

**Minutes of the Town of Chesterfield Town Board Meeting held on Tuesday, March 3, 2020, at the Town Office, 1 Vine Street, Keeseville, County of Essex and State of New York, pursuant to due notice.**

Supervisor Clayton J. Barber called the meeting to order at 7:00 p.m.

Everyone stood for the Pledge of Allegiance.

Those present were:

|                    |                          |
|--------------------|--------------------------|
| Supervisor:        | Clayton J. Barber        |
| Town Clerk:        | Bruce L. Bourgeois, Jr.  |
| Councilman:        | David P. Gload           |
| Councilman:        | Richard J. Klages        |
| Councilman:        | Patrick W. Mitchell      |
| Supt. of Highways: | John "Jay" Champine, Jr. |

Excused was:  
Town Attorney: Michael D. McCormick

Guests present were: Sherman Bezio, Daniel Costin, Brent Morrow, Ron Rodgers, Gary Friedrich, James Chamberlain, Nick Chamberlain, Scott Racette, John Casey, Gill P. Bouchard And Maggie Pope.

Supervisor Barber welcomed the guests and thanked them for coming this evening.

Upon a motion made by Councilman Richard Klages, seconded by Councilman Patrick Mitchell and unanimously carried it was

**44. RESOLVED** that the reading of the minutes of the meeting held on February 4, 2020 be dispensed with.

Town Clerk Bourgeois read the legal notice for sealed bids for the replacement of the garage roof at 1517 Route 9, Keeseville.

The Town Clerk opened and read one sealed bid received from Ametal Construction Corp.

Discussion was held regarding the damaged roof. Maybe just a face lift – not replacing roof – have a problem with electrical box, can't have it fixed until roof doesn't leak. Condensation from tin, maybe where water is coming from.

John Casey asked about vapor barrier. Roof has been redid before – but not insulation. Clayton suggested going out to rebid.

Councilman Klages feels there should be 2 to 3 bids to choose from.

It was stated that 100% aluminum siding is still good. Very expensive to replace. Rescrewed – taking panels off.

Vents could have been blocked causing problems.

Gary Friedrich asked wouldn't it be much more costly to replace.

Upon a motion made by Councilman Patrick Mitchell, seconded by David Gload and unanimously carried it was

**45. RESOLVED** that the Town Board rejected the sealed bid received for the roof replacement of the garage roof at 1517 Rt. 9 and that the Town Clerk be authorized to advertise for sealed bids to be opened on April 7, 2020.

Supervisor Barber offered the courtesy of the floor to Maggie Pope, who is a representative from Peru Federal Credit Union. Clayton explained that PFCU is interested in opening a satellite branch on Front Street, where Tops was located, plans are to demolish the building.

Maggie Pope stated they are looking at a 1200 - 1500 sq. ft. building. Would like to maintain a presence here.

Clayton stated that Maggie is here looking for our support.

Clayton and Andy Prescott have tried to get financial assistance, but to date have had no luck.

The building does meet criteria to condemn and can be demolished.

Councilman Mitchell can't be used a drop off and pick up spot for transportation buses. Barb Davidson will have to create a parking lot for tenants.

Gray Friedrich stated company in Port Henry recycled all, put towards road.

The new one will look like the one in Peru and AuSable Forks.

Councilman Mitchell asked if all set with drawings to expedite construction.

Maggie Pope stated if everything goes okay the plan is to be opened by November.

Supervisor Barber offered the courtesy of the floor to Nick Chamberlain. Nick Chamberlain Nick Chamberlain is an Eagle Scout, he stated that the community project he picked was to build benches for the Veterans Park, he gave several examples for the Town Board to pick from. We will need a cement pad, assembly required, using recycled material, which is maintenance free.

Councilman Gload asked approximately how many and where would they be.

The highway department could pour the pads.

There will be fundraising, fellow scouts have to be involved, he has to work on it jointly, can't be done just for him.

Supervisor Barber discussed the visit from NYMIR Representative. He had stated that of all municipalities as insurance holders, the Town of Chesterfield was one of the better ones, our Towns rate is at 27%.

For safety purposes we have to have “No Trespassing” signs at each water plant.

All Councilman have been given a copy of the report.

All contractors have to provide an insurance policy.

The Class I trucks need a daily check list, which has been done already.

He was pleased with the garage – last time there was improvements needed, just a few issues at this time.

Supervisor Barber talked about the Enhanced Business Systems – that the Board authorized him to purchase and sign the contract with the company for training time.

The software has been downloaded, they are giving another 2 hours in training, which is free of charge.

Clayton state that Laura is working our very well.

Clayton explained that he purchased the new phone system and the Essex County IT personnel installed and set them up at no charge.

Supervisor Barber explained that he met with Nancy Berstein of ANCA, about replacing the NYSEG street lights with LED lights – third party electric providers doesn’t work well. He has talked with NYSEG, the Town of Chesterfield street lighting districts could save \$15,484 yearly. It has been 14 to 21 days, waiting to hear from NYSEG – 90 days to get back to us.

Councilman Gload asked about cost to switch over.

Supervisor Barber stated NYSEG would switch lights and pay remaining value on lights.

Any decision to be made on the LED lights has been tabled at this time.

Supervisor Barber asked Supt. of Highways to tell the Board which roads are on the Agreement to spend Town Highway Funds.

Jay stated that Waters Edge Road, which is on the other side of Trembleau Road, Dog Hill Road (dirt section only) and Brinton Road.

Tonnage coming this year – relative to ChiPS spending.

