

## Honeywell Retirees and Activities Club Minutes, Rev. 1

Tuesday, November 4, 2025, 1:00 pm

Sherry (Maxson) Myers, Secretary

November 20, 2025

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In attendance: Kirk Anderson, Larry Bowe, Barbara Brockett, Joyce Colella, Kevin Harris (on Zoom) Kathy Heinzeroth, Ray Heinzeroth, Keith Hughes, Doug Metzger (on Zoom), Sherry Myers, Don Nicholas, Kevin Vetter, Judy Wilger  
Absent: Christine Lindley

### 1. Welcome – Keith

Keith reminded everybody who organizes an event to send a response email to each person who signs up. The club had an event checklist to follow but it is 7 pages, so Keith will put it through ChatGPT to make it briefer and concise.

### 2. Review of minutes, key action overview – Keith

### 3. Treasurer's Report – Doug

- Doug summarized the reports he sent out.
- Assets are about \$18K. Doug will send three checks out to three Lake Pleasant cruise attendees since the cruise was cancelled. We're paid \$600 ahead for Tovrea Castle and \$200 for the Holiday lunch. The only check outstanding was the one to PJ but she has since cashed it.
- Last month Doug reported we gain money but we really didn't because it was from expenses from last year put onto this year.
- Doug projected an estimated loss \$800 for the spring picnic and holiday lunch.

Action: Doug will double-check the numbers in his report.

### 4. Membership headcount – Barbara B reviewed her report:

- Membership count at the beginning of October was previously reported at 560 but was actually 559. At end of October, count was 549. Barbara contacted all members possible who owe dues and as a result, she expects to see additional renewals over the coming month. It also identifies those who can't/won't continue membership.
- Barbara will send us all access to a file that is the latest roster so we can see those who are not current on dues payment.

Keith commented, if someone is signing up for an event where attendance is limited to a fixed number, they can't sign up online and use Pay Pal, they must send a check since we can't put a limit on Pay Pal and an event could be oversold. Alternatively, the organizer can monitor sign-ups and send an email when getting close to the limit. Need to consider this.

Discussion followed regarding deadline for newsletter inputs: since the first draft should be done by the Friday before the meeting, inputs need to be sent to Joyce 3-5 days prior to that (one week before the meeting).

There is a problem with the "Return to Event" links – Joyce will send it to Kathy H to figure out.

### 5. Future events

- a. ABT – Kevin V. Sold out event (32 tickets). The money for this event is in the Aero CU and Doug owes Kevin \$2,400. Joyce has the write up for the next ABT event (March), "Pretty Woman." On a side note, Zelle is better than Pay Pal because there are no fees with Zelle and Kevin can control how many tickets are sold.

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- b. Verde Canyon Railroad – Kirk. Due to lack of sign-ups, the event was cancelled but is rescheduled for April 19, 2026, for 20 attendees at \$150 per person (\$12 savings over signing up independently). Information is in the Navigator.
- c. Wine Tours – Kirk. Kirk looked into wine tours but most said to meet in Sedona. He'll look into this more, but it does look expensive.
- d. Recycle tour – Kirk. Six people have signed up, would be good to have 10-12.
- e. Ping tours – Don. This was a great tour; write-up is in the Navigator.
- f. Lake Pleasant Sunset Music Cruise – Don. The cruise was cancelled due to a traffic accident that kept attendees from getting to the lake. The money was refunded and attendees will each get a cruise comped, they just need to call and give Don's name to schedule it.
- g. Arizona Copper Museum (Clarkdale) – Don. This should be scheduled for the day before the April 19 Verde Canyon RR. Since they're located near each other, attendees would have the option of staying overnight in the Verde Valley area and attending both. Don can provide a list of suggestions on places to stay.
- h. Sanderson Museum – Keith. Eight people have signed up.
- i. Tovrea Castle – Keith. Sixteen of 24 have signed up and most have paid; two dates are available.
- j. Palo Verde Nuclear Reactor tour – Keith. Three people have signed up; limited to 20 people. Keith needs the name and email of everybody going so Palo Verde can follow up for security.
- k. Manistee Ranch Park – Barbara. One person has signed up; it's pay at the door. If not enough sign up, Barbara's neighbors will attend.
- l. Hale Theater (Gilbert) – Barbara. Right now Barbara is just looking for interest; will add link to the venue in next Navigator.
- m. Arizona Gold Mining Experience (Cave Creek) – Keith. No update, can be a fill-in event or deleted, TBD next month.
- n. Arizona Commemorative Air Force Museum – Tom Leard. Sixteen people signed up; Keith will send confirmation email to those people.
- o. Christmas Lunch – Joyce. Thirteen signed up. Board members need to sign up.
- p. MIM – Christine (absent). Possibly next May but no update.
- q. Need Next year Winter/Spring events – All.

