



# HOW OUR FUNDRAISER WORKS

## Team / Group Fundraiser

1. The school / organization begins by filling out a simple one page Team / Group Fundraising Agreement
2. The school / organization informs us of the number of fundraising participants.
3. Samples of the dip/dessert mixes are at a cost of \$3.00 per dip pack.
4. Participant order sheets can be printed from the website on the Fundraiser Page.
5. When the fundraiser begins, the school / organization passes out an order sheet to each participant and a sample pack if so desired.
6. A sample dip can be prepared and taken to work by the participant's parents, or to any group setting. It is best to serve it with pretzel dipping sticks.
7. The participant takes orders and payment from each customer. **The retail price is \$5.00 each per dip pack or dessert pack.** You can sell for \$5.50 or \$6.00 per pack. Please ask for a form with that pricing to take orders if you decide to retail at a higher price.
8. When the fundraiser time period is over, the participant turns in the completed order form with the total amount of cash and checks, including the cost for any samples.
9. The school / organization will total the quantity sold for each flavor, and place the order by fax or mail.
10. The school / organization will mail a check for the amount due. The cost will be \$2.50 per dip pack with a fundraiser minimum order of 75 packs.
11. If shipping is required, UPS Ground shipping charges will included on the invoice prior to shipping. We will ship out the order after we have received payment. The order will be shipped within in 10-14 days or can be picked up at our office by appointment.
12. When the school / organization receives the order, each participant must collect the dip packs he / she sold, and deliver them to the purchaser.
13. Include # of Clear Handle bags required needed to package your orders and they will be included with your order along with reorder forms for each customer.

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