



October 19, 2018

Directors,

I hope your school year is starting out well! The UIL 6A Area E Marching Contest is quickly approaching and we want to ensure you receive all the necessary materials so you can begin planning for this important event. A schedule will be available on the UIL Region 13 website (<https://uilregion13.com/>) following the last region marching contest on October 23, 2018. Please review this information packet carefully and share it with your directors, volunteers, and drivers.

The 2018 UIL 6A Area E Marching Contest will be held on **Saturday, October 27th** at **Challenger Columbia Stadium** (1955 W Nasa Blvd, Webster, TX 77598). In the event of inclement weather, every effort will be made to complete Prelims. If necessary, Prelims may be declared the Finals. Should extreme weather conditions prevent Prelims from being completed on October 27th, the entire event will be rescheduled for Tuesday, October 30th at Challenger Columbia Stadium.

In order to ensure a positive contest experience for all participating groups, your cooperation and respect for all rules, guidelines, contest staff, and contest volunteers is appreciated.

Included in this packet are the following items:

- General information
- Sample schedule of warm-up and performance times **this will be updated once all Region contests have concluded*
- Maps displaying parking, warm-up areas, and stadium/field flow

If you have any questions that are not answered in this packet, please feel free to email or call. The band staff at Clear Brook High School wishes you the best in your contest preparation!

Sincerely,

Brad Hughes
Director of Bands

Dusty Norris
Associate Director

Eric Perry
Associate Director

Fernando Rodriguez
Color Guard Director

General Information

Arrival and Check-In *updated 10/19

Please plan to arrive at least 90 minutes prior to your performance time. Restrooms will be available inside the home side of the stadium for your students to use when you arrive. The visitor side will not be open to participating students and bands until after 3:00pm.

A check-in tent/table will be on the outside of the stadium (home side), near the bus/truck parking lot. One director from your program should check-in at this table once you arrive. In addition to contest materials, you will be given a total of 5 director passes (for access to the press box) and 10 passes for chaperones and parent volunteers. Any additional volunteers will need to purchase an admission ticket (\$5.00 each). Volunteers helping the band get on/off the field will not need a wristband; however, they will need to purchase an admission ticket if they want access to the stadium before or after your performance.

Band Parking *updated 10/19

Trucks will enter the stadium grounds at the southernmost entrance on Nasa Blvd (near the district warehouse). **Please ask your drivers to refrain from backing up in the truck lot, if possible.** Buses will enter at the northernmost entrance on Nasa Blvd (the spectator entrance), drive around to the visitor side parking lot, and park behind the visitor stands. No pit or band warmup is allowed at your bus or equipment truck parking lot. Please be courteous and mindful with where you unload, stack, and store equipment in the parking lot - this is a shared space!

In case of an emergency, or if buses or trucks need to be moved, all drivers should remain on site for the duration of your time at the contest. A bus driver hospitality area with light refreshments will be available in the main home side concourse.

We have modified our original parking lot plan, and band props and equipment can stay unloaded after your performance if you anticipate possibly making Finals. We are NOT requiring that trucks or buses may need to move to a different parking lot...trucks and buses will stay put.

Every band must complete the Bus and Truck survey that was sent out via email. If you have not completed it yet, the link is available [here](#).

Spectator Parking

Spectators parking for this event is free. Spectators will enter the stadium grounds at the northernmost entrance on Nasa Blvd. Please make sure your parents and spectators allow time to park, walk into the stadium, and find a seat prior to your performance time.

Admission

Admission to the contest is \$5.00 per person. Children under 12, and seniors 65 and over, are free. This admission ticket (a wristband) is good for both Prelims and Finals. Please encourage spectators to bring exact change.

First Aid

First aid and emergency personnel will be available near the field house in the south end zone area.

Warmup

Please instruct your students to refrain from playing until your specific warmup time begins. The schedule of performance times indicates your warmup Area: A or B. See the attached map for reference. Please note: there is no indoor warmup location at Challenger Stadium - warmup for all groups will be outside.

Please begin moving towards your warmup zone 15 minutes prior to your scheduled warmup start time. If you need assistance in the parking lot and warmup lot, volunteers will be on hand to help you.

