

Pleasant Valley Day Vendor Application

One Day Event ~ Saturday, October 5th, 2024

Time ~ 10 am – 10:00 pm

Rain Date ~ Sunday, October 6th, 2024

The following information is required when applying for space.

The ground rules, terms, conditions, and dates shown must be adhered to for approval.

You are not a confirmed vendor until approved by the Pleasant Valley Day Committee and have received confirmation from the committee and all documents, permits, and payment have been received.

Pleasant Valley Day Committee reserves the right to approve or deny any applicant.

- Set up ~ Friday 4pm to 6:00pm and/or Saturday 7:00 am to 9:00 am
- Event Opens Saturday 10:00am-10:00pm
- All Vendors must remain open for the entire Event,

\$100.00 Refundable fee will be collected at time of application and reimbursed to the vendors at completion of the Event and contract.

- Vendors are asked to be set up and be ready for customers minimum 30 minutes before the start time.
- Vehicles should be removed 1 hour prior to the start time; vendor lot is provided.

All Vendors

- Insurance - All Vendors must supply their own liability, property insurance and/or workman's compensation insurance to obtain a Pleasant Valley Peddlers Permit from Pleasant Valley Town Hall.
- A copy of the insurance declaration page or rider, showing the co-insured, shall be provided to the Town of Pleasant Valley (1554 Main St Pleasant Valley, NY 12569) and shall be named as insured.
- The Pleasant Valley Day Committee shall be held harmless in all matters related to this venue.

See related guidelines.

Vendors must remove all trash after dismantling their booth. Grass areas are to be raked and asphalt areas are to be swept clean if needed.

Only single phase 120 VAC or 240 VAC electrical power is available at the venue. 240 VAC drops are limited. Vendors must supply their own extension cords. Cords for use on 120 VAC must be 3 wire with a minimum of 12 AWG. Ground pins must be intact and functional. Vendors must supply their own lighting.

Vendors may not sell/solicit or advertise ANY materials that are discriminatory or have religious rhetoric. Political messages on merchandise must be non discriminatory and appropriate for all. Remember, this is a COMMUNITY event and all people should feel welcome and safe.

- While security will be provided at the venue throughout the day and overnight on Friday, each vendor is responsible for any damage, breakage, loss or theft of any item in their booth. The organizations shown above shall be held harmless in all such matters related to the venue.

***** Vendor Fees are nonrefundable*****

- Vendor applications MUST BE MAILED and INCLUDE:

Full Application, Application fees and copy of approval for Pleasant Valley Peddlers Permit

All must be received together on or before the 15th of September 2024.

Space is limited

Please note that vendor fee checks are to show the payee as "Pleasant Valley Days Committee"

Mailing address:

Pleasant Valley Day Committee

Vendor Application

P.O. Box #92

Pleasant Valley, NY 12569

Any Questions Please contact us at:

PVweekend@yahoo.com

No applications will be accepted at the PV Town Hall, Thank You.

PLEASANT VALLEY DAY COMMITTEE
Pleasant Valley Day VENDOR APPLICATION
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PLEASE PRINT

Vendor Name: _____

Address Street/Box: _____

City/State/Zip: _____

Contact person(s): _____

Cell Number:(_____) _____ - _____

Email: _____

Product(s) / Service(s) sold. Be very specific:

Permits needed:

_____ Town of Pleasant Valley Peddlers Permit (All Vendors selling for Profit, please see Town Clerk at Pleasant Valley Town Hall for application and info.)

_____ Liability Insurance (All Vendors)

(Please Check One)

Tent Space:

_____ Will bring a tent which is a maximum of 10' x 10' and is fire retardant.

ALL 4 Legs of the tent must be staked or weighted. Space is limited.

_____ Do not require tent space. Do require setup space up to a maximum of 10' x 10' for operations.

If more space is required, please contact pvweekend@yahoo.com

Electric Needed:

_____ Self Powered by Generator

_____ Need Electrical Power: (Circle) 120 or 240 VAC; 3 or 4 wire

Total Amperage _____ and Total wattage _____ load for operation

Please Check all that apply:

Non-Profit Info Only	\$20.00	Non Pleasant Valley Resident/Bus iness \$40.00	Total
Non-Profit Making a profit on site	\$40.00	\$60.00	
Commercial Info only	\$20.00	\$40.00	
Commercial Making a profit on site	\$100.00	\$120.00	
At Home Crafters	\$25.00	\$45.00	
*REFUNDABLE DEPOSIT VENDORS Full day Guarantee			*\$100.00

All Documents must be received no later than Sunday Sept 15th , 2024.

Any applications received after the deadline is subject to a \$50.00 increase for Vendor Space.

By signing below, the Vendor described agrees to the ground rules, terms, conditions, and dates as presented on pages one (1) and two (2) as detailed above.

Signature of legally authorized person to represent the Vendor as described above:

Name (Print): _____ Title: _____

Signature _____ Date: _____

Once background check information is submitted to the Town of Pleasant Valley, Town Clerk at: 1554 Main St Pleasant Valley NY 12569.

Send all vendor forms and full payment to:

Pleasant Valley Day Committee

Vendor Application

1612 Main St.

P.O. Box #92

Pleasant Valley, NY 12569

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