



Annual Village Elections
CALENDAR
OF DATES

★ 2019 ★

**NY
COM**

March Election
Tuesday, March 19, 2019

New York State Conference of Mayors and Municipal Officials

March Village Election - Tuesday, March 19, 2019

NOTE: If the village fails to publish or post required information, the election will not be invalidated, except that a vote on a proposition will be void if the required notice of election is not given (see Election Law § 15-104 (5)).

Friday, October 19, 2018 – For villages whose March elections are conducted by the county board of elections, last day for the village clerk to transmit to the county board of elections a certificate setting forth each village office to be filled.

Election Law § 4-106(2). At least five (5) months prior to the election.

Monday, November 19, 2018 – For villages whose March elections are conducted by the county board of elections, last day for the board of trustees to submit to the county board of elections a list of polling places within the village.

Election Law § 4-104(1). At least four (4) months prior to the election.

Monday, November 19, 2018 – Last day for the village clerk to publish a notice designating the office(s) to be filled and the term(s) thereof.

Election Law § 15-104(3)(a). At least four (4) months prior to the election.

Monday, November 19, 2018 – First day village clerk may accept absentee ballot applications.

Election Law § 15-120(5). Not earlier than four (4) months prior to the election.

Monday, November 19, 2018 – Last day to divide village into election districts.

Election Law § 15-110(5). At least 120 days before the election.

Monday, December 3, 2018 – First day that an individual may sign a party primary designating petition.

Election Law § 15-108(9). Not earlier than six (6) weeks prior to the last day to file party primary designating petitions.

Friday, December 28, 2018 – Deadline for filing the first statement of campaign receipts and expenditures for the village primary.

Rules of the State Board of Elections §§ 6200.1 & 6200.2. Must be 32 days before the primary.

Wednesday, January 2, 2019 – First day that individuals may sign independent nominating petitions.

Election Law § 15-108(9). Not earlier than six (6) weeks before the last day to file independent nominating petitions.

Monday, January 7, 2019 – First day to file party designating petitions for village primaries.

Election Law § 15-108(7)(d). Not earlier than 22 days before the primary.

Tuesday, January 8, 2019 to Tuesday, January 15, 2019 – First day political parties may publish notice of a party caucus in a newspaper.

Election Law § 15-108(2)(c). Not earlier than two (2) weeks before the caucus.

NOTE: The exact date depends on the actual date the caucus is held.

Thursday, January 10, 2019 to Thursday, January 17, 2019 – Last day to file a declination of a party primary designation.

Election Law § 15-108(7)(e). Within three (3) days of filing of the designating petition.

NOTE: Within one (1) day of a declination being filed, the village clerk must notify the committee to fill vacancies named in the petition.

NOTE: The exact depends upon the date the designating petition was filed.

Monday, January 14, 2019 to Tuesday, January 22, 2019 – Last day to post and file notice of the party caucus in the offices of the village clerk and county board of elections, if the county board of elections conducts the village election.

Election Law § 15-108(2)(c). At least 10 days before the scheduled caucus.

NOTE: When the last day to post and file a notice of the party caucus in the offices of the village clerk and county board of elections falls on a Saturday or Sunday, then, pursuant to Election Law § 1-106, the last day to file the notice is extended to the next business day. Thus if 10 days before a scheduled caucus falls on Saturday, January 12th or Sunday January 13th, the last day to post and file is pushed to Monday, January 14th. This is also the case if the last day to post and file falls on a Saturday, Sunday, or public holiday. Thus, if 10 days before a scheduled caucus falls on Saturday, January 19th the filing deadline is extended to Tuesday, January 22nd, since Monday January 21st is Martin Luther King Jr. Day.

NOTE: The exact date depends upon the scheduled date of the caucus.

Monday, January 14, 2019 – Last day to file party designating petitions for village primaries.

Election Law § 15-108(7)(d). Not later than 15 days prior to the primary.

NOTE: Upon the filing of a designating petition, the village clerk must notify via mail each individual designated. The notice must (1) state the last day to decline the designation, and (2) include a statement that the candidate's name will appear on the ballot as it appears in the notice.

Election Law § 6-144.

Tuesday, January 15, 2019 – Last day to file written objections to party primary designating petitions.

Election Law § 15-108(10). Not later than one (1) day after the last date to file the petition with the village clerk.

Thursday, January 17, 2019 – Last day for the board of trustees to adopt a resolution providing that there will not be a village registration day.

Election Law § 15-118(3). Resolution is effective for all village elections held more than 60 days after the resolution is adopted.

Thursday, January 17, 2019 – Last day to file written specifications of objections to party primary designating petitions.