You may only warmup in your specific area. **PLEASE FACE ALL SECTIONS AWAY FROM THE STADIUM DURING WARMUP!** The use of metronomes and PA systems is allowed, but all systems should be wired and set to a reasonable volume. You may not use wireless transmitters during warmup.

All bands must leave the warm-up area by the designated time. A monitor will be on hand to inform you of your remaining warmup time (10 minutes, 5 minutes, 1 minute, etc.). Your band will have 15 minutes to transit to the stadium.

Pit Warmup *updated 10/19

Pit, or front ensemble, warmup will be located in the same parking lot as the other warmup zones. **The use of amplification, wireless equipment, cymbals, impact drums, and other loud percussive instruments is prohibited. Please use soft mallets ONLY during warmup.** It is your responsibility to make sure your pit equipment is at the entrance gate prior to your band's entrance time. **Your battery percussion must warmup near the band warmup area (near the grass), not with the pit.** If you would like to warmup your pit with your battery, you need to do so in the band warmup area.

Performance

All marching performers and props will enter the field through the east gate near the south end zone. You must stay at the gate (not stepping onto the track) until the previous band has begun their field exit. A contest official will be there to help you. Once your band has been announced to enter the field, your setup time will begin. Pit instruments and podiums will enter the field through the west gate near the south end zone.

If you have a special setup, or need special accommodations, please discuss these with the contest official at the gate prior to your report time. You are responsible for moving your props from the prop staging area, to the gate, and on/off the field.

Electrical Power

Using a generator for electrical power is STRONGLY encouraged! If you do not use a generator, electrical outlets will be located along the frontside area at the base of the home stands. One (1)

extension cord will be provided at the 50 yard line outlet, but you need to provide your own extension cords for any other outlets you need to use. You should bring ALL necessary electrical components to connect your equipment to this extension cord.

PSA: The setup and use of power, sound equipment, and other electronics, etc. is at your own risk! All UIL rules regarding setup, timing, use of electronic components, and penalties will be enforced by the Area Executive Secretary.

Entering/Exiting the Field

Bands will have five (5) minutes to set up on the field, eight (8) minutes to perform, and two (2) minutes to exit the field. Please reference the Interval Timing sheet in this packet for more details. During field exit, the use of either verbal or instrumental cadence is optional, but must cease at the end of two minute period.

Please refer to the C&CR Section 1105 and 1106 (Region and Area Marching Band Contest) for all rules, regulations, and guidelines. **It is the band director's responsibility to know all rules, regulations, and guidelines for this contest!**

Electrical/Motorized Equipment

Motorized equipment is not allowed on the turf surface. Please reference the Turf Care sheet in this packet for more details.

Wireless Frequencies

Please reference the attached flyer that details the wireless frequencies Challenger Columbia Stadium will be using. **You are responsible for ensuring any wireless equipment you use is set to the proper channels!**

Emergency Repair

An emergency instrument repair station, sponsored by Music & Arts, will be situated near the field house/prop staging area.

Entry Form/Script

A completed/signed Entry Form and announcer script must be on file with the Area Executive Secretary (Bill Duggan) prior to the time of your band's performance. You are strongly encouraged to scan and email these files (bill.duggan@uilregion13.com).

Video

UIL will not be providing a videographer for this contest. You and your district are responsible for securing an appropriate third party contractor, adhering to the *Marching Band Educational Use Video Agreement*, and following all UIL rules and regulations. If you need a place within the stadium to video record, your district supervisor must provide a letter to Greg Goodman (CCISD VPA Director) that details that either you or your district will accept all financial responsibility for UIL compliance. Please direct any questions about this to Mr. Goodman at: ggoodman@ccisd.net.

Video recording from an official videographer or band representative will ONLY be allowed at the top of the stands (below the pressbox area). No videography will be allowed from the 2nd level of the pressbox.

Judge's Tapes

Judge's tapes will be distributed to you on a USB flash drive as part of your post-performance packet following Prelims results.

Post-Performance

If your band is staying to watch other performances, the band entrance will be the same as the spectator entrance. Band students should be in uniform or in a band t-shirt and escorted by directors or chaperones. We ask that students be monitored at all times! All chaperones should have wristbands or purchase an admission ticket.

