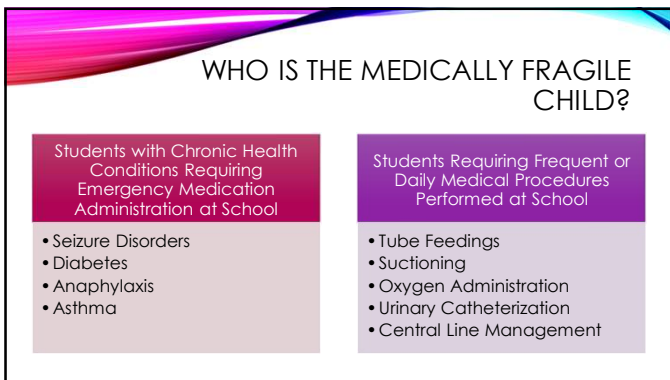




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2



3

WHAT DOES THE NURSE NEED PRIOR TO THE CHILD ATTENDING SCHOOL

- Parent contact including past medical history and how the child is cared for at home
- Licensed Health Care Provider orders for any medical procedure to be performed during the school day on scheduled or PRN basis
- Licensed Health Care Provider orders for any medication given to the student during the school day on a scheduled or PRN basis

4

OTHER DOCUMENTATION - ACTIVITY RESTRICTION


- If the student's health care concern comes with activity or temperature restrictions, or the student needs an assistive device to move about campus, something in writing should be obtained from the Licensed Health Care Provider outlining the restriction
- Applicable for
 - Seizure Disorders
 - Cardiac Conditions
 - Musculoskeletal Disorders

5

OTHER DOCUMENTATION - STANDARD PROCEDURES

- If the student's health care concern comes with a specialized procedure, the Licensed Health Care Provider should review your district's standard procedures and determine if they are appropriate for the child
- Applicable for
 - Urinary Catheterizations
 - Central Line Management
 - Rectal Distal Administration, Use of a VNS Device
 - Tube Feedings
 - Diabetes Management


6



OTHER
DOCUMENTATION
– SELF CARE
RELEASE

- If the student can perform his or her own care for his or her medical condition, something in writing from the Licensed Health Care Provider should be obtained outlining the student's competence.
- Applicable for:
 - Diabetes
 - Urinary Catheterizations

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WE HAVE THE PAPERWORK, NOW
WHAT? – CARE PLANS

- Individualized Health Care Plan (IHCP)
 - Written by the nurse based on documentation and parent contact
 - Combines all the health care needs of the student into one document
 - Standard formats can be found in many nursing resource manuals available through NASN and school health vendors
 - Assessment – Nursing Diagnosis (NANDA) – Student Goals – Nursing Interventions (NIC) – Expected Outcomes (NOC)
- Emergency Health Care Plan (EHCP)
 - Written by the nurse based on the IHCP
 - Shared with school staff on a need to know basis
 - Provides staff with actions to take in the event of a health care crisis

** Student may also qualify for an IEP or Section 504 Plan – work with your building's special education department

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WE HAVE THE PAPERWORK,
NOW WHAT? –
TRAINING

- Training for health care procedures that are applicable to the medically fragile child contain two parts
 - Broad training provided by the school nurse on the Standard Procedures
 - Student specific training provided by the student's parent or guardian

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WHO CAN PARTICIPATE IN THE CARE OF THE MEDICALLY FRAGILE CHILD?

The National Association of School Nurses (NASN, 2016) recommends that delivery of health services in a school environment be supervised by a registered professional nurse (RN), with training in the specialized practice of school nursing. Due to budgetary constraints and a shortage of qualified nursing staff in many schools across Arizona, Unlicensed Assistive Personnel (UAP) are utilized in a variety of settings. Delegation to the UAP is the process whereby the nurse retains accountability (training and documentation) to ensure that delivery of care is implemented safely and effectively to produce positive health outcomes that enhance student learning.

