

## 1-25-2022 Dallesport Water District Budget and Rate Hearing Minutes

**6:00 PM Call Meeting to Order Via WebEx Video Conferencing Commissioner Clark called the meeting to order at 6:00 PM.**

Pledge of Allegiance

The Dallesport Water District is a public utility operating in the State of Washington pursuant to and in compliance with the Regulatory Codes of Washington and Washington Administrative Codes. They begin with RCW. 80.28 and WAC 480 but are not limited to those sections.

There will be an Executive Session following this public meeting.

**WEBEX introductions: attendees must respond when called on.**

WEBEX attendees: you MUST comply with all WEBEX policies in order to attend this meeting.

Public Service Announcement: The Dallesport Water District has not authorized any Facebook pages and does not use any Social Media platforms to conduct business. All inquiries should be directed to [www.dallesportwater.org](http://www.dallesportwater.org), on our website you can send us an email or our phone numbers are as follows:

**DWD Clerk: 541-980-6514**

**Emergency: 541-980-6756**

**COVID 19, The Dallesport Water District Offices remain closed to the public until further notice. The public can contact Water District Employees via phone or email to resolve issues.**

**Public input is limited to 3 minutes.**

**Roll Call: Mr. Clark  Mr. Morris  Mr. Peppel**

**Quorum: Yes  No**

**Any Changes to Agenda: Clark  No Morris  No Peppel  No**

**Agenda Approved: Yes  No**

**Motion: M01252022-A Motion to approve Chairman and Vice Chairman Seats to rotate every 4 months in every Calendar Year.**

**Motion: Mr. Clark  Mr. Morris  Mr. Peppel**

**Second: Mr. Clark  Mr. Morris  Mr. Peppel**

**Roll Call: Mr. Clark  Mr. Morris  Mr. Peppel**

Accepted: pass X fail unanimous X

Nominations for 2022 DWD Chairman Jan Feb Mar Apr 2022

Mr. Clark Mr. Morris Mr. Peppel NOMINATES Mr. Clark X Mr. Morris Mr. Peppel

Second: Mr. Clark Mr. Morris Mr. Peppel X

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

Nominations for 2022 DWD Vice-Chairman Jan Feb Mar Apr 2022

Mr. Clark Mr. Morris Mr. Peppel NOMINATES Mr. Clark Mr. Morris Mr. Peppel X

Second: Mr. Clark X Mr. Morris Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

**Motion for Acceptance/Approval** December 2021 Vouchers/Payments/Quarterly Excise Tax Payment/  
Financial Statement: (already signed)

**Motion:** Mr. Clark X Mr. Morris Mr. Peppel

**Second:** Mr. Clark Mr. Morris Mr. Peppel X

**Roll Call:** Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

**Motion To Approve** December 2021 Electronic Transfers/Sign off:

12-13-2021 Retirement \$4,953.79

12-13-2021 Payroll Taxes \$5,461.76      12-13-2021 total \$10,415.55

12-16-2021 Excise Taxes \$1,402.09      12-16-2021 total \$1,402.09

**Motion:** Mr. Clark Mr. Morris Mr. Peppel X

**Second:** Mr. Clark X Mr. Morris Mr. Peppel

**Roll Call:** Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X

**November 2021 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review**

**Any Questions:**

**Commissioner Clark  Commissioner Morris  Commissioner Peppel**

**December 2021 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review**

**Any Questions:**

**Commissioner Clark  Commissioner Morris  Commissioner Peppel**

**Scott Dixon:** Recommendation on acceptance of the November 16, 2021 Minutes as presented.

**Dixon: Yes  No**

**Have the Commissioners reviewed the minutes**

**Commissioner Clark  Commissioner Morris  Commissioner Peppel**

**Motion for Acceptance of November 16, 2021 minutes.**

**Motion: Mr. Clark  Mr. Morris  Mr. Peppel**

**Second: Mr. Clark  Mr. Morris  Mr. Peppel**

**Roll Call: Mr. Clark  Mr. Morris  Mr. Peppel**

**Accepted: pass  fail unanimous**

**DWD Managers Report:** Mr. Dixon Dallesport Water District has been working hard on completing and closing the audit. We had our exit review today and should hopefully see the audit posted on Monday, January 31, 2022. We ran the bills on 1/1/22 for December's usage at a flat rate as we could not read meters due to the extreme weather conditions. We have been doing some work at our satellite management district Columbia Rim, doing a leak repair. In addition, had some work done on the company truck's transmission. There have been some issues regarding well number 2. We have had an electrician come and check it out, it seems to be tripping. However, the electrician found nothing wrong with it. We are having M2K coming to look at it next, it suffered from a lot of vibrations last summer and DWD hopes to get that resolved. All samples have been completed and are in compliance with Department of Health.

**Murdock Managers Report:** Mr. Dixon

**Motion: M01252022-B Motion to approve hourly employee raises of \$2.00 per hour with the successful completion of the Annual Employee performance review process.**

**Motion: Mr. Clark  Mr. Morris  Mr. Peppel**

Second: Mr. Clark  Mr. Morris  Mr. Peppel

Roll Call: Mr. Clark  Mr. Morris  Mr. Peppel

Accepted: pass  fail unanimous

Motion M01252022-C Motion to approve Estimate Quote from M-K Pump and Drilling Co.,

ESTIMATE # 3346 for \$12,908.48

Motion: Mr. Clark  Mr. Morris  Mr. Peppel

Second: Mr. Clark  Mr. Morris  Mr. Peppel

Roll Call: Mr. Clark  Mr. Morris  Mr. Peppel

Accepted: pass  fail unanimous

Additional comments or questions from WEBEX attending customers, **you are limited to 3 minutes**

**CGRA Update: Mr. Clark and Mr. Peppel Commissioner Clark and Commissioner Peppel discussed that there should be a meeting held with Jake Anderson. In addition, the airport board is working on getting the issues resolved.**

**ALSO**

**The Columbia Gorge Regional Airport monthly meetings have been moved to the third Tuesday of each month at 7:00 AM at the Terminal Building.**

#### Public Comment

The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday February 22, 2022 ( 2-22-22 ) at 6:30 PM via the WEBEX video conferencing, meeting link that is on the Dallesport Water District website.

**Commissioner Clark made a motion to close the meeting.**

Motion: Mr. Clark  Mr. Morris  Mr. Peppel

Second: Mr. Clark  Mr. Morris  Mr. Peppel

Roll Call: Mr. Clark  Mr. Morris  Mr. Peppel

Accepted: pass  fail unanimous

#### Executive Session

For the purposes of Personnel Reviews and Management

## 2-22-2022 Dallesport Water District Budget and Rate Hearing Minutes

**6:30 PM Call Meeting to Order Via WebEx Video Conferencing** Commissioner Clark called the meeting to order at 6:30 PM.

Pledge of Allegiance

There will be an Executive Session following this public meeting for the purposes of Personnel Management.

**WEBEX introductions: attendees must respond when called on.**

WEBEX attendees: we wish to point out that you MUST comply with all WEBEX policies in order to attend this meeting.

