





- VIII. **Old Business:** 1. Region Changes – Jeff -See Summary See Summary 2. Policy & Procedure Review – Jeff -
- IX. **New Business**
- X. **Adjournment: 10:33 AM, Next Meeting: 9/26/2025 10:00 AM, Meeting Materials and a Reminder will go out prior to the meeting.**

#### Meeting summary for FEMSA ITLS Quarterly Meeting (07/07/2025)

##### Quick recap

The meeting covered various aspects of the organization's operations, including program success, budget approval, and staff negotiations. Discussions also addressed concerns about educational institutions, regional training activities, and marketing strategies. The group reviewed upcoming events, certification renewals, and plans for future meetings and conferences.

##### Next steps

- Jeffery to send out a call for delegates for the Charlotte Conference.
- Jeffery to send out an email regarding regional coordinator appointments.
- All members to review the policy and procedures document for any necessary updates.
- Jeffery to send out the updated policy and procedures document to all members.
- Nerina to reach out to Jay Bush at Manatee and Mark Tuttle regarding ITLS classes.

##### Summary

##### 2024 Program and Budget Updates

Jeffery and Michael discussed the success of ITLS's 2024 programs, which had 333 high-threat students and 968 total students, with a delegate count of 5. They agreed to suggest to ITLS International that the

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conference move back to early November to avoid conflicts with late November constituent planning, and Jeffery reported that the budget was finally approved after resolving issues. The discussion also covered ongoing ITLS / ICEP contract negotiations, with ITLS aiming for a reduction in staff costs, and Todd expressed frustration about the International Office's lack of progress on website domain changes despite previous discussions. Jeffery stated he would bring up the importance of branding ITLS again to the group. Jeff also discussed the progress of the ITLS First Edition course manual and course materials project. Jeff reported that the FF5 Committee and the Editorial board have struggled to move at a steady pace to get the book completed. He also reported that the group has made a commitment to have the project done and ready for sales at the November conference in Charlotte.

#### **FEMSA Business: Accreditation Issues at Florida Keys College – Todd Soard**

Todd as representing FEMSA, discussed concerns about the College of the Florida Keys, where students were left without proper accreditation after completing a program that was required for taking the paramedic exam. Todd explained that he had notified relevant authorities, including the state attorney and Department of Education, while Michael shared that the governor vetoed HB 1427, which would have allowed the Board of Nursing to suspend underperforming nursing schools. The discussion concluded with Jeffery noting that schools are currently implementing new prerequisites and beta testing the TEAS, TABE and BLS entrance exams test, while anticipating that an associate degree program may be reintroduced in two years.

#### **Delegate Numbers and Conference Planning**

The meeting reviewed and approved the May 2025 minutes. Jeffery reported on delegate numbers for the 2025 Delegate report were 5 / for 1207 trained during the period of 1/1/2023 to 12/31/2024. Noting an increase from 299 in 2023 to 908 in 2024, with 333 being high threat. The group discussed the need for delegates for the Charlotte Conference, with Jeffery planning to issue a call for volunteers. Jeffery also updated on national activities, including budget approval, contract negotiations with ISAP, and the upcoming release of a new book in September or October. Todd provided a brief financial update, stating they had money available.

#### **Regional Training and Financial Updates**

The group discussed regional training activities and financial updates. Michael reported that Escambia

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County would be conducting AEMT training, while the Naval Air Station remained a strong training location. Jeffery shared that Derek Hunt was conducting pediatric ITLS classes, which is being revitalized at a national level, and mentioned ongoing work by Cindy Bell and Mike Harville in Orange County. Todd reported working with departments on NAMT training and noted that cruise lines continue to prefer hybrid training options. The group confirmed they had \$627.90 in their bank account and were up to date on payments.

### **Marketing Division Revitalization and Updates**

Jeffery reported that the marketing and communications division is being revitalized with bilingual flyers and a more active outreach strategy, similar to NA-EMT's approach. He mentioned that two major conferences have been approved for staff attendance in 2025, including the NA-EMT Conference and the ASAP Conference. The group discussed challenges with the book project, including delays and issues with the editorial board's compensation request, which Jeffery clarified was never part of the organization's structure. Jeffery also announced that regional changes would be implemented and requested that members review their policy and procedures, as it is time for the international review every five years.

### **Next Meeting and Apology Discussion**

The conversation ended with a discussion about the next regular meeting scheduled for September 26th at 10 AM, though Todd mentioned he would be absent due to a cruise. Jeffery committed to preparing and distributing meeting minutes and reminders about the upcoming meeting. After the main conversation ended, Nerina approached Jeffery to apologize for her recent inactivity, explaining she had been away for four years and was now re-engaging with the group.