

**Minutes of the Town of Chesterfield Town Board
Meeting Held on Tuesday, April 7, 2020 at the Town of
Chesterfield Offices ,1 Vine Street, in Keeseville, County
of Essex, State of New York, Pursuant to Due Notice.**

Supervisor Barber called the Town Board Meeting to order at 7:00 PM

Everyone stood for the Pledge of Allegiance.

Those Present:

Supervisor	Clayton Barber
Town Clerk	Bruce Bourgeois
Councilman	David Gload
Councilman	Patrick "Bill" Mitchell
Town Attorney	Michael McCormick
Supt. Of Highways	John "Jay Champine

Excused:

Councilman Richard Klages

Guests in attendance:

Shelley Davis **David Winter**

Brad Noviski

Supervisor Barber welcomed all guests. He mentioned that all Town of Chesterfield Officials and employees are complying with the 50 % workforce. The Highway and Water Departments and Compaction Station employees are alternating days. The doors are locked at the Town Office during business hours and residents are allowed to come in by appointment only. Code Enforcement Gary Majewski comes in as necessary and works in the field as required. Supervisor Barber and Clerk to the Supervisor Shelley Davis have been holding down the fort while Clerk to the Supervisor in training Laura Ocasio comes in after hours for training, water payments and other clerical work.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

#54 Resolved: That the reading of the minutes of the Regular Board Meeting held on March 3, 2020 be dispensed with.

Town Clerk Bourgeois read the legal notice for sealed bids for the repair/replacement of the Town Garage roof.

There were no bids at this time.

Supervisor Barber stated that the Town Board has approved hiring Ryan Burns as an engineer to draw up specifications for the Garage roof. He would like to reject all prior bids and advertise for bids with the specifications that Mr. Burns makes available.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#55 Resolved: That the Town Board reject any and all bids received prior to and including the Town Board Meeting of April 7,2020.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#56 Resolved: To advertise for sealed bids for the repair/replacement of the Town Garage roof to be opened at the June 2,2020 Town Board Meeting and that the Town Clerk be authorized to advertise for the same.

Supervisor Barber gave an update on NYMIR Insurance compliance. Signs are up at the Port Kent playground, JC Park and beach. All children at play signs on the highway are down All daily check lists for vehicles over 26000 pounds are being done. Supervisor Barber gave kudos to Highway Superintendent Champine and his crew for the good work.

Supervisor Barber gave an update on the Chesterfield Water Project including Butternut Pond Invasive Species. He has left messages for the divers with no response. There was a conference call on the 25th of March. All bids are in. Discussion ensued.

Brad Noviski from AES gave a presentation on the base bids and alternate options .

Councilman Gload asked if the low bidders are competent. Mr. Noviski voiced his confidence with these companies. Dave Winter added he has worked with some of them before and they were decent.

There was much discussion on the alternate add-ons with regard to cost and need. Dave Winter voiced the need to be fluid for decisions on the fly. AES has a clerk of the works.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

#57 Resolved: That the Town of Chesterfield Town Board accept the low bidder with alternates for General Contracting, Mechanical, Electrical and Plumbing for the Town Water Project contingent upon final review by Town Attorney Michael McCormick, AES Northeast and the Town Board.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and tabled it was

#58 Resolved: That the Supervisor be authorized to sign any and all documents regarding the construction phase of the Town of Chesterfield Water Project after the Town Board has reviewed and approved all documents

Supervisor Barber informed the Town Board that Kevin Mann completed training has been certified and that his pay would reflect an increase of \$1 per hour. Dave Winter added that the training was complete but the Health Department still needs to certify him with a walk through.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously seconded it was

#59 Resolved: To introduce Local Law No. 1 of 2020 entitled Town of Chesterfield Parking Regulation Law.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

#60 Resolved: To hold a public hearing on Local Law No. 1 of 2020, Town of Chesterfield Parking Regulation Law on June 2, 2020 at 6:45 PM. The Town Clerk will post a public announcement.

Supervisor Barber informed the Board hat the projected loss to the County due to Corona Virus is 5,478,240. The projected loss for the Town is \$25000 per quarter. The CHIP money should not be affected.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

#61 Resolved: That the Supervisor's Financial Report for the Month of March 2020 be accepted. A copy of the financial report can be found on file in the office of the Town Clerk.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#62 Resolved: That all audited bills presented to the Town Board be paid. Bills in the amount of \$6956.98 were audited and paid from the General Fund; claims were numbered from 71 to 90. Bills in the amount of \$23522.55 were audited and paid from the Highway Fund; claims were numbered from 55 to 74. Bills in the amount of \$2172.61 were audited and paid from the PKWD Fund; claims were numbered 11 to 15. Bills in the amount of \$11348.90 were audited and paid from the TCWD Fund; claims were numbered from 46 to 61.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

#63 Resolved: That all letters brought before the Town Board may be filed.

Supervisor Barber offered the courtesy of the floor to Town Clerk Bourgeois.

Town Clerk Bourgeois stated his office hours are continuing as posted with appointments available.

Supervisor Barber offered the courtesy of the floor to Town Attorney McCormick.

Town Attorney McCormick would like to see the title search on easements on the Martin and Twining properties as well as chain of title on property the Town already owns and follow an overall title policy like the Port Kent Water District.

Supervisor Barber offered the courtesy of the floor to Highway Superintendent Champine. Supt. Champine stated the Town is 2 years out on the new truck and box. The 2006 has been fixed 3 times in 8 months.

Supervisor Barber informed the Board that Laura Ocasio is close to the end of her training as Clerk to the Supervisor. She is working on payroll and researching processing credit card payments at the Town Office.

He also stated the Town Court has collected 36 back fines.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

64 Resolved: That with no further business to come before this Town Board meeting, this meeting could be adjourned at 8:35 P.M.

Bruce Bourgeois

Town Clerk