Public Service Announcement: The Dallesport Water District has not authorized any Facebook pages and does not use any Social Media platforms to conduct business. All inquiries should be directed to [www.dallesportwater.org](http://www.dallesportwater.org), on our website you can send us an email or our phone numbers are as follows:

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**Emergency: 541-980-6756**

**COVID 19, The Dallesport Water District Offices remain closed to the public until further notice. The public can contact Water District Employees via phone or email to resolve issues.**

**Public input is limited to 3 minutes.**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Quorum: Yes X No**

**Any Changes to Agenda: Clark No Morris No Peppel No**

**Agenda Approved: Yes X No**

**Motion for Acceptance/Approval** January 2022 Vouchers/Payments/Quarterly Excise Tax Payment/Financial Statement: (already signed)

**Motion: Mr. Clark X Mr. Morris Mr. Peppel**

**Second: Mr. Clark Mr. Morris Mr. Peppel X**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous X**

**Motion To Approve** January 25, 2022 and January 24, 2022 Electronic Fund Transfers:

1/25/2022- L and I Taxes \$1,699.84

1/25/2022- Empl Security UI Tax \$1,697.83

1/25/2022- Retirement \$2,639.28

1/25/2022- Payroll Taxes \$ 3,956.61    1/25/2022 Total: \$9,993.56

1/24/2022- Excise Tax \$1,247.14        1/24/2022 Total: \$1,247.14

**Motion:** Mr. Clark   Mr. Morris   Mr. Peppel **X**

**Second:** Mr. Clark **X** Mr. Morris   Mr. Peppel

**Roll Call:** Mr. Clark **X** Mr. Morris **X** Mr. Peppel **X**

**Accepted:** pass **X** fail unanimous **X**

**January 2022 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review**

**Any Questions:**

**Commissioner Clark** **X** **Commissioner Morris** **X** **Commissioner Peppel** **X**

**Scott Dixon:** Recommendation on acceptance of the January 25, 2022 Minutes as presented.

**Dixon:** Yes **X** No

**Motion for Acceptance** of January 25, 2022 minutes.

**Motion:** Mr. Clark   Mr. Morris **X** Mr. Peppel

**Second:** Mr. Clark   Mr. Morris   Mr. Peppel **X**

**Roll Call:** Mr. Clark **X** Mr. Morris **X** Mr. Peppel **X**

**Accepted:** pass **X** fail unanimous **X**

**DWD Managers Report:** Mr. Dixon Dallesport Water District had the well replaced at 6<sup>th</sup> St. after we lost the bearings in the pump. Last summer that same well had damage to the 4inch pipe from the cavitation in the pump. Dallesport Water employees have been working at Columbia Rim on their leak issues and well. In addition, Dallesport has raised their satellite management rates with them. We have been backwashing and getting ready for summer. All samples are completed and are compliant with the DOH.

**Murdock Managers Report:** Mr. Dixon

**Motion:** M02222022-A Motion to Surplus Kohler Generator located at 6<sup>th</sup> Ave. Facility.

**Motion:** Mr. Clark  Mr. Morris  Mr. Peppel

**Second:** Mr. Clark  Mr. Morris  Mr. Peppel

**Roll Call:** Mr. Clark  Mr. Morris  Mr. Peppel

**Accepted:** pass  fail unanimous

Additional comments or questions from WEBEX attending customers, **you are limited to 3 minutes**

**CGRA Update:** Mr. Clark and Mr. Peppel  Mr. Morris  Mr. Dixon

**Mr. Dixon requested that he be the sole contact between CGRA and Dallesport Water District.**

**ALSO**

**The Columbia Gorge Regional Airport monthly meetings have been moved to the third Tuesday of each month at 7:00 AM at the Terminal Building.**

#### **Public Comment**

**The next regularly scheduled meeting of the Dallesport Water District Commission shall be in March on Tuesday 3-22-2022 at 6:30 PM via the WEBEX Video Conferencing.**

**Commissioner Morris made a motion to close the meeting.**

**Motion:** Mr. Clark  Mr. Morris  Mr. Peppel

**Second:** Mr. Clark  Mr. Morris  Mr. Peppel

**Roll Call:** Mr. Clark  Mr. Morris  Mr. Peppel

**Accepted:** pass  fail unanimous

#### **Executive Session**

**For the purposes of Personnel Reviews and Management**

## 3-22-2022 Dallesport Water District MINUTES

**6:30 PM Call Meeting to Order Commissioner Clark called the meeting to order at 6:30 PM**

Pledge of Allegiance

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**WEBEX introductions: attendees must respond when called on.**

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Public Service Announcement: The Dallesport Water District has not authorized any Facebook pages and does not use any Social Media platforms to conduct business. All inquiries should be directed to [www.dallesportwater.org](http://www.dallesportwater.org), on our website you can send us an email, or our phone numbers are as follows:

**DWD Clerk: 541-980-6514**

**Emergency: 541-980-6756**

**Public input is limited to 3 minutes.**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Quorum: Yes X No**

**Any Changes to Agenda: Clark NO Morris NO Peppel NO**

**Agenda Approved: Yes X No**

**Motion: M02222022-A Motion to approve Chairman Seat to rotate once a year.**

**Motion: Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark Mr. Morris X Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous X**

**Motion: M03222022-B Motion to approve the Dallesport Water District Meeting to be moved to 4 PM. This motion ended with an amendment, changing the Dallesport Water District meeting time to 5:30 PM.**



**Motion:** Mr. Clark Mr. Morris Mr. Peppel X

**Second:** Mr. Clark Mr. Morris X Mr. Peppel

**Roll Call:** Mr. Clark X Mr. Morris X Mr. Peppel X

**Accepted:** pass X fail unanimous X

**Motion: M03222022-C** Motion to approve the Dallesport Water District to create by-laws to be available in the office.

**Motion:** Mr. Clark Mr. Morris X Mr. Peppel

**Second:** Mr. Clark Mr. Morris Mr. Peppel X

**Roll Call:** Mr. Clark X Mr. Morris X Mr. Peppel X

**Accepted:** pass X fail unanimous X

**Motion: M03222022-D** Motion to approve the Dallesport Water District to schedule a goal setting workshop with the Dallesport Water District Commissioners and budget committee.

