 days; the motor vehicle being leased or rented is registered for a gross laden weight of 12,001 pounds or more; or, the motor vehicle is being rented or leased as a personal household goods moving van. This exemption applies only to the tourism tax (up to 7 percent) and the short-term motor vehicle rental tax (Transportation Corridor Funding – 2.5 percent) – not to the state, local, transit, zoo, hospital, highways, county option or resort sales tax.

☐ **Textbooks for Higher Education**
I certify that textbooks purchased are required for a higher education course, for which I am enrolled at an institution of higher education, and qualify for this exemption. An institution of higher education means: the University of Utah, Utah State University, Utah State University Eastern, Weber State University, Southern Utah University, Snow College, Dixie State University, Utah Valley University, Salt Lake Community College, or the Utah System of Technical Colleges.

Print Form

*** Purchaser must provide sales tax license number in the header on page 1.**

**NOTE TO PURCHASER:** You must notify the seller of cancellation, modification, or limitation of the exemption you have claimed.

Questions? Email **taxmaster@utah.gov**, or call 801-297-2200 or 1-800-662-4335.

**IMPORTANT: To protect your privacy, use the "Clear form" button when you are finished.** Clear form

Intermountain
Layton Clinic Elevator Project
Layton, Utah

**SECTION 00 7000**

**GENERAL CONDITIONS**

## PART 1 - GENERAL

### 1.1 SUMMARY

A. **INTERMOUNTAIN HEALTHCARE GENERAL CONDITIONS of the Contract for Construction** to be furnished, as requested. Where any part of the General Conditions is modified, the unaltered provisions shall remain in effect. An electronic copy may be obtained from Intermountain Healthcare's Project Manager.

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### 4.4.3 RECEPTION DESKS, PHARMACY COUNSELING AND NURSES' STATIONS

Federal privacy requirements (HIPPA) present challenges for designing reception desks. The desk needs to be open, inviting and easily recognized by patients, but also needs keep conversations confidential. The design should prevent line of sight voice transmission between other patients at or near the reception desk. Glass walls have been used in several Intermountain facilities with success. Waiting area seating should not be near the reception desk. Walls and cabinets need to be designed or treated with acoustically absorbent material to avoid reflecting conversations. Localized sound masking systems should also be considered to help assure the patients' privacy.

**Recommended Background Noise Design Criteria**

| | |
|---|---|
| Auditorium/Classroom | NC 25-30 |
| Inpatient Rooms | NC 25-35 |
| On-Call Rooms | NC 25-35 |
| Conference Rooms | NC 30-35 |
| Classrooms | NC 30-35 |
| Consultation Rooms | NC 30-40 |
| Exam Rooms | NC 35-40 |
| General Office Areas | NC 35-40 |

**Minimum Sound Isolation Criteria**

| **Source Occupancy** | **Receiving Room** | **Wall Sound Isolation** |
|---|---|---|
| Executive Offices | Adjacent Room | STC 50 |
| Personnel Offices | Adjacent Rooms | STC 45 |
| Normal Offices | Adjacent Office | STC 45 |
| Corridor | Call Rooms | STC 48 |
| Exam Rooms | Corridor | STC 45 |
| Classroom | Classroom | STC 50 |
| Classroom | Corridor | STC 45 |

## 4.5 Interior Finishes and Color Selections

### 4.5.1 GENERAL

**Philosophy**

Patients will experience interior decor as inviting and comfortable to evoke a warm, healing environment. The look should be timeless, not trendy; the color scheme should have a life cycle greater than four years. The number of patterns and colors should be limited so patients do not experience a color scheme that is not comforting.

**Guiding Principles**

Carpet and paint is not the primary decoration focus of a facility. The eye should not be drawn to the floor but to the beauty and variety of artwork, upholstery, furnishing, plants, cabinetry, millwork, as well as any outdoor views. The check-in desk and circulation should be a focal point and easy for a patient to locate. Different colors may exist on different levels, but they should harmonize so the entire facility maintains a coordinated color scheme.

# 4.6 Preferred Pricing and Vendors

Intermountain maintains purchase agreements with vendors that provide excellent service and products. The current list of vendors is:

## 4.6.1 SINGLE SOURCE AGREEMENTS

| Products | Company | Rep Name | Rep Number | Expire Date | Notes |
|---|---|---|---|---|---|
| Angio | Siemens or GE | Chad DeGroot (Siemens) | (385) 299-6055<br>chad.degroot@siemens.com | | |
| Carpet | Shaw | Brandon Rhoads | 801-604-9909 | 10/31/2017 | |
| Cath Lab | Siemens | Chad DeGroot | (385) 299-6055 | | |
| Cubicle Track and Curtains | C/S and Medline | Russ Parker | 801-920-4360<br>rparker@medline.com | 12/31/2021 | "On the Right Track" |
| Digital Radiography | Carestream | Monte Huff | (801) 541-3600 | | |
| Facilities Maintenance Supplies | Grainger | Bryce Parkinson | 801-215-5820 | 2/28/2018 | |
| Fluoroscopy | Siemens | Chad DeGroot | (385) 299-6055 | | |
| Furniture | Steelcase | Megan Burraston | 801-230-808 | 10/31/2017 | |
| | Distributor: Midwest Office | Jamie Walker<br>jamiew@MWClutah.com | 801-359-7681 | 10/31/2017 | |
| | | Stephanie Ennis<br>stephaniee@MWClutah.com | 801-359-7681<br>801-573-4016 | | |
| | | Kara Norlin<br>Karan@MWClutah.com | 801-359-7681<br>801-505-4214 | | |
| General Rad | Carestream | Monte Huff | (801) 541-3600<br>monte.huff@carestreamhealth.com | | |
| Hospital Lab Furniture | Symbiote | | | | |
| | Distributor: Henrickson Butler | | | In contract negotiations | |
| Hybrid OR | Siemens, GE, Philips | | | | |
| Interventional Radiology | Siemens or GE | Chad DeGroot | 385-299-6055<br>chad.degroot@siemens.com | | |
| Light Booms, SS | Steris | Brady Barker | 801-560-5158<br>Brady_Barker@STERIS.com | 9/1/2021 | |
| Linear Accelerator | Varian | Nathan Korte | 618-407-4861<br>nathan.korte@varian.com | 9/22/2020 | |
| MRI | GE | Brian King | 801-201-5803<br>Brian.King@med.ge.com | | |
| | GE | Brad Findlay | 801-414-6299<br>Bradley.Findlay@med.ge.com | | |
| Nurse Call | Hill Rom | Julie Vieira | 208-964-0856 | 4/30/2021 | |

| | | | | | |
|---|---|---|---|---|---|
| | | | julie.vieira@hill-rom.com | | |
| Patient Lifts (ceiling) | Liko (Hill Rom) | Julie Vieira | | | |
| PET/CT | Siemens | Walt Stenborg | 303-903-7824 | | |
| Pharmacy Medication Dispensing (Robots, Carousels, etc.) | Omnicell | | | | |
| SPECT/CT | Siemens | Walt Stenborg | 303-903-7824<br>walter.stenborg@siemens.com | | |
| Vaccine Refrigerators and Freezer | | | | | |
| | Helmer HLR 105, 105 w/lock box | Lisa Brown | 317-773-9073 x3812<br>lbrown@helmerinc.com | | Under-counter models |
| | Helmer MLR 102 | | | | Countertop fridge |
| | Helmer HLR 104 | | | | ADA complaint under-counter |
| | Helmer HPR 245 | | | | 2-Door Upright |
| | Helmer HPR 120 | | | | 1-Door Upright |
| | Follett FZR1 | Jim Hwang-King | 303-910-7011 jhwang-king@follettice.com | | Counter-top Freezer |
| Resilient Flooring* | Mannington | Bryan Thompson | 801-450-6449 | 12/31/2018 | |
| | Distributor: Midwest Flooring | Wayne Francom | 801-330-4626 | | |
| Washers/Sterilizers | Steris | Mark Green | 801-557-7012<br>mark_green@steris.com | 9/1/2021 | |
| *Refer to Construction Standards for a complete list of approved installers | | | | | |

## 4.6.2 PREFERRED AGREEMENTS

| Products | Company | Rep Name | Rep Number | Expire Date | Notes |
|---|---|---|---|---|---|
| Air Filters | Camfil Farr | Tim Pratt | 801-201-6418 | | |
| Armstrong Ceiling Products | Armstrong | Deborah Pickens | 480-695-9053<br>dlpickens@armstrongceilings.com | 12/31/2017 | |
| | Strategic Account or the contractor can call **1-800-442-4212** to locate the nearest Armstrong distributor to the job site.<br><br>Strategic Account or contractor must give the distributor the Strategic Account Name **Intermountain Healthcare** and the facility **address** prior to requesting a quote or placing an order.<br><br>The Armstrong distributor will sell the ceiling panels at the agreed upon pricing.<br><br>Delivery charges, stock and scatter, any extra services requested by Strategic Account or the contractor will be quoted by the local distributor.<br><br>Strategic Account or the contractor ordering the materials will pay the distributor.<br><br>Terms and Conditions of sale are between the Strategic Account or the contractor and the distributor. | | | | |
| Atkinson Controls | Atkinson | Scott Richards | 801-529-2912 | | |
| A/V Integration | Cache Valley Electric, Marshall Industries, Webb Audio | | | | |
| Chiller and Cold Airside | York | Doug Warnick | 801-510-8697 | | |

| | | | | | |
|---|---|---|---|---|---|
| Fume Hoods and/or Bio-Safety Cabinets | Baker Company | | | | |
| Johnson Controls | JCI | Joe Morin | 801-669-7596 | | |
| Light Booms – CV | Skytron | Donna Johnson | 801-361-4967<br>Donna@johnsonmedical.com | 5/1/2019 | |
| Paint and Wall Protection | Sherwin-Williams | Cody Slade | 801-718-5553 | | |
| Siemens Controls | Siemens | Taft Arnold | 303-324-2628 | | |
| Water Treatment | Nalco | Mike Kimball | 801-560-4896 | 12/31/2017 | |

## Standard Commercial

# 4.6.3 SHAW STANDARD COMMERCIAL RECLAMATION PROGRAM

Please see information provided by Shaw below regarding their Commercial Reclamation Program, which should be used whenever possible on Intermountain projects.

# Standard Commercial Reclamation Program

Dear Shaw Customer,

In addition to being good for the environment, recycling is a significant value-added service that we offer our customers. In order to take advantage of this service, we require that you adhere to the following Program Guidelines and Material Quality & Staging Requirements. Eligible Standard Commercial Reclamation Projects (non-EcoWorx) are managed by Shaw Reclamation at a cost per square yard charged to the customer (EcoWorx projects are managed free of charge, please see our EcoWorx Environmental Guarantee Reclamation Program for details).

## Program Guidelines

- For a non-EcoWorx recycling project to be eligible as a Standard Project, the project must be:
  - A minimum of 500 square yards
  - Associated with a replacement order through Shaw in the same or greater quantity
  - Located within the continental U.S. or Canada
- The customer is responsible for preparing the material for shipment.
- The pick-up location must be able to accommodate a 53-foot trailer.
  - Additional required services such as pup trailers, dropped trailers, etc. will be provided as necessary at additional cost. These services are available in the continental United States only.
  - The customer must load the trailer to maximize weight, starting in the nose of the trailer and working toward the rear.
  - Trailers must be clean of any non-carpet debris (i.e. construction waste, cardboard boxes, trash, etc.).
  - A trailer refusal fee will be applied to any project that is not available for pick-up at the scheduled time.
- Shaw will not be held liable for any non-conforming material or any charges that arise from non-conforming loads. Any additional costs or liability associated with a non-conforming load will be passed on to the customer.
- To initiate your Standard Commercial Reclamation Project, please complete and submit the attached Standard Commercial Reclamation Project Request Form for eligibility and scheduling purposes. Please email the completed form to: Bea.brahmbhatt@shawinc.com & Stephanie.prather@shawinc.com. ***Please complete and submit the form at least 8 business days prior to the expected pick-up date.***
- Upon receipt and approval of the completed form, Shaw Reclamation will determine the best recycling option for the material and submit a quote for customer approval as soon as possible.
  - Allow up to 3 business days to receive a project quote for approval.
  - Allow 5 business days for transportation scheduling from quote approval date.
- The project cost will be billed directly to the existing Shaw customer account on a separate invoice.
- Shaw will provide a proof of recycling certificate upon project completion. The certification process may take up to 30 days from the pick-up date.

## Material Quality & Staging Requirements

- Only approved carpet tile or broadloom products may be included in the project. Other carpet types, carpet pad, or carpet with attached pad will not be accepted.
- Material must be dry and free of non-carpet debris. If trash or other materials are present on the load, trash handling and disposal charges will be applied.
  - Material must not contain vinyl, asbestos, or adhesives containing asbestos.
  - Bio hazardous or contaminated material will not be accepted.
- All material must be staged on pallets no wider than 4ft by 4ft (pallets must be able to be loaded in a trailer side-by-side.)
  - Do not mix tile and broadloom on the same pallet.
  - Tile should be stacked flat and neatly onto pallets at least 38" high and no higher than 44".
  - Broadloom carpet must be cut into strips and then formed into individual rolls. Rolls should be stacked and palletized at least 38" high and no higher than 44".
  - All pallets must be strapped to secure the material during shipment (at least 2 straps, one on each pallet side). Rope or twine can be used for strapping material if necessary.
  - Pallets that come apart in transit may result in additional handling charges.


*Shaw reserves the right to modify or replace the information and offering stated in this document. No prior notification is required for these changes.*

## Standard Commercial Reclamation Project Request Form

**Please email the completed form to:** Bea.brahmbhatt@shawinc.com and Stephanie.prather@shawinc.com

| | |
|---|---|
| **Sales Representative Information:** | |
| Date of Request: | |
| Sales Specialist Name: | |
| Sales Specialist Contact Number: | |
| Sales Specialist Account Number: | |
| Sales Specialist Area #: | |
| **Customer & Order Information:** | |
| Customer Name: | |
| Is there a Replacement Order?<br>(Note: Only EcoWorx does not require a replacement Order.) | Circle One: EcoWorx Non EcoWorx |
| Customer Acct Number: | |
| Mill Order # for Replacement Order | |
| Mill Order Dollar Amount: (square yards x price per yard) | $ |
| **Reclamation Project Material Information:** | |
| Square Yards Being Recycled: (500sy min) | |
| Project Type: Circle all that apply: | EcoWorx Other Tile _____<br>EPBL Other BL _____ |
| Carpet Type: Broadloom or Tile?<br>(If both indicate approx. amts of each) | # of SY: Tile_____ BL_____ |
| Fiber type of material being recycled?<br>Disclaimer: | _____N6 _____N6.6 _____ Mixed _____PET<br>_____PP _____Wool _____Unknown |
| Backing type of material being recycled<br>(Examples: PVC, EcoWorx, Cushion Back, ActionBac) | |
| Is customer requesting fiber pad recycling? | |
| **Reclamation Project Pickup Information:** | |
| Pick Up Type: Check One | _____Live Load _____Trailer Drop |
| Total # of Pallets to Pick up: | |
| Pickup/Drop trailer date requested: | |
| Has customer received packaging guidelines? | _____Yes _____ No |
| Project Start Date: | |
| Project End Date: | |
| What is the largest container type the pickup Location can accommodate? | 53 ft. trailer 26 ft. trailer 40 yd bin Other |
| Specify other size trailer need(s): | |
| Does truck need to have a lift gate? | |
| Hours location is open for pick up or drop? | |
| **Reclamation Project Contact Information:** | |
| End Use Customer: | |
| Pickup address: | |
| Contact Person at Pickup: | |
| Contact Information for On-Site Contact at Pickup: | Office:<br>Cell:<br>Email Address: |
| Name as to be listed on reclamation certificate: | |
| Email or Mailing Address to send certificate: | |
| Comments: | |


*Shaw reserves the right to modify or replace the information and offering stated in this document. No prior notification is required for these changes.*

## 4.6.4 INTALERE

**SOURCE AGREEMENTS**

In addition, Intermountain receives preferred pricing with several manufacturers through Intalere.

**MATERIALS FURNISHED BY THE CONTRACTOR**

Intermountain Healthcare (owner) has a national accounts and contract program with selected manufacturers and/or distributors through Intalere, Inc. It is the request of the owner that Intalere contract suppliers' receive consideration for project awards. All bidders should submit most competitive pricing, warranty, and value-added offers. In any instance where an Intalere contracted supplier's prices, terms or conditions are more favorable than the bid response (same supplier not utilizing Intalere pricing), the owner reserves the right to request that identified benefits are amended and included in the final contract award. All awards granted to Intalere contracted suppliers shall be subject to volume reporting and terms and conditions of their master Intalere Agreement, unless identified and agreed to by the owner. Any such exclusion from Intalere contract reporting requirements must be documented in writing including a signature of agreement by the owner.

Please consider separating materials and labor costs in bid responses. Itemized materials pricing including a description of materials discount structures (from list), is preferable, so that Intalere contract pricing or better can be validated.

Subcontractors and installers may access Intalere contract pricing from manufacturers by identifying the project for Intermountain Healthcare (Intalere Member ID # 17615). Proper utilization of Intalere contracts will net Intermountain Healthcare savings and rebates on materials supplied by contracted suppliers. Please contact Mike Gerhardt for questions or assistance.

| Company | Contact | Title | Phone | Email |
|---|---|---|---|---|
| Intalere | Mike Gerhardt | Senior Director, Capital, Facilities and Construction | (513) 502-2756 | Michaell.Gerhardt@Intalere.com |

# Intalere Construction Solutions

## Contract Index March 2017

| APPLIANCES | | | CURRENTLY USE |
|---|---|---|---|
| Sears Commercial | Appliances, Tools, Lawn & Garden, & Fitness Equipment | VQ10329 | ☐ |
| **BEDS** | | | CURRENTLY USE |
| Hill-Rom Company, Inc. | Equipment, Beds & Furniture | VQ03000 | ☐ |
| Hill-Rom Company, Inc. | Equipment, Rental, Therapeutic | VQ10244 | ☐ |
| **CAPITAL MEDICAL EQUIPMENT DISPOSITION, SALES & SERVICES** | | | CURRENTLY USE |
| DOTmed.com (Intalere Choice) | Capital Medical Equipment Disposition, Sales & Services | AS10104 | ☐ |
| **CARTS, SHELVING & MATERIAL HANDLING** | | | CURRENTLY USE |
| InterMetro Industries Corporation | Material Handling Equipment, Carts | VQ03800 | ☐ |
| Quantum Medical (Intalere Choice) | Material Handling Equipment, Carts | VQ10315 | ☐ |
| Spacesaver Corporation | Mobile Filing & Storage Systems | VQ00600 | ☐ |
| Stanley Healthcare | Storage Solutions for Interventional Radiology & Cardiac Cath Labs, Inventory Management | VQ16200 | ☐ |
| Storage Systems Unlimited | Project Management & Distribution | VQ10296 | ☐ |
| **CASEWORK** | | | CURRENTLY USE |
| Blickman, Inc. | Durable Medical Equipment, Stainless Steel & Chrome | VQ10055 | ☐ |
| Fisher HealthCare | Distribution, Laboratory | VL01200 | ☐ |
| Haworth, Inc. (Intalere Choice) | Energy Efficient Office Environments | VH10868 | ☐ |
| Herman Miller, Inc. | Furniture, Office | VH02500 | ☐ |
| InterMetro Industries Corporation | Material Handling Equipment, Carts | VQ03800 | ☐ |
| Midmark Corporation | Equipment, Exam Room | VQ11600 | ☐ |
| Staples Contract and Commercial, Inc. dba Staples Business Advantage | Office Supplies & Furniture | VH10115 | ☐ |
| Steelcase, Inc. | Furniture, Office | VQ11400 | ☐ |
| **COMMUNICATIONS** | | | CURRENTLY USE |
| Ascom Patient Systems | Patient/Staff Communications Solutions | VQ12100 | ☐ |
| Graybar Electric Company, Inc. | Electrical Supplies & Lamps | VH16900 | ☐ |
| Hill-Rom Company, Inc. | Computer Software | VH10993 | ☐ |
| WESCO Distribution, Inc. | Electrical Supplies & Lamps | VH19500 | ☐ |
| **DIETARY EQUIPMENT** | | | CURRENTLY USE |
| Aladdin Temp-Rite | Foodservice Equipment & Smallwares | VF01700 | ☐ |
| C&T Design and Equipment Company | Foodservice Design Services & Equipment | VF10162 | ☐ |
| Carlisle FoodService Products dba Dinex International, Inc. | Food Service Equipment & Supplies | EN10183 | ☐ |
| Carter-Hoffmann, LLC. | Foodservice Equipment & Smallwares | VF10233 | ☐ |
| Culinex | Foodservice Equipment & Smallwares | VF74600 | ☐ |
| Direct Supply, Inc. | Healthcare Equipment, Furnishings, Environmental, Foodservice | VH45800 | ☐ |
| Ecolab, Inc. | Dietary Equipment Service, Repair, Preventative Maintenance and Parts | VF10009 | ☐ |
| Edward Don Company | Foodservice Equipment & Smallwares | VF10096 | ☐ |
| Wasserstrom Company, The | Foodservice Equipment & Smallwares | VF02700 | ☐ |

| DURABLE MEDICAL EQUIPMENT | | | CURRENTLY USE |
|---|---|---|---|
| Blickman, Inc. | Durable Medical Equipment, Stainless Steel & Chrome | VQ10055 | ☐ |
| Lowe's Companies, Inc. | Maintenance, Repair & Operations Products | VH11273 | ☐ |
| Mitchell Planning Associates | Equipment Planning & Management Services | VH11464 | ☐ |
| Pediqo Products, Inc. | Durable Medical Equipment, Stainless Steel & Chrome | VQ12500 | ☐ |
| **ELECTRICAL SUPPLIES, FIXTURES & LAMPS** | | | CURRENTLY USE |
| Datatrend Technologies, Inc | Maintenance, Repair & Operations Products | VH11423 | ☐ |
| Grainger Industrial Supply | Maintenance, Repair & Operations Products | VH59100 | ☐ |
| Grainger Industrial Supply | Maintenance, Repair & Operations Products | VH11191 | ☐ |
| Graybar Electric Company, Inc. | Electrical Supplies & Lamps | VH16900 | ☐ |
| HD Supply Facilities Maintenance | Maintenance, Repair & Operations Products | VH17500 | ☐ |
| Lowe's Companies, Inc. | Maintenance, Repair & Operations Products | VH11273 | ☐ |
| WESCO Distribution, Inc. | Electrical Supplies & Lamps | VH19500 | ☐ |
| **ELEVATOR EQUIPMENT & MAINTENANCE** | | | CURRENTLY USE |
| KONE, Inc. | Elevator, Escalator & Moving Walkway Products & Maintenance Services | VQ10174 | ☐ |
| Otis Elevator Company | Elevator Maintenance | VQ10500 | ☐ |
| **EMERGENCY RESTORATION SERVICES** | | | CURRENTLY USE |
| Polygon US Corporation | Emergency Restoration Services | VH11394 | ☐ |
| **EQUIPMENT PLANNING, MANAGEMENT** | | | CURRENTLY USE |
| Attainia, Inc. | Software, Capital Budgeting & Equipment Planning | VH11184 | ☐ |
| ECRI Institute | Healthcare Technology Assessment Resource | AS91298 | ☐ |
| MD Buyline, Inc. | Healthcare Technology Assessment Resource | AS10075 | ☐ |
| Medical Equipment Resources & Consulting | Project, Operational & Valuation Services | AS10194 | ☐ |
| **FINISHES, INTERIOR** | | | CURRENTLY USE |
| Construction Specialties | Wall Protection | VH26500 | ☐ |
| InPro Corporation | Architectural Products | VH10749 | ☐ |
| Pawling Corporation (Intalere Choice) | Wall Protection | VH10972 | ☐ |
| Sherwin-Williams Company | Paint & Related Products | VH23800 | ☐ |
| **FIRE PROTECTION SYSTEM SERVICES** | | | CURRENTLY USE |
| Cintas Corporation | Fire Protection System Services | VH11640 | ☐ |
| Telgian Corporation | Fire Protection System Services | VH11200 | ☐ |
| **FLOOR COATINGS** | | | CURRENTLY USE |
| CentiMark Corporation | Roofing, Replacement, Repair & Installation | VQ04900 | ☐ |
| Sherwin-Williams Company | Paint & Related Products | VH23800 | ☐ |
| **FLOOR COVERINGS** | | | CURRENTLY USE |
| Mannington Commercial | Floorcoverings & Carpets | VH10161 | ☐ |
| Shaw Industries, Inc. | Floorcoverings & Carpets | VH10009 | ☐ |
| **FLOOR MAINTENANCE** | | | CURRENTLY USE |
| Nilfisk, Inc. | Commercial & Industrial Floor Maintenance Equipment | VH10211 | ☐ |

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|---|---|---|---|
| Tennant Sales and Service Company | Commercial & Industrial Floor Maintenance Equipment | VH10658 | ☐ |
| **FREIGHT MANAGEMENT SERVICES** | | | CURRENTLY USE |
| Cardinal Health-OptiFreight Prog. | Freight Management Services | AS10121 | ☐ |
| Triose, Inc. | Inbound & Outbound Freight Management Services | AS10145 | ☐ |
| **FURNITURE** | | | CURRENTLY USE |
| Direct Supply, Inc. | Healthcare Equipment, Furnishings, Environmental, Foodservice | VH45800 | ☐ |
| Haworth, Inc. (Intalere Choice) | Energy Efficient Office Environments | VH10868 | ☐ |
| Herman Miller, Inc. | Furniture, Office | VH02500 | ☐ |
| Hill-Rom Company, Inc. | Equipment, Beds & Furniture | VQ03000 | ☐ |
| Humanscale Healthcare (Intalere Choice) | Ergonomic Work Stations | VQ10159 | ☐ |
| Joerns Healthcare, Inc. | Equipment, Beds & Furniture, Long Term Care | VQ03900 | ☐ |
| KI | Furniture | VQ04700 | ☐ |
| Knoll, Inc. | Furniture, Office & Healthcare | VQ10152 | ☐ |
| Kwalu | Furniture | VH11186 | ☐ |
| La-Z-Boy Contract Furniture, Knu, LLC | Furniture, Office | VQ10084 | ☐ |
| NOA Medical Industries, Inc. | Equipment, Beds & Furniture | VQ10331 | ☐ |
| **GENERATORS, SWITCHGEAR, UPS & ATS** | | | CURRENTLY USE |
| Caterpillar, Inc. | Generators, Switchgear, UPS & ATS | VQ10306 | ☐ |
| **HVAC EQUIPMENT & SERVICE** | | | CURRENTLY USE |
| Building Logix | Energy Management Services | VH11585 | ☐ |
| Carrier Corporation | HVAC Equipment & Service | VQ16700 | ☐ |
| Daikin Applied | HVAC Equipment & Service | VQ10161 | ☐ |
| Phoenix Controls | Building Automation Controls | VQ10287 | ☐ |
| Triatomic Environmental, Inc.,dba FreshAire UV | UVC Germicidal Light Systems | VQ10327 | ☐ |
| **ICE/WATER DISPENSERS & ACCESSORIES** | | | CURRENTLY USE |
| Follett Corporation | Ice Machines & Medical Grade Refrigerators/Freezers | VQ10285 | ☐ |
| **MAINTENANCE, REPAIR & OPERATIONS (MRO)`** | | | CURRENTLY USE |
| Grainger Industrial Supply | Maintenance, Repair & Operations Products | VH59100 | ☐ |
| Grainger Industrial Supply | Maintenance, Repair & Operations Products | VH11191 | ☐ |
| HD Supply Facilities Maintenance | Maintenance, Repair & Operations Products | VH17500 | ☐ |
| Lowe's Companies, Inc. | Maintenance, Repair & Operations Products | VH11273 | ☐ |
| **MOBILE, MODULAR & STORAGE FACILITIES** | | | CURRENTLY USE |
| Modular Space Corporation (ModSpace) | Mobile & Modular Buildings & Storage Units | VQ10310 | ☐ |
| **MOVING SERVICES** | | | CURRENTLY USE |
| Allied Van Lines | Moving Services | AS91246 | ☐ |
| **OPERATING/EXAM ROOM & MISCELLANEOUS EQUIPMENT** | | | CURRENTLY USE |
| Berchtold Corporation | Equipment, OR Tables | VQ10255 | ☐ |
| MAQUET Medical Systems | Equipment, OR Tables | VQ10249 | ☐ |
| Midmark Corporation | Equipment, Exam Room | VQ11600 | ☐ |

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|---|---|---|---|
| SensoScientific, Inc. | Wireless Temperature Monitoring Solutions | AS10101 | ☐ |
| Skytron, LLC | Equipment, OR Tables | VQ10089 | ☐ |
| STERIS Corporation (Intalere Choice) | Equipment, OR Tables | VQ10090 | ☐ |
| STERIS Corporation (Intalere Choice) | Equipment, OR Lights & Booms | VQ28200 | ☐ |
| Stryker Corp. | Equipment, Stretchers | VQ10043 | ☐ |
| **OXYGEN - BULK LIQUID, CYLINDER GAS & ACCESSORIES** | | | CURRENTLY USE |
| Praxair Healthcare Services | Bulk Liquid Oxygen & Cylinder Gas | VH11700 | ☐ |
| **PAINT & RELATED PRODUCTS** | | | CURRENTLY USE |
| Sherwin-Williams Company | Paint & Related Products | VH23800 | ☐ |
| **PATIENT LIFTS** | | | CURRENTLY USE |
| Hill-Rom Company, Inc. | Patient Lifts | VQ10133 | ☐ |
| **PATIENT WEIGHING SYSTEMS** | | | CURRENTLY USE |
| Health o meter Professional Scales | Patient Scales, Weighing Systems | VQ10311 | ☐ |
| Scale-Tronix, Inc. | Patient Scales, Weighing Systems | VQ10245 | ☐ |
| SR Instruments, Inc. | Patient Scales, Weighing Systems | VQ05900 | ☐ |
| **PATIENT/STAFF COMMUNICATIONS SOLUTIONS** | | | CURRENTLY USE |
| Hill-Rom Company, Inc. | Computer Software | VH10993 | ☐ |
| **PIPING SYSTEMS, MEDICAL GAS & VACUUM** | | | CURRENTLY USE |
| Allied Healthcare Products, Inc. | Medical Gas & Vacuum Piping Systems | VQ06000 | ☐ |
| Ohio Medical Corporation | Medical Gas & Vacuum Piping Systems | VQ10033 | ☐ |
| **PLUMBING PRODUCTS** | | | CURRENTLY USE |
| PlumbMaster, Inc. | Plumbing Specialty Products & Related | VH40200 | ☐ |
| SupplyWorks | Plumbing Specialty Products & Related | VH23100 | ☐ |
| **PNEUMATIC TUBE SYSTEM & SERVICE** | | | CURRENTLY USE |
| TransLogic Corporation dba Swisslog Healthcare Solutions | Pneumatic Tube System & Services, Computerized | VL07200 | ☐ |
| **ROOFING, EXTERIOR IMPROVEMENTS** | | | CURRENTLY USE |
| CentiMark Corporation | Roofing, Replacement, Repair & Installation | VQ04900 | ☐ |
| Tremco, Inc. | Roofing & Waterproofing Products & Services, Facility Renovation & Restoration Services | VH94100 | ☐ |
| **SECURITY MONITORING SYSTEMS, INFANT, CHILD, & ADULT** | | | CURRENTLY USE |
| RF Technologies, Inc. | RTLS/RFID Solutions | VQ01500 | ☐ |
| Versus Technology, Inc | Locating Devices | VH11414 | ☐ |
| **SECURITY SYSTEMS** | | | CURRENTLY USE |
| RF Technologies, Inc. | RTLS/RFID Solutions | VQ01500 | ☐ |
| **SIGNAGE** | | | CURRENTLY USE |
| 2/90 Sign Systems | Signage Supplies & Wayfinding | VH11338 | ☐ |
| InPro Corporation | Architectural Products | VH10749 | ☐ |
| Seton Identification Products | Signage Supplies & Wayfinding | VH54800 | ☐ |
| **STORAGE SOLUTIONS** | | | CURRENTLY USE |
| InterMetro Industries Corporation | Material Handling Equipment, Carts | VQ03800 | ☐ |

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|---|---|---|---|
| Quantum Medical (Intalere Choice) | Material Handling Equipment, Carts | VQ10315 | ☐ |
| Spacesaver Corporation | Mobile Filing & Storage Systems | VQ00600 | ☐ |
| Stanley Healthcare | Storage Solutions for Interventional Radiology & Cardiac Cath Labs, Inventory Management | VQ16200 | ☐ |
| Storage Systems Unlimited | Project Management & Distribution | VQ10296 | ☐ |

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Intermountain Healthcare

**RESPONSIBILITY MATRIX**

Updated January 5, 2021

**The following list identifies the majority of the items that are to be included in the capital project build-out. All Owner items need to be coordinated with A/E (Design Team), Contractor, and Owner (Facility Design & Construction and Supply Chain Facility Equipment Planners). For OFOI or OFCI items, Contractor is required to track equipment on construction schedule and to notify Owner of required delivery times taking into account for equipment lead times.**

| ITEM | OWNER/VENDOR | NOTES | ADDITIONAL NOTES | | |
|---|---|---|---|---|---|
| **OFOI - (Owner Furnished / Owner Installed)** | **(Coordinate location of items with Owner and track within construction schedule)** | | Data | Power | Backing |
| Art | Owner / Owner (Alpine Art) | All artwork to be coordinated with Dan Kohler. Provide power to required artwork. | | | |
| Brochure Racks | Owner / Owner | Contractor to provide proper backing. | | | |
| Chart Racks | Owner / Owner (Midwest) | Contractor to provide proper backing. | | | |
| Copiers, fax | Owner / Owner | A/E to locate where copy/fax/printer is not visual clutter. | Yes | Yes | |
| Cup Dispensers | Owner / Owner | | | | |
| Exam Tables | Owner / Owner | | | Yes | |
| Systems Furniture (including demountable partitions) | Owner / Owner (Midwest & Steelcase) | Coordinate modesty panels with elec. outlets. Sit/Stand desks to have modesty panel on front. Attention to be given to cord management. A/E to coordinate data and power with Midwest. | Yes | Yes | |
| Receptionist Desk | Owner / Owner (Midwest & Steelcase) | | | | |
| Moveable Metal Shelving | Owner / Owner | | | | |
| Recliners / Draw Chairs | Owner / Owner | | | | |
| Signage - Exterior | Owner / Owner (IG Group, YESCO) | Provide power and data to required exterior signage. Provide circuits for above ceiling signs. Coordinate thru-wall conduit sleeves with weather barrier. A/E to coordinate traffic signage and Contractor to install.<br>Intermountain Logo Signs - (2) 20A Circuits - May vary.<br>InstaCare and other Signs - (1) 20 A Circuits - May vary. | Yes | Yes | Yes |
| Signage - Interior (including Code Signage) | Owner / Owner (Scribbley, Hightech) | Provide power to required signage. Contractor to track in schedule and notify Owner for when Code Required signage is required to be installed. | | | |
| Radiology Equipment | Owner / Owner (See subject matter expert list) | A/E responsible to coordinate final site equipment drawings into Construction Documents from Owner's Vendor. | Yes | Yes | |
| Clinical Garbage Cans (Clinical, Office, PT, Etc.) | Owner / Owner | | | | |
| Computers, Printers, Scanners, Keyboards, Mice, etc. | Owner / Owner | In-ceiling & wall mounts, conduits and boxes mounted by Contractor. Computers to be All-in-One, typ. in IMG exam rooms. | Yes | Yes | Yes |
| Televisions, Digital Projectors, similar devices, etc. | Owner / Owner | These items to be provided by Owner, but A/E to coordinate locations and infrastructure. Contractor to refer to OFCI section. | Yes | Yes | Yes |
| Keyboard Trays | Owner / Owner | | | | |
| PACS | Owner / Owner | | | | |
| Magnetic Marker Boards, Cork Boards, Huddle Boards, Idea Tracking Boards, etc. | Owner / Owner (Midwest) | A/E to coordinate location with Owner. | | | Yes |
| Emergency Evacuation Medical Sled (Med Sled) | Owner / Owner | A/E to coordinate location with Owner. | | | |
| Supply Area Panels | Owner / Owner | Contractor to provide proper backing, coordinate with Owner. | | | Yes |
| Audio/Video (A/V) | Owner / Owner | Intermountain SCO will source & supply the A/V system including specialized cabling (e.g. HDMI, etc). Refer to CFCI section for Contractor requirements. A/E to identify locations on drawings, coordinate with Owner. Contractor to provide infrastructure, back boxes, conduits, pathways and cabling (from wall side back). | Yes | Yes | |
| Nurse Notification Call (NNC) System & Devices (Hospital Campus) | Owner / Owner (Hill-Rom) | Hospital local facility team to work with Supply Chain Facility Equipment Planning team to contract directly with Nurse Notification Call (NNC) system vendor (Hill-Rom) for devices, equipment, monitors, etc. A/E to coordinate with Owner and Hill-Rom for all NNC infrastructure required to support the device locations and types designated by Hill-Rom on their site specific drawings. Hill-Rom site specific drawings to be coordinted and included in the A/E Contract Documents. Contractor to provide all infrastructure including conduits, back boxes, cabling (e.g. home-runs to RCB, RCB to device, device to device, etc.), etc. for all NNC devices (e.g. RCB, GSR-10, room devices, etc.). The cabling for the NNC system will be coordinated and installed by the Contractor/Subcontractor (i.e. low voltage sub). Contractor to coordinate with Hill-Rom. | Yes; see CFCI | Yes; see CFCI | |
| Staff Assist Notification Call System & Devices (Medical Group Clinics on hospital campuses to match NNC system) | Owner / Owner (Hill-Rom) | Hospital local facility/IMG Ops team to work with Supply Chain Facility Equipment Planning team to contract directly with Staff Assist Notification Call system vendor (Hill-Rom) for devices, equipment, monitors, etc. (from wall side out). Staff Assist Notification system to be coordinated with Hospital Campus NNC system, as applicable, Medical Group Strategic Planner, and IMG Operations Officer. A/E to coordinate with Owner and Hill-Rom for all Staff Assist Notification Call system infrastructure required to support the device locations and types designated by Hill-Rom on their site specific drawings. Hill-Rom site specific drawings to be coordinted and included in the A/E Contract Documents. Contractor to provide all infrastructure including conduits, back boxes, cabling (e.g. home-runs to RCB, RCB to device, device to device, etc.), etc. for all NNC and Staff Assist Notification Call devices (e.g. RCB, GSR-10, etc.). The cabling for the NNC and Staff Assist Notification Call system will be coordinated and installed by the Contractor/Subcontractor (i.e. low voltage sub). Contractor to coordinate with Hill-Rom. | Yes; see CFCI | Yes; see CFCI | |
| Staff Assist Notification Call System & Devices (Stand-alone Medical Group Clinics) | Owner / Owner (Hill-Rom) | IMG Ops team to work with Supply Chain Facility Equipment Planning team to contract directly with Staff Assist Notification Call system vendor (Hill-Rom) for devices, equipment, monitors, etc. (from wall side out). Staff Assist Notification Call system to be coordinated with Medical Group Strategic Planner and Operations Officer. A/E to coordinate with Owner and Hill-Rom for all Staff Assist Notification Call system infrastructure required to support the device locations and types designated by Hill-Rom on their site specific drawings. Hill-Rom site specific drawings to be coordinted and included in the A/E Contract Documents. Contractor to provide all infrastructure including conduits, back boxes, cabling (e.g. home-runs to RCB, RCB to device, device to device, etc.), etc. for all Staff Assist Notification Call devices (e.g. RCB, GSR-10, etc.). The cabling for the Staff Assist Notification Call system will be coordinated and installed by the Contractor/Subcontractor (i.e. low voltage sub). Contractor to coordinate with Hill-Rom. | Yes; see CFCI | Yes; see CFCI | |

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|---|---|---|---|---|---|
| Patient Monitoring System & Devices (Hospital Campus) | Owner / Owner | Hospital local facilities to work with Supply Chain Facility Equipment Planning team to contract directly with Patient Monitoring vendors for devices, equipment, monitors, etc. (from wall side out). A/E to identify locations on drawings, coordinate with Owner. Contractor to provide all infrastructure including conduits, back boxes, and home-run cabling from Patient Monitoring devices to TEC/TDR rooms that connect to Intermountain's network (Intermountain Siemon certified installer low voltage subcontractor to install). The Patient Monitoring system device to device cabling is by Vendor. | Yes | Yes | |
| IV Hangar | Owner / Owner | A/E to identify locations on drawings, coordinate with Owner. Backing to be coordinated, if required. | | | |
| Sharps Disposal Container | Owner / Owner (Stericycle) | A/E to identify locations on drawings, coordinate with Owner. Backing to be coordinated, if required. | | | |
| Infant/Pediatric Security System | Owner / Owner (Totguard) | A/E to identify locations on drawings. This system is to be coordianted with Owner, Women's and Children's Operations, Clinical Programs and Security. | Yes | Yes | |

| **OFCI - (Owner Furnished / Contractor Installed)** | **(Coordinate location of items with Owner and track within construction schedule)** | | Data | Power | Backing |
|---|---|---|---|---|---|
| Automated External Defibrillator (AED) | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner, A/E to coordinate recess, semi-recessed, or surface mount options with Owner. | | | Yes |
| Time Clocks | Owner / Contractor | Conduit and boxes by Contractor, Coordinate location with Owner. | Yes | Yes | |
| Paper Towel Dispensers | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Soap Dispensers | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Toilet Paper Dispensers | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Sanitary Napkin Dispensers/Receptacles | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Diaper Changing Station | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | Yes |
| Hand Sanitizer Dispensers (Avagard) | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Diagnostic Board (Otoscope / Ophthalmoscope) | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | Yes | |
| Stadiometers, Recessed Scales | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner; coordinate power. | | Yes | |
| Procedure Lights | Owner / Contractor | A/E to coordinate with Owner and Owner's selected equipment Vendor; A/E to identify locations on drawings, coordinate with Owner; A/E to coordinate the design of the procedure light support structure into drawings. Contractor to provide and install procedure light support structure. | | Yes | Yes |
| Scrub Sinks & Carriers | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. Contractor to coordinate with Owner for ordering and for install coordination. | | | Yes |
| IV Track | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. Backing to be coordinated, if required. | | | Yes |
| Boom Mounting Plates (Equipment, Lighting, Anesthesia) | Owner / Contractor | A/E to coordinate with Owner and Owner's selected equipment Vendor; A/E to identify boom locations on drawings, coordinate with Owner; A/E to coordinate the design of the boom support structure into drawings. Final site specific equipment drawings from Vendor to be coordinated with Construction Documents. Contractor to coordinate with Owner and install boom support structure and boom mounting plates. Contractor to coordinate with Owner for ordering and install of boom mounting plates. | Yes | Yes | Yes |
| OR Clocks | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. Contractor to coordinate with Owner for ordering and install coordination. | Yes | Yes | Yes |
| Clinical Clocks | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. Contractor to coordinate with Owner for ordering and install coordination. | | Yes | Yes |
| Shower Curtains & Rods | Owner (Medline) / Contractor | A/E to identify locations on drawings, coordinate with Owner. Contractor to coordinate with Owner for ordering and install coordination. | | | |
| Cubicle Curtains & Tracks | Owner (Medline) / Contractor | A/E to identify locations on drawings, coordinate with Owner. Contractor to coordinate with Owner for ordering and install coordination. | | | |
| Digital Projector Mounts, TV Mounts, & Computer Mounts (Ergotron Brackets/Mounts, etc.) | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. Contractor to coordinate with Owner for ordering and install coordination. In-ceiling & wall mounts, conduits and boxes provide and installed by Contractor A/E to coordinate A/V requirements. Contractor to pull required A/V cabling. | Yes | Yes | Yes |
| Radiation Protection Calculations and Certification | Owner / Contractor | A/E to coordinate with Owner in the design phase for coordinating with Medical Physicists Consultants or others, when required. Contractor to coordinate prior to Gyp. Bd. install. | | | Yes |
| Patient Lifts | Owner (Liko, subsidiary of Hill-Rom) / Contractor | A/E to identify locations on drawings, coordinate with Owner. A/E to design required support structure for Contractor to install for necessary Liko patient lift connections (e.g. pendant / rails / etc). Contractor to coordinate shop drawings and installation requirements prior with Liko. Connect to equipment branch if provided. | | Yes | |
| Building Alarms / Medication Refrigerator Alarm / Pharmacy Alarm System | Owner / Contractor | A/E to identify locations and infrastructure on drawings, coordinate with Owner. Contractor to provide conduit and infrastructure into accessible ceiling for access from equipment and/or devices. Local Facility to contract with alarm company for alarm, wire, and monitoring. | | Yes | |
| UPS (MRI, Data Room, CPU, or other similar equipment) | Owner / Contractor | A/E to identify equipment locations on drawings, coordinate with Owner. | Yes | Yes | Yes |
| iCentra Tracking Boards | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | Yes | Yes | Yes |
| Distributed Antenna System (DAS) including Public Safety | Owner (DAS vendor selected and managed by Intermountain CTIS/Telecom) / Contractor | A/E to locate infrastructure on drawings to simplify the DAS install. Contractor to track on construction schedule and coordinate DAS install with Owner's Vendor. | | | |
| Alertus - Mass Notification System (Public Areas) | Owner (Alertus) / Contractor | A/E to identify locations on drawings, coordinate with Owner. | Yes | Yes | |

| CFCI - (Contractor Furnished / Contractor Installed) | | | Data | Power | Backing |
|---|---|---|---|---|---|
| Blinds/Shades (manual and powered) | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | Yes | |
| Apron Hooks/Rack (Heavy Duty in Radiology) | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | Yes |
| Communication Boards (e.g. Patient Rooms) | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | Yes |
| Emergency Phones, Kiosks - Exterior | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. Conduit and boxes by Contractor. | Yes | Yes | Yes |
| Med Gas Certification | Contractor / Contractor | Contractor to coordinate Vendor with Owner | | | |
| Emergency Shower Station / Eye Wash Station | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. These shall meet ANSI and Owner requirements. | | | |
| Fire Extinguishers | Contractor / Contractor | A/E to identify types and locations on drawings, coordinate with Owner. 10 lbs. minimum - refer to Intermountain Design Guidelines & Construction Standards. | | | Yes |
| Grab Bars (Rest rooms, Radiology, Exam rooms, etc.) | Contractor / Contractor | A/E to identify locations on drawings. | | | Yes |
| Coat Hooks (Rest rooms/Showers, Exam rooms, Offices/Workstations only) | Contractor / Contractor | A/E to identify locations on drawings. | | | |
| Mirrors (Rest rooms, Exams, Radiology, Rehab, etc.) | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | Yes |
| Pneumatic Tube Systems | Contractor / Contractor (SwissLog, Atreo Group, or other approved) | A/E to identify locations on drawings, coordinate with Owner. If SwissLog, verify pricing is per Intalere (Amerinet) Contract Agreement. Design assistance fees are included in this agreement. | Yes | Yes | |
| Plumbing Shrouds | Contractor / Contractor | | | | |
| Security Cameras, Video Surveillance | Contractor / Contractor (AlphaCorp/Convergint) | A/E to identify locations on drawings, coordinate with Owner. | Yes | | |
| Voice/Data Cabling (all horizontal cabling) | Contractor / Contractor (Cache Valley Elec., IES Commercial, Data Tech Professionals, Hunt Electric, and others listed in Intermountain Div. 27) | Refer to Division 27 in the Intermountain Design Guidelines and Construction Standards. Coordinate with Owner/User on connections, pairs of fiber/copper, conduits, inner-ducts, etc. | Yes | | |
| Support Bracing/Structure for Radiology and similar equipment | Contractor / Contractor | A/E to coordinate with Owner and Owner's selected Radiology equipment Vendor; A/E to coordinate the design of the support bracing/structure into drawings. Final site specific equipment drawings from Vendor to be coordinated with Construction Documents. Contractor to coordinate with Owner for install of support structure. | Yes | Yes | Yes |
| Wall Protection (Incl. Bumper and Corner Guards) | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Intrusion Detection | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Access Control, Card Readers (Lenel) | Contractor / Contractor (AlphaCorp/Convergint) | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Communication Cabling | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| TV System Distribution | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Audio/Video (A/V) | Contractor / Contractor | Intermountain SCO will source & supply the A/V system including specialized cabling (e.g. HDMI, etc). A/E to identify locations on drawings, coordinate with Owner. Contractor to provide infrastructure, back boxes, conduits, pathways and misc. cabling (from wall side back). | Yes | Yes | |
| Nurse Notification Call (NNC) System - Low Voltage Cabling (Hospital Campus) | Contractor / Contractor (Hill-Rom) | A/E to coordinate with Owner and Hill-Rom for all NNC infrastructure required to support the device locations and types designated by Hill-Rom on their site specific drawings. Hill-Rom site specific drawings to be coordinted and included in the A/E Contract Documents. Contractor to provide all infrastructure including conduits, back boxes, cabling (e.g. home-runs to RCB, RCB to device, device to device, etc.), etc. for all NNC devices (e.g. RCB, GSR-10, etc.). The cabling for the NNC system will be coordinated and installed by the Contractor/Subcontractor (i.e. low voltage sub). Contractor to coordinate with Hill-Rom. | Yes | Yes | |
| Staff Assist Notification Call System - Low Voltage Cabling (Medical Group Clinics on hospital campuses to match NNC system) | Contractor / Contractor (Hill-Rom) | A/E to coordinate with Owner and Hill-Rom for all Staff Assist Notification Call system infrastructure required to support the device locations and types designated by Hill-Rom on their site specific drawings. Hill-Rom site specific drawings to be coordinted and included in the A/E Contract Documents. Contractor to provide all infrastructure including conduits, back boxes, cabling (e.g. home-runs to RCB, RCB to device, device to device, etc.), etc. for all NNC and Staff Assist Notification Call devices (e.g. RCB, GSR-10, etc.). The cabling for the NNC and Staff Assist Notification Call system will be coordinated and installed by the Contractor/Subcontractor (i.e. low voltage sub). Contractor to coordinate with Hill-Rom. | Yes | Yes | |
| Staff Assist Notification Call System - Low Voltage Cabling (Stand-alone Medical Group Clinics) | Contractor / Contractor (Hill-Rom) | A/E to coordinate with Owner and Hill-Rom for all Staff Assist Notification Call system infrastructure required to support the device locations and types designated by Hill-Rom on their site specific drawings. Hill-Rom site specific drawings to be coordinted and included in the A/E Contract Documents. Contractor to provide all infrastructure including conduits, back boxes, cabling (e.g. home-runs to RCB, RCB to device, device to device, etc.), etc. for all Staff Assist Notification Call devices (e.g. RCB, GSR-10, etc.). The cabling for the Staff Assist Notification Call system will be coordinated and installed by the Contractor/Subcontractor (i.e. low voltage sub). Contractor to coordinate with Hill-Rom. | Yes | Yes | |
| Patient Monitoring System & Devices (Hospital Campus) | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. Contractor to provide all infrastructure including conduits, back boxes, and home-run cabling from Patient Monitoring devices to TEC/TDR rooms that connect to Intermountain's network (Intermountain Siemon certified installer low voltage subcontractor to install). The Patient Monitoring system device to device cabling is by Vendor. | Yes | Yes | |

# SECTION 012500

# SUBSTITUTION PROCEDURES

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes administrative and procedural requirements for substitutions.

### 1.2 DEFINITIONS

A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor.

1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required in order to meet other Project requirements but may offer advantage to Contractor or Owner.

### 1.3 SUBMITTALS

A. Substitution Requests: Submit electronic copies of each request for consideration. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

1. Substitution Request Form: Use scanned PDF electronic file of form provided at end of this section or annotated PDF electronic file of electronic form received from Architect matching form provided at end of this section.
2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:

a. Statement indicating why specified product or fabrication or installation cannot be provided, if applicable.
b. Coordination information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors that will be necessary to accommodate proposed substitution.
c. Detailed comparison of significant qualities of proposed substitution with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes such as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.
d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
e. Samples, where applicable or requested.
f. Certificates and qualification data, where applicable or requested.
g. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners.

h. Material test reports from a qualified testing agency indicating and interpreting test results for compliance with requirements indicated.
i. Research reports evidencing compliance with building code in effect for Project, from ICC-ES.
j. Detailed comparison of Contractor's construction schedule using proposed substitution with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
k. Cost information, including a proposal of change, if any, in the Contract Sum.
l. Contractor's certification that proposed substitution complies with requirements in the Contract Documents except as indicated in substitution request, is compatible with related materials, and is appropriate for applications indicated.
m. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.

3. Architect's Action: If necessary, with reasonable promptness, Architect will request additional information or documentation for evaluation. Architect will notify Contractor of acceptance or rejection of proposed substitution with reasonable promptness. Acceptance of proposed substitution does not constitute approval or inclusion in Contract Documents. Pay applications certification, change orders, and certificate of substantial completion will contain such qualification.

1.4 QUALITY ASSURANCE

A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.5 PROCEDURES

A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

PART 2 - PRODUCTS

2.1 SUBSTITUTIONS

A. Prior to starting Substitution Process, review proposed recommendations with Architect.

B. Contractor's submittal and Architect's acceptance of Shop Drawings, Product Data or Samples for construction activities not complying with Contract Documents does not constitute acceptable or valid request for substitution, nor does it constitute approval.

C. Contractor Representations: By making substitution request, Contractor:

1. Recognizes burden of proof of equality for requested substitution rests with Contractor.
2. Represents and warrants that Contractor has personally investigated requested substitution and determined that it is equal to or superior in all respects to specified Work.

3. Represents and warrants that Contractor will provide same warranties for requested substitution that Contractor would for specified Work.
4. Certifies that cost data presented is complete and includes all related costs under this Contract except for Architect's redesign cost, and waives all claims for additional costs related to requested substitution which may subsequently become apparent.
5. Will coordinate installation of accepted substitution, making such other changes as may be required to make Work complete in all respects.
6. Represents and warrants that accepted substitution will perform same as specified Work would have performed. Should accepted substitution fail to perform as required, Contractor shall replace accepted substitution with specified Work at no additional cost to Owner.

D. Substitutions for Cause: Submit requests for substitution immediately on discovery of need for change.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
b. Requested substitution provides sustainable design characteristics that specified product provided.
c. Substitution request is fully documented and properly submitted.
d. Requested substitution will not adversely affect Contractor's construction schedule.
e. Requested substitution has received necessary approvals of authorities having jurisdiction.
f. Requested substitution is compatible with other portions of the Work.
g. Requested substitution has been coordinated with other portions of the Work.
h. Requested substitution provides specified warranty.

E. Substitutions for Convenience:

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

a. Requested substitution offers Owner a substantial advantage in cost, time, energy conservation, or other considerations, after deducting additional responsibilities Owner must assume. Owner's additional responsibilities may include compensation to Architect for redesign and evaluation services, increased cost of other construction by Owner, and similar considerations.
b. Requested substitution does not require extensive revisions to the Contract Documents.
c. Requested substitution is consistent with the Contract Documents and will produce indicated results.
d. Requested substitution provides sustainable design characteristics that specified product provided.
e. Substitution request is fully documented and properly submitted.
f. Requested substitution will not adversely affect Contractor's construction schedule.

g. Requested substitution has received necessary approvals of authorities having jurisdiction.
h. Requested substitution is compatible with other portions of the Work.
i. Requested substitution has been coordinated with other portions of the Work.
j. Requested substitution provides specified warranty.

PART 3 - EXECUTION (Not Used)

END OF SECTION

# SECTION 01 2600

# CONTRACT MODIFICATION PROCEDURES

## PART 1 - GENERAL

### 1.1 SUMMARY

A. This Section specifies administrative and procedural requirements for handling and processing Contract modifications.

B. Related Section:

1. Division 01 Section "Substitution Procedures" for administrative procedures for handling requests for substitutions made after Contract award.

### 1.2 MINOR CHANGES IN THE WORK

A. Architect will issue supplemental instructions authorizing Minor Changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, They will be provided on Intermountain’s standard forms.

### 1.3 PROPOSAL REQUESTS

A. Owner-Initiated Proposal Requests: Architect will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. They will be provided on Intermountain’s standard forms. If necessary, the description will include supplemental or revised Drawings and Specifications.

1. Proposal Requests issued by Architect are for information only. Do not consider them instructions either to stop work in progress or to execute the proposed change.
2. Within time specified in Proposal Request and after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.

a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
c. Include an updated Contractor's Construction Schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.

B. Contractor-Initiated Proposals: If latent or unforeseen conditions require modifications to the Contract, Contractor may propose changes by submitting a request for a change to the Architect. Provide on Contractor's standard forms.

1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.
2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include an updated Contractor's Construction Schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
5. Comply with requirements in Division 01 Section "Product Substitution Procedures" if the proposed change requires substitution of one product or system for product or system specified.

1.4 CHANGE ORDER PROCEDURES

A. On Owner's approval of a Proposal Request, Architect will issue a Change Order for signatures of Owner and Contractor. They will be provided on Intermountain's standard form.

1.5 CONSTRUCTION CHANGE DIRECTIVE

A. Construction Change Directive: Architect may issue a Construction Change Directive. They will be provided on Intermountain's standard form. Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

SECTION 012900

PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements necessary to prepare and process Applications for Payment.

1.2 SCHEDULE OF VALUES

A. Coordination: Coordinate preparation of the schedule of values with preparation of Contractor's construction schedule.

1. Coordinate line items in the schedule of values with other required administrative forms and schedules, including the following:

a. Application for Payment forms with continuation sheets.
b. Submittal schedule.
c. Accepted Alternates.

2. Submit the schedule of values to Architect at earliest possible date, but no later than seven days before the date scheduled for submittal of initial Applications for Payment.

B. Format and Content: Use Project Manual table of contents as a guide to establish line items for the schedule of values. Provide at least one line item for each Specification Section.

1. Identification: Include the following Project identification on the schedule of values:

a. Project name and location.
b. Name of Architect.
c. Architect's project number.
d. Contractor's name and address.
e. Date of submittal.

2. Arrange the schedule of values in tabular form, in format accepted by Architect, with separate columns to indicate the following for each item listed:

a. Related Specification Section or Division.
b. Description of the Work.
c. Name of subcontractor.
d. Name of manufacturer or fabricator.
e. Name of supplier.
f. Change Orders.
g. Dollar value of the following, as a percentage of the Contract Sum to nearest one-hundredth percent, adjusted to total 100 percent.

1) Labor.

2) Materials.
3) Equipment.

3. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Coordinate with Project Manual table of contents. Provide multiple line items for principal subcontract amounts, where appropriate.
4. Provide a separate line item in the schedule of values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.

   a. Differentiate between items stored on-site and items stored off-site~~. If required~~, include evidence of insurance or bonded warehousing.

5. Provide separate line items in the schedule of values for initial cost of materials, for each subsequent stage of completion, and for total installed value of that part of the Work.
6. Change Orders: Provide a separate line item in the schedule of values for each change order.
7. Each item in the schedule of values and Applications for Payment shall be complete. Include total cost and proportionate share of general overhead and profit for each item.
8. Schedule Updating: Update and resubmit the schedule of values before the next Applications for Payment when Change Orders or Construction Change Directives result in a change in the Contract Sum.

1.3 APPLICATIONS FOR PAYMENT

A. Each Application for Payment following the initial Application for Payment shall be consistent with previous applications and payments as certified by Architect and paid for by Owner.

   1. Initial Application for Payment, Application for Payment at time of Substantial Completion, and final Application for Payment involve additional requirements.

B. Payment Application Times: The date for each progress payment is indicated in the Agreement between Owner and Contractor. The period of construction work covered by each Application for Payment is the period indicated in the Agreement.

   1. If the Agreement does not state payment dates, establish dates at preconstruction conference.
   2. Submit draft, or pencil, copy of Application for Payment seven days prior to due date for review by Architect.

C. Application for Payment Forms: Provide on Owner’s standard form.

D. Application Preparation: Complete every entry on form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.

   1. Entries shall match data on the schedule of values and Contractor's construction schedule. Use updated schedules if revisions were made.
   2. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.

E. Stored Materials: If accepted by Owner, include in Application for Payment amounts applied for materials or equipment purchased or fabricated and stored, but not yet installed. Differentiate between items stored on-site and items stored off-site.

1. Provide certificate of insurance, evidence of transfer of title to Owner, and consent of surety to payment, for stored materials.
2. Provide supporting documentation that verifies amount requested, such as paid invoices. Match amount requested with amounts indicated on documentation; do not include overhead and profit on stored materials.
3. Provide summary documentation for stored materials indicating the following:

    a. Value of materials previously stored and remaining stored as of date of previous Applications for Payment.
    b. Value of previously stored materials put in place after date of previous Application for Payment and on or before date of current Application for Payment.
    c. Value of materials stored since date of previous Application for Payment and remaining stored as of date of current Application for Payment.

F. Transmittal: Submit signed and notarized original copies of each Application for Payment to Architect by a method ensuring receipt within 24 hours. Copies shall include waivers of lien and similar attachments if required.

1. Transmit each copy with a transmittal form listing attachments and recording appropriate information about application.

G. Waivers of Mechanic's Lien: With each Application for Payment, submit waivers of mechanic's liens from General Contractor, subcontractors, sub-subcontractors, and suppliers for construction period covered by the previous application.

1. Submit partial waivers on each item for amount requested in previous application, after deduction for retainage, on each item.
2. When an application shows completion of an item, submit conditional final or full waivers.
3. Owner reserves the right to designate which entities involved in the Work must submit waivers.
4. Waiver Delays: Submit each Application for Payment with Contractor's waiver of mechanic's lien for construction period covered by the application.

    a. Submit final Application for Payment with or preceded by conditional final waivers from every entity involved with performance of the Work covered by the application who is lawfully entitled to a lien.

5. Waiver Forms: Submit on Owner’s standard form.

H. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:

1. List of subcontractors.
2. Schedule of values.
3. Contractor's construction schedule (preliminary if not final).
4. Products list (preliminary if not final).
5. Schedule of unit prices.
6. Submittal schedule (preliminary if not final).
7. List of Contractor's staff assignments.

8. List of Contractor's principal consultants.
9. Copies of building permits.
10. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
11. Initial progress report.
12. Report of preconstruction conference.
13. Certificates of insurance and insurance policies.
14. Performance and payment bonds.

I. Application for Payment at Substantial Completion: After Architect issues the Certificate of Substantial Completion, submit an Application for Payment showing 100 percent completion for portion of the Work claimed as substantially complete.

1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.

J. Final Payment Application: Submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:

1. Evidence of completion of Project closeout requirements.
2. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
3. Updated final statement, accounting for final changes to the Contract Sum.
4. Evidence that claims have been settled.
5. If applicable, final liquidated damages settlement statement.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

# SECTION 013100

# PROJECT MANAGEMENT AND COORDINATION

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:

1. General coordination procedures.
2. Coordination drawings.
3. Requests for Information (RFIs).
4. Project meetings.

### 1.2 DEFINITIONS

A. Project communications documents shall be defined as the following:

1. Letters.
2. Memoranda.
3. RFI (Request for Information - Contractor).
4. RFI-A (Request for Information - Architect).

### 1.3 FORMAT

A. Letters and Memoranda: Submit in formats acceptable to the Architect.

B. E–Mail Communications/Internet Communications/: Submit in forms and formats acceptable to and as approved by the Architect.

C. RFI (Request for Information - Contractor): Submit on forms furnished by the Architect, or on other forms as approved by the Architect.

D. RFI-A (Request for Information - Architect), will be submitted by Architect to Contractor on Architects standard form.

### 1.4 PROJECT COMMUNICATIONS DOCUMENTS

A. Letters and Memoranda documents shall be submitted in a timely manner so as to facilitate project delivery and coordination. Routing of communications shall be as established in the Contract, the Contract Documents and the Pre-Construction Conference. Communications documents shall be transmitted or forwarded in a manner consistent with the schedule and progress of the work.

B. E–Mail Communications, Internet Communications, and Project Management Software programs must be compatible with the Architect's and Owner's computer systems and equipment. The responsibility for all costs for management of these systems, including, but not limited to, licensing, on site training or other training necessary for the proper operation of such systems, shall be by the Contractor. The Contractor shall keep written records and hard file copies of all electronic communications. Failure of the Contractor to keep such records shall waive the Contractor's right to rely on such communications and such communications shall be deemed to have not taken place.

C. RFI (Request for Information - Contractor) shall be defined and limited to a request from the Contractor seeking interpretation or clarification of the requirements of the Contract Documents. Such requests shall comply with the following requirements:

1. RFI requests shall be submitted in a timely manner, well in advance of related work, and allow sufficient time for the resolution of issues relating to the request for interpretation or clarification. Contractor shall schedule the submission of RFI's so as to moderate and manage the flow of RFI requests. RFI's shall be submitted in a manner consistent with the schedule and progress of the work, and shall not be submitted in a sporadic and/or excessive manner.
2. RFI requests shall be numbered in a sequential manner and contain a detailed description of the areas of work requiring interpretation or clarification. Include drawing and specification references, sketches, technical data, brochures, or other supporting data as deemed necessary by the Architect, for the Architect to provide the interpretations and clarifications requested.

    a. The Contractor shall include a "Proposed Solution" to the issue requiring interpretation or clarification.

3. RFI's submitted to the Contractor by Sub-Contractors, vendors, suppliers, or other parties to the work shall be reviewed by the Contractor prior to submission to the Architect. If the Architect deems that such RFI requests have not been adequately reviewed by the Contractor, such requests will be returned to the Contractor for further action. Sub-Contractor's RFI shall contain a "Proposed Solution".
4. RFI requests shall not contain submittals, substitutions requests, routine communications, correspondence, memos, claims, or any information required by other areas of the Contract Documents. RFI requests containing such information will be returned to the Contractor without action by the Architect.
5. RFI requests are limited to a request for interpretation or clarification of the requirements of the Contract Documents. Interpretations provided by the Architect shall not change the requirements of the Contract or the Contract Documents. If the Contractor determines that the Architect's response to an RFI gives cause for a change in the Contract or the Contract Documents, the Contractor shall promptly, within 5 working days, give written notice to the Architect of request for adjustments. Requests for adjustments to the Contract shall be submitted in a manner consistent with the terms and conditions of the Contract Documents.
6. If the Architect, after review, determines that any RFI has been submitted in an incomplete manner, is unnecessary, or does not otherwise comply with the requirements of this Section, the RFI will be returned without action to the Contractor. The Contractor shall delete the original submittal date from the RFI log and enter a new submittal date at the time of re-submittal.

7. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly. Use software log that is part of Project Web site. Software log with not less than the following:

    a. Project name.
    b. Name and address of Contractor.
    c. Name and address of Architect.
    d. RFI number including RFIs that were returned without action or withdrawn.
    e. RFI description.
    f. Date the RFI was submitted.
    g. Date Architect's response was received.

8. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven days if Contractor disagrees with response.

    a. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.

D. RFI-A (Request for Information - Architect) shall be defined as a request by the Architect for information relating to the obligations of the Contractor under the Contract.

1. After receipt of an RFI-A the Contractor shall provide a written response to the Architect within 5 working days. Responses shall be thorough, complete and shall contain all information requested by the Architect.
2. An RFI-A shall be limited to a request by the Architect for information related to the project. The RFI-A shall not be construed as authorizing or directing a change in the Contract or the Contract Documents.

E. Revisions to Construction Documents: Responses to requests for information (RFI) shall not serve as constriuction documents; and the Contractor shall not incorporate RFI responses into construciton of the Project, unless such answers bear the seal and signature of a licensed design professional.

1.5 INFORMATIONAL SUBMITTALS

A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:

1. Name, address, and telephone number of entity performing subcontract or supplying products.
2. Number and title of related Specification Section(s) covered by subcontract.
3. Drawing number and detail references, as appropriate, covered by subcontract.
4. Post copies of list in project meeting room, in temporary field office, and Project Web site. Keep list current at all times.

## 1.6 GENERAL COORDINATION PROCEDURES

A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations, included in different Sections, that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.

1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.

C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

1. Preparation of Contractor's construction schedule.
2. Preparation of the schedule of values.
3. Installation and removal of temporary facilities and controls.
4. Delivery and processing of submittals.
5. Progress meetings.
6. Preinstallation conferences.
7. Project closeout activities.
8. Startup and adjustment of systems.

D. Conservation: Coordinate construction activities to ensure that operations are carried out with consideration given to conservation of energy, water, and materials.

## 1.7 COORDINATION DRAWINGS

A. Coordination Drawings, General: Prepare coordination drawings according to requirements in individual Sections, and additionally where installation is not completely shown on Shop Drawings, where limited space availability necessitates coordination, or if coordination is required to facilitate integration of products and materials fabricated or installed by more than one entity.

1. Content: Project-specific information, drawn accurately to a scale large enough to indicate and resolve conflicts. Do not base coordination drawings on standard printed data. Include the following information, as applicable:

a. Use applicable Drawings as a basis for preparation of coordination drawings. Prepare sections, elevations, and details as needed to describe relationship of various systems and components.

b. Indicate functional and spatial relationships of components of architectural, structural, civil, mechanical, and electrical systems.
c. Indicate space requirements for routine maintenance and for anticipated replacement of components during the life of the installation.
d. Show location and size of access doors required for access to concealed dampers, valves, and other controls.
e. Indicate required installation sequences.
f. Indicate dimensions shown on the Drawings. Specifically note dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternate sketches to Architect indicating proposed resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.

1.8 PROJECT MEETINGS

A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.

1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times.
2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.
3. Minutes: Record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner and Architect, within 3 days of the meeting.
4. Attendance: Document attendance of all participants.

B. Progress Meetings: Owner shall conduct progress meetings at regular intervals.

1. Attendees: In addition to representatives of Owner and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities may be asked to ~~shall~~ be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.

1) Review schedule for next period.

b. Review present and future needs of each entity present, including the following or as needed:

1) Interface requirements.
2) Sequence of operations.
3) If applicable, resolution of BIM component conflicts.

4) Status of submittals.
5) If applicable, status of sustainable design documentation.
6) Deliveries.
7) Off-site fabrication.
8) Access.
9) Site utilization.
10) Temporary facilities and controls.
11) Work hours.
12) Hazards and risks.
13) Progress cleaning.
14) Quality and work standards.
15) Status of correction of deficient items.
16) Field observations.
17) Status of RFIs.
18) Status of proposal requests.
19) Pending changes.
20) Status of Change Orders.
21) Documentation of information for payment requests.

c. Schedule Updating: Revise Contractor's construction schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

# SECTION 013200

# CONSTRUCTION PROGRESS DOCUMENTATION

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work.

### 1.2 DEFINITIONS

A. Activity: A discrete part of a project that can be identified for planning, scheduling, monitoring, and controlling the construction project. Activities included in a construction schedule consume time and resources.

1. Critical Activity: An activity on the critical path that must start and finish on the planned early start and finish times.
2. Predecessor Activity: An activity that precedes another activity in the network.
3. Successor Activity: An activity that follows another activity in the network.

B. Major Area: A story of construction, a separate building, or a similar significant construction element.

C. Milestone: A key or critical point in time for reference or measurement.

D. Critical Path: The longest connected chain of interdependent activities through the network schedule that establishes the minimum overall Project duration and contains no float.

E. Network Diagram: A graphic diagram of a network schedule, showing activities and activity relationships.

F. Event: The starting or ending point of an activity.

G. Float: The measure of leeway in starting and completing an activity.

1. Float time is not for the exclusive use or benefit of either Owner or Contractor, but is a jointly owned, expiring Project resource available to both parties as needed to meet schedule milestones and Contract completion date.
2. Free float is the amount of time an activity can be delayed without adversely affecting the early start of the successor activity.
3. Total float is the measure of leeway in starting or completing an activity without adversely affecting the planned Project completion date.

H. Fragnet: A partial or fragmentary network that breaks down activities into smaller activities for greater detail.

1.3 SUBMITTALS

A. Format for Submittals: Submit required submittals in the following format:

1. PDF electronic file.

B. Startup construction schedule.

C. Contractor's Construction Schedule: Initial schedule, of size required to display entire schedule for entire construction period.

1. Activity Report: List of all activities sorted by activity number and then early start date, or actual start date if known.
2. Logic Report: List of preceding and succeeding activities for all activities, sorted in ascending order by activity number and then early start date, or actual start date if known.
3. Total Float Report: List of all activities sorted in ascending order of total float.
4. Earnings Report: Compilation of Contractor's total earnings from the Notice to Proceed until most recent Application for Payment.

D. Construction Schedule Updating Reports: Submit with Applications for Payment.

E. Daily Construction Reports: Submit at weekly intervals.

F. Material Location Reports: Submit at monthly intervals.

G. Site Condition Reports: Submit at time of discovery of differing conditions.

H. Special Reports: Submit at time of unusual event.

1.4 COORDINATION

A. Coordinate preparation and processing of schedules and reports with performance of construction activities and with scheduling and reporting of separate contractors.

B. Coordinate Contractor's construction schedule with the schedule of values, list of subcontracts, submittal schedule, progress reports, payment requests, and other required schedules and reports.

1. Secure time commitments for performing critical elements of the Work from entities involved.
2. Coordinate each construction activity in the network with other activities and schedule them in proper sequence.

PART 2 - PRODUCTS

2.1 CONTRACTOR'S CONSTRUCTION SCHEDULE, GENERAL

A. Time Frame: Extend schedule from date established for the Notice to Proceed to date of final completion.

1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.

B. Activities: Treat each story or separate area as a separate numbered activity for each main element of the Work. Comply with the following:

1. Procurement Activities: Include procurement process activities for the following long lead items and major items, requiring a cycle of more than 60 days, as separate activities in schedule. Procurement cycle activities include, but are not limited to, submittals, approvals, purchasing, fabrication, and delivery.
2. Submittal Review Time: Include review and resubmittal times indicated in Division 01 Section "Submittal Procedures" in schedule. Coordinate submittal review times in Contractor's construction schedule with submittal schedule.
3. Startup and Testing Time: Include no fewer than 7 days for startup and testing.
4. Substantial Completion: Indicate completion in advance of date established for Substantial Completion, and allow time for Architect's administrative procedures necessary for certification of Substantial Completion.
5. Punch List and Final Completion: Include not more than 30 days for completion of punch list items and final completion.

C. Constraints: Include constraints and work restrictions indicated in the Contract Documents and as follows in schedule (where applicable), and show how the sequence of the Work is affected.

