

KINGSWAY POWER NETBALL CLUB CONSTITUTION



1. The Club shall be called Kingsway Power Netball Club
2. The Club will be affiliated to Cheshire County of the All England Netball Association Ltd.
3. **Aims & Objectives**

To promote the personal development for all club members, participants, volunteers and officials of the Club in relation to netball and, where appropriate, provide routes to opportunities to enhance and increase individual skills.

The aims and objectives of the club shall be to:

- Promote netball and the club within the local community
- To offer coaching and competitive opportunities in netball
- Manage training sessions
- To ensure a duty of care to all members of the club
- To provide all its services in a way that is fair to everyone
- To ensure that all present and future members receive fair and equal treatment.

4. **Performance**

The Club provides the following programmes:

- KWP Minis for athletes who are in the Reception School Year and up to and including Year 6.
- To progress from Minis, the player will need to trial for the main KWP Club at the end of Year 6 and if unsuccessful should look for other local Clubs.
- Minis athletes or may be invited to trial at any time if the age group coach feels appropriate
- The main KWP club will run for age groups U7 – Seniors.
- U7/8/9/10/11 sessions will be led by their individual team coaches and have A/B teams, where necessary, and all train together.
- When athletes are school year 7-11, the KWP Head Coach will lead their sessions and the age group coach will work with the Head Coach. At this point the Club may separate A and B squads and they may train separately as this age is the Performance section of the Club.
- At the end of junior netball (u16), all players will trial for the senior section of the Club where they will be placed into the most appropriate team based on ability.

5. **Membership**

- 5.1 The Club shall consist of the officers and the members.
- 5.2 Membership of the Club shall be open, and not unreasonably restricted on the grounds of sex, race or of political, religious or other opinions to any person in the area prepared to accept and support the objectives of the Club. No club member, participant, volunteer or official will receive less favourable treatment on the grounds of gender, marital status, social class, colour, race, ethnic origin, creed or disability, or will be disadvantaged by conditions or requirements which cannot be shown to be relevant to their participation in the Club.
- 5.3 In accepting membership, a person agrees to abide in the constitution of the Club and the rulings of the Club Executive Committee.
- 5.4 The Club currently has junior memberships (U16s) and a senior section.
- 5.5 Members may resign from membership at any time by giving notice to the Club Secretary.

6. **Membership Fees**

- 6.1 Fees will be paid on the first of each month
- 6.2 The Club Executive Committee may decide upon other charges or subscriptions at its discretion.



7. Officers

- 7.1 The officers of the Club shall be Chair, Secretary, Treasurer, Junior Representative (this person must be U18), Club Safeguarding Officer, Club Volunteer Co-ordinator, Club Lead Fundraiser, School Links Officer, Club Tournament Secretary and any other relevant position.
- 7.2 These officers shall hold for a period of 12 months, being elected annually at the Club AGM. All Officers shall retire annually but shall be eligible for re-appointments.
- 7.3 Any casual vacancy occurring may be filled by the Executive Committee.

8. Executive Committee

- 8.1 The club will be managed through the Executive Committee consisting of: Chairman/Treasurer/Head Coach/Secretary/Safeguarding Officer(s)/Volunteer Co-ordinator/Schools Liaison Officer/Umpiring & Tournament Co-ordinator. Only these posts will have the right to vote at meetings of the Club Committee.
- 8.2 Meeting of the Executive Committee shall be convened by the Secretary and the Committee shall meet as required but not less than 4 times a year.
- 8.3 The quorum for the transaction of business at Executive Committee meetings shall be 6.
- 8.4 Every decision at a meeting of the Executive Committee shall be determined by a majority vote of the members present and every voting member having one vote. In the event of an equality of votes the Chair of the meeting shall have a casting vote.
- 8.5 The Executive Committee shall be responsible for considering any application for membership and shall decide if this application should be accepted. The decision shall be in accordance with a non-discriminatory policy.
- 8.6 The Executive Committee may delegate some or all of its powers and making to a sub-committee. Any sub-committee must act only in accordance with the authority delegated to it by the Executive Committee.
- 8.7 The Club will also have a Finance Sub Committee who will be responsible for making funding decisions of the Club. This Group will consist of The Chairman/Treasurer/Head Coach and Secretary. Any decisions made will be ratified by the full Committee at its next meeting.
- 8.8 Coaching decisions will be made by the Head Coach/Team Coaches and noted by the KWP Executive Committee at its next meeting.
- 8.9 The Executive Committee will approve any new policies, codes of conduct and rules that affect the organisation of the club.