**Motion:** Mr. Clark Mr. Morris X Mr. Peppel

**Second:** Mr. Clark Mr. Morris Mr. Peppel X

**Roll Call:** Mr. Clark X Mr. Morris X Mr. Peppel X

**Accepted:** pass X fail unanimous X

**Motion: M03222022-E** Motion to approve the Dallesport Water District to cancel the WEBEX software.

[This motion also had an amendment, showing the cancellation date of 1-3-2023.](#)

**Motion:** Mr. Clark Mr. Morris X Mr. Peppel

**Second:** Mr. Clark Mr. Morris Mr. Peppel X

**Roll Call:** Mr. Clark X Mr. Morris X Mr. Peppel X

**Accepted:** pass X fail unanimous X

**Motion for Acceptance/Approval** February 2022 Vouchers/Payments / Financial Statement: (already signed)

**Motion:** Mr. Clark Mr. Morris Mr. Peppel X

**Second:** Mr. Clark Mr. Morris X Mr. Peppel

**Roll Call:** Mr. Clark  Mr. Morris  Mr. Peppel

**Accepted:** pass  fail unanimous

## **February 2022 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review**

**Any Questions:**

**Commissioner Clark**  **Commissioner Morris**  **Commissioner Peppel**

**Scott Dixon:** Recommendation on acceptance of the February 22, 2022 Minutes as presented.

**Dixon:** Yes  No

**Have the Commissioners reviewed the minutes**

**Commissioner Clark**  **Commissioner Morris**  **Commissioner Peppel**

**Motion for Acceptance of February 22, 2022 minutes.**

**Motion:** Mr. Clark  Mr. Morris  Mr. Peppel

**Second:** Mr. Clark  Mr. Morris  Mr. Peppel

**Roll Call:** Mr. Clark  Mr. Morris  Mr. Peppel

**Accepted:** pass  fail unanimous

**DWD Managers Report:** Mr. Dixon Dallesport Water District worked on a mainline water leak in Columbia Rim. In addition, they worked with Columbia Rim on getting their old wells back online. Dallesport had a water main break also on 4<sup>th</sup> that was repaired. There was a meeting with the Airport board and the Dallesport Water District board. They suggested we meet with the attorney. All DWD samples are up to date and in compliance with Washington State Department of Health. All SMA's have paid and are up to date. Dallesport Water District employees are starting to work on spring chores. Flushing pipes, spraying weeds, and mowing the grounds.

**Murdock Managers Report:** Mr. Dixon

Additional comments or questions from WEBEX attending customers, **you are limited to 3 minutes**

**CGRA Update:** Mr. Clark and Mr. Peppel

**ALSO**

The Columbia Gorge Regional Airport monthly meetings have been moved to the third Tuesday of each month at 7:00 AM at the Terminal Building.

**Public Comment**

The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday April 26, 2022 ( 4-26-22 ) at 5:30 PM via the WEBEX video conferencing, meeting link that is on the Dallesport Water District website.

**Commissioner Clark made a motion to adjourn the meeting.**

**Motion to adjourn the meeting:**

**Motion: Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark Mr. Morris X Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous X**

## 4-26-2022 Dallesport Water District Minutes

**5:30 PM Call Meeting to Order Commissioner Clark called meeting to order at 5:30 PM**

Pledge of Allegiance

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**WEBEX introductions: attendees must respond when called on.**

WEBEX attendees: you MUST comply with all WEBEX policies in order to attend this meeting.

Public Service Announcement: The Dallesport Water District has not authorized any Facebook pages and does not use any Social Media platforms to conduct business. All inquiries should be directed to [www.dallesportwater.org](http://www.dallesportwater.org), on our website you can send us an email, or our phone numbers are as follows:

**DWD Clerk: 541-980-6514 Emergency: 541-980-6756**

**Public input is limited to 3 minutes.**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Quorum: Yes X No**

**Any Changes to Agenda: Clark NO Morris NO Peppel NO**

**Agenda Approved: Yes X No**

**Open the April 2022 Rate Hearing. Chairman calls the hearing to order**

**Scott Dixon presentation of Rate Hearing Comments going back to 2018 commercial meter multiple tables on the Master Rate Schedule.**

**Commissioner Questions? Discussion.**

**Public questions and input, public input is limited to 3 minutes per person**

**Close Hearing**

**Motion: Mr. Clark Mr. Morris X Mr. Peppel**

**Second: Mr. Clark Mr. Morris Mr. Peppel X**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous X**

**Motion: M04262022-A Motion to approve going back to 2018 commercial meter multiple tables on the Master Rate Schedule.**

**Motion: Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous X**

**Resolution # R-04262022-A Resolve and enact and Adopt 2022 Budget**

**Motion: Mr. Clark X Mr. Morris Mr. Peppel**

**Second: Mr. Clark Mr. Morris Mr. Peppel X**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous X**

**Motion: M04262022B Motion to Approve to publish the 2022 Master Rate Schedule**

**Motion: Mr. Clark X Mr. Morris Mr. Peppel**

**Second: Mr. Clark Mr. Morris Mr. Peppel X**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous X**

**Presentation of materials from Dallesport Domestic Water Shares**

**Scott Dixon Recommendations**

**Motion: M04262022-C Motion to approve the Dallesport Water District to take ownership of Dallesport Domestic Shares Water.**

**Motion: Mr. Clark Mr. Morris X Mr. Peppel**

**Second: Mr. Clark Mr. Morris Mr. Peppel X**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous X**

**Motion for Acceptance/Approval** March 2022 Vouchers/Payments / Financial Statement: (already signed)

**Motion:** Mr. Clark Mr. Morris **X** Mr. Peppel

**Second:** Mr. Clark Mr. Morris Mr. Peppel **X**

**Roll Call:** Mr. Clark **X** Mr. Morris **X** Mr. Peppel **X**

**Accepted:** pass **X** fail unanimous **X**

**Motion To Approve** March 9, 2022 and March 10, 2022 Electronic Fund Transfers:

3/9/2022- Excise Tax- Jan 2022 \$1,069.52

3/9/2022- Excise Tax-Feb 2022 \$1,298.24                      3/9/2022 Total: \$2,367.76

3/10/2022- Retirement \$3,894.08

3/10/2022- EFTPS Payroll Taxes \$5,869.35                      3/10/2022 Total: \$9,763.43

**Motion:** Mr. Clark Mr. Morris **X** Mr. Peppel

**Second:** Mr. Clark Mr. Morris Mr. Peppel **X**

**Roll Call:** Mr. Clark **X** Mr. Morris **X** Mr. Peppel **X**

**Accepted:** pass **X** fail unanimous **X**

**March 2022 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review**

**Any Questions:**

**Commissioner Clark** no **Commissioner Morris** no **Commissioner Peppel** no

**Scott Dixon:** Recommendation on acceptance of the March 22, 2022 Minutes as presented.

**Dixon:** Yes **X** No

**Have the Commissioners reviewed the minutes**

**Commissioner Clark** yes **Commissioner Morris** yes **Commissioner Peppel** yes

**Motion for Acceptance of** March 22, 2022 minutes.

**Motion:** Mr. Clark Mr. Morris **X** Mr. Peppel

**Second: Mr. Clark Mr. Morris Mr. Peppel X**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous X**

**DWD Managers Report:** Mr. Dixon Dallesport Water District employees have begun flushing. Flushing for Murdock will begin next week. Water is running clear. The satellite management contract with Columbia Rim has been terminated. We had a leak repair in Mt. View on Williams St., Dallesport employees found and fixed the leak by hand and patched the road. Mt. View was also approved for 26 connections. Dallesport Water District is still dealing with the Airport and the water rights, we haven't had any response from the city attorney. In addition, Dallesport employees have been working on spring clean up around the pump houses, mowing and weeding. All samples have been completed and we are still satisfactory with the Washington Department of Health.