Election Law § 15-108(10). Written specifications of the grounds of the objections must be filed with the village clerk within two (2) days after the filing of the written objections. Upon receipt of such written specifications, the village clerk must notify each candidate named in the petition and the county board of elections.

NOTE: If an objection to a party primary designating petition is filed before January 15th, the written specifications will be due before January 17th; the exact date is dependent upon the filing date of the objection. For example, if a written objection was filed on Wednesday, January 9th, the written specifications would be due on Friday, January 11th.

Friday, January 18, 2019 – Last day for the board of trustees to adopt a resolution identifying the polling place in each district and the hours the polls will be open. Polls must be open from at least 12:00 noon until 9:00 p.m.

Election Law § 15-104(3)(b). Must be adopted at least 60 days prior to the election

Friday, January 18, 2019 – Deadline for filing the second statement of campaign receipts and expenditures for the village primary.

Rules of the State Board of Elections §§ 6200.1 & 6200.2. Must be 11 days before the primary.

Tuesday, January 22, 2019 – Earliest date for holding a party caucus.

Election Law § 15-108(2)(a). Not more than 56 days before the election.

NOTE: Party officials must either:

- a) publish notice of the caucus in a newspaper not more than two (2) nor less than one (1) week before the caucus, or*
- b) post notice of the caucus in six (6) public places in the village at least 10 days before the caucus.*

Notices must also be filed and posted in the offices of the village clerk and county board of elections, if the election is conducted by the county board of elections, at least 10 days before the caucus. Election Law § 15-108(2)(c).

Thursday, January 24, 2019 – First day a certificate of party nomination may be filed.

Election Law § 15-108(7)(a). Not earlier than 54 days prior to election.

Tuesday, January 29, 2019 – Primary day in villages where party nominations are made via a primary.

Election Law § 15-108(2)(a). Must be 49 days prior to the village election.

NOTE: Party officials must publish notice of the primary in at least one (1) newspaper of general circulation within the village of the primary at least once a week for two (2) weeks prior to the primary. Election Law § 15-108(2)(b).

Tuesday, January 29, 2019 – Last date for holding a party caucus.

Election Law § 15-108(2)(a). Not later than 49 days prior to the village election.

NOTE: Party officials must either:

- a) publish notice of the caucus in a newspaper not more than two (2) nor less than one (1) week before the caucus, or*
- b) post notice of the caucus in six (6) public places in the village at least 10 days before the caucus.*

Notices must also be filed and posted in the offices of the village clerk and county board of elections, if the election is conducted by the county board of elections, at least 10 days before the caucus. Election Law § 15-108(2)(c).

Thursday, January 31, 2019 – Last day to file a certificate of party nomination.

Election Law § 15-108(7)(a). Not later than 47 days prior to the village election.

NOTE: If a list of caucus or primary participants is not filed with the certificate, the clerk must immediately mail notice to those who signed the certificate, stating that the list of nominations must be filed within five (5) days after the mailing of the notice. Election Law § 15-108(2)(e).

NOTE: Upon the filing of a certificate of nomination or a petition nominating a person, the village clerk must immediately notify via mail each individual nominated. The notice must state the last day to decline and include a statement that the candidate's name will appear on the ballot as it appears in the notice. Election Law § 6-144.

Friday, February 1, 2019 – Last day to file written objections to certificates of party nomination.

Election Law § 15-108(10). Not later than one (1) day after the last date to file the certificate with the village clerk.

Monday, February 4, 2019 – Last day to file a certificate of acceptance or declination of a party nomination.

Election Law § 15-108(7)(b). Not later than 44 days prior to the election

NOTE: Forty-four days prior to the election is Sunday, February 5th. When the last day to post and file a notice of the party caucus in the offices of the village clerk and county board of elections falls on a Saturday or a Sunday, then, pursuant to Election Law § 1-106, the last day to file the notice is extended to the next business day.

Monday, February 4, 2019 – Last day to file written specifications of objections to certificates of party nomination.

Election Law § 15-108(10). Written specifications of the grounds of the objections must be filed with the village clerk within two (2) days after the filing of the written objections. Upon receipt of such written specifications, the village clerk must notify each candidate named in the certificate and the county board of elections.

NOTE: If an objection is filed on Thursday, January 31st, or Friday, February 1st, the last day to file written specifications on the objection would be on Saturday, February 2nd or Sunday, February 3rd, respectively. Pursuant to Election Law § 1-106, the last day to file is extended to the next business day, which is Monday, February 4th.

Tuesday, February 5, 2019 – First day to file an independent nominating petition.

Election Law § 15-108(8)(a). Not earlier than 42 days before the village election.

