1-24-2023 Dallesport Water District Minutes

5:30 PM Call Meeting to Order Meeting was called to order at 5:30 PM.

Pledge of Allegiance

The Dallesport Water District is a public utility operating in the State of Washington pursuant to and in compliance with the Regulatory Codes of Washington and Washington Administrative Codes. They begin with RCW. 80.28 and WAC 480 but are not limited to those sections.

Public Service Announcement: The Dallesport Water District has not authorized any Facebook pages and does not use any Social Media platforms to conduct business. All inquiries should be directed to www.dallesportwater.org, on our website you can send us an email, or our phone numbers are as follows:

DWD Clerk: 541-980-6514

Emergency: 541-980-6756

NEW OFFICE EMAIL- dwdclerk@dallesportwater.org

Directly following this session will be an executive session: Pursuant to RCW 42.56.590 sections (f), (g) and (h).

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Quorum: Yes X No

Any Changes to Agenda: Clark No Morris No Peppel No

Agenda Approved: Yes X No

ACTION ITEM:

Discuss future bond/chair possibilities for future bond. Commissioners discussed who will be rotating into this year's chair position, this will be voted on at the next meeting in 2/28/2023.

Discuss Commissioner Handbook Policies. There are some amendments that the Commissioner Peppel wants to make to the current By-Laws. This will be brought up at the next meeting in 2/28/2023.

Motion To Approve November 2022 Electronic Fund Transfers:

11/07/2022- Retirement \$2,644.52

11/07/2022- EFTPS-Payroll Taxes \$3,890.13 11/07/2022-Total \$6,534.65

 Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

Motion To Approve December 2022 Electronic Fund Transfers:

12/07/2022- Retirement \$2,734.43

12/07/2022- EFTPS-Payroll Taxes \$4,082.43

12/07/2022- November 2022 Excise Tax- \$1,407.78

12/07/2022-Total \$8,224.64

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

December 2022 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review

Any Questions: None

Commissioner Clark NO Commissioner Morris NO Commissioner Peppel NO

Scott Dixon: Recommendation on acceptance of the November 22, 2022 Minutes as presented.

Dixon: Yes X No

Have the Commissioners reviewed the minutes

Commissioner Clark Yes Commissioner Morris Yes Commissioner Peppel Yes

Motion for Acceptance of November 22, 2022 minutes.

Motion: Mr. Clark Mr. Morris Mr. Peppel X

Second: Mr. Clark Mr. Morris X Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

DWD Managers Report: Mr. Dixon

Dallesport Water District worked with Dallesport Shares over the holidays due to their low water pressure. We found several concerns that will need to be addressed, in addition they have spent all their funds. We ran a couple samples for them that we will be billing for.

Dallesport Water District had several leaks to repair.

We had a leak on 3rd where a plastic saddle was installed without a gadget.

There was a leak on 6th, there was a service line leaking. We fixed it live, so we did not shut the water line off.

Another leak on Sunridge, where a homeowner had pulled up the water line.

We have been looking for valves that are marked on our maps, they don't seem to be installed. Maps are from 2008 and done so through engineering that Dallesport paid for.

Dallesport Water District Manager went over the 5 payback options regarding the Airport Well Contract.

Discussed the 3-inch cluster meter and fire line at the airport.

Phase 2 of the airport can be built out with existing fire flow.

Murdock Managers Report: Mr. Dixon

CGRA Update: Mr. Clark and Mr. Peppel

Budget Committee Update: Mr. Peppel

Project Committee Update: Mr. Clark

Additional Motion discussed and voted on during meeting.

M01242023A- Motion to make commissioner assignments for calendar year of 2023.

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

Customer Dan Slead asked several questions regarding the 46% and the 54% of the water rights regarding the airport well.

Chuck Cobert thought the city should get involved with the negotiations of the Airport Well contract. He also informed about the history of the airport from when he was manager there.

Adrian was bringing up water right questions, concerned about working with DEQ. He shared his thoughts that the City and County are broke. He also had some questions regarding water rights.

<u>Public Comment</u> The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday February 28, 2022 (2-28-23) at 5:30 PM at the Dallesport Community Center.

There will be a rate hearing Tuesday, 2-7-2023 at 5:30 PM at the Dallesport Community Center.

Motion to adjourn the meeting:

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

2-7-2023 Dallesport Water District Rate Hearing Minutes

5:30 PM Call Meeting to Order Meeting began on-time at 5:30

Pledge of Allegiance

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DWD Clerk: 541-980-6514

Emergency: 541-980-6756

• NEW OFFICE EMAIL- dwdclerk@dallesportwater.org

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Quorum: Yes X No

Any Changes to Agenda: Clark No Morris No Peppel No

Agenda Approved: Yes X No

OPEN THE FEB. 2023 Rate Hearing. Chairman calls the hearing to order.