**Murdock Managers Report:** Mr. Dixon

Additional comments or questions from WEBEX attending customers, **you are limited to 3 minutes**

**Customer Craig Stevens requested WebEx attendees do not have to identify themselves and quoted the RCW 42340. In addition, he requested all Dallesport Water District Commissioners read and review the Water System Plan.**

**Jake Anderson came and spoke with the board about redoing the water rights and moving the 200 gpm to the A St. Well.**

**Customer Dan Slead asked about if the agenda could be posted to the website before the meeting.**

**Dallesport Shares asked about getting a proposal for what they are getting from Dallesport Water in return for giving up their water rights.**

**CGRA Update: Mr. Clark and Mr. Peppel**

**ALSO**

**The Columbia Gorge Regional Airport monthly meetings have been moved to the third Tuesday of each month at 7:00 AM at the Terminal Building.**

#### **Public Comment**

**The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday May 24, 2022 ( 5-24-22 ) at 5:30 PM via the WEBEX video conferencing, meeting link that is on the Dallesport Water District website.**

**Motion to adjourn the meeting:**

**Motion: Mr. Clark X Mr. Morris Mr. Peppel**

Second: Mr. Clark Mr. Morris X Mr. Peppel

Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X

Accepted: pass X fail unanimous X



## 5-24-2022 Dallesport Water District MINUTES

**5:30 PM Call Meeting to Order Commissioner Clark called the meeting to order at 5:30 PM**

Pledge of Allegiance

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**Emergency: 541-980-6756**

**Public input is limited to 3 minutes.**

**Roll Call: Mr. Clark  Mr. Morris  Mr. Peppel**

**Quorum: Yes  No**

**Any Changes to Agenda: Clark  Morris  Peppel**

**Agenda Approved: Yes  No**

**Action Items:**

**Cancel WebEx Commissioners did a roll call, and all agreed unanimously to cancel Webex.**

**Appointment of Budget Committee Commissioners did a roll call, and all agreed unanimously to appoint a budget committee. The commissioners decided to have Commissioner Peppel to be the one commissioner who sits on the budget committee.**

**Appointment of Project Committee The commissioners decided to have Commissioner Clark to work with Manager Scott Dixon on projects.**

**Set a workshop date Decided a workshop is not what was needed at this time, a budget committee just needs to meet. Manager Scott Dixon is approved for setting a date with the budget committee for the budget committee meeting.**

## Update on chain of command

**Motion for Acceptance/Approval** April 2022 Vouchers/Payments / Financial Statement: (already signed)

**Motion:** Mr. Clark Mr. Morris **X** Mr. Peppel

**Second:** Mr. Clark Mr. Morris Mr. Peppel **X**

**Roll Call:** Mr. Clark **X** Mr. Morris **X** Mr. Peppel **X**

**Accepted:** pass **X** fail unanimous **X**

**Motion To Approve** April 11, 2022 and April 19, 2022 Electronic Fund Transfers:

4/11/2022- Retirement \$2,546.65

4/11/2022- Payroll Taxes- EFTPS \$3,731.45 4/11/2022 Total: \$6,278.10

4/19/2022- Excise Tax- March 2022 \$1,204.07 4/19/2022 Total: \$1,204.07

**Motion:** Mr. Clark Mr. Morris **X** Mr. Peppel

**Second:** Mr. Clark Mr. Morris Mr. Peppel **X**

**Roll Call:** Mr. Clark **X** Mr. Morris **X** Mr. Peppel **X**

**Accepted:** pass **X** fail unanimous **X**

## April 2022 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review

**Any Questions:** No questions from any commissioners.

**Commissioner Clark X Commissioner Morris X Commissioner Peppel X**

Customer Craig Stephens brought up the DWD current budget on the expense of the budget number for the payroll.

Commissioners asked how he got that information without filling out a FOIA.

Craig responded it was given to him.

WJ informed Craig he needed to fill out a FOIA to obtain such information legally.

Manager Scott Dixon told him when examining the budget, look at the budget lines Engineer Services and Contractor Services. To see where the district has saved money, creating a positive budget.

**Scott Dixon:** Recommendation on acceptance of the April 26, 2022 Minutes as presented.

**Dixon: Yes X No**

**Have the Commissioners reviewed the minutes yes, commissioners have looked over the minutes.**

**Commissioner Clark X Commissioner Morris X Commissioner Peppel X**

**Motion for Acceptance of April 26, 2022 minutes.**

**Motion: Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark Mr. Morris X Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous X**

**DWD Managers Report: Mr. Dixon**

Dallesport Water District has completed the final sample and sent out the final bill to Columbia Rim, DWD will no longer be satellite managing Columbia Rim.

Manager Scott has completed the letter for Dallesport Shares in efforts to take over their water system. The state requested we do not sample them until we have the agreement finalized as they are in the process of taking their system from them.

Mt. View had another leak, which Dallesport Water District employees repaired.

The airport 3" meter has had the low flow bypass register removed, and there is no way to install a bypass. The airport is supposed to be doing a new line extension, we need to look at a new meter.

DWD crew has been continuing to work on ground maintenance in preparation for the sanitary survey for DWD and Murdock.

We sent out backflow letters, we will be doing enforcement this year.

The water loss reports have been completed by DWD employee Austin Wilson, we have 3% loss.

Both DWD and Murdock have been flushed.

DWD had to replace the tank hatch seal to comply for the upcoming sanitary survey.

Running an ad in the Goldendale Sentinel Paper regarding the change in meeting times. Ad will run for 4 weeks.

We have been receiving requests for information, all information needs to be properly requested per RCW needs by the public request form.

We have ordered new parts for meter repair and service lines; brass fittings are out of stock and back ordered.

All samples have been completed and all systems are running in compliance with DOH.

**Murdock Managers Report:** Mr. Dixon

Additional comments or questions from WEBEX attending customers, **you are limited to 3 minutes**

**CGRA Update:** Mr. Clark and Mr. Peppel

**Public Comment**

The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday June 28, 2022 ( 6-28-22 ) at 5:30 PM at the Dallesport Community Center.

**Motion to adjourn the meeting:**

**Motion:** Mr. Clark Mr. Morris **X** Mr. Peppel

**Second:** Mr. Clark Mr. Morris Mr. Peppel **X**

**Roll Call:** Mr. Clark **X** Mr. Morris **X** Mr. Peppel **X**

**Accepted:** pass **X** fail unanimous **X**

**Meeting was adjourned.**

## 6-28-2022 Dallesport Water District MINUTES

**5:30 PM Call Meeting to Order Commissioner Peppel began the meeting at 5:30 PM.**

Pledge of Allegiance

The Dallesport Water District is a public utility operating in the State of Washington pursuant to and in compliance with the Regulatory Codes of Washington and Washington Administrative Codes. They begin with RCW. 80.28 and WAC 480 but are not limited to those sections.