Wednesday, February 6, 2019 – Last day to fill a vacancy caused by a declination of a party nomination.

Election Law § 15-108(7)(c). Not later than 41 days prior to the village election.

Thursday, February 7, 2019 – Last day for the board of trustees to appoint election inspectors.

Election Law § 15-116(1). At least 40 days before the general village election (See special provisions for Nassau County. Election Law § 15-116(2)).

NOTE: Failure to appoint election inspectors by this deadline will not impact the conduct of the election, but every effort should be made to comply with this timeframe.

Friday, February 8, 2019 – Deadline for filing the third statement of campaign receipts and expenditures for the village primary.

Rules of the State Board of Elections §§ 6200.1 & 6200.2. Must be 10 days after the primary.

Sunday, February 10, 2019 – Last day for the board of trustees to adopt a resolution establishing a second registration day to be 12 days before the election.

Election Law § 15-118(5). Not later than 37 days prior to the first election for which it is effective.

Wednesday, February 13, 2019 – Last day to file independent nominating petitions for an office to be filled at the general village election.

Election Law § 15-108(8)(a). Not later than 35 days before the village election.

NOTE: Thirty-five days before the election falls on Tuesday, February 12th. Pursuant to Election Law § 1-106, the last day to file is extended to Wednesday, February 13th, since Tuesday, February 12th is Lincoln's Birthday.

NOTE: Upon the filing of a certificate of nomination or a petition nominating a person, the village clerk must immediately notify via mail each individual nominated. The notice must state the last day to decline and include a statement that the candidate's name will appear on the ballot as it appears in the notice. Election Law § 6-144.

Thursday, February 14, 2019 – Last day to file written objections to independent nominating petitions.

Election Law § 15-108(10). Not later than one (1) day after the last date to file the petition with the village clerk.

Friday, February 15, 2019 – For villages with two registration days, last day for the board of trustees to adopt a resolution stating the place and hours at which inspectors will meet to prepare register and the hours and place of registration and election.

Election Law § 15-118(4). At least 20 days before the first registration day.

Friday, February 15, 2019 – Deadline for filing the first statement of campaign receipts and expenditures for the village election.

Rules of the State Board of Elections §§ 6200.1 & 6200.2. Must be 32 days before the election.

Sunday, February 17, 2019 – For villages with only one registration day, last day for the board of trustees to adopt a resolution stating the place and hours at which inspectors will meet to prepare register and the hours and place of registration and election.

Election Law § 15-118(4). At least 20 days before the registration day.

Tuesday, February 19, 2019 – Last day to file written specifications of objections to independent nominating petitions.

Election Law § 15-108(10). Written specifications of the grounds of the objections must be filed with the village clerk within two (2) days after the filing of the written objections. Upon receipt of such written specifications, the village clerk must notify each candidate named in the petition and the county board of elections.

NOTE: Two days after the last day to file written objections to independent nominating petitions is Saturday February 16th. Pursuant to Election Law § 1-106, when the last day to file falls on a Saturday, the deadline is extended to the next business day. Thus, the deadline to file written objections is extended to Tuesday February 19th, because Monday February 18th is Washington's Birthday.

NOTE: If an objection to an independent nominating petition is filed before February 14th, the written specifications will be due before February 19th; the exact date is dependent upon the filing date of the objection.

Tuesday, February 19, 2019 – Last day to file certificate of acceptance or declination of an independent nomination for an office to be filled at the village election.

Election Law § 15-108(8)(b). Not later than three (3) days after the last day to file the petition.

NOTE: Three days after the last day to file the independent nominating petition is Saturday, February 16th. Pursuant to Election Law § 1-106, when the last day to file falls on a Saturday, the deadline is extended to the next business day. Thus, the deadline to file written objections is extended to Tuesday, February 19th, because Monday, February 18th is Washington's Birthday.

Friday, February 22, 2019 – Last day to file a certificate to fill a vacancy caused by declination of an independent nomination for an office to be filled at the general village election.

Election Law § 15-108(8)(c). Not later than three (3) days after the last day to file a certificate of declination.

Monday, February 25, 2019 – For villages with two registration days, last day to publish and post in each election district a copy of the resolution stating the date, place, and time when inspectors will meet to register voters for the first registration day.

Election Law § 15-118(4). At least 10 days prior to the first registration day.

Wednesday, February 27, 2019 – For villages with only one registration day, last day to publish and post in each election district a copy of the resolution stating the date, place, and time when inspectors will meet to register voters.

Election Law § 15-118(4). At least 10 days prior to registration day.

Thursday, March 7, 2019 – First registration day in villages with two registration days.