Presentation of Master Rate Schedule. Master Rate Schedule was presented by Commissioner Peppel.

Commissioner Questions?

Public questions and input. Public asked for the Master Rate Schedules to be dated.

Close Hearing

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Motion: M-02072023-A Motion to Approve the New 2023 Master Rate Schedule, including the

approved rates and meter multiples.

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

Motion: M-02072023-B Motion to publish the 2023 Master Rate Schedule

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

<u>Public Comment</u> The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday February 28, 2022 (2-28-23) at 5:30 PM at the Dallesport Community Center.

Motion to adjourn the meeting:

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

2-28-2023 Dallesport Water District MINUTES

5:30 PM Call Meeting to Order Commissioner Morris called the meeting to order at 5:30 PM.

Pledge of Allegiance

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DWD Clerk: 541-980-6514

Emergency: 541-980-6756

NEW OFFICE EMAIL- dwdclerk@dallesportwater.org

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel Excused Absence

Quorum: Yes X No

Any Changes to Agenda: Clark No Morris No Peppel A

Agenda Approved: Yes X No

ACTION ITEM:

Resolution R-02282023-A Resolve, Enact, Adopt and Publish 2023 Budget and Rates Effective 3-1-2023.

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris X Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel A

Accepted: pass X fail unanimous

Motion M-02282023-B Motion to approve R. Scott Dixon to open discussions with the Dallesport Murdock Community Council Public subcommittee regarding Dallesport Wastewater and Sewer Treatment facility takeover from Klickitat County.

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris X Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel A

Accepted: pass X fail unanimous

Motion To Approve January 2023 Electronic Fund Transfers:

1/17/2023- Excise Tax \$1,138.94

1/25/2023- EFTPS-Payroll Taxes \$4,349.72

1/27/2023-ESD WA UI-Tax \$130.21

1/27/2023 Labor and Industries \$1,429.14 1/27/2023- Total \$ 1,559.35

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris X Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel A

Accepted: pass X fail unanimous

January 2023 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review

Any Questions:

Commissioner Clark Commissioner Morris N Commissioner Peppel A

Scott Dixon: Recommendation on acceptance of the January 24, 2023 Minutes as presented.

Dixon: Yes X No

Have the Commissioners reviewed the minutes

Commissioner Clark X Commissioner Morris X Commissioner Peppel A

Motion for Acceptance of January 24, 2023 minutes.

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris X Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel A

Scott Dixon: Recommendation on acceptance of the February 07, 2023 Minutes as presented.

Dixon: Yes X No

Have the Commissioners reviewed the minutes

Commissioner Clark X Commissioner Morris X Commissioner Peppel A

Motion for Acceptance of February 07, 2023 minutes.

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris X Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel A

Accepted: pass X fail unanimous

DWD Managers Report: Mr. Dixon Dallesport Water has been getting bids and the information needed to get started on the Landfill Grant for the Atec Vessels, plus the electrical to connect to the SCADA.

Gathered some information regarding the cluster meter at the airport.

Employees have put together resumes to present to the wastewater committee.

Leak was fixed at Mt. View that involved flushing the system and air charged the bladder tanks.

Dallesport Domestic Water Shares had us shock their system for the second time since they replaced the well. That system has a lot of iron which was stirred up. They may have a failed well casing that the ground water is cascading in.

Sent out a letter to the Dallesport Mobile Home park to see if they want to connect to DWD if we extend the line out that way. Voting is on the 28th.

Cleaned and installed a new chlorine tank at Murdock.

We got some paint and rust neutralizer for the A street well. The pipes were getting corrosion from the chlorine prevention.

We have been in contact with the airport on the new fir line extension.

There was flushing of the Atec system getting ready for the spring pumping.

New rates will be implemented 3/1/23.

Murdock Managers Report: Mr. Dixon

CGRA Update: Mr. Clark and Mr. Peppel Mr. Morris

Project Committee Update: Mr. Clark

<u>Public Comment</u> The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday March 28, 2022 (3-28-23) at 5:30 PM at the Dallesport Community Center.

Motion to adjourn the meeting:

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris X Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel A

3-28-2023 Dallesport Water District MINUTES

5:30 PM Call Meeting to Order Meeting was called to order.