~~WEBEX introductions: attendees must respond when called on.~~ (agreed to remove from agendas)

~~WEBEX attendees: you MUST comply with all WEBEX policies in order to attend this meeting.~~ (agreed to remove from agendas)

Public Service Announcement: The Dallesport Water District has not authorized any Facebook pages and does not use any Social Media platforms to conduct business. All inquiries should be directed to [www.dallesportwater.org](http://www.dallesportwater.org), on our website you can send us an email, or our phone numbers are as follows:

**DWD Clerk: 541-980-6514**

**Emergency: 541-980-6756**

**Public input is limited to 3 minutes.**

**Directly following this session will be an executive session:** Pursuant to RCW 42.56.590 sections (f), (g) and (h).

**Roll Call: Mr. Clark Excused Mr. Morris X Mr. Peppel X**

**Quorum: Yes X No**

**Any Changes to Agenda: Clark E Morris X Peppel X**

**Agenda Approved: Yes X No**

**Motion M06282022-A-** Motion to approve the Dallesport Water District Motions and Resolutions for legal compliance to include the three (3) following motions and one (1) resolution from April 26, 2022.

**Motion: Mr. Clark Mr. Morris X Mr. Peppel**

**Second: Mr. Clark Mr. Morris Mr. Peppel X**

**Roll Call: Mr. Clark E Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous**

**Resolution # R-06282922-A-** Resolve and Enact and Adopt R. Scott Dixon three year contract extension.

**Motion: Mr. Clark Mr. Morris X Mr. Peppel**

**Second: Mr. Clark Mr. Morris Mr. Peppel X**

**Roll Call: Mr. Clark E Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous**

**Motion M06282922-B-** Motion for the Dallesport Water District Commissioners to extend an existing contract by three (3) years and adjust Manager R. Scott Dixon's contract for part-time.

**Motion: Mr. Clark Mr. Morris X Mr. Peppel**

**Second: Mr. Clark Mr. Morris Mr. Peppel X**

**Roll Call: Mr. Clark E Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous**

**Motion for Acceptance/Approval** May 2022 Vouchers/Payments / Financial Statement: (already signed)

**Motion: Mr. Clark Mr. Morris X Mr. Peppel**

**Second: Mr. Clark Mr. Morris Mr. Peppel X**

**Roll Call: Mr. Clark E Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous**

**Motion To Approve** May 12 , 2022 and May 17, 2022 Electronic Fund Transfers:

5/12/2022- Retirement \$2,937.13

5/12/2022- Payroll Taxes- EFTPS \$4,577.02 5/12/2022 Total: \$7,514.15

5/17/2022- Excise Tax- April 2022 \$1,158.58 5/17/2022 Total: \$1,158.58

**Motion: Mr. Clark Mr. Morris X Mr. Peppel**

**Second: Mr. Clark Mr. Morris Mr. Peppel X**

**Roll Call: Mr. Clark E Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous**

## May 2022 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review

### Any Questions:

Commissioner Clark **Excused** Commissioner Morris **No questions** Commissioner Peppel **No questions**

**Scott Dixon:** Recommendation on acceptance of the May 24, 2022 Minutes as presented.

**Dixon:** Yes  No

### Have the Commissioners reviewed the minutes

Commissioner Clark **Excused** Commissioner Morris **Commissioner Morris has reviewed the minutes**  
Commissioner Peppel **Commissioner Peppel has reviewed the minutes.**

**Motion for Acceptance of May 24, 2022 minutes.**

**Motion:** Mr. Clark Mr. Morris  Mr. Peppel

**Second:** Mr. Clark Mr. Morris Mr. Peppel

**Roll Call:** Mr. Clark  Mr. Morris  Mr. Peppel

**Accepted:** pass  fail unanimous

**DWD Managers Report:** Mr. Dixon Dallesport Water District Manager has been in contact with Mid-Columbia Economic Development (MCED) in search of grant money to assist with the extension of the water lines.

Dallesport Water District installed a new service in Mt. View.

Completed 2 system leak repairs.

Evergreen Rural Water came and assisted with some leak detections on Sunridge, one leak was located.

All CCR's have been completed and submitted to the State. These CCR's are posted on our website, [www.dallesportwater.org](http://www.dallesportwater.org)

Water Use Efficiency reports and Chlorine reports have been completed and submitted to the State.

All backflow letters have been sent out and test reports have started being sent in, putting us in compliance with the States backflow requirements.

Dallesport Water District employees have been working on the maintenance of meter boxes.

Dallesport Trailer Park had a controller outage, and we worked with M&K drilling in getting that resolved.

Dallesport Water District has been getting prices and reviewing options on installing a new meter at the airport.

**Murdock Managers Report:** Mr. Dixon

Additional comments or questions from WEBEX attending customers, **you are limited to 3 minutes**

**Commissioner Morris and Commissioner Peppel agree we should add a section into future agendas for an update from the budget and project committees.**

**CGRA Update: Mr. Clark and Mr. Peppel No current update.**

**Public Comment**

**The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday July 26, 2022 ( 7-26-22 ) at 5:30 PM at the Dallesport Community Center.**

**Motion to adjourn the meeting:**

**Motion:** Mr. Clark Mr. Morris **X** Mr. Peppel

**Second:** Mr. Clark Mr. Morris Mr. Peppel **X**

**Roll Call:** Mr. Clark **E** Mr. Morris **X** Mr. Peppel **X**

**Accepted:** pass **X** fail unanimous



## 7-26-2022 Dallesport Water District MINUTES

**5:30 PM Call Meeting to Order Commissioner Clark called the meeting to order.**

Pledge of Allegiance

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Public Service Announcement: The Dallesport Water District has not authorized any Facebook pages and does not use any Social Media platforms to conduct business. All inquiries should be directed to [www.dallesportwater.org](http://www.dallesportwater.org), on our website you can send us an email, or our phone numbers are as follows:

**DWD Clerk: 541-980-6514**

**Emergency: 541-980-6756**

**Public input is limited to 3 minutes.**

**Roll Call: Mr. Clark X Mr. Morris Excused Mr. Peppel X**

**Quorum: Yes X No**

**Any Changes to Agenda: Clark X Morris Peppel X**

**Agenda Approved: Yes X No**

**Note: discussion regarding removing the additional comments or questions from WEBEX customers at the end of the next agenda.**

**Motion M07262022-A-** Motion to approve the Dallesport Water Bylaws as presented on 7-26-2022.

**Motion: Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris E Mr. Peppel X**

**Accepted: pass X fail unanimous**

**Motion for Acceptance/Approval June 2022 Vouchers/Payments / Financial Statement: (already signed)**

**Motion: Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris E Mr. Peppel X**

**Accepted: pass X fail unanimous**

**Motion To Approve** June 21 , 2022 Electronic Fund Transfers:

6/21/2022- Retirement \$2,544.95

6/21/2022- Payroll Taxes- EFTPS \$3,756.71 6/21/2022 Total: \$6,301.66

6/21/2022- Excise Tax- May 2022 \$1,131.29 6/21/2022 Total: \$1,131.29

**Motion: Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris E Mr. Peppel X**

**Accepted: pass X fail unanimous**

**June 2022 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review**

**Any Questions:**

**Commissioner Clark No Commissioner Morris Ex Commissioner Peppel No**

**Scott Dixon:** Recommendation on acceptance of the June 28, 2022 Minutes as presented.

**Dixon: Yes X No**

**Have the Commissioners reviewed the minutes**

**Commissioner Clark yes Commissioner Morris ex Commissioner Peppel yes**

**Motion for Acceptance of** June 28, 2022 minutes.

**Motion: Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris E Mr. Peppel X**

**Accepted: pass X fail unanimous**

**DWD Managers Report:** Mr. Dixon Dallesport Water District has received notice that Dallesport Domestic Water Shares voted to give us their system.

