

**Northwestern Lehigh Educational Foundation
Meeting of the Board of Directors
Minutes for February 5, 2018**

DJ called the meeting to order 7:06 pm and requested any changes to the meeting agenda.

Members Present: Valerie Creitz, DJ Wolbert, Dan Macaulay, Dan Wills, Judy Henry, Tim Lebrecht, LeAnn Stitzel, Jayson Boushell

Approval of Agenda: Tim motioned to approve, Judy seconded – the motion carried.

Approval of the Minutes: Jayson motioned to approve, Dan seconded – the motion carried.

DJ reviewed some general news and updates and communications including the passing of a retired teacher, Mrs. Adams. In her obituary the request was made for donations to the NWLEF and it is possible the donations may come through the foundation at least until further clarification is made about the intention of the funds.

We also welcomed Dan Willis as a new board member

COMMITTEE REPORTS

Allocations/EITC: Dan reported for allocations/EITC. Total received of \$124,500 from six companies (WM, New Tripoli Bank, Embassy, Weis and Insulation Corp.) Minimum distribution of \$99,600 for the year. New programs improved include the virtual reality program and model-based inquiry in physical science.

Allocation of unrestricted funds is \$40,000, of which approximately \$15,000 would go toward mini-grants, and we have an opportunity to fund the denied EITC programs including Outdoor Learning and Lifelong Fitness programs. We discussed the programs and agreed to keep them within consideration for future funding.

The teacher mini-grant program is open, applications close on March 2 and we hope to notify recipients April 20.

Alumni: No representation present.

Fund Development:

Tigers Night out is scheduled for Feb 24 – doors open at 6 and band starts at 6:30. Basket Raffle for 8:30.

Judy needs volunteers for the night of the event. Hartman's is donating sausage, Nestle is donating water, and we found pierogis at Costco. Applebee's is also donating soup(s). Judy would like the board to provide/cook pierogis if possible.

Meredith has kicked off the Sponsor Drive and emails have been sent.

Val also shared that registrations for the 5k, golf tournament and clay shoot are also open and flyers are prepared. 7 registrations have been received for the 5k.

Governance: We now have two vacancies, but two people have verbally expressed interest. Dan will pursue that.

PR: The new website is up and running well, two headshots are needed and one bio. Inserts for the clay shoot and golf tournament are ready to print. 5K will be prepared when we have info on the 10mile option.

Treasurer: In Steve's absence we will hold the report until next meeting.

Old Business:

Val shared an update on the senior yard signs, we hope to have them ready for sale in the next couple of weeks. DJ shared a sample bleacher seat that we will investigate for selling in the summer.

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New Business:

In new business DJ suggested we think about a surprise or recognition for Dr. Wright in her retirement and suggested we invite her to the June meeting.

The idea of a planning forum/retreat was kicked around as an opportunity for casual non-board meeting discussing about overall planning. March 17 is the target date.

Dan also thanked the board for welcoming him to the board.

Val motioned to adjourn at 8:30, Tim seconded – motion carried.