

THE BOARD OF DIRECTORS OF GLEN LAUREL HOMEOWNERS ASSOCIATION, INC. HELD THEIR REGULAR MONTHLY BOARD OF DIRECTORS MEETING ON TUESDAY, MARCH 16, 2023 AT 6:30 P.M. AT THE STERLING OFFICE/WOODBRIDGE CLUBHOUSE, 11201 LAKE WOODBRIDGE DRIVE, SUGAR LAND, TX 77498.

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Director's present were Lydia Rosenthal, Joanna Figueroa and Mark Johnson. Also, in attendance was Becky Salinas, representing Sterling Association Services, Inc.

**CALL TO ORDER AND ADOPTION OF AGENDA**

L. Rosenthal, President presided over the meeting and called the meeting to order at 6:25 p.m., The agenda was approved with no corrections; *a motion was made, seconded; motion passed.*

**RECORD UNANIMOUS APPROVALS BETWEEN MEETINGS**

- NONE

**CITY OF SUGARLAND**

Officer Reid was presented to provide a report on activity and answered questions from the Board.

**HOMEOWNER OPEN FORUM**

- NONE

**MEETING MINUTES**

The Board reviewed and unanimously approved the February 23, 2023 as presented with one correction; *a motion was made, seconded, and carried to adopt the minutes.*

**FINANCIALS**

SASI reviewed and provided a summary of the February 28, 2023 financials and answered questions from the Board; *a motion was made, seconded; motion passed.*

**MANAGERS' REPORT**

The list of New Resident was provided to the Board;

No change in monthly the monthly Board Meeting dates remain monthly, 3rd Tuesday of the month at 6:30pm, with the expectation of July and December, in which no meetings are held.

**OLD BUSINESS**

*Cottonwood Entrance* – the Board discussed the Cottonwood entrance, landscaping at the entrance completed, trees have been replaced, resodding has been done, only waiting on the irrigation. A discussion was held on the cracked wall, fall plaque and broken light fixture. L. Rosenthal to send an email to Carmichael on the pending and damaged items to be completed.

*Newsletter for 1st Quarter* – the Board discussed the upcoming newsletter to be published, L. Rosenthal to complete the Presidents message to have added to the newsletter.

*Pool Party* – the pool opening party is coming along, ice cream has been reserved.

*Cromwell Rear Fence Repairs* – the Board was updated on the completion of the brick wall repairs.

*Tree Trimming on Cottonwood* – the Board was advised the tree trimming was been completed.

*Pool Repairs due to Busted Pipes* – the Board was updated on SASI reaching out to several general contractors to repair the pool house. The Board requested the light fixtures in the guard room be removed and replaced with normal LED light fixtures. The Board advised the pump room water lines need to be repaired by the pool company, if not repaired by Best Plumbing.

*Busted Pipes* - the Board discussed and requested SASI to reach out to Best Plumbing as the work was started and never completed back in February. SASI advised they will search for an invoice and reach out to them on the work and the water line capped off to the restrooms.

**NEW BUSINESS**

*2023 Board Meeting Dates* – the Board reviewed and approved the board meeting dates as presented; no changes were made.

*Seasonal Color Changeout* – the Board was updated on the completion of the seasonal color change out.

*Replacement of Parking Lot Pole Ballast* – the Board review the estimate from A-Fuller to replace the ballast to one pole, the Board requested SASI to reach out about replacing all the lights to LED and request the previous estimate from A-Fuller.

The Open Session was adjourned at 7:19pm.

**EXECUTIVE SESSION**

With a quorum present, the Board entered into Executive Session at 7:20pm as provided by Section 209.0051 (c) & (e) of the Texas Property Code Chapter 209 to consider actions involving personnel, litigation, contracts, enforcement actions, communications with the HOA attorney and homeowners’ privacy and confidential matters.

*Compliance Report* – a summary on the number on letters mailed out for the month ending. A brief conversation was held regarding.

*Collection Comparison Report* – an overall collection comparison reflected 93% collected for the Annual Assessments.

*Attorney Status Report* – no attorney status report was available.

*Board Action Items* – the board was presented with information on Board Action items on compliance issues.

The Executive Session adjourned at 7:29pm and the Board reconvened in Open Session for possible action on items discussed in the closed Executive session.

**GENERAL DISCUSSION**

A few items discussed with the Board are as followed:

- unapproved stained fences;
- mulching is done 1x a year;

Next meeting is scheduled for Tuesday, April 18, 2023 at 6:30pm at the Sterling Office/Woodbridge Clubhouse at 11201 Lake Woodbridge Drive, Sugar Land, TX 77498.

**ADJOURNMENT**

With there being no further business to come before the Board the Board was properly adjourned at 7:36 p.m., *a motion was made, seconded; motion passed.*

Prepared by: \_\_\_\_\_  
Becky Salinas, Sterling ASI

Accepted at the **April 18, 2023** Meeting of the Board

Approved by: \_\_\_\_\_  
Lydia Rosenthal, President