

**New York State WIC Association
Board of Directors Meeting**

Date: December 12, 2022

Location: Virtual

BOD Present: Natasha Ashley, Penny Bashford, Lauren Brand, Andrea (“Ondie”) Byrne, Elizabeth Crofut, Sarah DeFrank, Lisa Fermin-Rivera, Sue Kowaleski, Misha Marvel, Tommi-Grace Melito, Helene Rosenhouse-Romeo, Melissa Sacco, Keri Santos, Tanya Reese, Rudy Sicari, Lauren Sondey, Loriann Spatola-Davis, Kristin VanHouten, Sherri Wilson

BOD Absent: Megan Fulton, Sara Hettel, Ashley Clarke

Members/Staff: Mary Maziarz, Tammy Lana

ITEM	DISCUSSION	ACTIONS	FOLLOW-UP
Call to Order	<ul style="list-style-type: none">With a quorum established, Chair Lauren Brand called meeting to order at 1:06 p.m.	None	None
Minutes Approval	<ul style="list-style-type: none">October minutes were reviewed and under Board Development section it should read BOD (not DOB). Melissa Sacco made a motion to approve October 2022 minutes. Sherry Wilson seconded the motion. October minutes were unanimously approved with zero abstention.	Minutes approved with correction	None

<p>Chair's Report</p>	<p>Lauren Brand</p> <ul style="list-style-type: none"> • The committee investigating the executive director search will meet next week. • A FOIL was emailed to the State asking for NYS WIC appropriations from 2019 to 2022. • The Metro WIC Association is planning to hire MirRam Group, LLC at a cost of \$5000.00 per month for the next seven months for lobbying and government relations efforts. The Metro is asking for NYSWICA split costs 	<p>Request formal presentation to BOD from Metro leadership</p>	<p>Laruen Brand</p>
------------------------------	--	---	----------------------------

	<p>COMMITTEE REPORTS</p>		
--	---------------------------------	--	--

Board Development	Helene Rosenhouse-Romeo <ul style="list-style-type: none"> Natasha Ashley has submitted her letter of resignation. She has nominated a replacement for her term. Tammy will follow up with nominee to request application Committee presents Executive Committee nominees: Megan Fulton for secretary and Lisa Fermin-Rivera as chair. Vote was held and candidates were elected unanimously. Lisa Fermin-Rivera to fully assume chair responsibilities on June 1, 2023. Megan Fulton will begin in January 2023. 	Follow up with nominee to replace Natasha Inform Megan Fulton election outcome	Tammy Lana Helene Rosenhouse-Romeo
Conference	Mary Maziarz <ul style="list-style-type: none"> Agenda is coming together. Looking for an exercise presentation. Committee would appreciate any recommendation. Lauren signed the addendum for 2024 – conference taking place April 12, 2024 to April 17, 2024 	Suggestion for speakers – exercise in particular	All Members
Finance	Andrea Byrne <ul style="list-style-type: none"> We met twice this month. Financial statements as of 9/30/2022 shows net profit of \$67,466; however, strategic planning cut into some of this profit, but 2023 membership payments and conference sponsors will offset cost. Sherry presented the FY2023 budget and then made a motion coming out of the Finance Committee, to approve the FY2023 budget. Budget passed unanimously, zero abstentions. 	None	None
Legislative	Tommi-Grace Melito <ul style="list-style-type: none"> Committee puts forth a motion for BOD to vote on creating a raffle for NYSWICA members to attend NWA Leadership conference in February. Motion was unanimously moved. The board will allow for a total of up to five board members and members to attend in total. 	Send out NWA agenda to Tommi-Grace to create survey for selecting conference raffle winners	Tammy Lana and Tommi-Grace

LA Operations	TBD <ul style="list-style-type: none"> • Need chair for this committee and regularly scheduled meetings 	Find chair and revitalize committee	TBD
Marketing & Membership (M&M)	Lisa Fermin-Rivera <ul style="list-style-type: none"> • Fall newsletter was sent out and second Meet & Greet was completed • Kristin VanHouten and Sara DeFrank are sending social media posts to membership • Plan to explore mentorship at next meeting 	Plan next Meet & Greet	M&M
Additional Comments	Every committee should continue to review the strategic plan and assign tasks from strategic plan	Assign tasks from strategic plan	All committees
Regional Reports	None		
Adjournment	At 3:07 p.m. Ondie Byrne made motion to adjourn and Lisa Fermin-Rivera seconded motion. Meeting adjourned.		

Minutes prepared by **Helene Rosenhouse-Romeo**
Secretary WIC Association of NYS
Date: 1/9/2023

Minutes reviewed by **Lauren Brand**
Chair, WIC Association of NYS
Date: 1/11/2023