

CONROE BAY CIVIC ASSOCIATION
ARCHITECTURAL CONTROL COMMITTEE

PLAN REVIEW LIST

The following items are the minimum items that need to be verified when plans are submitted for board approval.

- * ROOM DIMENSIONS - If available - for total square feet - on a single story , the slab dimensions can be used to determine total square footage (use scale)
- * ROOM DIMENSIONS - Required - for the total square footage on one and one half and two story houses (use scale)
- * LOT LINES - Front - ten (10) feet same as the utility easement line
 - Side - five (5) feet
 - Back - fifteen (15) feet
- * UTILITY EASEMENTS
- * DRIVEWAY - location and material
- * GARAGE / CARPORT - will they be added in the future - now is the time to check to see if it will fit
- * UTILITY BUILDINGS - will one be added in the future - now is the time to address location
- * PORCHES / PATIOS - will they be added in the future - now is the time to see if they fit
- * ROOFING MATERIALS
- * EXTERIOR MATERIALS
- * COMPLETION DATE - exterior 60 - 90 days maximum
- * PROPERTY OWNER - of record on subdivision records
- * FEES PAID AND CURRENT - maintenance - mowing

NOTE :

ONCE THE FORMS ARE PLACED AND BEFORE SLABS ARE POURED WE MUST VERIFY THE PROPER PLACEMENT AND SIZE IN RELATION TO THE APPROVED PLANS IN OUR FILE . THIS APPLIES TO ALL SLABS . NEW HOMES - ADDITIONS - UTILITY BUILDINGS - PATIOS AND DRIVEWAYS

DIMENSIONS OF THE SINGLE STORY AND FIRST FLOOR OF MULTI FLOOR HOMES MUST ALSO BE CHECKED AT THIS TIME .

THE FINAL APPROVAL LETTER SHOULD INCLUDE DIRECTIONS TO THE OWNER TO NOTIFY US PRIOR TO THE POURING OF SLABS SO WE CAN INSPECT AND GIVE THE FINAL APPROVAL TO CONTINUE CONSTRUCTION.

(12-16-1994)