Pledge of Allegiance

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DWD Clerk: 541-980-6514

Emergency: 541-980-6756

NEW OFFICE EMAIL- dwdclerk@dallesportwater.org

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Quorum: Yes X No

Any Changes to Agenda: Clark N Morris N Peppel N

Agenda Approved: Yes X No

ACTION ITEM: Discuss Craig Stephens Protest Concerning credits, party needs to come to a meeting.

Motion M03282023-A Motion to approve the amended By-Laws. This motion was tabled for April 2023 meeting. (4/25/2023)

Motion: Mr. Clark Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel

Roll Call: Mr. Clark Mr. Morris Mr. Peppel

Accepted: pass fail unanimous

Acknowledgement of February 2023 Electronic Fund Transfers:

February 2023 electronic funds transfer total: \$8,421.77

February 2023 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review

Any Questions:

Commissioner Clark N Commissioner Morris N Commissioner Peppel N

Scott Dixon: Recommendation on acceptance of the February 28, 2023 Minutes as presented.

Dixon: Yes X No

Have the Commissioners reviewed the minutes

Commissioner Clark Y Commissioner Morris Y Commissioner Peppel Y

Motion for Acceptance of February 28, 2023 minutes.

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

DWD Managers Report: Mr. Dixon Valve maintenance, mowing, and backwashing getting ready for summer. We replaced a few water meters that were reading zero usage. We were notified of several Facebook complaints of chlorine smell in the water and a water outage. We investigated and found out these people were not a part of our system but over at the mobile home park off 197. There are several small systems within Dallesport, we do not manage them all. In addition, we do not have facebook. Water issues should be sent to our phone or email. We have our office phone 541-980-6514 or our 24-hour emergency phone 541-980-6756. Email is dwdclerk@dallesportwater.org. You can find all this on our website Dallesportwater.org.

The Dallesport Manager has also been getting people involved to vote to help work on the sewer system if we go in that direction.

Also, the manager spoke with the engineer that is working on the water line for the airport to assist in getting that rolling.

We have been getting concern from customer Craig Stephens regarding the water system plan for Mt. View and Dallesport Shares. Mt. View was purchased while Mr. Stephens was on the board. It did not then and still does not have a Water System Plan. Plans are drafted up by an Engineer and is very costly. Mt. View does not have the funds. In addition, Dallesport Water Shares is not our system. We do not manage them.

Murdock Managers Report: Mr. Dixon

CGRA Update: Mr. Clark and Mr. Peppel

Project Committee Update: Mr. Clark Bond- Info meeting to be set.

Manager Robert Scott Dixon was nominated for Excellent Service Drinking Water Award.

<u>Public Comment</u> The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday April 25, 2022 (4-25-23) at 5:30 PM at the Dallesport Community Center.

Motion to adjourn the meeting:

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

4-25-2023 Dallesport Water District Minutes

5:30 PM Call Meeting to Order Meeting was called to order at 5:30 PM by Commissioner Peppel

Pledge of Allegiance

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DWD Clerk: 541-980-6514

Emergency: 541-980-6756

NEW OFFICE EMAIL- dwdclerk@dallesportwater.org

Roll Call: Mr. Clark X Mr. Morris Absent Mr. Peppel X

Quorum: Yes X No

Any Changes to Agenda: Clark No Morris A Peppel No

Agenda Approved: Yes X No

ACTION ITEM:

Motion M04252023-A Motion to approve the amended By-Laws.

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris A Mr. Peppel X

Accepted: pass X fail unanimous

Acknowledgement of March 2023 Electronic Fund Transfers:

March 2023 electronic funds transfer total: \$9,027.45

March 2023 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review

Any Questions: Commissioners had no questions

Commissioner Clark X Commissioner Morris A Commissioner Peppel X

Scott Dixon: Recommendation on acceptance of the March 28, 2023 Minutes as presented.

Dixon: Yes X No

Have the Commissioners reviewed the minutes

Commissioner Clark Yes Commissioner Morris Absent Commissioner Peppel Yes

Motion for Acceptance of March 28, 2023 minutes.

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris A Mr. Peppel X

Accepted: pass X fail unanimous X

DWD Managers Report: Mr. Dixon

Dallesport Water District employees have gotten all of Dallesport lines flushed.

We hired a contractor to come help us with the repair on 5th. This line has been repaired several times. Our current employees second time repairing it, so we fixed it and bore a new service line in.

Went and toured the wastewater plant and talked with the County Public Works Manager, we sent him all our employees resumes.

Been looking into finding the landfill grant information.

All samples are completed.

Been looking into the tank payment and options.

