

Tea 4 Tots

Business Address:

112 White Horse Pike, Egg Harbor City, NJ 08215

Exquisite Birthday Parties

For Your Little Angel

tea4totsnj@gmail.com

Phone: 609-310-9999

Dear Sir or Madam,

PLEASE MAKE SURE TO READ OVER ALL OF THE INFORMATION IN THIS AGREEMENT BEFORE SIGNING. THANK YOU.

In order to secure your party date please fill out the form below and sign, stating that you have read and agree to the terms stated in the Policies and Terms of Service that are listed on my site at <https://tea4tots.us> and in this packet. After signing please mail this form to the above address.

If mailing in your deposit please mail in the \$150.00 deposit along with this agreement completely filled out. Remember that I must receive your deposit 3 weeks before your party date. I also accept PayPal, which is quicker. (paypal account tea4tots@yahoo.com)
If paying by check please make your checks out to Casey Dahl. I only accept cash or money orders for the final payment, which is due upon arrival on party date.

NO checks or echecks are accepted for final payment.

Upon receipt of your signed form and/or deposit, you will be sent a confirmation letter and receipt of the deposit.

We also pride ourselves on wonderful customer service and will be in constant contact with you from start to the party date.

Once again, thank you for choosing Tea 4 Tots for your next Birthday Party.

Sincerely,
Casey Dahl
Tracy Windecker
Tea 4 Tots

**Tea 4 Tots
Party Agreement**

DAINTY OR DELUXE TEA PARTY PACKAGE _____
PACKAGE PRICE _____
PARTY DATE: _____
PARTY TIME: 12PM OR 1PM START _____
BILLING ADDRESS: _____
PARTY ADDRESS: _____
PHONE NUMBER: _____
EMAIL ADDRESS: _____
PARTY IS GIVEN BY: MOM / DAD / GRANDMA / OTHER
PARTY GIRL'S NAME: _____
AGE SHE WILL BE: _____

INVITATION INFORMATION:

Please note that Tea 4 Tots is only responsible for the 1 ½ to 2-hour duration of the party portion. The party time on the invitation can be as long as you wish it to be.

RSVP Phone Number: _____

Your party hostess, Casey Dahl (or comparable employee of Tea 4 Tots) agrees to:

1. Send party invitations to guests.
2. Set up party area on day of party.
3. Provide everything included in the party package as listed on our website.
4. Clean up after party

The party givers/clients, _____ (Print Name), agree to indemnify and hold harmless Casey Dahl (or comparable employee of Tea 4 Tots) for activities during the Tea Party indemnified on this letter of agreement. They also agree to provide a safe, clean, and smoke-free environment/area for all party activities. They agree to remain at the party/premises at all times and will handle all discipline and behavior issues with the party guests. They have read and understand the Policies and Terms of Service that has been provided on this document.

Signature: _____

Date: _____

PHOTO RELEASE

I, _____ (parent/guardians name) give Tea 4 Tots permission to use any of my daughter's photographs taken during her party on Tea 4 Tots Website for publicity efforts. I understand that the photograph may be used in a publication, printed ad or website. Names and/or location of children will never be printed with the photo.

Signature: _____

Date: _____

ALLERGIES

Tea menu items will include peanut butter, and may include strawberries, grapes, bananas, milk products and/or nut products and chocolate. It is the responsibility of the parent/guardian to inform your hostess ahead of time of any possible allergies. If any guests may have an allergy to the above listed items then a suitable alternate may be chosen.

I, _____(parent/guardian’s name) hold harmless Casey Dahl (or any Tea 4 Tots employee) in the event that any guests have an allergic reaction to any foods served without prior knowledge of allergy.

Signature: _____

Date: _____

REFERRED BY:

NAME: _____

ADDRESS: _____

PHONE: _____

Guest List

Please fill in all guests’ information. Remember, any guest over the 6 girl minimum for the Dainty Tea Party or the 8-girl minimum for the Deluxe Tea Party including the birthday/host child, will be an additional \$25.00 per guest as well as an additional table/chair setting provided by the parent/guardian at their private venue or home. Another note to consider: Once the party guests amount reaches more than 10 children Tea 4 Tots will have to provide more than one hostess for the safety and supervision of all attendees and will result in an additional fee of \$90 per party, unless the parent/guardian would like to assist (negotiable).

We can only provide tables/chairs enough for 8 guests (It’s all we can fit with all of the supplies coming in our vehicles).

1.CHILD’S NAME: _____

AGE _____

ADDRESS: _____

2.CHILD’S NAME: _____

AGE _____

ADDRESS: _____

3.CHILD’S NAME: _____

AGE _____

ADDRESS: _____

4.CHILD’S NAME: _____

AGE _____

ADDRESS: _____

5.CHILD'S NAME: _____
AGE _____
ADDRESS: _____

6.CHILD'S NAME: _____
AGE _____
ADDRESS: _____

7.CHILD'S NAME: _____
AGE _____
ADDRESS: _____

8.CHILD'S NAME: _____
AGE _____
ADDRESS: _____

9.CHILD'S NAME: _____
AGE _____
ADDRESS: _____

10.CHILD'S NAME: _____
AGE _____
ADDRESS: _____

FORM INSTRUCTIONS REMINDER:

Please either print and hand fill out this form then mail to the address listed below OR fill out online, scan and send as an attachment via email to tea4totsnj@gmail.com

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