![](data:None;base64...)**McCord Training LLC**

2023 Rider Paperwork

Riders Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DOB:\_\_\_\_\_\_\_\_\_\_\_\_\_ Height:\_\_\_\_\_\_\_\_\_\_ Weight:\_\_\_\_\_\_\_\_\_\_\_\_\_\_ lbs.

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State:\_\_\_\_\_\_\_\_\_\_\_ Zip:\_\_\_\_\_\_\_

E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Safety Concerns Regarding Rider: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Liability Release

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (Client or Authorized Parent/Guardian if Client is a Minor ) acknowledge and accept that horseback riding and activities related thereto, involve the risk of personal injury. By my signature I hereby waive all rights, if any, claims, causes of action and lawsuits against McCord Training LLC, the McCord’s, the Urbanski’s, their family, heirs, executors, legal representatives, administrators, successors, assigns, guests, employees, or agents affiliated with any of them in any manner for any injury, liability or damages which may occur while riding any horse, whether leased or owned by me or by any other person, or for any injury or damages which may occur while participating in any activity related to horseback riding. I agree to indemnify, defend and hold harmless McCord Training or any person or entity whose land a horseback ride crosses, for any accident, injury, or loss that might occur, and free such persons from all liability for such injury or loss. I understand that horseback riding always involves danger and I ride at my own risk.

I understand that horseback riding involves being in remote areas for extended periods of time, far from communications, transportation, and medical facilities; that these areas have many natural and man-made hazards which horseback riders cannot anticipate, identify, modify, or eliminate; that horses can be excitable, difficult to control, and unpredictable; and that accidents can happen to anyone at any time. I further understand that horseback riding involves such things as crossing creeks, riding over uneven terrain, and being in strange places under adverse weather conditions which could result in injury to myself and the horse I am riding.

I agree to take full responsibility for myself and the animal I am riding. My signature below constitutes acceptance of the above terms and conditions. I have read and fully understand this liability release.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature of Client or Authorized Parent/Guardian if Client is a Minor

Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Emergency Medical Info.

**McCord Training LLC**

![](data:None;base64...)Client Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**In Case of an Emergency Contact:**

* Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Relationship:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone#:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Relationship:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone#:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Known Medical Problems and Medications:**

*This information is included to provide information to emergency personnel of medical problems and medications in an emergency situation.*

 Are you currently taking any medication?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If yes, what kinds and how much?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have any known Allergies?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If yes, what are they? **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Photo Release

Please check one of the following Options:

\_\_\_\_ I hereby consent to and authorize the use and reproduction by McCord Training LLC of any and all photographs, digital reproductions, and any other audio/visual material taken of me/my son/my daughter/my ward for promotional material, whether electronic, print, digital or electronic publishing via the Internet, education activities, exhibits or for any other use for the benefit of McCord Training for an unlimited period of time and without monetary compensation or other remuneration.

\_\_\_\_ I do not consent to and authorize the use of any and all photographs and any other audio/visual materials taken of me for promotional material, education activities, exhibits, or for any other use for the benefit of the program.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature of Client or Authorized Parent/Guardian if Client is a Minor

Printed Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_

![](data:None;base64...)**McCord Training**

 Barn Rules & Program Policies

**McCord Training**

1. Visits and lessons are by appointment only.
2. Speed Limit is 5 MPH when entering and exiting the property.
3. No driving past the barn unless authorized.
4. Parking is to the north of the barn on the gravel.
5. No parking in front of the gates or by the barn.
6. We are not responsible for loss, theft, or damage of trailers, vehicles, or personal items on the property.
7. No Outside Dogs Allowed.
8. No smoking.
9. No drugs, alcohol, or weapons.
10. Do not feed the horses.
11. Parents must provide supervision for their children when they are not involved in a lesson.
12. No running or screaming.
13. No climbing on arena rails, pasture gates, or hay bales.
14. Everyone MUST sign all required paperwork in order to participate in ANY horse-related activity.
15. It is the client’s responsibility to check with their doctor to verify that horseback riding is an appropriate and safe activity for them.
16. No one is allowed in the pastures without instructor’s approval.
17. Do not tie horses to round-pen, fence post, etc. Only tie horses to the hitching post or tie rings in arena.
18. An instructor must be present before a lesson can start.
19. The rider has to be at least 3 years old.
20. Maximum weight limit 220 lbs.
21. Rider must wear proper attire such as closed toed shoes (preferably with a heel), an ASTM-SEI approved horseback riding helmet, no loose-fitting clothing or jewelry, and if rider chooses to wear a mask - the mask must be one of the disposables/easy to break ones. No cloth masks, ski masks, ect.
22. Helmets and equipment are provided by McCord Training, however, those clients who bring their own helmets and equipment are responsible for making sure they are in good condition. Helmets cannot be over 5 years old.
23. Lessons are not given in temperatures below 32 degrees F or above 100 degrees F.
24. All incidents must be reported.

![](data:None;base64...)**McCord Training**

Billing Policies

**PRICES**

* Private Hourly Lessons $65
* Group Hour Lessons $50 per rider
* Half an Hour Private Lessons $45

**FORMS OF PAYMENT**

We accept cash, check, credit card, or PayPal. PayPay payments can be sent to mccordtraining@yahoo.com. We take credit cards through Vagaro and the client can pay online [www.vagaro.com/mccordtraining](http://www.vagaro.com/mccordtraining). Add your service to your card and then click on checkout.

