



**CONROE BAY CIVIC ASSOCIATION**  
**BOARD OF DIRECTORS MEETING – 3<sup>RD</sup> QUARTERLY**  
**MEETING AGENDA**  
**AUGUST 10,2020**

**CALL THE MEETING TO ORDER**

**PLAQUE PRESENTATION:** In Memory of Ray Dumas

**READING OF MEETING MINUTES:**

- Quarterly June 8 and June 15, 2020
- Special Meeting Minutes: June 29,2020
- Executive Session Minutes: June 29, 2020

Make motion to approve minutes as read

**TREASURER’S REPORT:** Carla Cole

Make motion to accept Treasurer’s Report

**COMMITTEE REPORTS:**

- **Architectural:** (Rick Matlock, Mark Chamberlain, Dan Lynam)
- **Bylaws and Deed Restriction Amendment:** (Jim Bell, Carla Cole, Rick Matlock, Jennifer Cox, Mary Proescher) – amending the bylaws and deed restrictions requires a 51% vote of all lot owners. This committee will address all concerns brought up at the Special Meeting on June 29<sup>th</sup>.
- **Community center:** (need volunteers or to appoint members) will address reducing rental rates and possible revision of rules
- **Deed Restriction Enforcement:** (need volunteers or to appoint members)
- **Hospitality:** (Ginger Bell – need volunteers or to appoint members)



- **Nominating:** (need volunteers or appoint members) – nomination letters were sent out and have no nominees for 2021 other than the 3 incumbents: Jennifer Cox, Pam LeBlanc and Mary Proescher

Introduction of Laura Wellman – desires to fill the unexpired board position left open by the resignation of Jack Parker and assume the role of Secretary.

Make motion to appoint Laura Wellman as Director to fill the unexpired term of Jack Parker.

Make motion to appoint Laura Wellman as Secretary.

#### **OLD BUSINESS:**

- Repairs to Boat Ramp area
- The drainage pipe at Mr. Nees' property
- Front entrance
- Drainage along Conroe Bay Road
- New hardware and software: A new computer and 2020 Quickbooks was purchased for the Treasurer due to the slowness of our 6 year old computer and instability and loss of support of the 2017 version of Quickbooks.

#### **NEW BUSINESS:**

- Concerns regarding speeding, drugs or any other illegal activities should be reported to MCSO
- Concerns regarding animal control/abuse should be reported to Montgomery County Animal Control
- Dredging of the canal
- Boat ramp gate code change will be sent out with 2021 Invoices and will be effective January 1, 2021



- Website News: Bill Dambrova has been working on the website. The documents that are recorded with Montgomery and Chapter 209 of the Texas Property Code are on the website under helpful information. He has been working on a password protected section of the website where we can post our Meeting Minutes after approval, Financial information and other sensitive information that is not Public.
- Gary Sims is working with Carla to move Quicken Data into Quickbooks
- 2021 Budget News – Carla and Gary Sims are working on the budget for 2021. To be presented at the Annual Meeting in October.

#### **MEETING SCHEDULE:**

- Annual General Meeting: Sunday, October 18<sup>th</sup> @ 3pm
- 4<sup>th</sup> Quarterly Board Meeting: Monday, November 9<sup>th</sup> @ 7pm
- Christmas Party: Friday, December 4<sup>th</sup> @ 7pm

Make motion for Adjournment

Adjourn Meeting