Upon a motion made by Councilman Patrick Mitchell, seconded by David Gload and unanimously carried it was

**46. RESOLVED** that the Town of Chesterfield Town Board approves the Agreement to spend Town Highway Funds and authorizes the Supervisor, each Councilmen and the Highway Superintendent to sign both copies.

Supervisor Barber gave an update on the Town of Chesterfield Water Project – there was a conference call on February 25, 2020 – mitigation – no lots on Commerce Park Road to be used for wetlands – looking to see what’s on left of Thompson Road. On March 25<sup>th</sup> going over bids for the project. There will be a work session on March 5<sup>th</sup> at 9:00 a.m. at the Town Office and then moving to the water plant.

Upon a motion made by Councilman David Gload, seconded by Councilman Richard Klages and unanimously carried it was

**47. RESOLVED** that the Supervisor’s Financial Report for the month of February 2020 be accepted. Supervisor’s Financial Report can be found in the Town Clerk’s Office.

Supervisor Barber explained that all taxes have been collected – if the Town Board would like we can place more funds in CD’s or instead we can build up the equipment and building reserve funds.

Clayton asked the Board to think about this for the next meeting.

Upon a motion made by Councilman Richard Klages, seconded by Patrick Mitchell and unanimously carried it was

**48. RESOLVED** that all bills be paid. Bills in the amount of \$1,275.70 were audited and paid from PKWD #1, bills in the amount of \$26,556.11 were audited and paid from TCWD #1, bills in the amount of \$18,853.87 were audited and paid from Highway Acct., and bills in the amount of \$8,662.90 were audited and paid from General Acct. Warrants can be found in the Office of the Town Clerk.

Upon a motion made by Councilman David Gload, seconded by Councilman Richard Klages and unanimously carried it was

**49. RESOLVED** that all letters brought before the Board be filed.

Supervisor Barber presented to the Town Board Local Law No. 1 of 2020 “Entitled Town of Chesterfield Parking Regulation Local Law”.

He explained that at the beginning of winter people are still parking on the streets during snow storms.

The County Attorney suggested adopting a local law similar to the Town of Jay regarding parking on streets. Town Attorney Michael McCormick reviewed the one we prepared, he made necessary changes and approved it.

Gary Friedrich asked if you could work with Maggie for parking in PFCU parking lot.

Any decisions to be made regarding Local Law # 1 of 2020 has been tabled until April.

Supervisor Barber explained that he had spoken with a gentleman regarding a POW Flag being flown in the Veterans Park – he has discussed it with Dan Kaifetz who is acceptable with the idea.

Upon a motion made by Councilman Richard Klages, seconded by Councilman Patrick Mitchell and unanimously carried it was

**50. RESOLVED** that the Supervisor be authorized to obtain a POW Flag to be flown in the Veterans Park.

Supervisor Barber stated he has been contacted by Mark Bonfey of NYS DOT, along with DEC asking for Jay to perform an emergency assessment of Rt. 373, Rt. 22 and Rt 9 – this is done every four years – not to exceed \$25,000.

Gary Friedrich asked if this was tied to FEMA?

This would give us the ok to do Irish Church Hill.

Upon a motion made by Councilman David Gload, seconded by Councilman Patrick Mitchell and unanimously carried it was

**51. RESOLVED** that Highway Superintendent conduct an emergency assessment of Rt. 373, Rt. 22 and Rt. 9 located in the Town of Chesterfield to see if there are problems and what corrections are needed to be done.

Supervisor Barber explained that Dave Winter just brought it to his attention that there is a two week training course in Cortland, NY, which Kevin Mann needs to attend, the cost of the course is \$1,000 and all text books are included. The Town needs to also pay for lodging, mileage and meals. This course is needed for Kevin to become certified. The course starts on March 9<sup>th</sup> and ends on March 20<sup>th</sup>.

Upon a motion made by Councilman David Gload, seconded by Councilman Patrick Mitchell and unanimously carried it was

**52. RESOLVED** that Kevin Mann an employee for the water department be authorized to attend a two week training course in Cortland, NY – the cost for this course is \$1,000 and all text books are included, also the Town will pay the expenses for lodging, mileage and meals.

|                     |     |
|---------------------|-----|
| Supervisor Barber   | Aye |
| Councilman Gload    | Aye |
| Councilman Klages   | Aye |
| Councilman Mitchell | Aye |

Councilman Klages asked about overdue water bills?

Overdue water bills are relieved onto the next year Town/County tax bills.

Supervisor Barber stated that tomorrow is Advocacy Day in Albany. The Supervisor, Supt. of Highways and Phil Pray are attending.

Superintendent of Highways; Jay Champine stated that he found a “boss” new plow at Taylor’s 10% below cost \$6,000 for 9’2” it is to be installed.

Jay feels putting the used plow on Auction International might pay for the new plow.

Next thing, in a couple years we will need a new truck, last snow storm there were three of five truck down – 2006 could be replaced.

Any decision to be made on a new truck and plow to be tabled until the next meeting.

Councilman Klages asked about getting a welder or mechanic?

Jay stated we have a welder so we are set.

46,000 miles extended warranty on the big trucks, all oil changes are done at the shop, along with most small mechanical stuff.

Scott Racette was given the floor – he greeted the Board and state that he lives in Port Kent. Scott asked about the water in Port Kent.

It was stated that the water is tested weekly and there are no problems with the water.

Supervisor Barber offered the floor to John Casey.

Upon a motion made by Councilman Klages, seconded by Councilman Patrick Mitchell and unanimously carried it was

**53. RESOLVED** that since there is no further business to come before the Board this meeting be adjourned at 8:45 p.m.

---

Bruce L. Bourgeois, Jr.; Town Clerk