Dallesport Water District employees have been reviewing the audit and gathering information to present to the budget committee.

Murdock customers have called and noticed an increase in their bills, as this is their first summer with the tiered rate system.

Been working with Dallesport Trailer Court to possibly take over their system.

Been in contact with the City of The Dalles Manager, life-flight, and the attached hanger regarding payback for the SDC's.

**Murdock Managers Report:** Mr. Dixon

Additional comments or questions from WEBEX attending customers, **you are limited to 3 minutes**

**Above is the noted section to be removed from the agendas, as we are no longer using WEBEX.**

**CGRA Update:** Mr. Clark and Mr. Peppel **No updates**

**Budget Committee Update:** Mr. Peppel **No updates**

**Project Committee Update:** Mr. Clark **No updates**

### Public Comment

Representation for Dallesport Shares was at the meeting. They were asking what the next steps for connection was, they had a few applications filled out from their customers that they gave us and is going to work on getting a list of addresses to help us get started helping them fill out applications.

The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday August 23, 2022 ( 8-23-22 ) at 5:30 PM at the Dallesport Community Center.

**Motion to adjourn the meeting:**

**Motion:** Mr. Clark Mr. Morris Mr. Peppel **X**

**Second:** Mr. Clark **X** Mr. Morris Mr. Peppel

**Roll Call:** Mr. Clark **X** Mr. Morris **E** Mr. Peppel **X**

**Accepted:** pass **X** fail unanimous

## 8-23-2022 Dallesport Water District MINUTES

**5:30 PM Call Meeting to Order Commissioner Clark called the meeting to order.**

Pledge of Allegiance

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**DWD Clerk: 541-980-6514**

**Emergency: 541-980-6756**

- **NEW OFFICE EMAIL- [dwdclerk@dallesportwater.org](mailto:dwdclerk@dallesportwater.org)**

**Directly following this session will be an executive session:** Pursuant to RCW 42.56.590 sections (f), (g) and (h).

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Quorum: Yes X No**

**Any Changes to Agenda: Clark No Morris No Peppel No**

**Agenda Approved: Yes X No**

**Motion M08232022-A- Motion to approve Mike Solomon to receive a raise to \$15.00.**

**Motion: Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous X**

**Motion M08232022-B- Motion to approve waiving the \$100 new account fee for the new Dallesport Domestic Water Shares customers joining with the merge of their water system.**

**Motion:** Mr. Clark  Mr. Morris Mr. Peppel

**Second:** Mr. Clark Mr. Morris Mr. Peppel

**Roll Call:** Mr. Clark  Mr. Morris  Mr. Peppel

**Accepted:** pass  fail unanimous

**Motion M08232022-C- Motion to rules and regulations for conducting a meeting and conduct during Dallesport Water District Meetings.**

**Motion:** Mr. Clark Mr. Morris Mr. Peppel

**Second:** Mr. Clark  Mr. Morris Mr. Peppel

**Roll Call:** Mr. Clark  Mr. Morris  Mr. Peppel

**Accepted:** pass  fail unanimous

**Motion for Acceptance/Approval July 2022 Vouchers/Payments / Financial Statement: (already signed)**

**Motion:** Mr. Clark Mr. Morris Mr. Peppel

**Second:** Mr. Clark  Mr. Morris Mr. Peppel

**Roll Call:** Mr. Clark  Mr. Morris  Mr. Peppel

**Accepted:** pass  fail unanimous

**Motion To Approve July 2022 Electronic Fund Transfers:**

7/19/2022- Excise Tax \$1,336.20

7/27/2022- Labor and Industries \$1,483.04

7/28/2022- Retirement \$2,919.05

7/28/2022- EFTPS-Payroll Taxes \$4,449.22      7/28/2022-Total \$7,368.27

**Motion:** Mr. Clark Mr. Morris Mr. Peppel

**Second:** Mr. Clark  Mr. Morris Mr. Peppel

**Roll Call:** Mr. Clark  Mr. Morris  Mr. Peppel

**Accepted:** pass  fail unanimous

**July 2022 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review**

**Any Questions:**

**Commissioner Clark** No **Commissioner Morris** No **Commissioner Peppel** No

**Audience member Jake Anderson** questioned the airport moratorium. He was asking for clarification. **Manager Scott Dixon** answered we were concerned about heavy water users, and not being able to provide water to those high users without being connected to the airport well.

**Scott Dixon:** Recommendation on acceptance of the July 26, 2022 Minutes as presented.

**Dixon:** Yes X No

**Have the Commissioners reviewed the minutes**

**Commissioner Clark** Yes **Commissioner Morris** Yes **Commissioner Peppel** Yes

**Motion for Acceptance of July 26, 2022 minutes.**

**Motion:** Mr. Clark Mr. Morris Mr. Peppel X

**Second:** Mr. Clark X Mr. Morris Mr. Peppel

**Roll Call:** Mr. Clark X Mr. Morris X Mr. Peppel X

**Accepted:** pass X fail unanimous X

**DWD Managers Report:** Mr. Dixon Dallesport Water District had a 2" line break, by the electrical contractors working on 6<sup>th</sup>. We sent out a precautionary boil water notice. We are currently looking into software to send out emergency notifications. We have been looking into updating our computer software, which would include an emergency system, or getting one call now. Which is what The Dalles Disposal uses. Dallesport Water District employees have been cleaning out valves and meter boxes. The system was flushed again this month following the outage. Dallesport Water District sent out lead and copper samples. Dallesport Water District employees replaced some old meters that were no longer functioning properly and installed a low flow bypass at the airport meter.

**Murdock Managers Report:** Mr. Dixon

~~Additional comments or questions from WEBEX attending customers (remove)~~

**CGRA Update:** Mr. Clark and Mr. Peppel No update

**Budget Committee Update:** Mr. Peppel Has a meeting to discuss 2023 budget Sept. 15, 2022

**Project Committee Update:** Mr. Clark No update

**Public Comment**The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday September 27, 2022 ( 9-27-22 ) at 5:30 PM at the Dallesport Community Center.

**Motion to adjourn the meeting:**

**Motion:** Mr. Clark Mr. Morris Mr. Peppel **X**

**Second:** Mr. Clark **X** Mr. Morris Mr. Peppel

**Roll Call:** Mr. Clark **X** Mr. Morris **X** Mr. Peppel **X**

**Accepted:** pass **X** fail unanimous **X**

## 10-25-2022 Dallesport Water District Minutes

**5:30 PM Call Meeting to Order Commissioner Clark calls meeting to order at 6:30 PM.**

Pledge of Allegiance

The Dallesport Water District is a public utility operating in the State of Washington pursuant to and in compliance with the Regulatory Codes of Washington and Washington Administrative Codes. They begin with RCW. 80.28 and WAC 480 but are not limited to those sections.

