

**New York State WIC Association  
Board of Directors Meeting**

Date: August 9, 2022

Location: Zoom Meeting

**DOD Present: Penny Bashford, Andrea “Ondie” Byrne, Michelle Downer, Lisa Fermin-Rivera, Megan Fulton, Sara Hettel, Sue Kowaleski, Misha Marvel, Tommi-Grace Melito, Tanya Reese, Helene Rosenhouse-Romeo, Melissa Sacco, Rudy Sicari, Lauren Sondey, Cindy Walsh, Sherry Wilson**

**DOD Absent: Lauren Brand, Ashley Clarke, Elizabeth Crofut, Judette Dahleiden, Loriann Spatola-Davis, Nitasha Ashley**

**Members/Staff:**

ITEM	DISCUSSION	ACTIONS	FOLLOW-UP
<b>Call to Order</b>	<ul style="list-style-type: none"> <li>With a quorum established, Chair Lauren Brand called meeting to order at 1:02 p.m.</li> </ul>	Establish quorum	None
<b>Minutes Approval</b>	<ul style="list-style-type: none"> <li>Misha Marvel made a motion to approve minutes from the March meeting as written. Lisa Fermin-Rivera moved the motion. Minutes were unanimously approved, with zero abstention.</li> </ul>	Minutes approved	None
<b>Chair’s Report</b>	<p><b>Helene Rosenhouse-Romeo for Lauren Brand</b></p> <ul style="list-style-type: none"> <li>Mary Maziarz (formerly Mary Krypel) has accepted a job at Ciacatelli and therefore has resigned from the BOD as a provider effective July. She has, however, agreed to continue to work on the conference committee.</li> <li>Judette Dahleiden is moving to Florida and will be officially resigning from the board.</li> <li>Sue Kowaleski has also resigned from the board at the end of her term, although she has agreed to stay on until we find a replacement.</li> <li>Cindy Walsh too has decided to resign from the board after 30 years. Cindy Walsh will stay on as director emeritus</li> </ul>	None	<b>None</b>

<b>COMMITTEE REPORTS</b>			
<b>Board Development</b>	<p><b>Helene Rosenhouse-Romeo</b></p> <ul style="list-style-type: none"> <li>Discussed need for electronic and print versions of Robert’s Rules of Order</li> <li>Plan to set date for orientation of new Board members</li> <li>Develop procedure for interim Board members to be appointed by BOD until annual elections are held. Tanya needs to be elected as advocate, replacing Cindy, as she no longer meets eligibility as consumer.</li> </ul>	<p>Buy Robert’s Rule of Order</p> <p>Welcome new DOD members and set date for orientation</p> <p>Speak with NYCON</p>	<p><b>Tammy Lana</b></p> <p><b>Committee members and Tammy Lana</b></p> <p><b>Helene Rosenhouse-Romeo</b></p>
<b>Consumer/Vendor</b>	<p><b>Megan Fulton</b></p> <ul style="list-style-type: none"> <li>No meeting held. Nothing to report</li> </ul>	None	<b>None</b>
<b>Conference</b>	<p><b>Melissa Sacco</b></p> <ul style="list-style-type: none"> <li>Planning has begun for next year’s virtual conference</li> <li>Ideas for speakers is welcome from all board members</li> </ul>	Seeking suggestions for speakers	<b>All members</b>
<b>Finance</b>	<p><b>Andrea (Ondie) Byrne</b></p> <ul style="list-style-type: none"> <li>Treasurer’s Bank records through 7-31-22 shows the Association operating at a profit of \$66,709.</li> <li>Computer/software and new telephone have been purchased. The largest expense left for the remaining budget is Strategic Planning meeting.</li> <li>Sherry reported that Conflict of Interest forms need to be completed by board members annually. Rudy will follow up with Lauren.</li> </ul>	Sign Conflict of Interest Forms once received via email	<b>Tammy Lana to send and all BOD to sign</b>