Murdock Managers Report: Mr. Dixon Flushing at Murdock started today, and all samples have been completed.

CGRA Update: Mr. Clark and Mr. Peppel

Project Committee Update: Mr. Clark

Public Comment

Customer David McNeal discussed the WasteWater treatment plant.

Commissioner Bill Clark discussed talking with the investment bank about debt to revenue ratio.

Commissioner Mark Peppel made a motion to investigate paying the interest only on the Tank Loan.

Manager Scott Dixon talked about moving the water rights from the airport over to our well field.

Adrian mentioned we can't move the water rights.

Customer Dan Slead said we can't fight FAA.

Manager Scott Dixon said we have an approved water system plan agreed upon with the airport with an alternative supply improvements, section 5.5.2.3 that states we can obtain ownership of the Airport Well water rights.

Customer Dan Slead said he talked with Sauter in a passed community meeting, he said he was backing the DWD getting the landfill grant for the ATTEC and was wondering where that ended.

The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday May 23, 2022 (5-23-23) at 5:30 PM at the Dallesport Community Center.

Motion to adjourn the meeting:

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris A Mr. Peppel X

5-23-2023 Dallesport Water District Minutes

5:30 PM Call Meeting to Order Commissioner Peppel called the meeting to order

Pledge of Allegiance

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DWD Clerk: 541-980-6514

Emergency: 541-980-6756

• NEW OFFICE EMAIL- dwdclerk@dallesportwater.org

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Quorum: Yes X No

Any Changes to Agenda: Clark No Morris No Peppel No

Agenda Approved: Yes X No

ACTION ITEM:

Acknowledgement of April 2023 Electronic Fund Transfers:

April 2023 electronic funds transfer total: \$9,803.26

April 2023 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review

Any Questions: Commissioner Morris asked how long we can not pay on the tank payment and just pay the interest.

Commissioner Clark said he will verify they told him not to worry about it, but thinks June 7th will have a meeting.

Commissioner Clark X Commissioner Morris X Commissioner Peppel X

Scott Dixon: Recommendation on acceptance of the April 25, 2023 Minutes as presented.

Dixon: Yes X No

Have the Commissioners reviewed the minutes

Commissioner Clark Yes Commissioner Morris Yes Commissioner Peppel Yes

Motion for Acceptance of April 25, 2023 minutes.

Motion: Mr. Clark Mr. Morris Mr. Peppel X

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

DWD Managers Report: Mr. Dixon

Manager Dixon has been responding to DOH for the third time regarding Customer Craig Stephens complaint on the moved location for the backwash system.

DOH has approved the backwash system site, they have pictures we sent in plus they have viewed the site in person.

Murdock Managers Report: Mr. Dixon

CGRA Update: Mr. Clark and Mr. Peppel No update

Project Committee Update: Mr. Clark No Update

<u>Public Comment</u> The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday June 27, 2022 (6-27-23) at 5:30 PM at the Dallesport Community Center.

Motion to adjourn the meeting:

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris X Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

6-27-2023 Dallesport Water District Minutes

5:30 PM Call Meeting to Order Commissioner Mark Peppel called meeting to order at 5:30 PM

Pledge of Allegiance

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DWD Clerk: 541-980-6514

Emergency: 541-980-6756

• NEW OFFICE EMAIL- dwdclerk@dallesportwater.org

Directly following this session will be an executive session: Pursuant to RCW 42.56.590 sections (f), (g) and (h).

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Quorum: Yes X No

Any Changes to Agenda: Clark No Morris No Peppel No

Agenda Approved: Yes X No

ACTION ITEM:

Continue with the scheduling of a meeting regarding the Wastewater Treatment Plant.

Finish letter to customer Craig Stephens regarding cease and desist order.

MOTION- 06272023-A motion to approve the letter to the FAA.

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

Motion: M06272023-B Motion to Approve changing the regularly scheduled Dallesport Water District

monthly meeting to 2:30 PM.

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

Acknowledgement of May 2023 Electronic Fund Transfers:

May 2023 electronic funds transfer total: \$8,710.62

May 2023 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review

Any Questions:

Commissioner Clark No Commissioner Morris No Commissioner Peppel No

Scott Dixon: Recommendation on acceptance of the May 23, 2023 Minutes as presented.

Dixon: Yes X No

Have the Commissioners reviewed the minutes

Commissioner Clark Y Commissioner Morris Y Commissioner Peppel Y

Motion for Acceptance of May 23, 2023 minutes.

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

DWD Managers Report: Mr. Dixon

The City and County FAA Attorney sent off the letter that they recommend the FAA approves and moves forward with the water right agreement contract.