Election Law § 15-118(5). Twelve days before the general village election.

NOTE: The hours of registration must be at minimum from 12:00 noon to 5:00 p.m.

Friday, March 8, 2019 – Deadline for filing the second statement of campaign receipts and expenditures for the village election.

Rules of the State Board of Elections §§ 6200.1 & 6200.2. Must be 11 days before the election.

Friday, March 8, 2019 – Last day individuals may register with the county board of elections to be eligible to vote in the village election.

Election Law § 15-118(2). At least 10 days before the election.

NOTE: At least 10 days before the election is Saturday, March 9th. As county boards of election are closed on Saturdays, the last day to register and be eligible to vote is Friday, March 8th.

Saturday, March 9, 2019 – Last day for the village clerk to publish notice setting forth the (1) polling place in each district, (2) hours during which the polls are open (at least 12:00 noon to 9:00 p.m.), (3) names and addresses of candidates, offices, and term nominated for, and (4) abstract of any proposition.

Election Law §§ 15-104(3)(c) and (4). At least 10 days prior to general village election. The notice must also be posted in six (6) conspicuous places in the village and at each polling place at least one (1) day before the election.

NOTE: If the village fails to publish or post required information, the election will not be invalidated, except that a vote on a proposition will be void if the required notice of election is not given (see Election Law § 15-104 (5)).

Saturday, March 9, 2019 – Registration day in villages with one registration day. For villages with two registration days, this is the second registration day.

Election Law § 15-118(5). Ten days prior to election.

NOTE: The hours of registration must be at minimum from 12:00 noon to 5:00 p.m.

Tuesday, March 12, 2019 – Last day for the board of elections to provide a list of registered voters to the village clerk.

Election Law § 5-612(1). At least seven (7) days prior to general village election.

NOTE: The village clerk must contact the county board of elections for a list of registered voters.

Tuesday, March 12, 2019 – Last day for the village clerk to receive applications for absentee ballots to be mailed to qualified voters.

Election Law § 15-120(5). At least seven (7) days prior to election.

Wednesday, March 13, 2019 – Last day for the village clerk to mail absentee ballots to qualified voters.

Election Law § 15-120(6). Not later than six (6) days before the village election.

Thursday, March 14, 2019 – Sample ballots must be made available for public inspection not later than this day.

Election Law § 7-128(1). Not later than five (5) days prior to the election.

NOTE: NYCOM recommends that the clerk prepare a draft of the ballot and give the candidates an opportunity to review it as soon as possible after the slate of candidates has been finalized and prior to sending out any absentee ballots.

Monday, March 18, 2019 – Last day for the village clerk to receive personal applications for an absentee ballot from applicant or applicant's agent. Upon receiving an application, the clerk must deliver the absentee ballot to the applicant or their agent named in the application.

Election Law § 15-120(5). Not later than one (1) day prior to the election.

Tuesday, March 19, 2019 – The village election.

Election Law § 15-104. March village elections held on the third Tuesday of March. Election Law § 15-104(a).

Tuesday, March 19, 2019 – Village clerk must deliver the absentee ballots to the board of inspectors.

Election Law § 15-120(8). On the day of the general village election. Last day for the village clerk to receive absentee ballots in person or by mail.

Wednesday, March 20, 2019 – Inspectors must file a certificate of canvass of voters with the village clerk.

Election Law § 15-126(1). Before 9:00 a.m. of the day following the village election.

Wednesday, March 20, 2019 – The board of trustees must meet to canvass the election returns when a village has more than one election district.

Election Law § 15-126(1). Not later than 8:00 p.m. of the day after the village election.

Thursday, March 21, 2019 – The last day a recanvass of the vote may be requested.

Election Law § 15-126(3). Not later than two (2) days after the date of the election.

NOTE: The clerk may, upon his or her own volition, and must, upon the written request of any candidate, cause a recanvass of the votes cast in the village election.

Friday, March 22, 2019 – Last day for the village clerk to notify the winners of the election the results and that they must file an oath of office with the village clerk within 30 days of the commencement of their term.

Election Law § 15-128. Within three (3) days after the village election.

Friday, March 22, 2019 – The deadline by which the clerk must notify the county board of elections of a request for recanvass.

Election Law § 15-126(3). Within one (1) day after receiving the written request.

NOTE: This is the last possible date the clerk may notify the county board of elections of the request to recanvass. If the clerk receives the written request prior to Thursday, March 21st, he or she has one day to notify the county board of elections.

Monday, April 15, 2019 – Deadline for filing the third statement of campaign receipts and expenditures for the village election.

Rules of the State Board of Elections §§ 6200.1 and 6200.2. Must be 27 days after the election.