

Honeywell Retirees and Activities Club Minutes, Rev. 2

Tuesday, December 2, 2025, 1:00 pm

Sherry (Maxson) Myers, Secretary

December 20, 2025

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In attendance: Kirk Anderson, Larry Bowe, Barbara Brockett, Joyce Colella, Kevin Harris (on Zoom) Kathy Heinzeroth, Ray Heinzeroth, Keith Hughes, Doug Metzger (on Zoom), Sherry Myers, Don Nicholas, Kevin Vetter, Judy Wilger

Absent: Christine Lindley

1. Welcome – Keith

This is the last meeting in this building. This building has been sold and they are putting a new one in the Arrowhead area, hoping to get in there in about a year and we're open to use it at that time.

2. Review of minutes, key action overview – Keith

Keith had an action item to put the Event Checklist through ChatGPT but didn't because it's about seven pages long and when he's done this before for such a long document, it loses a lot, and there are many rules and regulations that must stay in. Keith will take an action with Kirk to do some kind of summary; Keith will send latest copy to Kirk. Kevin H said to leave all details in and just ask ChatGPT to make it shorter. May have a checklist for free events and a separate one for those that cost because ground rules are different for each. Larry suggested run it through Co Pilot too.

3. Treasurer's Report – Doug

- Some of the totals were wrong in last month's report so Doug corrected them and re-sent a revised report right away.
- Doug reviewed his reports that he emailed to the Board members.
- Doug needs the name, amount and date logged each time money goes into the bank so he can cross-reference with deposits. This is also needed in case of refunds and in case people ask if they've paid. If someone pays for several people, Doug only needs the payee's information. If a member pays for up to eight guests, that is Member income, not Guest income, and the member's name is associated with all the attendees. The names are only correct when all tickets have been sold as there can be changes along the way, so make sure Doug gets the final version of event attendees. Doug keeps these records in case needed for IRS purposes.
- Since the Spring picnic is so close to the end of the fiscal year, we need to get all receipts from the picnic to Doug by the day of the picnic so he can write reimbursement checks within the fiscal year, which ends April 30. This will avoid the confusion we have in treasurer's reports this year, due to many expenses from last year's Spring Picnic on the books in both fiscal years.
- The Two-Part Test: 35% and 15% clarification
 - To maintain our non-taxable status, non-member income from activities must be less than 15% of our gross income for the year. Gross income includes member dues, activities (payments from members and non-members), plus any investment income. Doug completes the IRS form every May and registration with the Arizona Corporation Commission.
 - There is a 35% limit on the sum of non-member income from activities plus our investment income. Our investment income will never be enough that this would be an issue.

This is the rule to maintain our non-taxable status. Some non-member income from activities is OK, but not too much. Doug suggests that we don't need "official" rules, since the risk is low, and Event Coordinators can monitor the situation for their specific event, and proceed

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accordingly, including encouraging people who invite guests to pay for them as well (even if paid back later). Larry suggested check the membership list and if any question, ask Barbara.

- Summary Financial Report shows the gross income and its components – dues, activities, investment income – the basis for the numbers to IRS if needed. It's OK if the club makes a small profit.
4. Membership headcount – Barbara B reviewed her report which covers November activities. She emailed everyone access to her OneDrive that includes a usable roster and the membership reports. Barbara uses Microsoft; Kevin H will investigate this on different browsers. Appendix in the back includes instructions to look at these files. Board members need to try this and let Barbara know they can access it. This also serves as backup for Barbara in the event she can't do her task. Membership is at 550 this month after three new members, two removed, and four renewals and extensions. The number of people who were overdue was at 48, now is at 40 after Barbara's follow up, and she'll continue with this. November dues income was \$100. Calendar year to date, we've had 46 new members and 57 removed.
5. Future events
- a. ABT – Kevin V. This event is sold out for December and five tickets have been sold for the Spring show, "Pretty Woman." The ABT theatre is not handicap accessible.
 - b. Verde Canyon Railroad – Kirk. Scheduled for April 2026; nobody has signed up yet.
 - c. Recycle tour – Kirk. About thirteen have signed up, can accommodate more.
 - d. Arizona Copper Museum – Don. Don will call next week to schedule this on Saturday, April 18, 2026, so attendees can attend this on Saturday and the Verde Canyon Railroad on Sunday, April 19, if they choose. Hotel suggestions will be included in the Navigator.
 - e. Sanderson Museum – Keith. Twelve have signed up, Keith anticipates more as it gets closer.

Note from Keith: when you use the online calendar, make sure you choose the COMMUNITY (brown) calendar and not your personal (blue) calendar when making additions to the community calendar. Board members have full editing rights to the community calendar so deletions impact all. After making changes make sure you select your own calendar for any additions. I believe the calendar will default to the last calendar for any additions so you only have to select your own calendar once.