Prospect Water District sent back a letter stating that they had voted and do not want to connect with Dallesport Water District.

Sunrise Mobile Home has also done a vote, we have not heard back.

Letter was sent to Craig Stephens to cease and desist.

We put a draft wastewater O&M budget.

Murdock Managers Report: Mr. Dixon

CGRA Update: Mr. Clark and Mr. Peppel No update

Project Committee Update: Mr. Clark No update

<u>Public Comment</u> The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday July 25, 2022 (7-25-23) at 2:30 PM at the Dallesport Community Center.

Discussion to have the community council get the community involved in coming to the meeting with Dallesport Water and Commissioner Zoller regarding the wastewater plant.

Motion to adjourn the meeting:

Motion: Mr. Clark Mr. Morris Mr. Peppel X

Second: Mr. Clark Mr. Morris X Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

7-25-2023 Dallesport Water District MINUTES

2:30 PM Call Meeting to Order Commissioner Peppel called the meeting to order at 2:30

Pledge of Allegiance

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DWD Clerk: 541-980-6514

Emergency: 541-980-6756

• NEW OFFICE EMAIL- dwdclerk@dallesportwater.org

Directly following this session will be an executive session: Pursuant to RCW 42.56.590 sections (f), (g) and (h).

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Quorum: Yes X No

Any Changes to Agenda: Clark No Morris No Peppel Yes update time up top

Agenda Approved: Yes X No

ACTION ITEM:

Acknowledgement of June 2023 Electronic Fund Transfers:

June 2023 electronic funds transfer total: \$8,806.57 This includes the retirement, payroll tax, and excise tax. Items we pay every month electronically.

Motion: M07182023-A Motion to Approve changing the regularly scheduled Dallesport Water District monthly meeting day to the fourth WEDNESDAY of every month. Dallesport Water is moving meeting day to avoid conflict with the Klickitat County Commissioners meeting that meets on Tuesdays.

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

Unknown customer interjected here to say he did not like the time change.

Another customer followed up saying she prefers the time change, as now she can attend being she cannot drive after dark.

The Board of Commissioners stated they understand that it is hard to find a time that works for everyone. Our meetings are a few hours long and started later they weren't ending till around 9PM. Meeting times are always able to move again if there is high demand of attendees that would prefer another time. However, this meeting at 2:30 we had the biggest attendance we have had in years.

In addition, minutes to the meetings are posted on our website <u>www.dallesportwater.org</u> once approved.

June 2023 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review

Any Questions:

Commissioner Clark No Commissioner Morris No Commissioner Peppel No

Scott Dixon: Recommendation on acceptance of the June 27, 2023 Minutes as presented.

Dixon: Yes X No

Have the Commissioners reviewed the minutes

Commissioner Clark Yes Commissioner Morris Yes Commissioner Peppel Yes

Motion for Acceptance of June 27, 2023 minutes.

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

DWD Managers Report: Mr. Dixon We are continuing with the interest in the Wastewater Plant. Still waiting to get answers regarding which budget of theirs was accepted.

We have been vacuuming out and trying to clean some of the meter boxes that are hard to read during meter reading.

We pumped a lot of water this month with the hot weather. Price of chlorine has increased.

All samples, CCR's, taxes, state reports, mid-year budget is completed.

CCR's are posted on our website.

Murdock Managers Report: Mr. Dixon

Unknown customer interjected again wanting to know if we took over wastewater what our rates would be.

Customer was informed we are not to that stage yet. We don't have any definite numbers from the wastewater plant. What we do know is we have reviewed their budget and their future plans for the wastewater plant and believe we could do it significantly cheaper. The goal with doing things cheaper is rates would not have to raise.

CGRA Update: Mr. Clark and Mr. Peppel Commissioner Peppel informed the airport sold 24.5 thousand gallons of fuel.

There has not been an answer yet regarding the letter sent to the FAA.

In addition, there was 11,000 flights logged this year.

Project Committee Update: Mr. Clark Updated he was still waiting on a response from the Dept. of Commerce regarding the tank payment suspension.

<u>Public Comment</u> The next regularly scheduled meeting of the Dallesport Water District Commission shall be on <u>WEDNESDAY</u> August 23, 2022 (8-23-23) at 2:30 PM at the Dallesport Community Center.

Customer Ann Slead had a question regarding the county commissioners wanting a 10 day hold on wastewater, and if we qualified to bid. Commissioner Morris responded that it is done, we are an inner agency.