1. Phasing: Arrange list of activities on schedule by phase.
2. Work by Owner: Include a separate activity for each portion of the Work performed by Owner.
3. Products Ordered in Advance: Include a separate activity for each product.
4. Owner-Furnished Products: Include a separate activity for each product.
5. Work Restrictions: Show the effect of the following items on the schedule:

    a. Coordination with existing construction.
    b. Limitations of continued occupancies.
    c. Uninterruptible services.
    d. Partial occupancy before Substantial Completion.
    e. Use of premises restrictions.
    f. Provisions for future construction.
    g. Seasonal variations.
    h. Environmental control.

6. Work Stages: Indicate important stages of construction for each major portion of the Work, including, but not limited to, the following:

    a. Subcontract awards.
    b. Submittals.
    c. Purchases.
    d. Mockups.
    e. Fabrication.
    f. Sample testing.
    g. Deliveries.
    h. Installation.
    i. Tests and inspections.

j. Adjusting.
k. Curing.
l. Building flush-out.
m. Startup and placement into final use and operation.

7. Construction Areas: Identify each major area of construction for each major portion of the Work. Indicate where each construction activity within a major area must be sequenced or integrated with other construction activities to provide for the following:

a. Structural completion.
b. Temporary enclosure and space conditioning.
c. Permanent space enclosure.
d. Completion of mechanical installation.
e. Completion of electrical installation.
f. Substantial Completion.

8. Other Constraints include but are not limited to the following:

a. Roads.
b. Parking.
c. Landscape.

D. Milestones: Include milestones indicated in the Contract Documents in schedule, including, but not limited to, the Notice to Proceed, punch list activities, Substantial Completion, and final completion.

E. Recovery Schedule: When periodic update indicates the Work is 14 or more calendar days behind the current approved schedule, submit a separate recovery schedule indicating means by which Contractor intends to regain compliance with the schedule. Indicate changes to working hours, working days, crew sizes, and equipment required to achieve compliance, and date by which recovery will be accomplished.

F. Computer Scheduling Software: Prepare schedules using current version of a program that has been developed specifically to manage construction schedules.

2.2 STARTUP CONSTRUCTION SCHEDULE

A. Bar-Chart Schedule: Submit startup, horizontal, bar-chart-type construction schedule within 14 days of date established for the Notice of Award.

B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line. Outline significant construction activities for first 60 days of construction. Include skeleton diagram for the remainder of the Work and a cash requirement prediction based on indicated activities.

2.3 CONTRACTOR'S CONSTRUCTION SCHEDULE (BAR CHART/GANTT CHART)

A. Bar Chart/Gantt Chart Schedule: Submit a comprehensive, fully developed, horizontal, Gantt-chart-type, Contractor's construction schedule within 30 days of date established for the Notice to Proceed. Base schedule on the startup construction schedule and additional information received since the start of Project.

B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line.

1. For construction activities that require three months or longer to complete, indicate an estimated completion percentage in 10 percent increments within time bar.

2.4 REPORTS

A. Daily Construction Reports: Prepare a daily construction report recording the following information concerning events at Project site:

1. List of subcontractors at Project site.
2. List of separate contractors at Project site.
3. Approximate count of personnel at Project site.
4. High and low temperatures and general weather conditions, including presence of rain or snow.
5. Accidents.
6. Meetings and significant decisions.
7. Unusual events (see special reports).
8. Stoppages, delays, shortages, and losses.
9. Meter readings and similar recordings.
10. Emergency procedures.
11. Orders and requests of authorities having jurisdiction.
12. Change Orders received and implemented.
13. Construction Change Directives received and implemented.
14. Services connected and disconnected.
15. Equipment or system tests and startups.
16. Partial completions and occupancies.
17. Substantial Completions authorized.

B. Material Location Reports: At monthly intervals, prepare and submit a comprehensive list of materials delivered to and stored at Project site. List shall be cumulative, showing materials previously reported plus items recently delivered. Include with list a statement of progress on and delivery dates for materials or items of equipment fabricated or stored away from Project site.

C. Site Condition Reports: Immediately on discovery of a difference between site conditions and the Contract Documents, prepare and submit a detailed report. Submit with a Request for Information. Include a detailed description of the differing conditions, together with recommendations for changing the Contract Documents.

2.5 SPECIAL REPORTS

A. General: Submit special reports directly to Owner within one day~~(s)~~ of an occurrence. Distribute copies of report to parties affected by the occurrence.

B. Reporting Unusual Events: When an event of an unusual and significant nature occurs at Project site, whether or not related directly to the Work, prepare and submit a special report. List chain of events, persons participating, response by Contractor's personnel, evaluation of results or effects, and similar pertinent information. Advise Owner in advance when these events are known or predictable.

PART 3 - EXECUTION

3.1 CONTRACTOR'S CONSTRUCTION SCHEDULE

A. Contractor's Construction Schedule Updating: At monthly intervals, update schedule to reflect actual construction progress and activities. Issue schedule one week before each regularly scheduled progress meeting.

1. Revise schedule immediately after each meeting or other activity where revisions have been recognized or made. Issue updated schedule concurrently with the report of each such meeting.
2. Include a report with updated schedule that indicates every change, including, but not limited to, changes in logic, durations, actual starts and finishes, and activity durations.
3. As the Work progresses, indicate final completion percentage for each activity.

B. Distribution: Distribute copies of approved schedule to Architect-Owner, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.

1. Post copies in Project meeting rooms and temporary field offices.
2. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

3.2 CONSTRUCTION PHOTOGRAPHS

A. Photographer: Take suitable electronic construction photographs.

B. Minimum Digital Camera Resolution: 1800 x 1200 dpi (dots per inch) @ 72 dpi resolution.

C. Acceptable Electronic File Format: .jpg, .tif., .tiff., .tga., jpe., or .png.

D. Date Stamp: Unless otherwise indicated, date and time stamp each photograph as it is being taken so stamp is integral to photograph.

E. Image File Naming Convention (separate by an underscore _ ):

1. Project Job Number / Year-Month-Day / Image Number . file extension

F. Preconstruction Photographs: Before starting construction, take 4 photographs of Project site and surrounding properties from different vantage points, as directed by Architect. Show existing conditions adjacent to property. Submit digital files as required under "Submittals" Article.

G. Periodic Construction Photographs: Take 4 photographs weekly, coinciding with cutoff date associated with each Application for Payment. Photographer shall select vantage points to best show status of construction and progress since last photographs were taken. Submit digital files as required under "Submittals" Article.

H. Final Completion Construction Photographs: Take 8 photographs after date of Substantial Completion for submission as Project Record Documents. Submit digital files as required under "Submittals" Article.

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# SECTION 013300

# SUBMITTAL PROCEDURES

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes requirements for the submittal schedule and administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other submittals.

### 1.2 DEFINITIONS

A. Action Submittals: Written and graphic information and physical samples that require Architect's responsive action.

B. Electronic Signature: An electronic signature is any legally recognized electronic means that indicates that a person adopts the contents of an electronic message.

C. Informational Submittals: Written and graphic information and physical samples that do not require Architect's responsive action.

D. Portable Document Format (PDF): An open standard file format licensed by Adobe Systems used for representing documents in a device-independent and display resolution-independent fixed-layout document format.

### 1.3 SUBMITTALS

A. Submittal Schedule: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates. Include additional time required for making corrections or revisions to submittals noted by Architect and additional time for handling and reviewing submittals required by those corrections.

1. Coordinate submittal schedule with list of subcontracts, the schedule of values, and Contractor's construction schedule.
2. Initial Submittal: Submit concurrently with startup construction schedule. Include submittals required during the first 60 days of construction. List those submittals required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.
3. Final Submittal: Submit concurrently with the first complete submittal of Contractor's construction schedule.

    a. Submit revised submittal schedule to reflect changes in current status and timing for submittals.

4. Format: Arrange the following information in a tabular format:

    a. Scheduled date for first submittal.
    b. Specification Section number and title.
    c. Submittal category: Action; informational.
    d. Name of subcontractor.
    e. Description of the Work covered.
    f. Scheduled date for Architect's final release or approval.

1.4 SUBMITTAL ADMINISTRATIVE REQUIREMENTS

A. Architect's Digital Data Files: Electronic digital data files of the Contract Drawings will not be provided by Architect for Contractor's use in preparing submittals.

B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.

1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.
3. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.

    a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.

C. Processing Time: Allow sufficient and reasonable time for submittal review, including time for resubmittals. Time for review shall commence on Architect's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.

1. The Architect’s action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect’s professional judgment to permit adequate review.

D. Paper Submittals: Architect reserves the right to require paper submittals.

E. Electronic Submittals: Identify and incorporate information in each electronic submittal file as follows:

1. Assemble complete submittal package into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
2. Name file with submittal number, including revision identifier.

    a. File Naming Convention (separate by dashes - or underscores _ ):

        1) Specification Number / Revision Number / Submittal Sequence (A, B, C, etc.).pdf

3. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Architect.
4. Transmittal Form for Electronic Submittals: Use software-generated form from electronic project management software or electronic form acceptable to Owner**,** containing the following information:

    a. Project name.
    b. Date.
    c. Name and address of Architect.
    d. Name of Contractor.
    e. Name of firm or entity that prepared submittal.
    f. Names of subcontractor, manufacturer, and supplier.
    g. Category and type of submittal.
    h. Submittal purpose and description.
    i. Specification Section number and title.
    j. Specification paragraph number or drawing designation and generic name for each of multiple items.
    k. Drawing number and detail references, as appropriate.
    l. Location(s) where product is to be installed, as appropriate.
    m. Related physical samples submitted directly.
    n. Indication of full or partial submittal.
    o. Transmittal number, numbered consecutively.
    p. Submittal and transmittal distribution record.
    q. Other necessary identification.
    r. Remarks.

5. Utilize electronic project management software program to process submittals when feasible with the type and extent of submittals. Refer to Division 01 Section "Project Management and Coordination" for description of electronic project management software.

F. Options: Identify options requiring selection by Architect.

G. Deviations and Additional Information: On page, prepared on Contractor's letterhead, record relevant information, requests for data, revisions other than those requested by Architect on previous submittals, and deviations from requirements in the Contract Documents, including minor variations and limitations. Include same identification information as related submittal.

H. Resubmittals: Make resubmittals in same form as initial submittal.

1. Note date and content of previous submittal.
2. Note date and content of revision in file name and clearly indicate extent of revision.
3. Resubmit submittals until they are marked with notation from Architect's action stamp not requiring additional submittals.

I. Distribution: Furnish electronic copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.

J. Use for Construction: Retain complete copies of submittals on Project site. Use only final action submittals that are marked with appropriate notation from Architect's action stamp indicating for construction. Retain a separate copy for Owner to be delivered to Owner with Project Closeout documents.

PART 2 - PRODUCTS

2.1 SUBMITTAL PROCEDURES

A. General Submittal Procedure Requirements: Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.

1. Submit electronic submittals as PDF electronic files directly to Architect's Project Web site specifically established for Project.

a. Architect will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.
b. Provide PDF electronic files from scanned paper originals at 300 dpi, minimum.

2. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.

a. Provide a digital signature with digital certificate on electronically submitted certificates and certifications where indicated.
b. When one or more individual Specification Sections includes requirements for notarized signature on certificates and certifications, provide a notarized statement on original paper copy certificates and certifications where indicated.

B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.

1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.
2. Mark each copy of each submittal to show which products and options are applicable.
3. Include the following information, as applicable:

a. Manufacturer's written recommendations.
b. Manufacturer's installation instructions.
c. Mill reports.
d. Standard product operating and maintenance manuals.
e. Certification that products are appropriate for installation indicated.
f. Manufacturer's catalog cuts.
g. Manufacturer's product specifications.
h. Standard color charts.
i. Statement of compliance with specified referenced standards.
j. Testing by recognized testing agency.
k. Application of testing agency labels and seals.
l. Notation of coordination requirements.
m. Availability and delivery time information.

4. For equipment, include the following in addition to the above, as applicable:

a. Wiring diagrams showing factory-installed wiring.
b. Printed performance curves.
c. Operational range diagrams.

d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.

5. Submit Product Data before or concurrent with Samples.
6. Submit Product Data in the following format:

a. PDF electronic file.

C. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data.

1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:

a. Identification of products.
b. Dimensions.
c. Fabrication and installation drawings.
d. Roughing-in and setting diagrams.
e. Wiring diagrams showing field-installed wiring, including power, signal, and control wiring.
f. Shopwork manufacturing instructions.
g. Templates and patterns.
h. Design calculations.
i. Schedules.
j. Compliance with specified standards.
k. Notation of coordination requirements.
l. Notation of dimensions established by field measurement.
m. Relationship and attachment to adjoining construction clearly indicated.
n. Seal and signature of professional engineer.

2. Wiring Diagrams: Differentiate between manufacturer-installed and field-installed wiring.
3. Sheet Size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches (212 by 275 mm), but no larger than 30 by 42 inches (750 by 1050 mm).
4. Submit Shop Drawings in the following format:

a. PDF electronic file.
b. Prepare Shop Drawings in the following format: Same digital data software program, version, and operating system as the original Drawings.
c. Refer to Division 01 Section "Project Management and Coordination" for requirements for coordination drawings.

D. Samples: Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between submittal and actual component as delivered and installed.

1. Transmit Samples that contain multiple, related components such as accessories together in one submittal package.
2. Identification: Attach label on unexposed side of Samples that includes the following:

a. Generic description of Sample.
b. Product name and name of manufacturer.
c. Sample source.

d. Number and title of applicable Specification Section.
e. Specification paragraph number and generic name of each item.

3. For projects where electronic submittals are required, provide corresponding electronic submittal of Sample transmittal, digital image file illustrating Sample characteristics, and identification information for record. This is in addition to physical samples.
4. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.

    a. Samples that may be incorporated into the Work are indicated in individual Specification Sections. Such Samples must be in an undamaged condition at time of use.
    b. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.

5. Samples for Initial Selection: Submit manufacturer's color charts consisting of units or sections of units showing the full range of colors, textures, and patterns available.

    a. Number of Samples: Submit 4 full set(s) of available choices where color, pattern, texture, or similar characteristics are required to be selected from manufacturer's product line. Architect will return submittal with options selected.

6. Samples for Verification: Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and physically identical with material or product proposed for use, and that show full range of color and texture variations expected. Samples include, but are not limited to, the following: partial sections of manufactured or fabricated components; small cuts or containers of materials; complete units of repetitively used materials; swatches showing color, texture, and pattern; color range sets; and components used for independent testing and inspection.

    a. Number of Samples: Submit 4 sets of Samples. Architect will retain 2 Sample sets; remainder will be returned. Mark up and retain one returned Sample set as a project record sample.

        1) Submit a single Sample where assembly details, workmanship, fabrication techniques, connections, operation, and other similar characteristics are to be demonstrated.
        2) If variation in color, pattern, texture, or other characteristic is inherent in material or product represented by a Sample, submit at least 4 sets of paired units that show approximate limits of variations.

E. Coordination Drawing Submittals: Comply with requirements specified in Division 01 Section "Project Management and Coordination."

F. Contractor's Construction Schedule: Comply with requirements specified in Division 01 Section "Construction Progress Documentation."

G. Application for Payment and Schedule of Values: Comply with requirements specified in Division 01 Section "Payment Procedures."

H. Closeout Submittals and Maintenance Material Submittals: Comply with requirements specified in Division 01 Section "Closeout Procedures."

I. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of architects and owners, and other information specified.

J. Installer Certificates: Submit written statements on manufacturer's letterhead certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.

K. Manufacturer Certificates: Submit written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.

L. Product Certificates: Submit written statements on manufacturer's letterhead certifying that product complies with requirements in the Contract Documents.

M. Material Certificates: Submit written statements on manufacturer's letterhead certifying that material complies with requirements in the Contract Documents.

N. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.

O. Product Test Reports: Submit written reports indicating that current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.

P. Research Reports: Submit written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project. Include the following information:

1. Name of evaluation organization.
2. Date of evaluation.
3. Time period when report is in effect.
4. Product and manufacturers' names.
5. Description of product.
6. Test procedures and results.
7. Limitations of use.

## PART 3 - EXECUTION

### 3.1 CONTRACTOR'S REVIEW

A. Action and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.

B. Project Closeout and Maintenance Material Submittals: See requirements in Division 01 Section "Closeout Procedures."

C. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

3.2 ARCHITECT'S ACTION

A. Action Submittals: Architect will review each submittal, make marks to indicate corrections or revisions required, and return it. Architect will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action, as follows:

1. Final but Restricted Release: When submittals are marked "Accepted as Noted," the Work covered by the submittal may proceed provided it complies with both the Architect's notations and corrections on the submittal and requirements of the Contract Documents. Final acceptance will depend on that compliance.
2. Returned for Resubmittal: When submittal is marked "Not Accepted" or "Revise Resubmit," do not proceed with the Work covered by the submittal, including purchasing, fabrication, delivery, or other activity. Revise or prepare a new submittal in accordance with the Architect's notations. Resubmit without delay. Repeat if necessary to obtain a different action mark.

    a. Do not permit submittals marked "Not Accepted or Revise Resubmit" to be used at the Project site, or elsewhere where construction is in progress.

3. Other Action: Where a submittal is primarily for information or record purposes, or for special processing or other Contractor activity, the submittal will be returned, marked "Not Reviewed" or "Not Reviewed; submittal not required by Contract Documents".

B. Architect's acceptance of Shop Drawings, Samples or Product Data which deviates from the Contract Documents does not authorize changes to the Contract Sum. Submit in writing at the time of submission any changes to the Contract Sum affected by such Shop Drawings, Samples or Product Data, otherwise, claim for extras will not be considered.

C. Informational Submittals: Architect will review each submittal and will not return it, or will return it if it does not comply with requirements. Architect will forward each submittal to appropriate party.

D. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Architect. Review shall not be final until complete submittal has been reviewed by Architect.

E. Incomplete submittals are unacceptable, will be considered nonresponsive, and will be returned for resubmittal without review.

F. Submittals not required by the Contract Documents may be returned by the Architect without action.

G. Electronic File of Submittal Documents: Provide Architect with an independent electronic archive of project submittal documents using electronic project management software as defined in Division 01 Section "Project Management and Coordination".

END OF SECTION

# SECTION 014000

# QUALITY REQUIREMENTS

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes administrative and procedural requirements for quality assurance and quality control.

B. Testing and inspecting services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.

1. Specific quality-assurance and -control requirements for individual construction activities are specified in the Sections that specify those activities. Requirements in those Sections may also cover production of standard products.
2. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and -control procedures that facilitate compliance with the Contract Document requirements.
3. Requirements for Contractor to provide quality-assurance and -control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.

### 1.2 DEFINITIONS

A. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.

B. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Services do not include contract enforcement activities performed by Architect.

C. Mockups: Full-size physical assemblies that are constructed on-site. Mockups are constructed to verify selections made under Sample submittals; to demonstrate aesthetic effects and, where indicated, qualities of materials and execution; to review coordination, testing, or operation; to show interface between dissimilar materials; and to demonstrate compliance with specified installation tolerances. Mockups are not Samples. Mockups establish the standard by which the Work will be judged.

D. Product Testing: Tests and inspections that are performed by an NRTL (Nationally Recognized Testing Laboratories), an NVLAP (National Voluntary Laboratory Accreditation Program), or a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.

E. Source Quality-Control Testing: Tests and inspections that are performed at the source, e.g., plant, mill, factory, or shop.

F. Field Quality-Control Testing: Tests and inspections that are performed on-site for installation of the Work and for completed Work.

G. Testing Agency: An entity engaged to perform specific tests, inspections, or both. Testing laboratory shall mean the same as testing agency.

H. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, and similar operations.

1. Use of trade-specific terminology in referring to a trade or entity does not require that certain construction activities be performed by accredited or unionized individuals, or that requirements specified apply exclusively to specific trade(s).

I. Experienced: When used with an entity or individual, "experienced" means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction and with the qualification requirements of individual specification section governing their work.

1.3 CONFLICTING REQUIREMENTS

A. Referenced Standards: If compliance with two or more standards is specified and the standards establish different or conflicting requirements for minimum quantities or quality levels, comply with the most stringent requirement. Refer conflicting requirements to Architect for a decision before proceeding.

B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

C. If work is required in a manner that makes it impossible to produce such work of the quality required by or reasonably inferred from the Contract Documents, or should discrepancies appear among the Construction Documents, the Contractor shall request in writing an interpretation from the Architect before proceeding with the work. If the Contractor fails to make such request, no excuse will be entertained thereafter for failure to carry out work in the required manner or to produce required guarantees, warranties, or bonds, and the Contractor shall not be entitled to any change in the Contract Sum or the Contract Time on account of such failure.

1.4 CONTRACTOR'S QUALITY-CONTROL PLAN

A. Quality-Control Plan, General: Submit quality-control plan prior to preconstruction conference. Submit in format acceptable to Architect. Identify personnel, procedures, controls, instructions, tests, records, and forms to be used to carry out Contractor's quality-assurance and quality-control responsibilities. Coordinate with Contractor's construction schedule.

B. Quality-Control Personnel Qualifications: Engage qualified full-time personnel trained and experienced in managing and executing quality-assurance and quality-control procedures similar in nature and extent to those required for Project.

1. Project quality-control manager may be the Project superintendent or be an individual with no other Project responsibilities, as accepted by the Architect.

C. Submittal Procedure: Describe procedures for ensuring compliance with requirements through review and management of submittal process. Indicate qualifications of personnel responsible for submittal review.

D. Testing and Inspection: In quality-control plan, include a comprehensive schedule of Work requiring testing or inspection, including the following:

1. Contractor-performed tests and inspections including subcontractor-performed tests and inspections. Include required tests and inspections and Contractor-elected tests and inspections.
2. Special inspections required by authorities having jurisdiction and indicated on the "Statement of Special Inspections."
3. Owner-performed tests and inspections indicated in the Contract Documents, including tests and inspections indicated to be performed by the Commissioning Authority when Commissioning is included in the Project.

E. Continuous Inspection of Workmanship: Describe process for continuous inspection during construction to identify and correct deficiencies in workmanship in addition to testing and inspection specified. Indicate types of corrective actions to be required to bring work into compliance with standards of workmanship established by Contract requirements and approved mockups.

F. Monitoring and Documentation: Maintain testing and inspection reports including log of approved and rejected results, including Owner acceptance of nonconforming work. Include work Architect has indicated as nonconforming or defective. Indicate corrective actions taken to bring nonconforming work into compliance with requirements. Comply with requirements of authorities having jurisdiction.

## 1.5 REPORTS AND DOCUMENTS

A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:

1. Date of issue.
2. Project title and number.
3. Name, address, and telephone number of testing agency.
4. Dates and locations of samples and tests or inspections.
5. Names of individuals making tests and inspections.
6. Description of the Work and test and inspection method.
7. Identification of product and Specification Section.
8. Complete test or inspection data.
9. Test and inspection results and an interpretation of test results.
10. Record of temperature and weather conditions at time of sample taking and testing and inspecting.
11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.

12. Name and signature of laboratory inspector.
13. Recommendations on retesting and reinspecting.

B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, and telephone number of technical representative making report.
2. Statement on condition of substrates and their acceptability for installation of product.
3. Statement that products at Project site comply with requirements.
4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
6. Statement whether conditions, products, and installation will affect warranty.
7. Statement whether conditions, products, and installation exceed manufacturer’s statements.
8. Other required items indicated in individual Specification Sections.

C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, and telephone number of factory-authorized service representative making report.
2. Statement that equipment complies with requirements.
3. Results of operational and other tests and a statement of whether observed performance complies with requirements.
4. Statement whether conditions, products, and installation will affect warranty.
5. Other required items indicated in individual Specification Sections.

D. Permits, Licenses, and Certificates: For Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents, established for compliance with standards and regulations bearing on performance of the Work.

1.6 QUALITY ASSURANCE

A. General: Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.

B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

D. Installer Qualifications: A firm or individual experienced in installing, erecting, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

E. Specialists: Certain Specification Sections require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged for the activities indicated.

1. Requirements of authorities having jurisdiction shall supersede requirements for specialists.

F. Testing Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspecting indicated, as documented according to ASTM E 329; and with additional qualifications specified in individual Sections; and, where required by authorities having jurisdiction, that is acceptable to authorities.

1. NRTL: A nationally recognized testing laboratory according to 29 CFR 1910.7.
2. NVLAP: A testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program.

G. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

H. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

I. Mock-ups: Prior to final fabrication and installation, build mock-up for each form of construction and finish required to demonstrate aesthetic effects and qualities of materials and execution. Build mock-up to comply with the following requirements, using materials indicated for the completed Work:

1. Build mock-up in the location and of the size indicated or, if not indicated, as directed by Architect. Contractor shall provide structural support framework.

   a. Show typical components, attachments to building structure, and requirements of installation.

2. Clean exposed faces of mock-up.
3. Notify Architect seven days in advance of the dates and times when mock-up will be installed.
4. Demonstrate the proposed range of aesthetic effects and workmanship.
5. Obtain Architect's and Owner’s acceptance of mock-ups before starting fabrication.
6. Acceptance of mock-ups does not constitute acceptance of deviations from the Contract Documents contained in mock-ups unless such deviations are specifically noted by Contractor, submitted to Architect in writing, and accepted by Architect in writing.

1.7 QUALITY CONTROL

A. Owner Responsibilities: Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.

1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspecting they are engaged to perform.
2. Costs for retesting and reinspecting construction that replaces or is necessitated by work that failed to comply with the Contract Documents will be charged to Contractor.

B. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities required to verify that the Work complies with requirements, whether specified or not.

1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
2. Where services are indicated as Contractor's responsibility, engage a qualified testing agency to perform these quality-control services.

    a. Contractor shall not employ same entity engaged by Owner, unless agreed to in writing by Owner.

3. Notify testing agencies at least 48 hours in advance of time when Work that requires testing or inspecting will be performed.
4. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
5. Testing and inspecting requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
6. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.

C. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Division 01 Section "Submittal Procedures."

D. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.

E. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.

F. Testing Agency Responsibilities: Cooperate with Architect and Contractor in performance of duties. Provide qualified personnel to perform required tests and inspections.

1. Notify Architect and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
2. Conduct and interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from requirements.
3. Submit a certified written report, in duplicate, of each test, inspection, and similar quality-control service through Contractor.

4. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
5. Do not perform any duties of Contractor.

G. Associated Services: Cooperate with agencies performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:

1. Access to the Work.
2. Incidental labor and facilities necessary to facilitate tests and inspections.
3. Adequate quantities of representative samples of materials that require testing and inspecting. Assist agency in obtaining samples.
4. Facilities for storage and field curing of test samples.
5. Delivery of samples to testing agencies.
6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
7. Security and protection for samples and for testing and inspecting equipment at Project site.

H. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and -control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.

1. Schedule times for tests, inspections, obtaining samples, and similar activities.

I. Schedule of Tests and Inspections: Prepare a schedule of tests, inspections, and similar quality-control services required by the Contract Documents. Coordinate and submit concurrently with Contractor's construction schedule.

1. Distribution: Distribute schedule to Owner, Architect, testing agencies, and each party involved in performance of portions of the Work where tests and inspections are required.

a. Prepare in tabular form and include the following:

1) Specification Section number and title.
2) Entity responsible for performing tests and inspections.
3) Description of test and inspection.
4) Identification of applicable standards.
5) Identification of test and inspection methods.
6) Number of tests and inspections required.
7) Time schedule or time span for tests and inspections.
8) Requirements for obtaining samples.
9) Unique characteristics of each quality-control service.

## 1.8 SPECIAL TESTS AND INSPECTIONS

A. Special Tests and Inspections: Owner may engage a qualified to conduct special tests and inspections required by authorities having jurisdiction as the responsibility of Owner, and as follows:

1. Notifying Architect and Contractor promptly of irregularities and deficiencies observed in the Work during performance of its services.

2. Submitting a certified written report of each test, inspection, and similar quality-control service to Architect with copy to Contractor and to authorities having jurisdiction.
3. Submitting a final report of special tests and inspections at Substantial Completion, which includes a list of unresolved deficiencies.
4. Interpreting tests and inspections and stating in each report whether tested and inspected work complies with or deviates from the Contract Documents.
5. Retesting and reinspecting corrected work.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

A. Test and Inspection Log: Prepare a record of tests and inspections. Include the following:

1. Date test or inspection was conducted.
2. Description of the Work tested or inspected.
3. Date test or inspection results were transmitted to Architect.
4. Identification of testing agency or special inspector conducting test or inspection.

B. Maintain log at Project site. Post changes and revisions as they occur. Provide access to test and inspection log for Architect's reference during normal working hours.

3.2 REPAIR AND PROTECTION

A. General: On completion of testing, inspecting, sample taking, and similar services, repair damaged construction and restore substrates and finishes.

1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas in a manner that eliminates evidence of patching. Comply with the Contract Document requirements for cutting and patching in Division 01 Section "Execution."

B. Protect construction exposed by or for quality-control service activities.

C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION

# SECTION 014200

# REFERENCES

## PART 1 - GENERAL

### 1.1 DEFINITIONS

A. General: Basic Contract definitions are included in the Conditions of the Contract.

B. "Approved": When used to convey Architect's action on Contractor's submittals, applications, and requests, "approved" is limited to Architect's duties and responsibilities as stated in the Conditions of the Contract.

C. "Directed": A command or instruction by Architect. Other terms including "requested," "authorized," "selected," "required," and "permitted" have the same meaning as "directed."

D. "Indicated": Requirements expressed by graphic representations or in written form on Drawings, in Specifications, and in other Contract Documents. Other terms including "shown," "noted," "scheduled," and "specified" have the same meaning as "indicated."

E. "Regulations": Laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.

F. "Furnish": Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.

G. "Install": Operations at Project site including unloading, temporarily storing, unpacking, assembling, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.

H. "Provide": Furnish and install, complete and ready for the intended use.

I. Submitted: The terms “submitted”, “reported”, “satisfactory” and similar words and phrases means submitted to Architect, reported to Architect and similar phrases.

J. "Project Site": Space available for performing construction activities. The extent of Project site is shown on Drawings and may or may not be identical with the description of the land on which Project is to be built.

### 1.2 INDUSTRY STANDARDS

A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.

B. Publication Dates: Comply with standards in effect as of date of the Contract Documents unless otherwise indicated.

C. Copies of Standards: Each entity engaged in construction on Project should be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.

1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from publication source.

1.3 ABBREVIATIONS AND ACRONYMS

A. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities indicated in Thomson Gale's "Encyclopedia of Associations" or in Columbia Books' "National Trade & Professional Associations of the U.S."

B. Code Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Web sites are subject to change and are believed to be accurate and up-to-date as of the date of the Contract Documents.

| | | |
|---|---|---|
| IAPMO | International Association of Plumbing and Mechanical Officials<br>www.iapmo.org | (909) 472-4100 |
| ICC | International Code Council<br>www.iccsafe.org | (888) 422-7233 |
| ICC-ES | ICC Evaluation Service, Inc.<br>www.icc-es.org | (800) 423-6587<br>(562) 699-0543 |
| UBC | Uniform Building Code<br>(See ICC) | |

C. Federal Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Web sites are subject to change and are believed to be accurate and up-to-date as of the date of the Contract Documents.

| | | |
|---|---|---|
| CE | Army Corps of Engineers<br>www.usace.army.mil | (202) 761-0011 |
| CPSC | Consumer Product Safety Commission<br>www.cpsc.gov | (800) 638-2772<br>(301) 504-7923 |
| DOC | Department of Commerce<br>www.commerce.gov | (202) 482-2000 |
| DOD | Department of Defense<br>http://.dodssp.daps.dla.mil | (215) 697-6257 |
| DOE | Department of Energy<br>www.energy.gov | (202) 586-9220 |
| EPA | Environmental Protection Agency<br>www.epa.gov | (202) 272-0167 |

| | | |
|---|---|---|
| FAA | Federal Aviation Administration<br>www.faa.gov | (866) 835-5322 |
| FCC | Federal Communications Commission<br>www.fcc.gov | (888) 225-5322 |
| FDA | Food and Drug Administration<br>www.fda.gov | (888) 463-6332 |
| GSA | General Services Administration<br>www.gsa.gov | (800) 488-3111 |
| HUD | Department of Housing and Urban Development<br>www.hud.gov | (202) 708-1112 |
| LBL | Lawrence Berkeley National Laboratory<br>www.lbl.gov | (510) 486-4000 |
| NCHRP | National Cooperative Highway Research Program<br>(See TRB) | |
| NIST | National Institute of Standards and Technology<br>www.nist.gov | (301) 975-6478 |
| OSHA | Occupational Safety & Health Administration<br>www.osha.gov | (800) 321-6742<br>(202) 693-1999 |
| PBS | Public Buildings Service<br>(See GSA) | |
| PHS | Office of Public Health and Science<br>www.osophs.dhhs.gov/ophs | (202) 690-7694 |
| RUS | Rural Utilities Service<br>(See USDA) | (202) 720-9540 |
| SD | State Department<br>www.state.gov | (202) 647-4000 |
| TRB | Transportation Research Board<br>http://gulliver.trb.org | (202) 334-2934 |
| USDA | Department of Agriculture<br>www.usda.gov | (202) 720-2791 |
| USPS | Postal Service<br>www.usps.com | (202) 268-2000 |

D. Standards and Regulations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the standards and regulations in the following list. Names, telephone numbers, and Web sites are subject to

change and are believed to be accurate and up-to-date as of the date of the Contract Documents.

| | | |
|---|---|---|
| ADAAG | Americans with Disabilities Act (ADA)<br>Architectural Barriers Act (ABA)<br>Accessibility Guidelines for Buildings and Facilities<br>Available from U.S. Access Board<br>www.access-board.gov | (800) 872-2253<br>(202) 272-0080 |
| CFR | Code of Federal Regulations<br>Available from Government Printing Office<br>www.gpoaccess.gov/cfr/index.html | (866) 512-1800<br>(202) 512-1800 |
| DOD | Department of Defense Military Specifications and Standards<br>Available from Department of Defense Single Stock Point<br>http://dodssp.daps.dla.mil | (215) 697-2664 |
| DSCC | Defense Supply Center Columbus<br>(See FS) | |
| FED-STD | Federal Standard<br>(See FS) | |
| FS | Federal Specification<br>Available from Department of Defense Single Stock Point<br>http://dodssp.daps.dla.mil | (215) 697-2664 |
| | Available from Defense Standardization Program<br>www.dps.dla.mil | |
| | Available from General Services Administration<br>www.gsa.gov | (202) 619-8925 |
| | Available from National Institute of Building Sciences<br>www.wbdg.org/ccb | (202) 289-7800 |
| FTMS | Federal Test Method Standard<br>(See FS) | |
| MIL | (See MILSPEC) | |
| MIL-STD | (See MILSPEC) | |
| MILSPEC | Military Specification and Standards<br>Available from Department of Defense Single Stock Point<br>http://dodssp.daps.dla.mil | (215) 697-2664 |
| UFAS | Uniform Federal Accessibility Standards<br>Available from Access Board<br>www.access-board.gov | (800) 872-2253<br>(202) 272-0080 |

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

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# SECTION 015000

# TEMPORARY FACILITIES AND CONTROLS

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes requirements for temporary utilities, support facilities, and security and protection facilities.

### 1.2 USE CHARGES

A. General: Installation and removal of and use charges for temporary facilities shall be included in the Contract Sum. Allow other entities to use temporary services and facilities without cost, including, but not limited to, Owner's construction forces, Architect, occupants of Project, testing agencies, and authorities having jurisdiction.

1. Cost or use charges for temporary facilities are not chargeable to Owner or Architect.

B. Implementation and Termination Schedule: Make available on request a schedule indicating implementation and termination of each temporary utility.

### 1.3 QUALITY ASSURANCE

A. Standards: Comply with ANSI A10.6 "Requirements for Demolition Operations", NECA's "Temporary Electrical Facilities," and NFPA 241 "Standard for Safeguarding Construction, Alteration, and Demolition Operations".

1. Trade Jurisdictions: Assigned responsibilities for installation and operation of temporary utilities are not intended to interfere with trade regulations and union jurisdictions.

B. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.

C. Regulations: Comply with industry standards and applicable laws and regulations of authorities having jurisdiction, including but not limited to, the following:

1. Building Code requirements.
2. Health and safety regulations.
3. Utility company regulations.
4. Police, Fire Department and Rescue Squad rules.
5. Environmental protection regulations.
6. City ordinances and regulations.

### 1.4 PROJECT CONDITIONS

A. Temporary Use of Permanent Facilities: Engage Installer of each permanent service to assume responsibility for operation, maintenance, and protection of each permanent service during its

use as a construction facility before Owner's acceptance, regardless of previously assigned responsibilities.

## PART 2 - PRODUCTS

### 2.1 MATERIALS

A. General: Provide new materials. Undamaged, previously used materials in serviceable condition may be used if approved by Architect. Provide materials suitable for use intended.

B. Materials and equipment may be new or used, but must be adequate in capacity for the required usage, must not create unsafe conditions, and must not violate requirements of applicable codes and standards.

C. Polyethylene Sheet: Reinforced, fire-resistive sheet, 10 mil (0.25 mm) minimum thickness, with flame-spread rating of 15 or less per ASTM E 84 and passing NFPA 701 Test Method 2.

### 2.2 TEMPORARY FACILITIES

A. Field Offices, General: Prefabricated or mobile units with serviceable finishes, temperature controls, and foundations adequate for normal loading.

1. There is no room for storing materials on site. Provide a trailer or bring materials on site as needed.

## PART 3 - EXECUTION

### 3.1 INSTALLATION, GENERAL

A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.

B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

### 3.2 TEMPORARY UTILITY INSTALLATION

A. Locate temporary utilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify utilities as required.

B. Provide each utility ready for use when needed to avoid delay. Maintain and modify as required. Do not remove until utilities are no longer needed or are replaced by authorized use of completed permanent utilities.

C. Engage appropriate local utility company to install temporary service or connect to existing service. Where utility company provides only part of the service, provide the remainder with matching, compatible materials and equipment. Comply with utility company recommendations.

1. Arrange with utility company, Owner, and existing users for time when service can be interrupted, if necessary, to make connections for temporary services.
2. Provide adequate capacity at each stage of construction. Before temporary utility is available, provide trucked-in services.
3. Obtain easements to bring temporary utilities to Project site where Owner's easements cannot be used for that purpose.

D. Ventilation and Humidity Control: Provide temporary ventilation required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed. Coordinate ventilation requirements to produce ambient condition required and minimize energy consumption.

1. Provide dehumidification systems when required to reduce substrate moisture levels to level required to allow installation or application of finishes.

E. Electric Power Service: Provide electric power service and distribution system of sufficient size, capacity, and power characteristics required for construction operations.

F. Lighting: Provide temporary lighting with local switching that provides adequate illumination for construction operations, observations, inspections, and traffic conditions.

G. Telephone Service: Provide temporary telephone service in common-use facilities for use by all construction personnel.

3.3 OPERATION, TERMINATION, AND REMOVAL

A. Supervision: Enforce strict discipline in use of Owner facilities. To minimize waste and abuse, limit availability of Owner facilities to essential and intended uses.

1. At Substantial Completion, repair, renovate, and clean permanent facilities used during construction period. Comply with final cleaning requirements specified in Division 01 Section "Closeout Procedures."

END OF SECTION

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Intermountain
Layton Clinic Elevator Project
Layton, Utah

SECTION 016000

PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.

1.2 DEFINITIONS

A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.

1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.
3. Comparable Product: Product that is demonstrated and approved through submittal process to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.

B. Substitutions: Changes in products, materials, and equipment from those required by the Contract Documents and proposed by Contractor. Refer to Division 01 Section “Substitution Procedures”.

C. Basis-of-Design Product Specification: Where a specific manufacturer's product is named and accompanied by the words "Product Standard," including make or model number or other designation, to establish the significant qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics for purposes of evaluating comparable products of other manufacturers

D. Hazardous Substances Prohibited by Law: Including, but not limited to, any product, material, element, constituent, chemical, substance, compound, or mixture, which is defined in, included under, or regulated by any environmental laws.

E. Environmental Laws: Applicable local, state, and federal laws, rules, ordinances, codes, regulations, and requirements in effect at the time Contractor's services are rendered, any amendments for Contractor's services rendered after the effective date of any such amendments.

1.3 SUBMITTALS

A. Comparable Product: Comply with requirements in Division 01 Section "Submittal Procedures." Show compliance with requirements. Submit request for consideration of each comparable product. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

B. Basis-of-Design Product Specification Submittal: Comply with requirements in Division 01 Section "Submittal Procedures." Show compliance with requirements.

C. Contractor shall submit an affidavit on construction company letterhead signed by an officer of the company, notarized by a notary public, which certifies compliance with the environmental laws controlling hazardous substances for the construction of this Project.

1.4 QUALITY ASSURANCE

A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

B. Compliance: Contractor shall take whatever measures deemed necessary to insure that all employees, suppliers, vendors, fabricators, subcontractors, or their assigns, to comply with hazardous substance requirements.

1.5 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

B. Delivery and Handling:

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products on delivery to ensure compliance with the Contract Documents and to ensure that products are undamaged and properly protected.

C. Storage:

1. Store products to allow for inspection and measurement of quantity or counting of units.
2. Store materials in a manner that will not endanger Project structure.

3. Store products that are subject to damage by the elements, under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation.
4. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
5. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
6. Protect stored products from damage and liquids from freezing.

1.6 PRODUCT WARRANTIES

A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Written warranty furnished by individual manufacturer for a particular product, required by the Contract Documents to provide specific rights for Owner, and specifically endorsed by manufacturer to Owner.
2. Warranties: Prepare a written document, on manufacturer’s standard form, modified to include Project-specific information, that contains appropriate terms and identification, properly executed.

B. Submittal Time: Comply with requirements in Division 01 Section "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties not in conflict with requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Architect will make selection.
5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
6. Products and materials brought onto the Project Site, and products and materials incorporated into the Work, shall comply with environmental laws.

B. Product Selection Procedures:

1. Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.
2. Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements.

Comparable products or substitutions for Contractor's convenience will not be considered.

3. Products:

   a. Restricted List (Acceptable Manufacturers/Fabricators and Products): Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered unless otherwise indicated.
   b. Nonrestricted List (Available Manufacturers/Fabricators and Products): Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed, or an unnamed product, that complies with requirements. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product.

4. Manufacturers:

   a. Restricted List (Acceptable Manufacturers/Fabricators): Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered unless otherwise indicated.
   b. Nonrestricted List (Available Manufacturers/Fabricators): Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed, or a product by an unnamed manufacturer, that complies with requirements. Comply with requirements in "Comparable Products" Article for consideration of an unnamed manufacturer's product.

5. Basis-of-Design Product (Product Standard): Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers, or unnamed manufacturer's product.

C. Descriptive Specification Requirements: Where Specifications describe a product, or assembly, listing exact characteristics required, without use of a brand or trade name, provide a product, material or assembly that provides the characteristics and otherwise complies with Contract requirements.

D. Performance Specification Requirements: Where Specifications require compliance with performance requirements, provide products that comply with these requirements, and are recommended by the manufacturer for the application indicated. General overall performance of a product is implied where the product or material is specified for a specific application.

   1. Manufacturer's recommendations may be contained in published product literature, or by the manufacturer's certification of performance.

E. Compliance with Standards, Codes and Regulations: Where Specifications only require compliance with imposed code, standard or regulation, select product that complies with standards, codes or regulations specified.

F. Visual Matching Specification: Where Specifications require "match Architect's sample", provide a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.

1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Division 01 Section "Substitution Procedures" for proposal of product.

G. Visual Selection Specification: Where Specifications include the phrase "as selected by Architect from manufacturer's color, gloss, pattern, density, or texture" or similar phrase, select a product (and manufacturer) that complies with other specified requirements.

1. Standard Range: Where Specifications include the phrase "standard range of colors, patterns, textures" or similar phrase, Architect will select color, pattern, or texture from manufacturer's product line that does not include premium items.
2. Custom Range: Where Specifications include the phrase "custom range of colors, patterns, textures" or similar phrase, Architect will select color, pattern, or texture from manufacturer's product line that includes both standard and premium items.
3. Special Custom Range: Where Specifications include the phrase “special custom range of colors patterns, textures” or similar phrase, Architect will select a new color, pattern, or texture different from those normally produced by the manufacturer.

2.2 COMPARABLE PRODUCTS

A. Conditions for Consideration: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with these requirements:

1. Evidence that the proposed product does not require revisions to the Contract Documents; that it is consistent with the Contract Documents and will produce the indicated results, and that it is compatible with other portions of the Work.
2. Detailed comparison of significant qualities of proposed product with those named in the Specifications. Significant qualities include attributes such as performance, weight, size, durability, visual effect, and specific features and requirements indicated.
3. Evidence that proposed product provides specified warranty.
4. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners, if requested.
5. Samples, if requested.

PART 3 - EXECUTION

3.1 RESTRICTION OF HAZARDOUS SUBSTANCES

A. Contractor agrees that it shall not knowingly after reasonable diligence and effort, incorporate into the Work any hazardous substance other than as may be lawfully contained within products, except in accordance with applicable environmental laws. Further, in performing any of its obligations hereunder, Contractor shall not cause any release of hazardous substances into, or contamination of, the environment, including soil, the atmosphere, any watercourse or ground water, except in accordance with applicable environmental laws. In the event that Contractor engages in any of the activities prohibited in this paragraph, to the fullest extent permitted by law, Contractor hereby indemnifies and holds harmless Owner and its partners, members, officers, directors, agents, employees and consultants from and against any and all claims, damages, losses, causes of action, suits and liabilities of every kind, including, but not limited to, expenses of litigation, court costs, punitive damages and attorney's fees, arising out of, incidental to or resulting from the activities prohibited.

B. In the event Contractor observes on the Project Site any substance which Contractor reasonably believes to be a hazardous substance, and which is being introduced into the Work, or exists on the Project Site, in a manner violative of any applicable environmental laws, Contractor shall immediately notify Owner and report the condition to Owner in writing. The Work in the affected area shall not thereafter be resumed except by written authorization of Owner if in fact a hazardous substance has been encountered and has not been rendered harmless. In the event that Contractor fails to give Owner proper notification hereunder, upon knowingly observing a hazardous substance at the Project Site, to the fullest extent permitted by the law, Contractor hereby indemnifies and holds harmless Owner, and all of its partners, members, officers, directors, agents, employees and consultants from and against all claims, damages, losses, causes of action, suits and liabilities of every kind, including, but not limited to, expenses of litigation, court costs, punitive damages and attorneys' fees, arising out of, incidental to, or resulting from Contractor's failure to stop the Work.

C. If Owner believes that hazardous substances may have been located, generated, manufactured, used or disposed of on or about the Project Site by Contractor or any of its employees, agents, subcontractors, suppliers, or invitees, Owner may have environmental studies of the Project Site conducted as it deems appropriate, and Contractor shall be responsible for the cost of such studies to the extent that Contractor or any of its employees, agents, subcontractors, suppliers or invitees are responsible for the presence of any hazardous substances.

END OF SECTION

# SECTION 017300

# EXECUTION

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes general administrative and procedural requirements governing execution of the Work including, but not limited to, the following:

1. Construction layout.
2. Installation of the Work.
3. Cutting and patching.
4. Coordination of Owner-installed products.
5. Progress cleaning.
6. Starting and adjusting.
7. Protection of installed construction.
8. Correction of the Work.

### 1.2 DEFINITIONS

A. Cutting: Removal of in-place construction necessary to permit installation or performance of other work.

B. Patching: Fitting and repair work required to restore construction to original conditions after installation of other work.

### 1.3 SUBMITTALS

A. Cutting and Patching Plan: Submit plan describing procedures at least 10 days prior to the time cutting and patching will be performed, requesting approval to proceed. Include the following information:

1. Extent: Describe reason for and extent of each occurrence of cutting and patching.
2. Changes to In-Place Construction: Describe anticipated results. Include changes to structural elements and operating components as well as changes in building appearance and other significant visual elements.
3. Products: List products to be used for patching and firms or entities that will perform patching work.
4. Dates: Indicate when cutting and patching will be performed.
5. Utilities and Electrical Systems: List services and systems that cutting and patching procedures will disturb or affect. List services and systems that will be relocated and those that will be temporarily out of service. Indicate length of time permanent services and systems will be disrupted.

    a. Include description of provisions for temporary services and systems during interruption of permanent services and systems.

6. Structural Elements: Where cutting and patching involve adding reinforcement to structural elements, submit details and engineering calculations showing integration of reinforcement with original structure.
7. Architect's Approval: Obtain approval of cutting and patching proposal before cutting and patching. Approval does not waive right to later require removal and replacement of unsatisfactory work.

1.4 QUALITY ASSURANCE

A. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.

1. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety.
2. Miscellaneous Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety.
3. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction on the exterior or in occupied spaces in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

a. If possible, retain original Installer or fabricator to cut and patch exposed Work listed below. If it is impossible to engage original Installer or fabricator, engage another recognized, experienced, and specialized firm.

B. Cutting and Patching Conference: Before proceeding, meet at Project site with parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

C. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of products and equipment.

1.5 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during cutting and patching operations, by methods and with materials so as not to void existing warranties.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General: Comply with requirements specified in other Sections.

1. For projects requiring compliance with sustainable design and construction practices and procedures, use products for patching that comply with requirements in Division 01 sustainable construction requirements Section.

B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Architect for the visual and functional performance of in-place materials.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

A. Existing Conditions: The existence and location of site improvements, utilities, and other construction indicated as existing are not guaranteed. Before beginning work, investigate and verify the existence and location of mechanical and electrical systems and other construction affecting the Work.

1. Before construction, verify the location and points of connection of utility services.

B. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions. Record observations.

1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.

### 3.2 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer/fabricator’s written installation instructions.
2. Accepted submittals.
3. Contract Documents.

B. Control of Corrosion: Prevent galvanic action and other forms of corrosion by isolating metals and other materials from direct contact with incompatible materials.

### 3.3 PREPARATION

A. General: Comply with manufacturer’s instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Existing Utility Information: Furnish information to local utility that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.

C. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

D. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

E. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents caused by differing field conditions outside the control of Contractor, submit a request for information to Architect according to requirements in Division 01 Section "Project Management and Coordination."

3.4 INSTALLATION

A. General: Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.

1. Make vertical work plumb and make horizontal work level.
2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.

B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated, unless indicated otherwise in the Contract Documents.

C. Install products at the time and under conditions that will ensure the best possible results. Maintain conditions required for product performance until Substantial Completion.

D. Conduct construction operations so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy.

E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on site and placement in permanent locations.

F. Tools and Equipment: Do not use tools or equipment that produce harmful noise levels.

G. Templates: Obtain and distribute to the parties involved templates for work specified to be factory prepared and field installed. Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located, aligned, and coordinated with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions.

1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
2. Allow for building movement, including thermal expansion and contraction.
3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

I. Joints: Make joints of uniform width. Where joint locations in exposed work are not indicated, arrange joints for the best visual effect. Fit exposed connections together to form hairline joints.

J. Hazardous Materials: Use products, cleaners, and installation materials that are not considered hazardous.

## 3.5 CUTTING AND PATCHING

A. Cutting and Patching, General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.

C. Temporary Support: Provide temporary support of work to be cut.

D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

E. Existing Utility Services and Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to prevent interruption to occupied areas.

F. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.

G. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other work. Patch with durable seams that are as invisible as practicable. Provide materials and comply with installation requirements specified in other Sections, where applicable.

1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will minimize evidence of patching and refinishing.

    a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
    b. Restore damaged pipe covering to its original condition.

3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.

    a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch. Provide additional coats until patch blends with adjacent surfaces.
    b. Patch fire rated assemblies with materials to match existing and maintain assembly fire rating.

4. Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.

H. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

## 3.6 OWNER-INSTALLED PRODUCTS

A. Site Access: As applicable, provide access to Project site for Owner's construction personnel.

B. Coordination: Coordinate construction and operations of the Work with work performed by Owner's construction personnel.

1. Construction Schedule: Inform Owner of Contractor's preferred construction schedule for Owner's portion of the Work. Adjust construction schedule based on a mutually agreeable timetable. Notify Owner if changes to schedule are required due to differences in actual construction progress.
2. Preinstallation Conferences: Include Owner's construction personnel at preinstallation conferences covering portions of the Work that are to receive Owner's work. Attend preinstallation conferences conducted by Owner's construction personnel if portions of the Work depend on Owner's construction.

## 3.7 PROGRESS CLEANING

A. General: Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
2. Do not hold waste materials more than 7 days during normal weather or 3 days if the temperature is expected to rise above 80 deg F (27 deg C).
3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.

    a. Use containers specifically intended for holding types of waste materials indentified where applicable, e.g. blue colored containers with labeling and symbols for bio-waste.

B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.

1. Remove liquid spills immediately.
2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

F. Exposed Surfaces in Finished Areas: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

G. Remove construction markings not required and graffiti immediately, repairing or replacing damaged material.

H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

J. Limiting Exposures: Supervise construction operations to assure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

## 3.8 STARTING AND ADJUSTING

A. As applicable, coordinate startup and adjusting of equipment and operating components with commissioning requirements in Division 01 specification sections.

B. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

C. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.

D. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

E. Manufacturer's Field Service: Comply with qualification requirements in Division 01 Section "Quality Requirements."

3.9 PROTECTION OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

B. Comply with manufacturer's written instructions for temperature and relative humidity.

END OF SECTION

# SECTION 017700

# CLOSEOUT PROCEDURES

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:

1. Substantial Completion procedures.
2. Final completion procedures.
3. Warranties.
4. Final cleaning.
5. Repair of the Work.

### 1.2 SUBMITTALS

A. Contractor's List of Incomplete Items: Initial submittal at Substantial Completion.

B. Certified List of Incomplete Items: Final submittal at Final Completion.

C. Schedule of Maintenance Material Items: For maintenance material submittal items specified in other Sections.

### 1.3 SUBSTANTIAL COMPLETION PROCEDURES

A. Contractor's List of Incomplete Items: Prepare and submit a list of items to be completed and corrected (Contractor's punch list), indicating the value of each item on the list and reasons why the Work is incomplete.

B. Submittals Prior to Substantial Completion: Complete the following prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

1. Certificates of Release: Obtain and submit releases from authorities having jurisdiction permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
2. Submit closeout submittals specified in other Division 01 Sections, including project record documents, operation and maintenance manuals, final completion construction photographic documentation, damage or settlement surveys, property surveys, and similar final record information.
3. Submit closeout submittals specified in individual Divisions 02 through 33 Sections, including specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.

4. Submit maintenance material submittals specified in individual Divisions 02 through 33 Sections, including tools, spare parts, extra materials, and similar items, and deliver to location designated by Architect. Label with manufacturer's name and model number where applicable.

    a. Schedule of Maintenance Material Items: Prepare and submit schedule of maintenance material submittal items, including name and quantity of each item and name and number of related Specification Section. Obtain Owner’s signature for receipt of submittals.

5. Submit test/adjust/balance records.

C. Inspection: Submit a written request for inspection to determine Substantial. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on Contractor's list or additional items identified by Architect, that must be completed or corrected before certificate will be issued.

1. Reinspection: Request, in writing, reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
2. Results of completed inspection will form the basis of requirements for final completion.

D. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

1.4 FINAL COMPLETION PROCEDURES

A. Submittals Prior to Final Completion: Before requesting final inspection for determining final completion, complete the following:

1. Submit a final Application for Payment according to Division 01 Section "Payment Procedures."
2. Certified List of Incomplete Items: Submit certified copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list). Certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.

B. Inspection: Submit a written request for final inspection for acceptance. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.

1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

1.5 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction

1. Organize list of spaces in sequential order, starting with exterior areas first and proceeding from lowest floor to highest floor.
2. Organize items applying to each space by major element, including categories for ceiling, individual walls, floors, equipment, and building systems.
3. Include the following information at the top of each page:

    a. Project name.
    b. Date.
    c. Name of Architect.
    d. Name of Contractor.
    e. Page number.

4. Submit list of incomplete items in the format agreed upon by the Owner and Architect.

1.6 SUBMITTAL OF PROJECT WARRANTIES

A. Time of Submittal: Submit written warranties for designated portions of the Work where commencement of warranties other than date of Substantial Completion is indicated, or when delay in submittal of warranties might limit Owner's rights under warranty.

B. Partial Occupancy: Submit properly executed warranties within minimum number days, as required by the Contract, of completion of designated portions of the Work that are completed and occupied or used by Owner during construction period by separate agreement with Contractor.

C. Organize warranty documents into an orderly sequence based on the table of contents of Project Manual.

1. Warranty Electronic File: Scan warranties and bonds and assemble complete warranty and bond submittal package into a single indexed electronic PDF file with links enabling navigation to each item. Provide bookmarked table of contents at beginning of document.

D. Provide additional copies of each warranty to include in operation and maintenance manuals.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

PART 3 - EXECUTION

3.1 FINAL CLEANING

A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.

B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.

1. Complete the following cleaning operations, as applicable, before requesting inspection for certification of Substantial Completion for entire Project or for a portion of Project:

a. Clean Project site, yard, and grounds, in areas disturbed by construction activities, including landscape development areas, of rubbish, waste material, litter, and other foreign substances.
b. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.
c. Remove tools, construction equipment, machinery, and surplus material from Project site.
d. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
e. Remove debris and surface dust from limited access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
f. Vacuum carpet and similar soft surfaces, removing debris and excess nap; clean according to manufacturer's recommendations if visible soil or stains remain.
g. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compounds and other noticeable, vision-obscuring materials. Polish mirrors and glass, taking care not to scratch surfaces.
h. Remove labels that are not permanent.
i. Remove all graffiti and construction writing.
j. Wipe surfaces of mechanical and electrical equipment and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
k. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.
l. Clean ducts, blowers, and coils if units were operated without filters during construction or that display contamination with particulate matter on inspection.
m. Clean light fixtures, lamps, globes, and reflectors to function with full efficiency.
n. Leave Project clean and ready for occupancy.

## 3.2 REPAIR OF THE WORK

A. Complete repair and restoration operations before requesting inspection for determination of Substantial Completion.

B. Repair or remove and replace defective construction. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment. Where damaged or worn items cannot be repaired or restored, provide replacements. Remove and replace operating components that cannot be repaired. Restore damaged construction and permanent facilities used during construction to specified condition.

1. Remove and replace chipped, scratched, and broken glass, reflective surfaces, and other damaged transparent materials.
2. Touch up and otherwise repair and restore marred or exposed finishes and surfaces. Replace finishes and surfaces that that already show evidence of repair or restoration.

a. Do not paint over "UL" and other required labels and identification, including mechanical and electrical nameplates. Remove paint applied to required labels and identification.

3. Replace parts subject to operating conditions during construction that may impede operation or reduce longevity.
4. Replace all lamps and starters to comply with requirements for new fixtures.

C. All Warranties remain in effect.

END OF SECTION

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# SECTION 017823

# OPERATION AND MAINTENANCE DATA

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:

1. Operation and maintenance documentation directory.
2. Operation manuals for systems, subsystems, and equipment.
3. Product maintenance manuals.

### 1.2 DEFINITIONS

A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.

B. Subsystem: A portion of a system with characteristics similar to a system.

### 1.3 CLOSEOUT SUBMITTALS

A. Manual Content: Operations and maintenance manual content is specified in individual Specification Sections to be reviewed at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.

B. Format: Submit operations and maintenance manuals in the following format:

1. PDF electronic file. Assemble each manual into a composite electronically indexed file. Submit on digital media acceptable to Owner.

a. Name each indexed document file in composite electronic index with applicable item name. Include a complete electronically linked operation and maintenance directory.
b. Enable inserted reviewer comments on draft submittals.

C. Final Manual Submittal: Submit each manual in final form prior to requesting inspection for Substantial Completion and before commencing demonstration and training. Architect will return copy with comments.

1. Correct or revise each manual to comply with Architect's comments. Submit copies of each corrected manual prior to commencing demonstration and training.

PART 2 - PRODUCTS

2.1 OPERATION AND MAINTENANCE DOCUMENTATION DIRECTORY

A. Directory: Prepare a single, comprehensive directory of emergency, operation, and maintenance data and materials, listing items and their location to facilitate ready access to desired information. Include a section in the directory for each of the following:

1. List of documents.
2. List of systems.
3. List of equipment.
4. Table of contents.

B. List of Systems and Subsystems: List systems alphabetically. Include references to operation and maintenance manuals that contain information about each system.

C. List of Equipment: List equipment for each system, organized alphabetically by system. For pieces of equipment not part of system, list alphabetically in separate list.

D. Tables of Contents: Include a table of contents for each emergency, operation, and maintenance manual.

E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

2.2 REQUIREMENTS FOR OPERATION, AND MAINTENANCE MANUALS

A. Organization: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:

1. Title page.
2. Table of contents.
3. Manual contents.

B. Title Page: Include the following information:

1. Subject matter included in manual.
2. Name and address of Project.
3. Name and address of Owner.
4. Date of submittal.
5. Name and contact information for Contractor.
6. Name and contact information for Architect.
7. Names and contact information for major consultants to the Architect that designed the systems contained in the manuals.
8. Cross-reference to related systems in other operation and maintenance manuals.

C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.

1. If operation or maintenance documentation requires more than one volume to accommodate data, include comprehensive table of contents for all volumes in each volume of the set.

D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.

E. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.

1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
2. File Names and Bookmarks: Enable bookmarking of individual documents based on file names. Name document files to correspond to system, subsystem, and equipment names used in manual directory and table of contents. Group documents for each system and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel on opening file.

2.3 OPERATION MANUALS

A. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:

1. System, subsystem, and equipment descriptions. Use designations for systems and equipment indicated on Contract Documents.
2. Performance and design criteria if Contractor has delegated design responsibility.
3. Operating standards.
4. Operating procedures.
5. Operating logs.
6. Wiring diagrams.
7. Control diagrams.
8. Piped system diagrams.
9. Precautions against improper use.
10. License requirements including inspection and renewal dates.

B. Descriptions: Include the following:

1. Product name and model number. Use designations for products indicated on Contract Documents.
2. Manufacturer's name.
3. Equipment identification with serial number of each component.
4. Equipment function.
5. Operating characteristics.
6. Limiting conditions.
7. Performance curves.

8. Engineering data and tests.
9. Complete nomenclature and number of replacement parts.

C. Operating Procedures: Include the following, as applicable:

1. Startup procedures.
2. Equipment or system break-in procedures.
3. Routine and normal operating instructions.
4. Regulation and control procedures.
5. Instructions on stopping.
6. Normal shutdown instructions.
7. Seasonal and weekend operating instructions.
8. Required sequences for electric or electronic systems.
9. Special operating instructions and procedures.

D. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.

E. Piped Systems: Diagram piping as installed, and identify color-coding where required for identification.

2.4 PRODUCT MAINTENANCE MANUALS

A. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.

B. Source Information: List each product included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

C. Product Information: Include the following, as applicable:

1. Product name and model number.
2. Manufacturer's name.
3. Color, pattern, and texture.
4. Material and chemical composition.
5. Reordering information for specially manufactured products.

D. Maintenance Procedures: Include manufacturer's written recommendations and the following:

1. Inspection procedures.
2. Types of cleaning agents to be used and methods of cleaning.
3. List of cleaning agents and methods of cleaning detrimental to product.
4. Schedule for routine cleaning and maintenance.
5. Repair instructions.

E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.

F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

2.5 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

A. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranty and bond information, as described below.

B. Source Information: List each system, subsystem, and piece of equipment included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

C. Manufacturers' Maintenance Documentation: Manufacturers' maintenance documentation including the following information for each component part or piece of equipment:

1. Standard maintenance instructions and bulletins.
2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
3. Identification and nomenclature of parts and components.
4. List of items recommended to be stocked as spare parts.

D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:

1. Test and inspection instructions.
2. Troubleshooting guide.
3. Precautions against improper maintenance.
4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
5. Aligning, adjusting, and checking instructions.
6. Demonstration and training video recording, if available.

E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.

1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.
2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.

F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.

G. Maintenance Service Contracts: Include copies of maintenance agreements with name and telephone number of service agent.

H. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

## PART 3 - EXECUTION

### 3.1 MANUAL PREPARATION

A. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.

B. Operation and Maintenance Manuals: Assemble a complete set of operation and maintenance data indicating operation and maintenance of each system, subsystem, and piece of equipment not part of a system.

1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.

C. Manufacturers' Data: Where manuals contain manufacturers' standard printed data, include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.

1. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.

D. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.

1. Do not use original project record documents as part of operation and maintenance manuals.
2. Comply with requirements of newly prepared record Drawings in Division 01 Section "Project Record Documents."

E. Comply with Division 01 Section "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

END OF SECTION

# SECTION 017839

# PROJECT RECORD DOCUMENTS

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes administrative and procedural requirements for project record documents, including the following:

1. Record Drawings.
2. Record Specifications.
3. Record Product Data.
4. Miscellaneous record submittals – record on Owner's project tracking software

### 1.2 SUBMITTALS

A. Record Drawings: Comply with the following:

1. Number of Copies: Submit copies of record Drawings as follows:

a. Final Submittal:

1) Submit PDF electronic files of scanned record.

## PART 2 - PRODUCTS

### 2.1 RECORD DRAWINGS

A. Record Prints: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised drawings as modifications are issued.

1. Preparation: Mark record prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.

a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
b. Accurately record information in an acceptable drawing technique.
c. Record data as soon as possible after obtaining it.
d. Record and check the markup before enclosing concealed installations.
e. Cross-reference record prints to corresponding archive photographic documentation.

2. Content: Types of items requiring marking include, but are not limited to, the following:

a. Dimensional changes to Drawings.

b. Revisions to details shown on Drawings.
c. Revisions to routing of piping and conduits.
d. Revisions to electrical circuitry.
e. Actual equipment locations.
f. Locations of concealed internal utilities.
g. Changes made by Change Order or Construction Change Directive.
h. Changes made following Architect's written orders.
i. Details not on the original Contract Drawings.
j. Field records for variable and concealed conditions.
k. Record information on the Work that is shown only schematically.

3. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
4. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
5. Mark important additional information that was either shown schematically or omitted from original Drawings.
6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.

## PART 3 - EXECUTION

### 3.1 RECORDING AND MAINTENANCE

A. Recording: Maintain one copy of each submittal during the construction period for project record document purposes. Post changes and revisions to project record documents as they occur; do not wait until end of Project.

END OF SECTION

# SECTION 024119

# SELECTIVE DEMOLITION

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes selective removal and subsequent offsite disposal of portions of existing building indicated on drawings and as required to accommodate new construction.

### 1.2 DEFINITIONS

A. Remove: Detach items from existing construction and legally dispose of them off-site, unless indicated to be removed and salvaged or removed and reinstalled.

B. Remove and Salvage: Detach items from existing construction and deliver them to Owner's designated storage area.

C. Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.

D. Existing to Remain: Existing items of construction that are not to be removed and that are not otherwise indicated to be removed, removed and salvaged, or removed and reinstalled.

### 1.3 MATERIALS OWNERSHIP

A. Except for items or materials indicated to be reused, salvaged, reinstalled, or otherwise indicated to remain Owner's property, demolished materials shall become Contractor's property and shall be removed from Project site.

### 1.4 QUALITY ASSURANCE

A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction. Comply with applicable regulations, codes and ordinances.

B. Proposed Dust-Control and Noise-Control Measures: Written statement or drawing that indicates the measures proposed for use, proposed locations, and proposed time frame for their operation. Identify options if proposed measures are later determined to be inadequate.

### 1.5 PROJECT CONDITIONS

A. Occupied Buildings:

1. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted. Provide not less than 72 hours' notice to Owner of activities that will affect Owner's operations.
2. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities.

B. Owner assumes no responsibility for condition of areas to be selectively demolished. Conditions existing at time of inspection for bidding will be maintained by Owner as far as practical.

C. Hazardous Materials: If materials suspected of containing hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Hazardous materials will be removed by Owner under a separate contract.

1.6 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials so as not to void existing warranties.

PART 2 - PRODUCTS

2.1 REPAIR MATERIALS

A. Use repair materials identical to existing materials.

1. If identical materials are unavailable or cannot be used for exposed surfaces, use materials that visually match existing adjacent surfaces to the fullest extent possible.
2. Use materials whose installed performance equals or surpasses that of existing materials.

B. Comply with material and installation requirements specified in individual Specification Sections.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Verify that utilities have been disconnected and capped.

B. Survey existing conditions and correlate with requirements indicated to determine extent of selective demolition required.

C. When unanticipated mechanical, electrical, or structural elements that conflict with intended function or design are encountered, investigate and measure the nature and extent of conflict. Promptly submit a written report to Architect.

3.2 UTILITY SERVICES

A. Existing Utilities: Maintain services indicated to remain and protect them against damage during selective demolition operations.

B. Occupied Buildings: Do not interrupt existing utilities serving occupied or operating facilities unless authorized in writing by Owner and authorities having jurisdiction. Provide temporary services during interruptions to existing utilities, as acceptable to Owner and to authorities having jurisdiction.

1. Provide at least 72 hours' notice to Owner if shutdown of service is required during changeover.

C. Utility Requirements: Locate, identify, disconnect, and seal or cap off indicated utilities serving areas to be selectively demolished.

1. Arrange with Owner to shut off indicated utilities.
2. If utility services are required to be removed, relocated, or abandoned, before proceeding with selective demolition provide temporary utilities that bypass area of selective demolition and that maintain continuity of service to other parts of building.
3. Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit after bypassing.

## 3.3 PREPARATION

A. Temporary Enclosures: Provide temporary enclosures for protection of existing building and construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities. Provide temporary weathertight enclosure for building exterior.

1. Where heating or cooling is needed and permanent enclosure is not complete, provide insulated temporary enclosures. Coordinate enclosure with ventilating and material drying or curing requirements to avoid dangerous conditions and effects.

B. Temporary Partitions: Erect and maintain dustproof partitions and temporary enclosures to limit dust and dirt migration and to separate areas from fumes and noise.

## 3.4 POLLUTION CONTROLS

A. Dust Control: Use water mist, temporary enclosures, and other suitable methods to limit spread of dust and dirt. Comply with governing environmental-protection regulations.

1. Do not use water when it may damage existing construction or create hazardous or objectionable conditions, such as ice, flooding, and pollution.
2. Wet mop floors to eliminate trackable dirt and wipe down walls and doors of demolition enclosure. Vacuum carpeted areas.

B. Disposal: Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

C. Cleaning: Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

## 3.5 SELECTIVE DEMOLITION

A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:

1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction.
3. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping, to minimize disturbance of adjacent surfaces. Temporarily cover openings to remain.
4. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
5. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, verify condition and contents before starting flame-cutting operations.
6. Maintain portable fire-suppression devices during flame-cutting operations.
7. Maintain adequate ventilation when using cutting torches.
8. Dispose of demolished items and materials promptly.
9. Return elements of construction and surfaces that are to remain to condition existing before selective demolition operations began.

B. Existing Facilities: Comply with building manager's requirements for using and protecting elevators, stairs, walkways, loading docks, building entries, and other building facilities during selective demolition operations.

C. Removed and Salvaged Items: Comply with the following:

1. Clean salvaged items.
2. Pack or crate items after cleaning. Identify contents of containers.
3. Store items in a secure area until delivery to Owner.
4. Transport items to Owner's storage area designated by Owner.
5. Protect items from damage during transport and storage.

D. Removed and Reinstalled Items: Comply with the following:

1. Clean and repair items to functional condition adequate for intended reuse. Paint equipment to match new equipment.
2. Pack or crate items after cleaning and repairing. Identify contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.

E. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Architect, items may be removed to a suitable, protected storage location during selective demolition and reinstalled in their original locations after selective demolition operations are complete.

## 3.6 PATCHING AND REPAIRS

A. General: Promptly repair damage to adjacent construction caused by selective demolition operations.

B. Repairs: Where repairs to existing surfaces are required, patch to produce surfaces suitable for new materials.

1. Completely fill holes and depressions in existing concrete or masonry that are to remain with an approved masonry patching material applied according to manufacturer's written recommendations.

3.7 DISPOSAL OF DEMOLISHED MATERIALS

A. General: Promptly dispose of demolished materials. Do not allow demolished materials to accumulate on-site.

B. Disposal: Transport demolished materials off Owner's property and legally dispose of them.

END OF SECTION

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SECTION 070152

PATCHING OF EXISTING ROOFING

PART 1 - GENERAL

1.1 SUMMARY

A. Work required of this Section includes cutting and patching of existing roofing for new mechanical equipment; and supplementary items necessary to complete the installation.

1.2 ACTION SUBMITTALS

A. Product Data: Manufacturer’s technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.

1.3 INFORMATIONAL SUBMITTALS

A. Warranty: Submit documentation as specified in Warranties article of this specification section.

1.4 QUALITY ASSURANCE

A. Installer Qualifications:

1. Experience: Installer's personnel with not less than 5 years of experience in the successful performance of Work similar to scope of this Project.
2. Supervision: Installer shall maintain a competent supervisor at Project while the Work is in progress, and who has not less than 5 years of experience installing products and systems similar to scope of this Project.
3. Manufacturer Acceptance: Installer shall be certified, approved, licensed, or acceptable to manufacturer to install products.

a. Installer is to be approved by warrantor of existing roofing system to work on existing roofing.

B. Quality Standards:

1. Unless otherwise recommended by roofing manufacturer provide built-up roofing system in accordance with recommendations of the NRCA "Roofing and Waterproofing Manual" for roofing type indicated.
2. Comply with FM System Loss Prevention Data Standard 1-49 for attachment and anchorage of nailers, blocking, cants, and other associated members.
3. Comply with FM System Loss Prevention Data Standards 1-28 and 1-28S for attachment and anchorage of roof insulation to metal decking.

1.5 PROJECT CONDITIONS

A. Weather Limitations: Proceed with roofing work only when existing and forecasted weather conditions will permit roofing to be installed in accordance with manufacturers' recommendations and warranty requirements.

1.6 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

1.7 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during Work, by methods and with materials so as not to void existing roofing system warranty. Notify warrantor before proceeding.

1. Notify warrantor of existing roofing system on completion of Work, and obtain documentation verifying that existing roofing system has been inspected and warranty remains in effect. Submit documentation at Project closeout.

PART 2 - PRODUCTS

2.1 PRODUCTS

A. New materials required by the Work shall be compatible with the existing products.

2.2 PERFORMANCE REQUIREMENTS

A. General: Cut existing membrane roofing and replace with new membrane roofing to ensure a watertight, roofing and base flashing system with compatible components that will not permit the passage of liquid water and will withstand wind loads, thermally induced movement, and exposure to weather without failure.

B. Water Drainage: New work shall maintain existing water drainage patterns; if new work adversely affects the water drainage, make necessary roofing changes to accommodate new water drainage pattern.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

3.2 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer/fabricator’s written installation instructions.
2. Accepted submittals.
3. Contract Documents.

B. Clean substrate of dust, debris, and other substances detrimental to roofing installation according to roofing system manufacturer's written instructions. Remove sharp projections.

