

Minutes of the Town of Chesterfield Planning Board Meeting, held on Tuesday, September 22, 2020, at the Town Office, 1 Vine Street, County of Essex, Keeseville, State of New York.

Chairman Scott Racette called the meeting to order at 5:30 p.m.

Everyone stood for the Pledge of Allegiance.

Those present were:

Chairman:	Scott Racette
Member:	Gary Majewski
Member:	Andrew Prescott
Member:	Bobby Enfinger
Member:	Billy Agoney
Clerk:	Shelley Davis

Guest present was: Supervisor Clayton Barber

Upon a motion made by Andy Prescott, seconded by Bobby Enfinger and unanimously carried it was

20. RESOLVED that the minutes of the meeting held on August 18, 2020 be accepted.

Chairman Scott Racette explained that the Supervisor received a letter from Terry Gordon along with a revised site plan and details.

Prior minutes were reviewed – Andy Prescott explained that the minutes of July 17, 2018 shows that this campsite project is a major project according to the Zoning Law Sections 6.2-1 and 6.6-1.

Although this is repetitious the following are items needed that still have not been provided to the Planning Board –

- The Owner of Record needs to be listed on the site plan.
- Section A not provided
- Section D not provided
- Section E not provided
- Section F not provided
- Section G not provided
- Section H not provided
- Section J not addressed
- Section I (3) underground/above ground utilities incomplete
- Section I (4) storm drainage not provided
- Section K topography there are contour lines on the site plan but doesn't indicate If they are existing or proposed – Restrooms information incomplete

➤ Section L landscape plan is needed

There is no proposed signage. Shown are the sewage/septic systems and proposed well.

Gary Majewski was asked if Mr. Gordon submitted an application for the 4 lots stated in the letter to Mr. Barber that are in existence.

Gary stated no, he hasn't received anything.

There is no vicinity map – which would show Port Douglas Road, Schuyler Road, Corlear Bay Road, railroads tracks, and adjacent landowners within 500 feet of the proposed project.

Scott Racette referred to Zoning Law Section 4.15.-1 Campgrounds – need to show common service areas – common open space areas - SEQR form needs to be submitted – need seasonal secondary road access.

It was also stated that because this project is on a County Road it will have to go before the Essex County Planning Board.

Upon a motion made by Andy Prescott, seconded by Bobby Enfinger and unanimously carried it was

21. RESOLVED that a letter be sent to Mr. Gordon from Chairman Scott Racette stating that all Sections of 6.2-1 and 6.6-, also Section 4.15-1 need to be completed before this project can be reviewed by the Planning Board.

Upon a motion made by Bobby Enfinger, seconded by Andy Prescott and unanimously carried it was

22. RESOLVED that since there is no further business to come before the Planning Board this meeting be adjourned at 6:45 p.m.

Shelley Davis, Clerk