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Rules of the State Board of Nursing
 R4-19-402. Standards Related to Registered Nurse Scope of Practice
 D. A RN assigns and delegates nursing activities. The RN shall:

- Assign nursing care within the RN scope of practice to other RNs;
- Assign nursing care to a LPN within the LPN scope of practice based on the RN's assessment of the client and the LPN's ability;
- Supervise, monitor, and evaluate the care assigned to a LPN; and
- Delegate nursing tasks to UAPs. In maintaining accountability for the delegation, an RN shall ensure that the:
 - 1.UAP has the education, legal authority, and demonstrated competency to perform the delegated task;
 - 2.Tasks delegated are consistent with the UAP's job description and can be safely performed according to clear, exact, and unchanging directions;
 - 3.Results of the task are reasonably predictable;
 - 4.Task does not require assessment, interpretation, or independent decision making during its performance or at completion;
 - 5.Selected client and circumstances of the delegation are such that delegation of the task poses minimal risk to the client and the consequences of performing the task improperly are not life-threatening;
 - 6.RN provides clear directions and guidelines regarding the delegated task or, for routine tasks on stable clients, verifies that the UAP follows each written facility policy or procedure when performing the delegated task;
 - 7.RN provides supervision and feedback to the UAP; and h. RN observes and communicates the outcomes of the delegated task.

DELEGATION – ARIZONA NURSE PRACTICE ACT

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DELEGATING VERSUS ASSIGNING – WHAT CAN THE NURSE DELEGATE?

- 🏠
Are considered safe and routine for the specific student
- ⚠️
Pose little potential hazard for the student
- ❤️
Can be performed with a predictable outcome
- 📺
Do not require assessment, interpretation or decision-making while being performed

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DELEGATING
VERSUS
ASSIGNING –
WHAT NEEDS TO
BE ASSIGNED BY
THE BUILDING
ADMINISTRATOR?

Medication Administration

Insulin Dosage Calculations

Routine care, activities, and procedures that are part of the routine function of the UAP - Refer to the AZDHS' Emergency Guidelines For Schools Book

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HOW TO DETERMINE STAFFING NEEDS

Procedure	RN	LPN	UAP	Other
Catheterization				
Clean Intermittent Cath *	Q	S	S	X
External Cath *	Q	S	S	X
Care of Indwelling Catheter *	Q	S	S	X
Ostomy Care *	Q	S	S	X
Skin Care	Q	S	S	X
Feeding				
Naso-Gastric Feeding*	Q	S	S	X
Monitoring of Continuous Feed	Q	S	S	X
Gastrostomy Tube Feeding or Venting*	Q	S	S	X
Jejunostomy Feed *	Q	S	S	X
Naso-Gastric Tub Insertion *	Q / EM	S / EM	X	X
Naso-Gastric Tube Removal *	Q / EM	S / EM	EM	X
Gastrostomy Tube Reinsertion *	Q / EM	S / EM	EM	X

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HOW TO DETERMINE STAFFING NEEDS

Procedure	RN	LPN	UAP	Other
Diabetic Procedure *				
Blood Glucose Monitoring	Q	S	S	X
Urine Ketones	Q	S	S	X
Insulin Injection *	Q	S	S	X
Insulin Pump Bolus *	Q	S	S	X
CHO Counting / Dosage Calculation *	Q	S	S	S
Pump Site Change *	Q / EM	S / EM	X	X
Glucagon *	* Please reference ARS 15-344.01 regarding glucagon management			

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HOW TO DETERMINE STAFFING NEEDS

Procedure	RN	LPN	UAP	Other
Respiratory Assistance				
Postural Drainage *	Q	S	S	X
Percussion *	Q	S	S	X
Suctioning*				
Oral *	Q	S	S	EM
Tracheostomy *	Q	S	S	EM
Trach Change *	Q	S / EM	EM	X
Mechanical Ventilator Care *	Q	S	X	X

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MEDICAID BILLING

If the medically fragile child also has an IEP, Medicaid can be billed for the time the nurse spends with the student

Make sure that nursing minutes are included in the student's IEP

Speak with your district Medicaid billing coordinator to ensure you are set up to bill for MIPS (Merit-based Incentive Payment System)

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WHAT ABOUT WHEN THE STUDENT IS NOT ON CAMPUS – BUS RIDES AND FIELD TRIPS

Determine what care the student may require on the bus or on the field trip– medication administration, monitoring, etc.

Work with administration to determine who can provide care on the bus or on the field trip based upon the delegation and assignment standards.

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HELPFUL DOCUMENTS

- School Nursing: A Comprehensive Text
- Legal Issues In School Health Services: A Resource for School Administrators, School Attorneys, School Nurses
- School Nursing: Scope and Standards of Practice
- School Nurse Resource Manual: A Guide to Practice
- Computerized Classroom Health Care Plans for School Nurses
- Individualized Health Care Plans for School Nurse

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QUESTIONS?

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