



# The Annisquam Exchange

32 LEONARD STREET \* GLOUCESTER, MA 01930 \* 978-281-0358

## PLEASE NOTE LISTED POINTS

April 2019

Dear Consignors and Volunteers,

It's that time of year: looking forward to spring in bloom, summer ahead and the 2019 season at The Exchange! Mark your calendars for our **Opening on Friday, May 17 (10 - 4).**

You will want to be aware of the following points and of the information on the enclosed documents (listed below)

- OPEN CONSIGNMENTS LIMITED TO ONE APPOINTMENT PER WEEK
- 25 ITEM LIMIT FOR OPEN CONSIGNMENTS (25 items for appointments)
- NO EXTRA LARGE TAGS ON ITEMS
- ALL TAGS AND RECORD LIST – LEGIBLE IN BLUE OR BLACK INK
- JEWELRY – USE SMALLEST TAG AND SHORT STRING (better for display)
- WE CANNOT ACCOMMODATE REGULAR 2-WEEK APPOINTMENTS SET IN ADVANCE. (Too many consignors have requested this, and we want to be able to accommodate everyone.)

### **Enclosed Documents:**

*2019 Consignment Contract*

*Consignment Record*

*Dates & Information.*

We are looking forward to seeing old friends and welcoming new. If you have urgent questions, call Linette at 978-283-2247 or Connie at 978-281-4955 or email us at [info.annisquamexchange@gmail.com](mailto:info.annisquamexchange@gmail.com). Thank you for your interest and participation in The Exchange.

Best Regards,

**The Annisquam Exchange Committee:** Linette French, Connie Mason, Joline Hentschel, Jackie Parker, Sarah Wilkins and Sandra Williams