

**New York State WIC Association
Board of Directors Meeting**

Date: October 17, 2022, and October 19, 2022

Location: Hampton Inn and Suites, Saratoga Springs, NY

BOD Present: Penny Bashford, Lauren Brand, Andrea “Ondie” Byrne, Elizabeth Crofut, Sarah DeFrank, Lisa Fermin-Rivera, Megan Fulton, Sue Kowaleski, Misha Marvel, Tommie-Grace Melito, Tanya Reese, Helene Rosenhouse-Romeo, Melissa Sacco, Keri Santos, Loriann Spatola-Davis, Rudy Sicari, Kristen VanHouten, Cindy Walsh, Sherry Wilson

BOD Absent: Sara Hettel, Lauren Sondey, Ashley Clarke, Natasha Ashley

Members/Staff: Mary Maziarz, Tammy Lana

ITEM	DISCUSSION	ACTIONS	FOLLOW-UP
Call to Order	<ul style="list-style-type: none"> • With a quorum established, Chair Lauren Brand called meeting to order at 2:30 p.m. on 10/17/22. Motion to adjourn at 3:20 p.m. was made by Melissa Sacco and seconded by Penny Bashford. • On 10/19/22 with a quorum established the meeting commenced at 9:47 a.m. for the purpose of voting to “establish a committee to explore and present recommendations related to the hiring of a professional staff person.” This motion was put forth by Tanya Reese and Elizabeth Crofut seconded the motion. Motion passed by vote with Melissa Sacco abstaining. The committee formed includes the present Executive Committee plus Lisa Fermin-Rivera, Penny Bashford and Tommie-Grace Melito. Motion to adjourn was made by Melissa Sacco and seconded by Ondi Byrne at 9:51 a.m. • On 10/19/22 with quorum established motion was made by Elizabeth Crofut to establish meeting at 10:15 a.m. and seconded by Sue Kowaleski to vote on the committee list assignments. Motion passed unanimously with the Consumer/Vendor (C/V) committee folding into the Marketing/Membership (M&M) committee. Motion made by Megan Fulton to adjourn and seconded by Sherry Wilson. Meeting was adjourned at 11:54 a.m. 	<p>Establish quorum on 10/17/2022</p> <p>Established a quorum and voted 10/19/22to form exploratory hiring committee.</p> <p>Vote on committee members.</p>	<p>None</p> <p>Committee will investigate the hiring of professional staff person</p> <p>None</p>

Minutes Approval	<ul style="list-style-type: none"> • Motion was made by Sherry Wilson to accept the minutes from the August board meeting as written. Ondie Byrne seconded the motion. Minutes were accepted with abstentions from: Lauren Brand, Sarah DeFrank, Keri Santos, Kristen VanHouten, and Lori Spatola-Davis. 	Minutes approved	None
Chair's Report	Lauren Brand <ul style="list-style-type: none"> • Welcome new directors. • Looking forward to tomorrow's strategic planning session with Susan Weinrich from NYCON. 	None	All members

	COMMITTEE REPORTS		
Board Development	<p>Helene Rosenhouse-Romeo</p> <ul style="list-style-type: none"> •Committee met and worked to plan strategic planning session. •Planned and executed new DOD remote orientation. •Reported need for committee Co-Chair. 	None	None
Consumer/Vendor	<p>Megan Fulton</p> <ul style="list-style-type: none"> •No meeting held. •This committee will no longer be a separate committee but now part of M & M. 	Fold committee into membership committee	All C&V members now part of Membership and Marketing
Conference	<p>Mary Maziarz</p> <ul style="list-style-type: none"> • The 2024 contract was signed, and the conference will be in person in Albany, NY. •Committee members are working on speakers for the 2023 virtual conference. An email to “save the date” was sent by Site Solutions to all past attendees. 	None	None
Finance	<p>Andrea Byrne</p> <ul style="list-style-type: none"> • Profit based on last finance report is \$65,615, with the largest expense to date being this strategic planning meeting. •Membership income will be coming in. •The uncashed check for audio/visual company from last conference was sent to an updated address. •Committee budgets due by 11/14/22. 	Committee budgets due by 11/14/22.	All committees
Legislative	<p>Misha Marvel</p> <ul style="list-style-type: none"> • USDA proposed food package rule is expected to be out this month. Will work in collaboration with NWA to develop a response from Association. • Our legislative page will be updated on our website. 	None	None

