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**Terms and Conditions**

Welcome to Trinity Springs! We are a premier location in Jemez Springs specializing in weddings, family reunions, meetings and rentals. Thank you for considering Trinity Springs for your next memorable event.

FACILITY USE AGREEMENT: In order to reserve your space and date, a special event contract agreement must be signed along with a deposit paid as stipulated by the Agreement.

DEPOSIT AND CANCELLATIONS: All events require a 50% deposit, set by Trinity Springs, in order to reserve a date or space. If the event is canceled more than 45 days before the event date, 50% of the initial deposit will be refunded. The deposit is not refundable if event is canceled within 45 days for the event. Additional charges may be levied because of damages in excess of the security deposit and will be billed during/after the event.

DAMAGE: Any damage to or loss of Trinity Springs property which is incurred as a result of your event and/or the guests, vendors or anyone else that is invited to your function is the event client’s responsibility. Trinity Springs is not responsible for any loss or damage, no matter how it is caused to any displays, properties or personal effects brought into Trinity Springs. This includes all personal, vendor, guests’ equipment and/or property.

GENERAL LIABILITY INSURANCE AND HOST LIQUOR LIABILITY: The Renter shall maintain Commercial General Liability Insurance (if providing alcohol to your guests), in the amount not less than $2,000,000.00 combined single limit for bodily injury and property damage. Such insurance shall name Trinity Springs LLC as additional insured and a Certificate of Insurance with an endorsement must be provided 45 days prior to the event. Please contact your insurance agent for more information. You can use one of the following companies that specialize in event insurance:

* Espi Insurance: Agent Christine Espinosa, 505-461-3774, [chris@espiins.com](mailto:chris@espiins.com)
* <https://www.eventinsurancenow.com>
* <https://www.theeventhelper.com>

If Liability Insurance has not been acquired and provided to Trinity Springs LLC 45 days prior to the event, Trinity Springs LLC has the right to cancel the event and retain the deposit in full.

Client \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Trinity Springs LLC \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OUTSIDE VENDORS: Outside Vendors must be licensed and shall maintain insurance coverage including product liability and contractual liability for bodily injury or property damage. Outside vendors are responsible for personal property that they bring on to Trinity Springs premises. Decorations are strictly limited to the area designated.

HOT TUB USAGE AGREEMENT: Trinity Springs includes a hot tub ("Hot Tub"), Renter agrees to the following terms and conditions for the usage of the Hot Tub:

1. The Hot Tub is provided for recreational purposes only and should be used in a safe and responsible manner.

2. Renter acknowledges that the Hot Tub presents certain risks, including the risk of injury. Renter agrees to exercise caution and follow all safety instructions provided.

3. Renter agrees not to use the Hot Tub under the influence of alcohol, drugs, or any substances that impair judgment.

4. Renter is responsible for ensuring that all guests and event attendees adhere to the Hot Tub usage guidelines.

5. Renter agrees to keep the Hot Tub clean and free from debris during the event. Any excessive cleaning required after use may result in additional charges.

6. Children under the age of 12 are not permitted in the Hot Tub without adult supervision.

7. Renter shall indemnify and hold Trinity Springs harmless from any claims, actions, damages, or liabilities arising out of Renter's use of the Hot Tub.

8. Trinity Springs reserves the right to restrict or limit Hot Tub usage if safety guidelines are not followed. INITIAL \_\_\_\_\_\_\_\_\_

FIRE PIT USAGE AGREEMENT: Trinity Springs includes a fire pit ("Fire Pit"), Renter agrees to the following terms and conditions for the usage of the Fire Pit:

1. The Fire Pit is provided for recreational purposes only and should be used in accordance with local fire safety regulations.

2. Renter acknowledges that using the Fire Pit involves certain risks, including the risk of fire. Renter agrees to exercise caution and follow all fire safety guidelines provided.

3. Renter agrees not to use the Fire Pit under windy conditions that may pose a fire hazard.

4. Renter is responsible for ensuring that all guests and event attendees adhere to the Fire Pit usage guidelines.

5. Renter agrees to keep a fire extinguisher or water source nearby while the Fire Pit is in use.

6. Any firewood or materials used in the Fire Pit should be safe and appropriate for outdoor fires.

7. Renter shall extinguish the fire completely before leaving the Fire Pit unattended.

8. Renter shall indemnify and hold Trinity Springs harmless from any claims, actions, damages, or liabilities arising out of Renter's use of the Fire Pit.

9. Trinity Springs reserves the right to restrict or prohibit Fire Pit usage if safety guidelines are not followed.

10. Renter will adhere to all Sandoval County Fire Restrictions. It is the responsibility of the Renter to know the fire restrictions before using the Fire Pit. INITIAL \_\_\_\_\_\_\_\_\_\_

PARKING: ***We do not allow parking of any kind on the road or surrounding roads of the property***. Our parking areas are limited. Please arrange transportation for your event guests/vendors. We highly encourage carpooling and/or setting up a transportation service.

LODGING DETAILS: Check in at 3pm on day of arrival. Check out at 11am day of departure.

* Total Venue Size: 4,472 sq ft
* Casita Size: 304 sq ft
* Land Area: 4 wooded acres
* Covered Pavilion: Ideal for outdoor parties and BBQs.
* Total Guest Capacity: The venue comfortably sleeps 15 people.

Main Property:

* Bedrooms: 4
* Bathrooms: 3

Casita:

* Features: Full bathroom and a small kitchenette for basic needs.

PRICING: Trinity Springs LLC offers 4 different package options that are outlined below:

* Black Bear $7500.00
  + Includes 3-night stay, full use of the venue, all bedrooms, game room, casita and outdoor space.
* Longhorn $5000.00
  + Includes 2-night stay, full use of the venue, all bedrooms, game room, casita and outdoor space.
* Bobcat $3500.00
  + Includes 1 night stay, full use of the venue, all bedrooms, game room, casita and outdoor space.
* Venue Only $1900.00
  + Includes full use of the venue, game room, outdoor space from 9am – 9pm

A 10% Security/Damage Deposit is due with the final event balance 3 days prior to the event.

To secure your date, a deposit of 50% is required. If the event is canceled more than 45 days before the event date, 50% of the initial deposit will be refunded. The deposit is not refundable if the event is canceled within 45 days of the event. The final event balance will be due 3 days prior to the event day. All deposits are credited toward the total cost of the event. Additional charges may be levied in cases where cost of damages exceeds that of the 10% security/damage deposit and will be billed during/after the event. The security/damage deposit will be returned up to 30 days after the event pending final inspection of the venue.

Additional nights may be purchased only with the Black Bear package and based upon availability. Additional nights will be purchased at a rate of $900.00 a night.

HANDICAPPED ACCESIBILITY: We regret to inform you that our facility is not handicap accessible. We apologize for any inconvenience this may cause and we are actively working to improve accessibility.

WIFI: We're pleased to offer complimentary WIFI during your stay for your convenience. However, please be aware that while we strive to provide a reliable connection, it may not always be consistent due to various factors. We appreciate your understanding and encourage you to enjoy your time with us, both connected and disconnected. If you encounter any connectivity issues, our staff will be happy to assist you to the best of their ability.

TERMINATION: Trinity Springs reserves the right to terminate this agreement and ask Renter to vacate the venue immediately if renter breaches any of the Terms and Conditions.

INDEMIFICATION: Renter agrees to indemnify and hold Trinity Springs LLC harmless from any claims, actions, damages or liabilities arising out of renter’s use of the venue.

Client \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Trinity Springs LLC \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_