The visitor side stands will be opened at 3:00pm to allow room for more students to watch the final groups and results at the end of Prelims. Please make sure students that sit on the visitor side have chaperones and/or directors accompanying them. Students should stay quiet and seated during performances.

Prelims/Finals Draw

The tentative **Prelims** performance draw order is available [here](#). The tentative **Finals** performance draw order is available [here](#). Bands that do not advance to Finals will be eliminated from the original Finals draw order.

Retreat

Retreat for both Prelims and Finals results will be Drum Majors only. Drum Majors should report to the west gate on the south end of the stadium (near the field house) in full uniform 10 minutes prior to the last performing band of Prelims and Finals. A volunteer will be on hand to help the Drum Majors line up.

Contest Office *updated 10/19

There will be light refreshments available to all directors on the 1st level of the press box. The contest office will be located on the 2nd level of the press box. An elevator is available from inside the stadium on the home side. **Starting at 4:30pm, through Prelims retreat, only one director from each program will be allowed in press box/contest office area.**

Program

There will be no printed programs for the Area Marching Contest - all band program and show information will be posted online and will be made available to spectators via a link/QR-code on their smartphone. If you have not done so already, please complete the online information entry form [here](#).

Vendor *updated 10/19

PepWear will be at the contest selling souvenirs, shirts, and other band-related merchandise.

Concessions/Food *updated 10/19

We will have the concession stand on the home side open during the contest. The visitor side concessions will not be open, but water will be available to purchase after 3pm. A concessions menu with pricing will be emailed out prior to the contest. Please let us know ASAP if your band will be staying to eat concessions for lunch.

Please inform your boosters/parent volunteers that there is no cooking allowed (electric, gas, grill, etc.) on site at Challenger stadium; however, you are allowed to bring pre-cooked or catered food onto the premises. All food brought to the stadium must stay in the bus parking lot area - do not bring food into the stadium! Tents for food must be set up on the perimeter of the bus parking lot. Use the trash cans provided in the parking lots to dispose of trash. **Drivers delivering food can drive through the spectator parking lot and meet you or your band representative at the barrier to the bus parking lot.**

Remind

We will utilize Remind as a method of mass communication for this event, please have your staff and any necessary parent volunteers sign up using the information below:

Text: **@2018areae** to **81010**

Or visit: www.remind.com/join/2018areae

Emergency Phone Numbers:

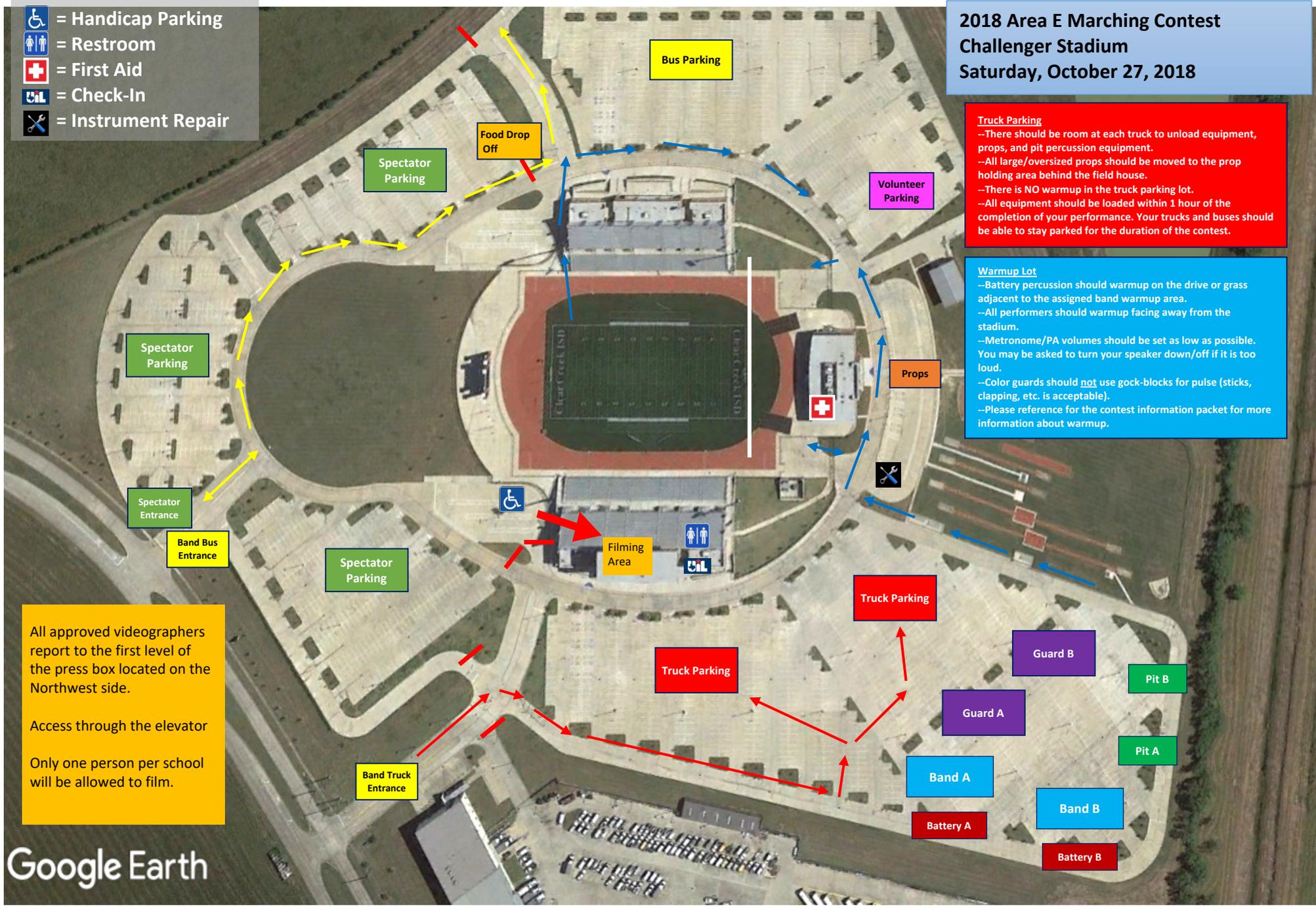
Bill Duggan (Exec. Sec. Region 13/Area E):	(281) 638-3213	bill.duggan@uilregion13.com
David Lambert (Exec. Sec. Region 17):	(713) 703-1324	dlambert55@comcast.net
Ben Gollehon (Exec. Sec. Region 19)	(281) 507-7436	bengollehon@gmail.com
Greg Goodman (Director of VPA CCISD):	(281) 607-6052	ggoodman@ccisd.net
Brad Hughes (Head Director CBHS):	(281) 682-0441	bhughes@ccisd.net

-  = Handicap Parking
-  = Restroom
-  = First Aid
-  = Check-In
-  = Instrument Repair

2018 Area E Marching Contest Challenger Stadium Saturday, October 27, 2018

Truck Parking
 --There should be room at each truck to unload equipment, props, and pit percussion equipment.
 --All large/oversized props should be moved to the prop holding area behind the field house.
 --There is NO warmup in the truck parking lot.
 --All equipment should be loaded within 1 hour of the completion of your performance. Your trucks and buses should be able to stay parked for the duration of the contest.

Warmup Lot
 --Battery percussion should warmup on the drive or grass adjacent to the assigned band warmup area.
 --All performers should warmup facing away from the stadium.
 --Metronome/PA volumes should be set as low as possible. You may be asked to turn your speaker down/off if it is too loud.
 --Color guards should not use gock-blocks for pulse (sticks, clapping, etc. is acceptable).
 --Please reference for the contest information packet for more information about warmup.