C. Prevent materials from entering and clogging roof drains and conductors and from spilling or migrating onto surfaces of other construction. Remove roof-drain plugs when no work is taking place or when rain is forecast.

3.3 GENERAL INSTALLATION REQUIREMENTS

A. Install roofing system according to roofing system manufacturer's written instructions and applicable recommendations of standards specified in Quality Assurance article of this specification section.

B. Protect other work from damage during application of roofing materials. Replace/restore other work damaged when installing roofing system work.

C. Coordinate installing roofing system components so insulation and roofing plies are not exposed to precipitation or left exposed at the end of the workday or when rain is forecast.

END OF SECTION

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# SECTION 078413

# PENETRATION FIRESTOPPING

## PART 1 - GENERAL

### 1.1 SUMMARY

A. This Section includes penetration firestopping systems for openings and penetrations through smoke and fire-resistance-rated assemblies, and supplementary items necessary to complete their installation.

1. Penetrations in fire-resistance-rated walls.

### 1.2 ACTION SUBMITTALS

A. Product Data: Manufacturer's technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.

B. Product Schedule: For each penetration firestopping system. Include location, illustration of firestopping system, and design designation of qualified testing and inspecting agency..

1. Engineering Judgments: Where Project conditions require modification to a qualified testing and inspecting agency's illustration for a particular penetration firestopping system, submit illustration, with modifications marked, approved by penetration firestopping system manufacturer's fire-protection engineer as an engineering judgment or equivalent fire-resistance-rated assembly. Obtain approval of authorities having jurisdiction prior to submittal.

### 1.3 INFORMATIONAL SUBMITTALS

A. Manufacturer's Project Acceptance Document: Certification by the manufacturer that its product(s) are approved, acceptable, suitable for use in specific locations, for specific details, and for applications indicated, specified, or required, and that a warranty will be issued.

B. Field Quality Control Reports: Written report of testing and inspection required by "Field Quality Control".

### 1.4 CLOSEOUT SUBMITTALS

A. Installer Certificates: From Installer indicating that penetration firestopping systems have been installed in compliance with requirements and manufacturer's written instructions.

### 1.5 QUALITY ASSURANCE

A. Installer Qualifications:

1. Experience: Installer's personnel with not less than 5 years of experience in the successful performance of Work similar to scope of this Project.
2. Supervision: Installer shall maintain a competent supervisor at Project while the Work is in progress, and who has not less than 5 years of experience installing products and systems similar to scope of this Project.
3. Manufacturer Acceptance: Installer shall be certified, approved, licensed, or acceptable to manufacturer to install products.

1.6 PROJECT CONDITIONS

A. Field Measurements: Where products and systems are indicated to fit walls and other construction, verify dimensions by field measurements before fabrication.

B. Environmental Limitations: Do not install firestopping systems when ambient or substrate temperatures are outside limits permitted by firestopping system manufacturers or when substrates are wet due to rain, frost, condensation, or other causes.

C. Install and cure penetration firestopping materials per manufacturer's written instructions using natural means of ventilations or, where this is inadequate, forced-air circulation.

1.7 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

B. Coordinate construction of openings and penetrating items to ensure that penetration firestopping systems can be installed according to specified firestopping system design.

C. Coordinate sizing of sleeves, openings, core-drilled holes, or cut openings to accommodate firestopping systems.

D. Do not cover up firestopping system installations that will become concealed behind other construction until Owner's inspecting agency and building inspector, if required by authorities having jurisdiction, have examined each installation.

PART 2 - PRODUCTS

2.1 FIRESTOPPING, GENERAL

A. Acceptable Manufacturers: Manufacturer is “acceptable• if firestopping system has been tested and listed by UL or other testing and inspection agency acceptable to authorities having jurisdiction and manufacturer can evidence product compliance with requirements of the Contract Documents.

B. Compatibility: Provide firestopping systems that are compatible with one another, with the substrates forming openings, and with the items, if any, penetrating firestopping systems, under conditions of service and application, as demonstrated by firestopping system manufacturer based on testing and field experience.

C. Single Source Responsibility: Furnish each type of product from single manufacturer. Provide secondary materials only as recommended by manufacturer of primary materials and approved by the qualified testing and inspection agency for firestopping systems indicated.

2.2 PERFORMANCE REQUIREMENTS

A. General: Provide firestopping systems that are produced and installed to resist spread of fire according to requirements indicated, resist passage of smoke and other gases, and maintain original fire-resistance rating of assembly penetrated.

B. Fire-Test-Response Characteristics:

1. Perform penetration firestopping system tests by a qualified testing agency acceptable to authorities having jurisdiction.
2. Test per testing standards referenced. Provide rated systems complying with the following requirements:

a. Penetration firestopping systems shall bear classification marking of a qualified testing agency acceptable to authorities having jurisdiction.

1) UL Fire Resistance Directory.
2) Intertek Group Directory of Listed Building Products.

2.3 PENETRATION FIRESTOP SYSTEMS

A. Penetration Firestopping Systems: Systems that resist spread of fire, passage of smoke and other gases, and maintain original fire-resistance rating of construction penetrated. Penetration firestopping systems shall be compatible with one another, with the substrates forming openings, and with penetrating items if any.

1. Classified in Underwriters Laboratories (UL) Fire Resistance Directory, Section XHEZ - Penetration Firestop System", and/or Section XHHW - Fill Void or Cavity Materials for specific project conditions.

B. Penetrations in Fire-Resistance-Rated Walls: Penetration firestopping systems with ratings determined per ASTM E 814 or UL 1479.

1. F-Rating: Not less than the fire-resistance rating of constructions penetrated.

C. Exposed Penetration Firestopping Systems: Flame-spread and smoke-developed indexes of less than 25 and 450, respectively, per ASTM E 84.

D. Accessories: Provide components for each penetration firestopping system that are needed to install fill materials and to maintain ratings required. Use only those components specified by penetration firestopping system manufacturer and approved by qualified testing and inspecting agency for conditions indicated.

1. Permanent forming/damming/backing materials.
2. Substrate primers.
3. Collars.
4. Steel sleeves.

2.4 FILL MATERIALS

A. Latex Sealants: Single-component latex formulations that do not re-emulsify after cure during exposure to moisture

B. Firestop Devices: Factory-assembled collars formed from galvanized steel and lined with intumescent material sized to fit specific diameter of penetrant.

C. Silicone Sealants: Single-component, silicone-based, neutral-curing elastomeric sealants.

D. Additional Application Requirements:

1. Firestops exposed to view and/or are scheduled to receive finishes shall be paintable or capable of receiving finish materials.
2. Firestops exposed to traffic, moisture, and physical damage shall be products that do not deteriorate when exposed to these conditions.
3. Firestops for water piping penetrations, of any type, shall be moisture-resistant products.
4. Firestops for floor penetrations with annular spaces exceeding 4 in (100 mm) or more in width and exposed to possible loading and traffic shall be products capable of supporting the floor loads involved either by installing floor plates or by other means.

E. Provide firestops within fire resistive walls and partitions containing flush mounted devices such as outlet boxes, electrical cabinets and mechanical cabinets mounted back to back and spaced less than 24 inches on center in accordance with UL Fire Resistance Directory "Wall Opening Protective Materials", Category CLIV.

2.5 MIXING

A. Penetration Firestopping Materials: For those products requiring mixing before application, comply with penetration firestopping system manufacturer's written instructions for accurate proportioning of materials, water (if required), type of mixing equipment, selection of mixer speeds, mixing containers, mixing time, and other items or procedures needed to produce products of uniform quality with optimum performance characteristics for application indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

3.2 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Surface Cleaning: Before installing fire-resistive penetration systems, clean penetrations immediately to comply with fire-resistive joint system manufacturer's written instructions and the following requirements.

1. Remove foreign materials from surfaces of openings, joints and penetrating items that could interfere with adhesion of firestopping.
2. Clean opening and joint substrates and penetrating items to produce clean, sound surfaces capable of developing optimum bond with firestopping. Remove loose particles remaining from cleaning operation.
3. Remove laitance and form release agents from concrete.

C. Priming: Prime substrates where recommended by firestopping manufacturer using that manufacturer's recommended products and methods. Confine primers to areas of bond; do not allow spillage and migration onto exposed surfaces.

D. Masking Tape: Use masking tape to prevent firestopping from contacting adjoining surfaces that will remain exposed upon completion of Work and that would otherwise be permanently stained or damaged by such contact or by cleaning methods used to remove smears from firestopping materials. Remove tape as soon as it is possible to do so without disturbing firestopping's seal with substrates.

3.3 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer written installation instructions.
2. Accepted submittals.
3. Contract Documents.

B. Control of Corrosion: Prevent galvanic action and other forms of corrosion by isolating metals and other materials from direct contact with incompatible materials.

3.4 INSTALLATION OF PENETRATION FIRESTOPS

A. General: Install penetration firestopping systems to comply with manufacturer's written installation instructions and published drawings for products and applications.

B. Install forming materials and other accessories of types required to support fill materials during their application and in the position needed to produce cross-sectional shapes and depths required to achieve fire ratings.

1. After installing fill materials and allowing them to fully cure, remove combustible forming materials and other accessories not forming permanent components of firestopping.

C. Install fill materials for penetration firestop systems by proven techniques to produce the following results:

1. Completely fill voids and cavities formed by openings, forming materials, accessories, and penetrating items.
2. Apply materials so they contact and adhere to substrates formed by openings and penetrating items.

3. For fill materials that will remain exposed after completing Work, finish to produce smooth, uniform surfaces that are flush with adjoining finishes.

3.5 IDENTIFICATION

A. Wall Identification: Permanently label walls containing penetration firestopping systems with the words "FIRE AND/OR SMOKE BARRIER - PROTECT ALL OPENINGS," using lettering not less than 3 inches (76 mm) high and with minimum 0.375-inch (9.5-mm) strokes.

1. Locate in accessible concealed floor, floor-ceiling, or attic space at 15 feet (4.57 m) from end of wall and at intervals not exceeding 30 feet (9.14 m).

B. Penetration Identification: Identify each penetration firestopping system with legible metal or plastic labels. Attach labels permanently to surfaces adjacent to and within 6 inches (150 mm) of penetration firestopping system edge so labels are visible to anyone seeking to remove penetrating items or firestopping systems. Use mechanical fasteners or self-adhering-type labels with adhesives capable of permanently bonding labels to surfaces on which labels are placed. Include the following information on labels:

1. The words "Warning - Penetration Firestopping - Do Not Disturb. Notify Building Management of Any Damage."
2. Contractor's name, address, and phone number.
3. Tested System or Engineered Judgement Number.
4. Date of installation.
5. Manufacturer's name.
6. Installer's name.

3.6 FIELD QUALITY CONTROL

A. Manufacturer's Field Service: Manufacturer's qualified technical representative shall periodically inspect Work to ensure installation is proceeding in accordance with manufacturer's designs, recommendations, instructions, and warranty requirements. Representative shall submit written reports of each visit indicating observations, findings, and conclusions of inspection.

1. Manufacturer's Technical Representative Qualifications: Direct employee of technical services department of manufacturer with experience in providing recommendations, observations, evaluations, and problem diagnostics.

B. Where deficiencies are found or penetration firestopping system is damaged or removed because of testing, repair or replace penetration firestopping system to comply with requirements.

1. Materials and installation failing to meet specified requirements shall be replaced at Contractor's expense. Retesting of materials and installations failing to meet specified requirements shall be done at Contractors expense.

C. Proceed with enclosing penetration firestopping systems with other construction only after inspection reports are issued and installations comply with requirements.

3.7 CLEANING

A. Clean off excess fill materials and sealants adjacent to openings and joints as work progresses by methods and with cleaning materials approved by manufacturers of firestopping system products and of products in which opening and joints occur.

B. Provide final protection and maintain conditions during and after installation that ensure that penetration firestopping systems are without damage or deterioration at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, immediately cut out and remove damaged or deteriorated penetration firestopping material and install new materials to produce systems complying with specified requirements.

END OF SECTION

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# SECTION 078446

# FIRE RESISTIVE JOINT FIRESTOPPING

## PART 1 - GENERAL

### 1.1 SUMMARY

A. This Section includes firestopping systems for joints at perimeter and through smoke and fire-resistance-rated assemblies, and supplementary items necessary to complete their installation.

1. Joints in or between fire-resistance-rated constructions.

### 1.2 ACTION SUBMITTALS

A. Product Data: Manufacturer's technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.

B. Product Schedule: For each penetration firestopping system. Include location, illustration of firestopping system, and design designation of qualified testing and inspecting agency.

1. Engineering Judgments: Where Project conditions require modification to a qualified testing and inspecting agency's illustration for a particular penetration firestopping system, submit illustration, with modifications marked, approved by penetration firestopping system manufacturer's fire-protection engineer as an engineering judgment or equivalent fire-resistance-rated assembly. Obtain approval of authorities having jurisdiction prior to submittal.

### 1.3 INFORMATIONAL SUBMITTALS

A. Manufacturer's Project Acceptance Document: Certification by the manufacturer that its product(s) are approved, acceptable, suitable for use in specific locations, for specific details, and for applications indicated, specified, or required, and that a warranty will be issued.

### 1.4 CLOSEOUT SUBMITTALS

A. Installer Certificates: From Installer indicating that penetration firestopping systems have been installed in compliance with requirements and manufacturer's written instructions.

### 1.5 QUALITY ASSURANCE

A. Installer Qualifications:

1. Experience: Installer's personnel with not less than 5 years of experience in the successful performance of Work similar to scope of this Project.

1.6 PROJECT CONDITIONS

A. Field Measurements: Where products and systems are indicated to fit walls and other construction, verify dimensions by field measurements before fabrication.

B. Environmental Limitations: Do not install firestopping systems when ambient or substrate temperatures are outside limits permitted by firestopping system manufacturers or when substrates are wet due to rain, frost, condensation, or other causes.

C. Install and cure penetration firestopping materials per manufacturer's written instructions using natural means of ventilations or, where this is inadequate, forced-air circulation.

1.7 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

B. Coordinate construction of joints to ensure that joint firestopping systems can be installed according to specified firestopping system design.

C. Coordinate sizing of joints to accommodate joint firestopping systems.

PART 2 - PRODUCTS

2.1 FIRESTOPPING, GENERAL

A. Acceptable Manufacturers: Manufacturer is "acceptable" if firestopping system has been tested and listed by UL or other testing and inspection agency acceptable to authorities having jurisdiction and manufacturer can evidence product compliance with requirements of the Contract Documents.

B. Compatibility: Provide firestopping systems that are compatible with one another and the substrates forming openings, under conditions of service and application, as demonstrated by firestopping system manufacturer based on testing and field experience.

C. Single Source Responsibility: Furnish each type of product from single manufacturer. Provide secondary materials only as recommended by manufacturer of primary materials. Use only components specified by firestopping system manufacturer and approved by the qualified testing and inspecting agency for firestopping systems indicated.

2.2 PERFORMANCE REQUIREMENTS

A. General: Provide firestopping systems that are produced and installed to resist spread of fire according to requirements indicated, resist passage of smoke and other gases, and maintain original fire-resistance rating of assembly in which firestopping systems are installed. Joint firestopping systems shall accommodate building movements without impairing their ability to resist the passage of fire and hot gasses.

B. Fire-Test-Response Characteristics:

1. Perform joint firestopping system tests by a qualified testing agency acceptable to

authorities having jurisdiction.

2. Test per testing standards referenced in "Joint Firestopping Systems" Article. Provide rated systems complying with the following requirements:

    a. Joint firestopping systems shall bear classification marking of a qualified testing agency.

        1) UL in its "Fire Resistance Directory.
        2) Intertek Group in its Directory of Listed Building Products.
        3) FM Global in its "Building Materials Approval Guide.

2.3 JOINT FIRESTOPPING SYSTEMS.

A. Joints in or between Fire-Resistance-Rated Construction: Provide joint firestopping systems with ratings determined per ASTM E 1966 or UL 2079.

1. F-Rating: Equal to or exceeding the fire-resistance rating of the wall, floor, or roof in or between which it is installed.

2. F-Rating: Equal to or exceeding the fire-resistance rating of the floor assembly.

B. Exposed Joint Firestopping Systems: Flame-spread and smoke-developed indexes of less than 25 and 450, respectively, as determined per ASTM E 84.

C. Accessories: Provide components of fire-resistive joint systems, including primers and forming materials, that are needed to install elastomeric fill materials and to maintain ratings required. Use only components specified by joint firestopping system manufacturer and approved by the qualified testing agency for conditions indicated.

D. Joints, required for control of movement, at intersection between Rated Wall Assemblies and Nonrated Horizontal Assemblies: Provide joint firestopping with ratings determined by ASTM E 2837.

2.4 TOP-OF-WALL JOINT FIRESTOPPING

A. Safing Insulation: Semi rigid board insulation produced by combining slag-wool fibers with thermosetting resin binders and complying with the following:

1. ASTM C 612, Type 1A and 1B.
2. Nominal density of 4 lb/cu. ft.
3. ASTM E119 Fire rating indicated, but not less than 2 hours.

B. Coating Material: Manufacturers standard fill material or spray applied product for sealing surface of safing insulation and adjacent construction against penetration of fire and smoke.

C. Fire Resistive Sealants: Intumescent single-component, water based, high solids, elastomeric sealants. Nonsag formulation for openings in vertical and other surfaces requiring a nonslumping, gunnable sealant.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions

### 3.2 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Surface Cleaning: Before installing fire-resistive joint systems, clean joints immediately to comply with fire-resistive joint system manufacturer's written instructions and the following requirements:

1. Remove foreign materials from surfaces of joints that could interfere with adhesion of firestopping.
2. Clean joint substrates to produce clean, sound surfaces capable of developing optimum bond with firestopping. Remove loose particles remaining from cleaning operation.
3. Remove laitance and form release agents from concrete.

C. Priming: Prime substrates where recommended by firestopping manufacturer using that manufacturer's recommended products and methods. Confine primers to areas of bond; do not allow spillage and migration onto exposed surfaces.

D. Masking Tape: Use masking tape to prevent firestopping from contacting adjoining surfaces that will remain exposed upon completion of Work and that would otherwise be permanently stained or damaged by such contact or by cleaning methods used to remove smears from firestopping materials. Remove tape as soon as it is possible to do so without disturbing firestopping's seal with substrates.

### 3.3 INSTALLATION - GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer written installation instructions.
2. Accepted submittals.
3. Contract Documents.

B. Control of Corrosion: Prevent galvanic action and other forms of corrosion by isolating metals and other materials from direct contact with incompatible materials.

### 3.4 INSTALLATION OF FIRE-RESISTANT JOINT SEALANTS

A. General: Install fire-resistive joint systems to comply with manufacturer's written installation

instructions and published drawings for products and applications indicated.

B. Install forming materials and other accessories of types required to support elastomeric fill materials during their application and in position needed to produce cross-sectional shapes and depths required to achieve fire ratings indicated.

1. After installing elastomeric fill materials and allowing them to fully cure, remove combustible forming materials and other accessories not indicated as permanent components of fire-resistive joint system.

C. Install fill materials for fire-resistive joint systems by proven techniques to produce the following results:

1. Elastomeric fill voids and cavities formed by joints and forming materials as required to achieve fire-resistance ratings indicated.
2. Apply elastomeric fill materials so they contact and adhere to substrates formed by joints.
3. For elastomeric fill materials that will remain exposed after completing the Work, finish to produce smooth, uniform surfaces that are flush with adjoining finishes.

## 3.5 INSTALLATION OF FIRE SAFING PROTECTION

A. Top of Wall: Install safing insulation to fill gap between top of wall and floor slab above. Cut safing insulation 50 percent wider than gap to be filled to ensure compression fit.

## 3.6 IDENTIFICATION

A. Joint Identification: Identify joint firestopping systems with legible metal or plastic labels. Attach labels permanently to surfaces adjacent to and within 6 inches (150 mm) of joint edge so labels are visible to anyone seeking to remove or joint firestopping system. Use mechanical fasteners or self-adhering-type labels with adhesives capable of permanently bonding labels to surfaces on which labels are placed. Include the following information on labels:

1. The words "Warning - Fire-Resistive Joint System - Do Not Disturb. Notify Building Management of Any Damage."
2. Contractor's name, address, and phone number.
3. Tested System or Engineered Judgment Number.
4. Date of installation.
5. Manufacturer's name.
6. Installer's name.

## 3.7 FIELD QUALITY CONTROL

A. Manufacturer's Field Service: Manufacturer's qualified technical representative shall periodically inspect Work to ensure installation is proceeding in accordance with manufacturer's designs, recommendations, instructions, and warranty requirements. Representative shall submit written reports of each visit indicating observations, findings, and conclusions of inspection.

1. Manufacturer's Technical Representative Qualifications: Direct employee of technical services department of manufacturer with experience in providing recommendations, observations, evaluations, and problem diagnostics.

B. Where deficiencies are found or joint firestopping systems are damaged or removed due to testing, repair or replace joint firestopping systems so they comply with requirements.

1. Materials and installation failing to meet specified requirements shall be replaced at Contractor's expense. Retesting of materials and installations failing to meet specified requirements shall be done at Contractors expense.

C. Proceed with enclosing joint firestopping systems with other construction only after inspection reports are issued and installations comply with requirements.

D. Where required, inspection of fire resistive joint firestopping shall be performed in accordance with ASTM E 2393, "Standard Practice for On-Site Inspection of Installed Fire Resistive Joint Systems and Perimeter Fire Barriers" or other recognized standard.

3.8 CLEANING

A. Clean off excess fill materials and sealants adjacent to openings and joints as work progresses by methods and with cleaning materials approved by manufacturers of firestopping system products and of products in which joints occur.

B. Provide final protection and maintain conditions during and after installation that ensure joint firestopping systems are without damage or deterioration at time of Substantial Completion. If damage or deterioration occurs despite such protection, cut out and remove damaged or deteriorated fire-resistive joint systems immediately and install new materials to produce fire-resistive joint systems complying with specified requirements.

END OF SECTION

# SECTION 079200

# JOINT SEALANTS

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section Includes: Joint sealants, backing materials, and supplementary items necessary for installation.

### 1.2 ACTION SUBMITTALS

A. Product Data: Manufacturer's technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.

### 1.3 QUALITY ASSURANCE

A. Installer Qualifications:

1. Experience: Installer's personnel with not less than 5 years of experience in the successful performance of Work similar to scope of this Project.

### 1.4 PROJECT CONDITIONS

A. Ambient Conditions: Install joint sealants within range of ambient and substrate temperatures and moisture conditions as recommended by manufacturer. Protect substrates from environmental conditions that affect performance.

1. Do not apply to a damp or wet substrate or during high humidity conditions including snow, rain, fog, or mist.

B. Weather Conditions Limitation: Proceed with Work only when existing and forecasted weather conditions will permit installation according to manufacturer's instructions and warranty requirements.

### 1.5 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

### 1.6 WARRANTY

A. Manufacturer's Warranty for Silicone Sealants: Furnish manufacturer's written material for a period of 20 years from date of Substantial Completion signed by an authorized representative using manufacturer's standard form agreeing to furnish materials required to repair or replace work which exhibits material defects caused by manufacture or design of product. "Defects" is defined to include but not limited to deterioration or failure to perform as required.

PART 2 - PRODUCTS

2.1 MANUFACTURERS AND PRODUCTS

A. Acceptable Manufacturers and Products: Subject to compliance with requirements of Contract Documents as judged by the Architect, provide product by one of manufacturers listed. If not listed, submit as substitution according to Conditions of the Contract and Division 01 Section "Substitution Procedures".

2.2 MATERIALS, GENERAL

A. Single Source Responsibility: Furnish each type of product from single manufacturer. Provide secondary materials only as recommended by manufacturer of primary materials.

B. Compatibility: Joint sealants, backings, and other related materials shall be compatible with one another and with joint substrates under conditions of service and application, as demonstrated by joint sealant manufacturer based on testing and field experience.

C. Sealant Color: As scheduled.

2.3 EXTERIOR ELASTOMERIC SEALANTS

A. Exterior Non-sag Silicone Sealant:

1. Product Quality Standard: ASTM C 920, Type S, Grade NS, Class 50 or 100/50.
2. Description: Single component, non-sag, neutral cure, non-staining as determined by pre-construction stain testing, and non-bleeding, silicone sealant.
3. Joint Movement Capability:

    a. Class 50: Plus 50 percent, minus 50 percent.
    b. Class 100/50: Plus 100 percent, minus 50 percent.

4. Primers: Product provided by sealant manufacturer if required by conditions.
5. Manufacturers and Products:

    a. Class 50:

        1) Dow Corning; 795 Silicone Building Sealant.
        2) Momentive Performance Materials, GE Silicones; Silpruf SCS2000.
        3) Pecora Corp.; 864NST.
        4) Sika Corp., Construction Products Div.; Sikasil WS-295.
        5) Tremco Commercial Sealants & Waterproofing; Spectrem 3.

    b. Class 100/50:

        1) Dow Corning; 790 Silicone Building Sealant.
        2) Momentive Performance Materials, GE Silicones; Silpruf LM SCS2700.
        3) Pecora Corp.; 890NST.
        4) Sika Corp., Construction Products Div.; Sikasil WS-290.
        5) Tremco Commercial Sealants & Waterproofing; Spectrem 1.

2.4 INTERIOR ELASTOMERIC SEALANTS

A. Interior Non-sag Acrylic Latex Sealant:

1. Product Quality Standard: ASTM C 834, Type and Grade as required by conditions.
2. Description: Single component, non-sag, moisture curing, general purpose, paintable, siliconized acrylic latex sealant.
3. Joint Movement Capability: Plus 7.5 percent, minus 7.5 percent
4. Manufacturers and Products:

a. Pecora Corp.; AC 20+.
b. Tremco Commercial Sealants & Waterproofing; Tremflex 834.

B. Acoustical Sealants: As specified in Division 09 Section "Gypsum Board Assemblies".

2.5 JOINT SEALANT BACKING

A. Sealant Backing Material, General: Nonstaining; compatible with joint substrates, sealants, primers, and other joint fillers; and approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.

1. Use open cell (Type O) sealant backing rod at interior line of sealant for double sealed condition unless otherwise recommended by sealant manufacturer.

B. Cylindrical Sealant Backings:

1. Product Quality Standard: ASTM C 1330, Type C, Type O, Type B; as approved in writing by joint-sealant manufacturer for joint application indicated.
2. Description: Extruded polyethylene, polyurethane, or polyolefin in either closed cell structure (Type C), open cell structure (Type O), or bicellular structure with surface skin (Type B) as defined by ASTM Terminology C 717.
3. Size: Diameter approximately 25 percent larger than joint width, unless otherwise directed by manufacturer.
4. Manufacturers and Products:

a. Type C:

1) BASF; MasterSeal 920 (Formerly Sonneborn, Closed-Cell Backer Rod).
2) Nomaco Inc.; Green Rod or HBR.

b. Type O:

1) Backer Rod Mfg. Inc.; Denver Foam.
2) Nomaco Inc.; Foam-Pak II.

c. Type B:

1) BASF; MasterSeal 921 (Formely Sonneborn, Soft Backer Rod).
2) Nomaco Inc.; Dual-Rod or Sof-Rod.

C. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials, or joint surfaces at back of joint where such adhesion would result in sealant failure. Provide self-adhesive tape where applicable.

2.6 ACCESSORIES

A. Cleaners for Non-porous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent non-porous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.

B. Masking Tape: Non-staining, non-absorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrate surfaces to receive products and systems and associated Work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting Work within a particular area will be construed as acceptance of surface conditions.

3.2 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer's written installation instructions.
2. Accepted submittals.
3. Contract Documents.

3.3 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Cleaning of Joints: Clean out joints immediately before installing joint backings and sealants to comply with joint sealant manufacturer's written instructions and following requirements:

1. Remove foreign material that could interfere with adhesion of joint sealant, including, but not limited to, dust, paints (except for permanent, protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.

2. Clean porous joint substrate surfaces by brushing, grinding, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants. Remove loose particles remaining after cleaning operations above by vacuuming or blowing out joints with oil-free compressed air.
3. Remove laitance and form-release agents from concrete.
4. Clean non-porous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants.
5. Substrate material allowed by sealant's ASTM C 920 Use Classification.

C. Joint Priming: Prime joint substrates where recommended by joint sealant manufacturer, or as indicated by prior experience, or as required by pre-construction compatibility and adhesion testing. Apply primer to comply with joint sealant manufacturer's written instructions. Confine primers to areas of joint sealant bond; do not allow spillage or migration onto adjoining surfaces.

D. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

## 3.4 INSTALLATION

A. Joint Sealant Backings: Install type indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.

1. Do not leave gaps between ends of sealant backings.
2. Do not stretch, twist, puncture, or tear backings.
3. Remove absorbent sealant backings that have become wet or damaged before sealant application and replace with dry materials.
4. Install bond-breaker tape behind sealants where backings are not used between sealants and backs of joints.

B. Joint Sealants: Install at same time as backings using proven techniques that comply with following:

1. Place sealants so they directly contact and fully wet joint substrates.
2. Completely fill recesses in each joint configuration.
3. Produce uniform, cross sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.
4. Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified in subparagraphs below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.

    a. Remove excess sealant from surfaces adjacent to joints.
    b. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
    c. Use masking tape to protect surfaces adjacent to recessed tooled joints.

5. Install joint sealants in accordance with ASTM C 1193 as applicable to materials, applications, conditions indicated, and with the following profile configurations:

a. Fillet: Figure 5.
b. Bridge: Figure 6.
c. Butt: Figure 8A (concave tooling), generally hour-glass shape with 2:1 width-to-depth ratio.

3.5 CLEANING

A. In-Progress Cleaning: Remove excess sealant or sealant smears adjacent to joints as Work progresses by methods and with cleaning materials approved in writing by manufacturers of joint sealants and of products in which joints occur.

3.6 PROTECTION

A. General Requirements: Protect during and after curing period from contact with contaminating substances and from damage resulting from construction operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out and remove damaged or deteriorated joint sealants immediately so installations with repaired areas are indistinguishable from original Work.

3.7 JOINT SEALANT SCHEDULE

A. Exterior Elastomeric Sealant Applications:

1. Exterior Non-sag Silicone Sealant:

a. Moving joints on exterior side of exterior walls.
b. Gaps between building materials and components created by items penetrating the primary drainage surface of the exterior building envelope.
c. Joints between dissimilar materials on exterior side of exterior walls.

B. Interior Elastomeric Sealant Applications:

1. Interior Non-sag Acrylic Latex Sealant:

a. Non-moving joints where another type of sealant is not otherwise specified or scheduled.
b. Minimal moving joints due to temperature change.

3.8 COLOR SCHEDULE

A. Joint Sealant Colors:

1. Exterior Non-Sag Silicone Sealant:
a. Color Selection: As selected from Manufacturer's Standard and Custom Colors.

2. Interior Non-Sag Acrylic Latex Sealant:
a. Color Selection: As selected from Manufacturer's Standard and Custom Colors.

END OF SECTION

# SECTION 092900

# GYPSUM BOARD ASSEMBLIES

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section Includes: Metal framing systems, interior gypsum board faced walls, partitions, and ceiling assemblies, and supplementary items necessary for installation.

### 1.2 DEFINITIONS

A. Gypsum Board Construction Terminology: Refer to ASTM C 11 for definitions of terms not defined in this Section or in other referenced quality standards.

B. Damage: Stored or installed gypsum board materials shall be classified as defective and nonconforming Work if they have been exposed to wetness or dampness at any time prior to Substantial Completion or if they exhibit evidence of active or dormant mold or mildew.

C. Concentrated Loads: Wall or partition mounted equipment, wall finishes, stone facings, lead lined doors and frames, or ornamentation exceeding 15 lbs/sf uniform load, 75 lb. point load, or 50 lb/ lf lineal load.

### 1.3 DELEGATED ENGINEERING REQUIREMENTS

A. Contract Documents Design Intent: Drawings and Specifications indicate design intent for products and systems and do not necessarily indicate or specify total Work required. Contract Documents shall not be construed as an engineered design; furnish and install all Work required for a complete installation.

B. Project Framing Analysis: Analyze each framing condition for design loads indicated in performance requirements.

1. Provide framing products in sizes and thicknesses required to meet or exceed the criteria based on project loads, spans and in-service conditions.
2. Material Quality Standard for Metal Framing Components: Provide components of sizes indicated but not less than that required to comply with ASTM C 754 for conditions indicated.

C. Gypsum Board Assemblies Supporting Concentrated Loads - Delegated Engineering Responsibility: Contractor shall provide products and systems required to support concentrated loads including attachment to building structure required to meet design intent of Contract Documents including, but not limited to, the following.

D. Gypsum Board Assemblies Withstanding Seismic Loads - Delegated Engineering Responsibility: Contractor shall provide products and systems required to withstand seismic loads including attachment to building structure required to meet design intent of Contract Documents including, but not limited to, the following.

E. Coordination of Contract Documents and Work:

1. Product Variations: In the event of minor differences between products and systems of acceptable or available manufacturer/fabricators. Contractor shall notify Architect of such differences and resolve conflicts in a timely manner. Failure of Contractor to provide notification shall be construed as acceptance of conditions indicated, and changes caused by minor differences between products and Contract Documents shall be included in the Work at no additional cost to Owner.
2. Allowable Adjustments: Minor dimension and profile adjustments may be made in interest of fabrication or erection methods or techniques or ability to satisfy design intent, provided design intent is maintained as determined by Architect. Proposed deviations shall include a detailed analysis of impact to adjacent substrates or other building systems, including related design or construction cost impacts. If accepted by Architect, deviations causing changes in materials, constructability, substrates, or conditions shall be included in the Work at no additional cost to Owner.

1.4 ACTION SUBMITTALS

A. Product Data: Manufacturer’s technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.

1.5 QUALITY ASSURANCE

A. Smoke Resistance Rated Assembly Characteristics: Provide materials and construction identical to those tested according to indicated fire resistance rated assemblies by independent testing and inspecting agency acceptable to authorities having jurisdiction.

B. Sound (STC) Resistance Rated Assembly Characteristics: Provide materials and construction identical to those tested according to ASTM E 90 and classified according to ASTM E 413 by independent and testing agency acceptable to authorities having jurisdiction.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Store materials inside under cover and keep them dry and protected against weather, condensation, direct sunlight, construction traffic, and other potential causes of damage. Stack panels flat and supported on risers on a flat platform to prevent sagging.

1.7 PROJECT CONDITIONS

A. Environmental Conditions: Comply with ASTM C 840 requirements or respective gypsum board manufacturer’s written recommendations, whichever are more stringent.

B. Field Measurements: Where products and systems are indicated to fit walls and other construction, verify dimensions by field measurements before fabrication.

1.8 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

PART 2 - PRODUCTS

2.1 MANUFACTURERS AND PRODUCTS

A. Acceptable Manufacturers and Products: Subject to compliance with requirements of Contract Documents as judged by the Architect, provide product by one of manufacturers listed.

B. Basis of Design (Product Standard): Contract Documents are based on products and systems specified to establish a standard of quality. Other manufacturers offering products having equivalent characteristics may be considered, provided deviations are minor and comply with requirements of Contract Documents as judged by the Architect.

2.2 MATERIALS, GENERAL

A. Single Source Responsibility: Furnish each type of product from single manufacturer. Provide secondary materials only as recommended by manufacturer of primary materials.

2.3 PERFORMANCE REQUIREMENTS

A. General Performance: Provide products and systems to withstand loads within limits of allowable working stresses of the materials involved under conditions indicated and without permanent deformation or failure of materials.

B. Design Loads: Provide products and systems to withstand design loads including but not limited to gravity, wind, seismic, and erection design loads established by authorities having jurisdiction, applicable local building codes, and as indicated.

1. Structural Movement: Provide products and systems to withstand movements of structure including, but not limited to, drift, twist, column shortening, long-term creep and deflection from uniformly distributed and concentrated live loads. Contractor shall obtain required design data and identify movements accommodated on submittal drawings.

C. Dimensional Tolerances: Provide products and systems to accommodate dimensional tolerances of framing members and adjacent construction.

D. Fire-Resistance-Rated Assemblies: For fire-resistance-rated assemblies, provide materials and construction identical to those tested in assembly indicated, in accordance with ASTM E119 / NFPA 251 / UL 263, and displaying a classification label from an independent testing agency acceptable to authorities having jurisdiction.

1. Construct fire-resistance-rated partitions in compliance with tested assembly requirements indicated on Drawings.
2. Rated assemblies to be substantiated from applicable testing using proposed products, by Contractor.
3. Independent Testing Agencies as evidenced by design designation included in approval manual.

a. UL - "Fire Resistance Directory", Category BXUV.
b. GA 600 - "Fire Resistance Design Manual".
c. Other agencies acceptable to authorities having jurisdiction.

E. Smoke-Resistance-Rated Assemblies: For smoke-resistance-rated assemblies, provide materials and construction identical to those tested in accordance with fire-resistance-rated assemblies by an independent testing agency acceptable to authorities having jurisdiction.

F. STC-Rated Assemblies: For STC-rated assemblies, provide materials and construction identical to those tested in assembly indicated on Drawings, in accordance with ASTM E90 and classified in accordance with ASTM E413 by an independent testing agency.

2.4 METAL FRAMING COMPONENTS

A. Project Framing Analysis: Analyze each framing condition for design loads indicated in performance requirements.

1. Provide framing products in sizes and thicknesses required to meet or exceed the criteria based on project loads, spans and in-service conditions.

B. Material Quality Standard: Provide components of sizes indicated but not less than that required to comply with ASTM C 754 for conditions indicated.

1. Sheet Steel: ASTM C 645 for metal.
2. Protective Coating - Standard Applications: ASTM A 653/A 653M, not less than G40 (Z120), hot-dip galvanized coating, unless otherwise indicated.

C. Metal Studs and Floor Track (Runners):

1. Standard Metal Framing Components for Typical Partitions:

a. Stud Description: C-shaped members formed from galvanized sheet steel with 1 1/4 in (32 mm) flange edges bent back 90 degrees and doubled over to form 13/64 in (5 mm) wide minimum return lip; of web depth indicated on Drawings and uncoated base metal thickness indicated in “Metal Framing Schedule” at end of this Section; with web punchouts.

b. Track (Runner) Description: U-shaped members formed from galvanized sheet steel with depth compatible with studs and flange dimension indicated to hold studs by friction; of same web size and uncoated base metal thickness as studs.

1) Floor Track (Runner): 1-1/4in (32 mm).
2) Top of Wall Track (Runner): 3 in (75 mm).

2. Optional Equivalent Products - Deformed Metal Studs and Tracks (Runners):

a. Evaluation Criteria: Product test reports and certifications from independent testing agency indicating products comply with requirements and are acceptable to authorities having jurisdiction.
b. Material Quality Standard: ASTM A 1003 / A 1003M sheet steel with galvanized coating.

c. Stud Description: C-shaped members formed from deformed surface galvanized sheet steel with 1-1/4 in (32 mm) flange edges bent back 90 degrees and bent again to form 3/16 in (5 mm) wide minimum return lip; of web depth indicated on Drawings and uncoated base metal thickness indicated in "Metal Framing Schedule" at end of this Section; with web punchouts.
d. Track (Runner) Description: U-shaped members formed from deformed surface galvanized sheet steel with depth compatible with studs and flange dimension indicated to hold studs by friction; of same web size and uncoated base metal thickness as studs.
e. Manufacturer and Product: ClarkDietrich Building Systems; ProSTUD.

3. Metal Framing for Shaftwall Partitions:

a. Stud Description: C-H, double E, C-T, or I-shaped members formed from galvanized sheet steel; of web depth indicated on Drawings and uncoated base metal thickness indicated in "Metal Framing Schedule" at end of this Section; with web punchouts.
b. Track (Runner) and Jamb Description: J-shaped track or jamb members formed from galvanized sheet steel with depth compatible with studs and flange dimension indicated to hold studs by friction; of same web size and uncoated base metal thickness as studs.

D. Flat Straps and Back-Up Plates: Galvanized sheet steel for blocking and bracing in length and width indicated, of same uncoated base metal thickness as adjacent metal studs.

E. Bridging:

1. Channel: U-shaped members formed from galvanized sheet steel not less than 0.0566 in (16 gage) (1.44 mm) minimum uncoated base metal thickness, with 1/2 in (12 mm) flanges and depth fitting stud punchouts.
2. Clip Angle: 1-1/2 in by 1-1/2 in (38 mm by 38 mm) L-shaped members formed from galvanized sheet steel not less than 0.0713 in (14 gage) (1.81 mm) uncoated base metal thickness.

F. Manufacturers:

1. Building Products Division of Consolidated Fabricators Corp.
2. California Expanded Metal Products Co. (CEMCO).
3. ClarkDietrich Building Systems
4. Marino Ware; Division of Ware Industries.
5. MBA Metal Framing.
6. Scafco Corp.

## 2.5 PRE-ENGINEERED METAL FRAMING COMPONENTS

A. Deflection and Firestop Track (Runner):

1. Description: Proprietary track (runner) formed from galvanized sheet steel manufactured to accommodate movement of building structure without transferring stress to partition (to prevent cracking of gypsum board resulting from deflection of building structure above) while maintaining continuity of fire resistance rated assembly indicated; in thickness not less than indicated for studs and in width to accommodate depth of studs.
2. Manufacturers:

a. Metal Stud Framing Manufacturer.
b. Fire Trak Corp.
c. The Steel Network.

B. Headers:

1. Description: Proprietary header assembly formed from galvanized sheet steel manufactured to bear partition load above openings without transferring stress to partition (to prevent cracking of gypsum board); in thickness not less than indicated for studs and in width to accommodate depth of studs.
2. Manufacturers:

a. Metal Stud Framing Manufacturer.
b. Brady Construction Innovations, Inc.

2.6 GYPSUM BOARD PRODUCTS

A. Sizes: Maximum lengths and widths available that will minimize short edge-to-short edge butt joints and to correspond to support system indicated.

B. Typical Paper-Faced Gypsum Board Products:

1. Paper-Faced Type X Gypsum Board:

a. Material Quality Standard: ASTM C 1396 / C 1396M, Type X.
b. Description: Noncombustible fire resistant gypsum core with paper surfacing on face, back, and long edges; tapered long edges; 5/8 in (15 mm) thick.
c. Manufacturers and Products:

1) American Gypsum Company; FireBloc Type X Gypsum Board.
2) CertainTeed Corporation; Type X Gypsum Board.
3) Georgia-Pacific Gypsum LLC; ToughRock Fireguard Gypsum Board.
4) National Gypsum Company; Gold Bond Fire-Shield Gypsum board.
5) United States Gypsum Company (USG); Sheetrock Firecode Core.

2. Sustainable Paper-Faced Type X Gypsum Board: At Contractors option, provide sustainable paper-faced Type X gypsum board or typical paper-faced Type X gypsum board.

a. Material Quality Standard: ASTM C 1396 / C 1396M, Type X.
b. Description: Noncombustible fire resistant gypsum core with paper surfacing on face, back, and long edges; tapered long edges; 5/8 in (15 mm) thick. UL Type Designation ULIX.

1) ISO 14040 Environmental Management, Life Cycle Assessment, Principles and Framework:

a) Carbon emissions per Gypsum Association; Industry Standard Type III EPD for North American Type X wallboard with a manufacturing Global Warming Potential of 317.4 kg CO2-eq./1000MSF.

b) Water reduction per Gypsum Association; Industry Standard Type III EPD for North American Type X wallboard having net use of fresh water value of 1.329 m3/1000 ft2.
c) Primary Energy from non-renewable resources per Gypsum Association; Industry Standard Type III EPD for North American Type X wallboard have a value of 5,291 MJ/1000 ft2.

c. Basis of Design:

1) United States Gypsum Company, LLC, USG Sheetrock Brand EcoSmart Panels Firecode X.

3. Moisture-Resistant Paper-Faced Shaft-Liner Gypsum Board:

a. Material Quality Standard: ASTM C 1396/C 1396M, Type X.
b. Description: Enhanced moisture-resistant, noncombustible gypsum core with moisture-resistant paper surfacing on face, back and long edges; tapered long edges; score of 10 according to ASTM D 3273; 1 in (25 mm) thick.
c. Manufacturers and Products:

1) American Gypsum Company; M-Bloc Shaft Liner Panels.
2) CertainTeed Corporation; M2Tech Moisture & Mold Resistant Shaftliner.
3) National Gypsum Company; Gold Bond 1• • Fire-Shield Shaftliner XP.
4) USG Corp.; SHEETROCK Mold Tough Gypsum Liner Panels.

## 2.7 TRIM ACCESSORIES

A. Typical Drywall Trim Accessories:

1. Material Quality Standard: ASTM C 1047.
2. Description: Trim profile fabricated of galvanized steel sheet; of size suitable for gypsum board thickness; with recessed, perforated flange formed to receive joint compound.
3. Trim Products:

a. Cornerbead:

1) Purpose: For protecting outside (external) corners.
2) Basis of Design: United States Gypsum Company (USG); Dur-A-Bead Corner Bead, 103.

b. Optional Equivalent Products – Structural Laminate Cornerbead System: At Contractor's option, provide high strength tapered co-polymer core cornerbead with tight fibered paperboard facing and joint tape paper backing.
1) Purpose: For protecting outside (external) corners.
2) Basis of Design: Structus Building Technologies; No-Coat Structural Laminate Drywall Corner System.

c. LC-Bead (J-Bead):

1) Purpose: For protecting exposed edges of gypsum board where back flange can be used.
2) Basis of Design: United States Gypsum Company (USG); J-Trim, 200-A.

d. L-Bead:

1) Purpose: For protecting exposed edges of gypsum board where back flange cannot be used.
2) Basis of Design: United States Gypsum Company (USG); L-Trim, 200-B.

e. J-Stop:

1) Purpose: For protecting edges of gypsum board that does not require finishing.
2) Basis of Design: United States Gypsum Company (USG); J-Stop, 402.

f. Control Joint:

1) Description: One-piece trim formed with V-shaped slot, with removable strip covering slot opening.
2) Purpose: For conditions requiring expansion and contraction stresses of large areas of gypsum board to be relieved.
3) Basis of Design: United States Gypsum Company (USG); Control Joint, 093.

g. Other Trim or Special Shapes: Products as required by condition.

4. Manufacturers:

a. Dietrich Industries, Inc.; Unimast.
b. Fry Reglet Architectural Metals.
c. Marino Ware; Division of Ware Industries.
d. Niles Building Products Co.
e. Superior Metal Trim; Division of Delta Star, Inc.
f. United States Gypsum Company (USG).

## 2.8 FASTENERS

A. Limitations: Nails and staples are not permitted.

B. Fasteners for Attaching Metal Framing to Structure:

1. Anchors: Fabricated from corrosion-resistant materials with holes or loops for attaching hanger wires and capable of sustaining, without failure, a load equal to 5 times that imposed by construction as determined by testing according to ASTM E 488 by a qualified independent testing agency.

2. Powder-Actuated Fasteners: Suitable for application indicated, ANSI A 10.3; low velocity, powder-actuated fasteners; drive pins and clip angles fabricated from corrosion-resistant materials, with clips or other devices for attaching hangers of type indicated, and capable of sustaining, without failure, an ultimate load capacity not less than 10 times that imposed by construction as determined by testing according to ASTM E 1190 by a qualified independent testing agency.
3. Manufacturers:

a. Construction Materials, Inc.

b. Heckman Building Products, Inc.
c. Hilti Corp.
d. ITW Ramset/Red Head.
e. Powers Fasteners.
f. Simpson Strong Tie Anchor Systems.

C. Metal Framing Screws: Screw fasteners of type, material, size, corrosion resistance, holding power, and other properties required to fasten metal framing and furring members securely to substrates involved; complying with recommendations of gypsum board manufacturers for applications indicated.

D. Gypsum Board Screws:

1. Material Quality Standards:

a. Metal Framing Members less than 0.03 in (0.75 mm) Thick: ASTM C 1002, Type S.
b. Metal Framing Members from 0.033 in to 0.112 in (0.79 mm to 2.9 mm) Thick: ASTM C 954, Type S-12.

2. Product Description - Standard Applications: Bugle head, self-drilling, self-tapping, steel screws with Phillips-head recess of size, holding power, and other properties recommended by respective gypsum board manufacturer; minimum 1 in (25 mm) long; with corrosion-protective coating having a salt-spray resistance of more than 800 hours according to ASTM B 117.

E. Miscellaneous Fasteners: For conditions not indicated, fasteners shall be type, finish, size, and holding power recommended by respective gypsum board manufacturer and conditions.

2.9 JOINT TREATMENT MATERIALS

A. Material Quality Standard: ASTM C 475 / C 475M.

B. Joint Tape:

1. Paper Tape: Nominal 2 in (50 mm) wide cross-fibered paper tape with finish suitable for bonding, creased in center for easy folding, and compatible with joint compound.
2. Mesh Tape: Nominal 2 in (50 mm) wide self-adhering 10-by-10 fiberglass mesh tape.

C. Joint Compound:

1. Setting-Type: Job-mixed powder for mixing with water, chemical-hardening compound; includes taping types.
2. Drying-Type: Ready-mixed or job-mixed powder for mixing with water, air-drying, vinyl based compounds; includes taping, topping, and all-purpose types.

2.10 INTERIOR SURFACING COMPOUNDS

A. Level 5 Primer and Surfacer: Latex based compound containing polyvinyl acetate (PVA) polymer that can be spray or roller applied to change a Level 4 finish to a Level 5 finish.

1. Manufacturers and Products:

a. CertainTeed Corporation; ProRoc Level V Wall and Ceiling Primer/Surfacer.
b. United States Gypsum Company (USG); Sheetrock Brand Tuff-Hide Primer-Surfacer.

2.11 RELATED MATERIALS

A. General: Provide auxiliary materials for gypsum board construction that comply with referenced quality standards and recommendations of gypsum board manufacturer.

B. Fiberglass Sound Attenuation Blankets:
1. Description: Unfaced blankets produced by bonding inorganic glass fibers with a thermosetting binder; free of formaldehyde.
2. Surface Burning Characteristics: According to ASTM E 84/NFPA 255/UL 723:

a. Flame Spread: Class A - no greater than 25.
b. Smoke Developed: No greater than 50.

3. Thickness: Not less than 2-1/2 in (62 mm), unless otherwise indicated.
4. Manufacturers and Products:

a. CertainTeed Corporation; CertaPro AcoustaTherm Batts.
b. Johns Manville Building Insulation Div.; Sound Control Batts.
c. Knauf Fiber Glass; QuietTherm.
d. Owens Corning; Sound Attenuation Batts.

5. Basis of Design: Johns Manville; Sound Control Batts, Formaldehyde Free.

C. Mineral Wool Sound Attenuation Blankets:

1. Material Quality Standard: ASTM C 665, Type I.
2. Description: Unfaced mineral-fiber blanket insulation produced by combining mineral fibers of rock or slag with thermosetting resins.
3. Surface Burning Characteristics: According to ASTM E 84/NFPA 255/UL 723:

a. Flame Spread: Class A - no greater than 25.
b. Smoke Developed: No greater than 50.

4. Thickness: Not less than 3 in (75 mm), unless otherwise indicated.
5. Density: Not less than nominal 2.5 pounds per cubic foot.
6. Manufacturers:

a. Fibrex Insulations, Inc.
b. Rock Wool Manufacturing Co.
c. Roxul.
d. Thermafiber LLC.

D. Acoustical Sealant for Non-Fire Resistance Rated Joints:

1. Description: Manufacturer's standard nonsag, paintable, nonstaining sealant complying with ASTM C 834 or ASTM C 920. Product effectively reduces airborne sound transmission through perimeter joints and openings in building construction as demonstrated by testing representative assemblies per ASTM E 90 or other acceptable test method.

    a. Preconstruction Compatibility Testing: Test sealant for compatibility with copper substrates. Testing will not be required if data submitted on previous testing of current sealant products matches those submitted.
    b. Do not use acrylic, neoprene, and nitrile based sealants that are not recommended for use with copper substrates.

E. Acoustical Putty Pads:

1. Product Quality Standard: UL 263 (ASTM E 119).
2. Description: Non-hardening, moldable compound formed into sheets designed to seal penetrations, construction gaps, and around electrical boxes for acoustical treatment.
3. Manufacturers and Products:

    a. ATS Acoustics, ATS Acoustics Putty Pads.
    b. Soundproofing Company, Inc.

F. Sealants: Sealant as specified in Division 07 Section "Joint Sealants".

## PART 3 - EXECUTION

### 3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

### 3.2 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective Manufacturer’s written installation instructions.
2. Accepted submittals.
3. Contract Documents.
4. Gypsum Association GA 216.
5. United States Gypsum Company (USG); Gypsum Construction Handbook, if no other installation quality standard applies to condition.

B. Control of Corrosion: Prevent galvanic action and other forms of corrosion by isolating metals and other materials from direct contact with incompatible materials.

3.3 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

3.4 INSTALLATION OF GYPSUM BOARD ASSEMBLIES

A. Comply with ASTM C 840.

B. Resistance Rated Partitions: Construct fire resistance rated, smoke resistance rated, and sound resistance rated partitions according to respective assembly test reports. Ensure every material used within an assembly shall comply with manufacturers listed and product qualities indicated in respective assembly test report.

C. Control Joints: Install control joints at locations indicated on Drawings, in specific locations approved by Architect for visual effect and according to the following:

1. Spaced not more than 24 to 30 feet in either direction for uninterrupted straight planes of ceilings and walls.
2. Where different substrates occur at ceilings and walls.
3. Where control joints occur in substrates at ceilings and walls.
4. Where L, U, or T shaped ceiling configurations are joined.
5. At less-than-ceiling-height cased opening frames and gypsum board openings over 60 inches in width; extend control joints from both corners at top of frame or opening up to ceiling.
6. Where less-than-ceiling-height door frames occur on walls more than 30 feet in length; extend control joints from top of frame up to ceiling at corner of hinge side of door
7. Where less-than-ceiling-height borrowed lites occur on walls more than 30 feet in length; extend control joints from top of frame up to ceiling and from bottom of frame to floor at both corners.

D. Isolation from Building Structure: Isolate gypsum board assemblies from building structure to prevent transfer of loading imposed by structural movement.

1. Provide isolation joints as indicated or required by installation quality standards.
2. Isolate ceiling assemblies abutting or penetrated by building structure.
3. Isolate partition framing and wall furring abutting or penetrated by building structure, except at floor.

E. Acoustical Putty Pads: Hand apply pads to surfaces indicated, packing tightly into gaps and openings, in such a manner that pad will remain secured to surface; pinch pleat excess material together to close gaps.

F. Supplemental Accessories: Install supplementary framing, blocking, reinforcing, and bracing in gypsum board assemblies to support fixtures, equipment services, heavy trim, grab bars, toilet accessories, hand rails, furnishings, or similar construction. Comply with details indicated and recommendations of installation quality standards or manufacturer.

## 3.5 INSTALLING METAL FRAMING COMPONENTS

A. Priority: Assemble various assemblies giving priority to partitions with higher rating; extend partition with higher rating intact through partition with lower rating.

B. Joinery and Connections: Install various metal framing components according to details indicated; for situations and conditions not indicated, comply with installation quality standards and with respective manufacturer's recommendations.

C. General Requirements: Construct partition framing of studs, tracks, and headers using screws of number and spacing required.

1. Install studs of uncoated base metal thickness as determined by Metal Framing Schedule at end of this Section.
2. Extend partition framing full height to underside of structure above, except where partitions are indicated to terminate at, or immediately above, suspended ceilings.
3. Continue framing over door frames and openings to provide support for gypsum board.
4. Space studs as indicated on Metal Framing Schedule at end of this section.
5. Cut studs 1 in (25 mm) short of full height to provide deflection relief at head of wall conditions.
6. Install studs so that flanges point in same direction.
7. Attach with screws through each stud flange and track (runner) flange, except top deflection track assemblies.
8. For sound resistance rated assemblies that are required to extend to underside of structure above to obtain ratings, install framing around structural and other members extending below floor slabs or roof decks, as needed to support gypsum board closures and make partitions continuous from floor to underside of structure above.
9. Do not lap studs.
10. At intersections and corners, locate studs no more than 2 in (50 mm) from partition intersections and corners and secure with screws through both flanges of studs and tracks.

D. Metal Track (Runner) Requirements:

1. Floors: Install tracks (runners) using appropriate fasteners spaced not more than 16 in (400 mm) on centers.
2. Head of Wall: Install deep leg deflection tracks using appropriate fasteners to laterally support assembly, and to avoid axial loading of assembly by deflection from building structure above.

E. Support for Wall Mounted Accessories or Equipment: Install back-up plate or track (runner) turned on its side, using screws as indicated or as required, to studs to properly transfer accessory or equipment load to metal framing.

F. Openings: Frame single door, double door, above ceiling openings, and below ceiling openings using studs, tracks (runners), clip angles, and headers.

1. Install 2 studs on each side of each opening in configuration indicated, including strap plates; extend from floor to underside of structure above; do not cut these studs under any circumstances. Include sound attenuation blankets within cavity when partition is scheduled to have a sound resistance rating.

2. Construct header of appropriate configuration for type of opening to be spanned and secure with clip angles; include sound attenuation blankets within cavity when partition is scheduled to have a sound resistance rating.
3. Install short intermediate studs 16 in (400 mm) on center between top track and header.
4. At partitions indicated to terminate immediately above ceiling, install diagonal bracing at not less than spacing as indicated.

G. Supplementary Framing: Install around openings and as required for blocking, bracing, and support of gravity and pullout loads of fixtures, equipment, services, heavy trim, furnishings, and similar items that cannot be supported directly by metal framing.

H. Furred Walls:

1. Erect furring channels vertically, spaced 16 in (400 mm) on centers maximum, unless otherwise indicated.
2. Attach with appropriate fasteners, staggered on flanges.
3. Splice ends by nesting channels 8 in (200 mm) and securely anchoring to surface.
4. Miter 24 in (600 mm) long horizontal furring channels at corners and space 24 in (600 mm) on centers vertically.
5. Locate furring channels around perimeter of openings and secure to surfaces.

I. Control Joints:

1. Construct metal framing as indicated by installation quality standard to allow gypsum board control joints to function as intended.
2. For control joints located in fire resistance rated walls and partitions, construct of metal studs and mineral wool, full height of partition, according to assembly fire test reports.

J. Installation Tolerances: Install each metal stud metal framing and furring member so that fastening surfaces do not vary more than 1/8 in (3 mm) from plane formed by faces of framing members.

## 3.6 INSTALLING GYPSUM BOARD PRODUCTS

A. General Requirements:

1. Install type of gypsum board at location indicated by gypsum board schedule at end of this Section.
2. Do not install damaged gypsum boards.
3. Install gypsum boards with finishable face side out.
4. Butt gypsum boards together for a light contact at edges and ends with not more than 1/16 in (1.5 mm) of open space between panels.
5. Do not force gypsum boards into place.
6. Do not place tapered edges against cut edges or ends.
7. Locate panel joints so that no joint will align with the edge of an opening unless control joints are installed at these locations.

B. Isolation from Building Structure:

1. Isolate perimeter of gypsum board applied to non-load-bearing partitions at structural abutments or surfaces where movement is anticipated. Provide 1/4 in to 1/2 in (6 mm in 12 mm) wide spaces at these locations or as indicated below:

a. At top of wall or where partitions intersect open building structure members projecting below underside of floor slabs and roof decks, cut to fit profile formed by coffers, joists, beams, and other structural members; form proper annular joint to receive firestopping at rated partitions and form 3/4 in (20 mm) joint at top of wall at non-rated partitions.

2. Trim edges with edge trim where edges of gypsum boards are exposed.
3. Seal joints between edges and abutting structural surfaces with firestopping at rated locations and acoustical sealant at non-rated locations.

C. Single-Layer Board Assemblies:

1. At typical conditions, install gypsum board vertically (long dimension parallel to metal framing), to minimize short end-to-short end joints unless otherwise indicated or required by assembly fire test reports.
2. At interior of stairwells and other high walls, install gypsum boards horizontally, unless otherwise indicated or required by assembly fire test reports. Stagger abutting end joints not less than one framing member in alternate courses of gypsum boards.

D. Multi-Layer Board Assemblies: Apply base layers and face layers vertically (long dimension parallel to metal framing) with joints of base layers located over stud or furring member and face layer joints offset at least one stud space from base layer joints, unless otherwise indicated or required by assembly fire test reports. Stagger joints on opposite sides of partitions.

E. Ceiling Applications:

1. Apply gypsum board at right angles to main beams of suspension framing to minimize number of abutting end joints and avoid abutting end joints in central area of each ceiling.
2. Stagger abutting end joints of adjacent panels not less than one framing member.
3. Locate both edge or end joints of gypsum boards over intermediate supports or gypsum board back-blocking where metal framing is not present.

F. Typical Wall Applications:

1. Attach gypsum boards to metal studs so that leading edge or end of each board is attached to open (unsupported) edges of stud flanges first.
2. Stagger vertical joints on opposite sides of partitions.
3. Do not make joints other than control joints at corners of framed openings.
4. Attach gypsum boards to framing provided at doors, openings and cutouts. Install gypsum boards over door heads and extend to not less than one stud space - 16 in (400 mm) at each side of door or opening.
5. Cover both faces of metal framing with gypsum boards as indicated, except in chase walls that are braced internally.
6. Cut and fit gypsum boards around ducts, pipes, conduits, and other penetrations to form proper annular joint to receive firestopping at rated partitions.
   a. At non-rated partitions, annual space around ducts, pipes, conduit or other penetrations to be properly sized to receive sealant; 3/4 in (20 mm) maximum.
   b. “Blow–out” patches are not allowed.

7. Support both edge and end joints of gypsum boards over metal framing.

G. Screw Attachments:

1. Attach gypsum board to metal framing with screw fasteners of type appropriate for gypsum board materials and installation conditions:

    a. Length shall be as required by condition and penetrating metal framing not less than 3/8 in (10 mm).
    b. Spacing shall be as recommended by installation quality standard, gypsum board manufacturer, or respective assembly test report.
    c. Use properly adjusted, positive-clutch electric power tool equipped with adjustable screw-depth head and a Phillips bit. Nails and staples are not permitted.

2. Drive screws to slightly dimple surface without breaking face paper, fracturing core, or stripping metal framing member around screw shank.
3. Space screws for non-fire resistance rated partitions and ceilings as recommended by installation quality standards.
4. Start field screwing near center and work towards edges.
5. Space screws not less than 3/8 in (10 mm) from gypsum boards edges.
6. Do not attach gypsum boards to top runner where wall or partition extends to building structure unless required by fire test reports.

H. Control Joints: Form control joints and expansion joints at locations indicated with required space between edges of adjoining gypsum boards.

I. Sound Attenuation Blankets: Install blankets within stud cavities set so that they are held in place by friction with metal studs; ensure blankets are secure within cavity and will not become displaced when second gypsum board side is closed.

J. Sealant:

1. Comply with ASTM C 919 and manufacturers written recommendations for closing off sound-flanking paths around or through gypsum board assemblies, including sealing partitions above acoustical ceilings.
2. Seal wall assemblies at perimeters, behind control joints, and at openings and penetrations with a continuous bead of sealant material according to following:

    a. Water Resistance Sealant: Joints within non-fire resistance rated assemblies exposed to possible water infiltration.
    b. Acoustical Sealant: All other joints.

## 3.7 INSTALLING TRIM ACCESSORIES

A. General: Fasten trim accessories continuously according to accessory manufacturer's instructions using gypsum board screws; installation by clinch-on tool and staples not permitted.

B. Interior Trim Accessories: Install in the following locations:

1. Corner Beads: Install trim at external corners; use screws at each flange at 9 in (225 mm) on centers, opposite each other.
2. Edge Trim: Install trim where gypsum boards abut dissimilar material, and where edge of gypsum boards would otherwise be exposed; use screws at flange at 9 in (225 mm) on centers.

    a. LC-Bead (J-Bead): Install trim at exposed conditions where back flange can be attached to framing or supporting substrate before gypsum board installation.

b. L-Bead: Install trim at exposed conditions where trim can only be installed after gypsum board installation.
c. J-Stop: Install trim at concealed conditions where trim can only be installed after gypsum board installation.

3. Control Joints: Install trim at appropriate locations, ensuring gypsum board is not continuous over joint; use screws at each flange at 6 in (150 mm) on centers.

a. Control joints to extend 4 in (100 mm) above finished ceiling at non-rated conditions and extend to structure at rated wall conditions.

## 3.8 FINISHING GYPSUM BOARD PRODUCTS

A. General: Treat board joints, interior angles, edge trim, control joints, penetrations, fastener heads, surface defects, and elsewhere as required to prepare surfaces for decoration.

B. Joint Tape: Finish joints according to following:

1. Typical Paper-Faced Gypsum Board: Paper.
2. Moisture-Resistant Paper-Faced Gypsum Board: Mesh tape.

C. Finishing: Finish boards and units to achieve specified level of finish as indicated in schedule at end of Section:

1. Typical Paper-Faced Gypsum Board: Either or combination of the following as recommended by manufacturer:

a. Setting-type joint compounds.
b. Drying-type joint compounds.

## 3.9 INTERIOR SURFACING COMPOUNDS

A. Skim Coat Finishing with Joint Compound:

1. Apply setting-type joint compound or Level 5 Primer and Surfacer over entire surface in thickness recommended by manufacturer.

## 3.10 ADJUSTMENTS

A. Damaged Materials: Stored or installed gypsum board materials shall be classified as damaged, defective, and nonconforming Work if they have been exposed to wetness or dampness at any time prior to Substantial Completion or if they exhibit evidence of active or dormant mold or mildew. Damaged materials and assemblies shall be replaced with new and dry materials and assemblies.

## 3.11 PROTECTION

A. Procedures: Protect products and systems from damage during installation and remainder of construction period according to manufacturer's instructions.

3.12 METAL FRAMING SCHEDULE

A. Metal Stud Framing Schedule:

1. Stud Depth: As indicated on Drawings.
2. Spacing: Maximum 16 in (400 mm) on centers, unless otherwise indicated, or as required to comply with respective assembly test report.
3. Minimum Performance Requirements: Lateral pressure loads (lb/sq ft) are allowable design values and shall not be reduced further by load combinations. Minimum performance requirements unless otherwise indicated:

    a. Typical Partitions: L/240 at 5 lb/sq ft (239 Pa) lateral load.
    b. Partitions supporting all other Concentrated Loads: Provide engineering to comply with L/360 at 10 lb/sq ft (479 Pa) lateral load

4. Minimum Uncoated Base Metal Thickness:

    a. Typical Gypsum Board Assemblies: As determined by manufacturer's limiting height engineering data unless otherwise indicated.

        1) 22 Gage Studs: Typical partitions unless otherwise indicated.
        2) 20 Gage or 20 Gage Equivalent Studs:

            a) Partitions supporting ceramic tile.
            b) Partitions with gypsum board on one side only.
            c) At door jambs.
            d) Partitions supporting wall hung cabinets or shelving.

        3) 20 Gage Equivalent Studs: Allowed only if part of a tested assembly.

    b. Gypsum Board Assemblies required to Withstand Seismic Loads: As required by delegated engineering but not less than minimum uncoated base metal thickness indicated above.

3.13 GYPSUM BOARD SCHEDULE

A. Gypsum Board Schedule, General: Install the designated gypsum board product based on exposure classification to water and / or moisture and applied finish system as follows, unless otherwise indicated or scheduled on the Drawings.

B. No Exposure: Surfaces not normally exposed to water and / or moisture sources including but not limited to the following:

1. Typical walls and ceilings.

    a. Paint and Wall Coverings Only: Typical paper-faced gypsum board.

C. Incidental Exposure: Surfaces immediately adjacent to water and / or moisture sources including, but not limited to, the following locations:

1. Walls and ceilings in mechanical equipment rooms and janitor closets.
2. Interior face of exterior walls.
3. Acceptable gypsum board products for the above listed conditions:

a. Paint and Wall Coverings: Moisture-resistant paper-faced or moisture-resistant paperless glass-mat gypsum board.

4. Top of walls above ceilings adjacent to mechanical equipment in corridors.

a. Moisture-resistant paperless glass-mat gypsum board.

3.14 GYPSUM BOARD FINISHING SCHEDULE

A. Gypsum Board Finishing Schedule, General: Finish panels to Levels of Finish indicated below. Apply joint tape over panel joints, except those with trim having flanges not intended for tape. Sand between coats and after last coat to produce a surface free of defects and ready for applied finish system.

1. Levels of Finish: According to ASTM C 840.

B. Preparation: Apply joint compound at open joints, panel edges, and damaged surface areas.

C. Level 1: At following locations, embed tape at joints in joint compound unless a higher level of finish is required for fire resistance rated assemblies. Trim accessories to be installed but not embedded in joint compound unless required for fire rating:

1. Ceiling plenum areas above ceilings.
2. Concealed areas.
3. Substrate for interior stone facing.

D. Level 2: At following locations, embed tape and apply separate first coat of joint compound to tape, fasteners, and trim flanges:

1. Substrate for tiling.

E. Level 4: At following locations, embed tape and apply separate first, fill, and finish coats of joint compound to tape, fasteners, and trim flanges:

1. Areas to receive paint.

F. Level 5: At following locations, embed tape and apply separate first, fill, and finish coats of joint compound to tape, fasteners, and trim flanges, and apply skim coat of joint compound or Level 5 Primer and Surfacer over entire surface:

1. Lobby and corridor areas.

END OF SECTION

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# SECTION 095113

# ACOUSTICAL PANEL CEILINGS

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section Includes: Acoustical lay-in ceiling panels, exposed metal suspension systems, and supplementary items necessary for installation.

B. Contract Documents Design Intent: Drawings and Specifications indicate design intent for products and systems and do not necessarily indicate or specify total Work required. Contract Documents shall not be construed as an engineered design; furnish and install all Work required for a complete installation.

C. Coordination of Work:

1. Product Variations: In the event of minor differences between products and systems of acceptable or available manufacturers, Contractor shall notify Architect of such differences and resolve conflicts in a timely manner. Failure of Contractor to provide notification shall be construed as acceptance of conditions indicated, and changes caused by minor differences between products and Contract Documents shall be included in the Work at no additional cost to Owner.
2. Allowable Adjustments: Minor dimension and profile adjustments may be made in interest of fabrication or erection methods or techniques or ability to satisfy design intent, provided design intent is maintained as determined by Architect. Proposed deviations shall include a detailed analysis of impact to adjacent substrates or other building systems, including related design or construction cost impacts. If accepted by Architect, deviations causing changes in materials, constructability, substrates, or conditions shall be included in the Work at no additional cost to Owner.

### 1.2 ACTION SUBMITTALS

A. Product Data: Manufacturer’s technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.

B. Product Schedule: Use same designations indicated on the Finish Schedule and Drawings.

### 1.3 DELIVERY, STORAGE, AND HANDLING

A. Deliver acoustical panels, suspension-system components, and accessories to Project site in original, unopened packages and store them in a fully enclosed, conditioned space where they will be protected against damage from moisture, humidity, temperature extremes, direct sunlight, surface contamination, and other causes.

B. Before installing acoustical panels, permit them to reach room temperature and stabilized moisture content.

C. Handle acoustical panels carefully to avoid chipping edges or damaging units in any way.

1.4 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Acceptable Manufacturers: Subject to compliance with requirements of Contract Documents as judged by the Architect, provide product by one of manufacturers listed. If not listed, submit as substitution according to the Conditions of the Contract and Division 01 Section "Substitution Procedures".

1. Armstrong World Industries, Inc.
2. CertainTeed Corporation.
3. Chicago Metallic Corporation.
4. USG Interiors, Inc.; Subsidiary of USG Corporation.

B. Basis of Design (Product Standard): Contract Documents are based on products and systems specified to establish a standard of quality. Other manufacturers offering products having equivalent characteristics may be considered, provided deviations are minor and comply with requirements of Contract Documents as judged by the Architect.

2.2 MATERIALS, GENERAL

A. Single Source Responsibility: Furnish each type of product from single manufacturer. Provide secondary materials only as recommended by manufacturer of primary materials.

1. Obtain both acoustical ceiling panels and suspension system from the same manufacturer if both are offered by the manufacturer.

2.3 PERFORMANCE REQUIREMENTS

A. General Performance: Products and systems shall be engineered to withstand loads within limits of allowable working stresses of the materials involved under conditions indicated and without permanent deformation or failure of materials.

B. Surface-Burning Characteristics: Comply with ASTM E 84; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.

1. Flame-Spread Index: Comply with ASTM E 1264 for Class A materials.
2. Smoke-Developed Index: 450 or less.

C. Seismic Standards: Provide acoustical panel ceilings designed and installed to withstand the effects of earthquake motions according to the following:

1. ASCE/SEI 7, Minimum Design Loads and Associated Criteria for Buildings and Other Structures.

2. ASTM E 580, Standard Practice for Installation of Ceiling Suspension Systems for Acoustical Tile and Lay-in Panels in Areas Subject to Earthquake Ground Motions.

2.4 ACOUSTICAL PANELS, GENERAL

A. Acoustical Panel Standard: Provide manufacturer's standard panels of configuration indicated that comply with ASTM E 1264 classifications as designated by types, patterns, acoustical ratings, and light reflectance's, unless otherwise indicated.

1. Selections: As scheduled.

2.5 METAL SUSPENSION SYSTEMS, GENERAL

A. Metal Suspension System Standard: Provide manufacturer's standard direct-hung metal suspension systems of types, structural classifications, and finishes indicated that comply with applicable requirements in ASTM C 635/C 635M.

B. Finishes and Colors, General: Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes. Provide manufacturer's standard factory-applied finish for type of system indicated.

C. Attachment Devices: Size for five times design load indicated in ASTM C 635/C 635, Table 1, Direct Hung, unless otherwise indicated.

1. Comply with seismic design requirements.

D. Wire Hangers, Braces, and Ties: Provide wires complying with the following requirements:

1. Wire:

a. Zinc-Coated Carbon-Steel Wire: ASTM A 641 / A 641M, Class 1 zinc coating, soft temper.
b. Stainless-Steel Wire: ASTM A 580/A 580M, Type 304, nonmagnetic; for use at MRI and related spaces.

2. Size: Select wire diameter so its stress at 3 times hanger design load (ASTM C 635/C 635M, Table 1, “Direct Hung”) will be less than yield stress of wire, but provide not less than 0.106 in (2.69 mm) diameter wire.

E. Stabilizer Bars: Manufacturer's standard perimeter stabilizers designed to accommodate seismic forces and complying with requirements of authorities having jurisdiction or as recommended by manufacturer.

F. Seismic Struts: Manufacturer's standard compression struts designed to accommodate seismic forces and complying with requirements of authorities having jurisdiction.

G. Seismic Clips: Manufacturer's standard seismic clips designed and spaced to secure acoustical panels in-place and complying with requirements of authorities having jurisdiction.