**TWO PAYMENT OPTIONS AVAILABLE**

1. **Monthly Payment Schedule (Memberships)**

Riders who choose to be on a prepaid monthly payment schedule for two or more lessons a month, are on a membership. Those riders who are on a membership have a guaranteed spot in the program, and are invited to participate in our events at either a discount or at no charge. This is great for riders who want weekly lessons a certain time and day as we will reserve that opening for you.

We send out statements prior to the start of the month and payment is required by the first of the Month. All lessons paid for at the beginning of the month must be used by the end of the month. If tuition isn’t paid by the first of the month, then riders will be moved into the “Pay By The Lesson” category and only one lesson will remain on the schedule with no guarantee of a spot in our program.

1. **Pay By The Lesson**

We do allow clients to pay by the lesson but availability is limited. When riders pay by the lesson, then we will schedule by the lesson and we will only schedule one lesson at a time. No spot or day/time is guaranteed when a rider pays by the lesson.

PAYMENT IS DUE AT TIME OF SERVICE. Another lesson won’t be scheduled until payment is received for services already rendered.

**MAKE-UP LESSONS/FAMILY EMERGENCIES**

A makeup lesson can be scheduled when notified at least 48 hours prior to the lesson. If a cancelation is last minute (less than 48 hours before the lesson), the rider will be charged for the lesson. For those riders with a membership, a makeup lesson must take place in the month in which the original lesson was scheduled and paid for. For Those clients who Pay By The Lesson, there is no guarantee as to when a make-up lesson can be scheduled.

Lessons can be rescheduled when there is a family emergency and you need to cancel without a 48-hour notice. We do understand that emergencies arise where you can’t make it to your lesson – just let us know as soon as possible that you aren’t making it. On the other hand, we are trying to make a living so if family emergencies are a common occurrence, a rider will be moved to our waitlist.

**LATE ARRIVALS/NO SHOWS**

Any client who arrives within 20 minutes after the start of their lesson will still receive a partial lesson which will end at their scheduled time. Any rider who arrives 20 minutes or more after the start of their lesson will be treated as a no show and charged for the lesson.

No shows are when a client is scheduled for a lesson but never shows up. The client will not be allowed to reschedule a no-show lesson and will be charged for the lesson.

**WEATHER/MCCORD TRAINING CANCELATIONS**

McCord Training reserves the right to cancel lessons. If McCord Training cancels lessons, they will issue a credit for any lessons that were prepaid that cannot be rescheduled. Lessons maybe cancelled due to safety concerns, an emergency, road conditions, weather, ect.

**VACATIONS/DAYS OFF**

McCord Training does take major holidays off – Labor Day, Memorial Day, 4th of July, Thanksgiving, Christmas, and New Year’s.

For Vacations we are planning on taking a couple weeks off. There will be no lessons the first week of July from July 3rd to July 8th, 2023. The second week of vacation is to be determined but we will notify clients at least a month in advance.

**EVENTS/CAMPS/SHOWS**

Lessons will be scheduled around any events, camps or shows. We plan one or two shows a year for our riders to participate in. Participants with memberships can sign up and come to all events and shows at no charge to them.

We give 2 camps a year and we will schedule lessons around our camp times. Members typically get a discount on our horseback riding camps.

**DISCHARGING A PARTICIPANT**

There are circumstances when we are unable to accommodate participants such as weight, behavior, or a medical condition. It is the rider’s responsibility to verify with their doctor if horseback riding or groundwork is an appropriate activity for them. If a rider has seizure condition or has down syndrome, then we require a signed doctors note before they are allowed to participate in horseback riding lessons. If it is determined that the rider is unable to ride, then we can set up groundwork sessions if appropriate.

We follow the Professional Association of Therapeutic Horsemanship (PATH Intl.) standards and guidelines to help determine which participants we can safely serve. If situations arise in which it is deemed a safety concern for rider, participant, or volunteers, then there will be a conversation between Instructor, rider, and/or guardian to either dismiss the participant or come up with alternative arrangements.

**McCord Training**

![](data:None;base64...)Lesson Contract

I agree to the following terms –

* Prices
	+ Private One Hour Lesson $65
	+ Group Hour Lesson $50 per Rider
	+ Private Half an Hour Lesson $40
* Two Payment Options
1. Monthly Tuition Horseback Riding Lessons (Memberships)
	* Statements are emailed out and are required to be prepaid by the first of the Month.
	* Guarantees a spot in our program and you can reserve a certain day and time.
	* Can participate in events or horse camps for a reduced fee.
	* If tuition isn’t paid by the first of the month, then the rider will be moved to a Pay By The Lesson.
2. Pay By The Lesson Option
	* Limited Availability and no guaranteed spot including day/time.
	* Payment due a time of service and another lesson cannot be scheduled until payment is received.
	* Pay by the lesson and schedule by the lesson - Only one lesson on the schedule at a time.
* A makeup lesson can be scheduled when Leah is given at least 48 hours’ notice.
* Clients will be charged for last minute cancelations or no shows.
* Exceptions will be made for family emergencies – in the case of a family emergency, clients can cancel a lesson last minute without being charged. If family emergencies are a common occurrence, then the rider will be moved to our waitlist.
* When McCord Training cancels, we will either reschedule the lesson or issue a credit for those lessons that are prepaid.
* It is the client’s responsibility to check with their doctor to verify that horseback riding is an appropriate and safe activity for them. Signing below confirms that the doctor has deemed horseback riding as a safe activity for the individual.
* I have read, understood, and will adhere to the barn rules, program policies, and billing policies.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature of Client or Authorized Parent/Guardian if Client is a Minor

Printed Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_