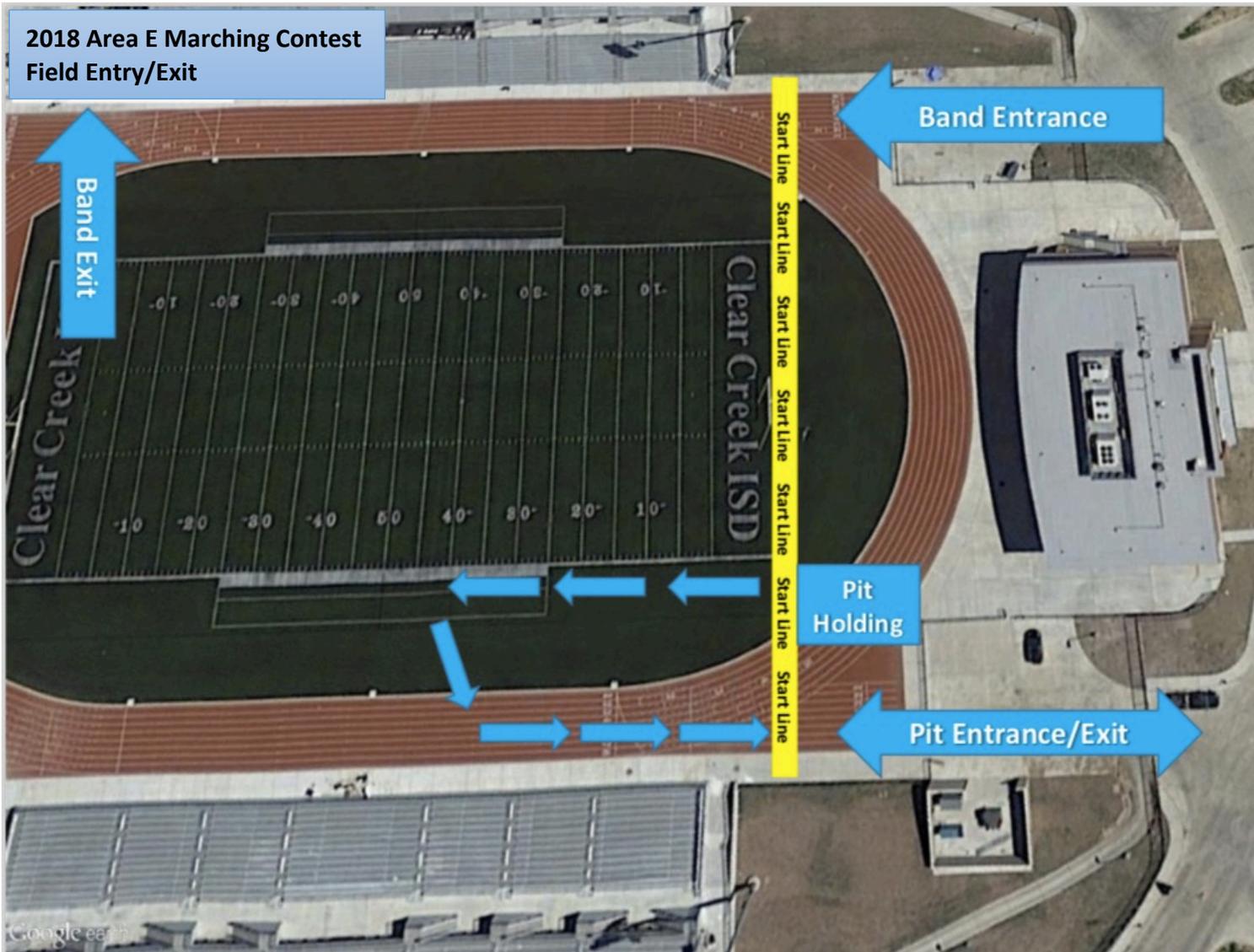


All approved videographers report to the first level of the press box located on the Northwest side.

Access through the elevator

Only one person per school will be allowed to film.

**2018 Area E Marching Contest
Field Entry/Exit**



FIELD ENTRY/EXIT

- Bands should stay to the right on the access road and give way to the band on its way to the start line.
- Props wider than 7 feet will need to exit with the pit.
- Props 7 feet or less wide will need to exit with the band.