H. Edge Moldings and Trim: Manufacturer's standard moldings for edges and penetrations that fit acoustical panel edge details and suspension systems indicated; formed from sheet metal of same material and finish as that used for exposed flanges of suspension system runners.

2.6 METAL SUSPENSION SYSTEM FOR ACOUSTICAL PANEL CEILINGS

A. Wide-Face, Capped, Double-Web, Steel Suspension System: Main and cross runners roll formed from cold-rolled steel sheet, prepainted, electrolytically zinc coated, or hot-dip galvanized according to ASTM A 653 / A 653M, not less than G30 (Z90) coating designation, with prefinished 15/16 in (24 mm) wide metal caps on flanges.

1. Structural Classification: Heavy-duty system.
2. End Condition of Cross Runners: Override (stepped) type.
3. Face Design: Flush face.
4. Cap Material: Steel sheet.
5. Cap Finish: Painted white, unless indicated otherwise.
6. Manufacturers and Products:

a. Armstrong World Industries, Inc.; Prelude XL.
b. CertainTeed Corporation; Classic Stab.
c. Chicago Metallic Corporation; 1200 System.
d. USG Interiors, Inc.; Donn DX.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

3.2 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer’s written installation instructions.
2. Accepted submittals.
3. Contract Documents.

3.3 PREPARATION

A. General: Comply with manufacturer’s instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Coordination: Furnish layouts for cast-in-place anchors, clips, and other ceiling anchors. Furnish cast-in-place anchors and similar devices to other trades for installation well in advance of time needed for coordinating other work.

3.4 INSTALLATION OF ACOUSTICAL PANEL CEILINGS

A. Installation Quality Standard: In addition to standards listed elsewhere, perform suspended

ceiling work according to following, unless otherwise specified in this Section:

1. ASCE/SEI 7, Minimum Design Loads and Associated Criteria for Buildings and Other Structures.
2. ASTM E 580 / E 580M, Standard Practice for Installation of Ceiling Suspension Systems for Acoustical Tile and Lay-in Panels in Areas Subject to Earthquake Ground Motions.

B. Suspend ceiling hangers from building's structural members and as follows:

1. Install hangers plumb and free from contact with mechanical and electrical equipment, insulation, or other objects within ceiling plenum that are not part of supporting structural frame or ceiling suspension system. Within limitations allowed by installation quality standards, splay hangers only where required to miss obstructions and offset resulting horizontal forces by bracing, countersplaying, or other equally effective means.
2. Where width of ducts and other construction within ceiling plenum produces hanger spacings that interfere with location of hangers at spacings required to support standard suspension system members, install supplemental suspension members and hangers in form of trapezes or equivalent devices. Size supplemental suspension members and hangers to support ceiling loads within performance limits established by installation quality standards.
3. Secure wire hangers to ceiling suspension members and to supports above with a minimum of three tight turns. Connect hangers directly either to structures or to inserts, eye screws, or other devices that are secure and appropriate for substrate and that will not deteriorate or otherwise fail due to age, corrosion, or elevated temperatures.
4. Do not support ceilings directly from permanent metal forms. Fasten hangers to cast-in-place hanger inserts, power-actuated fasteners, or drilled-in anchors that extend through forms into concrete.
5. Do not attach hangers to roof deck. Attach hangers to structural members.
6. Space hangers not more than 48 in (1200 mm) on center along each member supported directly from hangers, unless otherwise indicated; and provide hangers not more than 8 in (200 mm) from ends of each member.
7. Do not connect or suspend any ceiling components from ducts, pipes or conduit.
8. Do not make local kinks or bends in hanger wires as a means of leveling.

C. Install edge moldings and trim at perimeter of acoustical ceiling area and where necessary to conceal edges of acoustical panels.

1. Screw attach moldings to substrate at intervals not more than 16 in (400 mm) on center and not more than 3 in (75 mm) from ends, leveling with ceiling suspension system to a tolerance of 1/8 in per 12 ft (3 mm per 3.6 m). Miter corners accurately and connect securely.
2. Do not use exposed fasteners, including pop rivets, on moldings and trim.
3. Provide control joints where joints occur in abutting surfaces.
4. Hold tees in place with concealed clips.

D. Install suspension system runners so they are square and securely interlocked with one another. Remove and replace dented, bent, or kinked members.

1. Space steel main runners at 48 in (1200 mm) on center.

E. Install acoustical panels with undamaged edges and fitted accurately into suspension system runners and edge moldings. Scribe and cut panels at borders and penetrations to provide a neat, precise fit.

1. Arrange directionally patterned acoustical panels with pattern running in one direction parallel to long axis of space.
2. For square-edged panels, install panels with edges fully hidden from view by flanges of suspension system runners and moldings.
3. Paint cut panel edges remaining exposed after installation; match color of exposed panel surfaces using coating recommended in writing for this purpose by acoustical panel manufacturer.

3.5 PROTECTION

A. Protect products and systems from damage during installation and remainder of construction period according to manufacturer's instructions.

3.6 CLEANING

A. Clean exposed surfaces of acoustical panel ceilings, including trim, edge moldings, and suspension system members. Comply with manufacturer's written instructions for cleaning and touchup of minor finish damage. Remove and replace ceiling components that cannot be successfully cleaned and repaired to permanently eliminate evidence of damage.

3.7 ACOUSTICAL PANEL CEILING SCHEDULE

A. Type ACP-01:

1. Manufacturer and Series: Existing - salvaged
2. Style:
3. Size: 24”x24”
4. Color: White
5. Edge Detail: Tegular
6. Grid System: Existing / New - 1”, White

END OF SECTION

Intermountain
Layton Clinic Elevator Project
Layton, Utah

SECTION 096500

RESILIENT FLOORING

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes: Resilient flooring products and systems and supplementary items necessary for installation.

1. Resilient sheet flooring.

1.2 ACTION SUBMITTALS

A. Product Data: Manufacturer's technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, recommended adhesives, construction details, installation instructions, and recommendations for maintenance.

B. Product Schedule: Use same designations indicated on the Finish Schedule and Drawings.

1.3 INFORMATIONAL SUBMITTALS

A. Manufacturer's Project Acceptance Document: Certification by the manufacturer that its product(s) are approved, acceptable, suitable for use in specific locations, for specific details, and for applications indicated, specified, or required.

1.4 CLOSEOUT SUBMITTALS

A. Maintenance Instructions: Include in operation and maintenance manual as required by Division 01 Section "Closeout Procedures". Submit manufacturer's instructions for maintenance of installed work, including methods and frequency for maintaining optimum condition under anticipated use. Include precautions against cleaning materials and methods which may be detrimental to finishes and performance.

1.5 QUALITY ASSURANCE

A. Slip Resistance: Provide products identical to those tested for slip resistance per ASTM D 2047 with a static coefficient of friction not less than 0.6 for level surfaces and 0.8 for ramped surfaces.

B. Fire-Test-Response Characteristics: Provide products with the following fire-test-response characteristics as determined by testing identical products per test method indicated below by a testing and inspecting agency acceptable to authorities having jurisdiction.

1. Critical Radiant Flux: Class I, 0.45 W/sq. cm or greater when tested per ASTM E 648.
2. Smoke Density: Maximum specific optical density of 450 or less when tested per ASTM E 662.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Store flooring products and installation materials in dry spaces protected from the weather, with ambient temperatures maintained within range recommended by manufacturer, but not less than 70 deg F (21 deg C) or more than 85 deg F (29 deg C).

1. Resilient Sheet Flooring: Store sheet flooring rolls upright.

1.7 PROJECT CONDITIONS

A. Unless otherwise approved in writing by the manufacturer, do not begin flooring installation unless permanent building HVAC system is operational and capable of maintaining relative humidity and temperature of not less than 70 deg F (21 deg C) or more than 85 deg F (29 deg C) for at least 48 hours before installation, during installation, and after installation.

1. Maintain relative humidity of not more than the designed relative humidity for spaces to receive flooring.

B. Maintain flooring products prior to installation at the same temperature as the space where they are to be installed.

C. Close spaces to traffic during flooring installation and for time period after installation recommended by manufacturer.

D. Install flooring products after other finishing operations, including painting, have been completed.

1.8 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Acceptable Manufacturers: Subject to compliance with requirements of Contract Documents as judged by the Architect, provide product by one of manufacturers listed. If not listed, submit as substitution according to the Conditions of the Contract and Division 01 Section "Substitution Procedures".

1. Vinyl Flooring:
   a. Mannington Mills, Inc.

B. Basis of Design (Product Standard): Contract Documents are based on products and systems specified to establish a standard of quality. Other manufacturers offering products having equivalent characteristics may be considered, provided deviations are minor and comply with requirements of Contract Documents as judged by the Architect.

1. Selections: As scheduled.

2.2 MATERIALS, GENERAL

A. Single Source Responsibility: Furnish each type of product from single manufacturer. Provide secondary materials only as recommended by manufacturer of primary materials.

2.3 RESILIENT SHEET FLOORING MATERIALS

A. Vinyl Sheet Floor Coverings: ASTM F 1303, Type I or II, Grade 1, Class A (fibrous) or B (nonfoamed plastic) backing or ASTM F 1913 unbacked as required by product selection.

B. Sheet Flooring Thickness: 0.125 in (3 mm).

C. Heat-Welding Seam Bead: Solid-strand product of floor covering manufacturer for heat welding seams.

1. Selections: As scheduled.

D. Integral Cove Base Accessories: Resilient accessories recommended by flooring manufacturer with selections as follows:

1. Basis of Design: Burke Mercer Flooring Products; Division of Burke Industries, Inc.

a. Cap Strip: Metal cap.
b. Cove Strip: No. 070 flexible vinyl cove stick with nominal 1 in (25 mm) radius.
c. Reducer: No. 633 vinyl reducer, 1 in (25 mm) wide by 1/8 in (3 mm) high.

2.4 ACCESSORY MATERIALS

A. Concrete Slab Primer: Non-staining type as recommended by flooring manufacturer.

B. Trowelable Leveling and Patching Compounds: Latex-modified, Portland-cement-based formulation provided or approved by flooring manufacturer for products and applications indicated.

C. Adhesives: Water-resistant type recommended by flooring manufacturer suitable for products, applications, and substrate conditions indicated.

1. Product Compatibility: Provide Manufacturer's written recommendation for each product within an assembly. On installations incorporating products provided by more than one manufacturer, each manufacturer shall approve in writing all adhesives that are in contact with their products.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

3.2 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer's written installation instructions.
2. Accepted submittals.
3. Contract Documents.

3.3 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Concrete Substrates: Prepare according to ASTM F 710.

1. Verify that concrete substrates are free of cracks, ridges, depressions, scale, and foreign deposits.

C. Use trowelable leveling and patching compounds, according to manufacturer's written instructions, to fill cracks, holes, and depressions in substrates.

D. Broom and vacuum clean substrates to be covered immediately before flooring product installation. After cleaning, reexamine substrates for moisture, alkaline salts, carbonation, or dust. Do not proceed with installation until unsatisfactory conditions have been corrected.

3.4 INSTALLATION OF RESILIENT FLOORING, GENERAL

A. Apply concrete slab primer, if recommended by flooring manufacturer, prior to applying adhesive. Apply according to manufacturer's directions.

B. Scribe, cut, and fit flooring to butt neatly and tightly to vertical surfaces and permanent fixtures, including built-in furniture, cabinets, pipes, outlets, edgings, and door frames.

C. Extend flooring into toe spaces, door reveals, closets, and similar openings. Extend flooring to center of door openings.

D. Maintain reference markers, holes, and openings that are in place or marked for future cutting by repeating on finish flooring as marked on substrate. Use chalk or other nonpermanent, non-staining marking device.

E. Adhere flooring to substrates using a full spread of adhesive applied to substrate to comply with flooring manufacturer's written instructions, including those for trowel notching, adhesive mixing, and adhesive open and working times.

1. Provide completed installation without open cracks, voids, raising and puckering at joints, telegraphing of adhesive spreader marks, and other surface imperfections.

F. Hand-roll flooring in both directions from center out to embed flooring in adhesive and eliminate trapped air according to manufacturer's written instructions. At walls, door casings, and other locations where access by roller is impractical, press flooring firmly in place with flat-bladed

instrument.

3.5 INSTALLATION OF RESILIENT SHEET FLOORING

A. Unroll sheet flooring and allow it to stabilize before cutting and fitting, if recommended in writing by manufacturer.

B. Lay out sheet flooring to comply with the following requirements:

1. Maintain uniformity of sheet flooring direction.
2. Arrange for a minimum number of seams and place them in inconspicuous and low-traffic areas, and not less than 6 in (150 mm) away from parallel joints in flooring substrates.
3. Match edges of sheet flooring for color shading and pattern at seams according to manufacturer's written recommendations.
4. Avoid cross seams.

C. Integral Cove Base: Form integral cove base by flashing sheet flooring up vertical surfaces. Support flooring at horizontal and vertical junction with cove strip. Butt flooring at top of base against cap strip.

D. Heat-Welded Seams: Rout joints and heat weld with welding bead, permanently fusing sections into seamless flooring. Prepare, weld, and finish seams according to manufacturer's written instructions and ASTM F 1516 to produce surfaces flush with adjoining flooring surfaces.

3.6 CLEANING AND PROTECTING

A. Perform the following operations immediately after installing flooring products:

1. Remove adhesive and other surface blemishes from exposed surfaces using cleaner recommended by flooring manufacturer.
2. Sweep or vacuum floor thoroughly.
3. Do not wash floor until after time period recommended by flooring manufacturer.
4. Damp-mop floor to remove marks and soil.

B. Protect flooring against mars, marks, indentations, and other damage from construction operations and placement of equipment and fixtures during the remainder of construction period. Use protection methods recommended in writing by flooring manufacturer.

1. Cover products installed on floor surfaces with undyed, untreated building paper until just prior to Substantial Completion.
2. Do not move heavy and sharp objects directly over floor surfaces. Place plywood or hardboard panels over flooring and under objects while they are being moved. Slide or roll objects over panels without moving panels.

END OF SECTION

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# SECTION 096800

# CARPETING

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section Includes: Carpeting products and systems and supplementary items necessary for installation.

### 1.2 ACTION SUBMITTALS

A. Product Data: Manufacturer's technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.

B. Product Schedule: Use same designations indicated on the Finish Schedule and Drawings.

### 1.3 INFORMATIONAL SUBMITTALS

A. Warranty:

1. Provide manufacturer's written warranty covering materials and installation (labor) stating obligations, remedies, limitations and exclusions.

### 1.4 CLOSEOUT SUBMITTALS

A. Maintenance Instructions: Include in operation and maintenance manual as required by Division 01 Section "Closeout Procedures". Submit manufacturer's instructions for maintenance of installed work, including methods and frequency for maintaining optimum condition under anticipated use. Include precautions against cleaning materials and methods which may be detrimental to finishes and performance.

### 1.5 QUALITY ASSURANCE

A. Fire-Test-Response Characteristics: Provide products with the following fire-test-response characteristics as determined by testing identical products per test method indicated below by a testing and inspecting agency acceptable to authorities having jurisdiction.

1. Critical Radiant Flux: Class I, 0.45 W/sq. cm or greater when tested per ASTM E 648.
2. Smoke Density: Maximum specific optical density of 450 or less when tested per ASTM E 662.

### 1.6 PROJECT CONDITIONS

A. General: Comply with CRI 104, Section 6.1, "Site Conditions; Temperature and Humidity".

B. Environmental Limitations: Do not install carpeting until wet work in spaces is complete and dry, and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.

C. Maintain carpeting products prior to installation at the same temperature as the space where they are to be installed.

D. Close spaces to traffic during carpeting installation and for time period after installation recommended by manufacturer.

E. Install carpeting products after other finishing operations, including painting, have been completed.

1.7 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

1.8 WARRANTY

A. Manufacturer's Warranty for Carpeting: Furnish manufacturer's written material and labor warranty signed by an authorized representative using manufacturer's standard form agreeing to furnish materials and labor required to repair or replace work which exhibits material defects caused by manufacture or design and installation of product. "Defects" is defined to include but not limited to deterioration or failure to perform as required.

1. Coverage of warranty includes but is not limited to more than 10 percent edge raveling, snags, runs, dimensional stability, loss of tuft bind strength, loss of face fiber, and delamination.
2. Warranty Period: Manufacturer shall warrant the products to be free from material and labor Defects for a period of 10 years from date of Substantial Completion.

B. Warranty does not include deterioration or failure of carpeting due to unusual traffic, failure of substrate, vandalism, or abuse.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Acceptable Manufacturers: Subject to compliance with requirements of Contract Documents as judged by the Architect, provide product by one of manufacturers listed.

2.2 MATERIALS, GENERAL

A. Single Source Responsibility: Furnish each type of product from single manufacturer. Provide secondary materials only as recommended by manufacturer of primary materials.

2.3 TILE CARPETING

A. Basis of Design (Product Standard):

1. Selections: As scheduled.

2.4 SHEET CARPETING (carpet base)

A. Basis of Design (Product Standard):

1. Selections: As scheduled.

2.5 ACCESSORY MATERIALS

A. Concrete Slab Primer: Non-staining type as recommended by carpeting manufacturer.

B. Trowelable Leveling and Patching Compounds: Latex-modified, hydraulic-cement-based formulation provided by or recommended by carpeting manufacturer.

C. Adhesives: Water-resistant, mildew-resistant, nonstaining type to suit products and subfloor conditions indicated, that complies with flammability requirements for installed carpeting and is recommended or provided by carpeting manufacturer.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

3.2 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer's written installation instructions.
2. Accepted submittals.
3. Contract Documents.

3.3 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Comply with CRI 104, Section 6.2, "Site Conditions; Floor Preparation" and carpeting manufacturer's written installation instructions for preparing substrates indicated to receive carpeting installation.

C. Concrete Substrates: Prepare according to ASTM F 710.

1. Verify that concrete substrate finishes comply with requirements specified in Division 03 Section "Concrete Finishing" for concrete substrates receiving carpeting.
2. Verify that concrete substrates are free of cracks, ridges, depressions, scale, and foreign deposits.
3. Verify that concrete substrates are dry and free of curing compounds, sealers, hardeners, and other materials that may interfere with adhesive bond. Unless concrete has been water-cured, then proceed with the following:

    a. Bead-blast concrete substrate with an apparatus that abrades the surface, contains the dispensed shot within the apparatus, and recirculates the shot by vacuum pickup.
    b. Repair damaged and deteriorated concrete according to flooring manufacturer's written recommendations.

D. Use trowelable leveling and patching compounds, according to manufacturer's written instructions, to fill cracks, holes, and depressions in substrates.

E. Broom and vacuum clean substrates to be covered immediately before installing carpeting. After cleaning, reexamine substrates for moisture, alkaline salts, carbonation, or dust. Proceed with installation only after unsatisfactory conditions have been corrected.

## 3.4 INSTALLATION OF CARPETING

A. Scribe, cut, and fit carpeting to butt neatly and tightly to vertical surfaces and permanent fixtures, including built-in furniture, cabinets, pipes, outlets, edgings, and door frames.

B. Extend carpeting into toe spaces, door reveals, closets, and similar openings. Extend carpeting to center of door openings.

C. Maintain reference markers, holes, and openings that are in place or marked for future cutting by repeating on finish carpeting as marked on substrate. Use chalk or other nonpermanent, non-staining marking device.

D. Bind or seal cut edges as recommended by carpeting manufacturer.

E. Install pattern parallel to walls and borders unless otherwise indicated.

F. Hand-roll carpeting in both directions from center out to embed carpeting in adhesive and eliminate trapped air according to manufacturer's written instructions. At walls, door casings, and other locations where access by roller is impractical, press carpeting firmly in place with flat-bladed instrument.

## 3.5 INSTALLATION OF TILE CARPETING

A. Tile Carpet at Concrete Substrates: Comply with CRI 104, Section 13, "Carpet Modules (Tiles)" and carpet manufacturer's written recommendations for full glue-down installation of every tile with releasable adhesive.

B. Install pattern parallel to walls and borders unless otherwise indicated.

3.6 CLEANING AND PROTECTION

A. Perform the following operations immediately after installing carpeting:

1. Remove excess adhesive and other surface blemishes from exposed surfaces using cleaner recommended by carpeting manufacturer.
2. Remove yarns that protrude from carpeting surface.
3. Vacuum carpeting using commercial machine with face-beater element.

B. Protect carpeting against damage from construction operations and placement of equipment and fixtures during the remainder of construction period. Use protection methods indicated or recommended in writing by carpeting manufacturer.

END OF SECTION

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# SECTION 099100

# PAINTING

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section Includes: Surface preparation and field painting of exposed interior items, exterior items and surfaces.

1. Surface preparation, priming, and finish coats specified in this Section are in addition to shop priming and surface treatment specified in other Sections.

B. Paint exposed surfaces, except where indicated that the surface or material is not to be painted or is to remain natural. If an item or a surface is not specifically mentioned, paint the item or surface the same as similar adjacent materials or surfaces. If a color of finish is not indicated, Architect will select from standard colors and finishes available.

1. Painting includes field painting of exposed bare and covered pipes and ducts, hangers, exposed steel and iron supports, and surfaces of mechanical and electrical equipment that do not have a factory-applied final finish.

C. Do not paint prefinished items, concealed surfaces, finished metal surfaces, operating parts, and labels, unless indicated otherwise.

1. Prefinished items include the following factory-finished components:

a. Prefinished wood doors.
b. Acoustical materials.
c. Prefinished Architectural woodwork and cabinets.
d. Elevator equipment.
e. Finished mechanical and electrical equipment.
f. Light fixtures.
g. Distribution cabinets.
h. Baked enamel coated items.
i. Fluorocarbon coated items.
j. Integral colored plaster.
k. Integral colored PVC.

2. Concealed surfaces include walls or ceilings in the following generally inaccessible spaces:

a. Foundation spaces.
b. Furred areas.
c. Ceiling plenums.
d. Utility tunnels.
e. Pipe spaces.
f. Duct shafts.
g. Elevator shafts.

3. Finished metal surfaces include the following:

    a. Anodized aluminum.
    b. Stainless steel.
    c. Chromium plate.
    d. Copper and copper alloys.
    e. Bronze and brass.

4. Operating parts include moving parts of operating equipment and the following:

    a. Valve and damper operators.
    b. Linkages.
    c. Sensing devices.
    d. Motor and fan shafts.

5. Labels: Do not paint over UL, FMG, or other code-required labels or equipment name, identification, performance rating, or nomenclature plates.

    a. Embossed UL labels may be used and painted where acceptable to authority having jurisdiction

D. Related Sections:

1. Division 09 Section "Gypsum Board Assemblies" for surface preparation of gypsum board assemblies.

1.2 DEFINITIONS

A. MPI Gloss Levels: MPI Gloss and Sheen Standard values are measured per ASTM D523, Method D and are as follows:

1. Gloss Level 1: Not more than 5 units at 60 degrees and 10 units at 85 degrees.
2. Gloss Level 2: Not more than 10 units at 60 degrees and 10 to 35 units at 85 degrees.
3. Gloss Level 3: 10 to 25 units at 60 degrees and 10 to 35 units at 85 degrees.
4. Gloss Level 4: 20 to 35 units at 60 degrees and not less than 35 units at 85 degrees.
5. Gloss Level 5: 35 to 70 units at 60 degrees.
6. Gloss Level 6: 70 to 85 units at 60 degrees.
7. Gloss Level 7: More than 85 units at 60 degrees.

B. Interior Painting: Generally includes surfaces located in conditioned spaces.

1.3 ACTION SUBMITTALS

A. Product Data: Manufacturer's technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, installation instructions, and recommendations for maintenance.

B. Product List: For each product indicated, include the following:

1. Cross-reference to paint system and locations of application areas. Use same designations indicated on Drawings and in schedules.

C. Samples for Verification: For each type of paint system and each color and gloss of topcoat indicated.

1. Submit Samples on rigid backing, 8 in (200 mm) square.

1.4 QUALITY ASSURANCE

A. MPI Standards:
1. Preparation and Workmanship: Comply with requirements in "MPI Architectural Painting Specification Manual" and "MPI Maintenance Repainting Manual" for products and paint systems indicated.

1.5 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Acceptable Manufacturers and Products: Subject to compliance with requirements of Contract Documents as judged by the Architect, provide product by one of manufacturers listed. If not listed, submit as substitution according to the Conditions of the Contract and Division 01 Section "Substitution Procedures".

1. Sherwin-Williams Company (The). **No substitutions – preferred Vendor agreement**

B. Color and Gloss: As scheduled.

2.2 PAINT, GENERAL

A. Material Compatibility:

1. Provide materials for use within each paint system that are compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
2. For each coat in a paint system, provide products recommended in writing by manufacturers of topcoat for use in paint system and on substrate indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

3.2 INSTALLATION

A. Installation Quality Standards: In addition to standards listed elsewhere, perform work according to the following, unless otherwise specified in this Section:

1. Respective manufacturer's written installation instructions.
2. Approved submittals.
3. Contract Documents.
4. MPI Architectural Painting Specification Manual" or "MPI Maintenance Repainting Manual", as applicable.

3.3 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations and specifications for cleaning and surface preparation. Surfaces shall have no defects or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Comply with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual" and "MPI Maintenance Repainting Manual" applicable to substrates and paint systems indicated.

C. Remove plates, machined surfaces, and similar items already in place that are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.

1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection if any.
2. Do not paint over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates, unless expressly permitted by authorities having jurisdiction for labels intended to be painted.

D. Clean substrates of substances that could impair bond of paints, including dirt, oil, grease, and incompatible paints and encapsulants.

1. Remove incompatible primers and reprime substrate with compatible primers as required to produce paint systems indicated.

E. Steel Substrates: Remove rust and loose mill scale. Clean using methods recommended in writing by paint manufacturer.

1. Touch up bare areas and shop-applied prime coats that have been damaged. Wire-brush, clean with solvents recommended by paint manufacturer, and touch up with same primer as the shop coat.

F. Gypsum Board Substrates: Do not begin paint application until finishing compound is dry and sanded smooth.

3.4 APPLICATION

A. Apply paints according to manufacturer's written instructions.

1. Use applicators and techniques suited for paint and substrate indicated.

2. Paint surfaces behind movable items, equipment, and furniture same as similar exposed surfaces. Before final installation, paint surfaces behind permanently fixed items, equipment, or furniture with prime coat only.
3. The number of coats and film thickness required are the same regardless of application method.
4. If sanding is required to produce a smooth, even surface according to manufacturer's written instructions, sand between applications.
5. Omit primer over metal surfaces that have been shop primed and touchup painted.
6. Allow sufficient time between successive coats to permit proper drying.

B. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.

C. Minimum Coating Thickness: Apply paint materials no thinner than manufacturer's recommended spreading rate to achieve total dry film thickness of the entire system as recommended by manufacturer.

3.5 CLEANING AND PROTECTION

A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.

B. After completing paint application, clean spattered surfaces. Remove spattered paints by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.

C. Protect work of other trades against damage from paint application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.

D. Provide "Wet Paint" signs to protect newly painted finishes. Remove temporary protective wrappings provided by others to protect their work after completing painting operations.

E. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces to match approved samples.

3.6 INTERIOR PAINTING SCHEDULE

A. Steel Substrates:

1. Institutional Low-Odor/VOC Latex System: MPI INT 5.1S.

a. Prime Coat: Sherwin Williams, Pro-Cryl Universal Primer.
b. Intermediate Coat: Sherwin Williams, Industrial Pro Acrylic, semi-gloss
c. Topcoat: Sherwin Williams, Industrial Pro Acrylic, semi-gloss
d. Colors: As noted in the finish schedule

B. Gypsum Board Substrates:

1. Institutional Low-Odor/VOC Latex System: MPI INT 9.2M.

a. Prime Coat: Sherwin Williams, Promar Zero VOC Primer.

b. Intermediate Coat: Sherwin Williams, Promar 200 Zero, satin
c. Topcoat: Sherwin Williams, Promar 200 Zero, satin
d. Colors: As noted in the finish schedule

END OF SECTION

# Sherwin Williams Contractor Job Tracking Form

To be included in Contractor Bid Package

Instructions for Contractor:

- Please complete this form with as much information as available
- If you have an assigned Sherwin Williams Sales Representative or a Home store that services, your account please contact them directly with this form
- If you do not have a Sherwin Williams assigned account manager, please email this form to Michael.J.Koncilja@Sherwin.com
- This form must be forwarded to Sherwin Williams prior to the start of any Capital Expenditure Project
- A job account must be assigned for every project

Instructions for Sherwin Williams Employees:

- Upon receiving this form please open a job account for the paint contractor
- The job account must read as follows: Intermountain Healthcare/Name of City/ Project Name
- A job account is strictly required for all IHC related projects
- Upon opening an IHC job account, an email containing the 9 digit job account number is to be sent to Michael.J.Koncilja@Sherwin.com for tracking purposes
- A request for this project to be linked to Parent #5540 will be communicated
- All Purchases associated with said project are to be made on this job account only

# Project Tracking Form

Name of Contractor:_____

Sherwin Williams Account number (Existing):_____

IHC Job Account number (To be assigned):_____

Name and Address of IHC related
Project:_____
_____
_____
_____

Name/Store of Sherwin Williams
Contact:_____

Estimated Materials Needed:_____

Estimated Project Start Date:_____

Additional Comments/Needs of Contractor: (I.E renderings needed, drawdowns required, Special environmental
restrictions.)_____
_____
_____
_____

# SECTION 142400

# HYDRAULIC ELEVATORS

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section Includes: Pre-engineered hydraulic passenger elevators and supplementary items necessary to complete their installation.

### 1.2 PRODUCT VARIATIONS AND ADJUSTMENTS

A. Product Variations: In the event of differences between products and systems of acceptable or available manufacturer/fabricators, Contractor shall notify Architect of such differences and resolve conflicts prior to awarding Contract. Failure of Contractor to provide notification shall be construed as acceptance of conditions indicated, and changes caused by differences between products and Contract Documents shall be included in the Work at no additional cost to Owner.

B. Adjustments: Proposed deviations shall include a detailed analysis of impact to adjacent substrates, structural, mechanical, electrical or other building systems, including related design or construction cost impacts. Deviations causing changes in materials, constructability, substrates, systems or conditions shall be included in the Work at no additional cost to Owner.

### 1.3 DEFINITIONS

A. Definitions in ASME A17.1/CSA B44 apply to work of this Section.

B. Defective Elevator Work: Operation or control system failures; performances below specified ratings; excessive wear; unusual deterioration or aging of materials or finishes; unsafe conditions; the need for excessive maintenance; abnormal noise or vibration; and similar unusual, unexpected, and unsatisfactory conditions.

### 1.4 ACTION SUBMITTALS

A. Product Data: Manufacturer's technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.
2. Include capacities, sizes, performances, operations, safety features, finishes, and similar information. Include product data for car enclosures, hoistway entrances, and operation, control, and signal systems.

B. Shop Drawings: Show details of fabrication and installation, including plans, elevations, sections, details of components and attachments to other work. Distinguish between shop and field-assembled work.

1. Include large-scale details indicating service at each landing, machine room layout, coordination with building structure, relationships with other construction, and locations of equipment.

    a. Include machine room layout.
    b. Include large-scale layout of car-control station.
    c. Include standby power operation control panel if applicable.

2. Indicate maximum dynamic and static loads imposed on building structure at points of support, and maximum and average power demands.
3. Indicate variations from specified requirements.

C. Samples for Verification: For exposed car, hoistway door and frame, and signal equipment finishes; 3 inch (75 mm) square Samples of sheet materials; and 4 inch (100 mm) lengths of running trim members.

1. Signal and Fixtures: Architect shall select and approve all fixture selections.

1.5 INFORMATIONAL SUBMITTALS

A. Manufacturer Certificates: Signed by elevator manufacturer certifying that hoistway, pit, and machine room layout and dimensions, as shown on Drawings, and electrical service including standby power generator, as shown and specified, are adequate for elevator system being provided.

B. Seismic Qualification Certificates: For elevator equipment, accessories, and components, from manufacturer.

1. Basis for Certification: Indicate whether withstand certification is based on actual test of assembled components or on calculation.
2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.
3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

C. Field Quality Control Reports: Written report of testing and inspection required by "Field Quality Control".

D. Warranty:

1. Provide manufacturer’s written warranty covering materials and installation (labor) stating obligations, remedies, limitations and exclusions.

1.6 CLOSEOUT SUBMITTALS

A. Operation and Maintenance Data: For elevators to include in emergency, operation, and maintenance manuals.

B. Inspection and Acceptance Certificates and Operating Permits: As required by authorities having jurisdiction for normal, unrestricted elevator use.

1.7 QUALITY ASSURANCE

A. Installer Qualifications:

1. Experience: Installer's personnel with not less than 5 years of experience in the successful performance of Work similar to scope of this Project.
2. Supervision: Installer shall maintain a competent supervisor at Project while the Work is in progress, and who has not less than 5 years of experience installing products and systems similar to scope of this Project.
3. Manufacturer Acceptance: Installer shall be certified, approved, licensed, or acceptable to manufacturer to install products.

1.8 PRE-INSTALLATION CONFERENCE

A. Pre-Installation Conference: Before Work begins, conduct conference at Project site.

1.9 DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle materials, components and equipment in manufacturer's protective packaging. Store materials, components, and equipment off of ground, under cover, and in a dry location.

1.10 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

B. Coordinate installation of sleeves, block outs, elevator equipment with integral anchors, and other items that are embedded in concrete or masonry for elevator equipment. Furnish templates, sleeves, elevator equipment with integral anchors, and installation instructions and deliver to Project site in time for installation.

C. Furnish well casing and coordinate delivery with related excavation work.

D. Coordinate locations and dimensions of other work relating to hydraulic elevators including pit ladders; sumps and floor drains in pits; entrance subsills; electrical service; and electrical outlets, lights, and switches in hoistways, pits, and machine rooms.

1.11 WARRANTY

A. Manufacturer’s Warranty: Furnish manufacturer’s written material and labor warranty signed by an authorized representative using manufacturer’s standard form agreeing to furnish materials and labor required to repair or replace work which exhibits material defects caused by manufacture or design and installation of product. "Defects" is defined to include but not limited to deterioration or failure to perform as required.

1. Failures include, but are not limited to, operation or control system failure, including excessive malfunctions; performances below specified ratings; excessive wear; unusual deterioration or aging of materials or finishes; unsafe conditions; need for excessive maintenance; abnormal noise or vibration; and similar unusual, unexpected, and unsatisfactory conditions.

2. Warranty Period: Manufacturer shall warrant the products to be free from material and labor Defects for a period of 1 year from date of Substantial Completion.

## PART 2 - PRODUCTS

### 2.1 MANUFACTURERS AND PRODUCTS

A. Available Manufacturers and Products: Subject to compliance with requirements of Contract Documents as judged by the Architect, manufacturers offering products that may be incorporated into the Work include, but are not limited to, those listed.

1. ThyssenKrupp Elevator.

B. Basis of Design (Product Standard): Contract Documents are based on products and systems specified to establish a standard of quality. Other manufacturers offering products having equivalent characteristics may be considered, provided deviations are minor and comply with requirements of Contract Documents as judged by the Architect.

1. Manufacturer and Product: ThyssenKrupp Elevator, Endura 35B, Intermountain standard configuration (no substitutions)

### 2.2 MATERIALS AND COMPONENTS

A. Source Limitations: Obtain elevators, including electric traction passenger elevators when specified in another Section, from single manufacturer.

1. Major elevator components, including pump-and-tank units, plunger-cylinder assemblies, controllers, signal fixtures, door operators, car frames, cars, and entrances, shall be manufactured by single manufacturer.

### 2.3 PERFORMANCE REQUIREMENTS

A. Regulatory Requirements: Comply with requirements of authorities having jurisdiction and applicable provisions of ASME A17.1/CSA B44 "Safety Code for Elevators and Escalators".

B. Accessibility Requirements: Comply with requirements of authorities having jurisdiction and Section 407 in the U.S. Architectural & Transportation Barriers Compliance Board's ADA-ABA Accessibility Guidelines and with ICC A117.1.

C. Seismic Performance: Elevator system shall withstand the effects of earthquake motions determined according to the building code and shall comply with elevator safety requirements for applicable seismic risk Zone in ASME A17.1/CSA B44.

### 2.4 ELEVATORS

A. Elevator System, General: Manufacturer's standard elevator systems. Unless otherwise indicated, manufacturers' standard components shall be used, as included in standard elevator systems and as required for complete system.

B. Elevator Description - Elevator Nos.: 1 (new) and 2(existing / replacement)

1. Type: Under-the-car single cylinder.
2. Rated Load: 3500 lb (1589 kg).
3. Rated Speed: 100 fpm up / 125 fpm down
4. Operation System: Single Elevator, Two Stops: Single automatic.
5. Auxiliary Operations:
   a. Battery-powered lowering.
   b. Automatic dispatching of loaded car.
   c. Nuisance call cancel.
   d. Independent service for service elevator all cars in group.
   e. Loaded-car bypass.

6. Security Features:
   a. Car-to-lobby feature.

7. Dual Car-Control Stations: Provide two car-control stations in each elevator; equip only one with required keyswitches, if any.
8. Car Enclosures:

   a. As indicated on Drawings.
   b. Inside Width: Unless otherwise indicated, Manufacturer's standard for rated load; measured from side wall to side wall.
   c. Inside Depth: Unless otherwise indicated, Manufacturer's standard for rated load; measured from back wall to front wall (return panels).
   d. Inside Height: Unless otherwise indicated, 94 inches (2362 mm) to underside of ceiling.
   e. Front Walls (Return Panels) and Car Fixtures:

      1) Satin stainless steel, No. 4 finish

   f. Side and Rear Wall Panels and Reveals:

      1) Satin stainless steel, No. 4 finish

   g. Door Faces (Interior):

      1) Satin stainless steel, No. 4 finish

   h. Door Sills:

      1) Aluminum

   i. Ceiling:

      1) Satin stainless steel, No. 4 finish

   j. Handrails: Unless otherwise indicated, at rear of car.

      1) Satin stainless steel, No. 4 finish

   k. Floor: Floor prepared to receive carpet (specified in Section "Carpeting").

9. Hoistway Entrances:

a. Width: Unless otherwise indicated, 42 inches (1050 mm).
b. Height: Unless otherwise indicated, 84 inches (2100 mm).
c. Type:

1) Single-speed center opening

d. Doors and Frames at First Floor:

1) Satin stainless steel, No. 4 finish

e. Doors and Frames at Other Floors:

1) Satin stainless steel, No. 4 finish

f. Sills at First Floor:

1) Aluminum, mill finish

g. Sills at Other Floors:

1) Aluminum, mill finish

10. Hall Fixtures:

a. Satin stainless steel, No. 4 finish

11. Additional Requirements:

a. Provide inspection certificate in each car, mounted under acrylic cover with frame matching adjacent metal finish.
b. Provide hooks for protective pads in all cars and two complete set(s) of full-height protective pads.

## 2.5 SYSTEMS AND COMPONENTS

A. General: Provide manufacturer's standard elevator systems. Where components are not otherwise indicated, provide standard components, published by manufacturer as included in standard preengineered elevator systems and as required for a complete system.

B. Pump Units: Positive-displacement type with a maximum of 10 percent variation between no load and full load and with minimum pulsations.

1. Pump shall be submersible type with submersible squirrel-cage induction motor, and shall be suspended inside oil tank from vibration isolation mounts.
2. Motor shall have variable-voltage, variable-frequency control.

C. Hydraulic Silencers: System shall have hydraulic silencer containing pulsation-absorbing material in blowout-proof housing at pump unit.

D. Piping: Size, type, and weight of piping as recommended by elevator manufacturer, with flexible connectors to minimize sound and vibration transmissions from power unit.

1. Cylinder units shall be connected with dielectric couplings.
2. Casing for Underground Piping: Schedule 40 PVC pipe complying with ASTM D 1785, joined with PVC fittings complying with ASTM D 2466 and solvent cement complying with ASTM D 2564.

E. Hydraulic Fluid: Elevator manufacturer's standard fire-resistant fluid with additives as needed to prevent oxidation of fluid, corrosion of cylinder and other components, and other adverse effects.

F. Inserts: Furnish required concrete and masonry inserts and similar anchorage devices for installing guide rails, machinery, and other components of elevator work. Device installation is specified in another Section.

G. Protective Cylinder Casing: PVC or HDPE pipe casing complying with ASME A17.1/CSA B44, of sufficient size to provide not less than 1 inch (25 mm) clearance from cylinder and extending above pit floor. Casing shall have means of monitoring effectiveness to comply with ASME A17.1/CSA B44.

H. Corrosion-Protective Filler: A nontoxic, petroleum-based gel formulated for filling the space between hydraulic cylinder and protective casing. Filler shall be electrically nonconductive, displace or absorb water, and gel or solidify at temperatures below 60 deg F (16 deg C).

1. Products: Subject to compliance with requirements, provide one of the following:

a. Hydro Safe Oil Division, Inc.; No-Ox-Id Liquid Elevator Casing Filler E-800.
b. Union-Gard, a division of Dome Services L.L.C.; Union-Gard 160.

I. Hoist Beams: Provide framing as indicated in Drawings to support elevator installation.

J. Car Frame and Platform: Welded-steel units.

K. Guides: Provide guides at top and bottom of car and counterweight frames.

L. Guide Rails: Provide guide rails of structural capacity required to span between available structural supports without additional secondary steel, unless indicated otherwise on Drawings.

## 2.6 OPERATION SYSTEMS

A. General: Provide manufacturer's standard microprocessor operation system as required to provide type of operation indicated.

B. Auxiliary Operations: In addition to primary operation system features, provide the following operational features for elevators where indicated:
1. Battery-Powered Lowering: If power fails, cars that are at a floor remain at that floor, open their doors, and shut down. Cars that are between floors are lowered to a preselected floor, open their doors, and shut down. Cars that are below the preselected floor are lowered to the next lower floor, open their doors, and shut down. System includes rechargeable battery and automatic recharging system.
2. Automatic Dispatching of Loaded Car: When car load exceeds 80 percent of rated capacity, doors start closing.

3. Nuisance Call Cancel: When car calls exceed a preset number while car load is less than a predetermined weight, all car calls are canceled. Preset number of calls and predetermined weight can be adjusted.
4. Loaded-Car Bypass: When car load exceeds 80 percent of rated capacity, car responds only to car calls, not to hall calls.
5. Independent Service: Keyswitch in car-control station removes car from group operation and allows it to respond only to car calls. Key cannot be removed from keyswitch when car is in independent service. When in independent service, doors close only in response to door close button.
6. Special Emergency Control – Firefighter's Service: Provide Phase I and Phase II Firefighters' Service; comply with requirements of authorities having jurisdiction and applicable provisions of ASME A17.1/CSA B44 "Safety Code for Elevators and Escalators".

    a. Firefighters Emergency Operation – Phase I Emergency Recall: The activation of a key switch at the designated level hall station shall express return all cars in the group to the designated floor and by-pass all car and hall calls. The cars shall park at the designated floor with the doors open and will not respond to car or hall calls unless the Phase II switch in the car is activated.
    b. Firefighters Emergency Operation - Phase II: In-car key switch control of each elevator during the Emergency operation.

7. Car-to-Lobby Feature: Feature, activated by keyswitch at main lobby, that causes car or all cars in a group to return immediately to lobby and open doors for inspection. On deactivation by keyswitch, calls registered before keyswitch activation are completed and normal operation is resumed.

C. Electrical Wiring:

1. Furnish and install complete insulated wiring to connect all parts of the equipment. Properly ground all components as required by National Electric Code.
2. Provide 15% spare wires between each controller, selector, hoistway junction box, and control panel; also provide 15% spare conductors in each trail cable; all spares shall be properly tagged or otherwise identified with clear and indelible markings.
3. Provide a total of twelve (12) shielded pairs for communication and security use in the traveling cables for each elevator. The shielded pairs shall be located in a cable which is not used to carry alternating current circuits. The shielded wiring shall extend to a junction box in the elevator controllers in machine room.

## 2.7 DOOR REOPENING DEVICES

A. Infrared Array: Provide door reopening device with uniform array of 36 or more microprocessor-controlled, infrared light beams projecting across car entrance. Interruption of one or more light beams shall cause doors to stop and reopen.

B. Nudging Feature: After car doors are prevented from closing for predetermined adjustable time, through activating door reopening device, a loud buzzer shall sound and doors shall begin to close at reduced kinetic energy.

## 2.8 CAR ENCLOSURES

A. General: Provide enameled-steel car enclosures to receive removable wall panels, with removable car roof, access doors, power door operators, and ventilation.

1. Provide standard railings complying with ASME A17.1/CSA B44 on car tops where required by ASME A17.1/CSA B44.

B. Materials and Finishes: Manufacturer's standards, but not less than the following:

1. Subfloor for Carpet or Resilient Flooring: Exterior, underlayment grade plywood, not less than 5/8 inch (15 mm) nominal thickness.
2. Stainless-Steel Wall Panels: Flush, hollow-metal construction; fabricated from stainless-steel sheet.
3. Plastic-Laminate Wall Panels: Plastic laminate adhesively applied to 1/2 inch (12 mm) fire-retardant-treated particleboard or [manufacturer's standard honeycomb core] with plastic-laminate panel backing and manufacturer's standard protective edge trim. Panels have a flame-spread index of 25or less, when tested according to ASTM E 84. Plastic-laminate color, texture, and pattern as selected by Architect from plastic-laminate manufacturer's full range.
4. Fabricate car with recesses and cutouts for signal equipment.
5. Fabricate car door frame integrally with front wall of car.
6. Stainless-Steel Doors: Flush, hollow-metal construction; fabricated from stainless-steel sheet or by laminating stainless-steel sheet to exposed faces and edges of enameled cold-rolled steel doors using adhesive that fully bonds metal to metal without telegraphing or oil-canning.
7. Sight Guards: Provide sight guards on car doors.
8. Sills: Extruded metal, with grooved surface, 1/4 inch (6 mm) thick.
9. Metal Ceiling: Flush panels, with LED downlights in the center of each panel. Align ceiling panel joints with joints between wall panels.
10. Handrails: Manufacturer's standard handrails, of shape, metal, and finish indicated.
11. Emergency Exits: Provide emergency exits sized and located in each car in accordance with the Elevator Code.

## 2.9 HOISTWAY ENTRANCES

A. Hoistway Entrance Assemblies: Manufacturer's standard horizontal-sliding, door-and-frame hoistway entrances complete with track systems, hardware, sills, and accessories. Frame size and profile shall accommodate hoistway wall construction.

1. Where gypsum board wall construction is indicated, frames shall be self-supporting with reinforced head sections.

B. Fire-Rated Hoistway Entrance Assemblies: Door and frame assemblies shall comply with NFPA 80 and be listed and labeled by a testing and inspecting agency acceptable to authorities having jurisdiction.

1. Fire-Protection Rating: 1-1/2 hours.

C. Materials and Fabrication: Manufacturer's standards, but not less than the following:

1. Frames: Not less than 14 gauge.
2. Doors: Not less than 16 gauge.
3. Stainless-Steel Frames: Formed from stainless-steel sheet.
4. Entrance Jamb Plates: Cast metal plates complying with Elevator Code and Accessibility requirements.

5. Stainless-Steel Doors and Transoms: Flush, hollow-metal construction; fabricated from stainless-steel sheet or by laminating stainless-steel sheet to exposed faces and edges of enameled cold-rolled steel doors using adhesive that fully bonds metal to metal without telegraphing or oil-canning.
6. Sight Guards: Provide sight guards on doors matching door edges.
7. Sills: Extruded metal, with grooved surface, 1/4 inch (6 mm) thick.
8. Nonshrink, Nonmetallic Grout: Factory-packaged, nonstaining, noncorrosive, nongaseous grout complying with ASTM C 1107/C 1107M.

2.10 SIGNAL EQUIPMENT

A. General: Provide hall-call and car-call buttons that light when activated and remain lit until call has been fulfilled. Fabricate lighted elements with long-life lamps and acrylic or other permanent, non-yellowing translucent plastic diffusers or LEDs.

B. Swing-Return Car-Control Stations: Provide car-control stations mounted on rear of hinged return panel adjacent to car door and with buttons, switches, controls, and indicator lights projecting through return panel but substantially flush with face of return panel.

1. Unless indicated otherwise, include manufacturer’s premium fixture selection and provide full width swing front return and car operating panels. Logos or manufacturer’s name are not permitted on exposed surfaces.
2. Mark buttons and switches for function. Use both tactile symbols and Braille.
3. Provide "No Smoking" sign matching car-control station, either integral with car-control station or mounted adjacent to it, with text and graphics as required by authorities having jurisdiction.
4. Mount controls at heights complying with the U.S. Architectural & Transportation Barriers Compliance Board's "Americans with Disabilities Act (ADA), Accessibility Guidelines (ADAAG)."
5. Provide two car control stations in each passenger elevator; equip only one with required keyswitches.

C. Emergency Communication System: Two-way voice communication system, with visible signal, which dials preprogrammed number of monitoring station and does not require handset use. System is contained in flush-mounted cabinet, with identification, instructions for use, and battery backup power supply.

D. Firefighters' Two-Way Telephone Communication Service: Provide flush-mounted cabinet or telephone jack in each car and required conductors in traveling cable for firefighters' two-way telephone communication service specified in Division 28 "Fire-Alarm System."

E. Car Position Indicator: Provide illuminated, digital-type car position indicator, located above car door or above car-control station. Also, provide audible signal to indicate to passengers that car is either stopping at or passing each of the floors served. Include travel direction arrows if not provided in car-control station.

F. Hall Push-Button Stations: Provide one hall push-button station at each landing for each single elevator or group of elevators, but not less than two stations for each three elevators in a group.

1. Provide units with flat faceplate for mounting with body of unit recessed in wall.
2. Equip units with buttons for calling elevator and for indicating applicable direction of travel.
3. Provide Firefighters Emergency Service – Phase I key switch in designated hall station.

4. If required by authorities having jurisdiction, provide telephone jack in each unit for firefighters' two-way telephone communication service.

G. Hall Lanterns: Units with illuminated arrows; but provide single arrow at terminal landings. Provide one of the following:

1. Manufacturer's standard wall-mounted units, for mounting above entrance frames.
2. Units with flat faceplate for mounting with body of unit recessed in wall and with illuminated elements projecting from faceplate for ease of angular viewing.

H. Hall Annunciator: With each hall lantern, provide audible signals indicating car arrival and direction of travel. Signals sound once for up and twice for down.

1. At manufacturer's option, audible signals may be placed on cars.

I. Hall Position Indicators: Provide illuminated, digital-display-type position indicators, located above hoistway entrances at ground floor. Provide units with flat faceplate for mounting and with body of unit recessed in wall.

J. Emergency Pictorial Signs: Unless otherwise indicated, fabricate from materials matching hall push-button stations, with text and graphics as required by authorities having jurisdiction, indicating that in case of fire elevators are out of service and exits should be used instead. Provide one sign at each hall push-button station unless otherwise indicated.

2.11 FINISH MATERIALS

A. General: Provide the following materials for exposed parts of elevator car enclosures, car doors, hoistway entrance doors and frames, and signal equipment as indicated.

1. Car Shell: Not less than 14 gauge.
2. Car Canopy: Not less than 12 gauge.

B. Cold-Rolled Steel Sheet: ASTM A 1008/A 1008M, commercial steel, Type B, exposed, matte finish.

C. Hot-Rolled Steel Sheet: ASTM A 1011/A 1011M, commercial steel, Type B, pickled.

D. Stainless-Steel Sheet: ASTM A 240/A 240M, Type 304.

E. Stainless-Steel Bars: ASTM A 276, Type 304.

F. Stainless-Steel Tubing: ASTM A 554, Grade MT 304.

G. Aluminum Extrusions: ASTM B 221 (ASTM B 221M), Alloy 6063.

H. Plastic Laminate: High-pressure type complying with NEMA LD 3, Type HGS for flat applications,Type HGP for postformed applications and Type BKV for panel backing.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates and areas to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

B. Verify critical dimensions and examine supporting structure and other conditions under which elevator work is to be installed.

C. Prepare written report, endorsed by Installer, listing conditions detrimental to performance of the Work.

3.2 INSTALLATION

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer's written installation instructions.
2. Accepted submittals.
3. Contract Documents.

B. Excavation for Cylinder: Drill well hole in each elevator pit to accommodate installation of cylinder.

C. Provide waterproof well casing as necessary to retain well-hole walls.

D. Install cylinder in protective casing within well hole. Before installing protective casing, remove water and debris from well hole and provide permanent waterproof seal at bottom of well casing.

1. Fill void space between protective casing and cylinder with corrosion-protective filler.
2. Align cylinders and fill space around protective casing with fine sand unless otherwise required by authorities having jurisdiction.

E. Install cylinder plumb and accurately centered for elevator car position and travel. Anchor securely in place, supported at pit floor. Seal between protective casing and pit floor with 4 inches (100 mm) of nonshrink, nonmetallic grout.

F. Welded Construction: Provide welded connections for installing elevator work where bolted connections are not required for subsequent removal or for normal operation, adjustment, inspection, maintenance, and replacement of worn parts. Comply with AWS workmanship and welding operator qualification standards.

G. Sound Isolation: Mount rotating and vibrating equipment on vibration-isolating mounts to minimize vibration transmission to structure and structure-borne noise due to elevator system.

H. Install piping above the floor, where possible. Install underground piping in Schedule 40 PVC pipe casing assembled with solvent-cement fittings.

I. Lubricate operating parts of systems as recommended by manufacturers.

J. Alignment: Coordinate installation of hoistway entrances with installation of elevator guide rails for accurate alignment of entrances with car. Where possible, delay installation of sills and frames until car is operable in shaft. Reduce clearances to minimum, safe, workable dimension at each landing.

K. Leveling Tolerance: 1/4 inch (6 mm), up or down, regardless of load and travel direction.

L. Set sills flush with finished floor surface at landing. Fill space under sill solidly with nonshrink, nonmetallic grout.

M. Locate hall signal equipment for elevators as follows, unless otherwise indicated:

1. For groups of elevators, locate hall push-button stations between two elevators at center of group or at location most convenient for approaching passengers.
2. Place hall lanterns either above or beside each hoistway entrance, unless otherwise indicated.
3. Mount hall lanterns at a minimum of 72 inches (1800 mm) above finished floor.

## 3.3 FIELD QUALITY CONTROL

A. Manufacturer/Fabricator's Field Service: Manufacturer/fabricator's qualified technical representative shall periodically inspect Work to ensure installation is proceeding in accordance with manufacturer/fabricator's designs, recommendations, instructions, and warranty requirements. Representative shall submit written reports of each visit indicating observations, findings, and conclusions of inspection.

1. Manufacturer's Technical Representative Qualifications: Direct employee of technical services department of manufacturer with experience in providing recommendations, observations, evaluations, and problem diagnostics.

B. Acceptance Testing: On completion of elevator installation and before permitting elevator use (either temporary or permanent), perform acceptance tests as required and recommended by ASME A17.1/CSA B44 and by governing regulations and agencies.

C. Advise Owner, Architect, and authorities having jurisdiction in advance of dates and times that tests are to be performed on elevators.

## 3.4 PROTECTION

A. Temporary Use: Temporary use of elevators for construction purposes is not allowed unless authorized by Owner. Comply with the following requirements for each elevator used for construction purposes:

1. Provide car with temporary enclosure, either within finished car or in place of finished car, to protect finishes from damage.
2. Provide strippable protective film on entrance and car doors and frames.
3. Provide padded wood bumpers on entrance door frames covering jambs and frame faces.
4. Provide other protective coverings, barriers, devices, signs, and procedures as needed to protect elevator and elevator equipment.

5. Do not load elevators beyond their rated weight capacity.
6. Engage elevator Installer to provide full maintenance service. Include preventive maintenance, repair or replacement of worn or defective components, lubrication, cleanup, and adjustment as necessary for proper elevator operation at rated speed and capacity. Provide parts and supplies same as those used in the manufacture and installation of original equipment.
7. Engage elevator Installer to restore damaged work, if any, so no evidence remains of correction. Return items that cannot be refinished in the field to the shop, make required repairs and refinish entire unit, or provide new units as required.

    a. Restore elevator sill(s) to new condition or replace with new sill(s).

3.5 DEMONSTRATION

A. Engage a factory-authorized service representative to train Owner's maintenance personnel to operate, adjust, and maintain elevator(s).

    1. Review emergency provisions, including emergency access and procedures to be followed at time of operational failure and other building emergencies. Train Owner's personnel in procedures to follow in identifying sources of operational failures or malfunctions. Confer with Owner on requirements for a complete elevator maintenance program.

B. Check operation of each elevator with Owner's personnel present before date of Substantial Completion. Determine that operation systems and devices are functioning properly.

END OF SECTION

Intermountain
Layton Clinic Elevator Project
Layton, Utah

**SECTION 00 2213**

**SUPPLEMENTARY INSTRUCTIONS TO BIDDERS**

A. The Supplementary Instructions to Bidders herein describe, contain changes and additions to Section 00 0100 - AIA A701 Instructions to Bidders (included by reference - copies may be obtained from the Architect's office for the cost of reproduction). Where any part of the Instructions to Bidders is modified by these Supplementary instructions, the unaltered provisions shall remain in effect.

**3.1.5 COPIES**

Add the following:

The title or cover sheet to the drawings and the index to the Project Manual contains a list of all documents which comprise a full set of bid documents for this project. Any Contractor, Subcontractor, vendor or any other person participating in or bidding on this project shall be responsible for the information contained in any and all sheets of drawings and all sections of the specifications. If any person, party or entity elects to submit bids for any portion, or all, of this project, that person, party or entity shall be responsible for any and all information contained in these drawings and specifications, including, but not limited to, any subsequent addendums or clarifications that may be issued.

**3.3 SUBSTITUTIONS**

Amend 3.3.2 to read:

No substitution will be considered prior to receipt of Bids unless written request for approval has been received by the Architect at least 7 days prior to the date for receipt of Bids. Such requests...

**3.4 ADDENDA**

Amend 3.4.3 to read:

No addenda will be issued later than 24 hours prior to the date for receipt of Bids except an addendum may be issued no later than 12 hours prior to the date for receipt of bids for the purpose of cancellation or postponement of receipt of bids. It is the responsibility of the Bidder to disseminate telephone addendum information to sub-bidders.

**4.2 BID SECURITY**

**Delete** this article in its entirety. Bid bonds will not be required for this project.

**4.3 SUBMISSION OF BIDS**

Amend 4.3.4 to read:

Bids shall be hand delivered in sealed envelope or emailed to the Owner at the address noted in the Invitation to Bid. Bids submitted orally, or by telephone or facsimile will not be considered.

## 5.3 ACCEPTANCE OF BID (AWARD)

Amend 5.3.2 to read:

The Owner shall ... to determine the low bidder on the basis of the sum of the Base Bid or on the basis of the sum of the Base Bid and any combined accepted Alternates. Cost of insurance will not be used as the basis of award.

## ARTICLE 7 - PERFORMANCE AND PAYMENT BOND

Delete this Article in its entirety. Bonds will not be required for this Project.

**END OF SECTION**

Intermountain
Layton Clinic Elevator Project
Layton, Utah

**SECTION 00 4000**

**BID FORM**

**TO:** **IHC Health Services, Inc.** (Intermountain Healthcare)
Facility Design and Construction (FD&C)
36 South State Street, 16th Floor
Salt Lake City, Utah 84111-1486

**Attention**: Jody Cavazos
Email: Judy.Cavazos@imail.org

**PROJECT:** **Intermountain Layton Clinic Elevator Project**

**NAME OF BIDDER:** _____

**DATE:**_____

The undersigned, in compliance with your Invitation To Bid, having examined the Drawings and Specifications (Contract Documents) and related documents and the site of the proposed work and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of labor, hereby propose to furnish all labor, materials, services, equipment and appliances required in connection with or incidental to the construction of the above named project in strict conformance with the following specification and drawings:

Instructions to Bidders, General Conditions, Supplemental General Conditions, Specification Divisions as shown and all applicable addenda and Drawings as listed on the drawing cover sheets as prepared by HKS Architects, Inc.

I/We certify, by signing this BID FORM, that I/We have a working relationship with the proposed subcontractors and that Bids we're not solicited from; and/or the received Contract Documents were not listed in any Plan Rooms for distribution to subcontractors broadly.

**BASE BID –** for the **Intermountain Layton Clinic Elevator Project:**

For Work of the contract listed above and shown on the Drawings and described in the Project Manual, I/We agree to perform for the sum of:

_____Dollars ($_____)
(In the case of discrepancy, written amount shall govern)
Required additional calendar days:_____

## CONTRACTOR'S PROPOSED CONSTRUCTION TIME PERIOD:

This Bid requires a construction time in **calendar days** from the date of authorization of_____ calendar days. The anticipated date of Substantial Completion is thus _____, 2022.

## ADDENDA:

I/We acknowledge receipt of the following addenda for the above noted project: ___/___/___/___/___

## SCHEDULE OF VALUES:

I/We have attached with this Bid Form our Schedule of Values (Section 00 4373) which reflects the above Base Bid. We submit this for Owner review of subcontractors that are being proposed for this Project.

## TYPE OF ORGANIZATION:

(Corporation, Partnership, Individual, etc.) _____

SEAL (If a Corporation)

Respectfully Submitted,

_____
Name of Bidder

_____

_____
Authorized Signature

Intermountain
Layton Clinic Elevator Project
Layton, Utah

**SECTION 00 4373**

**SCHEDULE OF VALUES**

**NAME OF BIDDER:** _____
**DATE:**_____

| DIV | TITLE | AMOUNT | $/SQ. FT | COMMENTS |
|---|---|---|---|---|
| 01 | General Conditions | $_____ | $_____ | |
| 02 | Demolition | $_____ | $_____ | |
| 02 | Saw cut slab | $_____ | $_____ | |
| 03 | Concrete | $_____ | $_____ | |
| 04 | Masonry | $_____ | $_____ | |
| 05 | Steel | $_____ | $_____ | |
| 06 | Woods and Plastics | $_____ | $_____ | |
| 07 | Thermal and Moisture Protection | $_____ | $_____ | |
| 08 | Openings | $_____ | $_____ | |
| 09 | Finishes | $_____ | $_____ | |
| 10 | Specialties | $_____ | $_____ | |
| 12 | Furnishings | $_____ | $_____ | |
| 21 | Fire Suppression | $_____ | $_____ | |
| 22 | Plumbing | $_____ | $_____ | |
| 23 | HVAC | $_____ | $_____ | |
| 26 | Electrical | $_____ | $_____ | |
| 31 | Earthwork | $_____ | $_____ | |
| 32 | Landscape | $_____ | $_____ | |
| 33 | Utilities | $_____ | $_____ | |
| | | | | |

| | | | | |
|---|---|---|---|---|
| | **SUBTOTAL** | $_____ | $_____ | |
| | **OVERHEAD AND PROFIT** | $_____ | $_____ | |
| | **TOTAL COST** | $_____ | $_____ | |

**END OF SECTION**

Intermountain
Layton Clinic Elevator Project
Layton, Utah

**SECTION 00 5200**

**OWNER/CONTRACTOR AGREEMENT**

## PART 1 - GENERAL

### 1.1 SUMMARY

A. **I**ntermountain Healthcare's '**CONTRACTOR AGREEMENT**' **(Stipulated Sum)** for Construction between the Owner and General Contractor' where the basis of payment is a STIPULATED SUM, will *presumably* be used on this project. An electronic copy may be obtained from Intermountain Healthcare's Project Manager.

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**GENERAL CONTRACTOR AGREEMENT**
**FOR STIPULATED SUM**

IHC HEALTH SERVICES, INC., a Utah non-profit corporation ("**Intermountain**"), located at 36 S. State Street, Salt Lake City, Utah 84111, and _____, a _____ ("**Contractor**"), located at _____, enter this GENERAL CONTRACTOR AGREEMENT FOR STIPULATED SUM (this "**Agreement**") on _____, 20_____, in connection with the following "**Project**":

**Project Name/Number**: _____

**Project Description**: _____

1. **SCOPE OF THE WORK.**

   **A.** Contractor will furnish all labor, materials, equipment, construction, and services necessary to complete the work in accordance with the Contract Documents (the **"Work"**).

   **B.** **In addition, Contractor accepts the relationship of trust and confidence established by this Agreement and covenants** with Intermountain as follows:

   **1)** **Cooperation**. Contractor will cooperate with Intermountain and with the A/E Intermountain selects.

   **2)** **Best Skills, Efforts and Judgments**. Contractor will use Contractor's best skills, efforts and judgments in furthering Intermountain's interest.

   **3)** **Efficient Business Administration and Supervision**. Contractor will furnish efficient business administration and supervision.

   **4)** **Perform the Services and Work**. Contractor will furnish at all times an adequate supply of workers, the appropriate materials and equipment, and perform all services and Work in the best and most expeditious manner in accordance with the Contract Documents.

   **5)** **Inspection and Approval**. The Work will be subject to inspection and approval of Intermountain or its authorized representative.

   **C.** **Bonds**. Contractor will supply performance and payment Bonds, if required, as set forth in the General Conditions:

   ☐ WILL be required ☒ WILL NOT be required

   **D.** **Contractor's Insurance**. Contractor will procure insurance as specified in the General Conditions. The Project is a:

   ☒ Small Project (under $2M) ☐ Medium Project ($2M – $10M) ☐ Large Project (over $10M)

2. **CONTRACT DOCUMENTS.** The Contract Documents consist of the following: (A) this Agreement and all attachments; (B) the Intermountain General Conditions; (C) Supplementary Conditions; (D) Intermountain's Construction Safety Requirements, Weapon Policy, and Supplier Access Program; (E) the project manual titled _____ prepared by _____ ("**A/E**") (including without limitation the drawings and specifications identified within the project manual); (F) addenda dated and numbered _____; and (G) all Modifications to the Contract Documents.

   The General Conditions and all Supplementary Conditions may be accessed online via Intermountain's Digital Information System, the following links: General Conditions-https://intermountainhealthcare.org/-/media/files/file-hosting/2019-general-Conditions.pdf, Supplementary Conditions-https://intermountainhealthcare.org/-/media/files/file-hosting/2019-Supplementary-Conditions-Idaho-and-Nevada.pdf, or by request. Capitalized terms used in this Agreement without definition have the meanings set forth in the General Conditions.

3. **TIME**.

   **A.** **Time of Essence**. Time is of the essence for Contractor's performance required by this Agreement.

   **B.** **Commencement Date**: Contractor will commence the Work on the date for commencement set forth in the Written Notice to proceed from Intermountain to Contractor.

CONFIDENTIAL

**C. Completion Date**. Contractor will achieve Substantial Completion and have the Work ready for Intermountain's inspection no later than _____ (_____) Days from the date of commencement set forth in the Written Notice to proceed from Intermountain to Contractor, as adjusted in accordance with the Contract Documents.

**D. Liquidated Damages**. As provided in the General Conditions, liquidated damages for delay in the completion date:

☐ WILL be assessed ☒ WILL NOT be assessed

Should liquidated damages not be provided under this Agreement, Intermountain by that choice is not waiving any claims against Contractor for actual damages that may be incurred by Intermountain arising out of Contractor's delay in completion.

If liquidated damages are assessed, liquidated damages will be as follows:

1. The amount of liquidated damages to be paid to the Owner for delays in Substantial Completion under General Conditions Section 4.7.15 a is $0.00 per Day.
2. The amount of liquidated damages to be paid to the Owner for delays in completing work itemized on the Substantial Completion Certificate under General Conditions Section 4.7.15.b is $0.00 per Day.

**E. Delay/Hindrance Claim Limitation**. No Claim or action will be maintained by Contractor, Subcontractors, or suppliers at any tier, against Intermountain for damages or other claims due to losses attributable to hindrances or delays from any cause whatsoever, including acts and omissions of Intermountain or its officers, employees or agents, except as expressly provided in the General Conditions. Contractor, and all Subcontractors and suppliers, hereby release and waive all such claims against Intermountain, and Contractor will contractually obligate all Subcontractor or suppliers of any tier to release and waive all such claims against Intermountain.

**4. COMPENSATION AND FEES.**

**A. Contract Sum**. Intermountain will pay Contractor for performance of Contractor's obligations under the Contract Documents the amount of _____ Dollars (_____)("Contract Sum"), as adjusted in accordance with the Contract Documents.

**B. Reimbursement of Building Permit Fee**. Contractor will pay the Building Permit fee for this Project, and Intermountain will reimburse Contractor for the Building Permit fee upon receiving a separate invoice (with satisfactory evidence of Contractor's actual payment) from Contractor. Contractor will not be entitled to any additional fee or markup on the Building Permit fee.

**5. ALLOWANCES.**

**A.** The Contract Sum includes all allowances stated in the Contract Documents. Allowances will be supplied by and in such amounts as may be directed by Owner. Allowance amounts include both labor and material costs.

**B.** If the actual cost of performing an allowance item is less than the allowance amount for that item, the Contract Sum will be reduced by Modification in the amount of such savings. If the actual cost of performing an allowance item is greater than the allowance amount for that item, the Contract Sum will be increased by Modification in the amount of the increased cost of performing such allowance item. Allowance items are to be specifically identified as such in the Schedule of Values. Specific allowance line item amounts in the Schedule of Values will not be transferred from one line item to another without Owner's consent. Specific allowance line item amounts will not be billed or applied by Contractor without Owner's consent.

**C.** Intermountain owns all allowances and has the right in its sole discretion to identify, consent to, hold and maintain all allowances as it deems necessary or appropriate.

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**6.** **BASIC SERVICES**. Contractor's Basic Services include the following and any other services set forth in the Contract Documents.

**A. Construction Phase**.

1. **Written Authorization to Commence Construction**. Contractor will complete construction in accordance with the Contract Documents prepared by A/E and approved by Intermountain.
2. **Administrative and Management Services**. Contractor will provide administrative and management services as required to coordinate the Subcontractors' Work with each other and with Contractor, Intermountain and A/E.
3. **Team Members**. Contractor's team must be consistent with the team members designated in Contractor's proposal and such team must contain an adequate number of members and have the qualifications necessary to complete the project in accordance with this Agreement. No member of Contractor's team submitted in Contractor's selection process will be removed from the Project unless this team member leaves Contractor's employ or unless Intermountain requests or approves the change. Any request to replace a team member will be submitted in writing and subject to approval of Intermountain upon a showing that such replacement is consistent with the qualifications provided in the selection process of Contractor. Contractor will use Intermountain's personnel change request form.
4. **Supervision**. Contractor will provide competent supervision of the Work and will cause the Work to be performed in accordance with the Contract Documents.
5. **Meetings**. Contractor will schedule and conduct pre-construction, construction and progress meetings. Contractor will prepare and promptly distribute minutes of all such meetings. These minutes will not be considered official minutes until approved by Intermountain. At the beginning of each meeting, the minutes of the prior meeting will be the first item on the agenda and the minutes will be reviewed for editing or approval at that time.
6. **Critical Path Scheduling**. Contractor will provide an updated critical path schedule before the commencement of the Work as the baseline schedule. This critical path schedule will be further updated in a prompt manner to reflect any Modification changes as the Work progresses. Contractor will comply with all scheduling requirements in the Contract Documents and the General Conditions.
7. **Safety**. Contractor will be responsible for the overall safety of and on the Project and will review the safety programs developed by each of the Subcontractors and Intermountain as required by the Contract Documents. Contractor will fulfill the safety responsibilities provided for in the General Conditions and all other safety responsibilities. Contractor will not perform any Work that is unsafe.
8. **Manage Subcontractors and the Work**. Contractor will determine that each Subcontractor's Work is being performed in accordance with the Contract Documents. Contractor will promptly remediate any defects or deficiencies in the Work. Contractor is solely responsible for all Subcontractors' performance at any tier. Subject to review by A/E and Intermountain, Contractor will reject Work that does not conform to the requirements of the Contract Documents.
9. **Inspections**. Contractor will timely arrange for all code inspections, special inspections, testing, and all other requirements of authorities having jurisdiction, and as needed to assure compliance with the Contract Documents.
10. **Requests for Interpretations**. Contractor will promptly submit to A/E and Intermountain any Subcontractor requests for interpretations of the drawings and specifications, and promptly assist in resolving such requests.
11. **Forward Insurance Certificates**. Contractor will receive documentation and Certificates of Insurance from the Subcontractors, and upon specific request by the Intermountain Representative, forward such to Intermountain.
12. **Review of Submittals**. Contractor will establish and implement procedures for expediting the processing and approval of shop drawings, product data, samples and other submittals. Contractor will receive from the Subcontractors all shop drawings, product data, samples and other submittals, and review such for

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conformance with the Contract Documents. After Contractor's review, Contractor will deliver the submittals to A/E for review.

13. **Logs; Records**. Contractor will keep a daily log containing a record of weather conditions, Subcontractors' Work on the site, number of workers, Work accomplished, all necessary data for verification of Subcontractor performance (including, but not limited to, unit quantities), problems encountered, and other data as Intermountain may require. Contractor will make the log available to Intermountain and A/E promptly upon request.

    Contractor will maintain at the Project site, on a current basis: a record copy (each of which will be marked to record all changes made during construction) of all contracts, drawings, specifications, addenda, change orders and other Modifications; all shop drawings; product data; samples; submittals; purchases; materials; equipment; maintenance and operating manuals and instructions; and other related documents and revisions related to the Project. Contractor will make all records promptly available to Intermountain upon request.

14. **Operation and Maintenance (O&M) Records; Record Drawings**. At the Project completion, Contractor will promptly submit to A/E, all O & M manuals and as-built (record drawings). A/E will review these submittals for accuracy and then promptly forward the submittals to Intermountain.

15. **Manage Intermountain-Purchased Items**. Contractor will arrange for delivery, storage, protection, and security for Intermountain-purchased items delivered to Contractor.

16. **Assist with Commissioning**. With Intermountain's designated commissioning agent, A/E, and Intermountain's maintenance personnel, Contractor will observe the Subcontractors' testing and operation of utilities, control systems, and equipment.

17. **Substantial Completion**. Contractor will notify A/E when the Project, or a portion thereof, is ready for a Substantial Completion inspection. Upon Substantial Completion, Contractor will promptly complete the punch list items as provided for in the General Conditions.

18. **Markup Limits for Additional Services or other Modifications**. Markups for additional work, changes, or other Modification will in no event exceed the following limits:

    a. 10% for the Subcontractor or Sub-subcontractor on additional Modification work performed by such Subcontractor or Sub-subcontractor;

    b. 5% for Subcontractors (of any tier) on the additional Modification work they managed of other Subcontractors;

    c. 5% for Contractor on all Modification work Contractor managed of Subcontractors (but not chargeable on self-performed work by Contractor);

    d. 5% for Contractor on additional Modification work self-performed by Contractor.

