

Minutes of the Town of Chesterfield Regular Town Board Meeting Held on Tuesday, February 9, 2021 at the Town of Chesterfield Offices ,1 Vine Street, in Keeseville, County of Essex, State of New York, Pursuant to Due Notice.

Supervisor Barber called the Town Board Meeting to order at 6:00 PM

Everyone stood for the Pledge of Allegiance.

Those Present:

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| Supervisor | Clayton Barber |
| Town Clerk | Bruce Bourgeois |
| Councilman | David Gload |
| Councilman | Richard Klages |
| Councilman | Patrick "Bill" Mitchell |
| Councilman | John Casey |
| Town Attorney | Michael McCormick |
| Supt. Of Highways | John "Jay Champine |
| Clerk to Supervisor | Laura Ocasio |

Supervisor Barber opened the meeting with all in attendance wearing appropriate masks and social distancing. The public could not attend but were able to view the meeting via Face Book. 87 people tuned in.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#23 Resolved: That the reading of the minutes of the Organizational and Regular Town Board Meetings of January 12,2021 be dispensed with.

Supervisor Barber informed the Board that the Town of Chesterfield's portion of the 2021 Tax Warrant has been met and all accounts have been satisfied. Tax

Collector Bourgeois added that the Town was also able to send a \$100,000 check to the County Treasurer.

Supervisor Barber gave an update on the TCWD Project. The Board met with Brad Noviski on February 4th regarding the status of the water project. No final decisions have been made on the charges to cover the Capital Water Project. Supervisor Barber received an email from the Army Corps of Engineers that seemed to suggest that they would be satisfied with a 3.2 acre parcel surrounding the well head. Easements are in place for that. Another workshop was set for Tuesday, February 16th, at 2:00 PM.

Supervisor Barber reminded the Board that the Town had waived the penalties on late water bill payments through February 16th during these difficult times. After that date there is a 10% late penalty. Any penalty already paid is credited to the account.

Supervisor Barber informed the Board that Williamson Law has been making significant progress on the Town's water billing software. We are on track to have everything ready for the March,2021 billing cycle.

Supervisor Barber gave a Highway Garage Roof update. The project has been completed and the Town received the final Certified Payroll from Titan Roofing stating the project has ended.

Supervisor Barber informed the Board that Ed Taylor turned in a bill for \$13704.06 for moving heaters, parts and maintenance of the heating system at the Highway Garage. Superintendent of Highways Champine stated there was no condensation or leaks and was satisfied with the work.

Upon a motion by Councilman Klages and seconded by Councilman Casey and unanimously carried it was

#24 Resolved: To pay Ed Taylor of BT Repair \$13704.06 for work done to the Town Highway Garage.

Supervisor Barber scheduled a second Personnel workshop to continue discussing the Employee Handbook for February at 1:00 PM. There will also be discussion of supplemental insurance carriers.

Upon a motion by Councilman Casey and seconded by Councilman Klages and unanimously carried it was

#25 Resolved: To appoint Terry Jandreau and James Wheelin to the town of Chesterfield Planning Board.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously approved it was

#26 Resolved: To appoint Mary Dixon to the Town of Chesterfield Assessment Review Board.

Supervisor Barber informed the Board that the Keeseville Youth Commission is still in need of a chairman and the Town of Chesterfield still has an opening on the Zoning Board of Appeals. He directed Town Clerk Bourgeois to post it on the Town's Face Book page.

Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was

#27 Resolved: To accept the Supervisor's Report for the month of January,2021. A copy of the report can be found on file in the Town Clerk's office.

Upon a motion by Councilman Klages and seconded by Councilman Mitchell and unanimously carried it was

#28 Resolved: That all audited bills presented to the Town Board be paid. Bills in the amount of \$25671.45 were audited and paid from the General Fund. Bills in the amount of \$15903.00 were audited and paid from the Highway Fund. Bills in the amount of \$7994.47 were audited and paid from the Town of Chesterfield Water District. Bills in the amount of \$4708.21 were audited and paid from the Port Kent Water District. Bills in the amount of \$350826.62 were audited and paid from the TCWD Project.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#29 Resolved: That all letters brought before the Town Board be filed.

Supervisor Barber offered the courtesy of the floor to Superintendent of Highways Champine. Superintendent Champine received several quotes for new Town Trucks. All quotes were at State Contract so exempt from the bidding process. The Western Star seems to be the best value. The new truck will replace a 2006 that has been in the shop 4 times the past year amounting to thousands of dollars in repair costs. If the Town orders now, the delivery could be as early as June.

Upon a motion by Councilman Casey and seconded by Councilman Gload and unanimously carried it was

#30 Resolved: To authorize Superintendent of Highways Champine to enter into a contract with Western Star for a truck at State Contract pricing along with certain equipment needed to fill the town of Chesterfield's specifications.

Supervisor Barber opened the floor to questions from the public viewing via Face Book.

The first question from the public was concerning the Town's transfer station and the chance of closure due to a questionnaire being circulated.

Supervisor Barber informed the Board that there was a questionnaire concerning usage and urged the public to fill it out to let the County know how much the transfer station was beneficial to the Town of Chesterfield. The transfer station in Clintonville is now closed.

The next question asked why no bidding put out for electrical work done at the Town Highway Garage.

Supervisor Barber informed the Board of the time constraint of the project and Ed Taylor already does work with the Town on various projects. His workmanship , attention to detail, and pricing is exemplary.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#31 Resolved: To enter into executive session at 6:59 PM to discuss a letter.

The Board entered back in public session at 7:20 PM with no decisions being made.

Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was

32 Resolved: That with no further business to come before this Town Board meeting, this meeting could be adjourned at 7:21P.M.

Bruce Bourgeois

Town Clerk