PIT ENTRY/EXIT

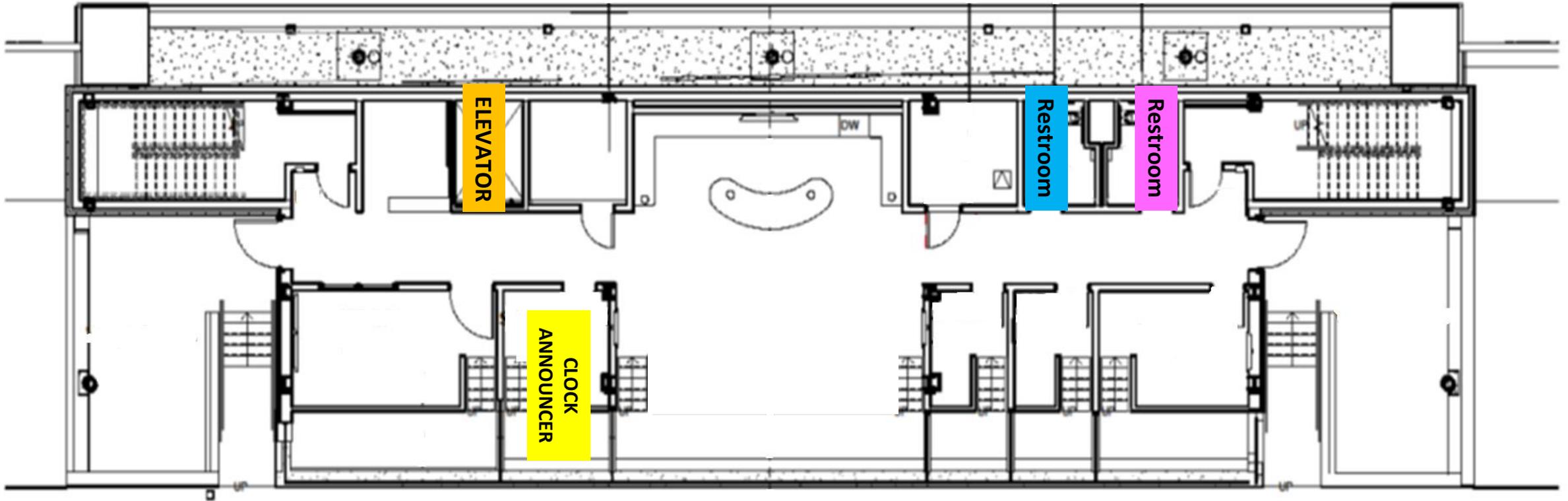
- Pit units entering the field should enter on the turf.
- Pit units exiting the field should exit on the track to facilitate a faster exit during the 2 minute clearance time.

POWER SUPPLY

There is an outlet at the 50 yard line against the stands. We will provide a heavy duty extension cord that is rated to carry power over an extended range. You may use a generator or your own extension cord.