19. **Contractor to Coordinate with Other Vendors**. Contractor will coordinate and integrate Contractor's Work and services with the schedules, work, and services of other Intermountain vendors.

**7. INTERMOUNTAIN'S RESPONSIBILITIES AND ADDITIONAL RIGHTS**.

**A. Intermountain-Provided Requirements**. Intermountain has provided the requirements for the Project in the Request for Proposals, which is part of the Contract Documents.

**B. Intermountain Representative**. Intermountain Executive Director of Design & Construction, or designee, will be the designated representative authorized to act upon behalf of Intermountain with respect to the Project. Intermountain Facility Design & Construction Project Manager will examine documents submitted by Contractor and will render decisions pertaining thereto in a timely manner to avoid unreasonable delay in the progress of Contractor's Work as indicated by the Intermountain-approved critical path schedule.

**C. Intermountain-Provided Information and Services**. Intermountain will furnish the information or services specified in Section 2.1 of the General Conditions as necessary or appropriate for the performance of the Work; provided that Intermountain may direct Contractor to obtain any such information or services on

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Intermountain's behalf, at Intermountain's cost. Contractor will cooperate with any such tests, inspections, or requests.

**8. MISCELLANEOUS**.

**A. Independent Contractor**. Contractor is an independent contractor and not an Intermountain employee. Contractor has no authorization, express or implied, to bind Intermountain to any agreement, settlement, liability or understanding whatsoever, nor to perform any acts as agent for Intermountain.

**B. Counterparts; Electronic Signature**. The parties may sign this Agreement in any number of counterparts, each of which when signed and delivered will be deemed an original, and all of which together will constitute one and the same instrument. The parties may sign and deliver this Agreement by facsimile or other electronic means, such as e-mail.

**C. Authority to Execute**. Contractor and Intermountain each represent that the execution of this Agreement and the performance thereunder is within their respective duly authorized powers.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

| **INTERMOUNTAIN** | **CONTRACTOR** |
|---|---|
| IHC HEALTH SERVICES INC.,<br>a Utah nonprofit corporation | _____,<br>a _____ |
| By:_____ | By:_____ |
| Print Name: Clay L. Ashdown | Print Name:_____ |
| Title: Vice President, Financial Strategy, Growth and Development | Title:_____ |

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# ATTACHMENT A

**INDEX TO SPECIFICATIONS AND INDEX TO DRAWINGS**

***[see attached]***

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# ATTACHMENT B

**INTERMOUNTAIN'S INVITATION TO BID AND CLARIFICATIONS**

***[see attached]***

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# ATTACHMENT C

**CONTRACTOR'S BID FORM, BID CLARIFICATIONS, LIST OF SUBCONTRACTORS AND SCHEDULE**

***[see attached]***

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# ATTACHMENT D

**LIEN WAVIER FORMS**

***[see attached]***

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# CONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

| | |
|---|---|
| TO: | IHC HEALTH SERVICES, INC. ("Owner") |
| FROM: | _____ ("Contractor") |
| PROPERTY NAME: | _____ ("Property") |
| PROPERTY LOCATION: | _____ |
| CONTRACT DATE: | _____ |
| INVOICE DATE/NUMBER: | ("Invoice") |
| PAYMENT PERIOD: | |
| PAYMENT AMOUNT: | $ ("Payment Amount") |
| | |

Under this Conditional Waiver and Release, Contractor releases Owner and the Property from, and waives, any notice of lien or right under Utah law (see Utah Code Ann., Title 38, Chapter 1a, Pre-construction and Construction Liens, and Utah Code Ann., Title 14, Contractors' Bonds, or Section 63G-6a-1103) related to payment rights the Contractor has on the Property once:

1. Contractor endorses a check in the Payment Amount payable to Contractor or provides valid wire transfer or direct deposit instructions; and
2. The check is paid by the depository institution on which it is drawn or the wired or direct-deposited funds in the Payment Amount are deposited into Contractor's designated account.

This Conditional Waiver and Release applies to the progress payment for the work, materials, equipment, or combination of work, materials, and equipment furnished by Contractor to the Property or to Owner covered by the Invoice. This Conditional Waiver and Release does not apply to any retention withheld; any items, modifications, or changes pending approval; disputed items and claims; or items furnished or invoiced after the Invoice Period.

Contractor warrants that it either has already paid, or will promptly use the Payment Amount received to pay in full all of Contractor's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or combination of work, materials, and equipment under the Invoice. Contractor has not assigned any lien or right to perfect a lien against the Property and has the right, power, and authority to execute this Conditional Waiver and Release.

_____, a _____

By:_____
Print Name:_____
Title:_____

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# WAIVER AND RELEASE UPON FINAL PAYMENT

| | |
|---|---|
| TO: | IHC HEALTH SERVICES, INC. ("Owner") |
| FROM: | _____ ("Contractor") |
| PROPERTY NAME: | _____ ("Property") |
| PROPERTY LOCATION: | _____ |
| CONTRACT DATE: | _____ |
| INVOICE DATE/NUMBER: | ("Invoice") |
| PAYMENT PERIOD: | |
| TOTAL PAYMENT AMOUNT: | $ ("Payment Amount") |
| | |

Under tis Waiver and Release, Contractor releases Owner and the Property from, and waives, any notice of lien or right under Utah law (see Utah Code Ann., Title 38, Chapter 1a, Pre-construction and Construction Liens, and Utah Code Ann., Title 14, Contractors' Bonds, or Section 63G-6a-1103) related to payment rights the Contractor has on the Property once:

1. Contractor endorses a check in the Payment Amount payable to Contractor or provides valid wire transfer or direct deposit instructions; and
2. The check is paid by the depository institution on which it is drawn or the wired or direct-deposited funds in the Payment Amount are deposited into Contractor's designated account.

This Waiver and Release applies to the final payment for the work, materials, equipment, or combination of work, materials, and equipment furnished by Contractor to the Property or to Owner.

Contractor warrants that it either has already paid, or will promptly use the Payment Amount received to pay in full all of Contractor's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or combination of work, materials, and equipment under the Invoice. Contractor has not assigned any lien or right to perfect a lien against the Property and has the right, power, and authority to execute this Waiver and Release.

_____, a _____

By:_____
Print Name:_____
Title:_____

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# ATTACHMENT E

**CONTRACTOR'S INSURANCE CERTIFICATES**

***[see attached]***

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Intermountain
Layton Clinic Elevator Project
Layton, Utah

**SECTION 00 6000**

**BONDS, CERTIFICATES AND OWNER DOCUMENTS**

## PART 1 - GENERAL

### 1.1 SUMMARY

A. The following documents are incorporated by reference; copies may be obtained from Intermountain Healthcare or the Architect for the cost of reproduction, if necessary. Electronic copies of the Intermountain Healthcare Documents can be obtained by contacting the Intermountain Healthcare Project Manager.

1. Intermountain Healthcare Document – '**Application and Certificate for Payment**'
2. Intermountain Healthcare Document – '**Application and Certificate for Payment – Continuation Sheet**'
3. Intermountain Healthcare Document – '**Change Order**' **(CO)**
4. Intermountain Healthcare Document – '**Proposed Change Order**' **(PCO)**
5. Intermountain Healthcare Document – '**A/E Supplement Instructions**' **(ASI)**
6. Intermountain Healthcare Document – '**Proposal Request**' **(PR)**
7. Intermountain Healthcare Document – '**Construction Change Directive**' **(CCD)**
8. Intermountain Healthcare Document – '**Request For Information**' **(RFI)**
9. AIA Document G704 – '**Certificate of Substantial Completion**'

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Intermountain
Layton Clinic Elevator Project
Layton, Utah

**SECTION 00 6276.13**

**EXEMPTION CERTIFICATE**

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Construction materials purchased by or on behalf of **Intermountain Healthcare** *may be* exempt from Utah sales and use taxes. Tax Exempt **Form TC-721** must be used by vendors when purchasing construction materials for **Intermountain Healthcare** projects. A copy of Form TC-721, with the Owner's pertinent tax information, follows this cover page.

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Utah State Tax Commission • 210 N 1950 W • Salt Lake City, UT

# Exemption Certificate

**(Sales, Use, Tourism and Motor Vehicle Rental Tax)**

Print Form

Clear form

**TC-721**
Rev. 5/17

| Name of business or institution claiming exemption (purchaser) | | | Telephone number | |
|---|---|---|---|---|
| Construction Company (Claiming exemption for IHC Health Services, Inc.) | | | Enter Number | |
| Street address | | City | State | ZIP Code |
| Construction Company Address | | Enter City | Utah | ZIP |
| Authorized signature | Name (please print) | | Title | |
| | Enter Name | | Enter Title | |
| **Name of Seller or Supplier:** | Enter the name of the Seller/Supplier | | Date | |
| | | | Enter Date | |
| **Sales Tax License Number:** | 11990296-013-STC | ***Required for all exemptions marked with an asterisk (*)*** | | |

**The signer of this certificate MUST check the box showing the basis for which the exemption is being claimed.**

**DO NOT SEND THIS CERTIFICATE TO THE TAX COMMISSION**
**Keep it with your records in case of an audit.**

**For purchases by government, Native American tribes and public schools, use form TC-721G.**

### *☐ Resale or Re-lease

I certify I am a dealer in tangible personal property or services that are for resale or re-lease. If I use or consume any tangible personal property or services I purchase tax free for resale, or if my sales are of food, beverages, dairy products and similar confections dispensed from vending machines (see Rule R865-19S-74), I will report and pay sales tax directly to the Tax Commission on my next sales and use tax return.

### *☐ Religious or Charitable Institution

I certify the tangible personal property or services purchased will be used or consumed for essential religious or charitable purposes. **This exemption can only be used on purchases totaling $1,000 or more, unless the sale is pursuant to a contract between the seller and purchaser.**

### *☒ Construction Materials Purchased for Religious and Charitable Organizations

I certify the construction materials are purchased on behalf of a religious or charitable organization and that they will be installed or converted into real property owned by the religious or charitable organization.

Name of religious or charitable organization:
IHC HEALTH SERVICES, INC.

Name of project: Intermountain Project Name

### *☐ Machinery and Equipment and Normal Operating Repair or Replacement Parts Used in a Manufacturing Facility, Mining Activity or Web Search Portal or Electronic Payment Service

I certify the machinery and equipment and normal operating repair or replacement parts have an economic life of three years or more and are for use in a Utah manufacturing facility described in SIC Codes 2000-3999; in a qualifying scrap recycling operation; in a co-generation facility placed in service on or after May 1, 2006; in the operation of a Web search portal by a new or expanding business described in NAICS Code 518112 between July 1, 2010 and June 30, 2014; in the operation of an electronic financial payment service described in NAICS Code 522320; or in a business described in NAICS 212, Mining (except Oil and Gas), or NAICS 213113, Support Activities for Coal Mining, NAICS 213114, Support Activities for Metal Mining, or NAICS 213115, Support Activities for Nonmetallic Minerals (except Fuels) Mining. For a definition of exempt mining equipment, see Utah Code §59-12-104(14).

### *☐ Fuels, Gas, Electricity

I certify all natural gas, electricity, coal, coke, and other fuel purchased will be used for industrial use only and not for residential or commercial purposes.

### *☐ Auto, Industrial Gas, or Drilling Equipment Manufacturer

I certify the machinery, equipment, normal operating or replacement parts are used or consumed in a manufacturing process as described in NAICS 336111 (Automotive Manufacturing), or 325120 (Industrial Gas Manufacturing) to manufacture hydrogen of the 2002 North American Industry Classifications Systems, or by a drilling equipment manufacturer as defined in Utah Code §59-12-102.

### *☐ Pollution Control Facility

I certify our company has been granted a "Certification of Pollution Control Facilities" as provided for by Utah Code §§19-12-101 - 19-12-305 by either the Air Quality Board or the Water Quality Board. I further certify each item of tangible personal property purchased under this exemption is qualifying.

### *☐ Steel Mill

I certify the rolls, rollers, refractory brick, electric motors or other replacement parts will be used in the furnaces, mills or ovens of a steel mill as described in Standard Industrial Classification (SIC) 3312.

### *☐ Municipal Energy

I certify the natural gas or electricity purchased: is for resale; is prohibited from taxation by federal law, the U.S. Constitution, or the Utah Constitution; is for use in compounding or producing taxable energy; is subject to tax under the Motor and Special Fuel Tax Act; is used for a purpose other than as a fuel; is used by an entity exempted by municipal ordinance; or is for use outside a municipality imposing a municipal energy sales and use tax. The normal sales tax exemptions under Utah Code §59-12-104 do not apply to the Municipal Energy Sales and Use Tax.

### *☐ Short-term Lodging Consumables

I certify the tangible personal property is consumable items purchased by a lodging provider as described in Utah Code §59-12-103(1)(i).

### *☐ Direct Mail

I certify I will report and pay the sales tax for direct mail purchases on my next Utah *Sales and Use Tax Return.*

### *☐ Commercial Airlines

I certify the food and beverages purchased are by a commercial airline for in-flight consumption; or, any parts or equipment purchased are for use in aircraft operated by common carriers in interstate or foreign commerce.

**IMPORTANT: To protect your privacy, use the "Clear form" button when you are finished.** Clear form

*☐ **Commercials, Films, Audio and Video Tapes**
I certify that purchases of commercials, films, prerecorded video tapes, prerecorded audio program tapes or records are for sale or distribution to motion picture exhibitors, or commercial television or radio broadcasters. If I subsequently resell items to any other customer, or use or consume any of these items, I will report any tax liability directly to the Tax Commission.

*☐ **Alternative Energy**
I certify the tangible personal property meets the requirements of Utah Code §59-12-104 and is leased or purchased by or for an alternative energy electricity production facility, a waste energy production facility, or a facility that produces fuel from alternative energy.

*☐ **Locomotive Fuel**
I certify this fuel will be used by a railroad in a locomotive engine.

*☐ **Research and Development of Alternative Energy Technology**
I certify the tangible personal property purchased will be used in research and development of alternative energy technology.

*☐ **Life Science Research and Development Facility**
I certify that: (1) the machinery, equipment and normal operating repair or replacement parts purchased have an economic life of three or more years for use in performing qualified research in Utah; or (2) construction materials purchased are for use in the construction of a new or expanding life science research and development facility in Utah.

*☐ **Mailing Lists**
I certify the printed mailing lists or electronic databases are used to send printed material that is delivered by U.S. mail or other delivery service to a mass audience where the cost of the printed material is not billed directly to the recipients.

*☐ **Semiconductor Fabricating, Processing or Research and Development Material**
I certify the fabricating, processing, or research and development materials purchased are for use in research or development, manufacturing, or fabricating of semiconductors.

*☐ **Aircraft Maintenance, Repair and Overhaul Provider**
I certify these sales are to or by an aircraft maintenance, repair and overhaul provider for the use in the maintenance, repair, overhaul or refurbishment in Utah of a fixed-wing, turbine-powered aircraft that is registered or licensed in a state or country outside Utah.

*☐ **Ski Resort**
I certify the snow-making equipment, ski slope grooming equipment or passenger rope-ways purchased are to be paid directly with funds from the ski resort noted on the front of this form.

*☐ **Machinery or Equipment Used by Payers of Admissions or User Fees**
I certify that: (1) the machinery or equipment has an economic life of three or more years and will be used by payers of admissions or user fees (Utah Code §59-12-103(1)(f)); (2) the buyer is in the amusement, gambling or recreation industry (NAICS Subsector 713); and (3) at least 51 percent of the buyer's sales revenue for the previous calendar quarter came from admissions or user fees.

☐ **Film, Television, Radio**
I certify that purchases, leases or rentals of machinery or equipment will be used by a motion picture or video production company for the production of media for commercial distribution.

*☐ **Telecommunications Equipment, Machinery or Software**
I certify these purchases or leases of equipment, machinery, or software, by or on behalf of a telephone service provider, have a useful economic life of one or more years and will be used to enable or facilitate telecommunications; to provide 911 service; to maintain or repair telecommunications equipment; to switch or route telecommunications service; or for sending, receiving, or transporting telecommunications service.

☐ **Leasebacks**
I certify the tangible personal property leased satisfies the following conditions: (1) the property is part of a sale-leaseback transaction; (2) sales or use tax was paid on the initial purchase of the property; and, (3) the leased property will be capitalized and the lease payments will be accounted for as payments made under a financing arrangement.

☐ **Prosthetic Devices**
I certify the prosthetic device(s) is prescribed by a licensed physician for human use to replace a missing body part, to prevent or correct a physical deformity, or support a weak body part. This is also exempt if purchased by a hospital or medical facility. (Sales of corrective eyeglasses and contact lenses are taxable.)

☐ **Out-of-State Construction Materials**
I certify this tangible personal property will be shipped out of state and will become part of real property located in a state that does not have a sales tax or allow credit for tax paid to Utah.

☐ **Construction Materials Purchased for Airports**
I certify the construction materials are purchased by, on behalf of, or for the benefit of Salt Lake International Airport, or a new airport owned or operated by a city in Davis, Utah, Washington or Weber County. I further certify the construction materials will be installed or converted into real property owned by and located at the airport.

☐ **Agricultural Producer**
I certify the items purchased will be used primarily and directly in a commercial farming operation and qualify for the Utah sales and use tax exemption. **This exemption does not apply to vehicles required to be registered.**

☐ **Tourism/Motor Vehicle Rental**
I certify the motor vehicle being leased or rented will be temporarily used to replace a motor vehicle that is being repaired pursuant to a repair or an insurance agreement; the lease will exceed 30 days; the motor vehicle being leased or rented is registered for a gross laden weight of 12,001 pounds or more; or, the motor vehicle is being rented or leased as a personal household goods moving van. This exemption applies only to the tourism tax (up to 7 percent) and the short-term motor vehicle rental tax (Transportation Corridor Funding – 2.5 percent) – not to the state, local, transit, zoo, hospital, highways, county option or resort sales tax.

☐ **Textbooks for Higher Education**
I certify that textbooks purchased are required for a higher education course, for which I am enrolled at an institution of higher education, and qualify for this exemption. An institution of higher education means: the University of Utah, Utah State University, Utah State University Eastern, Weber State University, Southern Utah University, Snow College, Dixie State University, Utah Valley University, Salt Lake Community College, or the Utah System of Technical Colleges.

Print Form

*** Purchaser must provide sales tax license number in the header on page 1.**

**NOTE TO PURCHASER:** You must notify the seller of cancellation, modification, or limitation of the exemption you have claimed.

Questions? Email **taxmaster@utah.gov**, or call 801-297-2200 or 1-800-662-4335.

**IMPORTANT: To protect your privacy, use the "Clear form" button when you are finished.** Clear form

Intermountain
Layton Clinic Elevator Project
Layton, Utah

**SECTION 00 7000**

**GENERAL CONDITIONS**

## PART 1 - GENERAL

### 1.1 SUMMARY

A. **INTERMOUNTAIN HEALTHCARE GENERAL CONDITIONS of the Contract for Construction** to be furnished, as requested. Where any part of the General Conditions is modified, the unaltered provisions shall remain in effect. An electronic copy may be obtained from Intermountain Healthcare's Project Manager.

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### 4.4.3 RECEPTION DESKS, PHARMACY COUNSELING AND NURSES' STATIONS

Federal privacy requirements (HIPPA) present challenges for designing reception desks. The desk needs to be open, inviting and easily recognized by patients, but also needs keep conversations confidential. The design should prevent line of sight voice transmission between other patients at or near the reception desk. Glass walls have been used in several Intermountain facilities with success. Waiting area seating should not be near the reception desk. Walls and cabinets need to be designed or treated with acoustically absorbent material to avoid reflecting conversations. Localized sound masking systems should also be considered to help assure the patients' privacy.

**Recommended Background Noise Design Criteria**

| | |
|---|---|
| Auditorium/Classroom | NC 25-30 |
| Inpatient Rooms | NC 25-35 |
| On-Call Rooms | NC 25-35 |
| Conference Rooms | NC 30-35 |
| Classrooms | NC 30-35 |
| Consultation Rooms | NC 30-40 |
| Exam Rooms | NC 35-40 |
| General Office Areas | NC 35-40 |

**Minimum Sound Isolation Criteria**

| **Source Occupancy** | **Receiving Room** | **Wall Sound Isolation** |
|---|---|---|
| Executive Offices | Adjacent Room | STC 50 |
| Personnel Offices | Adjacent Rooms | STC 45 |
| Normal Offices | Adjacent Office | STC 45 |
| Corridor | Call Rooms | STC 48 |
| Exam Rooms | Corridor | STC 45 |
| Classroom | Classroom | STC 50 |
| Classroom | Corridor | STC 45 |

## 4.5 Interior Finishes and Color Selections

### 4.5.1 GENERAL

**Philosophy**

Patients will experience interior decor as inviting and comfortable to evoke a warm, healing environment. The look should be timeless, not trendy; the color scheme should have a life cycle greater than four years. The number of patterns and colors should be limited so patients do not experience a color scheme that is not comforting.

**Guiding Principles**

Carpet and paint is not the primary decoration focus of a facility. The eye should not be drawn to the floor but to the beauty and variety of artwork, upholstery, furnishing, plants, cabinetry, millwork, as well as any outdoor views. The check-in desk and circulation should be a focal point and easy for a patient to locate. Different colors may exist on different levels, but they should harmonize so the entire facility maintains a coordinated color scheme.

# 4.6 Preferred Pricing and Vendors

Intermountain maintains purchase agreements with vendors that provide excellent service and products. The current list of vendors is:

## 4.6.1 SINGLE SOURCE AGREEMENTS

| Products | Company | Rep Name | Rep Number | Expire Date | Notes |
|---|---|---|---|---|---|
| Angio | Siemens or GE | Chad DeGroot (Siemens) | (385) 299-6055<br>chad.degroot@siemens.com | | |
| Carpet | Shaw | Brandon Rhoads | 801-604-9909 | 10/31/2017 | |
| Cath Lab | Siemens | Chad DeGroot | (385) 299-6055 | | |
| Cubicle Track and Curtains | C/S and Medline | Russ Parker | 801-920-4360<br>rparker@medline.com | 12/31/2021 | "On the Right Track" |
| Digital Radiography | Carestream | Monte Huff | (801) 541-3600 | | |
| Facilities Maintenance Supplies | Grainger | Bryce Parkinson | 801-215-5820 | 2/28/2018 | |
| Fluoroscopy | Siemens | Chad DeGroot | (385) 299-6055 | | |
| Furniture | Steelcase | Megan Burraston | 801-230-808 | 10/31/2017 | |
| | Distributor: Midwest Office | Jamie Walker<br>jamiew@MWClutah.com | 801-359-7681 | 10/31/2017 | |
| | | Stephanie Ennis<br>stephaniee@MWClutah.com | 801-359-7681<br>801-573-4016 | | |
| | | Kara Norlin<br>Karan@MWClutah.com | 801-359-7681<br>801-505-4214 | | |
| General Rad | Carestream | Monte Huff | (801) 541-3600<br>monte.huff@carestreamhealth.com | | |
| Hospital Lab Furniture | Symbiote | | | | |
| | Distributor: Henrickson Butler | | | In contract negotiations | |
| Hybrid OR | Siemens, GE, Philips | | | | |
| Interventional Radiology | Siemens or GE | Chad DeGroot | 385-299-6055<br>chad.degroot@siemens.com | | |
| Light Booms, SS | Steris | Brady Barker | 801-560-5158<br>Brady_Barker@STERIS.com | 9/1/2021 | |
| Linear Accelerator | Varian | Nathan Korte | 618-407-4861<br>nathan.korte@varian.com | 9/22/2020 | |
| MRI | GE | Brian King | 801-201-5803<br>Brian.King@med.ge.com | | |
| | GE | Brad Findlay | 801-414-6299<br>Bradley.Findlay@med.ge.com | | |
| Nurse Call | Hill Rom | Julie Vieira | 208-964-0856 | 4/30/2021 | |

| | | | | | |
|---|---|---|---|---|---|
| | | | julie.vieira@hill-rom.com | | |
| Patient Lifts (ceiling) | Liko (Hill Rom) | Julie Vieira | | | |
| PET/CT | Siemens | Walt Stenborg | 303-903-7824 | | |
| Pharmacy Medication Dispensing (Robots, Carousels, etc.) | Omnicell | | | | |
| SPECT/CT | Siemens | Walt Stenborg | 303-903-7824<br>walter.stenborg@siemens.com | | |
| Vaccine Refrigerators and Freezer | | | | | |
| | Helmer HLR 105, 105 w/lock box | Lisa Brown | 317-773-9073 x3812<br>lbrown@helmerinc.com | | Under-counter models |
| | Helmer MLR 102 | | | | Countertop fridge |
| | Helmer HLR 104 | | | | ADA complaint under-counter |
| | Helmer HPR 245 | | | | 2-Door Upright |
| | Helmer HPR 120 | | | | 1-Door Upright |
| | Follett FZR1 | Jim Hwang-King | 303-910-7011 jhwang-king@follettice.com | | Counter-top Freezer |
| Resilient Flooring* | Mannington | Bryan Thompson | 801-450-6449 | 12/31/2018 | |
| | Distributor: Midwest Flooring | Wayne Francom | 801-330-4626 | | |
| Washers/Sterilizers | Steris | Mark Green | 801-557-7012<br>mark_green@steris.com | 9/1/2021 | |
| *Refer to Construction Standards for a complete list of approved installers | | | | | |

## 4.6.2 PREFERRED AGREEMENTS

| Products | Company | Rep Name | Rep Number | Expire Date | Notes |
|---|---|---|---|---|---|
| Air Filters | Camfil Farr | Tim Pratt | 801-201-6418 | | |
| Armstrong Ceiling Products | Armstrong | Deborah Pickens | 480-695-9053<br>dlpickens@armstrongceilings.com | 12/31/2017 | |
| | Strategic Account or the contractor can call **1-800-442-4212** to locate the nearest Armstrong distributor to the job site.<br><br>Strategic Account or contractor must give the distributor the Strategic Account Name **Intermountain Healthcare** and the facility **address** prior to requesting a quote or placing an order.<br><br>The Armstrong distributor will sell the ceiling panels at the agreed upon pricing.<br><br>Delivery charges, stock and scatter, any extra services requested by Strategic Account or the contractor will be quoted by the local distributor.<br><br>Strategic Account or the contractor ordering the materials will pay the distributor.<br><br>Terms and Conditions of sale are between the Strategic Account or the contractor and the distributor. | | | | |
| Atkinson Controls | Atkinson | Scott Richards | 801-529-2912 | | |
| A/V Integration | Cache Valley Electric, Marshall Industries, Webb Audio | | | | |
| Chiller and Cold Airside | York | Doug Warnick | 801-510-8697 | | |

| | | | | | |
|---|---|---|---|---|---|
| Fume Hoods and/or Bio-Safety Cabinets | Baker Company | | | | |
| Johnson Controls | JCI | Joe Morin | 801-669-7596 | | |
| Light Booms – CV | Skytron | Donna Johnson | 801-361-4967<br>Donna@johnsonmedical.com | 5/1/2019 | |
| Paint and Wall Protection | Sherwin-Williams | Cody Slade | 801-718-5553 | | |
| Siemens Controls | Siemens | Taft Arnold | 303-324-2628 | | |
| Water Treatment | Nalco | Mike Kimball | 801-560-4896 | 12/31/2017 | |

## Standard Commercial

# 4.6.3 SHAW STANDARD COMMERCIAL RECLAMATION PROGRAM

Please see information provided by Shaw below regarding their Commercial Reclamation Program, which should be used whenever possible on Intermountain projects.

# Standard Commercial Reclamation Program

Dear Shaw Customer,

In addition to being good for the environment, recycling is a significant value-added service that we offer our customers. In order to take advantage of this service, we require that you adhere to the following Program Guidelines and Material Quality & Staging Requirements. Eligible Standard Commercial Reclamation Projects (non-EcoWorx) are managed by Shaw Reclamation at a cost per square yard charged to the customer (EcoWorx projects are managed free of charge, please see our EcoWorx Environmental Guarantee Reclamation Program for details).

## Program Guidelines

- For a non-EcoWorx recycling project to be eligible as a Standard Project, the project must be:
  - A minimum of 500 square yards
  - Associated with a replacement order through Shaw in the same or greater quantity
  - Located within the continental U.S. or Canada
- The customer is responsible for preparing the material for shipment.
- The pick-up location must be able to accommodate a 53-foot trailer.
  - Additional required services such as pup trailers, dropped trailers, etc. will be provided as necessary at additional cost. These services are available in the continental United States only.
  - The customer must load the trailer to maximize weight, starting in the nose of the trailer and working toward the rear.
  - Trailers must be clean of any non-carpet debris (i.e. construction waste, cardboard boxes, trash, etc.).
  - A trailer refusal fee will be applied to any project that is not available for pick-up at the scheduled time.
- Shaw will not be held liable for any non-conforming material or any charges that arise from non-conforming loads. Any additional costs or liability associated with a non-conforming load will be passed on to the customer.
- To initiate your Standard Commercial Reclamation Project, please complete and submit the attached Standard Commercial Reclamation Project Request Form for eligibility and scheduling purposes. Please email the completed form to: Bea.brahmbhatt@shawinc.com & Stephanie.prather@shawinc.com. ***Please complete and submit the form at least 8 business days prior to the expected pick-up date.***
- Upon receipt and approval of the completed form, Shaw Reclamation will determine the best recycling option for the material and submit a quote for customer approval as soon as possible.
  - Allow up to 3 business days to receive a project quote for approval.
  - Allow 5 business days for transportation scheduling from quote approval date.
- The project cost will be billed directly to the existing Shaw customer account on a separate invoice.
- Shaw will provide a proof of recycling certificate upon project completion. The certification process may take up to 30 days from the pick-up date.

## Material Quality & Staging Requirements

- Only approved carpet tile or broadloom products may be included in the project. Other carpet types, carpet pad, or carpet with attached pad will not be accepted.
- Material must be dry and free of non-carpet debris. If trash or other materials are present on the load, trash handling and disposal charges will be applied.
  - Material must not contain vinyl, asbestos, or adhesives containing asbestos.
  - Bio hazardous or contaminated material will not be accepted.
- All material must be staged on pallets no wider than 4ft by 4ft (pallets must be able to be loaded in a trailer side-by-side.)
  - Do not mix tile and broadloom on the same pallet.
  - Tile should be stacked flat and neatly onto pallets at least 38" high and no higher than 44".
  - Broadloom carpet must be cut into strips and then formed into individual rolls. Rolls should be stacked and palletized at least 38" high and no higher than 44".
  - All pallets must be strapped to secure the material during shipment (at least 2 straps, one on each pallet side). Rope or twine can be used for strapping material if necessary.
  - Pallets that come apart in transit may result in additional handling charges.


*Shaw reserves the right to modify or replace the information and offering stated in this document. No prior notification is required for these changes.*

## Standard Commercial Reclamation Project Request Form

**Please email the completed form to:** Bea.brahmbhatt@shawinc.com and Stephanie.prather@shawinc.com

| | |
|---|---|
| **Sales Representative Information:** | |
| Date of Request: | |
| Sales Specialist Name: | |
| Sales Specialist Contact Number: | |
| Sales Specialist Account Number: | |
| Sales Specialist Area #: | |
| **Customer & Order Information:** | |
| Customer Name: | |
| Is there a Replacement Order?<br>(Note: Only EcoWorx does not require a replacement Order.) | Circle One: EcoWorx Non EcoWorx |
| Customer Acct Number: | |
| Mill Order # for Replacement Order | |
| Mill Order Dollar Amount: (square yards x price per yard) | $ |
| **Reclamation Project Material Information:** | |
| Square Yards Being Recycled: (500sy min) | |
| Project Type: Circle all that apply: | EcoWorx Other Tile _____<br>EPBL Other BL _____ |
| Carpet Type: Broadloom or Tile?<br>(If both indicate approx. amts of each) | # of SY: Tile_____ BL_____ |
| Fiber type of material being recycled?<br>Disclaimer: | _____N6 _____N6.6 _____ Mixed _____PET<br>_____PP _____Wool _____Unknown |
| Backing type of material being recycled<br>(Examples: PVC, EcoWorx, Cushion Back, ActionBac) | |
| Is customer requesting fiber pad recycling? | |
| **Reclamation Project Pickup Information:** | |
| Pick Up Type: Check One | _____Live Load _____Trailer Drop |
| Total # of Pallets to Pick up: | |
| Pickup/Drop trailer date requested: | |
| Has customer received packaging guidelines? | _____Yes _____ No |
| Project Start Date: | |
| Project End Date: | |
| What is the largest container type the pickup Location can accommodate? | 53 ft. trailer 26 ft. trailer 40 yd bin Other |
| Specify other size trailer need(s): | |
| Does truck need to have a lift gate? | |
| Hours location is open for pick up or drop? | |
| **Reclamation Project Contact Information:** | |
| End Use Customer: | |
| Pickup address: | |
| Contact Person at Pickup: | |
| Contact Information for On-Site Contact at Pickup: | Office:<br>Cell:<br>Email Address: |
| Name as to be listed on reclamation certificate: | |
| Email or Mailing Address to send certificate: | |
| Comments: | |


*Shaw reserves the right to modify or replace the information and offering stated in this document. No prior notification is required for these changes.*

## 4.6.4 INTALERE

**SOURCE AGREEMENTS**

In addition, Intermountain receives preferred pricing with several manufacturers through Intalere.

**MATERIALS FURNISHED BY THE CONTRACTOR**

Intermountain Healthcare (owner) has a national accounts and contract program with selected manufacturers and/or distributors through Intalere, Inc. It is the request of the owner that Intalere contract suppliers' receive consideration for project awards. All bidders should submit most competitive pricing, warranty, and value-added offers. In any instance where an Intalere contracted supplier's prices, terms or conditions are more favorable than the bid response (same supplier not utilizing Intalere pricing), the owner reserves the right to request that identified benefits are amended and included in the final contract award. All awards granted to Intalere contracted suppliers shall be subject to volume reporting and terms and conditions of their master Intalere Agreement, unless identified and agreed to by the owner. Any such exclusion from Intalere contract reporting requirements must be documented in writing including a signature of agreement by the owner.

Please consider separating materials and labor costs in bid responses. Itemized materials pricing including a description of materials discount structures (from list), is preferable, so that Intalere contract pricing or better can be validated.

Subcontractors and installers may access Intalere contract pricing from manufacturers by identifying the project for Intermountain Healthcare (Intalere Member ID # 17615). Proper utilization of Intalere contracts will net Intermountain Healthcare savings and rebates on materials supplied by contracted suppliers. Please contact Mike Gerhardt for questions or assistance.

| Company | Contact | Title | Phone | Email |
|---|---|---|---|---|
| Intalere | Mike Gerhardt | Senior Director, Capital, Facilities and Construction | (513) 502-2756 | Michaell.Gerhardt@Intalere.com |

# Intalere Construction Solutions

## Contract Index March 2017

| APPLIANCES | | | CURRENTLY USE |
|---|---|---|---|
| Sears Commercial | Appliances, Tools, Lawn & Garden, & Fitness Equipment | VQ10329 | ☐ |
| **BEDS** | | | CURRENTLY USE |
| Hill-Rom Company, Inc. | Equipment, Beds & Furniture | VQ03000 | ☐ |
| Hill-Rom Company, Inc. | Equipment, Rental, Therapeutic | VQ10244 | ☐ |
| **CAPITAL MEDICAL EQUIPMENT DISPOSITION, SALES & SERVICES** | | | CURRENTLY USE |
| DOTmed.com (Intalere Choice) | Capital Medical Equipment Disposition, Sales & Services | AS10104 | ☐ |
| **CARTS, SHELVING & MATERIAL HANDLING** | | | CURRENTLY USE |
| InterMetro Industries Corporation | Material Handling Equipment, Carts | VQ03800 | ☐ |
| Quantum Medical (Intalere Choice) | Material Handling Equipment, Carts | VQ10315 | ☐ |
| Spacesaver Corporation | Mobile Filing & Storage Systems | VQ00600 | ☐ |
| Stanley Healthcare | Storage Solutions for Interventional Radiology & Cardiac Cath Labs, Inventory Management | VQ16200 | ☐ |
| Storage Systems Unlimited | Project Management & Distribution | VQ10296 | ☐ |
| **CASEWORK** | | | CURRENTLY USE |
| Blickman, Inc. | Durable Medical Equipment, Stainless Steel & Chrome | VQ10055 | ☐ |
| Fisher HealthCare | Distribution, Laboratory | VL01200 | ☐ |
| Haworth, Inc. (Intalere Choice) | Energy Efficient Office Environments | VH10868 | ☐ |
| Herman Miller, Inc. | Furniture, Office | VH02500 | ☐ |
| InterMetro Industries Corporation | Material Handling Equipment, Carts | VQ03800 | ☐ |
| Midmark Corporation | Equipment, Exam Room | VQ11600 | ☐ |
| Staples Contract and Commercial, Inc. dba Staples Business Advantage | Office Supplies & Furniture | VH10115 | ☐ |
| Steelcase, Inc. | Furniture, Office | VQ11400 | ☐ |
| **COMMUNICATIONS** | | | CURRENTLY USE |
| Ascom Patient Systems | Patient/Staff Communications Solutions | VQ12100 | ☐ |
| Graybar Electric Company, Inc. | Electrical Supplies & Lamps | VH16900 | ☐ |
| Hill-Rom Company, Inc. | Computer Software | VH10993 | ☐ |
| WESCO Distribution, Inc. | Electrical Supplies & Lamps | VH19500 | ☐ |
| **DIETARY EQUIPMENT** | | | CURRENTLY USE |
| Aladdin Temp-Rite | Foodservice Equipment & Smallwares | VF01700 | ☐ |
| C&T Design and Equipment Company | Foodservice Design Services & Equipment | VF10162 | ☐ |
| Carlisle FoodService Products dba Dinex International, Inc. | Food Service Equipment & Supplies | EN10183 | ☐ |
| Carter-Hoffmann, LLC. | Foodservice Equipment & Smallwares | VF10233 | ☐ |
| Culinex | Foodservice Equipment & Smallwares | VF74600 | ☐ |
| Direct Supply, Inc. | Healthcare Equipment, Furnishings, Environmental, Foodservice | VH45800 | ☐ |
| Ecolab, Inc. | Dietary Equipment Service, Repair, Preventative Maintenance and Parts | VF10009 | ☐ |
| Edward Don Company | Foodservice Equipment & Smallwares | VF10096 | ☐ |
| Wasserstrom Company, The | Foodservice Equipment & Smallwares | VF02700 | ☐ |

| DURABLE MEDICAL EQUIPMENT | | | CURRENTLY USE |
|---|---|---|---|
| Blickman, Inc. | Durable Medical Equipment, Stainless Steel & Chrome | VQ10055 | ☐ |
| Lowe's Companies, Inc. | Maintenance, Repair & Operations Products | VH11273 | ☐ |
| Mitchell Planning Associates | Equipment Planning & Management Services | VH11464 | ☐ |
| Pediqo Products, Inc. | Durable Medical Equipment, Stainless Steel & Chrome | VQ12500 | ☐ |
| **ELECTRICAL SUPPLIES, FIXTURES & LAMPS** | | | CURRENTLY USE |
| Datatrend Technologies, Inc | Maintenance, Repair & Operations Products | VH11423 | ☐ |
| Grainger Industrial Supply | Maintenance, Repair & Operations Products | VH59100 | ☐ |
| Grainger Industrial Supply | Maintenance, Repair & Operations Products | VH11191 | ☐ |
| Graybar Electric Company, Inc. | Electrical Supplies & Lamps | VH16900 | ☐ |
| HD Supply Facilities Maintenance | Maintenance, Repair & Operations Products | VH17500 | ☐ |
| Lowe's Companies, Inc. | Maintenance, Repair & Operations Products | VH11273 | ☐ |
| WESCO Distribution, Inc. | Electrical Supplies & Lamps | VH19500 | ☐ |
| **ELEVATOR EQUIPMENT & MAINTENANCE** | | | CURRENTLY USE |
| KONE, Inc. | Elevator, Escalator & Moving Walkway Products & Maintenance Services | VQ10174 | ☐ |
| Otis Elevator Company | Elevator Maintenance | VQ10500 | ☐ |
| **EMERGENCY RESTORATION SERVICES** | | | CURRENTLY USE |
| Polygon US Corporation | Emergency Restoration Services | VH11394 | ☐ |
| **EQUIPMENT PLANNING, MANAGEMENT** | | | CURRENTLY USE |
| Attainia, Inc. | Software, Capital Budgeting & Equipment Planning | VH11184 | ☐ |
| ECRI Institute | Healthcare Technology Assessment Resource | AS91298 | ☐ |
| MD Buyline, Inc. | Healthcare Technology Assessment Resource | AS10075 | ☐ |
| Medical Equipment Resources & Consulting | Project, Operational & Valuation Services | AS10194 | ☐ |
| **FINISHES, INTERIOR** | | | CURRENTLY USE |
| Construction Specialties | Wall Protection | VH26500 | ☐ |
| InPro Corporation | Architectural Products | VH10749 | ☐ |
| Pawling Corporation (Intalere Choice) | Wall Protection | VH10972 | ☐ |
| Sherwin-Williams Company | Paint & Related Products | VH23800 | ☐ |
| **FIRE PROTECTION SYSTEM SERVICES** | | | CURRENTLY USE |
| Cintas Corporation | Fire Protection System Services | VH11640 | ☐ |
| Telgian Corporation | Fire Protection System Services | VH11200 | ☐ |
| **FLOOR COATINGS** | | | CURRENTLY USE |
| CentiMark Corporation | Roofing, Replacement, Repair & Installation | VQ04900 | ☐ |
| Sherwin-Williams Company | Paint & Related Products | VH23800 | ☐ |
| **FLOOR COVERINGS** | | | CURRENTLY USE |
| Mannington Commercial | Floorcoverings & Carpets | VH10161 | ☐ |
| Shaw Industries, Inc. | Floorcoverings & Carpets | VH10009 | ☐ |
| **FLOOR MAINTENANCE** | | | CURRENTLY USE |
| Nilfisk, Inc. | Commercial & Industrial Floor Maintenance Equipment | VH10211 | ☐ |

| | | | |
|---|---|---|---|
| Tennant Sales and Service Company | Commercial & Industrial Floor Maintenance Equipment | VH10658 | ☐ |
| **FREIGHT MANAGEMENT SERVICES** | | | CURRENTLY USE |
| Cardinal Health-OptiFreight Prog. | Freight Management Services | AS10121 | ☐ |
| Triose, Inc. | Inbound & Outbound Freight Management Services | AS10145 | ☐ |
| **FURNITURE** | | | CURRENTLY USE |
| Direct Supply, Inc. | Healthcare Equipment, Furnishings, Environmental, Foodservice | VH45800 | ☐ |
| Haworth, Inc. (Intalere Choice) | Energy Efficient Office Environments | VH10868 | ☐ |
| Herman Miller, Inc. | Furniture, Office | VH02500 | ☐ |
| Hill-Rom Company, Inc. | Equipment, Beds & Furniture | VQ03000 | ☐ |
| Humanscale Healthcare (Intalere Choice) | Ergonomic Work Stations | VQ10159 | ☐ |
| Joerns Healthcare, Inc. | Equipment, Beds & Furniture, Long Term Care | VQ03900 | ☐ |
| KI | Furniture | VQ04700 | ☐ |
| Knoll, Inc. | Furniture, Office & Healthcare | VQ10152 | ☐ |
| Kwalu | Furniture | VH11186 | ☐ |
| La-Z-Boy Contract Furniture, Knu, LLC | Furniture, Office | VQ10084 | ☐ |
| NOA Medical Industries, Inc. | Equipment, Beds & Furniture | VQ10331 | ☐ |
| **GENERATORS, SWITCHGEAR, UPS & ATS** | | | CURRENTLY USE |
| Caterpillar, Inc. | Generators, Switchgear, UPS & ATS | VQ10306 | ☐ |
| **HVAC EQUIPMENT & SERVICE** | | | CURRENTLY USE |
| Building Logix | Energy Management Services | VH11585 | ☐ |
| Carrier Corporation | HVAC Equipment & Service | VQ16700 | ☐ |
| Daikin Applied | HVAC Equipment & Service | VQ10161 | ☐ |
| Phoenix Controls | Building Automation Controls | VQ10287 | ☐ |
| Triatomic Environmental, Inc.,dba FreshAire UV | UVC Germicidal Light Systems | VQ10327 | ☐ |
| **ICE/WATER DISPENSERS & ACCESSORIES** | | | CURRENTLY USE |
| Follett Corporation | Ice Machines & Medical Grade Refrigerators/Freezers | VQ10285 | ☐ |
| **MAINTENANCE, REPAIR & OPERATIONS (MRO)`** | | | CURRENTLY USE |
| Grainger Industrial Supply | Maintenance, Repair & Operations Products | VH59100 | ☐ |
| Grainger Industrial Supply | Maintenance, Repair & Operations Products | VH11191 | ☐ |
| HD Supply Facilities Maintenance | Maintenance, Repair & Operations Products | VH17500 | ☐ |
| Lowe's Companies, Inc. | Maintenance, Repair & Operations Products | VH11273 | ☐ |
| **MOBILE, MODULAR & STORAGE FACILITIES** | | | CURRENTLY USE |
| Modular Space Corporation (ModSpace) | Mobile & Modular Buildings & Storage Units | VQ10310 | ☐ |
| **MOVING SERVICES** | | | CURRENTLY USE |
| Allied Van Lines | Moving Services | AS91246 | ☐ |
| **OPERATING/EXAM ROOM & MISCELLANEOUS EQUIPMENT** | | | CURRENTLY USE |
| Berchtold Corporation | Equipment, OR Tables | VQ10255 | ☐ |
| MAQUET Medical Systems | Equipment, OR Tables | VQ10249 | ☐ |
| Midmark Corporation | Equipment, Exam Room | VQ11600 | ☐ |

| | | | |
|---|---|---|---|
| SensoScientific, Inc. | Wireless Temperature Monitoring Solutions | AS10101 | ☐ |
| Skytron, LLC | Equipment, OR Tables | VQ10089 | ☐ |
| STERIS Corporation (Intalere Choice) | Equipment, OR Tables | VQ10090 | ☐ |
| STERIS Corporation (Intalere Choice) | Equipment, OR Lights & Booms | VQ28200 | ☐ |
| Stryker Corp. | Equipment, Stretchers | VQ10043 | ☐ |
| **OXYGEN - BULK LIQUID, CYLINDER GAS & ACCESSORIES** | | | CURRENTLY USE |
| Praxair Healthcare Services | Bulk Liquid Oxygen & Cylinder Gas | VH11700 | ☐ |
| **PAINT & RELATED PRODUCTS** | | | CURRENTLY USE |
| Sherwin-Williams Company | Paint & Related Products | VH23800 | ☐ |
| **PATIENT LIFTS** | | | CURRENTLY USE |
| Hill-Rom Company, Inc. | Patient Lifts | VQ10133 | ☐ |
| **PATIENT WEIGHING SYSTEMS** | | | CURRENTLY USE |
| Health o meter Professional Scales | Patient Scales, Weighing Systems | VQ10311 | ☐ |
| Scale-Tronix, Inc. | Patient Scales, Weighing Systems | VQ10245 | ☐ |
| SR Instruments, Inc. | Patient Scales, Weighing Systems | VQ05900 | ☐ |
| **PATIENT/STAFF COMMUNICATIONS SOLUTIONS** | | | CURRENTLY USE |
| Hill-Rom Company, Inc. | Computer Software | VH10993 | ☐ |
| **PIPING SYSTEMS, MEDICAL GAS & VACUUM** | | | CURRENTLY USE |
| Allied Healthcare Products, Inc. | Medical Gas & Vacuum Piping Systems | VQ06000 | ☐ |
| Ohio Medical Corporation | Medical Gas & Vacuum Piping Systems | VQ10033 | ☐ |
| **PLUMBING PRODUCTS** | | | CURRENTLY USE |
| PlumbMaster, Inc. | Plumbing Specialty Products & Related | VH40200 | ☐ |
| SupplyWorks | Plumbing Specialty Products & Related | VH23100 | ☐ |
| **PNEUMATIC TUBE SYSTEM & SERVICE** | | | CURRENTLY USE |
| TransLogic Corporation dba Swisslog Healthcare Solutions | Pneumatic Tube System & Services, Computerized | VL07200 | ☐ |
| **ROOFING, EXTERIOR IMPROVEMENTS** | | | CURRENTLY USE |
| CentiMark Corporation | Roofing, Replacement, Repair & Installation | VQ04900 | ☐ |
| Tremco, Inc. | Roofing & Waterproofing Products & Services, Facility Renovation & Restoration Services | VH94100 | ☐ |
| **SECURITY MONITORING SYSTEMS, INFANT, CHILD, & ADULT** | | | CURRENTLY USE |
| RF Technologies, Inc. | RTLS/RFID Solutions | VQ01500 | ☐ |
| Versus Technology, Inc | Locating Devices | VH11414 | ☐ |
| **SECURITY SYSTEMS** | | | CURRENTLY USE |
| RF Technologies, Inc. | RTLS/RFID Solutions | VQ01500 | ☐ |
| **SIGNAGE** | | | CURRENTLY USE |
| 2/90 Sign Systems | Signage Supplies & Wayfinding | VH11338 | ☐ |
| InPro Corporation | Architectural Products | VH10749 | ☐ |
| Seton Identification Products | Signage Supplies & Wayfinding | VH54800 | ☐ |
| **STORAGE SOLUTIONS** | | | CURRENTLY USE |
| InterMetro Industries Corporation | Material Handling Equipment, Carts | VQ03800 | ☐ |

| | | | |
|---|---|---|---|
| Quantum Medical (Intalere Choice) | Material Handling Equipment, Carts | VQ10315 | ☐ |
| Spacesaver Corporation | Mobile Filing & Storage Systems | VQ00600 | ☐ |
| Stanley Healthcare | Storage Solutions for Interventional Radiology & Cardiac Cath Labs, Inventory Management | VQ16200 | ☐ |
| Storage Systems Unlimited | Project Management & Distribution | VQ10296 | ☐ |

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Intermountain Healthcare

**RESPONSIBILITY MATRIX**

Updated January 5, 2021

**The following list identifies the majority of the items that are to be included in the capital project build-out. All Owner items need to be coordinated with A/E (Design Team), Contractor, and Owner (Facility Design & Construction and Supply Chain Facility Equipment Planners). For OFOI or OFCI items, Contractor is required to track equipment on construction schedule and to notify Owner of required delivery times taking into account for equipment lead times.**

| ITEM | OWNER/VENDOR | NOTES | ADDITIONAL NOTES | | |
|---|---|---|---|---|---|
| **OFOI - (Owner Furnished / Owner Installed)** | **(Coordinate location of items with Owner and track within construction schedule)** | | Data | Power | Backing |
| Art | Owner / Owner (Alpine Art) | All artwork to be coordinated with Dan Kohler. Provide power to required artwork. | | | |
| Brochure Racks | Owner / Owner | Contractor to provide proper backing. | | | |
| Chart Racks | Owner / Owner (Midwest) | Contractor to provide proper backing. | | | |
| Copiers, fax | Owner / Owner | A/E to locate where copy/fax/printer is not visual clutter. | Yes | Yes | |
| Cup Dispensers | Owner / Owner | | | | |
| Exam Tables | Owner / Owner | | | Yes | |
| Systems Furniture (including demountable partitions) | Owner / Owner (Midwest & Steelcase) | Coordinate modesty panels with elec. outlets. Sit/Stand desks to have modesty panel on front. Attention to be given to cord management. A/E to coordinate data and power with Midwest. | Yes | Yes | |
| Receptionist Desk | Owner / Owner (Midwest & Steelcase) | | | | |
| Moveable Metal Shelving | Owner / Owner | | | | |
| Recliners / Draw Chairs | Owner / Owner | | | | |
| Signage - Exterior | Owner / Owner (IG Group, YESCO) | Provide power and data to required exterior signage. Provide circuits for above ceiling signs. Coordinate thru-wall conduit sleeves with weather barrier. A/E to coordinate traffic signage and Contractor to install.<br>Intermountain Logo Signs - (2) 20A Circuits - May vary.<br>InstaCare and other Signs - (1) 20 A Circuits - May vary. | Yes | Yes | Yes |
| Signage - Interior (including Code Signage) | Owner / Owner (Scribbley, Hightech) | Provide power to required signage. Contractor to track in schedule and notify Owner for when Code Required signage is required to be installed. | | | |
| Radiology Equipment | Owner / Owner (See subject matter expert list) | A/E responsible to coordinate final site equipment drawings into Construction Documents from Owner's Vendor. | Yes | Yes | |
| Clinical Garbage Cans (Clinical, Office, PT, Etc.) | Owner / Owner | | | | |
| Computers, Printers, Scanners, Keyboards, Mice, etc. | Owner / Owner | In-ceiling & wall mounts, conduits and boxes mounted by Contractor. Computers to be All-in-One, typ. in IMG exam rooms. | Yes | Yes | Yes |
| Televisions, Digital Projectors, similar devices, etc. | Owner / Owner | These items to be provided by Owner, but A/E to coordinate locations and infrastructure. Contractor to refer to OFCI section. | Yes | Yes | Yes |
| Keyboard Trays | Owner / Owner | | | | |
| PACS | Owner / Owner | | | | |
| Magnetic Marker Boards, Cork Boards, Huddle Boards, Idea Tracking Boards, etc. | Owner / Owner (Midwest) | A/E to coordinate location with Owner. | | | Yes |
| Emergency Evacuation Medical Sled (Med Sled) | Owner / Owner | A/E to coordinate location with Owner. | | | |
| Supply Area Panels | Owner / Owner | Contractor to provide proper backing, coordinate with Owner. | | | Yes |
| Audio/Video (A/V) | Owner / Owner | Intermountain SCO will source & supply the A/V system including specialized cabling (e.g. HDMI, etc). Refer to CFCI section for Contractor requirements. A/E to identify locations on drawings, coordinate with Owner. Contractor to provide infrastructure, back boxes, conduits, pathways and cabling (from wall side back). | Yes | Yes | |
| Nurse Notification Call (NNC) System & Devices (Hospital Campus) | Owner / Owner (Hill-Rom) | Hospital local facility team to work with Supply Chain Facility Equipment Planning team to contract directly with Nurse Notification Call (NNC) system vendor (Hill-Rom) for devices, equipment, monitors, etc. A/E to coordinate with Owner and Hill-Rom for all NNC infrastructure required to support the device locations and types designated by Hill-Rom on their site specific drawings. Hill-Rom site specific drawings to be coordinted and included in the A/E Contract Documents. Contractor to provide all infrastructure including conduits, back boxes, cabling (e.g. home-runs to RCB, RCB to device, device to device, etc.), etc. for all NNC devices (e.g. RCB, GSR-10, room devices, etc.). The cabling for the NNC system will be coordinated and installed by the Contractor/Subcontractor (i.e. low voltage sub). Contractor to coordinate with Hill-Rom. | Yes; see CFCI | Yes; see CFCI | |
| Staff Assist Notification Call System & Devices (Medical Group Clinics on hospital campuses to match NNC system) | Owner / Owner (Hill-Rom) | Hospital local facility/IMG Ops team to work with Supply Chain Facility Equipment Planning team to contract directly with Staff Assist Notification Call system vendor (Hill-Rom) for devices, equipment, monitors, etc. (from wall side out). Staff Assist Notification system to be coordinated with Hospital Campus NNC system, as applicable, Medical Group Strategic Planner, and IMG Operations Officer. A/E to coordinate with Owner and Hill-Rom for all Staff Assist Notification Call system infrastructure required to support the device locations and types designated by Hill-Rom on their site specific drawings. Hill-Rom site specific drawings to be coordinted and included in the A/E Contract Documents. Contractor to provide all infrastructure including conduits, back boxes, cabling (e.g. home-runs to RCB, RCB to device, device to device, etc.), etc. for all NNC and Staff Assist Notification Call devices (e.g. RCB, GSR-10, etc.). The cabling for the NNC and Staff Assist Notification Call system will be coordinated and installed by the Contractor/Subcontractor (i.e. low voltage sub). Contractor to coordinate with Hill-Rom. | Yes; see CFCI | Yes; see CFCI | |
| Staff Assist Notification Call System & Devices (Stand-alone Medical Group Clinics) | Owner / Owner (Hill-Rom) | IMG Ops team to work with Supply Chain Facility Equipment Planning team to contract directly with Staff Assist Notification Call system vendor (Hill-Rom) for devices, equipment, monitors, etc. (from wall side out). Staff Assist Notification Call system to be coordinated with Medical Group Strategic Planner and Operations Officer. A/E to coordinate with Owner and Hill-Rom for all Staff Assist Notification Call system infrastructure required to support the device locations and types designated by Hill-Rom on their site specific drawings. Hill-Rom site specific drawings to be coordinted and included in the A/E Contract Documents. Contractor to provide all infrastructure including conduits, back boxes, cabling (e.g. home-runs to RCB, RCB to device, device to device, etc.), etc. for all Staff Assist Notification Call devices (e.g. RCB, GSR-10, etc.). The cabling for the Staff Assist Notification Call system will be coordinated and installed by the Contractor/Subcontractor (i.e. low voltage sub). Contractor to coordinate with Hill-Rom. | Yes; see CFCI | Yes; see CFCI | |

| | | | | | |
|---|---|---|---|---|---|
| Patient Monitoring System & Devices (Hospital Campus) | Owner / Owner | Hospital local facilities to work with Supply Chain Facility Equipment Planning team to contract directly with Patient Monitoring vendors for devices, equipment, monitors, etc. (from wall side out). A/E to identify locations on drawings, coordinate with Owner. Contractor to provide all infrastructure including conduits, back boxes, and home-run cabling from Patient Monitoring devices to TEC/TDR rooms that connect to Intermountain's network (Intermountain Siemon certified installer low voltage subcontractor to install). The Patient Monitoring system device to device cabling is by Vendor. | Yes | Yes | |
| IV Hangar | Owner / Owner | A/E to identify locations on drawings, coordinate with Owner. Backing to be coordinated, if required. | | | |
| Sharps Disposal Container | Owner / Owner (Stericycle) | A/E to identify locations on drawings, coordinate with Owner. Backing to be coordinated, if required. | | | |
| Infant/Pediatric Security System | Owner / Owner (Totguard) | A/E to identify locations on drawings. This system is to be coordianted with Owner, Women's and Children's Operations, Clinical Programs and Security. | Yes | Yes | |

| **OFCI - (Owner Furnished / Contractor Installed)** | **(Coordinate location of items with Owner and track within construction schedule)** | | Data | Power | Backing |
|---|---|---|---|---|---|
| Automated External Defibrillator (AED) | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner, A/E to coordinate recess, semi-recessed, or surface mount options with Owner. | | | Yes |
| Time Clocks | Owner / Contractor | Conduit and boxes by Contractor, Coordinate location with Owner. | Yes | Yes | |
| Paper Towel Dispensers | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Soap Dispensers | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Toilet Paper Dispensers | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Sanitary Napkin Dispensers/Receptacles | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Diaper Changing Station | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | Yes |
| Hand Sanitizer Dispensers (Avagard) | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Diagnostic Board (Otoscope / Ophthalmoscope) | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | Yes | |
| Stadiometers, Recessed Scales | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner; coordinate power. | | Yes | |
| Procedure Lights | Owner / Contractor | A/E to coordinate with Owner and Owner's selected equipment Vendor; A/E to identify locations on drawings, coordinate with Owner; A/E to coordinate the design of the procedure light support structure into drawings. Contractor to provide and install procedure light support structure. | | Yes | Yes |
| Scrub Sinks & Carriers | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. Contractor to coordinate with Owner for ordering and for install coordination. | | | Yes |
| IV Track | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. Backing to be coordinated, if required. | | | Yes |
| Boom Mounting Plates (Equipment, Lighting, Anesthesia) | Owner / Contractor | A/E to coordinate with Owner and Owner's selected equipment Vendor; A/E to identify boom locations on drawings, coordinate with Owner; A/E to coordinate the design of the boom support structure into drawings. Final site specific equipment drawings from Vendor to be coordinated with Construction Documents. Contractor to coordinate with Owner and install boom support structure and boom mounting plates. Contractor to coordinate with Owner for ordering and install of boom mounting plates. | Yes | Yes | Yes |
| OR Clocks | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. Contractor to coordinate with Owner for ordering and install coordination. | Yes | Yes | Yes |
| Clinical Clocks | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. Contractor to coordinate with Owner for ordering and install coordination. | | Yes | Yes |
| Shower Curtains & Rods | Owner (Medline) / Contractor | A/E to identify locations on drawings, coordinate with Owner. Contractor to coordinate with Owner for ordering and install coordination. | | | |
| Cubicle Curtains & Tracks | Owner (Medline) / Contractor | A/E to identify locations on drawings, coordinate with Owner. Contractor to coordinate with Owner for ordering and install coordination. | | | |
| Digital Projector Mounts, TV Mounts, & Computer Mounts (Ergotron Brackets/Mounts, etc.) | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. Contractor to coordinate with Owner for ordering and install coordination. In-ceiling & wall mounts, conduits and boxes provide and installed by Contractor A/E to coordinate A/V requirements. Contractor to pull required A/V cabling. | Yes | Yes | Yes |
| Radiation Protection Calculations and Certification | Owner / Contractor | A/E to coordinate with Owner in the design phase for coordinating with Medical Physicists Consultants or others, when required. Contractor to coordinate prior to Gyp. Bd. install. | | | Yes |
| Patient Lifts | Owner (Liko, subsidiary of Hill-Rom) / Contractor | A/E to identify locations on drawings, coordinate with Owner. A/E to design required support structure for Contractor to install for necessary Liko patient lift connections (e.g. pendant / rails / etc). Contractor to coordinate shop drawings and installation requirements prior with Liko. Connect to equipment branch if provided. | | Yes | |
| Building Alarms / Medication Refrigerator Alarm / Pharmacy Alarm System | Owner / Contractor | A/E to identify locations and infrastructure on drawings, coordinate with Owner. Contractor to provide conduit and infrastructure into accessible ceiling for access from equipment and/or devices. Local Facility to contract with alarm company for alarm, wire, and monitoring. | | Yes | |
| UPS (MRI, Data Room, CPU, or other similar equipment) | Owner / Contractor | A/E to identify equipment locations on drawings, coordinate with Owner. | Yes | Yes | Yes |
| iCentra Tracking Boards | Owner / Contractor | A/E to identify locations on drawings, coordinate with Owner. | Yes | Yes | Yes |
| Distributed Antenna System (DAS) including Public Safety | Owner (DAS vendor selected and managed by Intermountain CTIS/Telecom) / Contractor | A/E to locate infrastructure on drawings to simplify the DAS install. Contractor to track on construction schedule and coordinate DAS install with Owner's Vendor. | | | |
| Alertus - Mass Notification System (Public Areas) | Owner (Alertus) / Contractor | A/E to identify locations on drawings, coordinate with Owner. | Yes | Yes | |

| CFCI - (Contractor Furnished / Contractor Installed) | | | Data | Power | Backing |
|---|---|---|---|---|---|
| Blinds/Shades (manual and powered) | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | Yes | |
| Apron Hooks/Rack (Heavy Duty in Radiology) | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | Yes |
| Communication Boards (e.g. Patient Rooms) | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | Yes |
| Emergency Phones, Kiosks - Exterior | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. Conduit and boxes by Contractor. | Yes | Yes | Yes |
| Med Gas Certification | Contractor / Contractor | Contractor to coordinate Vendor with Owner | | | |
| Emergency Shower Station / Eye Wash Station | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. These shall meet ANSI and Owner requirements. | | | |
| Fire Extinguishers | Contractor / Contractor | A/E to identify types and locations on drawings, coordinate with Owner. 10 lbs. minimum - refer to Intermountain Design Guidelines & Construction Standards. | | | Yes |
| Grab Bars (Rest rooms, Radiology, Exam rooms, etc.) | Contractor / Contractor | A/E to identify locations on drawings. | | | Yes |
| Coat Hooks (Rest rooms/Showers, Exam rooms, Offices/Workstations only) | Contractor / Contractor | A/E to identify locations on drawings. | | | |
| Mirrors (Rest rooms, Exams, Radiology, Rehab, etc.) | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | Yes |
| Pneumatic Tube Systems | Contractor / Contractor (SwissLog, Atreo Group, or other approved) | A/E to identify locations on drawings, coordinate with Owner. If SwissLog, verify pricing is per Intalere (Amerinet) Contract Agreement. Design assistance fees are included in this agreement. | Yes | Yes | |
| Plumbing Shrouds | Contractor / Contractor | | | | |
| Security Cameras, Video Surveillance | Contractor / Contractor (AlphaCorp/Convergint) | A/E to identify locations on drawings, coordinate with Owner. | Yes | | |
| Voice/Data Cabling (all horizontal cabling) | Contractor / Contractor (Cache Valley Elec., IES Commercial, Data Tech Professionals, Hunt Electric, and others listed in Intermountain Div. 27) | Refer to Division 27 in the Intermountain Design Guidelines and Construction Standards. Coordinate with Owner/User on connections, pairs of fiber/copper, conduits, inner-ducts, etc. | Yes | | |
| Support Bracing/Structure for Radiology and similar equipment | Contractor / Contractor | A/E to coordinate with Owner and Owner's selected Radiology equipment Vendor; A/E to coordinate the design of the support bracing/structure into drawings. Final site specific equipment drawings from Vendor to be coordinated with Construction Documents. Contractor to coordinate with Owner for install of support structure. | Yes | Yes | Yes |
| Wall Protection (Incl. Bumper and Corner Guards) | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Intrusion Detection | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Access Control, Card Readers (Lenel) | Contractor / Contractor (AlphaCorp/Convergint) | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Communication Cabling | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| TV System Distribution | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. | | | |
| Audio/Video (A/V) | Contractor / Contractor | Intermountain SCO will source & supply the A/V system including specialized cabling (e.g. HDMI, etc). A/E to identify locations on drawings, coordinate with Owner. Contractor to provide infrastructure, back boxes, conduits, pathways and misc. cabling (from wall side back). | Yes | Yes | |
| Nurse Notification Call (NNC) System - Low Voltage Cabling (Hospital Campus) | Contractor / Contractor (Hill-Rom) | A/E to coordinate with Owner and Hill-Rom for all NNC infrastructure required to support the device locations and types designated by Hill-Rom on their site specific drawings. Hill-Rom site specific drawings to be coordinted and included in the A/E Contract Documents. Contractor to provide all infrastructure including conduits, back boxes, cabling (e.g. home-runs to RCB, RCB to device, device to device, etc.), etc. for all NNC devices (e.g. RCB, GSR-10, etc.). The cabling for the NNC system will be coordinated and installed by the Contractor/Subcontractor (i.e. low voltage sub). Contractor to coordinate with Hill-Rom. | Yes | Yes | |
| Staff Assist Notification Call System - Low Voltage Cabling (Medical Group Clinics on hospital campuses to match NNC system) | Contractor / Contractor (Hill-Rom) | A/E to coordinate with Owner and Hill-Rom for all Staff Assist Notification Call system infrastructure required to support the device locations and types designated by Hill-Rom on their site specific drawings. Hill-Rom site specific drawings to be coordinted and included in the A/E Contract Documents. Contractor to provide all infrastructure including conduits, back boxes, cabling (e.g. home-runs to RCB, RCB to device, device to device, etc.), etc. for all NNC and Staff Assist Notification Call devices (e.g. RCB, GSR-10, etc.). The cabling for the NNC and Staff Assist Notification Call system will be coordinated and installed by the Contractor/Subcontractor (i.e. low voltage sub). Contractor to coordinate with Hill-Rom. | Yes | Yes | |
| Staff Assist Notification Call System - Low Voltage Cabling (Stand-alone Medical Group Clinics) | Contractor / Contractor (Hill-Rom) | A/E to coordinate with Owner and Hill-Rom for all Staff Assist Notification Call system infrastructure required to support the device locations and types designated by Hill-Rom on their site specific drawings. Hill-Rom site specific drawings to be coordinted and included in the A/E Contract Documents. Contractor to provide all infrastructure including conduits, back boxes, cabling (e.g. home-runs to RCB, RCB to device, device to device, etc.), etc. for all Staff Assist Notification Call devices (e.g. RCB, GSR-10, etc.). The cabling for the Staff Assist Notification Call system will be coordinated and installed by the Contractor/Subcontractor (i.e. low voltage sub). Contractor to coordinate with Hill-Rom. | Yes | Yes | |
| Patient Monitoring System & Devices (Hospital Campus) | Contractor / Contractor | A/E to identify locations on drawings, coordinate with Owner. Contractor to provide all infrastructure including conduits, back boxes, and home-run cabling from Patient Monitoring devices to TEC/TDR rooms that connect to Intermountain's network (Intermountain Siemon certified installer low voltage subcontractor to install). The Patient Monitoring system device to device cabling is by Vendor. | Yes | Yes | |

# SECTION 012500

# SUBSTITUTION PROCEDURES

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes administrative and procedural requirements for substitutions.

### 1.2 DEFINITIONS

A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor.

1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required in order to meet other Project requirements but may offer advantage to Contractor or Owner.

### 1.3 SUBMITTALS

A. Substitution Requests: Submit electronic copies of each request for consideration. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

1. Substitution Request Form: Use scanned PDF electronic file of form provided at end of this section or annotated PDF electronic file of electronic form received from Architect matching form provided at end of this section.
2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:

a. Statement indicating why specified product or fabrication or installation cannot be provided, if applicable.
b. Coordination information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors that will be necessary to accommodate proposed substitution.
c. Detailed comparison of significant qualities of proposed substitution with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes such as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.
d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
e. Samples, where applicable or requested.
f. Certificates and qualification data, where applicable or requested.
g. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners.

h. Material test reports from a qualified testing agency indicating and interpreting test results for compliance with requirements indicated.
i. Research reports evidencing compliance with building code in effect for Project, from ICC-ES.
j. Detailed comparison of Contractor's construction schedule using proposed substitution with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
k. Cost information, including a proposal of change, if any, in the Contract Sum.
l. Contractor's certification that proposed substitution complies with requirements in the Contract Documents except as indicated in substitution request, is compatible with related materials, and is appropriate for applications indicated.
m. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.

3. Architect's Action: If necessary, with reasonable promptness, Architect will request additional information or documentation for evaluation. Architect will notify Contractor of acceptance or rejection of proposed substitution with reasonable promptness. Acceptance of proposed substitution does not constitute approval or inclusion in Contract Documents. Pay applications certification, change orders, and certificate of substantial completion will contain such qualification.

1.4 QUALITY ASSURANCE

A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.5 PROCEDURES

A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

PART 2 - PRODUCTS

2.1 SUBSTITUTIONS

A. Prior to starting Substitution Process, review proposed recommendations with Architect.

B. Contractor's submittal and Architect's acceptance of Shop Drawings, Product Data or Samples for construction activities not complying with Contract Documents does not constitute acceptable or valid request for substitution, nor does it constitute approval.

C. Contractor Representations: By making substitution request, Contractor:

1. Recognizes burden of proof of equality for requested substitution rests with Contractor.
2. Represents and warrants that Contractor has personally investigated requested substitution and determined that it is equal to or superior in all respects to specified Work.

3. Represents and warrants that Contractor will provide same warranties for requested substitution that Contractor would for specified Work.
4. Certifies that cost data presented is complete and includes all related costs under this Contract except for Architect's redesign cost, and waives all claims for additional costs related to requested substitution which may subsequently become apparent.
5. Will coordinate installation of accepted substitution, making such other changes as may be required to make Work complete in all respects.
6. Represents and warrants that accepted substitution will perform same as specified Work would have performed. Should accepted substitution fail to perform as required, Contractor shall replace accepted substitution with specified Work at no additional cost to Owner.

D. Substitutions for Cause: Submit requests for substitution immediately on discovery of need for change.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
b. Requested substitution provides sustainable design characteristics that specified product provided.
c. Substitution request is fully documented and properly submitted.
d. Requested substitution will not adversely affect Contractor's construction schedule.
e. Requested substitution has received necessary approvals of authorities having jurisdiction.
f. Requested substitution is compatible with other portions of the Work.
g. Requested substitution has been coordinated with other portions of the Work.
h. Requested substitution provides specified warranty.

E. Substitutions for Convenience:

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

a. Requested substitution offers Owner a substantial advantage in cost, time, energy conservation, or other considerations, after deducting additional responsibilities Owner must assume. Owner's additional responsibilities may include compensation to Architect for redesign and evaluation services, increased cost of other construction by Owner, and similar considerations.
b. Requested substitution does not require extensive revisions to the Contract Documents.
c. Requested substitution is consistent with the Contract Documents and will produce indicated results.
d. Requested substitution provides sustainable design characteristics that specified product provided.
e. Substitution request is fully documented and properly submitted.
f. Requested substitution will not adversely affect Contractor's construction schedule.

g. Requested substitution has received necessary approvals of authorities having jurisdiction.
h. Requested substitution is compatible with other portions of the Work.
i. Requested substitution has been coordinated with other portions of the Work.
j. Requested substitution provides specified warranty.

PART 3 - EXECUTION (Not Used)

END OF SECTION

# SECTION 01 2600

# CONTRACT MODIFICATION PROCEDURES

## PART 1 - GENERAL

### 1.1 SUMMARY

A. This Section specifies administrative and procedural requirements for handling and processing Contract modifications.

B. Related Section:

1. Division 01 Section "Substitution Procedures" for administrative procedures for handling requests for substitutions made after Contract award.

### 1.2 MINOR CHANGES IN THE WORK

A. Architect will issue supplemental instructions authorizing Minor Changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, They will be provided on Intermountain’s standard forms.

### 1.3 PROPOSAL REQUESTS

A. Owner-Initiated Proposal Requests: Architect will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. They will be provided on Intermountain’s standard forms. If necessary, the description will include supplemental or revised Drawings and Specifications.

1. Proposal Requests issued by Architect are for information only. Do not consider them instructions either to stop work in progress or to execute the proposed change.
2. Within time specified in Proposal Request and after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.

a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
c. Include an updated Contractor's Construction Schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.

B. Contractor-Initiated Proposals: If latent or unforeseen conditions require modifications to the Contract, Contractor may propose changes by submitting a request for a change to the Architect. Provide on Contractor's standard forms.

1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.
2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include an updated Contractor's Construction Schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
5. Comply with requirements in Division 01 Section "Product Substitution Procedures" if the proposed change requires substitution of one product or system for product or system specified.

1.4 CHANGE ORDER PROCEDURES

A. On Owner's approval of a Proposal Request, Architect will issue a Change Order for signatures of Owner and Contractor. They will be provided on Intermountain's standard form.

1.5 CONSTRUCTION CHANGE DIRECTIVE

A. Construction Change Directive: Architect may issue a Construction Change Directive. They will be provided on Intermountain's standard form. Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

SECTION 012900

PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements necessary to prepare and process Applications for Payment.