Motion to adjourn the meeting:

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

8-23-2023 Dallesport Water District Minutes

2:30 PM Call Meeting to Order Meeting was called to order by Commissioner Peppel at 2:30.

Pledge of Allegiance

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Public Service Announcement: The Dallesport Water District has not authorized any Facebook pages and does not use any Social Media platforms to conduct business. All inquiries should be directed to www.dwdclerk@dallesportwater.org, on our website you can send us an email, or our phone numbers are as follows:

DWD Clerk: 541-980-6514 Emergency: 541-980-6756

NEW OFFICE EMAIL- dwdclerk@dallesportwater.org

Directly following this session will be an executive session: Pursuant to RCW 42.56.590 sections (f), (g) and (h).

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Quorum: Yes X No

Any Changes to Agenda: Clark No Morris No Peppel No

Agenda Approved: Yes X No

ACTION ITEM:

Acknowledgement of July 2023 Electronic Fund Transfers:

July 2023 electronic funds transfer total: \$6,946.87

This transfer includes Retirement Taxes, Payroll Taxes, and monthly Excise Tax.

July 2023 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review

Any Questions:

Commissioner Clark X Commissioner Morris X Commissioner Peppel X

Have the Commissioners reviewed the minutes

Commissioner Clark Y Commissioner Morris Y Commissioner Peppel Y

Motion for Acceptance of July 25, 2023 minutes.

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

DWD Managers Report Mr. Dixon:

DWD crew has been working with the contractors on 4th installing the power crossing, locating the water lines.

The DWD manager has been going through the KPUD FOIA reports requested by the sewer group.

The letter regarding the request for interest only payments for the tank loan was sent to Dept. of Commerce.

USDA stopped by for a surprise meeting.

Murdock Managers Report:

CGRA Update: Mr. Clark and Mr. Peppel Commissioner Peppel discussed the flights and the fuel sold at the airport.

Project Committee Update: Mr. Clark

<u>Public Comment</u> The next regularly scheduled meeting of the Dallesport Water District Commission shall be on <u>Wednesday</u> September 27, 2022 (9-27-23) at 2:30 PM at the Dallesport Community Center.

Commissioners talked to the public about not contacting Manager Scott Dixon on his personal phone after hours or on days off regarding the District.

Motion to adjourn the meeting:

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

Meeting was adjourned by Commissioner Morris.

9-27-2023 Dallesport Water District MINUTES

2:30 PM Call Meeting to Order Meeting was called to order by Commissioner Peppel at 2:30 PM.

Pledge of Allegiance

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DWD Clerk: 541-980-6514 Emergency: 541-980-6756

• NEW OFFICE EMAIL- dwdclerk@dallesportwater.org

Directly following this session will be an executive session: Pursuant to RCW 42.56.590 sections (f), (g) and (h).

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Quorum: Yes X No

Any Changes to Agenda: Clark no Morris no Peppel no

Agenda Approved: Yes X No

ACTION ITEM:

Acknowledgement of August 2023 Electronic Fund Transfers:

August 2023 electronic funds transfer total: \$8,876.66

This transfer includes Retirement Taxes, Payroll Taxes, and monthly Excise Tax.

No Questions

August 2023 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review

Any Questions:

Commissioner Clark No Commissioner Morris No Commissioner Peppel No

Have the Commissioners reviewed the minutes

Commissioner Clark Yes Commissioner Morris Yes Commissioner Peppel Yes

Motion for Acceptance of August 23, 2023 minutes.

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

DWD Managers Report Read by Manager Scott Dixon: Dallesport Water District Employees have been getting started on the State Audit. This is the third state audit we have had since 2019.

Dallesport Water District employees have been cleaning out meter boxes. Along with painting and servicing the fire hydrants.

All samples are completed. Flushing will begin next month in October.

There are still meetings with the water commissioners and county commissioners regarding reports on the wastewater plant.

Murdock Managers Report:

CGRA FIRE LINE and WELL CONTRACT UPDATE: Mr. Peppel Commissioner Peppel talked about the fire line at the Airport.

Project Committee Update: Mr. Clark

Motion was introduced to put the airport bill back to the 3-inch base rate. Motion will be sent to the Jeff Renard the Airport Manager.

Motion-M09272023-A Motion to start billing Columbia Gorge Regional Airport for the 3-inch commercial meter that is installed.

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

<u>Public Comment</u> The next regularly scheduled meeting of the Dallesport Water District Commission shall be on <u>Wednesday</u> OCTOBER 25, 2022 (10-25-23) at 2:30 PM at the Dallesport Community Center.

