**MATCHING DONATION GUIDE**

Many companies will match employee donations to a non-profit organization and may be included on a student’s donor form. The company website should have a form employees fill out to apply for a matching donation/gift. If you do not find one on the company website, a human resources representative at your company should be able to provide you one.

* PTSO INFORMATION FOR

 MATCHING DONATION FORMS

 Union PTSO is a 501(c)3 non-profit organization

 Tax ID/Charity EIN#: 30-0275605

 7672 LeSourdsville-West Chester Road,

 West Chester OH 45069

 www.UnionPTSO.org

 PTSO Contact: Julie Horton

 julieannhorton@hotmail.com

* NON-PROFIT DESCRIPTION: Union PTSO partners with educational staff and the community to enhance curriculum and raise funds to support the school. Currently, PTSO is promoting the Union Elementary Walk-a-Thon to gain sponsors and raise funds for more than 50 programs & events to support student, staff, families and the community at large.
* CONFIRMATION OF MATCHING FUNDS

 You should receive a confirmation from your company on whether your request for a matching donation was approved. Please send a copy of this confirmation with your Walk-a-Thon Donation Form.

**QUESTIONS?**

Please contact Julie Horton: julieannhorton@hotmail.com

**DID WE MENTION THE PRIZES?**

Prizes will be awarded to individual students based on the total amount of donations received (including any corporate matching funds). Donations must be received by **September 24** for students to qualify for prizes.

* Every student will receive a Walk-a-Thon t-shirt and a sno-cone treat on Event Day.
* The top student fundraiser per grade will be awarded a “Union 100 Gift Pack” including candy and Spirit Wear.
* The classroom with the top fundraising total will receive a special lunch-time treat from PTSO.
* Students who raise pledges totaling **$25** will receive a **backpack tag**.
* Students who raise pledges totaling **$50** will receive the backpack tag and **custom Union sunglasses**.
* Students who raise pledges totaling **$100** will receive the backpack tag, sunglasses and a **special recess reward to play video games in a game truck.**
* Students who raise pledges totaling **$150** will receive the backpack tag, sunglasses, game truck at recess, and **a chance to Dunk Mr. Lichey in a Dunk Tank during Walk-a-Thon!**
* Students who raise pledges totaling **$225** will receive the backpack tag, sunglasses, gametruck time, chance to Dunk Mr. Lichey, and **their choice of: Unicorn Snow Tube, Gaming Headphones, or Big Joe Bean Bag chair.**
* Students who raise pledges totaling **$350** will receive backpack tag, sunglasses, gametruck time, chance to Dunk Mr. Lichey, their choice of: Unicorn Snow Tube, Gaming Headphones, or Big Joe Bean Bag chair and a **$50 AMAZON Gift Card**