

**Appendix 1: Building Permit Review and Decision Process**

**Pre-Application Conference [Optional]**  
Section 5.1.A

**Application Submittal**  
Section 5.1.B  
See Section 4.2 for Building Permit application materials  
Applicant must satisfy all other permit and approval requirements of these Regulations prior to submitting an application for building permit

**Decision by Planning and Zoning Board**  
Section 5.1.C  
Within 30 calendar days of receipt of complete application  
See Section 5.1.G for Building Permit Approval Standards