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## Technical Assistance Request

### Process:

Applications should be submitted via email to [\*\*accounting@gsaffordablehousing.com\*\*](mailto:accounting@gsaffordablehousing.com).

Applications received by **September 30, 2024**, will be considered together in the second selection round.

### Criteria:

**Priority T/A Recipients:** To promote equity, a minimum of 60% of Technical Assistance (TA) projects will be sponsored by organizations led by individuals from rural or BIPOC communities. Projects serving special needs households, such as those with behavioral health disabilities or individuals experiencing homelessness, will be considered for TA. Projects meeting these criteria will be prioritized in the allocation process.

**Geography:** The team will strive for half of the projects to be in Eastern WA and half in Western WA, but in no case will less than 30% be in either Eastern or Western WA.

**Mission:** TA recipients must demonstrate a commitment to and have a primary purpose of benefiting the community, specifically focusing on improving opportunities for low-income individuals and families.

**Sponsor Capacity:** The team will look at whether the proposed sponsor has the capacity to sponsor a project without significant organizational development assistance. In converse, the team will look at whether the sponsor needs TA assistance. Sponsors that have completed a housing development with funding by the State Housing Trust Fund within the last seven years are precluded from receiving TA without prior approval from the Department of Commerce.

**Collaborative's Capacity to Take the Project:** New projects will only be accepted if a member of the Collaborative, or other partner sub consultant, has the skills and availability to provide the TA.

**Sponsor Matching Funds:** Sponsors will have to fund pre-development beyond the scope of the TA, including purchase of land, site due diligence, preparing state funding application. Sponsors that commit resources for these items at time of application will be prioritized.



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## Technical Assistance Application

Organization: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Service Area: \_\_\_\_\_

**Summary of Project Concept** (attach additional pages if needed):

**Organizational Capacity:** Does the organization own, or has it developed, affordable housing or a community facility in the past? Please describe in detail (attach additional pages if needed).



**Please Attach:**

- ☐ 3 Years of Organizational Financials
- ☐ List Board of Directors, including affiliation and length of service on the Board
- ☐ List Staff Members including length of time on staff in the organization.

**Opportunity to explain any issues on the financials or board and staff history:**

**Diversity, Equity, and Inclusion (DEI):** How does your staff and Board reflect the people you serve? How does the target population to be served by the project reflect the overall community population?

**Community Need:** Describe the need for this type of housing or community facility in your community. What makes your community need unique or more extensive than other communities in WA State.

**Technical Assistance Request. What type of assistance do you need to be successful?**

- |  |  |
|--|--|
| <input type="checkbox"/> Project Feasibility | <input type="checkbox"/> Local Approvals         |
| <input type="checkbox"/> Site Selection      | <input type="checkbox"/> Securing Matching Funds |
| <input type="checkbox"/> Design Concept      | <input type="checkbox"/> Homeless Service Plan   |



Additional requests beyond these selections:

**Local Government Support:**

Does your local jurisdiction and your county support this effort? Please describe.



**What funding or land resources is your organization bringing to the effort?**

Cash committed? \_\_\_\_\_

Land committed? \_\_\_\_\_

Other?

**With your initial program concept, what number of units do you anticipate creating and on what timeline? If your project is a community facility, what type of facility and on what timeline?**