A customer who attended the meeting asked why we weren't running our meetings at 7PM.

Manager Scott Dixon told him that we had the meetings at 7 PM for years and we were not getting any customers attending it that late.

He also asked why we were running to Murdock every day to get coffee.

Manager Scott Dixon responded that Murdock is also our water system. We have to go up and check the chlorine residual daily. Plus, check on the system.

He then asked why we were going across the bridge everyday to run errands.

Manager Scott Dixon told him we do our daily deposits over across the bridge. Which is required by the Washington State Auditor.

Motion to adjourn the meeting:

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

Executive Session:

Began at 4:30 PM

Topic of discussion- Airport FAA contract update

Ended at 5:00 PM

10-25-2023 Dallesport Water District Minutes

2:30 PM Call Meeting to Order Meeting was called to order at 2:30 PM by Commissioner Peppel

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DWD Clerk: 541-980-6514 Emergency: 541-980-6756

NEW OFFICE EMAIL- dwdclerk@dallesportwater.org

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Quorum: Yes X No

Any Changes to Agenda: Clark Morris Peppel

Agenda Approved: Yes X No

ACTION ITEM:

Acknowledgement of September 2023 Electronic Fund Transfers:

September 2023 electronic funds transfer total: \$9,892.60

This transfer includes Retirement Taxes, Payroll Taxes, and monthly Excise Tax.

September 2023 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review

Any Questions:

Commissioner Clark No Commissioner Morris No Commissioner Peppel No

Have the Commissioners reviewed the minutes

Commissioner Clark Yes Commissioner Morris Yes Commissioner Peppel Yes

Motion for Acceptance of September 27, 2023 minutes.

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

DWD Managers Report Read by Board Chairman, Commissioner Peppel:

Dallesport Water District has been working on their state audit.

We have been flushing and running samples.

We completed the draft for the 2024 budget, and its ready for the meeting.

The contract for the Dallesport Mobile Home Park SMA has been terminated. Insurance rates are higher than what we are bringing in.

Murdock Managers Report:

CGRA FIRE LINE and WELL CONTRACT UPDATE: Mr. Peppel

Project Committee Update: Mr. Clark

<u>Public Comment</u> The next regularly scheduled meeting of the Dallesport Water District Commission shall be on <u>Wednesday</u> November 22, 2022 (11-22-23) at 2:30 PM at the Dallesport Community Center.

Customer Ann Slead wants a letter to be sent to the county with a scope of work to bid against the KPUD for the waste-water plant. She was also inquiring if the landfill grant goes with the plant. Manager Dixon responded the budget has already been passed by the County and rates have been implemented and the landfill grant money has been allocated to the CIP's for the waste water plant. The O&M contract and the engineer report is the scope that we bid against.

Commissioner Peppel asked about writing a letter to the airport, regarding their chairman. Motion was instated during the meeting by Commissioner Peppel, then seconded by Commissioner Clark. The motion passed unanimously.

Motion to adjourn the meeting:

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris X Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

11-22-2023 Dallesport Water District MINUTES

2:30 PM Call Meeting to Order Meeting was called to order at 2:30 PM by Commissioner Peppel

Pledge of Allegiance

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DWD Clerk: 541-980-6514 Emergency: 541-980-6756

NEW OFFICE EMAIL- dwdclerk@dallesportwater.org

Roll Call: Mr. Clark X Mr. Morris Mr. Peppel

Quorum: Yes X No

Any Changes to Agenda: Clark X Morris X Peppel X

Agenda Approved: Yes X No

ACTION ITEM:

Acknowledgement of October 2023 Electronic Fund Transfers:

October 2023 electronic funds transfer total: \$9,191.86

This transfer includes Retirement Taxes, Payroll Taxes, and monthly Excise Tax.

October 2023 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review

Any Questions:

Commissioner Clark No Commissioner Morris No Commissioner Peppel No

Have the Commissioners reviewed the minutes

Commissioner Clark Yes Commissioner Morris Yes Commissioner Peppel Yes

Motion for Acceptance of October 25, 2023 minutes.

Motion: Mr. Clark Mr. Morris X Mr. Peppel

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

DWD Managers Report Read by Board Chairman, Commissioner Peppel: The staff is finishing up the 2021-2022 state audit.

The budgets have been completed, we will be meeting 12-1-23 for the final acceptance with the budget committee.

DWD as of 11-16-23 is no longer managing Dallesport Shares or the Trailer Park, as several concerns have arisen.

Murdock Managers Report:

CGRA FIRE LINE and WELL CONTRACT UPDATE: Mr. Peppel Manager Scott Dixon and Airport Manager had a meeting Tues.