Public Service Announcement: The Dallesport Water District has not authorized any Facebook pages and does not use any Social Media platforms to conduct business. All inquiries should be directed to [www.dallesportwater.org](http://www.dallesportwater.org), on our website you can send us an email, or our phone numbers are as follows:

**DWD Clerk: 541-980-6514**

**Emergency: 541-980-6756**

- **NEW OFFICE EMAIL- [dwdclerk@dallesportwater.org](mailto:dwdclerk@dallesportwater.org)**

**Directly following this session will be an executive session:** Pursuant to RCW 42.56.590 sections (f), (g) and (h).

**Roll Call: Mr. Clark X Mr. Morris EX Mr. Peppel X**

**Quorum: Yes X No**

**Any Changes to Agenda: Clark No Morris Peppel No**

**Agenda Approved: Yes X No**

**ACTION ITEM:**

**Schedule a date for the budget hearing.**

**Motion M09272022-A Motion to grant permission for the commissioners to request public records through FOIA from the Klickitat County and City of The Dalles regarding the airport well.**

**Motion: Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris EX Mr. Peppel X**

**Accepted: pass X fail unanimous**



**Motion: M09272022-B Motion to change the verbiage regarding motion M-03112020-C.**

**Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris EX Mr. Peppel X**

**Accepted: pass X fail unanimous**

**Motion M10252022-A Motion to approve the employee contract as presented for Chelsea Wooderson.**

**Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris EX Mr. Peppel X**

**Accepted: pass X fail unanimous**

**Motion M10252022-B Motion to approve the employee contract as presented for Austin Wilson.**

**Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris EX Mr. Peppel X**

**Accepted: pass X fail unanimous**

**Motion for Acceptance/Approval August 2022 Vouchers/Payments / Financial Statement: (already signed)**

**Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris EX Mr. Peppel X**

**Accepted: pass X fail unanimous**

**Motion for Acceptance/Approval September 2022 Vouchers/Payments / Financial Statement: (already signed)**

**Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris EX Mr. Peppel X**

**Accepted: pass X fail unanimous**

**Motion To Approve** August and September 2022 Electronic Fund Transfers:

8/22/2022- Excise Tax \$1,412.49

8/23/2022- Retirement \$2,785.13

8/23/2022- EFTPS-Payroll Taxes \$4,156.74      8/23/2022-Total \$6,941.87

9/8/2022- Retirement \$2,677.75

9/8/2022- EFTPS-Payroll Taxes \$3,996.68      9/8/2022- Total \$6,674.43

9/12/2022- Excise Tax \$1,730.30

**Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris EX Mr. Peppel X**

**Accepted: pass X fail unanimous**

**September 2022 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review**

**Any Questions:**

**Commissioner Clark None Commissioner Morris Excused Commissioner Peppel None**

**Scott Dixon:** Recommendation on acceptance of the August 23, 2022 Minutes as presented.

**Dixon: Yes X No**

**Have the Commissioners reviewed the minutes**

**Commissioner Clark Yes Commissioner Morris Ex Commissioner Peppel Yes**

**Motion for Acceptance of August 23, 2022 minutes.**

**Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris EX Mr. Peppel X**

**Accepted: pass X fail unanimous**

**DWD Managers Report:** Mr. Dixon Dallesport Water Shares attended the meeting and spoke first, questioning what needs to be completed on their end to complete the merger. We are currently waiting on multiple customers over there to fill out a utility application. We have made several attempts to get applications from them so we can complete the merge. Our office has agreed to help get them shut off notices to get the last few people moving forward with the process.

Customer Dan Sleed suggested we ask the public for help reading meters or get pictures of the meters. Following Manager Dixon's discussion on how deep some of the meters are and how hard some of them are to read.

DWD received a complaint that our backwash system was not in compliance. We were in contact with Andy Cervantes with the Department of Health double checking the system, DOH sent a letter ruling it is in compliance and is working as designed.

Manager Dixon discussed some more regulatory things regarding the district, such as leak repair that was performed, low flow bypass that was installed at the airport meter, and budget committee is ready for its hearing.

All sampling has been completed and we remain in compliance with the DOH.

Manager Dixon began to discuss the meeting that was attended at the Klickitat County Commissioners regarding the airport.

**Murdock Managers Report:** Mr. Dixon

**CGRA Update:** Mr. Clark and Mr. Peppel **No Update**

**Budget Committee Update:** Mr. Peppel **Meeting to be scheduled on November 16, 2022, at 5:30 at the Dallesport Community Center.**

**Project Committee Update:** Mr. Clark **None**

**Public Comment** The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday November 22, 2022 ( 11-22-22 ) at 5:30 PM at the Dallesport Community Center.

**Motion to adjourn the meeting:**

**Mr. Clark Mr. Morris Mr. Peppel X**

**Second: Mr. Clark X Mr. Morris Mr. Peppel**

**Roll Call: Mr. Clark X Mr. Morris EX Mr. Peppel X**

**Accepted: pass X fail unanimous**

## 11-16-2022 Dallesport Water District Budget Hearing MINUTES

**5:30 PM Call Meeting to Order Commissioner Clark called meeting to order at 5:30 PM.**

Pledge of Allegiance

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**Emergency: 541-980-6756**

- **NEW OFFICE EMAIL- [dwdclerk@dallesportwater.org](mailto:dwdclerk@dallesportwater.org)**

**Discussion:**

**Commissioner Morris questioned if the SDC's were raised in this budget. Manager Dixon answered that no, they are still \$6,600.00. Manager Dixon goes into detail that we have had some positive budgets the last 3 years; however, we are still trying to repair our reserves from previous management and the tank payments.**

**Manager Dixon explained how we came up with our SDC commercial rate for a commercial meter. We ran comparison among other water districts through a rate study and came up with the ERU's for the 3-inch meter based on similar areas.**

**Commissioner Morris suggested to increase the SDC charge by \$25.00. SDC's on the budget were adjusted to \$6,625.00.**

**Commissioner Morris suggested to increase the SDC charge for Murdock by \$100.00. The SDC for Murdock was raised to \$4,600.00.**

**Commissioner Morris suggested to raise the commercial rate from \$4.60 per thousand gallons to \$5.60 per thousand-gallon usage. It was agreed that the commercial rate be raised.**

**Commissioner Morris suggested to increase the NSF fee to \$75.00, to remain up to date with the industry. Commissioner Bill Clark questioned if the NSF fees are a problem. Customer Jack Cherry was questioning if the new software would help resolve this issue. This was not agreed upon. The NSF remains what we are charged by Klickitat County from the bank for the failed check.**

There was discussion regarding the base rate and inflation. The base rate was raised by 8% to account for the current inflation for all districts. The usage tiers will remain the same.

