



The Annisquam Exchange

32 LEONARD STREET * GLOUCESTER, MA 01930 * 978.281.0358

2019 CONSIGNMENT CONTRACT CONSIGNOR # _____

Name: _____

Address: _____ City/State: _____

Phone: _____ Email: _____

REQUIREMENTS FOR FIRST VISIT

- COMPLETED CONTRACT
- COMPLETED CONSIGNMENT RECORD
- CONSIGNMENT ITEMS PROPERLY TAGGED OR LABELED (SEE INFO SHEET)
- \$10.00 ADMINISTRATIVE FEE

SALES:

- CONSIGNOR RECEIVES 70% OF FINAL SALE PRICE
- CHECKS ARE ISSUED MONTHLY FOR SALES OF \$25.00 OR MORE
- SALES UNDER \$25/MONTH WILL BE ADDED TO FOLLOWING MONTH'S CHECK.
- SEASONAL SALES UNDER \$25.00 WILL BE PAID IN OCTOBER
- CHECKS NOT CASHED BY END OF 2019 YEAR WILL BE VOIDED

THE EXCHANGE

- RESERVES THE RIGHT TO REFUSE CONSIGNMENTS
- MAY MARK DOWN ITEMS AFTER 30 DAYS.
- ASSUMES NO RESPONSIBILITY FOR LOST/DAMAGED ITEMS UNDER \$25.00
- LOST/DAMAGED ITEMS OVER \$25 ARE NEGOTIABLE

END OF SEASON PICKUP

- CONSIGNORS WILL BE NOTIFIED BY EMAIL OR PHONE OF DATES/TIMES.
- ITEMS NOT PICKED UP ON GIVEN DATES BECOME THE PROPERTY OF THE EXCHANGE AND WILL BE DONATED TO LOCAL CHARITIES

ACCEPTED: _____ DATE: _____
Consignor Signature

PAID: _____ (staff initials

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