1.2 SCHEDULE OF VALUES

A. Coordination: Coordinate preparation of the schedule of values with preparation of Contractor's construction schedule.

1. Coordinate line items in the schedule of values with other required administrative forms and schedules, including the following:

a. Application for Payment forms with continuation sheets.
b. Submittal schedule.
c. Accepted Alternates.

2. Submit the schedule of values to Architect at earliest possible date, but no later than seven days before the date scheduled for submittal of initial Applications for Payment.

B. Format and Content: Use Project Manual table of contents as a guide to establish line items for the schedule of values. Provide at least one line item for each Specification Section.

1. Identification: Include the following Project identification on the schedule of values:

a. Project name and location.
b. Name of Architect.
c. Architect's project number.
d. Contractor's name and address.
e. Date of submittal.

2. Arrange the schedule of values in tabular form, in format accepted by Architect, with separate columns to indicate the following for each item listed:

a. Related Specification Section or Division.
b. Description of the Work.
c. Name of subcontractor.
d. Name of manufacturer or fabricator.
e. Name of supplier.
f. Change Orders.
g. Dollar value of the following, as a percentage of the Contract Sum to nearest one-hundredth percent, adjusted to total 100 percent.

1) Labor.

2) Materials.
3) Equipment.

3. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Coordinate with Project Manual table of contents. Provide multiple line items for principal subcontract amounts, where appropriate.
4. Provide a separate line item in the schedule of values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.

   a. Differentiate between items stored on-site and items stored off-site~~. If required~~, include evidence of insurance or bonded warehousing.

5. Provide separate line items in the schedule of values for initial cost of materials, for each subsequent stage of completion, and for total installed value of that part of the Work.
6. Change Orders: Provide a separate line item in the schedule of values for each change order.
7. Each item in the schedule of values and Applications for Payment shall be complete. Include total cost and proportionate share of general overhead and profit for each item.
8. Schedule Updating: Update and resubmit the schedule of values before the next Applications for Payment when Change Orders or Construction Change Directives result in a change in the Contract Sum.

1.3 APPLICATIONS FOR PAYMENT

A. Each Application for Payment following the initial Application for Payment shall be consistent with previous applications and payments as certified by Architect and paid for by Owner.

   1. Initial Application for Payment, Application for Payment at time of Substantial Completion, and final Application for Payment involve additional requirements.

B. Payment Application Times: The date for each progress payment is indicated in the Agreement between Owner and Contractor. The period of construction work covered by each Application for Payment is the period indicated in the Agreement.

   1. If the Agreement does not state payment dates, establish dates at preconstruction conference.
   2. Submit draft, or pencil, copy of Application for Payment seven days prior to due date for review by Architect.

C. Application for Payment Forms: Provide on Owner’s standard form.

D. Application Preparation: Complete every entry on form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.

   1. Entries shall match data on the schedule of values and Contractor's construction schedule. Use updated schedules if revisions were made.
   2. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.

E. Stored Materials: If accepted by Owner, include in Application for Payment amounts applied for materials or equipment purchased or fabricated and stored, but not yet installed. Differentiate between items stored on-site and items stored off-site.

1. Provide certificate of insurance, evidence of transfer of title to Owner, and consent of surety to payment, for stored materials.
2. Provide supporting documentation that verifies amount requested, such as paid invoices. Match amount requested with amounts indicated on documentation; do not include overhead and profit on stored materials.
3. Provide summary documentation for stored materials indicating the following:

    a. Value of materials previously stored and remaining stored as of date of previous Applications for Payment.
    b. Value of previously stored materials put in place after date of previous Application for Payment and on or before date of current Application for Payment.
    c. Value of materials stored since date of previous Application for Payment and remaining stored as of date of current Application for Payment.

F. Transmittal: Submit signed and notarized original copies of each Application for Payment to Architect by a method ensuring receipt within 24 hours. Copies shall include waivers of lien and similar attachments if required.

1. Transmit each copy with a transmittal form listing attachments and recording appropriate information about application.

G. Waivers of Mechanic's Lien: With each Application for Payment, submit waivers of mechanic's liens from General Contractor, subcontractors, sub-subcontractors, and suppliers for construction period covered by the previous application.

1. Submit partial waivers on each item for amount requested in previous application, after deduction for retainage, on each item.
2. When an application shows completion of an item, submit conditional final or full waivers.
3. Owner reserves the right to designate which entities involved in the Work must submit waivers.
4. Waiver Delays: Submit each Application for Payment with Contractor's waiver of mechanic's lien for construction period covered by the application.

    a. Submit final Application for Payment with or preceded by conditional final waivers from every entity involved with performance of the Work covered by the application who is lawfully entitled to a lien.

5. Waiver Forms: Submit on Owner’s standard form.

H. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:

1. List of subcontractors.
2. Schedule of values.
3. Contractor's construction schedule (preliminary if not final).
4. Products list (preliminary if not final).
5. Schedule of unit prices.
6. Submittal schedule (preliminary if not final).
7. List of Contractor's staff assignments.

8. List of Contractor's principal consultants.
9. Copies of building permits.
10. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
11. Initial progress report.
12. Report of preconstruction conference.
13. Certificates of insurance and insurance policies.
14. Performance and payment bonds.

I. Application for Payment at Substantial Completion: After Architect issues the Certificate of Substantial Completion, submit an Application for Payment showing 100 percent completion for portion of the Work claimed as substantially complete.

1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.

J. Final Payment Application: Submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:

1. Evidence of completion of Project closeout requirements.
2. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
3. Updated final statement, accounting for final changes to the Contract Sum.
4. Evidence that claims have been settled.
5. If applicable, final liquidated damages settlement statement.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

# SECTION 013100

# PROJECT MANAGEMENT AND COORDINATION

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:

1. General coordination procedures.
2. Coordination drawings.
3. Requests for Information (RFIs).
4. Project meetings.

### 1.2 DEFINITIONS

A. Project communications documents shall be defined as the following:

1. Letters.
2. Memoranda.
3. RFI (Request for Information - Contractor).
4. RFI-A (Request for Information - Architect).

### 1.3 FORMAT

A. Letters and Memoranda: Submit in formats acceptable to the Architect.

B. E–Mail Communications/Internet Communications/: Submit in forms and formats acceptable to and as approved by the Architect.

C. RFI (Request for Information - Contractor): Submit on forms furnished by the Architect, or on other forms as approved by the Architect.

D. RFI-A (Request for Information - Architect), will be submitted by Architect to Contractor on Architects standard form.

### 1.4 PROJECT COMMUNICATIONS DOCUMENTS

A. Letters and Memoranda documents shall be submitted in a timely manner so as to facilitate project delivery and coordination. Routing of communications shall be as established in the Contract, the Contract Documents and the Pre-Construction Conference. Communications documents shall be transmitted or forwarded in a manner consistent with the schedule and progress of the work.

B. E–Mail Communications, Internet Communications, and Project Management Software programs must be compatible with the Architect's and Owner's computer systems and equipment. The responsibility for all costs for management of these systems, including, but not limited to, licensing, on site training or other training necessary for the proper operation of such systems, shall be by the Contractor. The Contractor shall keep written records and hard file copies of all electronic communications. Failure of the Contractor to keep such records shall waive the Contractor's right to rely on such communications and such communications shall be deemed to have not taken place.

C. RFI (Request for Information - Contractor) shall be defined and limited to a request from the Contractor seeking interpretation or clarification of the requirements of the Contract Documents. Such requests shall comply with the following requirements:

1. RFI requests shall be submitted in a timely manner, well in advance of related work, and allow sufficient time for the resolution of issues relating to the request for interpretation or clarification. Contractor shall schedule the submission of RFI's so as to moderate and manage the flow of RFI requests. RFI's shall be submitted in a manner consistent with the schedule and progress of the work, and shall not be submitted in a sporadic and/or excessive manner.
2. RFI requests shall be numbered in a sequential manner and contain a detailed description of the areas of work requiring interpretation or clarification. Include drawing and specification references, sketches, technical data, brochures, or other supporting data as deemed necessary by the Architect, for the Architect to provide the interpretations and clarifications requested.

    a. The Contractor shall include a "Proposed Solution" to the issue requiring interpretation or clarification.

3. RFI's submitted to the Contractor by Sub-Contractors, vendors, suppliers, or other parties to the work shall be reviewed by the Contractor prior to submission to the Architect. If the Architect deems that such RFI requests have not been adequately reviewed by the Contractor, such requests will be returned to the Contractor for further action. Sub-Contractor's RFI shall contain a "Proposed Solution".
4. RFI requests shall not contain submittals, substitutions requests, routine communications, correspondence, memos, claims, or any information required by other areas of the Contract Documents. RFI requests containing such information will be returned to the Contractor without action by the Architect.
5. RFI requests are limited to a request for interpretation or clarification of the requirements of the Contract Documents. Interpretations provided by the Architect shall not change the requirements of the Contract or the Contract Documents. If the Contractor determines that the Architect's response to an RFI gives cause for a change in the Contract or the Contract Documents, the Contractor shall promptly, within 5 working days, give written notice to the Architect of request for adjustments. Requests for adjustments to the Contract shall be submitted in a manner consistent with the terms and conditions of the Contract Documents.
6. If the Architect, after review, determines that any RFI has been submitted in an incomplete manner, is unnecessary, or does not otherwise comply with the requirements of this Section, the RFI will be returned without action to the Contractor. The Contractor shall delete the original submittal date from the RFI log and enter a new submittal date at the time of re-submittal.

7. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly. Use software log that is part of Project Web site. Software log with not less than the following:

    a. Project name.
    b. Name and address of Contractor.
    c. Name and address of Architect.
    d. RFI number including RFIs that were returned without action or withdrawn.
    e. RFI description.
    f. Date the RFI was submitted.
    g. Date Architect's response was received.

8. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven days if Contractor disagrees with response.

    a. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.

D. RFI-A (Request for Information - Architect) shall be defined as a request by the Architect for information relating to the obligations of the Contractor under the Contract.

1. After receipt of an RFI-A the Contractor shall provide a written response to the Architect within 5 working days. Responses shall be thorough, complete and shall contain all information requested by the Architect.
2. An RFI-A shall be limited to a request by the Architect for information related to the project. The RFI-A shall not be construed as authorizing or directing a change in the Contract or the Contract Documents.

E. Revisions to Construction Documents: Responses to requests for information (RFI) shall not serve as constriuction documents; and the Contractor shall not incorporate RFI responses into construciton of the Project, unless such answers bear the seal and signature of a licensed design professional.

1.5 INFORMATIONAL SUBMITTALS

A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:

1. Name, address, and telephone number of entity performing subcontract or supplying products.
2. Number and title of related Specification Section(s) covered by subcontract.
3. Drawing number and detail references, as appropriate, covered by subcontract.
4. Post copies of list in project meeting room, in temporary field office, and Project Web site. Keep list current at all times.

## 1.6 GENERAL COORDINATION PROCEDURES

A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations, included in different Sections, that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.

1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.

C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

1. Preparation of Contractor's construction schedule.
2. Preparation of the schedule of values.
3. Installation and removal of temporary facilities and controls.
4. Delivery and processing of submittals.
5. Progress meetings.
6. Preinstallation conferences.
7. Project closeout activities.
8. Startup and adjustment of systems.

D. Conservation: Coordinate construction activities to ensure that operations are carried out with consideration given to conservation of energy, water, and materials.

## 1.7 COORDINATION DRAWINGS

A. Coordination Drawings, General: Prepare coordination drawings according to requirements in individual Sections, and additionally where installation is not completely shown on Shop Drawings, where limited space availability necessitates coordination, or if coordination is required to facilitate integration of products and materials fabricated or installed by more than one entity.

1. Content: Project-specific information, drawn accurately to a scale large enough to indicate and resolve conflicts. Do not base coordination drawings on standard printed data. Include the following information, as applicable:

a. Use applicable Drawings as a basis for preparation of coordination drawings. Prepare sections, elevations, and details as needed to describe relationship of various systems and components.

b. Indicate functional and spatial relationships of components of architectural, structural, civil, mechanical, and electrical systems.
c. Indicate space requirements for routine maintenance and for anticipated replacement of components during the life of the installation.
d. Show location and size of access doors required for access to concealed dampers, valves, and other controls.
e. Indicate required installation sequences.
f. Indicate dimensions shown on the Drawings. Specifically note dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternate sketches to Architect indicating proposed resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.

1.8 PROJECT MEETINGS

A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.

1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times.
2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.
3. Minutes: Record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner and Architect, within 3 days of the meeting.
4. Attendance: Document attendance of all participants.

B. Progress Meetings: Owner shall conduct progress meetings at regular intervals.

1. Attendees: In addition to representatives of Owner and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities may be asked to ~~shall~~ be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.

1) Review schedule for next period.

b. Review present and future needs of each entity present, including the following or as needed:

1) Interface requirements.
2) Sequence of operations.
3) If applicable, resolution of BIM component conflicts.

4) Status of submittals.
5) If applicable, status of sustainable design documentation.
6) Deliveries.
7) Off-site fabrication.
8) Access.
9) Site utilization.
10) Temporary facilities and controls.
11) Work hours.
12) Hazards and risks.
13) Progress cleaning.
14) Quality and work standards.
15) Status of correction of deficient items.
16) Field observations.
17) Status of RFIs.
18) Status of proposal requests.
19) Pending changes.
20) Status of Change Orders.
21) Documentation of information for payment requests.

c. Schedule Updating: Revise Contractor's construction schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

# SECTION 013200

# CONSTRUCTION PROGRESS DOCUMENTATION

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work.

### 1.2 DEFINITIONS

A. Activity: A discrete part of a project that can be identified for planning, scheduling, monitoring, and controlling the construction project. Activities included in a construction schedule consume time and resources.

1. Critical Activity: An activity on the critical path that must start and finish on the planned early start and finish times.
2. Predecessor Activity: An activity that precedes another activity in the network.
3. Successor Activity: An activity that follows another activity in the network.

B. Major Area: A story of construction, a separate building, or a similar significant construction element.

C. Milestone: A key or critical point in time for reference or measurement.

D. Critical Path: The longest connected chain of interdependent activities through the network schedule that establishes the minimum overall Project duration and contains no float.

E. Network Diagram: A graphic diagram of a network schedule, showing activities and activity relationships.

F. Event: The starting or ending point of an activity.

G. Float: The measure of leeway in starting and completing an activity.

1. Float time is not for the exclusive use or benefit of either Owner or Contractor, but is a jointly owned, expiring Project resource available to both parties as needed to meet schedule milestones and Contract completion date.
2. Free float is the amount of time an activity can be delayed without adversely affecting the early start of the successor activity.
3. Total float is the measure of leeway in starting or completing an activity without adversely affecting the planned Project completion date.

H. Fragnet: A partial or fragmentary network that breaks down activities into smaller activities for greater detail.

1.3 SUBMITTALS

A. Format for Submittals: Submit required submittals in the following format:

1. PDF electronic file.

B. Startup construction schedule.

C. Contractor's Construction Schedule: Initial schedule, of size required to display entire schedule for entire construction period.

1. Activity Report: List of all activities sorted by activity number and then early start date, or actual start date if known.
2. Logic Report: List of preceding and succeeding activities for all activities, sorted in ascending order by activity number and then early start date, or actual start date if known.
3. Total Float Report: List of all activities sorted in ascending order of total float.
4. Earnings Report: Compilation of Contractor's total earnings from the Notice to Proceed until most recent Application for Payment.

D. Construction Schedule Updating Reports: Submit with Applications for Payment.

E. Daily Construction Reports: Submit at weekly intervals.

F. Material Location Reports: Submit at monthly intervals.

G. Site Condition Reports: Submit at time of discovery of differing conditions.

H. Special Reports: Submit at time of unusual event.

1.4 COORDINATION

A. Coordinate preparation and processing of schedules and reports with performance of construction activities and with scheduling and reporting of separate contractors.

B. Coordinate Contractor's construction schedule with the schedule of values, list of subcontracts, submittal schedule, progress reports, payment requests, and other required schedules and reports.

1. Secure time commitments for performing critical elements of the Work from entities involved.
2. Coordinate each construction activity in the network with other activities and schedule them in proper sequence.

PART 2 - PRODUCTS

2.1 CONTRACTOR'S CONSTRUCTION SCHEDULE, GENERAL

A. Time Frame: Extend schedule from date established for the Notice to Proceed to date of final completion.

1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.

B. Activities: Treat each story or separate area as a separate numbered activity for each main element of the Work. Comply with the following:

1. Procurement Activities: Include procurement process activities for the following long lead items and major items, requiring a cycle of more than 60 days, as separate activities in schedule. Procurement cycle activities include, but are not limited to, submittals, approvals, purchasing, fabrication, and delivery.
2. Submittal Review Time: Include review and resubmittal times indicated in Division 01 Section "Submittal Procedures" in schedule. Coordinate submittal review times in Contractor's construction schedule with submittal schedule.
3. Startup and Testing Time: Include no fewer than 7 days for startup and testing.
4. Substantial Completion: Indicate completion in advance of date established for Substantial Completion, and allow time for Architect's administrative procedures necessary for certification of Substantial Completion.
5. Punch List and Final Completion: Include not more than 30 days for completion of punch list items and final completion.

C. Constraints: Include constraints and work restrictions indicated in the Contract Documents and as follows in schedule (where applicable), and show how the sequence of the Work is affected.

1. Phasing: Arrange list of activities on schedule by phase.
2. Work by Owner: Include a separate activity for each portion of the Work performed by Owner.
3. Products Ordered in Advance: Include a separate activity for each product.
4. Owner-Furnished Products: Include a separate activity for each product.
5. Work Restrictions: Show the effect of the following items on the schedule:

    a. Coordination with existing construction.
    b. Limitations of continued occupancies.
    c. Uninterruptible services.
    d. Partial occupancy before Substantial Completion.
    e. Use of premises restrictions.
    f. Provisions for future construction.
    g. Seasonal variations.
    h. Environmental control.

6. Work Stages: Indicate important stages of construction for each major portion of the Work, including, but not limited to, the following:

    a. Subcontract awards.
    b. Submittals.
    c. Purchases.
    d. Mockups.
    e. Fabrication.
    f. Sample testing.
    g. Deliveries.
    h. Installation.
    i. Tests and inspections.

j. Adjusting.
k. Curing.
l. Building flush-out.
m. Startup and placement into final use and operation.

7. Construction Areas: Identify each major area of construction for each major portion of the Work. Indicate where each construction activity within a major area must be sequenced or integrated with other construction activities to provide for the following:

a. Structural completion.
b. Temporary enclosure and space conditioning.
c. Permanent space enclosure.
d. Completion of mechanical installation.
e. Completion of electrical installation.
f. Substantial Completion.

8. Other Constraints include but are not limited to the following:

a. Roads.
b. Parking.
c. Landscape.

D. Milestones: Include milestones indicated in the Contract Documents in schedule, including, but not limited to, the Notice to Proceed, punch list activities, Substantial Completion, and final completion.

E. Recovery Schedule: When periodic update indicates the Work is 14 or more calendar days behind the current approved schedule, submit a separate recovery schedule indicating means by which Contractor intends to regain compliance with the schedule. Indicate changes to working hours, working days, crew sizes, and equipment required to achieve compliance, and date by which recovery will be accomplished.

F. Computer Scheduling Software: Prepare schedules using current version of a program that has been developed specifically to manage construction schedules.

2.2 STARTUP CONSTRUCTION SCHEDULE

A. Bar-Chart Schedule: Submit startup, horizontal, bar-chart-type construction schedule within 14 days of date established for the Notice of Award.

B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line. Outline significant construction activities for first 60 days of construction. Include skeleton diagram for the remainder of the Work and a cash requirement prediction based on indicated activities.

2.3 CONTRACTOR'S CONSTRUCTION SCHEDULE (BAR CHART/GANTT CHART)

A. Bar Chart/Gantt Chart Schedule: Submit a comprehensive, fully developed, horizontal, Gantt-chart-type, Contractor's construction schedule within 30 days of date established for the Notice to Proceed. Base schedule on the startup construction schedule and additional information received since the start of Project.

B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line.

1. For construction activities that require three months or longer to complete, indicate an estimated completion percentage in 10 percent increments within time bar.

2.4 REPORTS

A. Daily Construction Reports: Prepare a daily construction report recording the following information concerning events at Project site:

1. List of subcontractors at Project site.
2. List of separate contractors at Project site.
3. Approximate count of personnel at Project site.
4. High and low temperatures and general weather conditions, including presence of rain or snow.
5. Accidents.
6. Meetings and significant decisions.
7. Unusual events (see special reports).
8. Stoppages, delays, shortages, and losses.
9. Meter readings and similar recordings.
10. Emergency procedures.
11. Orders and requests of authorities having jurisdiction.
12. Change Orders received and implemented.
13. Construction Change Directives received and implemented.
14. Services connected and disconnected.
15. Equipment or system tests and startups.
16. Partial completions and occupancies.
17. Substantial Completions authorized.

B. Material Location Reports: At monthly intervals, prepare and submit a comprehensive list of materials delivered to and stored at Project site. List shall be cumulative, showing materials previously reported plus items recently delivered. Include with list a statement of progress on and delivery dates for materials or items of equipment fabricated or stored away from Project site.

C. Site Condition Reports: Immediately on discovery of a difference between site conditions and the Contract Documents, prepare and submit a detailed report. Submit with a Request for Information. Include a detailed description of the differing conditions, together with recommendations for changing the Contract Documents.

2.5 SPECIAL REPORTS

A. General: Submit special reports directly to Owner within one day~~(s)~~ of an occurrence. Distribute copies of report to parties affected by the occurrence.

B. Reporting Unusual Events: When an event of an unusual and significant nature occurs at Project site, whether or not related directly to the Work, prepare and submit a special report. List chain of events, persons participating, response by Contractor's personnel, evaluation of results or effects, and similar pertinent information. Advise Owner in advance when these events are known or predictable.

PART 3 - EXECUTION

3.1 CONTRACTOR'S CONSTRUCTION SCHEDULE

A. Contractor's Construction Schedule Updating: At monthly intervals, update schedule to reflect actual construction progress and activities. Issue schedule one week before each regularly scheduled progress meeting.

1. Revise schedule immediately after each meeting or other activity where revisions have been recognized or made. Issue updated schedule concurrently with the report of each such meeting.
2. Include a report with updated schedule that indicates every change, including, but not limited to, changes in logic, durations, actual starts and finishes, and activity durations.
3. As the Work progresses, indicate final completion percentage for each activity.

B. Distribution: Distribute copies of approved schedule to Architect-Owner, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.

1. Post copies in Project meeting rooms and temporary field offices.
2. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

3.2 CONSTRUCTION PHOTOGRAPHS

A. Photographer: Take suitable electronic construction photographs.

B. Minimum Digital Camera Resolution: 1800 x 1200 dpi (dots per inch) @ 72 dpi resolution.

C. Acceptable Electronic File Format: .jpg, .tif., .tiff., .tga., jpe., or .png.

D. Date Stamp: Unless otherwise indicated, date and time stamp each photograph as it is being taken so stamp is integral to photograph.

E. Image File Naming Convention (separate by an underscore _ ):

1. Project Job Number / Year-Month-Day / Image Number . file extension

F. Preconstruction Photographs: Before starting construction, take 4 photographs of Project site and surrounding properties from different vantage points, as directed by Architect. Show existing conditions adjacent to property. Submit digital files as required under "Submittals" Article.

G. Periodic Construction Photographs: Take 4 photographs weekly, coinciding with cutoff date associated with each Application for Payment. Photographer shall select vantage points to best show status of construction and progress since last photographs were taken. Submit digital files as required under "Submittals" Article.

H. Final Completion Construction Photographs: Take 8 photographs after date of Substantial Completion for submission as Project Record Documents. Submit digital files as required under "Submittals" Article.

END OF SECTION

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# SECTION 013300

# SUBMITTAL PROCEDURES

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes requirements for the submittal schedule and administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other submittals.

### 1.2 DEFINITIONS

A. Action Submittals: Written and graphic information and physical samples that require Architect's responsive action.

B. Electronic Signature: An electronic signature is any legally recognized electronic means that indicates that a person adopts the contents of an electronic message.

C. Informational Submittals: Written and graphic information and physical samples that do not require Architect's responsive action.

D. Portable Document Format (PDF): An open standard file format licensed by Adobe Systems used for representing documents in a device-independent and display resolution-independent fixed-layout document format.

### 1.3 SUBMITTALS

A. Submittal Schedule: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates. Include additional time required for making corrections or revisions to submittals noted by Architect and additional time for handling and reviewing submittals required by those corrections.

1. Coordinate submittal schedule with list of subcontracts, the schedule of values, and Contractor's construction schedule.
2. Initial Submittal: Submit concurrently with startup construction schedule. Include submittals required during the first 60 days of construction. List those submittals required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.
3. Final Submittal: Submit concurrently with the first complete submittal of Contractor's construction schedule.

    a. Submit revised submittal schedule to reflect changes in current status and timing for submittals.

4. Format: Arrange the following information in a tabular format:

    a. Scheduled date for first submittal.
    b. Specification Section number and title.
    c. Submittal category: Action; informational.
    d. Name of subcontractor.
    e. Description of the Work covered.
    f. Scheduled date for Architect's final release or approval.

1.4 SUBMITTAL ADMINISTRATIVE REQUIREMENTS

A. Architect's Digital Data Files: Electronic digital data files of the Contract Drawings will not be provided by Architect for Contractor's use in preparing submittals.

B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.

1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.
3. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.

    a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.

C. Processing Time: Allow sufficient and reasonable time for submittal review, including time for resubmittals. Time for review shall commence on Architect's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.

1. The Architect’s action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect’s professional judgment to permit adequate review.

D. Paper Submittals: Architect reserves the right to require paper submittals.

E. Electronic Submittals: Identify and incorporate information in each electronic submittal file as follows:

1. Assemble complete submittal package into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
2. Name file with submittal number, including revision identifier.

    a. File Naming Convention (separate by dashes - or underscores _ ):

        1) Specification Number / Revision Number / Submittal Sequence (A, B, C, etc.).pdf

3. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Architect.
4. Transmittal Form for Electronic Submittals: Use software-generated form from electronic project management software or electronic form acceptable to Owner**,** containing the following information:

    a. Project name.
    b. Date.
    c. Name and address of Architect.
    d. Name of Contractor.
    e. Name of firm or entity that prepared submittal.
    f. Names of subcontractor, manufacturer, and supplier.
    g. Category and type of submittal.
    h. Submittal purpose and description.
    i. Specification Section number and title.
    j. Specification paragraph number or drawing designation and generic name for each of multiple items.
    k. Drawing number and detail references, as appropriate.
    l. Location(s) where product is to be installed, as appropriate.
    m. Related physical samples submitted directly.
    n. Indication of full or partial submittal.
    o. Transmittal number, numbered consecutively.
    p. Submittal and transmittal distribution record.
    q. Other necessary identification.
    r. Remarks.

5. Utilize electronic project management software program to process submittals when feasible with the type and extent of submittals. Refer to Division 01 Section "Project Management and Coordination" for description of electronic project management software.

F. Options: Identify options requiring selection by Architect.

G. Deviations and Additional Information: On page, prepared on Contractor's letterhead, record relevant information, requests for data, revisions other than those requested by Architect on previous submittals, and deviations from requirements in the Contract Documents, including minor variations and limitations. Include same identification information as related submittal.

H. Resubmittals: Make resubmittals in same form as initial submittal.

1. Note date and content of previous submittal.
2. Note date and content of revision in file name and clearly indicate extent of revision.
3. Resubmit submittals until they are marked with notation from Architect's action stamp not requiring additional submittals.

I. Distribution: Furnish electronic copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.

J. Use for Construction: Retain complete copies of submittals on Project site. Use only final action submittals that are marked with appropriate notation from Architect's action stamp indicating for construction. Retain a separate copy for Owner to be delivered to Owner with Project Closeout documents.

PART 2 - PRODUCTS

2.1 SUBMITTAL PROCEDURES

A. General Submittal Procedure Requirements: Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.

1. Submit electronic submittals as PDF electronic files directly to Architect's Project Web site specifically established for Project.

a. Architect will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.
b. Provide PDF electronic files from scanned paper originals at 300 dpi, minimum.

2. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.

a. Provide a digital signature with digital certificate on electronically submitted certificates and certifications where indicated.
b. When one or more individual Specification Sections includes requirements for notarized signature on certificates and certifications, provide a notarized statement on original paper copy certificates and certifications where indicated.

B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.

1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.
2. Mark each copy of each submittal to show which products and options are applicable.
3. Include the following information, as applicable:

a. Manufacturer's written recommendations.
b. Manufacturer's installation instructions.
c. Mill reports.
d. Standard product operating and maintenance manuals.
e. Certification that products are appropriate for installation indicated.
f. Manufacturer's catalog cuts.
g. Manufacturer's product specifications.
h. Standard color charts.
i. Statement of compliance with specified referenced standards.
j. Testing by recognized testing agency.
k. Application of testing agency labels and seals.
l. Notation of coordination requirements.
m. Availability and delivery time information.

4. For equipment, include the following in addition to the above, as applicable:

a. Wiring diagrams showing factory-installed wiring.
b. Printed performance curves.
c. Operational range diagrams.

d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.

5. Submit Product Data before or concurrent with Samples.
6. Submit Product Data in the following format:

a. PDF electronic file.

C. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data.

1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:

a. Identification of products.
b. Dimensions.
c. Fabrication and installation drawings.
d. Roughing-in and setting diagrams.
e. Wiring diagrams showing field-installed wiring, including power, signal, and control wiring.
f. Shopwork manufacturing instructions.
g. Templates and patterns.
h. Design calculations.
i. Schedules.
j. Compliance with specified standards.
k. Notation of coordination requirements.
l. Notation of dimensions established by field measurement.
m. Relationship and attachment to adjoining construction clearly indicated.
n. Seal and signature of professional engineer.

2. Wiring Diagrams: Differentiate between manufacturer-installed and field-installed wiring.
3. Sheet Size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches (212 by 275 mm), but no larger than 30 by 42 inches (750 by 1050 mm).
4. Submit Shop Drawings in the following format:

a. PDF electronic file.
b. Prepare Shop Drawings in the following format: Same digital data software program, version, and operating system as the original Drawings.
c. Refer to Division 01 Section "Project Management and Coordination" for requirements for coordination drawings.

D. Samples: Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between submittal and actual component as delivered and installed.

1. Transmit Samples that contain multiple, related components such as accessories together in one submittal package.
2. Identification: Attach label on unexposed side of Samples that includes the following:

a. Generic description of Sample.
b. Product name and name of manufacturer.
c. Sample source.

d. Number and title of applicable Specification Section.
e. Specification paragraph number and generic name of each item.

3. For projects where electronic submittals are required, provide corresponding electronic submittal of Sample transmittal, digital image file illustrating Sample characteristics, and identification information for record. This is in addition to physical samples.
4. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.

    a. Samples that may be incorporated into the Work are indicated in individual Specification Sections. Such Samples must be in an undamaged condition at time of use.
    b. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.

5. Samples for Initial Selection: Submit manufacturer's color charts consisting of units or sections of units showing the full range of colors, textures, and patterns available.

    a. Number of Samples: Submit 4 full set(s) of available choices where color, pattern, texture, or similar characteristics are required to be selected from manufacturer's product line. Architect will return submittal with options selected.

6. Samples for Verification: Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and physically identical with material or product proposed for use, and that show full range of color and texture variations expected. Samples include, but are not limited to, the following: partial sections of manufactured or fabricated components; small cuts or containers of materials; complete units of repetitively used materials; swatches showing color, texture, and pattern; color range sets; and components used for independent testing and inspection.

    a. Number of Samples: Submit 4 sets of Samples. Architect will retain 2 Sample sets; remainder will be returned. Mark up and retain one returned Sample set as a project record sample.

        1) Submit a single Sample where assembly details, workmanship, fabrication techniques, connections, operation, and other similar characteristics are to be demonstrated.
        2) If variation in color, pattern, texture, or other characteristic is inherent in material or product represented by a Sample, submit at least 4 sets of paired units that show approximate limits of variations.

E. Coordination Drawing Submittals: Comply with requirements specified in Division 01 Section "Project Management and Coordination."

F. Contractor's Construction Schedule: Comply with requirements specified in Division 01 Section "Construction Progress Documentation."

G. Application for Payment and Schedule of Values: Comply with requirements specified in Division 01 Section "Payment Procedures."

H. Closeout Submittals and Maintenance Material Submittals: Comply with requirements specified in Division 01 Section "Closeout Procedures."

I. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of architects and owners, and other information specified.

J. Installer Certificates: Submit written statements on manufacturer's letterhead certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.

K. Manufacturer Certificates: Submit written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.

L. Product Certificates: Submit written statements on manufacturer's letterhead certifying that product complies with requirements in the Contract Documents.

M. Material Certificates: Submit written statements on manufacturer's letterhead certifying that material complies with requirements in the Contract Documents.

N. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.

O. Product Test Reports: Submit written reports indicating that current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.

P. Research Reports: Submit written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project. Include the following information:

1. Name of evaluation organization.
2. Date of evaluation.
3. Time period when report is in effect.
4. Product and manufacturers' names.
5. Description of product.
6. Test procedures and results.
7. Limitations of use.

## PART 3 - EXECUTION

### 3.1 CONTRACTOR'S REVIEW

A. Action and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.

B. Project Closeout and Maintenance Material Submittals: See requirements in Division 01 Section "Closeout Procedures."

C. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

3.2 ARCHITECT'S ACTION

A. Action Submittals: Architect will review each submittal, make marks to indicate corrections or revisions required, and return it. Architect will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action, as follows:

1. Final but Restricted Release: When submittals are marked "Accepted as Noted," the Work covered by the submittal may proceed provided it complies with both the Architect's notations and corrections on the submittal and requirements of the Contract Documents. Final acceptance will depend on that compliance.
2. Returned for Resubmittal: When submittal is marked "Not Accepted" or "Revise Resubmit," do not proceed with the Work covered by the submittal, including purchasing, fabrication, delivery, or other activity. Revise or prepare a new submittal in accordance with the Architect's notations. Resubmit without delay. Repeat if necessary to obtain a different action mark.

    a. Do not permit submittals marked "Not Accepted or Revise Resubmit" to be used at the Project site, or elsewhere where construction is in progress.

3. Other Action: Where a submittal is primarily for information or record purposes, or for special processing or other Contractor activity, the submittal will be returned, marked "Not Reviewed" or "Not Reviewed; submittal not required by Contract Documents".

B. Architect's acceptance of Shop Drawings, Samples or Product Data which deviates from the Contract Documents does not authorize changes to the Contract Sum. Submit in writing at the time of submission any changes to the Contract Sum affected by such Shop Drawings, Samples or Product Data, otherwise, claim for extras will not be considered.

C. Informational Submittals: Architect will review each submittal and will not return it, or will return it if it does not comply with requirements. Architect will forward each submittal to appropriate party.

D. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Architect. Review shall not be final until complete submittal has been reviewed by Architect.

E. Incomplete submittals are unacceptable, will be considered nonresponsive, and will be returned for resubmittal without review.

F. Submittals not required by the Contract Documents may be returned by the Architect without action.

G. Electronic File of Submittal Documents: Provide Architect with an independent electronic archive of project submittal documents using electronic project management software as defined in Division 01 Section "Project Management and Coordination".

END OF SECTION

# SECTION 014000

# QUALITY REQUIREMENTS

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes administrative and procedural requirements for quality assurance and quality control.

B. Testing and inspecting services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.

1. Specific quality-assurance and -control requirements for individual construction activities are specified in the Sections that specify those activities. Requirements in those Sections may also cover production of standard products.
2. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and -control procedures that facilitate compliance with the Contract Document requirements.
3. Requirements for Contractor to provide quality-assurance and -control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.

### 1.2 DEFINITIONS

A. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.

B. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Services do not include contract enforcement activities performed by Architect.

C. Mockups: Full-size physical assemblies that are constructed on-site. Mockups are constructed to verify selections made under Sample submittals; to demonstrate aesthetic effects and, where indicated, qualities of materials and execution; to review coordination, testing, or operation; to show interface between dissimilar materials; and to demonstrate compliance with specified installation tolerances. Mockups are not Samples. Mockups establish the standard by which the Work will be judged.

D. Product Testing: Tests and inspections that are performed by an NRTL (Nationally Recognized Testing Laboratories), an NVLAP (National Voluntary Laboratory Accreditation Program), or a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.

E. Source Quality-Control Testing: Tests and inspections that are performed at the source, e.g., plant, mill, factory, or shop.

F. Field Quality-Control Testing: Tests and inspections that are performed on-site for installation of the Work and for completed Work.

G. Testing Agency: An entity engaged to perform specific tests, inspections, or both. Testing laboratory shall mean the same as testing agency.

H. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, and similar operations.

1. Use of trade-specific terminology in referring to a trade or entity does not require that certain construction activities be performed by accredited or unionized individuals, or that requirements specified apply exclusively to specific trade(s).

I. Experienced: When used with an entity or individual, "experienced" means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction and with the qualification requirements of individual specification section governing their work.

1.3 CONFLICTING REQUIREMENTS

A. Referenced Standards: If compliance with two or more standards is specified and the standards establish different or conflicting requirements for minimum quantities or quality levels, comply with the most stringent requirement. Refer conflicting requirements to Architect for a decision before proceeding.

B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

C. If work is required in a manner that makes it impossible to produce such work of the quality required by or reasonably inferred from the Contract Documents, or should discrepancies appear among the Construction Documents, the Contractor shall request in writing an interpretation from the Architect before proceeding with the work. If the Contractor fails to make such request, no excuse will be entertained thereafter for failure to carry out work in the required manner or to produce required guarantees, warranties, or bonds, and the Contractor shall not be entitled to any change in the Contract Sum or the Contract Time on account of such failure.

1.4 CONTRACTOR'S QUALITY-CONTROL PLAN

A. Quality-Control Plan, General: Submit quality-control plan prior to preconstruction conference. Submit in format acceptable to Architect. Identify personnel, procedures, controls, instructions, tests, records, and forms to be used to carry out Contractor's quality-assurance and quality-control responsibilities. Coordinate with Contractor's construction schedule.

B. Quality-Control Personnel Qualifications: Engage qualified full-time personnel trained and experienced in managing and executing quality-assurance and quality-control procedures similar in nature and extent to those required for Project.

1. Project quality-control manager may be the Project superintendent or be an individual with no other Project responsibilities, as accepted by the Architect.

C. Submittal Procedure: Describe procedures for ensuring compliance with requirements through review and management of submittal process. Indicate qualifications of personnel responsible for submittal review.

D. Testing and Inspection: In quality-control plan, include a comprehensive schedule of Work requiring testing or inspection, including the following:

1. Contractor-performed tests and inspections including subcontractor-performed tests and inspections. Include required tests and inspections and Contractor-elected tests and inspections.
2. Special inspections required by authorities having jurisdiction and indicated on the "Statement of Special Inspections."
3. Owner-performed tests and inspections indicated in the Contract Documents, including tests and inspections indicated to be performed by the Commissioning Authority when Commissioning is included in the Project.

E. Continuous Inspection of Workmanship: Describe process for continuous inspection during construction to identify and correct deficiencies in workmanship in addition to testing and inspection specified. Indicate types of corrective actions to be required to bring work into compliance with standards of workmanship established by Contract requirements and approved mockups.

F. Monitoring and Documentation: Maintain testing and inspection reports including log of approved and rejected results, including Owner acceptance of nonconforming work. Include work Architect has indicated as nonconforming or defective. Indicate corrective actions taken to bring nonconforming work into compliance with requirements. Comply with requirements of authorities having jurisdiction.

## 1.5 REPORTS AND DOCUMENTS

A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:

1. Date of issue.
2. Project title and number.
3. Name, address, and telephone number of testing agency.
4. Dates and locations of samples and tests or inspections.
5. Names of individuals making tests and inspections.
6. Description of the Work and test and inspection method.
7. Identification of product and Specification Section.
8. Complete test or inspection data.
9. Test and inspection results and an interpretation of test results.
10. Record of temperature and weather conditions at time of sample taking and testing and inspecting.
11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.

12. Name and signature of laboratory inspector.
13. Recommendations on retesting and reinspecting.

B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, and telephone number of technical representative making report.
2. Statement on condition of substrates and their acceptability for installation of product.
3. Statement that products at Project site comply with requirements.
4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
6. Statement whether conditions, products, and installation will affect warranty.
7. Statement whether conditions, products, and installation exceed manufacturer’s statements.
8. Other required items indicated in individual Specification Sections.

C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, and telephone number of factory-authorized service representative making report.
2. Statement that equipment complies with requirements.
3. Results of operational and other tests and a statement of whether observed performance complies with requirements.
4. Statement whether conditions, products, and installation will affect warranty.
5. Other required items indicated in individual Specification Sections.

D. Permits, Licenses, and Certificates: For Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents, established for compliance with standards and regulations bearing on performance of the Work.

1.6 QUALITY ASSURANCE

A. General: Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.

B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

D. Installer Qualifications: A firm or individual experienced in installing, erecting, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

E. Specialists: Certain Specification Sections require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged for the activities indicated.

1. Requirements of authorities having jurisdiction shall supersede requirements for specialists.

F. Testing Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspecting indicated, as documented according to ASTM E 329; and with additional qualifications specified in individual Sections; and, where required by authorities having jurisdiction, that is acceptable to authorities.

1. NRTL: A nationally recognized testing laboratory according to 29 CFR 1910.7.
2. NVLAP: A testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program.

G. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

H. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

I. Mock-ups: Prior to final fabrication and installation, build mock-up for each form of construction and finish required to demonstrate aesthetic effects and qualities of materials and execution. Build mock-up to comply with the following requirements, using materials indicated for the completed Work:

1. Build mock-up in the location and of the size indicated or, if not indicated, as directed by Architect. Contractor shall provide structural support framework.

   a. Show typical components, attachments to building structure, and requirements of installation.

2. Clean exposed faces of mock-up.
3. Notify Architect seven days in advance of the dates and times when mock-up will be installed.
4. Demonstrate the proposed range of aesthetic effects and workmanship.
5. Obtain Architect's and Owner’s acceptance of mock-ups before starting fabrication.
6. Acceptance of mock-ups does not constitute acceptance of deviations from the Contract Documents contained in mock-ups unless such deviations are specifically noted by Contractor, submitted to Architect in writing, and accepted by Architect in writing.

1.7 QUALITY CONTROL

A. Owner Responsibilities: Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.

1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspecting they are engaged to perform.
2. Costs for retesting and reinspecting construction that replaces or is necessitated by work that failed to comply with the Contract Documents will be charged to Contractor.

B. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities required to verify that the Work complies with requirements, whether specified or not.

1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
2. Where services are indicated as Contractor's responsibility, engage a qualified testing agency to perform these quality-control services.

    a. Contractor shall not employ same entity engaged by Owner, unless agreed to in writing by Owner.

3. Notify testing agencies at least 48 hours in advance of time when Work that requires testing or inspecting will be performed.
4. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
5. Testing and inspecting requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
6. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.

C. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Division 01 Section "Submittal Procedures."

D. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.

E. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.

F. Testing Agency Responsibilities: Cooperate with Architect and Contractor in performance of duties. Provide qualified personnel to perform required tests and inspections.

1. Notify Architect and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
2. Conduct and interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from requirements.
3. Submit a certified written report, in duplicate, of each test, inspection, and similar quality-control service through Contractor.

4. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
5. Do not perform any duties of Contractor.

G. Associated Services: Cooperate with agencies performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:

1. Access to the Work.
2. Incidental labor and facilities necessary to facilitate tests and inspections.
3. Adequate quantities of representative samples of materials that require testing and inspecting. Assist agency in obtaining samples.
4. Facilities for storage and field curing of test samples.
5. Delivery of samples to testing agencies.
6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
7. Security and protection for samples and for testing and inspecting equipment at Project site.

H. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and -control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.

1. Schedule times for tests, inspections, obtaining samples, and similar activities.

I. Schedule of Tests and Inspections: Prepare a schedule of tests, inspections, and similar quality-control services required by the Contract Documents. Coordinate and submit concurrently with Contractor's construction schedule.

1. Distribution: Distribute schedule to Owner, Architect, testing agencies, and each party involved in performance of portions of the Work where tests and inspections are required.

a. Prepare in tabular form and include the following:

1) Specification Section number and title.
2) Entity responsible for performing tests and inspections.
3) Description of test and inspection.
4) Identification of applicable standards.
5) Identification of test and inspection methods.
6) Number of tests and inspections required.
7) Time schedule or time span for tests and inspections.
8) Requirements for obtaining samples.
9) Unique characteristics of each quality-control service.

## 1.8 SPECIAL TESTS AND INSPECTIONS

A. Special Tests and Inspections: Owner may engage a qualified to conduct special tests and inspections required by authorities having jurisdiction as the responsibility of Owner, and as follows:

1. Notifying Architect and Contractor promptly of irregularities and deficiencies observed in the Work during performance of its services.

2. Submitting a certified written report of each test, inspection, and similar quality-control service to Architect with copy to Contractor and to authorities having jurisdiction.
3. Submitting a final report of special tests and inspections at Substantial Completion, which includes a list of unresolved deficiencies.
4. Interpreting tests and inspections and stating in each report whether tested and inspected work complies with or deviates from the Contract Documents.
5. Retesting and reinspecting corrected work.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

A. Test and Inspection Log: Prepare a record of tests and inspections. Include the following:

1. Date test or inspection was conducted.
2. Description of the Work tested or inspected.
3. Date test or inspection results were transmitted to Architect.
4. Identification of testing agency or special inspector conducting test or inspection.

B. Maintain log at Project site. Post changes and revisions as they occur. Provide access to test and inspection log for Architect's reference during normal working hours.

3.2 REPAIR AND PROTECTION

A. General: On completion of testing, inspecting, sample taking, and similar services, repair damaged construction and restore substrates and finishes.

1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas in a manner that eliminates evidence of patching. Comply with the Contract Document requirements for cutting and patching in Division 01 Section "Execution."

B. Protect construction exposed by or for quality-control service activities.

C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION

# SECTION 014200

# REFERENCES

## PART 1 - GENERAL

### 1.1 DEFINITIONS

A. General: Basic Contract definitions are included in the Conditions of the Contract.

B. "Approved": When used to convey Architect's action on Contractor's submittals, applications, and requests, "approved" is limited to Architect's duties and responsibilities as stated in the Conditions of the Contract.

C. "Directed": A command or instruction by Architect. Other terms including "requested," "authorized," "selected," "required," and "permitted" have the same meaning as "directed."

D. "Indicated": Requirements expressed by graphic representations or in written form on Drawings, in Specifications, and in other Contract Documents. Other terms including "shown," "noted," "scheduled," and "specified" have the same meaning as "indicated."

E. "Regulations": Laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.

F. "Furnish": Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.

G. "Install": Operations at Project site including unloading, temporarily storing, unpacking, assembling, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.

H. "Provide": Furnish and install, complete and ready for the intended use.

I. Submitted: The terms “submitted”, “reported”, “satisfactory” and similar words and phrases means submitted to Architect, reported to Architect and similar phrases.

J. "Project Site": Space available for performing construction activities. The extent of Project site is shown on Drawings and may or may not be identical with the description of the land on which Project is to be built.

### 1.2 INDUSTRY STANDARDS

A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.

B. Publication Dates: Comply with standards in effect as of date of the Contract Documents unless otherwise indicated.

C. Copies of Standards: Each entity engaged in construction on Project should be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.

1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from publication source.

1.3 ABBREVIATIONS AND ACRONYMS

A. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities indicated in Thomson Gale's "Encyclopedia of Associations" or in Columbia Books' "National Trade & Professional Associations of the U.S."

B. Code Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Web sites are subject to change and are believed to be accurate and up-to-date as of the date of the Contract Documents.

| | | |
|---|---|---|
| IAPMO | International Association of Plumbing and Mechanical Officials<br>www.iapmo.org | (909) 472-4100 |
| ICC | International Code Council<br>www.iccsafe.org | (888) 422-7233 |
| ICC-ES | ICC Evaluation Service, Inc.<br>www.icc-es.org | (800) 423-6587<br>(562) 699-0543 |
| UBC | Uniform Building Code<br>(See ICC) | |

C. Federal Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Web sites are subject to change and are believed to be accurate and up-to-date as of the date of the Contract Documents.

| | | |
|---|---|---|
| CE | Army Corps of Engineers<br>www.usace.army.mil | (202) 761-0011 |
| CPSC | Consumer Product Safety Commission<br>www.cpsc.gov | (800) 638-2772<br>(301) 504-7923 |
| DOC | Department of Commerce<br>www.commerce.gov | (202) 482-2000 |
| DOD | Department of Defense<br>http://.dodssp.daps.dla.mil | (215) 697-6257 |
| DOE | Department of Energy<br>www.energy.gov | (202) 586-9220 |
| EPA | Environmental Protection Agency<br>www.epa.gov | (202) 272-0167 |

| | | |
|---|---|---|
| FAA | Federal Aviation Administration<br>www.faa.gov | (866) 835-5322 |
| FCC | Federal Communications Commission<br>www.fcc.gov | (888) 225-5322 |
| FDA | Food and Drug Administration<br>www.fda.gov | (888) 463-6332 |
| GSA | General Services Administration<br>www.gsa.gov | (800) 488-3111 |
| HUD | Department of Housing and Urban Development<br>www.hud.gov | (202) 708-1112 |
| LBL | Lawrence Berkeley National Laboratory<br>www.lbl.gov | (510) 486-4000 |
| NCHRP | National Cooperative Highway Research Program<br>(See TRB) | |
| NIST | National Institute of Standards and Technology<br>www.nist.gov | (301) 975-6478 |
| OSHA | Occupational Safety & Health Administration<br>www.osha.gov | (800) 321-6742<br>(202) 693-1999 |
| PBS | Public Buildings Service<br>(See GSA) | |
| PHS | Office of Public Health and Science<br>www.osophs.dhhs.gov/ophs | (202) 690-7694 |
| RUS | Rural Utilities Service<br>(See USDA) | (202) 720-9540 |
| SD | State Department<br>www.state.gov | (202) 647-4000 |
| TRB | Transportation Research Board<br>http://gulliver.trb.org | (202) 334-2934 |
| USDA | Department of Agriculture<br>www.usda.gov | (202) 720-2791 |
| USPS | Postal Service<br>www.usps.com | (202) 268-2000 |

D. Standards and Regulations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the standards and regulations in the following list. Names, telephone numbers, and Web sites are subject to

change and are believed to be accurate and up-to-date as of the date of the Contract Documents.

| | | |
|---|---|---|
| ADAAG | Americans with Disabilities Act (ADA)<br>Architectural Barriers Act (ABA)<br>Accessibility Guidelines for Buildings and Facilities<br>Available from U.S. Access Board<br>www.access-board.gov | (800) 872-2253<br>(202) 272-0080 |
| CFR | Code of Federal Regulations<br>Available from Government Printing Office<br>www.gpoaccess.gov/cfr/index.html | (866) 512-1800<br>(202) 512-1800 |
| DOD | Department of Defense Military Specifications and Standards<br>Available from Department of Defense Single Stock Point<br>http://dodssp.daps.dla.mil | (215) 697-2664 |
| DSCC | Defense Supply Center Columbus<br>(See FS) | |
| FED-STD | Federal Standard<br>(See FS) | |
| FS | Federal Specification<br>Available from Department of Defense Single Stock Point<br>http://dodssp.daps.dla.mil | (215) 697-2664 |
| | Available from Defense Standardization Program<br>www.dps.dla.mil | |
| | Available from General Services Administration<br>www.gsa.gov | (202) 619-8925 |
| | Available from National Institute of Building Sciences<br>www.wbdg.org/ccb | (202) 289-7800 |
| FTMS | Federal Test Method Standard<br>(See FS) | |
| MIL | (See MILSPEC) | |
| MIL-STD | (See MILSPEC) | |
| MILSPEC | Military Specification and Standards<br>Available from Department of Defense Single Stock Point<br>http://dodssp.daps.dla.mil | (215) 697-2664 |
| UFAS | Uniform Federal Accessibility Standards<br>Available from Access Board<br>www.access-board.gov | (800) 872-2253<br>(202) 272-0080 |

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

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# SECTION 015000

# TEMPORARY FACILITIES AND CONTROLS

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes requirements for temporary utilities, support facilities, and security and protection facilities.

### 1.2 USE CHARGES

A. General: Installation and removal of and use charges for temporary facilities shall be included in the Contract Sum. Allow other entities to use temporary services and facilities without cost, including, but not limited to, Owner's construction forces, Architect, occupants of Project, testing agencies, and authorities having jurisdiction.

1. Cost or use charges for temporary facilities are not chargeable to Owner or Architect.

B. Implementation and Termination Schedule: Make available on request a schedule indicating implementation and termination of each temporary utility.

### 1.3 QUALITY ASSURANCE

A. Standards: Comply with ANSI A10.6 "Requirements for Demolition Operations", NECA's "Temporary Electrical Facilities," and NFPA 241 "Standard for Safeguarding Construction, Alteration, and Demolition Operations".

1. Trade Jurisdictions: Assigned responsibilities for installation and operation of temporary utilities are not intended to interfere with trade regulations and union jurisdictions.

B. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.

C. Regulations: Comply with industry standards and applicable laws and regulations of authorities having jurisdiction, including but not limited to, the following:

1. Building Code requirements.
2. Health and safety regulations.
3. Utility company regulations.
4. Police, Fire Department and Rescue Squad rules.
5. Environmental protection regulations.
6. City ordinances and regulations.

### 1.4 PROJECT CONDITIONS

A. Temporary Use of Permanent Facilities: Engage Installer of each permanent service to assume responsibility for operation, maintenance, and protection of each permanent service during its

use as a construction facility before Owner's acceptance, regardless of previously assigned responsibilities.

## PART 2 - PRODUCTS

### 2.1 MATERIALS

A. General: Provide new materials. Undamaged, previously used materials in serviceable condition may be used if approved by Architect. Provide materials suitable for use intended.

B. Materials and equipment may be new or used, but must be adequate in capacity for the required usage, must not create unsafe conditions, and must not violate requirements of applicable codes and standards.

C. Polyethylene Sheet: Reinforced, fire-resistive sheet, 10 mil (0.25 mm) minimum thickness, with flame-spread rating of 15 or less per ASTM E 84 and passing NFPA 701 Test Method 2.

### 2.2 TEMPORARY FACILITIES

A. Field Offices, General: Prefabricated or mobile units with serviceable finishes, temperature controls, and foundations adequate for normal loading.

1. There is no room for storing materials on site. Provide a trailer or bring materials on site as needed.

## PART 3 - EXECUTION

### 3.1 INSTALLATION, GENERAL

A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.

B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

### 3.2 TEMPORARY UTILITY INSTALLATION

A. Locate temporary utilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify utilities as required.

B. Provide each utility ready for use when needed to avoid delay. Maintain and modify as required. Do not remove until utilities are no longer needed or are replaced by authorized use of completed permanent utilities.

C. Engage appropriate local utility company to install temporary service or connect to existing service. Where utility company provides only part of the service, provide the remainder with matching, compatible materials and equipment. Comply with utility company recommendations.

1. Arrange with utility company, Owner, and existing users for time when service can be interrupted, if necessary, to make connections for temporary services.
2. Provide adequate capacity at each stage of construction. Before temporary utility is available, provide trucked-in services.
3. Obtain easements to bring temporary utilities to Project site where Owner's easements cannot be used for that purpose.

D. Ventilation and Humidity Control: Provide temporary ventilation required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed. Coordinate ventilation requirements to produce ambient condition required and minimize energy consumption.

1. Provide dehumidification systems when required to reduce substrate moisture levels to level required to allow installation or application of finishes.

E. Electric Power Service: Provide electric power service and distribution system of sufficient size, capacity, and power characteristics required for construction operations.

F. Lighting: Provide temporary lighting with local switching that provides adequate illumination for construction operations, observations, inspections, and traffic conditions.

G. Telephone Service: Provide temporary telephone service in common-use facilities for use by all construction personnel.

3.3 OPERATION, TERMINATION, AND REMOVAL

A. Supervision: Enforce strict discipline in use of Owner facilities. To minimize waste and abuse, limit availability of Owner facilities to essential and intended uses.

1. At Substantial Completion, repair, renovate, and clean permanent facilities used during construction period. Comply with final cleaning requirements specified in Division 01 Section "Closeout Procedures."

END OF SECTION

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Intermountain
Layton Clinic Elevator Project
Layton, Utah

SECTION 016000

PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.

1.2 DEFINITIONS

A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.

1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.
3. Comparable Product: Product that is demonstrated and approved through submittal process to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.

B. Substitutions: Changes in products, materials, and equipment from those required by the Contract Documents and proposed by Contractor. Refer to Division 01 Section “Substitution Procedures”.

C. Basis-of-Design Product Specification: Where a specific manufacturer's product is named and accompanied by the words "Product Standard," including make or model number or other designation, to establish the significant qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics for purposes of evaluating comparable products of other manufacturers

D. Hazardous Substances Prohibited by Law: Including, but not limited to, any product, material, element, constituent, chemical, substance, compound, or mixture, which is defined in, included under, or regulated by any environmental laws.

E. Environmental Laws: Applicable local, state, and federal laws, rules, ordinances, codes, regulations, and requirements in effect at the time Contractor's services are rendered, any amendments for Contractor's services rendered after the effective date of any such amendments.

1.3 SUBMITTALS

A. Comparable Product: Comply with requirements in Division 01 Section "Submittal Procedures." Show compliance with requirements. Submit request for consideration of each comparable product. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

B. Basis-of-Design Product Specification Submittal: Comply with requirements in Division 01 Section "Submittal Procedures." Show compliance with requirements.

C. Contractor shall submit an affidavit on construction company letterhead signed by an officer of the company, notarized by a notary public, which certifies compliance with the environmental laws controlling hazardous substances for the construction of this Project.

1.4 QUALITY ASSURANCE

A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

B. Compliance: Contractor shall take whatever measures deemed necessary to insure that all employees, suppliers, vendors, fabricators, subcontractors, or their assigns, to comply with hazardous substance requirements.

1.5 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

B. Delivery and Handling:

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products on delivery to ensure compliance with the Contract Documents and to ensure that products are undamaged and properly protected.

C. Storage:

1. Store products to allow for inspection and measurement of quantity or counting of units.
2. Store materials in a manner that will not endanger Project structure.

3. Store products that are subject to damage by the elements, under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation.
4. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
5. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
6. Protect stored products from damage and liquids from freezing.

1.6 PRODUCT WARRANTIES

A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Written warranty furnished by individual manufacturer for a particular product, required by the Contract Documents to provide specific rights for Owner, and specifically endorsed by manufacturer to Owner.
2. Warranties: Prepare a written document, on manufacturer’s standard form, modified to include Project-specific information, that contains appropriate terms and identification, properly executed.

B. Submittal Time: Comply with requirements in Division 01 Section "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties not in conflict with requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Architect will make selection.
5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
6. Products and materials brought onto the Project Site, and products and materials incorporated into the Work, shall comply with environmental laws.

B. Product Selection Procedures:

1. Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.
2. Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements.

Comparable products or substitutions for Contractor's convenience will not be considered.

3. Products:

   a. Restricted List (Acceptable Manufacturers/Fabricators and Products): Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered unless otherwise indicated.
   b. Nonrestricted List (Available Manufacturers/Fabricators and Products): Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed, or an unnamed product, that complies with requirements. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product.

4. Manufacturers:

   a. Restricted List (Acceptable Manufacturers/Fabricators): Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered unless otherwise indicated.
   b. Nonrestricted List (Available Manufacturers/Fabricators): Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed, or a product by an unnamed manufacturer, that complies with requirements. Comply with requirements in "Comparable Products" Article for consideration of an unnamed manufacturer's product.

5. Basis-of-Design Product (Product Standard): Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers, or unnamed manufacturer's product.

C. Descriptive Specification Requirements: Where Specifications describe a product, or assembly, listing exact characteristics required, without use of a brand or trade name, provide a product, material or assembly that provides the characteristics and otherwise complies with Contract requirements.

D. Performance Specification Requirements: Where Specifications require compliance with performance requirements, provide products that comply with these requirements, and are recommended by the manufacturer for the application indicated. General overall performance of a product is implied where the product or material is specified for a specific application.

   1. Manufacturer's recommendations may be contained in published product literature, or by the manufacturer's certification of performance.

E. Compliance with Standards, Codes and Regulations: Where Specifications only require compliance with imposed code, standard or regulation, select product that complies with standards, codes or regulations specified.

F. Visual Matching Specification: Where Specifications require "match Architect's sample", provide a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.

1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Division 01 Section "Substitution Procedures" for proposal of product.

G. Visual Selection Specification: Where Specifications include the phrase "as selected by Architect from manufacturer's color, gloss, pattern, density, or texture" or similar phrase, select a product (and manufacturer) that complies with other specified requirements.

1. Standard Range: Where Specifications include the phrase "standard range of colors, patterns, textures" or similar phrase, Architect will select color, pattern, or texture from manufacturer's product line that does not include premium items.
2. Custom Range: Where Specifications include the phrase "custom range of colors, patterns, textures" or similar phrase, Architect will select color, pattern, or texture from manufacturer's product line that includes both standard and premium items.
3. Special Custom Range: Where Specifications include the phrase “special custom range of colors patterns, textures” or similar phrase, Architect will select a new color, pattern, or texture different from those normally produced by the manufacturer.

2.2 COMPARABLE PRODUCTS

A. Conditions for Consideration: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with these requirements:

1. Evidence that the proposed product does not require revisions to the Contract Documents; that it is consistent with the Contract Documents and will produce the indicated results, and that it is compatible with other portions of the Work.
2. Detailed comparison of significant qualities of proposed product with those named in the Specifications. Significant qualities include attributes such as performance, weight, size, durability, visual effect, and specific features and requirements indicated.
3. Evidence that proposed product provides specified warranty.
4. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners, if requested.
5. Samples, if requested.

PART 3 - EXECUTION

3.1 RESTRICTION OF HAZARDOUS SUBSTANCES

A. Contractor agrees that it shall not knowingly after reasonable diligence and effort, incorporate into the Work any hazardous substance other than as may be lawfully contained within products, except in accordance with applicable environmental laws. Further, in performing any of its obligations hereunder, Contractor shall not cause any release of hazardous substances into, or contamination of, the environment, including soil, the atmosphere, any watercourse or ground water, except in accordance with applicable environmental laws. In the event that Contractor engages in any of the activities prohibited in this paragraph, to the fullest extent permitted by law, Contractor hereby indemnifies and holds harmless Owner and its partners, members, officers, directors, agents, employees and consultants from and against any and all claims, damages, losses, causes of action, suits and liabilities of every kind, including, but not limited to, expenses of litigation, court costs, punitive damages and attorney's fees, arising out of, incidental to or resulting from the activities prohibited.

B. In the event Contractor observes on the Project Site any substance which Contractor reasonably believes to be a hazardous substance, and which is being introduced into the Work, or exists on the Project Site, in a manner violative of any applicable environmental laws, Contractor shall immediately notify Owner and report the condition to Owner in writing. The Work in the affected area shall not thereafter be resumed except by written authorization of Owner if in fact a hazardous substance has been encountered and has not been rendered harmless. In the event that Contractor fails to give Owner proper notification hereunder, upon knowingly observing a hazardous substance at the Project Site, to the fullest extent permitted by the law, Contractor hereby indemnifies and holds harmless Owner, and all of its partners, members, officers, directors, agents, employees and consultants from and against all claims, damages, losses, causes of action, suits and liabilities of every kind, including, but not limited to, expenses of litigation, court costs, punitive damages and attorneys' fees, arising out of, incidental to, or resulting from Contractor's failure to stop the Work.

C. If Owner believes that hazardous substances may have been located, generated, manufactured, used or disposed of on or about the Project Site by Contractor or any of its employees, agents, subcontractors, suppliers, or invitees, Owner may have environmental studies of the Project Site conducted as it deems appropriate, and Contractor shall be responsible for the cost of such studies to the extent that Contractor or any of its employees, agents, subcontractors, suppliers or invitees are responsible for the presence of any hazardous substances.

END OF SECTION

# SECTION 017300

# EXECUTION

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes general administrative and procedural requirements governing execution of the Work including, but not limited to, the following:

1. Construction layout.
2. Installation of the Work.
3. Cutting and patching.
4. Coordination of Owner-installed products.
5. Progress cleaning.
6. Starting and adjusting.
7. Protection of installed construction.
8. Correction of the Work.

### 1.2 DEFINITIONS

A. Cutting: Removal of in-place construction necessary to permit installation or performance of other work.

B. Patching: Fitting and repair work required to restore construction to original conditions after installation of other work.

### 1.3 SUBMITTALS

A. Cutting and Patching Plan: Submit plan describing procedures at least 10 days prior to the time cutting and patching will be performed, requesting approval to proceed. Include the following information:

1. Extent: Describe reason for and extent of each occurrence of cutting and patching.
2. Changes to In-Place Construction: Describe anticipated results. Include changes to structural elements and operating components as well as changes in building appearance and other significant visual elements.
3. Products: List products to be used for patching and firms or entities that will perform patching work.
4. Dates: Indicate when cutting and patching will be performed.
5. Utilities and Electrical Systems: List services and systems that cutting and patching procedures will disturb or affect. List services and systems that will be relocated and those that will be temporarily out of service. Indicate length of time permanent services and systems will be disrupted.

    a. Include description of provisions for temporary services and systems during interruption of permanent services and systems.

6. Structural Elements: Where cutting and patching involve adding reinforcement to structural elements, submit details and engineering calculations showing integration of reinforcement with original structure.
7. Architect's Approval: Obtain approval of cutting and patching proposal before cutting and patching. Approval does not waive right to later require removal and replacement of unsatisfactory work.

1.4 QUALITY ASSURANCE

A. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.

1. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety.
2. Miscellaneous Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety.
3. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction on the exterior or in occupied spaces in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

a. If possible, retain original Installer or fabricator to cut and patch exposed Work listed below. If it is impossible to engage original Installer or fabricator, engage another recognized, experienced, and specialized firm.

B. Cutting and Patching Conference: Before proceeding, meet at Project site with parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

C. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of products and equipment.

1.5 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during cutting and patching operations, by methods and with materials so as not to void existing warranties.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General: Comply with requirements specified in other Sections.

1. For projects requiring compliance with sustainable design and construction practices and procedures, use products for patching that comply with requirements in Division 01 sustainable construction requirements Section.

B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Architect for the visual and functional performance of in-place materials.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

A. Existing Conditions: The existence and location of site improvements, utilities, and other construction indicated as existing are not guaranteed. Before beginning work, investigate and verify the existence and location of mechanical and electrical systems and other construction affecting the Work.

1. Before construction, verify the location and points of connection of utility services.

B. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions. Record observations.

1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.

### 3.2 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer/fabricator’s written installation instructions.
2. Accepted submittals.
3. Contract Documents.

B. Control of Corrosion: Prevent galvanic action and other forms of corrosion by isolating metals and other materials from direct contact with incompatible materials.

### 3.3 PREPARATION

A. General: Comply with manufacturer’s instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Existing Utility Information: Furnish information to local utility that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.

C. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

D. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

E. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents caused by differing field conditions outside the control of Contractor, submit a request for information to Architect according to requirements in Division 01 Section "Project Management and Coordination."

3.4 INSTALLATION

A. General: Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.

1. Make vertical work plumb and make horizontal work level.
2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.

B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated, unless indicated otherwise in the Contract Documents.

C. Install products at the time and under conditions that will ensure the best possible results. Maintain conditions required for product performance until Substantial Completion.

D. Conduct construction operations so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy.

E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on site and placement in permanent locations.

F. Tools and Equipment: Do not use tools or equipment that produce harmful noise levels.

G. Templates: Obtain and distribute to the parties involved templates for work specified to be factory prepared and field installed. Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located, aligned, and coordinated with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions.

1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
2. Allow for building movement, including thermal expansion and contraction.
3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

I. Joints: Make joints of uniform width. Where joint locations in exposed work are not indicated, arrange joints for the best visual effect. Fit exposed connections together to form hairline joints.

J. Hazardous Materials: Use products, cleaners, and installation materials that are not considered hazardous.

## 3.5 CUTTING AND PATCHING

A. Cutting and Patching, General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.

C. Temporary Support: Provide temporary support of work to be cut.

D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

E. Existing Utility Services and Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to prevent interruption to occupied areas.

F. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.

G. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other work. Patch with durable seams that are as invisible as practicable. Provide materials and comply with installation requirements specified in other Sections, where applicable.

1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will minimize evidence of patching and refinishing.

    a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
    b. Restore damaged pipe covering to its original condition.

3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.

    a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch. Provide additional coats until patch blends with adjacent surfaces.
    b. Patch fire rated assemblies with materials to match existing and maintain assembly fire rating.

4. Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.

H. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

## 3.6 OWNER-INSTALLED PRODUCTS

A. Site Access: As applicable, provide access to Project site for Owner's construction personnel.

B. Coordination: Coordinate construction and operations of the Work with work performed by Owner's construction personnel.

1. Construction Schedule: Inform Owner of Contractor's preferred construction schedule for Owner's portion of the Work. Adjust construction schedule based on a mutually agreeable timetable. Notify Owner if changes to schedule are required due to differences in actual construction progress.
2. Preinstallation Conferences: Include Owner's construction personnel at preinstallation conferences covering portions of the Work that are to receive Owner's work. Attend preinstallation conferences conducted by Owner's construction personnel if portions of the Work depend on Owner's construction.

## 3.7 PROGRESS CLEANING

A. General: Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
2. Do not hold waste materials more than 7 days during normal weather or 3 days if the temperature is expected to rise above 80 deg F (27 deg C).
3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.

    a. Use containers specifically intended for holding types of waste materials indentified where applicable, e.g. blue colored containers with labeling and symbols for bio-waste.

B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.

1. Remove liquid spills immediately.
2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

F. Exposed Surfaces in Finished Areas: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

G. Remove construction markings not required and graffiti immediately, repairing or replacing damaged material.

H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

J. Limiting Exposures: Supervise construction operations to assure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

## 3.8 STARTING AND ADJUSTING

A. As applicable, coordinate startup and adjusting of equipment and operating components with commissioning requirements in Division 01 specification sections.

B. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

C. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.

D. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

E. Manufacturer's Field Service: Comply with qualification requirements in Division 01 Section "Quality Requirements."

3.9 PROTECTION OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

B. Comply with manufacturer's written instructions for temperature and relative humidity.

END OF SECTION

# SECTION 017700

# CLOSEOUT PROCEDURES

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:

1. Substantial Completion procedures.
2. Final completion procedures.
3. Warranties.
4. Final cleaning.
5. Repair of the Work.

### 1.2 SUBMITTALS

A. Contractor's List of Incomplete Items: Initial submittal at Substantial Completion.

B. Certified List of Incomplete Items: Final submittal at Final Completion.

C. Schedule of Maintenance Material Items: For maintenance material submittal items specified in other Sections.

### 1.3 SUBSTANTIAL COMPLETION PROCEDURES

A. Contractor's List of Incomplete Items: Prepare and submit a list of items to be completed and corrected (Contractor's punch list), indicating the value of each item on the list and reasons why the Work is incomplete.

B. Submittals Prior to Substantial Completion: Complete the following prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

1. Certificates of Release: Obtain and submit releases from authorities having jurisdiction permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
2. Submit closeout submittals specified in other Division 01 Sections, including project record documents, operation and maintenance manuals, final completion construction photographic documentation, damage or settlement surveys, property surveys, and similar final record information.
3. Submit closeout submittals specified in individual Divisions 02 through 33 Sections, including specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.

4. Submit maintenance material submittals specified in individual Divisions 02 through 33 Sections, including tools, spare parts, extra materials, and similar items, and deliver to location designated by Architect. Label with manufacturer's name and model number where applicable.

    a. Schedule of Maintenance Material Items: Prepare and submit schedule of maintenance material submittal items, including name and quantity of each item and name and number of related Specification Section. Obtain Owner’s signature for receipt of submittals.

5. Submit test/adjust/balance records.

C. Inspection: Submit a written request for inspection to determine Substantial. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on Contractor's list or additional items identified by Architect, that must be completed or corrected before certificate will be issued.

1. Reinspection: Request, in writing, reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
2. Results of completed inspection will form the basis of requirements for final completion.

D. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

1.4 FINAL COMPLETION PROCEDURES

A. Submittals Prior to Final Completion: Before requesting final inspection for determining final completion, complete the following:

1. Submit a final Application for Payment according to Division 01 Section "Payment Procedures."
2. Certified List of Incomplete Items: Submit certified copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list). Certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.

B. Inspection: Submit a written request for final inspection for acceptance. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.

1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

1.5 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction

1. Organize list of spaces in sequential order, starting with exterior areas first and proceeding from lowest floor to highest floor.
2. Organize items applying to each space by major element, including categories for ceiling, individual walls, floors, equipment, and building systems.
3. Include the following information at the top of each page:

    a. Project name.
    b. Date.
    c. Name of Architect.
    d. Name of Contractor.
    e. Page number.

4. Submit list of incomplete items in the format agreed upon by the Owner and Architect.

1.6 SUBMITTAL OF PROJECT WARRANTIES

A. Time of Submittal: Submit written warranties for designated portions of the Work where commencement of warranties other than date of Substantial Completion is indicated, or when delay in submittal of warranties might limit Owner's rights under warranty.

B. Partial Occupancy: Submit properly executed warranties within minimum number days, as required by the Contract, of completion of designated portions of the Work that are completed and occupied or used by Owner during construction period by separate agreement with Contractor.

C. Organize warranty documents into an orderly sequence based on the table of contents of Project Manual.

1. Warranty Electronic File: Scan warranties and bonds and assemble complete warranty and bond submittal package into a single indexed electronic PDF file with links enabling navigation to each item. Provide bookmarked table of contents at beginning of document.

D. Provide additional copies of each warranty to include in operation and maintenance manuals.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

PART 3 - EXECUTION

3.1 FINAL CLEANING

A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.

B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.

1. Complete the following cleaning operations, as applicable, before requesting inspection for certification of Substantial Completion for entire Project or for a portion of Project:

a. Clean Project site, yard, and grounds, in areas disturbed by construction activities, including landscape development areas, of rubbish, waste material, litter, and other foreign substances.
b. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.
c. Remove tools, construction equipment, machinery, and surplus material from Project site.
d. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
e. Remove debris and surface dust from limited access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
f. Vacuum carpet and similar soft surfaces, removing debris and excess nap; clean according to manufacturer's recommendations if visible soil or stains remain.
g. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compounds and other noticeable, vision-obscuring materials. Polish mirrors and glass, taking care not to scratch surfaces.
h. Remove labels that are not permanent.
i. Remove all graffiti and construction writing.
j. Wipe surfaces of mechanical and electrical equipment and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
k. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.
l. Clean ducts, blowers, and coils if units were operated without filters during construction or that display contamination with particulate matter on inspection.
m. Clean light fixtures, lamps, globes, and reflectors to function with full efficiency.
n. Leave Project clean and ready for occupancy.

