

National Examining Board of Ocularists

2050 Keokuk St., NEBO Suite
Iowa City, IA 52240
(319) 339-1125 Fax: (319) 337-5445

CERTIFICATION EXAMINATION APPLICATION Administered and processed by Scantron Corporation. EXAM LOCATIONS WILL BE ARRANGED ON AN INDIVIDUAL BASIS.

- This application is due (postmarked) no later than August 1.
- Applications postmarked after, August 1, will be subject to a \$350 late fee.
- No applications will be processed after September 1.
- Upon application approval, candidates will be contacted directly by the Fabrication Chairperson to schedule the proctored Fabrication portion of the exam. NOTE: Please read the "Exam Candidate Handbook" for more on the fabrication timeline and requirements.
- A processing fee of \$300.00 will be charged for all rejected applications.
- Certifications will be held until all time requirements are met for either pathway I or II.
- Test score reports may be released to individuals other than authorized NEBO personnel only with written request by the candidate.
- Certification Exam Fee = \$1500 US (Offsite option available)
- The Exam is only available in English. Translators and/or dictionaries are not allowed.
- Keep Page 1 for reference.

Exam Eligibility Requirements

Pathway I

Complete a NEBO approved education program (ASO Education Program or College of Ocularistry)
Complete 10,000 hours of fitting and fabricating ocular prosthetics under supervision of a BCO in good standing and current.

Applicant must provide documentation showing;

- proof of start date
- proof of continued work duration
- proof of completion of time requirement
- completion of educational program (will be verified)
- Letter from Sponsoring BCO proving compliance

Pathway II

Complete 14,000 hours experience in fitting and fabricating ocular prosthetics.

Applicant must provide documentation showing;

- proof of start date
- proof of continued work duration
- proof of completion of time requirement
- at least 2 (two) referrals from an ophthalmologist/Oculoplastic surgeon
- at least 2 (two) BCOs for referral

Pathway I or II also require:

- Two (2) passport type photographs of the applicant must be submitted in an envelope with the application for application approval.
- One (1) color copy of government issued photo ID for exam verification.
- Enclose Payment made out to NEBO
- Types of Evidence may include but are not limited to, time sheets, pay stubs, employment contacts, referral letters, tax returns, etc.

Annual Onsite Certification Written Exam + Fabrication Exam

\$1500 US Dollars

Offsite (off-cycle) Certification Written Exam + Fabrication Exam

\$2100 US Dollars

Please read instructions carefully and print clearly.

NAME (full legal Name, printed on certificate)	
Date of Birth	
Social Security Number:	
Cell Phone (NEBO Comm. only)	
Personal Email (NEBO Comm. only)	
Home Address: Street	
City, State, ZIP	
Are you a citizen of the United States?	yes () no () If no, country of citizenship: _____
.....
REGISTRY INFO: Business Name	
Main Business Address	
City, State, Country, Zip	
Business Phone	
Business Fax	
Business Email	
Website	
Additional Office 1: City, State	
Additional Office 2: City, State	

Education Background

High School Education or Equivalent G.E.D.	Yes () No () If yes, Year Graduated: School:
Post- Secondary Education	Name of Institution: Degree: Completion Date:
(Optional)	Name of Institution: Degree: Completion Date:
(Optional)	Name of Institution: Degree: Completion Date:

Ocularistry Related Education

Have you completed the education program of the American Society of Ocularists or the College of Ocularistry?	Yes () No () If yes, Pathway I Eligible Date of Completion: ASO ID #:
Will you have completed 14,000 hours unsupervised training in the fitting and fabricating of ocular prosthetics by October 1, 2022?	Yes () No () If yes, Pathway II eligible. Anticipated Completion Date: Must provide documentation.

Work History

Please list all offices/locations you have worked at, starting with the current employer. Attach additional documentation if more space is needed.

Current Business Name/ Sponsor	
Address	
Contact Phone number	
Dates Employed	

Business Name/ Sponsor	
Address	
Contact Phone number	
Dates Employed	

Business Name/ Sponsor	
Address	
Contact Phone number	
Dates Employed	

APPLICATION STATEMENT, SIGNATURE AND DATE

Application to this examination shall be considered without discrimination as to age, sex, race, religion, sexual orientation, national origin, handicap, or marital status.

Because of functional limitations imposed by disability, special arrangements will be necessary for me to complete the certification examination. Yes () No () *(If yes, please send a current letter from your licensed professional stating your needs as well as other information on separate page and attach to application.)*

I certify that the information supplied in this application is true and accurate to the best of my knowledge. I also acknowledge that the National Examining Board of Ocularists may refuse to accept this application, decline permission to take this examination, invalidate my scores or decline to present a certificate to me if evidence is received regarding false statements that I have made in this application, or in any other form submitted to the National Examining Board of Ocularists. I also acknowledge that I have downloaded and read, in its entirety, the booklet entitled "Exam Candidate Handbook", (2020), of the National Examining Board of Ocularists.

SIGNATURE _____ DATE _____

Enclose Examination Fee (in U.S. funds), check or money order payable to The NATIONAL EXAMINING BOARD OF OCULARISTS, INC. Online Credit card payment option available (additional fees apply). Please contact NEBO via email for payment link at nebo@neboboard.org.

Annual Onsite Certification Written Exam + Fabrication Exam	\$1500 US Dollars	x
Offsite Certification Written Exam + Fabrication Exam	\$2100 US Dollars	

Pathway I

**EXAMINEE IDENTIFICATION AND VERIFICATION
OF PROFESSIONAL EDUCATION FORM**

NAME _____
 First Middle Last ID#:

Pathway I: Starting in January 1, 2021, Pathway I candidates must have Graduate Diploma in possession on day of exam to be eligible. (Diploma from the American Society of Ocularistry Education Program or College of Ocularistry)

BY SIGNING, YOU ACKNOWLEDGE THAT ALL OF INFORMATION IS LISTED CORRECTLY AND THIS INFORMATION WILL BE VERIFIED BY NEBO WITH THE DIRECTOR OF THE ABOVE APPROVED TRAINING PROGRAM:

 Applicant's Signature Date

Pathway I applicants this concludes your application. Please include all required documentation, photos, fees and return application to Executive Director:

Daniel Yeager, NEBO
2050 Keokuk St., NEBO Suite
Iowa City, Iowa, 52240

Please contact NEBO directly with any questions, nebo@neboboard.org or 319-339-1125.

Application Check list

1. Complete application
2. Include required documentation for eligible pathway
3. Include payment information
4. Include Two (2) passport type photographs
5. Include a color copy of Government issued photo ID or passport.

NEBO OFFICE USE ONLY	
ASO Executive Secretary/Education Chairman Verification	
Contact Person: _____	Verification Date: _____
Approve: _____	Deny: _____ Date of Graduation/Expected Graduation: _____

Contact Email Address	
Verification Notes (Leave Blank)	

Name	
Contact Phone number	
Contact Email Address	
Verification Notes (Leave Blank)	

I certify that all of the above information is correct. I also understand that the National Examining Board of Ocularists will verify this information. I grant NEBO permission to contact any sources listed in the application and authorize the release of any personal information NEBO requests. Inaccuracies in the 'Verification Form' replies may result in rejection of this application and forfeiture of application fee and/or withholding of certification.

Signed _____ Date _____

Witness _____

Pathway II applicants this concludes your application. Please include all required documentation, photos, fees and return application to Executive Director:

Daniel Yeager, NEBO
 2050 Keokuk St., NEBO Suite
 Iowa City, Iowa, 52240

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