Don made a comment that event coordinators need to send confirmation to attendees who sign up for an event and also a reminder containing details a day before the event.

### 6. November Navigator Review – Joyce

- Two inputs from Barbara:
  - Add to Keith's Thoughts – Hale Theatre event in March, per email from Barbara.
  - Wheelchair accessibility for events is not always specified. Add at end of Keith's Thoughts every month "all events are wheelchair accessible unless otherwise noted." Also, add any specifics about this to each event write-up.
- The newsletter should follow this format: first, Upcoming events; second, Keith's Thoughts; third, Previous events; fourth, Upcoming events (instead of Current events).
- On Page 8, remove underline of sentence, "Back by popular demand, ..." and correct Dixi Leta in "The address is" to Dixileta. The Navigator write-up does not include all the details as found on the tour website.
- The "Return to Events" link doesn't work; Kathy H will help Joyce with it.
- On Page 21, Kevin V's email address needs to be updated as it just changed.

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### 7. New business

- New survey – Don and Kirk. Don will re-send, wants all of us to respond like we're taking the survey, and let him know when we do.
- Document storage. Kevin H said there are two aspects:
  - Sharing documents. Kevin will send email to the Board with the requirements document attached; everyone needs to make sure their particular needs are met.
  - Multiple people being able to edit the documents.Kevin will send an email to the Board with the requirements document attached, asking for input – make sure to respond so your needs are covered.
- Location/format of 2026 board meetings  
This building has been sold, so we have this room for the December meeting; after that, no room until the new building is finished, about 18 months. Ray will look into using a room at a library. We need a room, screen, projector and wifi that will support video. Another option is meeting via Zoom for most attendees, with Joyce and Judy meeting with Keith at his home.

### 8. Round Table discussion

- Doug saw the \$2,400 deposit and knew it was for ABT but everyone should note on deposits what event it's for. Doug writes checks when he has all the names of the people who paid and when the event chair put it on their credit card.
- Doug mentioned some numbers and formulas on the last page of his report are incorrect, so he'll update those and send out.
- Because we have a non-profit status, it means 85% of people paying for an event must be club members to meet IRS rules. This is why we need the names of these people, to show they're members. If a member pays for their guest(s), that counts as a club member. If they pay separately, they're part of the 15%.
- Don has a flyer from a 1987 Sperry picnic to go into the Navigator.
- Barbara can keep track of who attends each event if we want but it was agreed we don't need it, so she won't track it.

Meeting adjourned at 3:00 pm. Next meeting: Tuesday, December 2, 2025, 1:00 pm.

### Action Items:

- Prior to every meeting, everyone should review the minutes and the reports sent out by Board members.
- When anyone has an event publicized in the Navigator, they need to check the article and links. Also, let PJ know of any changes or cancellations to update the website.
- Event coordinators need to send confirmation to all who sign up for their events and also send detailed event information the day before the event.
- When event coordinators deposit money into the CU, they need to note what event it's for, so that Doug knows.
- Barbara will send a link to Keith of the current membership list
- Keith will put the Event Checklist document through ChatGPT to get it summarized down to one page for event coordinators to use.
- Doug will double check his report and update any incorrect numbers and/or formulas.
- Barbara will send us all access to a file that is the latest roster so we can see those who are not current on dues payment.

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- Joyce will send the “Return to Event” links to Kathy H to help figure out the problem with them.
- Keith will decide if the Arizona Gold Mining Experience event is a go or no-go by next month.
- Ray will look into the possibility of using a room at a library for our meetings starting in January for 18 months.
- Keith needs to pick a date for the 2026 spring picnic and add this topic to the agenda.