

# **Suffolk County Clerk's Office**

**310 Center Drive ~ Riverhead, NY 11901 ~ Attn: Public**

**Access (631) 852-2000 ext. 800**

## **Certified Copy of Business Certificate (already filed)**

### **Requirements:**

- 1) Business Name**
- 2) Owner's Name**
- 3) The fee for a certified copy is \$5.00. Submit completed order form and check or money order (made payable to Suffolk County Clerk) to address listed above.**
- 4) Include a self-addressed stamped envelope.**

### ***Certificate Information***

**Business Name:**

**Owner's Name:**

**File Number:**

**Original**

**Filed Date:**

**Amended**

### ***Contact Information***

***Email Address:***

***Telephone Number:***

### ***Mailing Address***

**Name:**

**Address:**

**Address:**

**\*Note:**

***\*Unless specified the most recent certificate will be processed.***