

**New York State WIC Association
Board of Directors Meeting**

Date: October 23, 2019 Location: The Century House, Latham NY

Present: Penny Bashford, Lauren Brand, Alma Lou Brandiss, Andrea Byrne, Lisa Cogswell, Brian Coleman, Judette Dahleiden, Megan Fulton, Melissa Goldstein, Holly Green, Vijay Jain, Sue Kowaleski, Misha Marvel, Agnes Molnar, Helene Rosenhouse-Romeo, Melissa Sacco, Rudy Sicari, Cindy Walsh, Sherry Wilson

Absent: Mary Krypel

Guests: None

ITEM	DISCUSSION	ACTIONS	FOLLOW-UP
Call to Order	<ul style="list-style-type: none"> • With a quorum established, Chair Lauren Brand called meeting to order at 1:32 pm. 	Establish quorum	None
Minutes Approval	<ul style="list-style-type: none"> • Minutes from August Board meeting were reviewed and approved with one abstention. • Holly Green made first motion to approve and Cindy Walton seconded motion. Sherry Wilson abstained. 	Minutes approved	None
Chair's Report	<p>Lauren Brand</p> <ul style="list-style-type: none"> • Mary Krypel is out sick and Corie Nadzan is no longer on the Board. Cori starts as NYS DOH WIC Director on 10/30/2019. 		

	COMMITTEE REPORTS		
Consumer/Vendor	<p>Meghan Fulton</p> <ul style="list-style-type: none"> A mass text message about a consumer WIC Association of NYS Board vacancy was sent to all participants in Judette’s WIC agency. Holly Green fielded the calls and there are presently eight applicants for the position. Three interviews have already been established, three have not returned calls and one has already declined. 	<p>Schedule applicant interviews</p> <p>Conduct interviews</p>	<p>Cindy Walsh</p> <p>Board Development Committee</p>
Conference	<p>Melissa Sacco</p> <ul style="list-style-type: none"> Prospectus went out Helene and Mary are going to work on getting speakers Plan is to have exhibitors come in on Sunday leave Tuesday morning and have reception Monday. Audio budget needs to be discussed at committee level. Conference has historically made a profit, last year the profit of only \$5,708 was low. 	<p>Discuss audio budget</p>	<p>Conference Committee</p>
Finance	<p>Andrea Byrne</p> <ul style="list-style-type: none"> Budget initially projected to have \$20,000 loss at end of fiscal year but with three months left, we are operating at a loss of \$9,000. To date \$13,000 in membership dues collected. Central has 100% membership. It is estimated that if every agency paid membership, total revenue would be approximately \$38,000 annually. There are issues with attributing credit card payment correctly during conference. The money is shown as an aggregate so difficult to connect to member. Deadline is November 6th for committees to submit budgets 	<p>Discuss with Site Solutions the need to seeing individual charges/payments</p> <p>Submit budgets</p>	<p>Rudy Sicari</p> <p>Committee Chairs</p>
Board Development	<p>Cindy Walsh</p> <ul style="list-style-type: none"> Recruitment process is on-going. Current election practice is for the Board Development committee to provide the full Board with notes from candidate interviews only in cases where there are multiple candidates vying for the same position. A discussion arose as to whether the full board should be given the opportunity to sit in on the interviews, or have each candidate write their own responses to each question posed for review by the full Board. Some Board members felt that a return to region voting was a better option. Officer positions up for vote in December: Vice Chair and Secretary 	<p>Review voting methodology for 2020</p> <p>Nominations needed for elections in December</p>	<p>Full Board as part of Strategic Planning</p> <p>Full Board</p>