Project Committee Update: Mr. Clark

<u>Public Comment</u> The next regularly scheduled meeting of the Dallesport Water District Commission shall be on <u>Wednesday</u> December 27, 2023 (12-27-23) at 2:30 PM at the Dallesport Community Center.

Customer Ann Slead had a question about DOH taking forever to pass plans for new development.

Motion to adjourn the meeting:

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris X Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

Adjourn Time: _3:31 PM_____

12-27-2023 Dallesport Water District Minutes

2:30 PM Call Meeting to Order Commissioner Peppel called the meeting to order at 2:30 PM.

Pledge of Allegiance

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DWD Clerk: 541-980-6514

Emergency: 541-980-6756

Roll Call: Mr. Clark X Mr. Morris Absent Mr. Peppel X

Quorum: Yes X No

Any Changes to Agenda: Clark Morris Peppel Removing motion E for next meeting.

Agenda Approved: Yes X No

ACTION ITEM:

2021-2022 accountability audit is complete. Audit report is now available to view on our website, www.dallesportwater.org

Acknowledgement of November 2023 Electronic Fund Transfers:

November 2023 electronic funds transfer total: \$11,163.42

This transfer includes Retirement Taxes, Payroll Taxes, and monthly Excise Tax.

November 2023 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review

Any Questions:

Commissioner Clark NO Commissioner Morris AB Commissioner Peppel NO

Have the Commissioners reviewed the minutes

Commissioner Clark Commissioner Morris Commissioner Peppel

Motion for Acceptance of November 22, 2023 minutes.

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris Mr. Peppel X

Accepted: pass X fail unanimous

Motion M12272023-A- Motion to approve DWD Staff to adjust \$7,932.18 off Cherry Packers account due to reading and billing error.

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris Mr. Peppel X

Accepted: pass X fail unanimous

Motion M12272023-B- Motion to approve DWD Staff to send letter and Contract to Cherry Packers in regard to moving forward following billing error.

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris Mr. Peppel X

Accepted: pass X fail unanimous

Motion M12272023-C- Motion to approve DWD Inactive Policy regarding non-payment after 180 days.

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris Mr. Peppel X

Accepted: pass X fail unanimous

Motion M12272023-D- Motion to approve DWD Delinquent Policy.

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris Mr. Peppel X

Accepted: pass X fail unanimous

DWD Managers Report Read by Manager Dixon: Dallesport Water District has completed the audit. The staff was very involved, and Chelsea and Austin were recognized by the auditor for their help during the process. We finished the process with zero findings.

We have agreed to oversee Dallesport Shares sampling and helping their operator so he can run the system.

DWD manager has been working on gathering more regarding the wastewater plant, in hopes of taking it over.

Murdock Managers Report:

CGRA FIRE LINE and WELL CONTRACT UPDATE: Mr. Peppel Talked about wastewater permits and information regarding FAA, fire system, and well water rights.

Project Committee Update: Mr. Clark

Rate Hearing is called to order at __3:29_____ PM. By Commissioner _Mark Peppel_____

Public Comment:

NO COMMENTS

Rate Hearing is adjourned at _____3:35______ PM. By Commissioner __Mark Peppel_____

Motion: M12272023 E Dallesport Water District Approves the 2024 Budget as Presented.

Motion: Mr. Clark Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel

Roll Call: Mr. Clark Mr. Morris Mr. Peppel

Accepted: pass fail unanimous

Motion: M12272023-F- Dallesport Water District Approve the 2024 Master Rate Schedule.

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris Mr. Peppel X

Accepted: pass X fail unanimous

Motion: M12272023-G- Dallesport Water District Approve the 2024 Master Rate Schedule to be

published.

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris Mr. Peppel X

Accepted: pass X fail unanimous

<u>Public Comment</u> The next regularly scheduled meeting of the Dallesport Water District Commission shall be on <u>Wednesday</u> January 24, 2024 (1-24-24) at 2:30 PM at the Dallesport Community Center.

Customer McNeal had concerns regarding the RH2 study not being approved. Manager Scott told him the county is not following DEQ on O&M contract and RH2 recommendations.

Commissioner Mark Peppel announced we will be having a budget hearing on Jan. 11 at 5:30 and a special meeting Jan 12 at 2:30 for approval of the budget.

Motion to adjourn the meeting:

Motion: Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris Mr. Peppel X

Accepted: pass X fail unanimous

Meeting adjourn time: _3:55_____ PM. By Commissioner: ___Peppel_____