## 3.2 REPAIR OF THE WORK

A. Complete repair and restoration operations before requesting inspection for determination of Substantial Completion.

B. Repair or remove and replace defective construction. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment. Where damaged or worn items cannot be repaired or restored, provide replacements. Remove and replace operating components that cannot be repaired. Restore damaged construction and permanent facilities used during construction to specified condition.

1. Remove and replace chipped, scratched, and broken glass, reflective surfaces, and other damaged transparent materials.
2. Touch up and otherwise repair and restore marred or exposed finishes and surfaces. Replace finishes and surfaces that that already show evidence of repair or restoration.

a. Do not paint over "UL" and other required labels and identification, including mechanical and electrical nameplates. Remove paint applied to required labels and identification.

3. Replace parts subject to operating conditions during construction that may impede operation or reduce longevity.
4. Replace all lamps and starters to comply with requirements for new fixtures.

C. All Warranties remain in effect.

END OF SECTION

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# SECTION 017823

# OPERATION AND MAINTENANCE DATA

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:

1. Operation and maintenance documentation directory.
2. Operation manuals for systems, subsystems, and equipment.
3. Product maintenance manuals.

### 1.2 DEFINITIONS

A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.

B. Subsystem: A portion of a system with characteristics similar to a system.

### 1.3 CLOSEOUT SUBMITTALS

A. Manual Content: Operations and maintenance manual content is specified in individual Specification Sections to be reviewed at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.

B. Format: Submit operations and maintenance manuals in the following format:

1. PDF electronic file. Assemble each manual into a composite electronically indexed file. Submit on digital media acceptable to Owner.

a. Name each indexed document file in composite electronic index with applicable item name. Include a complete electronically linked operation and maintenance directory.
b. Enable inserted reviewer comments on draft submittals.

C. Final Manual Submittal: Submit each manual in final form prior to requesting inspection for Substantial Completion and before commencing demonstration and training. Architect will return copy with comments.

1. Correct or revise each manual to comply with Architect's comments. Submit copies of each corrected manual prior to commencing demonstration and training.

PART 2 - PRODUCTS

2.1 OPERATION AND MAINTENANCE DOCUMENTATION DIRECTORY

A. Directory: Prepare a single, comprehensive directory of emergency, operation, and maintenance data and materials, listing items and their location to facilitate ready access to desired information. Include a section in the directory for each of the following:

1. List of documents.
2. List of systems.
3. List of equipment.
4. Table of contents.

B. List of Systems and Subsystems: List systems alphabetically. Include references to operation and maintenance manuals that contain information about each system.

C. List of Equipment: List equipment for each system, organized alphabetically by system. For pieces of equipment not part of system, list alphabetically in separate list.

D. Tables of Contents: Include a table of contents for each emergency, operation, and maintenance manual.

E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

2.2 REQUIREMENTS FOR OPERATION, AND MAINTENANCE MANUALS

A. Organization: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:

1. Title page.
2. Table of contents.
3. Manual contents.

B. Title Page: Include the following information:

1. Subject matter included in manual.
2. Name and address of Project.
3. Name and address of Owner.
4. Date of submittal.
5. Name and contact information for Contractor.
6. Name and contact information for Architect.
7. Names and contact information for major consultants to the Architect that designed the systems contained in the manuals.
8. Cross-reference to related systems in other operation and maintenance manuals.

C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.

1. If operation or maintenance documentation requires more than one volume to accommodate data, include comprehensive table of contents for all volumes in each volume of the set.

D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.

E. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.

1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
2. File Names and Bookmarks: Enable bookmarking of individual documents based on file names. Name document files to correspond to system, subsystem, and equipment names used in manual directory and table of contents. Group documents for each system and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel on opening file.

2.3 OPERATION MANUALS

A. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:

1. System, subsystem, and equipment descriptions. Use designations for systems and equipment indicated on Contract Documents.
2. Performance and design criteria if Contractor has delegated design responsibility.
3. Operating standards.
4. Operating procedures.
5. Operating logs.
6. Wiring diagrams.
7. Control diagrams.
8. Piped system diagrams.
9. Precautions against improper use.
10. License requirements including inspection and renewal dates.

B. Descriptions: Include the following:

1. Product name and model number. Use designations for products indicated on Contract Documents.
2. Manufacturer's name.
3. Equipment identification with serial number of each component.
4. Equipment function.
5. Operating characteristics.
6. Limiting conditions.
7. Performance curves.

8. Engineering data and tests.
9. Complete nomenclature and number of replacement parts.

C. Operating Procedures: Include the following, as applicable:

1. Startup procedures.
2. Equipment or system break-in procedures.
3. Routine and normal operating instructions.
4. Regulation and control procedures.
5. Instructions on stopping.
6. Normal shutdown instructions.
7. Seasonal and weekend operating instructions.
8. Required sequences for electric or electronic systems.
9. Special operating instructions and procedures.

D. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.

E. Piped Systems: Diagram piping as installed, and identify color-coding where required for identification.

2.4 PRODUCT MAINTENANCE MANUALS

A. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.

B. Source Information: List each product included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

C. Product Information: Include the following, as applicable:

1. Product name and model number.
2. Manufacturer's name.
3. Color, pattern, and texture.
4. Material and chemical composition.
5. Reordering information for specially manufactured products.

D. Maintenance Procedures: Include manufacturer's written recommendations and the following:

1. Inspection procedures.
2. Types of cleaning agents to be used and methods of cleaning.
3. List of cleaning agents and methods of cleaning detrimental to product.
4. Schedule for routine cleaning and maintenance.
5. Repair instructions.

E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.

F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

2.5 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

A. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranty and bond information, as described below.

B. Source Information: List each system, subsystem, and piece of equipment included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

C. Manufacturers' Maintenance Documentation: Manufacturers' maintenance documentation including the following information for each component part or piece of equipment:

1. Standard maintenance instructions and bulletins.
2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
3. Identification and nomenclature of parts and components.
4. List of items recommended to be stocked as spare parts.

D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:

1. Test and inspection instructions.
2. Troubleshooting guide.
3. Precautions against improper maintenance.
4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
5. Aligning, adjusting, and checking instructions.
6. Demonstration and training video recording, if available.

E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.

1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.
2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.

F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.

G. Maintenance Service Contracts: Include copies of maintenance agreements with name and telephone number of service agent.

H. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

## PART 3 - EXECUTION

### 3.1 MANUAL PREPARATION

A. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.

B. Operation and Maintenance Manuals: Assemble a complete set of operation and maintenance data indicating operation and maintenance of each system, subsystem, and piece of equipment not part of a system.

1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.

C. Manufacturers' Data: Where manuals contain manufacturers' standard printed data, include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.

1. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.

D. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.

1. Do not use original project record documents as part of operation and maintenance manuals.
2. Comply with requirements of newly prepared record Drawings in Division 01 Section "Project Record Documents."

E. Comply with Division 01 Section "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

END OF SECTION

# SECTION 017839

# PROJECT RECORD DOCUMENTS

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes administrative and procedural requirements for project record documents, including the following:

1. Record Drawings.
2. Record Specifications.
3. Record Product Data.
4. Miscellaneous record submittals – record on Owner's project tracking software

### 1.2 SUBMITTALS

A. Record Drawings: Comply with the following:

1. Number of Copies: Submit copies of record Drawings as follows:

a. Final Submittal:

1) Submit PDF electronic files of scanned record.

## PART 2 - PRODUCTS

### 2.1 RECORD DRAWINGS

A. Record Prints: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised drawings as modifications are issued.

1. Preparation: Mark record prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.

a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
b. Accurately record information in an acceptable drawing technique.
c. Record data as soon as possible after obtaining it.
d. Record and check the markup before enclosing concealed installations.
e. Cross-reference record prints to corresponding archive photographic documentation.

2. Content: Types of items requiring marking include, but are not limited to, the following:

a. Dimensional changes to Drawings.

b. Revisions to details shown on Drawings.
c. Revisions to routing of piping and conduits.
d. Revisions to electrical circuitry.
e. Actual equipment locations.
f. Locations of concealed internal utilities.
g. Changes made by Change Order or Construction Change Directive.
h. Changes made following Architect's written orders.
i. Details not on the original Contract Drawings.
j. Field records for variable and concealed conditions.
k. Record information on the Work that is shown only schematically.

3. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
4. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
5. Mark important additional information that was either shown schematically or omitted from original Drawings.
6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.

## PART 3 - EXECUTION

### 3.1 RECORDING AND MAINTENANCE

A. Recording: Maintain one copy of each submittal during the construction period for project record document purposes. Post changes and revisions to project record documents as they occur; do not wait until end of Project.

END OF SECTION

# SECTION 024119

# SELECTIVE DEMOLITION

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section includes selective removal and subsequent offsite disposal of portions of existing building indicated on drawings and as required to accommodate new construction.

### 1.2 DEFINITIONS

A. Remove: Detach items from existing construction and legally dispose of them off-site, unless indicated to be removed and salvaged or removed and reinstalled.

B. Remove and Salvage: Detach items from existing construction and deliver them to Owner's designated storage area.

C. Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.

D. Existing to Remain: Existing items of construction that are not to be removed and that are not otherwise indicated to be removed, removed and salvaged, or removed and reinstalled.

### 1.3 MATERIALS OWNERSHIP

A. Except for items or materials indicated to be reused, salvaged, reinstalled, or otherwise indicated to remain Owner's property, demolished materials shall become Contractor's property and shall be removed from Project site.

### 1.4 QUALITY ASSURANCE

A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction. Comply with applicable regulations, codes and ordinances.

B. Proposed Dust-Control and Noise-Control Measures: Written statement or drawing that indicates the measures proposed for use, proposed locations, and proposed time frame for their operation. Identify options if proposed measures are later determined to be inadequate.

### 1.5 PROJECT CONDITIONS

A. Occupied Buildings:

1. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted. Provide not less than 72 hours' notice to Owner of activities that will affect Owner's operations.
2. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities.

B. Owner assumes no responsibility for condition of areas to be selectively demolished. Conditions existing at time of inspection for bidding will be maintained by Owner as far as practical.

C. Hazardous Materials: If materials suspected of containing hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Hazardous materials will be removed by Owner under a separate contract.

1.6 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials so as not to void existing warranties.

PART 2 - PRODUCTS

2.1 REPAIR MATERIALS

A. Use repair materials identical to existing materials.

1. If identical materials are unavailable or cannot be used for exposed surfaces, use materials that visually match existing adjacent surfaces to the fullest extent possible.
2. Use materials whose installed performance equals or surpasses that of existing materials.

B. Comply with material and installation requirements specified in individual Specification Sections.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Verify that utilities have been disconnected and capped.

B. Survey existing conditions and correlate with requirements indicated to determine extent of selective demolition required.

C. When unanticipated mechanical, electrical, or structural elements that conflict with intended function or design are encountered, investigate and measure the nature and extent of conflict. Promptly submit a written report to Architect.

3.2 UTILITY SERVICES

A. Existing Utilities: Maintain services indicated to remain and protect them against damage during selective demolition operations.

B. Occupied Buildings: Do not interrupt existing utilities serving occupied or operating facilities unless authorized in writing by Owner and authorities having jurisdiction. Provide temporary services during interruptions to existing utilities, as acceptable to Owner and to authorities having jurisdiction.

1. Provide at least 72 hours' notice to Owner if shutdown of service is required during changeover.

C. Utility Requirements: Locate, identify, disconnect, and seal or cap off indicated utilities serving areas to be selectively demolished.

1. Arrange with Owner to shut off indicated utilities.
2. If utility services are required to be removed, relocated, or abandoned, before proceeding with selective demolition provide temporary utilities that bypass area of selective demolition and that maintain continuity of service to other parts of building.
3. Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit after bypassing.

## 3.3 PREPARATION

A. Temporary Enclosures: Provide temporary enclosures for protection of existing building and construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities. Provide temporary weathertight enclosure for building exterior.

1. Where heating or cooling is needed and permanent enclosure is not complete, provide insulated temporary enclosures. Coordinate enclosure with ventilating and material drying or curing requirements to avoid dangerous conditions and effects.

B. Temporary Partitions: Erect and maintain dustproof partitions and temporary enclosures to limit dust and dirt migration and to separate areas from fumes and noise.

## 3.4 POLLUTION CONTROLS

A. Dust Control: Use water mist, temporary enclosures, and other suitable methods to limit spread of dust and dirt. Comply with governing environmental-protection regulations.

1. Do not use water when it may damage existing construction or create hazardous or objectionable conditions, such as ice, flooding, and pollution.
2. Wet mop floors to eliminate trackable dirt and wipe down walls and doors of demolition enclosure. Vacuum carpeted areas.

B. Disposal: Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

C. Cleaning: Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

## 3.5 SELECTIVE DEMOLITION

A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:

1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction.
3. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping, to minimize disturbance of adjacent surfaces. Temporarily cover openings to remain.
4. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
5. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, verify condition and contents before starting flame-cutting operations.
6. Maintain portable fire-suppression devices during flame-cutting operations.
7. Maintain adequate ventilation when using cutting torches.
8. Dispose of demolished items and materials promptly.
9. Return elements of construction and surfaces that are to remain to condition existing before selective demolition operations began.

B. Existing Facilities: Comply with building manager's requirements for using and protecting elevators, stairs, walkways, loading docks, building entries, and other building facilities during selective demolition operations.

C. Removed and Salvaged Items: Comply with the following:

1. Clean salvaged items.
2. Pack or crate items after cleaning. Identify contents of containers.
3. Store items in a secure area until delivery to Owner.
4. Transport items to Owner's storage area designated by Owner.
5. Protect items from damage during transport and storage.

D. Removed and Reinstalled Items: Comply with the following:

1. Clean and repair items to functional condition adequate for intended reuse. Paint equipment to match new equipment.
2. Pack or crate items after cleaning and repairing. Identify contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.

E. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Architect, items may be removed to a suitable, protected storage location during selective demolition and reinstalled in their original locations after selective demolition operations are complete.

## 3.6 PATCHING AND REPAIRS

A. General: Promptly repair damage to adjacent construction caused by selective demolition operations.

B. Repairs: Where repairs to existing surfaces are required, patch to produce surfaces suitable for new materials.

1. Completely fill holes and depressions in existing concrete or masonry that are to remain with an approved masonry patching material applied according to manufacturer's written recommendations.

3.7 DISPOSAL OF DEMOLISHED MATERIALS

A. General: Promptly dispose of demolished materials. Do not allow demolished materials to accumulate on-site.

B. Disposal: Transport demolished materials off Owner's property and legally dispose of them.

END OF SECTION

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SECTION 070152

PATCHING OF EXISTING ROOFING

PART 1 - GENERAL

1.1 SUMMARY

A. Work required of this Section includes cutting and patching of existing roofing for new mechanical equipment; and supplementary items necessary to complete the installation.

1.2 ACTION SUBMITTALS

A. Product Data: Manufacturer’s technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.

1.3 INFORMATIONAL SUBMITTALS

A. Warranty: Submit documentation as specified in Warranties article of this specification section.

1.4 QUALITY ASSURANCE

A. Installer Qualifications:

1. Experience: Installer's personnel with not less than 5 years of experience in the successful performance of Work similar to scope of this Project.
2. Supervision: Installer shall maintain a competent supervisor at Project while the Work is in progress, and who has not less than 5 years of experience installing products and systems similar to scope of this Project.
3. Manufacturer Acceptance: Installer shall be certified, approved, licensed, or acceptable to manufacturer to install products.

a. Installer is to be approved by warrantor of existing roofing system to work on existing roofing.

B. Quality Standards:

1. Unless otherwise recommended by roofing manufacturer provide built-up roofing system in accordance with recommendations of the NRCA "Roofing and Waterproofing Manual" for roofing type indicated.
2. Comply with FM System Loss Prevention Data Standard 1-49 for attachment and anchorage of nailers, blocking, cants, and other associated members.
3. Comply with FM System Loss Prevention Data Standards 1-28 and 1-28S for attachment and anchorage of roof insulation to metal decking.

1.5 PROJECT CONDITIONS

A. Weather Limitations: Proceed with roofing work only when existing and forecasted weather conditions will permit roofing to be installed in accordance with manufacturers' recommendations and warranty requirements.

1.6 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

1.7 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during Work, by methods and with materials so as not to void existing roofing system warranty. Notify warrantor before proceeding.

1. Notify warrantor of existing roofing system on completion of Work, and obtain documentation verifying that existing roofing system has been inspected and warranty remains in effect. Submit documentation at Project closeout.

PART 2 - PRODUCTS

2.1 PRODUCTS

A. New materials required by the Work shall be compatible with the existing products.

2.2 PERFORMANCE REQUIREMENTS

A. General: Cut existing membrane roofing and replace with new membrane roofing to ensure a watertight, roofing and base flashing system with compatible components that will not permit the passage of liquid water and will withstand wind loads, thermally induced movement, and exposure to weather without failure.

B. Water Drainage: New work shall maintain existing water drainage patterns; if new work adversely affects the water drainage, make necessary roofing changes to accommodate new water drainage pattern.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

3.2 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer/fabricator’s written installation instructions.
2. Accepted submittals.
3. Contract Documents.

B. Clean substrate of dust, debris, and other substances detrimental to roofing installation according to roofing system manufacturer's written instructions. Remove sharp projections.

C. Prevent materials from entering and clogging roof drains and conductors and from spilling or migrating onto surfaces of other construction. Remove roof-drain plugs when no work is taking place or when rain is forecast.

3.3 GENERAL INSTALLATION REQUIREMENTS

A. Install roofing system according to roofing system manufacturer's written instructions and applicable recommendations of standards specified in Quality Assurance article of this specification section.

B. Protect other work from damage during application of roofing materials. Replace/restore other work damaged when installing roofing system work.

C. Coordinate installing roofing system components so insulation and roofing plies are not exposed to precipitation or left exposed at the end of the workday or when rain is forecast.

END OF SECTION

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# SECTION 078413

# PENETRATION FIRESTOPPING

## PART 1 - GENERAL

### 1.1 SUMMARY

A. This Section includes penetration firestopping systems for openings and penetrations through smoke and fire-resistance-rated assemblies, and supplementary items necessary to complete their installation.

1. Penetrations in fire-resistance-rated walls.

### 1.2 ACTION SUBMITTALS

A. Product Data: Manufacturer's technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.

B. Product Schedule: For each penetration firestopping system. Include location, illustration of firestopping system, and design designation of qualified testing and inspecting agency..

1. Engineering Judgments: Where Project conditions require modification to a qualified testing and inspecting agency's illustration for a particular penetration firestopping system, submit illustration, with modifications marked, approved by penetration firestopping system manufacturer's fire-protection engineer as an engineering judgment or equivalent fire-resistance-rated assembly. Obtain approval of authorities having jurisdiction prior to submittal.

### 1.3 INFORMATIONAL SUBMITTALS

A. Manufacturer's Project Acceptance Document: Certification by the manufacturer that its product(s) are approved, acceptable, suitable for use in specific locations, for specific details, and for applications indicated, specified, or required, and that a warranty will be issued.

B. Field Quality Control Reports: Written report of testing and inspection required by "Field Quality Control".

### 1.4 CLOSEOUT SUBMITTALS

A. Installer Certificates: From Installer indicating that penetration firestopping systems have been installed in compliance with requirements and manufacturer's written instructions.

### 1.5 QUALITY ASSURANCE

A. Installer Qualifications:

1. Experience: Installer's personnel with not less than 5 years of experience in the successful performance of Work similar to scope of this Project.
2. Supervision: Installer shall maintain a competent supervisor at Project while the Work is in progress, and who has not less than 5 years of experience installing products and systems similar to scope of this Project.
3. Manufacturer Acceptance: Installer shall be certified, approved, licensed, or acceptable to manufacturer to install products.

1.6 PROJECT CONDITIONS

A. Field Measurements: Where products and systems are indicated to fit walls and other construction, verify dimensions by field measurements before fabrication.

B. Environmental Limitations: Do not install firestopping systems when ambient or substrate temperatures are outside limits permitted by firestopping system manufacturers or when substrates are wet due to rain, frost, condensation, or other causes.

C. Install and cure penetration firestopping materials per manufacturer's written instructions using natural means of ventilations or, where this is inadequate, forced-air circulation.

1.7 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

B. Coordinate construction of openings and penetrating items to ensure that penetration firestopping systems can be installed according to specified firestopping system design.

C. Coordinate sizing of sleeves, openings, core-drilled holes, or cut openings to accommodate firestopping systems.

D. Do not cover up firestopping system installations that will become concealed behind other construction until Owner's inspecting agency and building inspector, if required by authorities having jurisdiction, have examined each installation.

PART 2 - PRODUCTS

2.1 FIRESTOPPING, GENERAL

A. Acceptable Manufacturers: Manufacturer is “acceptable• if firestopping system has been tested and listed by UL or other testing and inspection agency acceptable to authorities having jurisdiction and manufacturer can evidence product compliance with requirements of the Contract Documents.

B. Compatibility: Provide firestopping systems that are compatible with one another, with the substrates forming openings, and with the items, if any, penetrating firestopping systems, under conditions of service and application, as demonstrated by firestopping system manufacturer based on testing and field experience.

C. Single Source Responsibility: Furnish each type of product from single manufacturer. Provide secondary materials only as recommended by manufacturer of primary materials and approved by the qualified testing and inspection agency for firestopping systems indicated.

2.2 PERFORMANCE REQUIREMENTS

A. General: Provide firestopping systems that are produced and installed to resist spread of fire according to requirements indicated, resist passage of smoke and other gases, and maintain original fire-resistance rating of assembly penetrated.

B. Fire-Test-Response Characteristics:

1. Perform penetration firestopping system tests by a qualified testing agency acceptable to authorities having jurisdiction.
2. Test per testing standards referenced. Provide rated systems complying with the following requirements:

a. Penetration firestopping systems shall bear classification marking of a qualified testing agency acceptable to authorities having jurisdiction.

1) UL Fire Resistance Directory.
2) Intertek Group Directory of Listed Building Products.

2.3 PENETRATION FIRESTOP SYSTEMS

A. Penetration Firestopping Systems: Systems that resist spread of fire, passage of smoke and other gases, and maintain original fire-resistance rating of construction penetrated. Penetration firestopping systems shall be compatible with one another, with the substrates forming openings, and with penetrating items if any.

1. Classified in Underwriters Laboratories (UL) Fire Resistance Directory, Section XHEZ - Penetration Firestop System", and/or Section XHHW - Fill Void or Cavity Materials for specific project conditions.

B. Penetrations in Fire-Resistance-Rated Walls: Penetration firestopping systems with ratings determined per ASTM E 814 or UL 1479.

1. F-Rating: Not less than the fire-resistance rating of constructions penetrated.

C. Exposed Penetration Firestopping Systems: Flame-spread and smoke-developed indexes of less than 25 and 450, respectively, per ASTM E 84.

D. Accessories: Provide components for each penetration firestopping system that are needed to install fill materials and to maintain ratings required. Use only those components specified by penetration firestopping system manufacturer and approved by qualified testing and inspecting agency for conditions indicated.

1. Permanent forming/damming/backing materials.
2. Substrate primers.
3. Collars.
4. Steel sleeves.

2.4 FILL MATERIALS

A. Latex Sealants: Single-component latex formulations that do not re-emulsify after cure during exposure to moisture

B. Firestop Devices: Factory-assembled collars formed from galvanized steel and lined with intumescent material sized to fit specific diameter of penetrant.

C. Silicone Sealants: Single-component, silicone-based, neutral-curing elastomeric sealants.

D. Additional Application Requirements:

1. Firestops exposed to view and/or are scheduled to receive finishes shall be paintable or capable of receiving finish materials.
2. Firestops exposed to traffic, moisture, and physical damage shall be products that do not deteriorate when exposed to these conditions.
3. Firestops for water piping penetrations, of any type, shall be moisture-resistant products.
4. Firestops for floor penetrations with annular spaces exceeding 4 in (100 mm) or more in width and exposed to possible loading and traffic shall be products capable of supporting the floor loads involved either by installing floor plates or by other means.

E. Provide firestops within fire resistive walls and partitions containing flush mounted devices such as outlet boxes, electrical cabinets and mechanical cabinets mounted back to back and spaced less than 24 inches on center in accordance with UL Fire Resistance Directory "Wall Opening Protective Materials", Category CLIV.

2.5 MIXING

A. Penetration Firestopping Materials: For those products requiring mixing before application, comply with penetration firestopping system manufacturer's written instructions for accurate proportioning of materials, water (if required), type of mixing equipment, selection of mixer speeds, mixing containers, mixing time, and other items or procedures needed to produce products of uniform quality with optimum performance characteristics for application indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

3.2 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Surface Cleaning: Before installing fire-resistive penetration systems, clean penetrations immediately to comply with fire-resistive joint system manufacturer's written instructions and the following requirements.

1. Remove foreign materials from surfaces of openings, joints and penetrating items that could interfere with adhesion of firestopping.
2. Clean opening and joint substrates and penetrating items to produce clean, sound surfaces capable of developing optimum bond with firestopping. Remove loose particles remaining from cleaning operation.
3. Remove laitance and form release agents from concrete.

C. Priming: Prime substrates where recommended by firestopping manufacturer using that manufacturer's recommended products and methods. Confine primers to areas of bond; do not allow spillage and migration onto exposed surfaces.

D. Masking Tape: Use masking tape to prevent firestopping from contacting adjoining surfaces that will remain exposed upon completion of Work and that would otherwise be permanently stained or damaged by such contact or by cleaning methods used to remove smears from firestopping materials. Remove tape as soon as it is possible to do so without disturbing firestopping's seal with substrates.

3.3 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer written installation instructions.
2. Accepted submittals.
3. Contract Documents.

B. Control of Corrosion: Prevent galvanic action and other forms of corrosion by isolating metals and other materials from direct contact with incompatible materials.

3.4 INSTALLATION OF PENETRATION FIRESTOPS

A. General: Install penetration firestopping systems to comply with manufacturer's written installation instructions and published drawings for products and applications.

B. Install forming materials and other accessories of types required to support fill materials during their application and in the position needed to produce cross-sectional shapes and depths required to achieve fire ratings.

1. After installing fill materials and allowing them to fully cure, remove combustible forming materials and other accessories not forming permanent components of firestopping.

C. Install fill materials for penetration firestop systems by proven techniques to produce the following results:

1. Completely fill voids and cavities formed by openings, forming materials, accessories, and penetrating items.
2. Apply materials so they contact and adhere to substrates formed by openings and penetrating items.

3. For fill materials that will remain exposed after completing Work, finish to produce smooth, uniform surfaces that are flush with adjoining finishes.

3.5 IDENTIFICATION

A. Wall Identification: Permanently label walls containing penetration firestopping systems with the words "FIRE AND/OR SMOKE BARRIER - PROTECT ALL OPENINGS," using lettering not less than 3 inches (76 mm) high and with minimum 0.375-inch (9.5-mm) strokes.

1. Locate in accessible concealed floor, floor-ceiling, or attic space at 15 feet (4.57 m) from end of wall and at intervals not exceeding 30 feet (9.14 m).

B. Penetration Identification: Identify each penetration firestopping system with legible metal or plastic labels. Attach labels permanently to surfaces adjacent to and within 6 inches (150 mm) of penetration firestopping system edge so labels are visible to anyone seeking to remove penetrating items or firestopping systems. Use mechanical fasteners or self-adhering-type labels with adhesives capable of permanently bonding labels to surfaces on which labels are placed. Include the following information on labels:

1. The words "Warning - Penetration Firestopping - Do Not Disturb. Notify Building Management of Any Damage."
2. Contractor's name, address, and phone number.
3. Tested System or Engineered Judgement Number.
4. Date of installation.
5. Manufacturer's name.
6. Installer's name.

3.6 FIELD QUALITY CONTROL

A. Manufacturer's Field Service: Manufacturer's qualified technical representative shall periodically inspect Work to ensure installation is proceeding in accordance with manufacturer's designs, recommendations, instructions, and warranty requirements. Representative shall submit written reports of each visit indicating observations, findings, and conclusions of inspection.

1. Manufacturer's Technical Representative Qualifications: Direct employee of technical services department of manufacturer with experience in providing recommendations, observations, evaluations, and problem diagnostics.

B. Where deficiencies are found or penetration firestopping system is damaged or removed because of testing, repair or replace penetration firestopping system to comply with requirements.

1. Materials and installation failing to meet specified requirements shall be replaced at Contractor's expense. Retesting of materials and installations failing to meet specified requirements shall be done at Contractors expense.

C. Proceed with enclosing penetration firestopping systems with other construction only after inspection reports are issued and installations comply with requirements.

3.7 CLEANING

A. Clean off excess fill materials and sealants adjacent to openings and joints as work progresses by methods and with cleaning materials approved by manufacturers of firestopping system products and of products in which opening and joints occur.

B. Provide final protection and maintain conditions during and after installation that ensure that penetration firestopping systems are without damage or deterioration at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, immediately cut out and remove damaged or deteriorated penetration firestopping material and install new materials to produce systems complying with specified requirements.

END OF SECTION

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# SECTION 078446

# FIRE RESISTIVE JOINT FIRESTOPPING

## PART 1 - GENERAL

### 1.1 SUMMARY

A. This Section includes firestopping systems for joints at perimeter and through smoke and fire-resistance-rated assemblies, and supplementary items necessary to complete their installation.

1. Joints in or between fire-resistance-rated constructions.

### 1.2 ACTION SUBMITTALS

A. Product Data: Manufacturer's technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.

B. Product Schedule: For each penetration firestopping system. Include location, illustration of firestopping system, and design designation of qualified testing and inspecting agency.

1. Engineering Judgments: Where Project conditions require modification to a qualified testing and inspecting agency's illustration for a particular penetration firestopping system, submit illustration, with modifications marked, approved by penetration firestopping system manufacturer's fire-protection engineer as an engineering judgment or equivalent fire-resistance-rated assembly. Obtain approval of authorities having jurisdiction prior to submittal.

### 1.3 INFORMATIONAL SUBMITTALS

A. Manufacturer's Project Acceptance Document: Certification by the manufacturer that its product(s) are approved, acceptable, suitable for use in specific locations, for specific details, and for applications indicated, specified, or required, and that a warranty will be issued.

### 1.4 CLOSEOUT SUBMITTALS

A. Installer Certificates: From Installer indicating that penetration firestopping systems have been installed in compliance with requirements and manufacturer's written instructions.

### 1.5 QUALITY ASSURANCE

A. Installer Qualifications:

1. Experience: Installer's personnel with not less than 5 years of experience in the successful performance of Work similar to scope of this Project.

1.6 PROJECT CONDITIONS

A. Field Measurements: Where products and systems are indicated to fit walls and other construction, verify dimensions by field measurements before fabrication.

B. Environmental Limitations: Do not install firestopping systems when ambient or substrate temperatures are outside limits permitted by firestopping system manufacturers or when substrates are wet due to rain, frost, condensation, or other causes.

C. Install and cure penetration firestopping materials per manufacturer's written instructions using natural means of ventilations or, where this is inadequate, forced-air circulation.

1.7 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

B. Coordinate construction of joints to ensure that joint firestopping systems can be installed according to specified firestopping system design.

C. Coordinate sizing of joints to accommodate joint firestopping systems.

PART 2 - PRODUCTS

2.1 FIRESTOPPING, GENERAL

A. Acceptable Manufacturers: Manufacturer is "acceptable" if firestopping system has been tested and listed by UL or other testing and inspection agency acceptable to authorities having jurisdiction and manufacturer can evidence product compliance with requirements of the Contract Documents.

B. Compatibility: Provide firestopping systems that are compatible with one another and the substrates forming openings, under conditions of service and application, as demonstrated by firestopping system manufacturer based on testing and field experience.

C. Single Source Responsibility: Furnish each type of product from single manufacturer. Provide secondary materials only as recommended by manufacturer of primary materials. Use only components specified by firestopping system manufacturer and approved by the qualified testing and inspecting agency for firestopping systems indicated.

2.2 PERFORMANCE REQUIREMENTS

A. General: Provide firestopping systems that are produced and installed to resist spread of fire according to requirements indicated, resist passage of smoke and other gases, and maintain original fire-resistance rating of assembly in which firestopping systems are installed. Joint firestopping systems shall accommodate building movements without impairing their ability to resist the passage of fire and hot gasses.

B. Fire-Test-Response Characteristics:

1. Perform joint firestopping system tests by a qualified testing agency acceptable to

authorities having jurisdiction.

2. Test per testing standards referenced in "Joint Firestopping Systems" Article. Provide rated systems complying with the following requirements:

    a. Joint firestopping systems shall bear classification marking of a qualified testing agency.

        1) UL in its "Fire Resistance Directory.
        2) Intertek Group in its Directory of Listed Building Products.
        3) FM Global in its "Building Materials Approval Guide.

2.3 JOINT FIRESTOPPING SYSTEMS.

A. Joints in or between Fire-Resistance-Rated Construction: Provide joint firestopping systems with ratings determined per ASTM E 1966 or UL 2079.

1. F-Rating: Equal to or exceeding the fire-resistance rating of the wall, floor, or roof in or between which it is installed.

2. F-Rating: Equal to or exceeding the fire-resistance rating of the floor assembly.

B. Exposed Joint Firestopping Systems: Flame-spread and smoke-developed indexes of less than 25 and 450, respectively, as determined per ASTM E 84.

C. Accessories: Provide components of fire-resistive joint systems, including primers and forming materials, that are needed to install elastomeric fill materials and to maintain ratings required. Use only components specified by joint firestopping system manufacturer and approved by the qualified testing agency for conditions indicated.

D. Joints, required for control of movement, at intersection between Rated Wall Assemblies and Nonrated Horizontal Assemblies: Provide joint firestopping with ratings determined by ASTM E 2837.

2.4 TOP-OF-WALL JOINT FIRESTOPPING

A. Safing Insulation: Semi rigid board insulation produced by combining slag-wool fibers with thermosetting resin binders and complying with the following:

1. ASTM C 612, Type 1A and 1B.
2. Nominal density of 4 lb/cu. ft.
3. ASTM E119 Fire rating indicated, but not less than 2 hours.

B. Coating Material: Manufacturers standard fill material or spray applied product for sealing surface of safing insulation and adjacent construction against penetration of fire and smoke.

C. Fire Resistive Sealants: Intumescent single-component, water based, high solids, elastomeric sealants. Nonsag formulation for openings in vertical and other surfaces requiring a nonslumping, gunnable sealant.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions

### 3.2 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Surface Cleaning: Before installing fire-resistive joint systems, clean joints immediately to comply with fire-resistive joint system manufacturer's written instructions and the following requirements:

1. Remove foreign materials from surfaces of joints that could interfere with adhesion of firestopping.
2. Clean joint substrates to produce clean, sound surfaces capable of developing optimum bond with firestopping. Remove loose particles remaining from cleaning operation.
3. Remove laitance and form release agents from concrete.

C. Priming: Prime substrates where recommended by firestopping manufacturer using that manufacturer's recommended products and methods. Confine primers to areas of bond; do not allow spillage and migration onto exposed surfaces.

D. Masking Tape: Use masking tape to prevent firestopping from contacting adjoining surfaces that will remain exposed upon completion of Work and that would otherwise be permanently stained or damaged by such contact or by cleaning methods used to remove smears from firestopping materials. Remove tape as soon as it is possible to do so without disturbing firestopping's seal with substrates.

### 3.3 INSTALLATION - GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer written installation instructions.
2. Accepted submittals.
3. Contract Documents.

B. Control of Corrosion: Prevent galvanic action and other forms of corrosion by isolating metals and other materials from direct contact with incompatible materials.

### 3.4 INSTALLATION OF FIRE-RESISTANT JOINT SEALANTS

A. General: Install fire-resistive joint systems to comply with manufacturer's written installation

instructions and published drawings for products and applications indicated.

B. Install forming materials and other accessories of types required to support elastomeric fill materials during their application and in position needed to produce cross-sectional shapes and depths required to achieve fire ratings indicated.

1. After installing elastomeric fill materials and allowing them to fully cure, remove combustible forming materials and other accessories not indicated as permanent components of fire-resistive joint system.

C. Install fill materials for fire-resistive joint systems by proven techniques to produce the following results:

1. Elastomeric fill voids and cavities formed by joints and forming materials as required to achieve fire-resistance ratings indicated.
2. Apply elastomeric fill materials so they contact and adhere to substrates formed by joints.
3. For elastomeric fill materials that will remain exposed after completing the Work, finish to produce smooth, uniform surfaces that are flush with adjoining finishes.

## 3.5 INSTALLATION OF FIRE SAFING PROTECTION

A. Top of Wall: Install safing insulation to fill gap between top of wall and floor slab above. Cut safing insulation 50 percent wider than gap to be filled to ensure compression fit.

## 3.6 IDENTIFICATION

A. Joint Identification: Identify joint firestopping systems with legible metal or plastic labels. Attach labels permanently to surfaces adjacent to and within 6 inches (150 mm) of joint edge so labels are visible to anyone seeking to remove or joint firestopping system. Use mechanical fasteners or self-adhering-type labels with adhesives capable of permanently bonding labels to surfaces on which labels are placed. Include the following information on labels:

1. The words "Warning - Fire-Resistive Joint System - Do Not Disturb. Notify Building Management of Any Damage."
2. Contractor's name, address, and phone number.
3. Tested System or Engineered Judgment Number.
4. Date of installation.
5. Manufacturer's name.
6. Installer's name.

## 3.7 FIELD QUALITY CONTROL

A. Manufacturer's Field Service: Manufacturer's qualified technical representative shall periodically inspect Work to ensure installation is proceeding in accordance with manufacturer's designs, recommendations, instructions, and warranty requirements. Representative shall submit written reports of each visit indicating observations, findings, and conclusions of inspection.

1. Manufacturer's Technical Representative Qualifications: Direct employee of technical services department of manufacturer with experience in providing recommendations, observations, evaluations, and problem diagnostics.

B. Where deficiencies are found or joint firestopping systems are damaged or removed due to testing, repair or replace joint firestopping systems so they comply with requirements.

1. Materials and installation failing to meet specified requirements shall be replaced at Contractor's expense. Retesting of materials and installations failing to meet specified requirements shall be done at Contractors expense.

C. Proceed with enclosing joint firestopping systems with other construction only after inspection reports are issued and installations comply with requirements.

D. Where required, inspection of fire resistive joint firestopping shall be performed in accordance with ASTM E 2393, "Standard Practice for On-Site Inspection of Installed Fire Resistive Joint Systems and Perimeter Fire Barriers" or other recognized standard.

3.8 CLEANING

A. Clean off excess fill materials and sealants adjacent to openings and joints as work progresses by methods and with cleaning materials approved by manufacturers of firestopping system products and of products in which joints occur.

B. Provide final protection and maintain conditions during and after installation that ensure joint firestopping systems are without damage or deterioration at time of Substantial Completion. If damage or deterioration occurs despite such protection, cut out and remove damaged or deteriorated fire-resistive joint systems immediately and install new materials to produce fire-resistive joint systems complying with specified requirements.

END OF SECTION

# SECTION 079200

# JOINT SEALANTS

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section Includes: Joint sealants, backing materials, and supplementary items necessary for installation.

### 1.2 ACTION SUBMITTALS

A. Product Data: Manufacturer's technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.

### 1.3 QUALITY ASSURANCE

A. Installer Qualifications:

1. Experience: Installer's personnel with not less than 5 years of experience in the successful performance of Work similar to scope of this Project.

### 1.4 PROJECT CONDITIONS

A. Ambient Conditions: Install joint sealants within range of ambient and substrate temperatures and moisture conditions as recommended by manufacturer. Protect substrates from environmental conditions that affect performance.

1. Do not apply to a damp or wet substrate or during high humidity conditions including snow, rain, fog, or mist.

B. Weather Conditions Limitation: Proceed with Work only when existing and forecasted weather conditions will permit installation according to manufacturer's instructions and warranty requirements.

### 1.5 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

### 1.6 WARRANTY

A. Manufacturer's Warranty for Silicone Sealants: Furnish manufacturer's written material for a period of 20 years from date of Substantial Completion signed by an authorized representative using manufacturer's standard form agreeing to furnish materials required to repair or replace work which exhibits material defects caused by manufacture or design of product. "Defects" is defined to include but not limited to deterioration or failure to perform as required.

PART 2 - PRODUCTS

2.1 MANUFACTURERS AND PRODUCTS

A. Acceptable Manufacturers and Products: Subject to compliance with requirements of Contract Documents as judged by the Architect, provide product by one of manufacturers listed. If not listed, submit as substitution according to Conditions of the Contract and Division 01 Section "Substitution Procedures".

2.2 MATERIALS, GENERAL

A. Single Source Responsibility: Furnish each type of product from single manufacturer. Provide secondary materials only as recommended by manufacturer of primary materials.

B. Compatibility: Joint sealants, backings, and other related materials shall be compatible with one another and with joint substrates under conditions of service and application, as demonstrated by joint sealant manufacturer based on testing and field experience.

C. Sealant Color: As scheduled.

2.3 EXTERIOR ELASTOMERIC SEALANTS

A. Exterior Non-sag Silicone Sealant:

1. Product Quality Standard: ASTM C 920, Type S, Grade NS, Class 50 or 100/50.
2. Description: Single component, non-sag, neutral cure, non-staining as determined by pre-construction stain testing, and non-bleeding, silicone sealant.
3. Joint Movement Capability:

    a. Class 50: Plus 50 percent, minus 50 percent.
    b. Class 100/50: Plus 100 percent, minus 50 percent.

4. Primers: Product provided by sealant manufacturer if required by conditions.
5. Manufacturers and Products:

    a. Class 50:

        1) Dow Corning; 795 Silicone Building Sealant.
        2) Momentive Performance Materials, GE Silicones; Silpruf SCS2000.
        3) Pecora Corp.; 864NST.
        4) Sika Corp., Construction Products Div.; Sikasil WS-295.
        5) Tremco Commercial Sealants & Waterproofing; Spectrem 3.

    b. Class 100/50:

        1) Dow Corning; 790 Silicone Building Sealant.
        2) Momentive Performance Materials, GE Silicones; Silpruf LM SCS2700.
        3) Pecora Corp.; 890NST.
        4) Sika Corp., Construction Products Div.; Sikasil WS-290.
        5) Tremco Commercial Sealants & Waterproofing; Spectrem 1.

2.4 INTERIOR ELASTOMERIC SEALANTS

A. Interior Non-sag Acrylic Latex Sealant:

1. Product Quality Standard: ASTM C 834, Type and Grade as required by conditions.
2. Description: Single component, non-sag, moisture curing, general purpose, paintable, siliconized acrylic latex sealant.
3. Joint Movement Capability: Plus 7.5 percent, minus 7.5 percent
4. Manufacturers and Products:

a. Pecora Corp.; AC 20+.
b. Tremco Commercial Sealants & Waterproofing; Tremflex 834.

B. Acoustical Sealants: As specified in Division 09 Section "Gypsum Board Assemblies".

2.5 JOINT SEALANT BACKING

A. Sealant Backing Material, General: Nonstaining; compatible with joint substrates, sealants, primers, and other joint fillers; and approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.

1. Use open cell (Type O) sealant backing rod at interior line of sealant for double sealed condition unless otherwise recommended by sealant manufacturer.

B. Cylindrical Sealant Backings:

1. Product Quality Standard: ASTM C 1330, Type C, Type O, Type B; as approved in writing by joint-sealant manufacturer for joint application indicated.
2. Description: Extruded polyethylene, polyurethane, or polyolefin in either closed cell structure (Type C), open cell structure (Type O), or bicellular structure with surface skin (Type B) as defined by ASTM Terminology C 717.
3. Size: Diameter approximately 25 percent larger than joint width, unless otherwise directed by manufacturer.
4. Manufacturers and Products:

a. Type C:

1) BASF; MasterSeal 920 (Formerly Sonneborn, Closed-Cell Backer Rod).
2) Nomaco Inc.; Green Rod or HBR.

b. Type O:

1) Backer Rod Mfg. Inc.; Denver Foam.
2) Nomaco Inc.; Foam-Pak II.

c. Type B:

1) BASF; MasterSeal 921 (Formely Sonneborn, Soft Backer Rod).
2) Nomaco Inc.; Dual-Rod or Sof-Rod.

C. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials, or joint surfaces at back of joint where such adhesion would result in sealant failure. Provide self-adhesive tape where applicable.

2.6 ACCESSORIES

A. Cleaners for Non-porous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent non-porous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.

B. Masking Tape: Non-staining, non-absorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrate surfaces to receive products and systems and associated Work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting Work within a particular area will be construed as acceptance of surface conditions.

3.2 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer's written installation instructions.
2. Accepted submittals.
3. Contract Documents.

3.3 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Cleaning of Joints: Clean out joints immediately before installing joint backings and sealants to comply with joint sealant manufacturer's written instructions and following requirements:

1. Remove foreign material that could interfere with adhesion of joint sealant, including, but not limited to, dust, paints (except for permanent, protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.

2. Clean porous joint substrate surfaces by brushing, grinding, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants. Remove loose particles remaining after cleaning operations above by vacuuming or blowing out joints with oil-free compressed air.
3. Remove laitance and form-release agents from concrete.
4. Clean non-porous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants.
5. Substrate material allowed by sealant's ASTM C 920 Use Classification.

C. Joint Priming: Prime joint substrates where recommended by joint sealant manufacturer, or as indicated by prior experience, or as required by pre-construction compatibility and adhesion testing. Apply primer to comply with joint sealant manufacturer's written instructions. Confine primers to areas of joint sealant bond; do not allow spillage or migration onto adjoining surfaces.

D. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

## 3.4 INSTALLATION

A. Joint Sealant Backings: Install type indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.

1. Do not leave gaps between ends of sealant backings.
2. Do not stretch, twist, puncture, or tear backings.
3. Remove absorbent sealant backings that have become wet or damaged before sealant application and replace with dry materials.
4. Install bond-breaker tape behind sealants where backings are not used between sealants and backs of joints.

B. Joint Sealants: Install at same time as backings using proven techniques that comply with following:

1. Place sealants so they directly contact and fully wet joint substrates.
2. Completely fill recesses in each joint configuration.
3. Produce uniform, cross sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.
4. Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified in subparagraphs below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.

    a. Remove excess sealant from surfaces adjacent to joints.
    b. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
    c. Use masking tape to protect surfaces adjacent to recessed tooled joints.

5. Install joint sealants in accordance with ASTM C 1193 as applicable to materials, applications, conditions indicated, and with the following profile configurations:

a. Fillet: Figure 5.
b. Bridge: Figure 6.
c. Butt: Figure 8A (concave tooling), generally hour-glass shape with 2:1 width-to-depth ratio.

3.5 CLEANING

A. In-Progress Cleaning: Remove excess sealant or sealant smears adjacent to joints as Work progresses by methods and with cleaning materials approved in writing by manufacturers of joint sealants and of products in which joints occur.

3.6 PROTECTION

A. General Requirements: Protect during and after curing period from contact with contaminating substances and from damage resulting from construction operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out and remove damaged or deteriorated joint sealants immediately so installations with repaired areas are indistinguishable from original Work.

3.7 JOINT SEALANT SCHEDULE

A. Exterior Elastomeric Sealant Applications:

1. Exterior Non-sag Silicone Sealant:

a. Moving joints on exterior side of exterior walls.
b. Gaps between building materials and components created by items penetrating the primary drainage surface of the exterior building envelope.
c. Joints between dissimilar materials on exterior side of exterior walls.

B. Interior Elastomeric Sealant Applications:

1. Interior Non-sag Acrylic Latex Sealant:

a. Non-moving joints where another type of sealant is not otherwise specified or scheduled.
b. Minimal moving joints due to temperature change.

3.8 COLOR SCHEDULE

A. Joint Sealant Colors:

1. Exterior Non-Sag Silicone Sealant:
a. Color Selection: As selected from Manufacturer's Standard and Custom Colors.

2. Interior Non-Sag Acrylic Latex Sealant:
a. Color Selection: As selected from Manufacturer's Standard and Custom Colors.

END OF SECTION

# SECTION 092900

# GYPSUM BOARD ASSEMBLIES

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section Includes: Metal framing systems, interior gypsum board faced walls, partitions, and ceiling assemblies, and supplementary items necessary for installation.

### 1.2 DEFINITIONS

A. Gypsum Board Construction Terminology: Refer to ASTM C 11 for definitions of terms not defined in this Section or in other referenced quality standards.

B. Damage: Stored or installed gypsum board materials shall be classified as defective and nonconforming Work if they have been exposed to wetness or dampness at any time prior to Substantial Completion or if they exhibit evidence of active or dormant mold or mildew.

C. Concentrated Loads: Wall or partition mounted equipment, wall finishes, stone facings, lead lined doors and frames, or ornamentation exceeding 15 lbs/sf uniform load, 75 lb. point load, or 50 lb/ lf lineal load.

### 1.3 DELEGATED ENGINEERING REQUIREMENTS

A. Contract Documents Design Intent: Drawings and Specifications indicate design intent for products and systems and do not necessarily indicate or specify total Work required. Contract Documents shall not be construed as an engineered design; furnish and install all Work required for a complete installation.

B. Project Framing Analysis: Analyze each framing condition for design loads indicated in performance requirements.

1. Provide framing products in sizes and thicknesses required to meet or exceed the criteria based on project loads, spans and in-service conditions.
2. Material Quality Standard for Metal Framing Components: Provide components of sizes indicated but not less than that required to comply with ASTM C 754 for conditions indicated.

C. Gypsum Board Assemblies Supporting Concentrated Loads - Delegated Engineering Responsibility: Contractor shall provide products and systems required to support concentrated loads including attachment to building structure required to meet design intent of Contract Documents including, but not limited to, the following.

D. Gypsum Board Assemblies Withstanding Seismic Loads - Delegated Engineering Responsibility: Contractor shall provide products and systems required to withstand seismic loads including attachment to building structure required to meet design intent of Contract Documents including, but not limited to, the following.

E. Coordination of Contract Documents and Work:

1. Product Variations: In the event of minor differences between products and systems of acceptable or available manufacturer/fabricators. Contractor shall notify Architect of such differences and resolve conflicts in a timely manner. Failure of Contractor to provide notification shall be construed as acceptance of conditions indicated, and changes caused by minor differences between products and Contract Documents shall be included in the Work at no additional cost to Owner.
2. Allowable Adjustments: Minor dimension and profile adjustments may be made in interest of fabrication or erection methods or techniques or ability to satisfy design intent, provided design intent is maintained as determined by Architect. Proposed deviations shall include a detailed analysis of impact to adjacent substrates or other building systems, including related design or construction cost impacts. If accepted by Architect, deviations causing changes in materials, constructability, substrates, or conditions shall be included in the Work at no additional cost to Owner.

1.4 ACTION SUBMITTALS

A. Product Data: Manufacturer’s technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.

1.5 QUALITY ASSURANCE

A. Smoke Resistance Rated Assembly Characteristics: Provide materials and construction identical to those tested according to indicated fire resistance rated assemblies by independent testing and inspecting agency acceptable to authorities having jurisdiction.

B. Sound (STC) Resistance Rated Assembly Characteristics: Provide materials and construction identical to those tested according to ASTM E 90 and classified according to ASTM E 413 by independent and testing agency acceptable to authorities having jurisdiction.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Store materials inside under cover and keep them dry and protected against weather, condensation, direct sunlight, construction traffic, and other potential causes of damage. Stack panels flat and supported on risers on a flat platform to prevent sagging.

1.7 PROJECT CONDITIONS

A. Environmental Conditions: Comply with ASTM C 840 requirements or respective gypsum board manufacturer’s written recommendations, whichever are more stringent.

B. Field Measurements: Where products and systems are indicated to fit walls and other construction, verify dimensions by field measurements before fabrication.

1.8 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

PART 2 - PRODUCTS

2.1 MANUFACTURERS AND PRODUCTS

A. Acceptable Manufacturers and Products: Subject to compliance with requirements of Contract Documents as judged by the Architect, provide product by one of manufacturers listed.

B. Basis of Design (Product Standard): Contract Documents are based on products and systems specified to establish a standard of quality. Other manufacturers offering products having equivalent characteristics may be considered, provided deviations are minor and comply with requirements of Contract Documents as judged by the Architect.

2.2 MATERIALS, GENERAL

A. Single Source Responsibility: Furnish each type of product from single manufacturer. Provide secondary materials only as recommended by manufacturer of primary materials.

2.3 PERFORMANCE REQUIREMENTS

A. General Performance: Provide products and systems to withstand loads within limits of allowable working stresses of the materials involved under conditions indicated and without permanent deformation or failure of materials.

B. Design Loads: Provide products and systems to withstand design loads including but not limited to gravity, wind, seismic, and erection design loads established by authorities having jurisdiction, applicable local building codes, and as indicated.

1. Structural Movement: Provide products and systems to withstand movements of structure including, but not limited to, drift, twist, column shortening, long-term creep and deflection from uniformly distributed and concentrated live loads. Contractor shall obtain required design data and identify movements accommodated on submittal drawings.

C. Dimensional Tolerances: Provide products and systems to accommodate dimensional tolerances of framing members and adjacent construction.

D. Fire-Resistance-Rated Assemblies: For fire-resistance-rated assemblies, provide materials and construction identical to those tested in assembly indicated, in accordance with ASTM E119 / NFPA 251 / UL 263, and displaying a classification label from an independent testing agency acceptable to authorities having jurisdiction.

1. Construct fire-resistance-rated partitions in compliance with tested assembly requirements indicated on Drawings.
2. Rated assemblies to be substantiated from applicable testing using proposed products, by Contractor.
3. Independent Testing Agencies as evidenced by design designation included in approval manual.

a. UL - "Fire Resistance Directory", Category BXUV.
b. GA 600 - "Fire Resistance Design Manual".
c. Other agencies acceptable to authorities having jurisdiction.

E. Smoke-Resistance-Rated Assemblies: For smoke-resistance-rated assemblies, provide materials and construction identical to those tested in accordance with fire-resistance-rated assemblies by an independent testing agency acceptable to authorities having jurisdiction.

F. STC-Rated Assemblies: For STC-rated assemblies, provide materials and construction identical to those tested in assembly indicated on Drawings, in accordance with ASTM E90 and classified in accordance with ASTM E413 by an independent testing agency.

2.4 METAL FRAMING COMPONENTS

A. Project Framing Analysis: Analyze each framing condition for design loads indicated in performance requirements.

1. Provide framing products in sizes and thicknesses required to meet or exceed the criteria based on project loads, spans and in-service conditions.

B. Material Quality Standard: Provide components of sizes indicated but not less than that required to comply with ASTM C 754 for conditions indicated.

1. Sheet Steel: ASTM C 645 for metal.
2. Protective Coating - Standard Applications: ASTM A 653/A 653M, not less than G40 (Z120), hot-dip galvanized coating, unless otherwise indicated.

C. Metal Studs and Floor Track (Runners):

1. Standard Metal Framing Components for Typical Partitions:

a. Stud Description: C-shaped members formed from galvanized sheet steel with 1 1/4 in (32 mm) flange edges bent back 90 degrees and doubled over to form 13/64 in (5 mm) wide minimum return lip; of web depth indicated on Drawings and uncoated base metal thickness indicated in “Metal Framing Schedule” at end of this Section; with web punchouts.

b. Track (Runner) Description: U-shaped members formed from galvanized sheet steel with depth compatible with studs and flange dimension indicated to hold studs by friction; of same web size and uncoated base metal thickness as studs.

1) Floor Track (Runner): 1-1/4in (32 mm).
2) Top of Wall Track (Runner): 3 in (75 mm).

2. Optional Equivalent Products - Deformed Metal Studs and Tracks (Runners):

a. Evaluation Criteria: Product test reports and certifications from independent testing agency indicating products comply with requirements and are acceptable to authorities having jurisdiction.
b. Material Quality Standard: ASTM A 1003 / A 1003M sheet steel with galvanized coating.

c. Stud Description: C-shaped members formed from deformed surface galvanized sheet steel with 1-1/4 in (32 mm) flange edges bent back 90 degrees and bent again to form 3/16 in (5 mm) wide minimum return lip; of web depth indicated on Drawings and uncoated base metal thickness indicated in "Metal Framing Schedule" at end of this Section; with web punchouts.
d. Track (Runner) Description: U-shaped members formed from deformed surface galvanized sheet steel with depth compatible with studs and flange dimension indicated to hold studs by friction; of same web size and uncoated base metal thickness as studs.
e. Manufacturer and Product: ClarkDietrich Building Systems; ProSTUD.

3. Metal Framing for Shaftwall Partitions:

a. Stud Description: C-H, double E, C-T, or I-shaped members formed from galvanized sheet steel; of web depth indicated on Drawings and uncoated base metal thickness indicated in "Metal Framing Schedule" at end of this Section; with web punchouts.
b. Track (Runner) and Jamb Description: J-shaped track or jamb members formed from galvanized sheet steel with depth compatible with studs and flange dimension indicated to hold studs by friction; of same web size and uncoated base metal thickness as studs.

D. Flat Straps and Back-Up Plates: Galvanized sheet steel for blocking and bracing in length and width indicated, of same uncoated base metal thickness as adjacent metal studs.

E. Bridging:

1. Channel: U-shaped members formed from galvanized sheet steel not less than 0.0566 in (16 gage) (1.44 mm) minimum uncoated base metal thickness, with 1/2 in (12 mm) flanges and depth fitting stud punchouts.
2. Clip Angle: 1-1/2 in by 1-1/2 in (38 mm by 38 mm) L-shaped members formed from galvanized sheet steel not less than 0.0713 in (14 gage) (1.81 mm) uncoated base metal thickness.

F. Manufacturers:

1. Building Products Division of Consolidated Fabricators Corp.
2. California Expanded Metal Products Co. (CEMCO).
3. ClarkDietrich Building Systems
4. Marino Ware; Division of Ware Industries.
5. MBA Metal Framing.
6. Scafco Corp.

## 2.5 PRE-ENGINEERED METAL FRAMING COMPONENTS

A. Deflection and Firestop Track (Runner):

1. Description: Proprietary track (runner) formed from galvanized sheet steel manufactured to accommodate movement of building structure without transferring stress to partition (to prevent cracking of gypsum board resulting from deflection of building structure above) while maintaining continuity of fire resistance rated assembly indicated; in thickness not less than indicated for studs and in width to accommodate depth of studs.
2. Manufacturers:

a. Metal Stud Framing Manufacturer.
b. Fire Trak Corp.
c. The Steel Network.

B. Headers:

1. Description: Proprietary header assembly formed from galvanized sheet steel manufactured to bear partition load above openings without transferring stress to partition (to prevent cracking of gypsum board); in thickness not less than indicated for studs and in width to accommodate depth of studs.
2. Manufacturers:

a. Metal Stud Framing Manufacturer.
b. Brady Construction Innovations, Inc.

2.6 GYPSUM BOARD PRODUCTS

A. Sizes: Maximum lengths and widths available that will minimize short edge-to-short edge butt joints and to correspond to support system indicated.

B. Typical Paper-Faced Gypsum Board Products:

1. Paper-Faced Type X Gypsum Board:

a. Material Quality Standard: ASTM C 1396 / C 1396M, Type X.
b. Description: Noncombustible fire resistant gypsum core with paper surfacing on face, back, and long edges; tapered long edges; 5/8 in (15 mm) thick.
c. Manufacturers and Products:

1) American Gypsum Company; FireBloc Type X Gypsum Board.
2) CertainTeed Corporation; Type X Gypsum Board.
3) Georgia-Pacific Gypsum LLC; ToughRock Fireguard Gypsum Board.
4) National Gypsum Company; Gold Bond Fire-Shield Gypsum board.
5) United States Gypsum Company (USG); Sheetrock Firecode Core.

2. Sustainable Paper-Faced Type X Gypsum Board: At Contractors option, provide sustainable paper-faced Type X gypsum board or typical paper-faced Type X gypsum board.

a. Material Quality Standard: ASTM C 1396 / C 1396M, Type X.
b. Description: Noncombustible fire resistant gypsum core with paper surfacing on face, back, and long edges; tapered long edges; 5/8 in (15 mm) thick. UL Type Designation ULIX.

1) ISO 14040 Environmental Management, Life Cycle Assessment, Principles and Framework:

a) Carbon emissions per Gypsum Association; Industry Standard Type III EPD for North American Type X wallboard with a manufacturing Global Warming Potential of 317.4 kg CO2-eq./1000MSF.

b) Water reduction per Gypsum Association; Industry Standard Type III EPD for North American Type X wallboard having net use of fresh water value of 1.329 m3/1000 ft2.
c) Primary Energy from non-renewable resources per Gypsum Association; Industry Standard Type III EPD for North American Type X wallboard have a value of 5,291 MJ/1000 ft2.

c. Basis of Design:

1) United States Gypsum Company, LLC, USG Sheetrock Brand EcoSmart Panels Firecode X.

3. Moisture-Resistant Paper-Faced Shaft-Liner Gypsum Board:

a. Material Quality Standard: ASTM C 1396/C 1396M, Type X.
b. Description: Enhanced moisture-resistant, noncombustible gypsum core with moisture-resistant paper surfacing on face, back and long edges; tapered long edges; score of 10 according to ASTM D 3273; 1 in (25 mm) thick.
c. Manufacturers and Products:

1) American Gypsum Company; M-Bloc Shaft Liner Panels.
2) CertainTeed Corporation; M2Tech Moisture & Mold Resistant Shaftliner.
3) National Gypsum Company; Gold Bond 1• • Fire-Shield Shaftliner XP.
4) USG Corp.; SHEETROCK Mold Tough Gypsum Liner Panels.

## 2.7 TRIM ACCESSORIES

A. Typical Drywall Trim Accessories:

1. Material Quality Standard: ASTM C 1047.
2. Description: Trim profile fabricated of galvanized steel sheet; of size suitable for gypsum board thickness; with recessed, perforated flange formed to receive joint compound.
3. Trim Products:

a. Cornerbead:

1) Purpose: For protecting outside (external) corners.
2) Basis of Design: United States Gypsum Company (USG); Dur-A-Bead Corner Bead, 103.

b. Optional Equivalent Products – Structural Laminate Cornerbead System: At Contractor's option, provide high strength tapered co-polymer core cornerbead with tight fibered paperboard facing and joint tape paper backing.
1) Purpose: For protecting outside (external) corners.
2) Basis of Design: Structus Building Technologies; No-Coat Structural Laminate Drywall Corner System.

c. LC-Bead (J-Bead):

1) Purpose: For protecting exposed edges of gypsum board where back flange can be used.
2) Basis of Design: United States Gypsum Company (USG); J-Trim, 200-A.

d. L-Bead:

1) Purpose: For protecting exposed edges of gypsum board where back flange cannot be used.
2) Basis of Design: United States Gypsum Company (USG); L-Trim, 200-B.

e. J-Stop:

1) Purpose: For protecting edges of gypsum board that does not require finishing.
2) Basis of Design: United States Gypsum Company (USG); J-Stop, 402.

f. Control Joint:

1) Description: One-piece trim formed with V-shaped slot, with removable strip covering slot opening.
2) Purpose: For conditions requiring expansion and contraction stresses of large areas of gypsum board to be relieved.
3) Basis of Design: United States Gypsum Company (USG); Control Joint, 093.

g. Other Trim or Special Shapes: Products as required by condition.

4. Manufacturers:

a. Dietrich Industries, Inc.; Unimast.
b. Fry Reglet Architectural Metals.
c. Marino Ware; Division of Ware Industries.
d. Niles Building Products Co.
e. Superior Metal Trim; Division of Delta Star, Inc.
f. United States Gypsum Company (USG).

## 2.8 FASTENERS

A. Limitations: Nails and staples are not permitted.

B. Fasteners for Attaching Metal Framing to Structure:

1. Anchors: Fabricated from corrosion-resistant materials with holes or loops for attaching hanger wires and capable of sustaining, without failure, a load equal to 5 times that imposed by construction as determined by testing according to ASTM E 488 by a qualified independent testing agency.

2. Powder-Actuated Fasteners: Suitable for application indicated, ANSI A 10.3; low velocity, powder-actuated fasteners; drive pins and clip angles fabricated from corrosion-resistant materials, with clips or other devices for attaching hangers of type indicated, and capable of sustaining, without failure, an ultimate load capacity not less than 10 times that imposed by construction as determined by testing according to ASTM E 1190 by a qualified independent testing agency.
3. Manufacturers:

a. Construction Materials, Inc.

b. Heckman Building Products, Inc.
c. Hilti Corp.
d. ITW Ramset/Red Head.
e. Powers Fasteners.
f. Simpson Strong Tie Anchor Systems.

C. Metal Framing Screws: Screw fasteners of type, material, size, corrosion resistance, holding power, and other properties required to fasten metal framing and furring members securely to substrates involved; complying with recommendations of gypsum board manufacturers for applications indicated.

D. Gypsum Board Screws:

1. Material Quality Standards:

a. Metal Framing Members less than 0.03 in (0.75 mm) Thick: ASTM C 1002, Type S.
b. Metal Framing Members from 0.033 in to 0.112 in (0.79 mm to 2.9 mm) Thick: ASTM C 954, Type S-12.

2. Product Description - Standard Applications: Bugle head, self-drilling, self-tapping, steel screws with Phillips-head recess of size, holding power, and other properties recommended by respective gypsum board manufacturer; minimum 1 in (25 mm) long; with corrosion-protective coating having a salt-spray resistance of more than 800 hours according to ASTM B 117.

E. Miscellaneous Fasteners: For conditions not indicated, fasteners shall be type, finish, size, and holding power recommended by respective gypsum board manufacturer and conditions.

2.9 JOINT TREATMENT MATERIALS

A. Material Quality Standard: ASTM C 475 / C 475M.

B. Joint Tape:

1. Paper Tape: Nominal 2 in (50 mm) wide cross-fibered paper tape with finish suitable for bonding, creased in center for easy folding, and compatible with joint compound.
2. Mesh Tape: Nominal 2 in (50 mm) wide self-adhering 10-by-10 fiberglass mesh tape.

C. Joint Compound:

1. Setting-Type: Job-mixed powder for mixing with water, chemical-hardening compound; includes taping types.
2. Drying-Type: Ready-mixed or job-mixed powder for mixing with water, air-drying, vinyl based compounds; includes taping, topping, and all-purpose types.

2.10 INTERIOR SURFACING COMPOUNDS

A. Level 5 Primer and Surfacer: Latex based compound containing polyvinyl acetate (PVA) polymer that can be spray or roller applied to change a Level 4 finish to a Level 5 finish.

1. Manufacturers and Products:

a. CertainTeed Corporation; ProRoc Level V Wall and Ceiling Primer/Surfacer.
b. United States Gypsum Company (USG); Sheetrock Brand Tuff-Hide Primer-Surfacer.

2.11 RELATED MATERIALS

A. General: Provide auxiliary materials for gypsum board construction that comply with referenced quality standards and recommendations of gypsum board manufacturer.

B. Fiberglass Sound Attenuation Blankets:
1. Description: Unfaced blankets produced by bonding inorganic glass fibers with a thermosetting binder; free of formaldehyde.
2. Surface Burning Characteristics: According to ASTM E 84/NFPA 255/UL 723:

a. Flame Spread: Class A - no greater than 25.
b. Smoke Developed: No greater than 50.

3. Thickness: Not less than 2-1/2 in (62 mm), unless otherwise indicated.
4. Manufacturers and Products:

a. CertainTeed Corporation; CertaPro AcoustaTherm Batts.
b. Johns Manville Building Insulation Div.; Sound Control Batts.
c. Knauf Fiber Glass; QuietTherm.
d. Owens Corning; Sound Attenuation Batts.

5. Basis of Design: Johns Manville; Sound Control Batts, Formaldehyde Free.

C. Mineral Wool Sound Attenuation Blankets:

1. Material Quality Standard: ASTM C 665, Type I.
2. Description: Unfaced mineral-fiber blanket insulation produced by combining mineral fibers of rock or slag with thermosetting resins.
3. Surface Burning Characteristics: According to ASTM E 84/NFPA 255/UL 723:

a. Flame Spread: Class A - no greater than 25.
b. Smoke Developed: No greater than 50.

4. Thickness: Not less than 3 in (75 mm), unless otherwise indicated.
5. Density: Not less than nominal 2.5 pounds per cubic foot.
6. Manufacturers:

a. Fibrex Insulations, Inc.
b. Rock Wool Manufacturing Co.
c. Roxul.
d. Thermafiber LLC.

D. Acoustical Sealant for Non-Fire Resistance Rated Joints:

1. Description: Manufacturer's standard nonsag, paintable, nonstaining sealant complying with ASTM C 834 or ASTM C 920. Product effectively reduces airborne sound transmission through perimeter joints and openings in building construction as demonstrated by testing representative assemblies per ASTM E 90 or other acceptable test method.

    a. Preconstruction Compatibility Testing: Test sealant for compatibility with copper substrates. Testing will not be required if data submitted on previous testing of current sealant products matches those submitted.
    b. Do not use acrylic, neoprene, and nitrile based sealants that are not recommended for use with copper substrates.

E. Acoustical Putty Pads:

1. Product Quality Standard: UL 263 (ASTM E 119).
2. Description: Non-hardening, moldable compound formed into sheets designed to seal penetrations, construction gaps, and around electrical boxes for acoustical treatment.
3. Manufacturers and Products:

    a. ATS Acoustics, ATS Acoustics Putty Pads.
    b. Soundproofing Company, Inc.

F. Sealants: Sealant as specified in Division 07 Section "Joint Sealants".

## PART 3 - EXECUTION

### 3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

### 3.2 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective Manufacturer’s written installation instructions.
2. Accepted submittals.
3. Contract Documents.
4. Gypsum Association GA 216.
5. United States Gypsum Company (USG); Gypsum Construction Handbook, if no other installation quality standard applies to condition.

B. Control of Corrosion: Prevent galvanic action and other forms of corrosion by isolating metals and other materials from direct contact with incompatible materials.

3.3 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

3.4 INSTALLATION OF GYPSUM BOARD ASSEMBLIES

A. Comply with ASTM C 840.

B. Resistance Rated Partitions: Construct fire resistance rated, smoke resistance rated, and sound resistance rated partitions according to respective assembly test reports. Ensure every material used within an assembly shall comply with manufacturers listed and product qualities indicated in respective assembly test report.

C. Control Joints: Install control joints at locations indicated on Drawings, in specific locations approved by Architect for visual effect and according to the following:

1. Spaced not more than 24 to 30 feet in either direction for uninterrupted straight planes of ceilings and walls.
2. Where different substrates occur at ceilings and walls.
3. Where control joints occur in substrates at ceilings and walls.
4. Where L, U, or T shaped ceiling configurations are joined.
5. At less-than-ceiling-height cased opening frames and gypsum board openings over 60 inches in width; extend control joints from both corners at top of frame or opening up to ceiling.
6. Where less-than-ceiling-height door frames occur on walls more than 30 feet in length; extend control joints from top of frame up to ceiling at corner of hinge side of door
7. Where less-than-ceiling-height borrowed lites occur on walls more than 30 feet in length; extend control joints from top of frame up to ceiling and from bottom of frame to floor at both corners.

D. Isolation from Building Structure: Isolate gypsum board assemblies from building structure to prevent transfer of loading imposed by structural movement.

1. Provide isolation joints as indicated or required by installation quality standards.
2. Isolate ceiling assemblies abutting or penetrated by building structure.
3. Isolate partition framing and wall furring abutting or penetrated by building structure, except at floor.

E. Acoustical Putty Pads: Hand apply pads to surfaces indicated, packing tightly into gaps and openings, in such a manner that pad will remain secured to surface; pinch pleat excess material together to close gaps.

F. Supplemental Accessories: Install supplementary framing, blocking, reinforcing, and bracing in gypsum board assemblies to support fixtures, equipment services, heavy trim, grab bars, toilet accessories, hand rails, furnishings, or similar construction. Comply with details indicated and recommendations of installation quality standards or manufacturer.

## 3.5 INSTALLING METAL FRAMING COMPONENTS

A. Priority: Assemble various assemblies giving priority to partitions with higher rating; extend partition with higher rating intact through partition with lower rating.

B. Joinery and Connections: Install various metal framing components according to details indicated; for situations and conditions not indicated, comply with installation quality standards and with respective manufacturer's recommendations.

C. General Requirements: Construct partition framing of studs, tracks, and headers using screws of number and spacing required.

1. Install studs of uncoated base metal thickness as determined by Metal Framing Schedule at end of this Section.
2. Extend partition framing full height to underside of structure above, except where partitions are indicated to terminate at, or immediately above, suspended ceilings.
3. Continue framing over door frames and openings to provide support for gypsum board.
4. Space studs as indicated on Metal Framing Schedule at end of this section.
5. Cut studs 1 in (25 mm) short of full height to provide deflection relief at head of wall conditions.
6. Install studs so that flanges point in same direction.
7. Attach with screws through each stud flange and track (runner) flange, except top deflection track assemblies.
8. For sound resistance rated assemblies that are required to extend to underside of structure above to obtain ratings, install framing around structural and other members extending below floor slabs or roof decks, as needed to support gypsum board closures and make partitions continuous from floor to underside of structure above.
9. Do not lap studs.
10. At intersections and corners, locate studs no more than 2 in (50 mm) from partition intersections and corners and secure with screws through both flanges of studs and tracks.

D. Metal Track (Runner) Requirements:

1. Floors: Install tracks (runners) using appropriate fasteners spaced not more than 16 in (400 mm) on centers.
2. Head of Wall: Install deep leg deflection tracks using appropriate fasteners to laterally support assembly, and to avoid axial loading of assembly by deflection from building structure above.

E. Support for Wall Mounted Accessories or Equipment: Install back-up plate or track (runner) turned on its side, using screws as indicated or as required, to studs to properly transfer accessory or equipment load to metal framing.

F. Openings: Frame single door, double door, above ceiling openings, and below ceiling openings using studs, tracks (runners), clip angles, and headers.

1. Install 2 studs on each side of each opening in configuration indicated, including strap plates; extend from floor to underside of structure above; do not cut these studs under any circumstances. Include sound attenuation blankets within cavity when partition is scheduled to have a sound resistance rating.

2. Construct header of appropriate configuration for type of opening to be spanned and secure with clip angles; include sound attenuation blankets within cavity when partition is scheduled to have a sound resistance rating.
3. Install short intermediate studs 16 in (400 mm) on center between top track and header.
4. At partitions indicated to terminate immediately above ceiling, install diagonal bracing at not less than spacing as indicated.