Manager Dixon was discussing that Murdock was supposed to be brought up to the same rates as Dallesport within 5 years of the merge, roughly 10 years ago. So, Dallesport is trying to slowly implement that plan and bring them up to DWD rates. Commissioner Morris pointed out that if we are bringing their rates up to match DWD we need to do the same with their SDC. Commissioner Peppel pointed out that this is all per contract that Murdock signed when joining DWD.

Customer Jack Cherry requested that the tank payment be a separate item on the budget for future budgets vs generalized with the other expenses.

Operator Wilson described the purchase of our new software.

**Motion M11162022-A** Motion to approve the 2023 budget as presented.

**Motion:** Mr. Clark  Mr. Morris  Mr. Peppel

**Second:** Mr. Clark  Mr. Morris  Mr. Peppel

**Roll Call:** Mr. Clark  Mr. Morris  Mr. Peppel

**Accepted:** pass  fail unanimous

**Public Comment** The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday November 22, 2022 ( 11-22-22 ) at 5:30 PM at the Dallesport Community Center.

**Motion to adjourn the meeting:**

**Motion:** Mr. Clark  Mr. Morris  Mr. Peppel

**Second:** Mr. Clark  Mr. Morris  Mr. Peppel

**Roll Call:** Mr. Clark  Mr. Morris  Mr. Peppel

**Accepted:** pass  fail unanimous

## 11-22-2022 Dallesport Water District MINUTES

**5:30 PM Call Meeting to Order Meeting was called to order at 5:30 PM.**

Pledge of Allegiance

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**Emergency: 541-980-6756**

- **NEW OFFICE EMAIL- [dwdclerk@dallesportwater.org](mailto:dwdclerk@dallesportwater.org)**

**Directly following this session will be an executive session:** Pursuant to RCW 42.56.590 sections (f), (g) and (h).

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Quorum: Yes X No**

**Any Changes to Agenda: Clark X Morris X Peppel X**

**Agenda Approved: Yes X No**

**ACTION ITEM: None**

**Resolution 11162022-A Resolution to adopt the approved 2023 Budget as presented and approved on 11-16-2022 via Motion 11162022-A.**

**Mr. Clark Mr. Morris X Mr. Peppel**

**Second: Mr. Clark Mr. Morris Mr. Peppel X**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous X**

~~Motion: M11222022-B Motion to allow DWD employees to send a letter to Dallesport Water Customers regarding the decisions made regarding the 2023 budget.~~

~~Mr. Clark Mr. Morris Mr. Peppel~~

~~Second: Mr. Clark Mr. Morris Mr. Peppel~~

~~Roll Call: Mr. Clark Mr. Morris Mr. Peppel~~

~~Accepted: pass fail unanimous~~

**Motion for Acceptance/Approval** October 2022 Vouchers/Payments / Financial Statement: (already signed)

**Motion:** Mr. Clark Mr. Morris **X** Mr. Peppel

**Second:** Mr. Clark Mr. Morris Mr. Peppel **X**

**Roll Call:** Mr. Clark **X** Mr. Morris **X** Mr. Peppel **X**

**Accepted:** pass **X** fail unanimous **X**

**Motion To Approve** October 2022 Electronic Fund Transfers:

10/11/2022- Excise Tax \$1,650.04

10/11/2022- Retirement \$2,879.86

10/11/2022- EFTPS-Payroll Taxes \$4,317.78

10/11/2022-Total \$8,847.68

10/18/2022- Employment Security WA UI Tax- \$231.99

10/18/2022- Total \$231.99

**Mr. Clark Mr. Morris **X** Mr. Peppel**

**Second: Mr. Clark Mr. Morris Mr. Peppel **X****

**Roll Call: Mr. Clark **X** Mr. Morris **X** Mr. Peppel **X****

**Accepted: pass **X** fail unanimous **X****

**October 2022 Profit and Loss by Class and Profit and Loss Budget vs. Actual Review**

**Any Questions:**

**Commissioner Clark **No** Commissioner Morris **No** Commissioner Peppel **No****

**Scott Dixon:** Recommendation on acceptance of the October 25, 2022 Minutes as presented.

**Dixon:** Yes  No

**Have the Commissioners reviewed the minutes**

**Commissioner Clark** Yes **Commissioner Morris** Yes **Commissioner Peppel** Yes

**Motion for Acceptance of** October 25, 2022 minutes.

**Mr. Clark** **Mr. Morris**  **Mr. Peppel**

**Second:** **Mr. Clark** **Mr. Morris** **Mr. Peppel**

**Roll Call:** **Mr. Clark**  **Mr. Morris**  **Mr. Peppel**

**Accepted:** pass  fail unanimous

**Scott Dixon:** Recommendation on acceptance of the November 16, 2022 Budget Hearing Minutes as presented.

**Dixon:** Yes  No

**Have the Commissioners reviewed the minutes**

**Commissioner Clark** Yes **Commissioner Morris** Yes **Commissioner Peppel** Yes

**Motion for Acceptance of** November 16, 2022 minutes.

**Mr. Clark** **Mr. Morris**  **Mr. Peppel**

**Second:** **Mr. Clark** **Mr. Morris** **Mr. Peppel**

**Roll Call:** **Mr. Clark**  **Mr. Morris**  **Mr. Peppel**

**Accepted:** pass  fail unanimous

**DWD Managers Report:** Mr. Dixon There was a leak on 3<sup>rd</sup> that was fixed this month, we had to bring a contractor in. It was a glued 3" mainline. Murdock's tank had the transducer and float switch repaired and the reader board. Filters have been backwashed. The 6<sup>th</sup> street well chlorine system was rebuilt. Iron plugs up injectors and the tube split, chlorine can be corrosive. Trying to finish up Dallesport Domestic Water Shares merge. There was a new service installation on 3<sup>rd</sup> st.



There was a budget committee meeting was held and the budget is completed.

USDA yearly report has been completed.

Following up with the unmetered connections at the airport

**Murdock Managers Report: Mr. Dixon**

Customer Dan Sleed had multiple questions regarding Dallesport Domestic Water Shares, including the new home built by habitat of humanity being attached to them. Manager Dixon responded that the habitat house is off of Mt. View, and has been trying to help them get water for their yard from Dallesport Irrigation.

Customer Robert Brown asked if the water in the new tanks ever gets used if there are no fires. Manager Dixon responded both tanks are plumbed together and work in parallel. He also questioned if there was a major fire at the airport if we could fight it. The manager said we have 2 hours at 1500 gallons a minute approved. The new fill station has approved fire flow.

**CGRA Update: Mr. Clark and Mr. Peppel**

**Budget Committee Update: Mr. Peppel DONE**

**Project Committee Update: Mr. Clark Meter Maintenance**

**Public Comment** The next regularly scheduled meeting of the Dallesport Water District Commission shall be on Tuesday December 27, 2022 ( 12-27-22 ) at 5:30 PM at the Dallesport Community Center.

**Motion to adjourn the meeting:**

**Mr. Clark Mr. Morris X Mr. Peppel**

**Second: Mr. Clark Mr. Morris Mr. Peppel X**

**Roll Call: Mr. Clark X Mr. Morris X Mr. Peppel X**

**Accepted: pass X fail unanimous X**