- f. Tovrea Castle – Keith. Sold out. We got 24 tickets and cannot get more for February tour as they're fully booked up for the year.
- g. Palo Verde Nuclear Reactor tour – Keith. Fourteen are signed up for the first tour, seven for the second. Still open.
- h. Manistee Ranch – Barbara. A couple of people have signed up and some of Barbara's neighbors may also go. Pay at the door.
- i. Hale Theatre (in Gilbert) – Barbara. Eight or so have emailed interest; twenty seats are available and may be able to get more if needed. Don't need to pay ahead, can cancel.
- j. Arizona Gold Mining Experience – Keith. Keith has done nothing and since we have quite a few events, he will not follow through at this time. If someone else wants to do this, contact Keith.
- k. Arizona Commemorative Air Force Museum – Tom Leard. About 12 attendees and Tom did a great job with the two-hour tour.
- l. Christmas Lunch – Joyce. Forty-two have signed up; we had 70 last year; 111 the year before. Joyce sent the information to every member on the roster and posted it on the Facebook page. What is the issue for low attendance – price, date, location? This year we're charging

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full price of \$40; last year we subsidized and charged \$30. December 18 may be too late so next year we'll schedule it a week earlier. The location might deter some members, so Joyce will look into using the Everly in Bel Air. Need to find some other places but in the meantime, we'll keep our reservation at Sun City Country Club for 2026.

- m. MIM – Christine. Christine will work on this after the holidays, schedule for May and work around the facility's concert dates.
 - n. Spring Picnic – Ray, Kathy. Ray and Kathy absent. The previous minutes said Keith would pick the date, but traditionally, this has been held the last Thursday of April due to usually favorable weather, so Keith will book the three ramadas we usually book at Rio Vista park that date for 2026. We'll discuss this later, but maybe ask people for donations.
 - o. Need Next year Winter/Spring events – All. We are pretty good with events for now.
6. November Navigator Review – Joyce
- Page 1 – correct the date for Manistee tour to February 28. No exact location details are included; Barbara will send the details to the attendees.
- Page 2 – Change the red font to black and eliminate the underlining.
- Page 4 – no changes, but we will have four prizes including two \$25 gift cards which Joyce will purchase and two 50/50 drawing winners. Judy has 100 envelopes stuffed for the 50/50 drawing.
- Page 10 – no changes but Barbara will work with PJ to let people sign up online.

Barbara mentioned a time when a Kiowa warrior helicopter landed in an Albuquerque Honeywell parking lot, and it was photographed. The photo hung in two Phoenix Honeywell buildings. Barbara has the newspaper articles from Albuquerque newspaper and will provide this for the Navigator.

7. New business

- New survey – Don and Kirk. Don sent the survey out last month to the Board but got no responses. He'll send it, along with an email, to the Board tomorrow.
- Document storage. Talked about some of this earlier. Kevin H, Kirk and Barbara will continue working it.
- Location/format of 2026 board meetings. Ray had checked out a library, problem is AV but we may be able to buy equipment. No solution yet, need to brainstorm some more, so January's meeting will be on Zoom with Joyce and Judy meeting with Keith at his home.

Keith distributed more of the club business cards to board members to distribute to credit unions in Chandler and near Phoenix airport. He'll bring more to the Christmas lunch and Spring picnic.

8. Round Table discussion

Doug had an issue with Pay Pal paying for the Christmas lunch. It was quickly resolved, but it may have happened to others.

Meeting adjourned at 2:35 pm. Next meeting: Tuesday, January 6, 2026, 1:00 pm, on Zoom.

Action Items:

- Prior to every meeting, everyone should review the minutes and the reports sent out by Board members.
- When anyone has an event publicized in the Navigator, they need to check the article and links. Also, let PJ know of any changes or cancellations to update the website.

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- Event coordinators need to send confirmation to all who sign up for their events and also send detailed event information the day before the event.
- When event coordinators deposit money into the CU, they need to note what event it's for, so that Doug knows.
- Keith will experiment with summarizing the Event Checklist using ChatGPT and Copilot and consider splitting into two summaries (free events and paid events) to make it more manageable.
- Board members let Barbara know if they can access her OneDrive folders. Kevin H will evaluate other operating systems for this.
- Larry will investigate Bel Air as an option for the Christmas lunch going forward.
- Joyce will purchase 2 gift cards as Christmas lunch prizes.
- Christine will investigate having an event at the MIM in May.
- Keith will book the ramadas at Rio Vista for the Spring Picnic in 2026.
- Keith will bring club business cards to the Christmas lunch.