9. Finance

- 9.1 All monies raised by or on behalf of the club shall be applied to further the objectives of the Club and for no other purpose.
- 9.2 All club monies will be banked in an account held in the name of the club.
- 9.3 The Club Treasurer will be responsible for the finances of the club.
- 9.4 The financial year of the club will end on 31st March
- 9.5 An audited statement of annual accounts will be reviewed and presented by the Treasurer at the Annual General Meeting to the Club Members.
- 9.6 The Treasurer and Secretary all hold cards for the Club account. Where necessary these can be used for Club bookings/payments for court hire and Club purchases IF approved by the Treasurer or Chairman. Under no circumstances can these cards be used by other individuals, or the details shared apart from the head coach where a purchase is being made that has been authorised. Each individual is responsible for the safe keeping of their card and must cancel it as soon as possible if it is lost.



- 9.8 The Club Treasurer and Secretary have access to the Club's online banking. No other Committee member has access to the online account, however, at regular intervals the Club's Chairman reviews this and bank statements are available received in the post monthly by the Club Secretary who will pass to the Treasurer for auditing purposes.

10 Annual General Meeting and other Meetings

- 10.1 Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 21 clear days' notice to be given to all members.
- 10.2 The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.
- 10.3 Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.
- 10.4 Elections of officers are to take place at the AGM.
- 10.5 All members shall be entitled to vote at general meetings of the Club and shall have equal voting rights.
- 10.6 The quorum for general meetings shall be 3 Committee (always including the Chairman) members present and eligible to vote.
- 10.7 The quorum for AGMs should be at least 3 Committee members (including Chairman) and at least 10% of the senior members of the Club. All Club members will be invited to the AGM.
- 10.8 An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary. The Executive Committee shall have the power to call an EGM by decision of a simple majority of its members. The EGM should be held within 21 days of receipt of a valid requisition.

11 Voting Procedures

- 11.1 Each member shall be entitled to one vote.
- 11.2 A motion shall be carried by a single majority of those present and voting, except when the motion is a constitutional amendment which shall require a two thirds majority.
- 11.3 The Chair shall have a casting vote in addition to a deliberative vote.
- 11.4 The Club also has a Senior Committee made up of The Head Coach/Chairman/Secretary and Treasurer who have the authority to make financial decisions and vote for Executive Committee members. The Head Coach would have the casting vote for Executive Committee membership.

12 Property and Staff

- 12.1 Responsibility for all property owned by the Club and for the employment of any paid staff and volunteers rests with the Executive Committee.

13 Discipline and Appeals

- 13.1 The Executive Committee shall have the power to take disciplinary action against any member and shall have the authority to terminate the membership of any member guilty of conduct deemed to be a detriment to the Club. The procedure to remove members, if necessary, would be verbal warning/written warning then the member would be advised they are to be removed from the Club's membership unless the member does something very serious in which case they can be removed without a warning.
- 13.2 The Club operates a zero tolerance for abuse towards coaches/team managers or the Club's Committee members.
- 13.3 There shall be the right of appeal to the Executive Committee, against any decision made by an officer of the Club.
- 13.4 The appeal shall normally be considered within 14 days of it being received by the Secretary.

14 Dissolution Procedures

- 14.1 A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

- 14.2 In the event of dissolution, any assets of the club that remain will become the property of England Netball or some other club with similar objectives to those of the club.



15 Review of the Constitution.

- 15.1 The constitution shall be reviewed on a yearly basis.
- 15.2 The constitution will only be changed through agreement at an AGM or EGM. Any alteration to the constitution shall require two-thirds majority of members present and voting.
- 15.3 Additions to, or alterations of the constitution shall be submitted to the Secretary not less than 21 days before the date of the AGM or EGM, or with a request for a special meeting of Club members. No resolution involving an amendment to the constitution may be proposed or amended from the floor of a meeting.
- 15.4 In the event of a proposal for amending the constitution being submitted, the Secretary shall inform the membership of the proposed motion not less than 14 days before the AGM.
- 15.5 In the event of any question or matter arising, which is not provided in the constitution, shall be dealt with by the Executive Committee, whose decision shall be final.

Declaration

Kingsway Power Netball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED: Kirsten Wood DATE: 27/7/25
Name: KIRSTEN WOOD

Club Chair

SIGNED: H Palmer DATE: 27/7/25
Name: HEATHER PALMER

Club Secretary