ARTICLE I: PURPOSE
Section 1. The FCBPW Past Presidents Club was formed to be a support group for the current Executive Board of FCBPW, to advocate for the President and her team, and to assist in any way possible.
Section 2. When FCBPW holds a special event or anniversary celebration the Past Presidents are often called upon to assist in the planning. Volunteers are welcome to assist, but participation is not mandatory.

ARTICLE II: MEMBERSHIP
Section 1. When FCBPW installs a new President, the retiring President becomes the Immediate Past President and is eligible for membership to this prestigious club of Franklin County Past Presidents.
Section 2. New members will be inducted at the annual August meeting.
Section 3. Members of the Franklin County Past President’s Club do NOT need to be active members of FCBPW.

ARTICLE III: DUES
Section 1. Annual dues, $5.00, are payable at the December meeting.
Section 2. The dues for the incoming Past President’s first year will be paid by the membership.
Section 3. The money collected is to be used for postage, notices, the Jean Marshall Award plaque, and engraving of the FCBPW Past President’s Plaque.

ARTICLE IV: FISCAL YEAR
Section 1. The fiscal year shall commence on the day of the annual December meeting, and shall end on the day before the annual December meeting.

ARTICLE V: OFFICERS
Section 1. The elected officers shall be President, Secretary, and Treasurer.
Section 2. The officers shall take office at the close of the annual December meeting and shall serve until the close of the following December meeting.

ARTICLE VI: DUTIES OF OFFICERS
Section 1. The President, Secretary, and Treasurer shall constitute the Executive Committee.
Section 2. The Executive Committee shall have the power to act for the membership in the interim between meetings, and shall report any action taken to the membership.
Section 3. The President shall:
(a) Preside at all meetings of the Franklin County Past President’s Club.
(b) Send invitations (email or mail) to all members at least 30 days prior to all meetings.
(c) Obtain the FCBPW Past President’s Plaque and have inscribed with the FCBPW Outgoing President’s Name thus recognizing their year of service.
Section 4. The Secretary shall:
(a) Record the proceedings of both the annual meetings.
(b) Conduct the correspondence of the club.

Section 5. The Treasurer shall:
(a) Be responsible for collecting the dues.
(b) Disburse funds as needed.
(c) Present written reports at the meetings and as requested by the President.

Section 6. All officers must turn over all monies, record books, papers, or other property belonging to the Franklin County Past President’s Club at the end of their term.

ARTICLE VII: MEETINGS
Section 1. There are two meetings per year, one held in August and one in December.
Section 2. They may be held at a restaurant, venue, or member’s house.
Section 3. Meals should not cost more than $20.00.
Section 4. At the August Meeting:
(a) Induction of FCBPW’s Immediate Past President, usually consisting of a humorous initiation ceremony.
(b) The FCBPW Past President’s Plaque is presented to that new member.

Section 5. At the December Meeting:
(a) There is usually a small gift exchange ($10.00 max.) or a recommendation for a donation/non-profit cause.
(b) Officers are nominated and elected for the upcoming year.
(c) Dates for the upcoming year’s meetings will be determined.
(d) Dues are collected.
(e) Three members are nominated to be the awards committee.
(f) The award applications are distributed to the membership.

ARTICLE VIII: AWARDS
Section 1. The Jean Marshall Award application is distributed to the membership with a May 15th deadline for submission.
Section 2. The awards committee is responsible for choosing the recipient and ordering the engraved plaque to be available for FCBPW’s June meeting. They are also responsible for notifying the President of FCBPW of the award, so that the time can be allotted at that meeting for the presentation.

ARTICLE IX: AMENDMENTS
Section 1. Proposed amendments to this document may be adopted, amended, or repealed at either annual meeting.

ARTICLE X: DISSOLUTION
Section 1. Upon dissolution of the Franklin County Past President’s Club, assets remaining after payment of all costs and expenses of such dissolution shall be distributed to Franklin County BPW.
Section 2. None of the assets will be distributed to any member of this club.