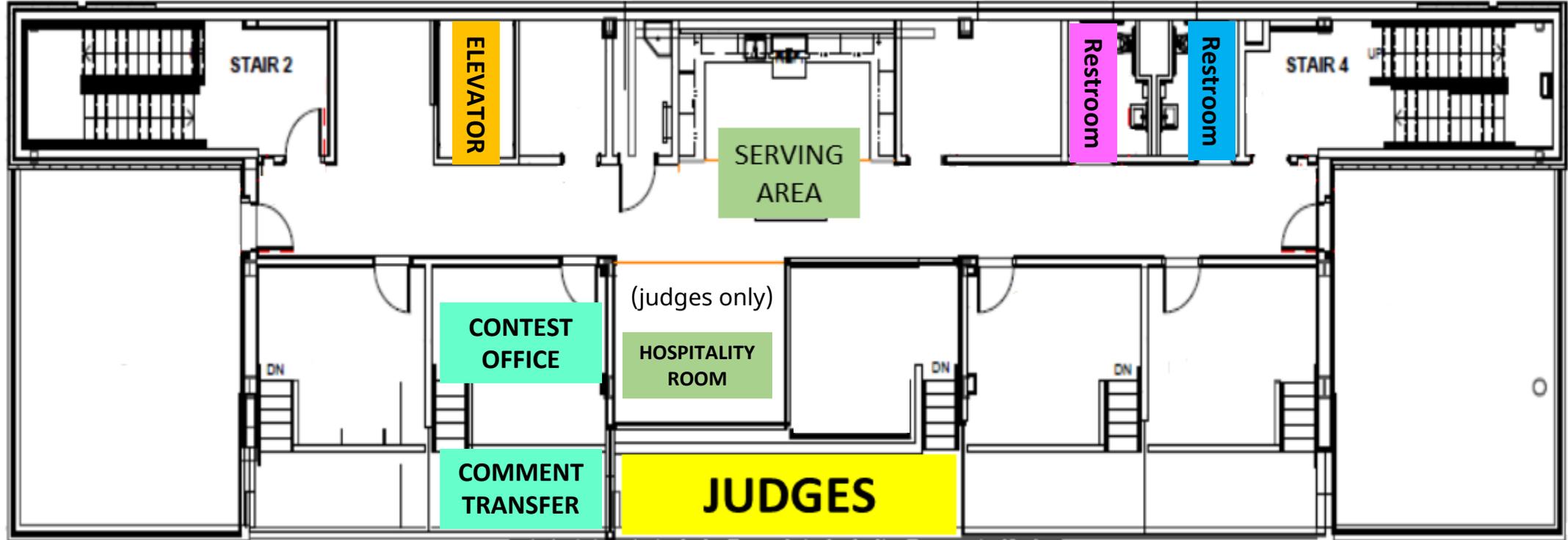


Press Box Level 1





Press Box Level 2



Timing for UIL Area E Marching Contest
Saturday, October 27, 2018

Your band has a total of 15 minutes to move on the field, perform, and move off the field. Timing within the 15 minute interval will be broken down as follows:

- 5-minute clock: field entrance + setup/warmup/pre-show
- 8-minute clock: evaluated performance
- 2-minute clock: field exit

The 8-minute clock will begin *after* the 5-minute clock expires. Warm-up, or pre-show, is permitted during the 5-minute setup time; however, judges will be instructed to not begin their evaluation until the 8-minute clock shows 7:59.

The 5-minute setup time will not vary - all bands will be clocked for 5 minutes of setup. In other words, you cannot motion to the Press Box that your band is ready to go and have the clock reset and started before the five minute setup time expires. If you do not wish to utilize the entire 5-minute set-up time you may hold your band at the field entrance to coordinate your ready time with the beginning of the announcement.

With 20 seconds remaining on the 5-minute clock, the announcer will read the final statement, which begins with, "Drum Majors..." The field clock will then stop and be reset to 8:00 minutes. The remaining 20 seconds of the official time will be kept on a stopwatch in the press box.

Your band will have 2 minutes to exit and clear the field.

TURF/TRACK SURFACE CARE

Any field props or equipment moved in and out of Challenger Columbia Stadium or Veterans Stadium shall be able to distribute its weight so that at no point is the turf/track surface subjected to use that may cause a tear in the turf/track surface. The following list consists of potential weight distributing mechanisms that may be applied to mitigate excessive wear and possible tearing of the turf/track surface.

Pneumatic Tires

Do not subject the turf/track surface to loads greater than 35 pounds per square inch (i.e. pneumatic tires shall be inflated to a maximum of 35 psi). By the same token, pneumatic tires shall not be deflated to the point that they drag across the turf/track surface potentially causing a tear either.

Flat Free Tires

“Flat Free Tires” typically refers to solid rubber or plastic tires. These tires are rated for maximum capacities typically ranging anywhere from 50-300 pounds depending on its size - do not overload these type of tires. Overloading these tires will cause rutting and “catching” of the turf/track surface. This usually occurs on A/V carts that are overloaded with speakers, etc.

Common Problems & Items That Are Not Allowed

- Wheels or casters that are not operable, or otherwise stuck in a sideways position.
- Wheels or casters that are not designed, by size, to travel on turf/track surface and tend to, “sink into” the turf/track surface.
- Wheels or casters with braking levers that are under stress from being overweight that will stick into the turf/track surface and create a risk for tears.
- The use of props or stands with sharp points in the contact place within the turf/track surface that risks puncturing the field. Groups should protect the turf/track surface with appropriate rubber tips
- Dragging of equipment or props across the field.
- Generators that are leaking fluids.
- Gum – please make sure performers and helpers are not chewing gum.
- Turning tires while stationary could grab the rubber surface of the track and cause damage. This is typically seen on carts with a wagon-like handle, such as timpani carts.

Challenger Columbia Stadium
Wireless Microphone Frequencies

Please do not use the following frequencies for your wireless audio gear

- **480.400Mhz** - (Shure Systems - Group: 18, Channel: 10)
- **498.975Mhz** - (Shure Systems - Group: 10, Channel: 12)
- **523.975Mhz** - (Shure Systems - Group: 25, Channel: 13)