



# LIONS GUARD

## SECURE SOLUTIONS PNG LTD

*"Protecting Your Lives And Your Properties Is Our Top Priority"*

P.O. Box 7509 BOROKO, National Capital District, Papua New Guinea.

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Email: [enquiries@lionsguardsspng.com](mailto:enquiries@lionsguardsspng.com)

Website: [www.lionsguardsspng.com](http://www.lionsguardsspng.com)

## POSITION VACANCY

We are in need of a Safety Manager for an immediate start. If you are the right person for this position then we are looking for you.

### DUTIES AND RESPONSIBILITIES OF THE SAFETY MANAGER

1. Plan, implement, and execute safety management programs
2. Observe, audit, and monitor safety on job sites, including personnel, equipment, and materials
3. Conduct audits, inspections, and performance reviews to ensure compliance
4. Providing guidance to the project management team regarding health and safety issues and ensuring the site complies with all industry, local, state, and federal guidelines
5. Evaluation and analysis of previous injury reports based on available data
6. Manage and lead inquiries on accidents and injuries
7. Conduct research on changes in environmental regulations and policies to ensure compliance
8. Conduct training sessions for employees to prevent workplace accidents
9. Prepare webinars and meetings to create awareness of health and safety practices
10. Identify safety issues, propose solutions, and provide recommendations
11. Ensure that all employees work in accordance with the internal policies and procedures, contract documents, and good engineering practices

**WE ARE AN ISO 9001:2015 & ISO 18788:2015 CERTIFIED SECURITY COMPANY**



Quality Management System



Quality Management System for Private Security Operations

12. Make sure that notification, investigation, and case management of project site injuries and incidents are in collaboration with management
13. Assessment of health and safety practices and procedures for risk assessment and adherence to legal requirements
14. Maintain employee compliance with safety laws and policies
15. Ensure a safe work environment by overseeing the inspection and maintenance of equipment
16. Implementing new employee onboarding processes focused on safety and health management.
17. Conduct regular reviews and update procedures to keep abreast of current operations and comply with regulations.
18. Maintain a proper record of workers' compensation claims in case of accidents.

### **QUALIFICATIONS FOR SAFETY MANAGER**

1. Health/safety management certification
  2. Legal and regulatory knowledge concerning health and safety
  3. A good eye for safety and the ability to pay attention to details
  4. A comprehensive understanding of the risk assessment process
  5. Skills in training and motivating colleagues
  6. Familiarity with the time reporting system
  7. Strong knowledge of project control
  8. Excellent interpersonal and communication skills
  9. Capacity to identify situations requiring improvement in safety
  10. Excellent leadership skills and multitasking abilities
  11. A talent for resolving conflicts and problems
- Take on other tasks which is of helpful for the company's progress

Please submit your resume to:

Human Resource Manager  
Lions Guard Secure Solutions PNG Limited  
P. O. Box 7509  
BOROKO

National Capital District

Email your applications to [recruitment@lionsguardsspng.com](mailto:recruitment@lionsguardsspng.com) or visit our website

[www.lionsguardsspng.com](http://www.lionsguardsspng.com)

and apply online.

***All Applications will be closed at 5pm on the 30th of July 2025.***

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Quality Management System



Quality Management System for Private Security Operations