G. Supplementary Framing: Install around openings and as required for blocking, bracing, and support of gravity and pullout loads of fixtures, equipment, services, heavy trim, furnishings, and similar items that cannot be supported directly by metal framing.

H. Furred Walls:

1. Erect furring channels vertically, spaced 16 in (400 mm) on centers maximum, unless otherwise indicated.
2. Attach with appropriate fasteners, staggered on flanges.
3. Splice ends by nesting channels 8 in (200 mm) and securely anchoring to surface.
4. Miter 24 in (600 mm) long horizontal furring channels at corners and space 24 in (600 mm) on centers vertically.
5. Locate furring channels around perimeter of openings and secure to surfaces.

I. Control Joints:

1. Construct metal framing as indicated by installation quality standard to allow gypsum board control joints to function as intended.
2. For control joints located in fire resistance rated walls and partitions, construct of metal studs and mineral wool, full height of partition, according to assembly fire test reports.

J. Installation Tolerances: Install each metal stud metal framing and furring member so that fastening surfaces do not vary more than 1/8 in (3 mm) from plane formed by faces of framing members.

## 3.6 INSTALLING GYPSUM BOARD PRODUCTS

A. General Requirements:

1. Install type of gypsum board at location indicated by gypsum board schedule at end of this Section.
2. Do not install damaged gypsum boards.
3. Install gypsum boards with finishable face side out.
4. Butt gypsum boards together for a light contact at edges and ends with not more than 1/16 in (1.5 mm) of open space between panels.
5. Do not force gypsum boards into place.
6. Do not place tapered edges against cut edges or ends.
7. Locate panel joints so that no joint will align with the edge of an opening unless control joints are installed at these locations.

B. Isolation from Building Structure:

1. Isolate perimeter of gypsum board applied to non-load-bearing partitions at structural abutments or surfaces where movement is anticipated. Provide 1/4 in to 1/2 in (6 mm in 12 mm) wide spaces at these locations or as indicated below:

a. At top of wall or where partitions intersect open building structure members projecting below underside of floor slabs and roof decks, cut to fit profile formed by coffers, joists, beams, and other structural members; form proper annular joint to receive firestopping at rated partitions and form 3/4 in (20 mm) joint at top of wall at non-rated partitions.

2. Trim edges with edge trim where edges of gypsum boards are exposed.
3. Seal joints between edges and abutting structural surfaces with firestopping at rated locations and acoustical sealant at non-rated locations.

C. Single-Layer Board Assemblies:

1. At typical conditions, install gypsum board vertically (long dimension parallel to metal framing), to minimize short end-to-short end joints unless otherwise indicated or required by assembly fire test reports.
2. At interior of stairwells and other high walls, install gypsum boards horizontally, unless otherwise indicated or required by assembly fire test reports. Stagger abutting end joints not less than one framing member in alternate courses of gypsum boards.

D. Multi-Layer Board Assemblies: Apply base layers and face layers vertically (long dimension parallel to metal framing) with joints of base layers located over stud or furring member and face layer joints offset at least one stud space from base layer joints, unless otherwise indicated or required by assembly fire test reports. Stagger joints on opposite sides of partitions.

E. Ceiling Applications:

1. Apply gypsum board at right angles to main beams of suspension framing to minimize number of abutting end joints and avoid abutting end joints in central area of each ceiling.
2. Stagger abutting end joints of adjacent panels not less than one framing member.
3. Locate both edge or end joints of gypsum boards over intermediate supports or gypsum board back-blocking where metal framing is not present.

F. Typical Wall Applications:

1. Attach gypsum boards to metal studs so that leading edge or end of each board is attached to open (unsupported) edges of stud flanges first.
2. Stagger vertical joints on opposite sides of partitions.
3. Do not make joints other than control joints at corners of framed openings.
4. Attach gypsum boards to framing provided at doors, openings and cutouts. Install gypsum boards over door heads and extend to not less than one stud space - 16 in (400 mm) at each side of door or opening.
5. Cover both faces of metal framing with gypsum boards as indicated, except in chase walls that are braced internally.
6. Cut and fit gypsum boards around ducts, pipes, conduits, and other penetrations to form proper annular joint to receive firestopping at rated partitions.
   a. At non-rated partitions, annual space around ducts, pipes, conduit or other penetrations to be properly sized to receive sealant; 3/4 in (20 mm) maximum.
   b. “Blow–out” patches are not allowed.

7. Support both edge and end joints of gypsum boards over metal framing.

G. Screw Attachments:

1. Attach gypsum board to metal framing with screw fasteners of type appropriate for gypsum board materials and installation conditions:

    a. Length shall be as required by condition and penetrating metal framing not less than 3/8 in (10 mm).
    b. Spacing shall be as recommended by installation quality standard, gypsum board manufacturer, or respective assembly test report.
    c. Use properly adjusted, positive-clutch electric power tool equipped with adjustable screw-depth head and a Phillips bit. Nails and staples are not permitted.

2. Drive screws to slightly dimple surface without breaking face paper, fracturing core, or stripping metal framing member around screw shank.
3. Space screws for non-fire resistance rated partitions and ceilings as recommended by installation quality standards.
4. Start field screwing near center and work towards edges.
5. Space screws not less than 3/8 in (10 mm) from gypsum boards edges.
6. Do not attach gypsum boards to top runner where wall or partition extends to building structure unless required by fire test reports.

H. Control Joints: Form control joints and expansion joints at locations indicated with required space between edges of adjoining gypsum boards.

I. Sound Attenuation Blankets: Install blankets within stud cavities set so that they are held in place by friction with metal studs; ensure blankets are secure within cavity and will not become displaced when second gypsum board side is closed.

J. Sealant:

1. Comply with ASTM C 919 and manufacturers written recommendations for closing off sound-flanking paths around or through gypsum board assemblies, including sealing partitions above acoustical ceilings.
2. Seal wall assemblies at perimeters, behind control joints, and at openings and penetrations with a continuous bead of sealant material according to following:

    a. Water Resistance Sealant: Joints within non-fire resistance rated assemblies exposed to possible water infiltration.
    b. Acoustical Sealant: All other joints.

## 3.7 INSTALLING TRIM ACCESSORIES

A. General: Fasten trim accessories continuously according to accessory manufacturer's instructions using gypsum board screws; installation by clinch-on tool and staples not permitted.

B. Interior Trim Accessories: Install in the following locations:

1. Corner Beads: Install trim at external corners; use screws at each flange at 9 in (225 mm) on centers, opposite each other.
2. Edge Trim: Install trim where gypsum boards abut dissimilar material, and where edge of gypsum boards would otherwise be exposed; use screws at flange at 9 in (225 mm) on centers.

    a. LC-Bead (J-Bead): Install trim at exposed conditions where back flange can be attached to framing or supporting substrate before gypsum board installation.

b. L-Bead: Install trim at exposed conditions where trim can only be installed after gypsum board installation.
c. J-Stop: Install trim at concealed conditions where trim can only be installed after gypsum board installation.

3. Control Joints: Install trim at appropriate locations, ensuring gypsum board is not continuous over joint; use screws at each flange at 6 in (150 mm) on centers.

a. Control joints to extend 4 in (100 mm) above finished ceiling at non-rated conditions and extend to structure at rated wall conditions.

## 3.8 FINISHING GYPSUM BOARD PRODUCTS

A. General: Treat board joints, interior angles, edge trim, control joints, penetrations, fastener heads, surface defects, and elsewhere as required to prepare surfaces for decoration.

B. Joint Tape: Finish joints according to following:

1. Typical Paper-Faced Gypsum Board: Paper.
2. Moisture-Resistant Paper-Faced Gypsum Board: Mesh tape.

C. Finishing: Finish boards and units to achieve specified level of finish as indicated in schedule at end of Section:

1. Typical Paper-Faced Gypsum Board: Either or combination of the following as recommended by manufacturer:

a. Setting-type joint compounds.
b. Drying-type joint compounds.

## 3.9 INTERIOR SURFACING COMPOUNDS

A. Skim Coat Finishing with Joint Compound:

1. Apply setting-type joint compound or Level 5 Primer and Surfacer over entire surface in thickness recommended by manufacturer.

## 3.10 ADJUSTMENTS

A. Damaged Materials: Stored or installed gypsum board materials shall be classified as damaged, defective, and nonconforming Work if they have been exposed to wetness or dampness at any time prior to Substantial Completion or if they exhibit evidence of active or dormant mold or mildew. Damaged materials and assemblies shall be replaced with new and dry materials and assemblies.

## 3.11 PROTECTION

A. Procedures: Protect products and systems from damage during installation and remainder of construction period according to manufacturer's instructions.

3.12 METAL FRAMING SCHEDULE

A. Metal Stud Framing Schedule:

1. Stud Depth: As indicated on Drawings.
2. Spacing: Maximum 16 in (400 mm) on centers, unless otherwise indicated, or as required to comply with respective assembly test report.
3. Minimum Performance Requirements: Lateral pressure loads (lb/sq ft) are allowable design values and shall not be reduced further by load combinations. Minimum performance requirements unless otherwise indicated:

    a. Typical Partitions: L/240 at 5 lb/sq ft (239 Pa) lateral load.
    b. Partitions supporting all other Concentrated Loads: Provide engineering to comply with L/360 at 10 lb/sq ft (479 Pa) lateral load

4. Minimum Uncoated Base Metal Thickness:

    a. Typical Gypsum Board Assemblies: As determined by manufacturer's limiting height engineering data unless otherwise indicated.

        1) 22 Gage Studs: Typical partitions unless otherwise indicated.
        2) 20 Gage or 20 Gage Equivalent Studs:

            a) Partitions supporting ceramic tile.
            b) Partitions with gypsum board on one side only.
            c) At door jambs.
            d) Partitions supporting wall hung cabinets or shelving.

        3) 20 Gage Equivalent Studs: Allowed only if part of a tested assembly.

    b. Gypsum Board Assemblies required to Withstand Seismic Loads: As required by delegated engineering but not less than minimum uncoated base metal thickness indicated above.

3.13 GYPSUM BOARD SCHEDULE

A. Gypsum Board Schedule, General: Install the designated gypsum board product based on exposure classification to water and / or moisture and applied finish system as follows, unless otherwise indicated or scheduled on the Drawings.

B. No Exposure: Surfaces not normally exposed to water and / or moisture sources including but not limited to the following:

1. Typical walls and ceilings.

    a. Paint and Wall Coverings Only: Typical paper-faced gypsum board.

C. Incidental Exposure: Surfaces immediately adjacent to water and / or moisture sources including, but not limited to, the following locations:

1. Walls and ceilings in mechanical equipment rooms and janitor closets.
2. Interior face of exterior walls.
3. Acceptable gypsum board products for the above listed conditions:

a. Paint and Wall Coverings: Moisture-resistant paper-faced or moisture-resistant paperless glass-mat gypsum board.

4. Top of walls above ceilings adjacent to mechanical equipment in corridors.

a. Moisture-resistant paperless glass-mat gypsum board.

3.14 GYPSUM BOARD FINISHING SCHEDULE

A. Gypsum Board Finishing Schedule, General: Finish panels to Levels of Finish indicated below. Apply joint tape over panel joints, except those with trim having flanges not intended for tape. Sand between coats and after last coat to produce a surface free of defects and ready for applied finish system.

1. Levels of Finish: According to ASTM C 840.

B. Preparation: Apply joint compound at open joints, panel edges, and damaged surface areas.

C. Level 1: At following locations, embed tape at joints in joint compound unless a higher level of finish is required for fire resistance rated assemblies. Trim accessories to be installed but not embedded in joint compound unless required for fire rating:

1. Ceiling plenum areas above ceilings.
2. Concealed areas.
3. Substrate for interior stone facing.

D. Level 2: At following locations, embed tape and apply separate first coat of joint compound to tape, fasteners, and trim flanges:

1. Substrate for tiling.

E. Level 4: At following locations, embed tape and apply separate first, fill, and finish coats of joint compound to tape, fasteners, and trim flanges:

1. Areas to receive paint.

F. Level 5: At following locations, embed tape and apply separate first, fill, and finish coats of joint compound to tape, fasteners, and trim flanges, and apply skim coat of joint compound or Level 5 Primer and Surfacer over entire surface:

1. Lobby and corridor areas.

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# SECTION 095113

# ACOUSTICAL PANEL CEILINGS

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section Includes: Acoustical lay-in ceiling panels, exposed metal suspension systems, and supplementary items necessary for installation.

B. Contract Documents Design Intent: Drawings and Specifications indicate design intent for products and systems and do not necessarily indicate or specify total Work required. Contract Documents shall not be construed as an engineered design; furnish and install all Work required for a complete installation.

C. Coordination of Work:

1. Product Variations: In the event of minor differences between products and systems of acceptable or available manufacturers, Contractor shall notify Architect of such differences and resolve conflicts in a timely manner. Failure of Contractor to provide notification shall be construed as acceptance of conditions indicated, and changes caused by minor differences between products and Contract Documents shall be included in the Work at no additional cost to Owner.
2. Allowable Adjustments: Minor dimension and profile adjustments may be made in interest of fabrication or erection methods or techniques or ability to satisfy design intent, provided design intent is maintained as determined by Architect. Proposed deviations shall include a detailed analysis of impact to adjacent substrates or other building systems, including related design or construction cost impacts. If accepted by Architect, deviations causing changes in materials, constructability, substrates, or conditions shall be included in the Work at no additional cost to Owner.

### 1.2 ACTION SUBMITTALS

A. Product Data: Manufacturer’s technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.

B. Product Schedule: Use same designations indicated on the Finish Schedule and Drawings.

### 1.3 DELIVERY, STORAGE, AND HANDLING

A. Deliver acoustical panels, suspension-system components, and accessories to Project site in original, unopened packages and store them in a fully enclosed, conditioned space where they will be protected against damage from moisture, humidity, temperature extremes, direct sunlight, surface contamination, and other causes.

B. Before installing acoustical panels, permit them to reach room temperature and stabilized moisture content.

C. Handle acoustical panels carefully to avoid chipping edges or damaging units in any way.

1.4 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Acceptable Manufacturers: Subject to compliance with requirements of Contract Documents as judged by the Architect, provide product by one of manufacturers listed. If not listed, submit as substitution according to the Conditions of the Contract and Division 01 Section "Substitution Procedures".

1. Armstrong World Industries, Inc.
2. CertainTeed Corporation.
3. Chicago Metallic Corporation.
4. USG Interiors, Inc.; Subsidiary of USG Corporation.

B. Basis of Design (Product Standard): Contract Documents are based on products and systems specified to establish a standard of quality. Other manufacturers offering products having equivalent characteristics may be considered, provided deviations are minor and comply with requirements of Contract Documents as judged by the Architect.

2.2 MATERIALS, GENERAL

A. Single Source Responsibility: Furnish each type of product from single manufacturer. Provide secondary materials only as recommended by manufacturer of primary materials.

1. Obtain both acoustical ceiling panels and suspension system from the same manufacturer if both are offered by the manufacturer.

2.3 PERFORMANCE REQUIREMENTS

A. General Performance: Products and systems shall be engineered to withstand loads within limits of allowable working stresses of the materials involved under conditions indicated and without permanent deformation or failure of materials.

B. Surface-Burning Characteristics: Comply with ASTM E 84; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.

1. Flame-Spread Index: Comply with ASTM E 1264 for Class A materials.
2. Smoke-Developed Index: 450 or less.

C. Seismic Standards: Provide acoustical panel ceilings designed and installed to withstand the effects of earthquake motions according to the following:

1. ASCE/SEI 7, Minimum Design Loads and Associated Criteria for Buildings and Other Structures.

2. ASTM E 580, Standard Practice for Installation of Ceiling Suspension Systems for Acoustical Tile and Lay-in Panels in Areas Subject to Earthquake Ground Motions.

2.4 ACOUSTICAL PANELS, GENERAL

A. Acoustical Panel Standard: Provide manufacturer's standard panels of configuration indicated that comply with ASTM E 1264 classifications as designated by types, patterns, acoustical ratings, and light reflectance's, unless otherwise indicated.

1. Selections: As scheduled.

2.5 METAL SUSPENSION SYSTEMS, GENERAL

A. Metal Suspension System Standard: Provide manufacturer's standard direct-hung metal suspension systems of types, structural classifications, and finishes indicated that comply with applicable requirements in ASTM C 635/C 635M.

B. Finishes and Colors, General: Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes. Provide manufacturer's standard factory-applied finish for type of system indicated.

C. Attachment Devices: Size for five times design load indicated in ASTM C 635/C 635, Table 1, Direct Hung, unless otherwise indicated.

1. Comply with seismic design requirements.

D. Wire Hangers, Braces, and Ties: Provide wires complying with the following requirements:

1. Wire:

a. Zinc-Coated Carbon-Steel Wire: ASTM A 641 / A 641M, Class 1 zinc coating, soft temper.
b. Stainless-Steel Wire: ASTM A 580/A 580M, Type 304, nonmagnetic; for use at MRI and related spaces.

2. Size: Select wire diameter so its stress at 3 times hanger design load (ASTM C 635/C 635M, Table 1, “Direct Hung”) will be less than yield stress of wire, but provide not less than 0.106 in (2.69 mm) diameter wire.

E. Stabilizer Bars: Manufacturer's standard perimeter stabilizers designed to accommodate seismic forces and complying with requirements of authorities having jurisdiction or as recommended by manufacturer.

F. Seismic Struts: Manufacturer's standard compression struts designed to accommodate seismic forces and complying with requirements of authorities having jurisdiction.

G. Seismic Clips: Manufacturer's standard seismic clips designed and spaced to secure acoustical panels in-place and complying with requirements of authorities having jurisdiction.

H. Edge Moldings and Trim: Manufacturer's standard moldings for edges and penetrations that fit acoustical panel edge details and suspension systems indicated; formed from sheet metal of same material and finish as that used for exposed flanges of suspension system runners.

2.6 METAL SUSPENSION SYSTEM FOR ACOUSTICAL PANEL CEILINGS

A. Wide-Face, Capped, Double-Web, Steel Suspension System: Main and cross runners roll formed from cold-rolled steel sheet, prepainted, electrolytically zinc coated, or hot-dip galvanized according to ASTM A 653 / A 653M, not less than G30 (Z90) coating designation, with prefinished 15/16 in (24 mm) wide metal caps on flanges.

1. Structural Classification: Heavy-duty system.
2. End Condition of Cross Runners: Override (stepped) type.
3. Face Design: Flush face.
4. Cap Material: Steel sheet.
5. Cap Finish: Painted white, unless indicated otherwise.
6. Manufacturers and Products:

a. Armstrong World Industries, Inc.; Prelude XL.
b. CertainTeed Corporation; Classic Stab.
c. Chicago Metallic Corporation; 1200 System.
d. USG Interiors, Inc.; Donn DX.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

3.2 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer’s written installation instructions.
2. Accepted submittals.
3. Contract Documents.

3.3 PREPARATION

A. General: Comply with manufacturer’s instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Coordination: Furnish layouts for cast-in-place anchors, clips, and other ceiling anchors. Furnish cast-in-place anchors and similar devices to other trades for installation well in advance of time needed for coordinating other work.

3.4 INSTALLATION OF ACOUSTICAL PANEL CEILINGS

A. Installation Quality Standard: In addition to standards listed elsewhere, perform suspended

ceiling work according to following, unless otherwise specified in this Section:

1. ASCE/SEI 7, Minimum Design Loads and Associated Criteria for Buildings and Other Structures.
2. ASTM E 580 / E 580M, Standard Practice for Installation of Ceiling Suspension Systems for Acoustical Tile and Lay-in Panels in Areas Subject to Earthquake Ground Motions.

B. Suspend ceiling hangers from building's structural members and as follows:

1. Install hangers plumb and free from contact with mechanical and electrical equipment, insulation, or other objects within ceiling plenum that are not part of supporting structural frame or ceiling suspension system. Within limitations allowed by installation quality standards, splay hangers only where required to miss obstructions and offset resulting horizontal forces by bracing, countersplaying, or other equally effective means.
2. Where width of ducts and other construction within ceiling plenum produces hanger spacings that interfere with location of hangers at spacings required to support standard suspension system members, install supplemental suspension members and hangers in form of trapezes or equivalent devices. Size supplemental suspension members and hangers to support ceiling loads within performance limits established by installation quality standards.
3. Secure wire hangers to ceiling suspension members and to supports above with a minimum of three tight turns. Connect hangers directly either to structures or to inserts, eye screws, or other devices that are secure and appropriate for substrate and that will not deteriorate or otherwise fail due to age, corrosion, or elevated temperatures.
4. Do not support ceilings directly from permanent metal forms. Fasten hangers to cast-in-place hanger inserts, power-actuated fasteners, or drilled-in anchors that extend through forms into concrete.
5. Do not attach hangers to roof deck. Attach hangers to structural members.
6. Space hangers not more than 48 in (1200 mm) on center along each member supported directly from hangers, unless otherwise indicated; and provide hangers not more than 8 in (200 mm) from ends of each member.
7. Do not connect or suspend any ceiling components from ducts, pipes or conduit.
8. Do not make local kinks or bends in hanger wires as a means of leveling.

C. Install edge moldings and trim at perimeter of acoustical ceiling area and where necessary to conceal edges of acoustical panels.

1. Screw attach moldings to substrate at intervals not more than 16 in (400 mm) on center and not more than 3 in (75 mm) from ends, leveling with ceiling suspension system to a tolerance of 1/8 in per 12 ft (3 mm per 3.6 m). Miter corners accurately and connect securely.
2. Do not use exposed fasteners, including pop rivets, on moldings and trim.
3. Provide control joints where joints occur in abutting surfaces.
4. Hold tees in place with concealed clips.

D. Install suspension system runners so they are square and securely interlocked with one another. Remove and replace dented, bent, or kinked members.

1. Space steel main runners at 48 in (1200 mm) on center.

E. Install acoustical panels with undamaged edges and fitted accurately into suspension system runners and edge moldings. Scribe and cut panels at borders and penetrations to provide a neat, precise fit.

1. Arrange directionally patterned acoustical panels with pattern running in one direction parallel to long axis of space.
2. For square-edged panels, install panels with edges fully hidden from view by flanges of suspension system runners and moldings.
3. Paint cut panel edges remaining exposed after installation; match color of exposed panel surfaces using coating recommended in writing for this purpose by acoustical panel manufacturer.

3.5 PROTECTION

A. Protect products and systems from damage during installation and remainder of construction period according to manufacturer's instructions.

3.6 CLEANING

A. Clean exposed surfaces of acoustical panel ceilings, including trim, edge moldings, and suspension system members. Comply with manufacturer's written instructions for cleaning and touchup of minor finish damage. Remove and replace ceiling components that cannot be successfully cleaned and repaired to permanently eliminate evidence of damage.

3.7 ACOUSTICAL PANEL CEILING SCHEDULE

A. Type ACP-01:

1. Manufacturer and Series: Existing - salvaged
2. Style:
3. Size: 24”x24”
4. Color: White
5. Edge Detail: Tegular
6. Grid System: Existing / New - 1”, White

END OF SECTION

Intermountain
Layton Clinic Elevator Project
Layton, Utah

SECTION 096500

RESILIENT FLOORING

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes: Resilient flooring products and systems and supplementary items necessary for installation.

1. Resilient sheet flooring.

1.2 ACTION SUBMITTALS

A. Product Data: Manufacturer's technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, recommended adhesives, construction details, installation instructions, and recommendations for maintenance.

B. Product Schedule: Use same designations indicated on the Finish Schedule and Drawings.

1.3 INFORMATIONAL SUBMITTALS

A. Manufacturer's Project Acceptance Document: Certification by the manufacturer that its product(s) are approved, acceptable, suitable for use in specific locations, for specific details, and for applications indicated, specified, or required.

1.4 CLOSEOUT SUBMITTALS

A. Maintenance Instructions: Include in operation and maintenance manual as required by Division 01 Section "Closeout Procedures". Submit manufacturer's instructions for maintenance of installed work, including methods and frequency for maintaining optimum condition under anticipated use. Include precautions against cleaning materials and methods which may be detrimental to finishes and performance.

1.5 QUALITY ASSURANCE

A. Slip Resistance: Provide products identical to those tested for slip resistance per ASTM D 2047 with a static coefficient of friction not less than 0.6 for level surfaces and 0.8 for ramped surfaces.

B. Fire-Test-Response Characteristics: Provide products with the following fire-test-response characteristics as determined by testing identical products per test method indicated below by a testing and inspecting agency acceptable to authorities having jurisdiction.

1. Critical Radiant Flux: Class I, 0.45 W/sq. cm or greater when tested per ASTM E 648.
2. Smoke Density: Maximum specific optical density of 450 or less when tested per ASTM E 662.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Store flooring products and installation materials in dry spaces protected from the weather, with ambient temperatures maintained within range recommended by manufacturer, but not less than 70 deg F (21 deg C) or more than 85 deg F (29 deg C).

1. Resilient Sheet Flooring: Store sheet flooring rolls upright.

1.7 PROJECT CONDITIONS

A. Unless otherwise approved in writing by the manufacturer, do not begin flooring installation unless permanent building HVAC system is operational and capable of maintaining relative humidity and temperature of not less than 70 deg F (21 deg C) or more than 85 deg F (29 deg C) for at least 48 hours before installation, during installation, and after installation.

1. Maintain relative humidity of not more than the designed relative humidity for spaces to receive flooring.

B. Maintain flooring products prior to installation at the same temperature as the space where they are to be installed.

C. Close spaces to traffic during flooring installation and for time period after installation recommended by manufacturer.

D. Install flooring products after other finishing operations, including painting, have been completed.

1.8 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Acceptable Manufacturers: Subject to compliance with requirements of Contract Documents as judged by the Architect, provide product by one of manufacturers listed. If not listed, submit as substitution according to the Conditions of the Contract and Division 01 Section "Substitution Procedures".

1. Vinyl Flooring:
   a. Mannington Mills, Inc.

B. Basis of Design (Product Standard): Contract Documents are based on products and systems specified to establish a standard of quality. Other manufacturers offering products having equivalent characteristics may be considered, provided deviations are minor and comply with requirements of Contract Documents as judged by the Architect.

1. Selections: As scheduled.

2.2 MATERIALS, GENERAL

A. Single Source Responsibility: Furnish each type of product from single manufacturer. Provide secondary materials only as recommended by manufacturer of primary materials.

2.3 RESILIENT SHEET FLOORING MATERIALS

A. Vinyl Sheet Floor Coverings: ASTM F 1303, Type I or II, Grade 1, Class A (fibrous) or B (nonfoamed plastic) backing or ASTM F 1913 unbacked as required by product selection.

B. Sheet Flooring Thickness: 0.125 in (3 mm).

C. Heat-Welding Seam Bead: Solid-strand product of floor covering manufacturer for heat welding seams.

1. Selections: As scheduled.

D. Integral Cove Base Accessories: Resilient accessories recommended by flooring manufacturer with selections as follows:

1. Basis of Design: Burke Mercer Flooring Products; Division of Burke Industries, Inc.

a. Cap Strip: Metal cap.
b. Cove Strip: No. 070 flexible vinyl cove stick with nominal 1 in (25 mm) radius.
c. Reducer: No. 633 vinyl reducer, 1 in (25 mm) wide by 1/8 in (3 mm) high.

2.4 ACCESSORY MATERIALS

A. Concrete Slab Primer: Non-staining type as recommended by flooring manufacturer.

B. Trowelable Leveling and Patching Compounds: Latex-modified, Portland-cement-based formulation provided or approved by flooring manufacturer for products and applications indicated.

C. Adhesives: Water-resistant type recommended by flooring manufacturer suitable for products, applications, and substrate conditions indicated.

1. Product Compatibility: Provide Manufacturer's written recommendation for each product within an assembly. On installations incorporating products provided by more than one manufacturer, each manufacturer shall approve in writing all adhesives that are in contact with their products.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

3.2 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer's written installation instructions.
2. Accepted submittals.
3. Contract Documents.

3.3 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Concrete Substrates: Prepare according to ASTM F 710.

1. Verify that concrete substrates are free of cracks, ridges, depressions, scale, and foreign deposits.

C. Use trowelable leveling and patching compounds, according to manufacturer's written instructions, to fill cracks, holes, and depressions in substrates.

D. Broom and vacuum clean substrates to be covered immediately before flooring product installation. After cleaning, reexamine substrates for moisture, alkaline salts, carbonation, or dust. Do not proceed with installation until unsatisfactory conditions have been corrected.

3.4 INSTALLATION OF RESILIENT FLOORING, GENERAL

A. Apply concrete slab primer, if recommended by flooring manufacturer, prior to applying adhesive. Apply according to manufacturer's directions.

B. Scribe, cut, and fit flooring to butt neatly and tightly to vertical surfaces and permanent fixtures, including built-in furniture, cabinets, pipes, outlets, edgings, and door frames.

C. Extend flooring into toe spaces, door reveals, closets, and similar openings. Extend flooring to center of door openings.

D. Maintain reference markers, holes, and openings that are in place or marked for future cutting by repeating on finish flooring as marked on substrate. Use chalk or other nonpermanent, non-staining marking device.

E. Adhere flooring to substrates using a full spread of adhesive applied to substrate to comply with flooring manufacturer's written instructions, including those for trowel notching, adhesive mixing, and adhesive open and working times.

1. Provide completed installation without open cracks, voids, raising and puckering at joints, telegraphing of adhesive spreader marks, and other surface imperfections.

F. Hand-roll flooring in both directions from center out to embed flooring in adhesive and eliminate trapped air according to manufacturer's written instructions. At walls, door casings, and other locations where access by roller is impractical, press flooring firmly in place with flat-bladed

instrument.

3.5 INSTALLATION OF RESILIENT SHEET FLOORING

A. Unroll sheet flooring and allow it to stabilize before cutting and fitting, if recommended in writing by manufacturer.

B. Lay out sheet flooring to comply with the following requirements:

1. Maintain uniformity of sheet flooring direction.
2. Arrange for a minimum number of seams and place them in inconspicuous and low-traffic areas, and not less than 6 in (150 mm) away from parallel joints in flooring substrates.
3. Match edges of sheet flooring for color shading and pattern at seams according to manufacturer's written recommendations.
4. Avoid cross seams.

C. Integral Cove Base: Form integral cove base by flashing sheet flooring up vertical surfaces. Support flooring at horizontal and vertical junction with cove strip. Butt flooring at top of base against cap strip.

D. Heat-Welded Seams: Rout joints and heat weld with welding bead, permanently fusing sections into seamless flooring. Prepare, weld, and finish seams according to manufacturer's written instructions and ASTM F 1516 to produce surfaces flush with adjoining flooring surfaces.

3.6 CLEANING AND PROTECTING

A. Perform the following operations immediately after installing flooring products:

1. Remove adhesive and other surface blemishes from exposed surfaces using cleaner recommended by flooring manufacturer.
2. Sweep or vacuum floor thoroughly.
3. Do not wash floor until after time period recommended by flooring manufacturer.
4. Damp-mop floor to remove marks and soil.

B. Protect flooring against mars, marks, indentations, and other damage from construction operations and placement of equipment and fixtures during the remainder of construction period. Use protection methods recommended in writing by flooring manufacturer.

1. Cover products installed on floor surfaces with undyed, untreated building paper until just prior to Substantial Completion.
2. Do not move heavy and sharp objects directly over floor surfaces. Place plywood or hardboard panels over flooring and under objects while they are being moved. Slide or roll objects over panels without moving panels.

END OF SECTION

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# SECTION 096800

# CARPETING

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section Includes: Carpeting products and systems and supplementary items necessary for installation.

### 1.2 ACTION SUBMITTALS

A. Product Data: Manufacturer's technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.

B. Product Schedule: Use same designations indicated on the Finish Schedule and Drawings.

### 1.3 INFORMATIONAL SUBMITTALS

A. Warranty:

1. Provide manufacturer's written warranty covering materials and installation (labor) stating obligations, remedies, limitations and exclusions.

### 1.4 CLOSEOUT SUBMITTALS

A. Maintenance Instructions: Include in operation and maintenance manual as required by Division 01 Section "Closeout Procedures". Submit manufacturer's instructions for maintenance of installed work, including methods and frequency for maintaining optimum condition under anticipated use. Include precautions against cleaning materials and methods which may be detrimental to finishes and performance.

### 1.5 QUALITY ASSURANCE

A. Fire-Test-Response Characteristics: Provide products with the following fire-test-response characteristics as determined by testing identical products per test method indicated below by a testing and inspecting agency acceptable to authorities having jurisdiction.

1. Critical Radiant Flux: Class I, 0.45 W/sq. cm or greater when tested per ASTM E 648.
2. Smoke Density: Maximum specific optical density of 450 or less when tested per ASTM E 662.

### 1.6 PROJECT CONDITIONS

A. General: Comply with CRI 104, Section 6.1, "Site Conditions; Temperature and Humidity".

B. Environmental Limitations: Do not install carpeting until wet work in spaces is complete and dry, and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.

C. Maintain carpeting products prior to installation at the same temperature as the space where they are to be installed.

D. Close spaces to traffic during carpeting installation and for time period after installation recommended by manufacturer.

E. Install carpeting products after other finishing operations, including painting, have been completed.

1.7 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

1.8 WARRANTY

A. Manufacturer's Warranty for Carpeting: Furnish manufacturer's written material and labor warranty signed by an authorized representative using manufacturer's standard form agreeing to furnish materials and labor required to repair or replace work which exhibits material defects caused by manufacture or design and installation of product. "Defects" is defined to include but not limited to deterioration or failure to perform as required.

1. Coverage of warranty includes but is not limited to more than 10 percent edge raveling, snags, runs, dimensional stability, loss of tuft bind strength, loss of face fiber, and delamination.
2. Warranty Period: Manufacturer shall warrant the products to be free from material and labor Defects for a period of 10 years from date of Substantial Completion.

B. Warranty does not include deterioration or failure of carpeting due to unusual traffic, failure of substrate, vandalism, or abuse.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Acceptable Manufacturers: Subject to compliance with requirements of Contract Documents as judged by the Architect, provide product by one of manufacturers listed.

2.2 MATERIALS, GENERAL

A. Single Source Responsibility: Furnish each type of product from single manufacturer. Provide secondary materials only as recommended by manufacturer of primary materials.

2.3 TILE CARPETING

A. Basis of Design (Product Standard):

1. Selections: As scheduled.

2.4 SHEET CARPETING (carpet base)

A. Basis of Design (Product Standard):

1. Selections: As scheduled.

2.5 ACCESSORY MATERIALS

A. Concrete Slab Primer: Non-staining type as recommended by carpeting manufacturer.

B. Trowelable Leveling and Patching Compounds: Latex-modified, hydraulic-cement-based formulation provided by or recommended by carpeting manufacturer.

C. Adhesives: Water-resistant, mildew-resistant, nonstaining type to suit products and subfloor conditions indicated, that complies with flammability requirements for installed carpeting and is recommended or provided by carpeting manufacturer.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

3.2 INSTALLATION, GENERAL

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer's written installation instructions.
2. Accepted submittals.
3. Contract Documents.

3.3 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Comply with CRI 104, Section 6.2, "Site Conditions; Floor Preparation" and carpeting manufacturer's written installation instructions for preparing substrates indicated to receive carpeting installation.

C. Concrete Substrates: Prepare according to ASTM F 710.

1. Verify that concrete substrate finishes comply with requirements specified in Division 03 Section "Concrete Finishing" for concrete substrates receiving carpeting.
2. Verify that concrete substrates are free of cracks, ridges, depressions, scale, and foreign deposits.
3. Verify that concrete substrates are dry and free of curing compounds, sealers, hardeners, and other materials that may interfere with adhesive bond. Unless concrete has been water-cured, then proceed with the following:

    a. Bead-blast concrete substrate with an apparatus that abrades the surface, contains the dispensed shot within the apparatus, and recirculates the shot by vacuum pickup.
    b. Repair damaged and deteriorated concrete according to flooring manufacturer's written recommendations.

D. Use trowelable leveling and patching compounds, according to manufacturer's written instructions, to fill cracks, holes, and depressions in substrates.

E. Broom and vacuum clean substrates to be covered immediately before installing carpeting. After cleaning, reexamine substrates for moisture, alkaline salts, carbonation, or dust. Proceed with installation only after unsatisfactory conditions have been corrected.

## 3.4 INSTALLATION OF CARPETING

A. Scribe, cut, and fit carpeting to butt neatly and tightly to vertical surfaces and permanent fixtures, including built-in furniture, cabinets, pipes, outlets, edgings, and door frames.

B. Extend carpeting into toe spaces, door reveals, closets, and similar openings. Extend carpeting to center of door openings.

C. Maintain reference markers, holes, and openings that are in place or marked for future cutting by repeating on finish carpeting as marked on substrate. Use chalk or other nonpermanent, non-staining marking device.

D. Bind or seal cut edges as recommended by carpeting manufacturer.

E. Install pattern parallel to walls and borders unless otherwise indicated.

F. Hand-roll carpeting in both directions from center out to embed carpeting in adhesive and eliminate trapped air according to manufacturer's written instructions. At walls, door casings, and other locations where access by roller is impractical, press carpeting firmly in place with flat-bladed instrument.

## 3.5 INSTALLATION OF TILE CARPETING

A. Tile Carpet at Concrete Substrates: Comply with CRI 104, Section 13, "Carpet Modules (Tiles)" and carpet manufacturer's written recommendations for full glue-down installation of every tile with releasable adhesive.

B. Install pattern parallel to walls and borders unless otherwise indicated.

3.6 CLEANING AND PROTECTION

A. Perform the following operations immediately after installing carpeting:

1. Remove excess adhesive and other surface blemishes from exposed surfaces using cleaner recommended by carpeting manufacturer.
2. Remove yarns that protrude from carpeting surface.
3. Vacuum carpeting using commercial machine with face-beater element.

B. Protect carpeting against damage from construction operations and placement of equipment and fixtures during the remainder of construction period. Use protection methods indicated or recommended in writing by carpeting manufacturer.

END OF SECTION

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# SECTION 099100

# PAINTING

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section Includes: Surface preparation and field painting of exposed interior items, exterior items and surfaces.

1. Surface preparation, priming, and finish coats specified in this Section are in addition to shop priming and surface treatment specified in other Sections.

B. Paint exposed surfaces, except where indicated that the surface or material is not to be painted or is to remain natural. If an item or a surface is not specifically mentioned, paint the item or surface the same as similar adjacent materials or surfaces. If a color of finish is not indicated, Architect will select from standard colors and finishes available.

1. Painting includes field painting of exposed bare and covered pipes and ducts, hangers, exposed steel and iron supports, and surfaces of mechanical and electrical equipment that do not have a factory-applied final finish.

C. Do not paint prefinished items, concealed surfaces, finished metal surfaces, operating parts, and labels, unless indicated otherwise.

1. Prefinished items include the following factory-finished components:

a. Prefinished wood doors.
b. Acoustical materials.
c. Prefinished Architectural woodwork and cabinets.
d. Elevator equipment.
e. Finished mechanical and electrical equipment.
f. Light fixtures.
g. Distribution cabinets.
h. Baked enamel coated items.
i. Fluorocarbon coated items.
j. Integral colored plaster.
k. Integral colored PVC.

2. Concealed surfaces include walls or ceilings in the following generally inaccessible spaces:

a. Foundation spaces.
b. Furred areas.
c. Ceiling plenums.
d. Utility tunnels.
e. Pipe spaces.
f. Duct shafts.
g. Elevator shafts.

3. Finished metal surfaces include the following:

    a. Anodized aluminum.
    b. Stainless steel.
    c. Chromium plate.
    d. Copper and copper alloys.
    e. Bronze and brass.

4. Operating parts include moving parts of operating equipment and the following:

    a. Valve and damper operators.
    b. Linkages.
    c. Sensing devices.
    d. Motor and fan shafts.

5. Labels: Do not paint over UL, FMG, or other code-required labels or equipment name, identification, performance rating, or nomenclature plates.

    a. Embossed UL labels may be used and painted where acceptable to authority having jurisdiction

D. Related Sections:

1. Division 09 Section "Gypsum Board Assemblies" for surface preparation of gypsum board assemblies.

1.2 DEFINITIONS

A. MPI Gloss Levels: MPI Gloss and Sheen Standard values are measured per ASTM D523, Method D and are as follows:

1. Gloss Level 1: Not more than 5 units at 60 degrees and 10 units at 85 degrees.
2. Gloss Level 2: Not more than 10 units at 60 degrees and 10 to 35 units at 85 degrees.
3. Gloss Level 3: 10 to 25 units at 60 degrees and 10 to 35 units at 85 degrees.
4. Gloss Level 4: 20 to 35 units at 60 degrees and not less than 35 units at 85 degrees.
5. Gloss Level 5: 35 to 70 units at 60 degrees.
6. Gloss Level 6: 70 to 85 units at 60 degrees.
7. Gloss Level 7: More than 85 units at 60 degrees.

B. Interior Painting: Generally includes surfaces located in conditioned spaces.

1.3 ACTION SUBMITTALS

A. Product Data: Manufacturer's technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, installation instructions, and recommendations for maintenance.

B. Product List: For each product indicated, include the following:

1. Cross-reference to paint system and locations of application areas. Use same designations indicated on Drawings and in schedules.

C. Samples for Verification: For each type of paint system and each color and gloss of topcoat indicated.

1. Submit Samples on rigid backing, 8 in (200 mm) square.

1.4 QUALITY ASSURANCE

A. MPI Standards:
1. Preparation and Workmanship: Comply with requirements in "MPI Architectural Painting Specification Manual" and "MPI Maintenance Repainting Manual" for products and paint systems indicated.

1.5 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Acceptable Manufacturers and Products: Subject to compliance with requirements of Contract Documents as judged by the Architect, provide product by one of manufacturers listed. If not listed, submit as substitution according to the Conditions of the Contract and Division 01 Section "Substitution Procedures".

1. Sherwin-Williams Company (The). **No substitutions – preferred Vendor agreement**

B. Color and Gloss: As scheduled.

2.2 PAINT, GENERAL

A. Material Compatibility:

1. Provide materials for use within each paint system that are compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
2. For each coat in a paint system, provide products recommended in writing by manufacturers of topcoat for use in paint system and on substrate indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

3.2 INSTALLATION

A. Installation Quality Standards: In addition to standards listed elsewhere, perform work according to the following, unless otherwise specified in this Section:

1. Respective manufacturer's written installation instructions.
2. Approved submittals.
3. Contract Documents.
4. MPI Architectural Painting Specification Manual" or "MPI Maintenance Repainting Manual", as applicable.

3.3 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations and specifications for cleaning and surface preparation. Surfaces shall have no defects or errors which would result in poor or potentially defective installation or would cause latent defects in Work.

B. Comply with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual" and "MPI Maintenance Repainting Manual" applicable to substrates and paint systems indicated.

C. Remove plates, machined surfaces, and similar items already in place that are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.

1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection if any.
2. Do not paint over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates, unless expressly permitted by authorities having jurisdiction for labels intended to be painted.

D. Clean substrates of substances that could impair bond of paints, including dirt, oil, grease, and incompatible paints and encapsulants.

1. Remove incompatible primers and reprime substrate with compatible primers as required to produce paint systems indicated.

E. Steel Substrates: Remove rust and loose mill scale. Clean using methods recommended in writing by paint manufacturer.

1. Touch up bare areas and shop-applied prime coats that have been damaged. Wire-brush, clean with solvents recommended by paint manufacturer, and touch up with same primer as the shop coat.

F. Gypsum Board Substrates: Do not begin paint application until finishing compound is dry and sanded smooth.

3.4 APPLICATION

A. Apply paints according to manufacturer's written instructions.

1. Use applicators and techniques suited for paint and substrate indicated.

2. Paint surfaces behind movable items, equipment, and furniture same as similar exposed surfaces. Before final installation, paint surfaces behind permanently fixed items, equipment, or furniture with prime coat only.
3. The number of coats and film thickness required are the same regardless of application method.
4. If sanding is required to produce a smooth, even surface according to manufacturer's written instructions, sand between applications.
5. Omit primer over metal surfaces that have been shop primed and touchup painted.
6. Allow sufficient time between successive coats to permit proper drying.

B. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.

C. Minimum Coating Thickness: Apply paint materials no thinner than manufacturer's recommended spreading rate to achieve total dry film thickness of the entire system as recommended by manufacturer.

3.5 CLEANING AND PROTECTION

A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.

B. After completing paint application, clean spattered surfaces. Remove spattered paints by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.

C. Protect work of other trades against damage from paint application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.

D. Provide "Wet Paint" signs to protect newly painted finishes. Remove temporary protective wrappings provided by others to protect their work after completing painting operations.

E. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces to match approved samples.

3.6 INTERIOR PAINTING SCHEDULE

A. Steel Substrates:

1. Institutional Low-Odor/VOC Latex System: MPI INT 5.1S.

a. Prime Coat: Sherwin Williams, Pro-Cryl Universal Primer.
b. Intermediate Coat: Sherwin Williams, Industrial Pro Acrylic, semi-gloss
c. Topcoat: Sherwin Williams, Industrial Pro Acrylic, semi-gloss
d. Colors: As noted in the finish schedule

B. Gypsum Board Substrates:

1. Institutional Low-Odor/VOC Latex System: MPI INT 9.2M.

a. Prime Coat: Sherwin Williams, Promar Zero VOC Primer.

b. Intermediate Coat: Sherwin Williams, Promar 200 Zero, satin
c. Topcoat: Sherwin Williams, Promar 200 Zero, satin
d. Colors: As noted in the finish schedule

END OF SECTION

# Sherwin Williams Contractor Job Tracking Form

To be included in Contractor Bid Package

Instructions for Contractor:

- Please complete this form with as much information as available
- If you have an assigned Sherwin Williams Sales Representative or a Home store that services, your account please contact them directly with this form
- If you do not have a Sherwin Williams assigned account manager, please email this form to Michael.J.Koncilja@Sherwin.com
- This form must be forwarded to Sherwin Williams prior to the start of any Capital Expenditure Project
- A job account must be assigned for every project

Instructions for Sherwin Williams Employees:

- Upon receiving this form please open a job account for the paint contractor
- The job account must read as follows: Intermountain Healthcare/Name of City/ Project Name
- A job account is strictly required for all IHC related projects
- Upon opening an IHC job account, an email containing the 9 digit job account number is to be sent to Michael.J.Koncilja@Sherwin.com for tracking purposes
- A request for this project to be linked to Parent #5540 will be communicated
- All Purchases associated with said project are to be made on this job account only

# Project Tracking Form

Name of Contractor:_____

Sherwin Williams Account number (Existing):_____

IHC Job Account number (To be assigned):_____

Name and Address of IHC related
Project:_____
_____
_____
_____

Name/Store of Sherwin Williams
Contact:_____

Estimated Materials Needed:_____

Estimated Project Start Date:_____

Additional Comments/Needs of Contractor: (I.E renderings needed, drawdowns required, Special environmental
restrictions.)_____
_____
_____
_____

# SECTION 142400

# HYDRAULIC ELEVATORS

## PART 1 - GENERAL

### 1.1 SUMMARY

A. Section Includes: Pre-engineered hydraulic passenger elevators and supplementary items necessary to complete their installation.

### 1.2 PRODUCT VARIATIONS AND ADJUSTMENTS

A. Product Variations: In the event of differences between products and systems of acceptable or available manufacturer/fabricators, Contractor shall notify Architect of such differences and resolve conflicts prior to awarding Contract. Failure of Contractor to provide notification shall be construed as acceptance of conditions indicated, and changes caused by differences between products and Contract Documents shall be included in the Work at no additional cost to Owner.

B. Adjustments: Proposed deviations shall include a detailed analysis of impact to adjacent substrates, structural, mechanical, electrical or other building systems, including related design or construction cost impacts. Deviations causing changes in materials, constructability, substrates, systems or conditions shall be included in the Work at no additional cost to Owner.

### 1.3 DEFINITIONS

A. Definitions in ASME A17.1/CSA B44 apply to work of this Section.

B. Defective Elevator Work: Operation or control system failures; performances below specified ratings; excessive wear; unusual deterioration or aging of materials or finishes; unsafe conditions; the need for excessive maintenance; abnormal noise or vibration; and similar unusual, unexpected, and unsatisfactory conditions.

### 1.4 ACTION SUBMITTALS

A. Product Data: Manufacturer's technical literature for each product and system indicated.

1. Include manufacturer's specifications for materials, finishes, construction details, installation instructions, and recommendations for maintenance.
2. Include capacities, sizes, performances, operations, safety features, finishes, and similar information. Include product data for car enclosures, hoistway entrances, and operation, control, and signal systems.

B. Shop Drawings: Show details of fabrication and installation, including plans, elevations, sections, details of components and attachments to other work. Distinguish between shop and field-assembled work.

1. Include large-scale details indicating service at each landing, machine room layout, coordination with building structure, relationships with other construction, and locations of equipment.

    a. Include machine room layout.
    b. Include large-scale layout of car-control station.
    c. Include standby power operation control panel if applicable.

2. Indicate maximum dynamic and static loads imposed on building structure at points of support, and maximum and average power demands.
3. Indicate variations from specified requirements.

C. Samples for Verification: For exposed car, hoistway door and frame, and signal equipment finishes; 3 inch (75 mm) square Samples of sheet materials; and 4 inch (100 mm) lengths of running trim members.

1. Signal and Fixtures: Architect shall select and approve all fixture selections.

1.5 INFORMATIONAL SUBMITTALS

A. Manufacturer Certificates: Signed by elevator manufacturer certifying that hoistway, pit, and machine room layout and dimensions, as shown on Drawings, and electrical service including standby power generator, as shown and specified, are adequate for elevator system being provided.

B. Seismic Qualification Certificates: For elevator equipment, accessories, and components, from manufacturer.

1. Basis for Certification: Indicate whether withstand certification is based on actual test of assembled components or on calculation.
2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.
3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

C. Field Quality Control Reports: Written report of testing and inspection required by "Field Quality Control".

D. Warranty:

1. Provide manufacturer’s written warranty covering materials and installation (labor) stating obligations, remedies, limitations and exclusions.

1.6 CLOSEOUT SUBMITTALS

A. Operation and Maintenance Data: For elevators to include in emergency, operation, and maintenance manuals.

B. Inspection and Acceptance Certificates and Operating Permits: As required by authorities having jurisdiction for normal, unrestricted elevator use.

1.7 QUALITY ASSURANCE

A. Installer Qualifications:

1. Experience: Installer's personnel with not less than 5 years of experience in the successful performance of Work similar to scope of this Project.
2. Supervision: Installer shall maintain a competent supervisor at Project while the Work is in progress, and who has not less than 5 years of experience installing products and systems similar to scope of this Project.
3. Manufacturer Acceptance: Installer shall be certified, approved, licensed, or acceptable to manufacturer to install products.

1.8 PRE-INSTALLATION CONFERENCE

A. Pre-Installation Conference: Before Work begins, conduct conference at Project site.

1.9 DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle materials, components and equipment in manufacturer's protective packaging. Store materials, components, and equipment off of ground, under cover, and in a dry location.

1.10 COORDINATION

A. Coordinate installation of products and systems with interfacing and adjoining construction to provide a successful installation without failure.

B. Coordinate installation of sleeves, block outs, elevator equipment with integral anchors, and other items that are embedded in concrete or masonry for elevator equipment. Furnish templates, sleeves, elevator equipment with integral anchors, and installation instructions and deliver to Project site in time for installation.

C. Furnish well casing and coordinate delivery with related excavation work.

D. Coordinate locations and dimensions of other work relating to hydraulic elevators including pit ladders; sumps and floor drains in pits; entrance subsills; electrical service; and electrical outlets, lights, and switches in hoistways, pits, and machine rooms.

1.11 WARRANTY

A. Manufacturer’s Warranty: Furnish manufacturer’s written material and labor warranty signed by an authorized representative using manufacturer’s standard form agreeing to furnish materials and labor required to repair or replace work which exhibits material defects caused by manufacture or design and installation of product. "Defects" is defined to include but not limited to deterioration or failure to perform as required.

1. Failures include, but are not limited to, operation or control system failure, including excessive malfunctions; performances below specified ratings; excessive wear; unusual deterioration or aging of materials or finishes; unsafe conditions; need for excessive maintenance; abnormal noise or vibration; and similar unusual, unexpected, and unsatisfactory conditions.

2. Warranty Period: Manufacturer shall warrant the products to be free from material and labor Defects for a period of 1 year from date of Substantial Completion.

## PART 2 - PRODUCTS

### 2.1 MANUFACTURERS AND PRODUCTS

A. Available Manufacturers and Products: Subject to compliance with requirements of Contract Documents as judged by the Architect, manufacturers offering products that may be incorporated into the Work include, but are not limited to, those listed.

1. ThyssenKrupp Elevator.

B. Basis of Design (Product Standard): Contract Documents are based on products and systems specified to establish a standard of quality. Other manufacturers offering products having equivalent characteristics may be considered, provided deviations are minor and comply with requirements of Contract Documents as judged by the Architect.

1. Manufacturer and Product: ThyssenKrupp Elevator, Endura 35B, Intermountain standard configuration (no substitutions)

### 2.2 MATERIALS AND COMPONENTS

A. Source Limitations: Obtain elevators, including electric traction passenger elevators when specified in another Section, from single manufacturer.

1. Major elevator components, including pump-and-tank units, plunger-cylinder assemblies, controllers, signal fixtures, door operators, car frames, cars, and entrances, shall be manufactured by single manufacturer.

### 2.3 PERFORMANCE REQUIREMENTS

A. Regulatory Requirements: Comply with requirements of authorities having jurisdiction and applicable provisions of ASME A17.1/CSA B44 "Safety Code for Elevators and Escalators".

B. Accessibility Requirements: Comply with requirements of authorities having jurisdiction and Section 407 in the U.S. Architectural & Transportation Barriers Compliance Board's ADA-ABA Accessibility Guidelines and with ICC A117.1.

C. Seismic Performance: Elevator system shall withstand the effects of earthquake motions determined according to the building code and shall comply with elevator safety requirements for applicable seismic risk Zone in ASME A17.1/CSA B44.

### 2.4 ELEVATORS

A. Elevator System, General: Manufacturer's standard elevator systems. Unless otherwise indicated, manufacturers' standard components shall be used, as included in standard elevator systems and as required for complete system.

B. Elevator Description - Elevator Nos.: 1 (new) and 2(existing / replacement)

1. Type: Under-the-car single cylinder.
2. Rated Load: 3500 lb (1589 kg).
3. Rated Speed: 100 fpm up / 125 fpm down
4. Operation System: Single Elevator, Two Stops: Single automatic.
5. Auxiliary Operations:
   a. Battery-powered lowering.
   b. Automatic dispatching of loaded car.
   c. Nuisance call cancel.
   d. Independent service for service elevator all cars in group.
   e. Loaded-car bypass.

6. Security Features:
   a. Car-to-lobby feature.

7. Dual Car-Control Stations: Provide two car-control stations in each elevator; equip only one with required keyswitches, if any.
8. Car Enclosures:

   a. As indicated on Drawings.
   b. Inside Width: Unless otherwise indicated, Manufacturer's standard for rated load; measured from side wall to side wall.
   c. Inside Depth: Unless otherwise indicated, Manufacturer's standard for rated load; measured from back wall to front wall (return panels).
   d. Inside Height: Unless otherwise indicated, 94 inches (2362 mm) to underside of ceiling.
   e. Front Walls (Return Panels) and Car Fixtures:

      1) Satin stainless steel, No. 4 finish

   f. Side and Rear Wall Panels and Reveals:

      1) Satin stainless steel, No. 4 finish

   g. Door Faces (Interior):

      1) Satin stainless steel, No. 4 finish

   h. Door Sills:

      1) Aluminum

   i. Ceiling:

      1) Satin stainless steel, No. 4 finish

   j. Handrails: Unless otherwise indicated, at rear of car.

      1) Satin stainless steel, No. 4 finish

   k. Floor: Floor prepared to receive carpet (specified in Section "Carpeting").

9. Hoistway Entrances:

a. Width: Unless otherwise indicated, 42 inches (1050 mm).
b. Height: Unless otherwise indicated, 84 inches (2100 mm).
c. Type:

1) Single-speed center opening

d. Doors and Frames at First Floor:

1) Satin stainless steel, No. 4 finish

e. Doors and Frames at Other Floors:

1) Satin stainless steel, No. 4 finish

f. Sills at First Floor:

1) Aluminum, mill finish

g. Sills at Other Floors:

1) Aluminum, mill finish

10. Hall Fixtures:

a. Satin stainless steel, No. 4 finish

11. Additional Requirements:

a. Provide inspection certificate in each car, mounted under acrylic cover with frame matching adjacent metal finish.
b. Provide hooks for protective pads in all cars and two complete set(s) of full-height protective pads.

## 2.5 SYSTEMS AND COMPONENTS

A. General: Provide manufacturer's standard elevator systems. Where components are not otherwise indicated, provide standard components, published by manufacturer as included in standard preengineered elevator systems and as required for a complete system.

B. Pump Units: Positive-displacement type with a maximum of 10 percent variation between no load and full load and with minimum pulsations.

1. Pump shall be submersible type with submersible squirrel-cage induction motor, and shall be suspended inside oil tank from vibration isolation mounts.
2. Motor shall have variable-voltage, variable-frequency control.

C. Hydraulic Silencers: System shall have hydraulic silencer containing pulsation-absorbing material in blowout-proof housing at pump unit.

D. Piping: Size, type, and weight of piping as recommended by elevator manufacturer, with flexible connectors to minimize sound and vibration transmissions from power unit.

1. Cylinder units shall be connected with dielectric couplings.
2. Casing for Underground Piping: Schedule 40 PVC pipe complying with ASTM D 1785, joined with PVC fittings complying with ASTM D 2466 and solvent cement complying with ASTM D 2564.

E. Hydraulic Fluid: Elevator manufacturer's standard fire-resistant fluid with additives as needed to prevent oxidation of fluid, corrosion of cylinder and other components, and other adverse effects.

F. Inserts: Furnish required concrete and masonry inserts and similar anchorage devices for installing guide rails, machinery, and other components of elevator work. Device installation is specified in another Section.

G. Protective Cylinder Casing: PVC or HDPE pipe casing complying with ASME A17.1/CSA B44, of sufficient size to provide not less than 1 inch (25 mm) clearance from cylinder and extending above pit floor. Casing shall have means of monitoring effectiveness to comply with ASME A17.1/CSA B44.

H. Corrosion-Protective Filler: A nontoxic, petroleum-based gel formulated for filling the space between hydraulic cylinder and protective casing. Filler shall be electrically nonconductive, displace or absorb water, and gel or solidify at temperatures below 60 deg F (16 deg C).

1. Products: Subject to compliance with requirements, provide one of the following:

a. Hydro Safe Oil Division, Inc.; No-Ox-Id Liquid Elevator Casing Filler E-800.
b. Union-Gard, a division of Dome Services L.L.C.; Union-Gard 160.

I. Hoist Beams: Provide framing as indicated in Drawings to support elevator installation.

J. Car Frame and Platform: Welded-steel units.

K. Guides: Provide guides at top and bottom of car and counterweight frames.

L. Guide Rails: Provide guide rails of structural capacity required to span between available structural supports without additional secondary steel, unless indicated otherwise on Drawings.

## 2.6 OPERATION SYSTEMS

A. General: Provide manufacturer's standard microprocessor operation system as required to provide type of operation indicated.

B. Auxiliary Operations: In addition to primary operation system features, provide the following operational features for elevators where indicated:
1. Battery-Powered Lowering: If power fails, cars that are at a floor remain at that floor, open their doors, and shut down. Cars that are between floors are lowered to a preselected floor, open their doors, and shut down. Cars that are below the preselected floor are lowered to the next lower floor, open their doors, and shut down. System includes rechargeable battery and automatic recharging system.
2. Automatic Dispatching of Loaded Car: When car load exceeds 80 percent of rated capacity, doors start closing.

3. Nuisance Call Cancel: When car calls exceed a preset number while car load is less than a predetermined weight, all car calls are canceled. Preset number of calls and predetermined weight can be adjusted.
4. Loaded-Car Bypass: When car load exceeds 80 percent of rated capacity, car responds only to car calls, not to hall calls.
5. Independent Service: Keyswitch in car-control station removes car from group operation and allows it to respond only to car calls. Key cannot be removed from keyswitch when car is in independent service. When in independent service, doors close only in response to door close button.
6. Special Emergency Control – Firefighter's Service: Provide Phase I and Phase II Firefighters' Service; comply with requirements of authorities having jurisdiction and applicable provisions of ASME A17.1/CSA B44 "Safety Code for Elevators and Escalators".

    a. Firefighters Emergency Operation – Phase I Emergency Recall: The activation of a key switch at the designated level hall station shall express return all cars in the group to the designated floor and by-pass all car and hall calls. The cars shall park at the designated floor with the doors open and will not respond to car or hall calls unless the Phase II switch in the car is activated.
    b. Firefighters Emergency Operation - Phase II: In-car key switch control of each elevator during the Emergency operation.

7. Car-to-Lobby Feature: Feature, activated by keyswitch at main lobby, that causes car or all cars in a group to return immediately to lobby and open doors for inspection. On deactivation by keyswitch, calls registered before keyswitch activation are completed and normal operation is resumed.

C. Electrical Wiring:

1. Furnish and install complete insulated wiring to connect all parts of the equipment. Properly ground all components as required by National Electric Code.
2. Provide 15% spare wires between each controller, selector, hoistway junction box, and control panel; also provide 15% spare conductors in each trail cable; all spares shall be properly tagged or otherwise identified with clear and indelible markings.
3. Provide a total of twelve (12) shielded pairs for communication and security use in the traveling cables for each elevator. The shielded pairs shall be located in a cable which is not used to carry alternating current circuits. The shielded wiring shall extend to a junction box in the elevator controllers in machine room.

## 2.7 DOOR REOPENING DEVICES

A. Infrared Array: Provide door reopening device with uniform array of 36 or more microprocessor-controlled, infrared light beams projecting across car entrance. Interruption of one or more light beams shall cause doors to stop and reopen.

B. Nudging Feature: After car doors are prevented from closing for predetermined adjustable time, through activating door reopening device, a loud buzzer shall sound and doors shall begin to close at reduced kinetic energy.

## 2.8 CAR ENCLOSURES

A. General: Provide enameled-steel car enclosures to receive removable wall panels, with removable car roof, access doors, power door operators, and ventilation.

1. Provide standard railings complying with ASME A17.1/CSA B44 on car tops where required by ASME A17.1/CSA B44.

B. Materials and Finishes: Manufacturer's standards, but not less than the following:

1. Subfloor for Carpet or Resilient Flooring: Exterior, underlayment grade plywood, not less than 5/8 inch (15 mm) nominal thickness.
2. Stainless-Steel Wall Panels: Flush, hollow-metal construction; fabricated from stainless-steel sheet.
3. Plastic-Laminate Wall Panels: Plastic laminate adhesively applied to 1/2 inch (12 mm) fire-retardant-treated particleboard or [manufacturer's standard honeycomb core] with plastic-laminate panel backing and manufacturer's standard protective edge trim. Panels have a flame-spread index of 25or less, when tested according to ASTM E 84. Plastic-laminate color, texture, and pattern as selected by Architect from plastic-laminate manufacturer's full range.
4. Fabricate car with recesses and cutouts for signal equipment.
5. Fabricate car door frame integrally with front wall of car.
6. Stainless-Steel Doors: Flush, hollow-metal construction; fabricated from stainless-steel sheet or by laminating stainless-steel sheet to exposed faces and edges of enameled cold-rolled steel doors using adhesive that fully bonds metal to metal without telegraphing or oil-canning.
7. Sight Guards: Provide sight guards on car doors.
8. Sills: Extruded metal, with grooved surface, 1/4 inch (6 mm) thick.
9. Metal Ceiling: Flush panels, with LED downlights in the center of each panel. Align ceiling panel joints with joints between wall panels.
10. Handrails: Manufacturer's standard handrails, of shape, metal, and finish indicated.
11. Emergency Exits: Provide emergency exits sized and located in each car in accordance with the Elevator Code.

## 2.9 HOISTWAY ENTRANCES

A. Hoistway Entrance Assemblies: Manufacturer's standard horizontal-sliding, door-and-frame hoistway entrances complete with track systems, hardware, sills, and accessories. Frame size and profile shall accommodate hoistway wall construction.

1. Where gypsum board wall construction is indicated, frames shall be self-supporting with reinforced head sections.

B. Fire-Rated Hoistway Entrance Assemblies: Door and frame assemblies shall comply with NFPA 80 and be listed and labeled by a testing and inspecting agency acceptable to authorities having jurisdiction.

1. Fire-Protection Rating: 1-1/2 hours.

C. Materials and Fabrication: Manufacturer's standards, but not less than the following:

1. Frames: Not less than 14 gauge.
2. Doors: Not less than 16 gauge.
3. Stainless-Steel Frames: Formed from stainless-steel sheet.
4. Entrance Jamb Plates: Cast metal plates complying with Elevator Code and Accessibility requirements.

5. Stainless-Steel Doors and Transoms: Flush, hollow-metal construction; fabricated from stainless-steel sheet or by laminating stainless-steel sheet to exposed faces and edges of enameled cold-rolled steel doors using adhesive that fully bonds metal to metal without telegraphing or oil-canning.
6. Sight Guards: Provide sight guards on doors matching door edges.
7. Sills: Extruded metal, with grooved surface, 1/4 inch (6 mm) thick.
8. Nonshrink, Nonmetallic Grout: Factory-packaged, nonstaining, noncorrosive, nongaseous grout complying with ASTM C 1107/C 1107M.

2.10 SIGNAL EQUIPMENT

A. General: Provide hall-call and car-call buttons that light when activated and remain lit until call has been fulfilled. Fabricate lighted elements with long-life lamps and acrylic or other permanent, non-yellowing translucent plastic diffusers or LEDs.

B. Swing-Return Car-Control Stations: Provide car-control stations mounted on rear of hinged return panel adjacent to car door and with buttons, switches, controls, and indicator lights projecting through return panel but substantially flush with face of return panel.

1. Unless indicated otherwise, include manufacturer’s premium fixture selection and provide full width swing front return and car operating panels. Logos or manufacturer’s name are not permitted on exposed surfaces.
2. Mark buttons and switches for function. Use both tactile symbols and Braille.
3. Provide "No Smoking" sign matching car-control station, either integral with car-control station or mounted adjacent to it, with text and graphics as required by authorities having jurisdiction.
4. Mount controls at heights complying with the U.S. Architectural & Transportation Barriers Compliance Board's "Americans with Disabilities Act (ADA), Accessibility Guidelines (ADAAG)."
5. Provide two car control stations in each passenger elevator; equip only one with required keyswitches.

C. Emergency Communication System: Two-way voice communication system, with visible signal, which dials preprogrammed number of monitoring station and does not require handset use. System is contained in flush-mounted cabinet, with identification, instructions for use, and battery backup power supply.

D. Firefighters' Two-Way Telephone Communication Service: Provide flush-mounted cabinet or telephone jack in each car and required conductors in traveling cable for firefighters' two-way telephone communication service specified in Division 28 "Fire-Alarm System."

E. Car Position Indicator: Provide illuminated, digital-type car position indicator, located above car door or above car-control station. Also, provide audible signal to indicate to passengers that car is either stopping at or passing each of the floors served. Include travel direction arrows if not provided in car-control station.

F. Hall Push-Button Stations: Provide one hall push-button station at each landing for each single elevator or group of elevators, but not less than two stations for each three elevators in a group.

1. Provide units with flat faceplate for mounting with body of unit recessed in wall.
2. Equip units with buttons for calling elevator and for indicating applicable direction of travel.
3. Provide Firefighters Emergency Service – Phase I key switch in designated hall station.

4. If required by authorities having jurisdiction, provide telephone jack in each unit for firefighters' two-way telephone communication service.

G. Hall Lanterns: Units with illuminated arrows; but provide single arrow at terminal landings. Provide one of the following:

1. Manufacturer's standard wall-mounted units, for mounting above entrance frames.
2. Units with flat faceplate for mounting with body of unit recessed in wall and with illuminated elements projecting from faceplate for ease of angular viewing.

H. Hall Annunciator: With each hall lantern, provide audible signals indicating car arrival and direction of travel. Signals sound once for up and twice for down.

1. At manufacturer's option, audible signals may be placed on cars.

I. Hall Position Indicators: Provide illuminated, digital-display-type position indicators, located above hoistway entrances at ground floor. Provide units with flat faceplate for mounting and with body of unit recessed in wall.

J. Emergency Pictorial Signs: Unless otherwise indicated, fabricate from materials matching hall push-button stations, with text and graphics as required by authorities having jurisdiction, indicating that in case of fire elevators are out of service and exits should be used instead. Provide one sign at each hall push-button station unless otherwise indicated.

2.11 FINISH MATERIALS

A. General: Provide the following materials for exposed parts of elevator car enclosures, car doors, hoistway entrance doors and frames, and signal equipment as indicated.

1. Car Shell: Not less than 14 gauge.
2. Car Canopy: Not less than 12 gauge.

B. Cold-Rolled Steel Sheet: ASTM A 1008/A 1008M, commercial steel, Type B, exposed, matte finish.

C. Hot-Rolled Steel Sheet: ASTM A 1011/A 1011M, commercial steel, Type B, pickled.

D. Stainless-Steel Sheet: ASTM A 240/A 240M, Type 304.

E. Stainless-Steel Bars: ASTM A 276, Type 304.

F. Stainless-Steel Tubing: ASTM A 554, Grade MT 304.

G. Aluminum Extrusions: ASTM B 221 (ASTM B 221M), Alloy 6063.

H. Plastic Laminate: High-pressure type complying with NEMA LD 3, Type HGS for flat applications,Type HGP for postformed applications and Type BKV for panel backing.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrates and areas to receive products and systems and associated work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting work within a particular area will be construed as acceptance of surface conditions.

B. Verify critical dimensions and examine supporting structure and other conditions under which elevator work is to be installed.

C. Prepare written report, endorsed by Installer, listing conditions detrimental to performance of the Work.

3.2 INSTALLATION

A. Installation Quality Standards: In addition to standards listed elsewhere, perform Work according to following, unless otherwise specified:

1. Respective manufacturer's written installation instructions.
2. Accepted submittals.
3. Contract Documents.

B. Excavation for Cylinder: Drill well hole in each elevator pit to accommodate installation of cylinder.

C. Provide waterproof well casing as necessary to retain well-hole walls.

D. Install cylinder in protective casing within well hole. Before installing protective casing, remove water and debris from well hole and provide permanent waterproof seal at bottom of well casing.

1. Fill void space between protective casing and cylinder with corrosion-protective filler.
2. Align cylinders and fill space around protective casing with fine sand unless otherwise required by authorities having jurisdiction.

E. Install cylinder plumb and accurately centered for elevator car position and travel. Anchor securely in place, supported at pit floor. Seal between protective casing and pit floor with 4 inches (100 mm) of nonshrink, nonmetallic grout.

F. Welded Construction: Provide welded connections for installing elevator work where bolted connections are not required for subsequent removal or for normal operation, adjustment, inspection, maintenance, and replacement of worn parts. Comply with AWS workmanship and welding operator qualification standards.

G. Sound Isolation: Mount rotating and vibrating equipment on vibration-isolating mounts to minimize vibration transmission to structure and structure-borne noise due to elevator system.

H. Install piping above the floor, where possible. Install underground piping in Schedule 40 PVC pipe casing assembled with solvent-cement fittings.

I. Lubricate operating parts of systems as recommended by manufacturers.

J. Alignment: Coordinate installation of hoistway entrances with installation of elevator guide rails for accurate alignment of entrances with car. Where possible, delay installation of sills and frames until car is operable in shaft. Reduce clearances to minimum, safe, workable dimension at each landing.

K. Leveling Tolerance: 1/4 inch (6 mm), up or down, regardless of load and travel direction.

L. Set sills flush with finished floor surface at landing. Fill space under sill solidly with nonshrink, nonmetallic grout.

M. Locate hall signal equipment for elevators as follows, unless otherwise indicated:

1. For groups of elevators, locate hall push-button stations between two elevators at center of group or at location most convenient for approaching passengers.
2. Place hall lanterns either above or beside each hoistway entrance, unless otherwise indicated.
3. Mount hall lanterns at a minimum of 72 inches (1800 mm) above finished floor.

## 3.3 FIELD QUALITY CONTROL

A. Manufacturer/Fabricator's Field Service: Manufacturer/fabricator's qualified technical representative shall periodically inspect Work to ensure installation is proceeding in accordance with manufacturer/fabricator's designs, recommendations, instructions, and warranty requirements. Representative shall submit written reports of each visit indicating observations, findings, and conclusions of inspection.

1. Manufacturer's Technical Representative Qualifications: Direct employee of technical services department of manufacturer with experience in providing recommendations, observations, evaluations, and problem diagnostics.

B. Acceptance Testing: On completion of elevator installation and before permitting elevator use (either temporary or permanent), perform acceptance tests as required and recommended by ASME A17.1/CSA B44 and by governing regulations and agencies.

C. Advise Owner, Architect, and authorities having jurisdiction in advance of dates and times that tests are to be performed on elevators.

## 3.4 PROTECTION

A. Temporary Use: Temporary use of elevators for construction purposes is not allowed unless authorized by Owner. Comply with the following requirements for each elevator used for construction purposes:

1. Provide car with temporary enclosure, either within finished car or in place of finished car, to protect finishes from damage.
2. Provide strippable protective film on entrance and car doors and frames.
3. Provide padded wood bumpers on entrance door frames covering jambs and frame faces.
4. Provide other protective coverings, barriers, devices, signs, and procedures as needed to protect elevator and elevator equipment.

5. Do not load elevators beyond their rated weight capacity.
6. Engage elevator Installer to provide full maintenance service. Include preventive maintenance, repair or replacement of worn or defective components, lubrication, cleanup, and adjustment as necessary for proper elevator operation at rated speed and capacity. Provide parts and supplies same as those used in the manufacture and installation of original equipment.
7. Engage elevator Installer to restore damaged work, if any, so no evidence remains of correction. Return items that cannot be refinished in the field to the shop, make required repairs and refinish entire unit, or provide new units as required.

    a. Restore elevator sill(s) to new condition or replace with new sill(s).

3.5 DEMONSTRATION

A. Engage a factory-authorized service representative to train Owner's maintenance personnel to operate, adjust, and maintain elevator(s).

    1. Review emergency provisions, including emergency access and procedures to be followed at time of operational failure and other building emergencies. Train Owner's personnel in procedures to follow in identifying sources of operational failures or malfunctions. Confer with Owner on requirements for a complete elevator maintenance program.

B. Check operation of each elevator with Owner's personnel present before date of Substantial Completion. Determine that operation systems and devices are functioning properly.

END OF SECTION