

**Minutes of the Town of Chesterfield Regular Town Board Meeting Held on Tuesday, April 13th, 2021 at the Town of Chesterfield Offices ,1 Vine Street, in Keeseville, County of Essex, State of New York, Pursuant to Due Notice.**

Supervisor Barber called the Town Board Meeting to order at 6:00 PM

Everyone stood for the Pledge of Allegiance.

**Those Present:**

<b>Supervisor</b>	<b>Clayton Barber</b>
<b>Town Clerk</b>	<b>Bruce Bourgeois</b>
<b>Councilman</b>	<b>David Gload</b>
<b>Councilman</b>	<b>Richard Klages</b>
<b>Councilman</b>	<b>Patrick "Bill" Mitchell</b>
<b>Councilman</b>	<b>John Casey</b>
<b>Town Attorney</b>	<b>Michael McCormick</b>
<b>Supt. Of Highways</b>	<b>John "Jay"Champine</b>
<b>Clerk to Supervisor</b>	<b>Laura Ocasio</b>

**Guests Present:**

**Brad Noviski (AES)      Dave Winter**

**Supervisor Barber opened the meeting with all in attendance wearing appropriate masks and social distancing. The meetings are now open to the public.**

**Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was**

**#43 Resolved: That the reading of the minutes of the Regular Town Board Meeting of March 9th, 2021 be dispensed with.**

Supervisor Barber gave Town of Chesterfield Water project update. The Board needs to investigate the parcels, mainly on Frontage Road that have not been receiving the debt service yet receive water from the plant. Previously they were receiving untreated water but have since switched over to treated water. Dave Winter mentioned that Peter Gucker said he has an easement from 1983 or 1985. Is it the same for all parcels? Town Attorney McCormick will review easements.

Supervisor Barber informed the Board that Clerk to the Supervisor Ocasio calculated, based on \$11 million bond and 1136 parcels, the amount per parcel would be \$322.77 annually or \$80.70 quarterly. It is imperative that we receive income surveys for more grants to reduce that Capital Debt.

Supervisor Barber offered the courtesy of the floor to Brad Noviski.

Mr. Noviski mentioned the income survey only has a 2-year window so would need to be started from scratch. He stated the DEC seems to be satisfied with the consolidated permit application. The Army Corps of Engineers accepted the proposed deed restriction. Town Attorney McCormick will review.

Mr. Noviski presented the Board with Amendment #5 to the Owner-Engineer Agreement for raw water transmission design, sub consultant fees and ground water under the influence monitoring plan. There was much discussion. The amendment agreement can be found in the Town Clerk's Office.

Upon a motion by Councilman Mitchell and seconded by Councilman Casey and unanimously carried it was

**#44 Resolved: To authorize Town of Chesterfield Supervisor Barber to sign Amendment #5 of the Owner-Engineer Agreement to the AES #4717- Water Treatment Plant Upgrades in the amount of \$87628.**

Supervisor Barber informed the Board that water billing is improving greatly over the last billing cycles with the new system.

Dave Winter informed the Board that the particle counters at the Port Kent Water facility will no longer be supported by the company by the end of 2021. They are especially useful for surface water. The counters were originally put in place in 2010 and aids in adjusting doses of chemicals. These counters may very well be mandatory soon. Chemtrek is offering a discount of new ones.

**Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was**

**#45 Resolved: To allow Dave Winter of the Water Department to find the best price up to \$10000 to purchase 2 particle counters for the Port Kent Water District.**

**Supervisor Barber informed the Board that in conversation with Essex County Community Resources Department, Anna Reynolds notified him that she was drawing up a letter to Congresswoman Elise Stefanik requesting more additional funding for the Town of Chesterfield Water Project.**

**Supervisor Barber informed the Board he would like to present a letter to support the restoration of the Upper Mill Hill Bridge at the Essex County Board of Supervisors DPW Meeting Monday April 19<sup>th</sup>.**

**Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was**

**#46 Resolved: To adopt a resolution in support of the restoration of the Upper Mill Hill Bridge to coincide with Supervisor Clayton Barber presenting a letter in support to the Essex County Board of Supervisors DPW Meeting held on April 19<sup>th</sup>, 2021.**

**Councilman Casey affirmed his Record of Activities will be complete by next Board Meeting.**

**Supervisor Barber gave a presentation to the Board on the District Combined Summer Day/Swim Camp. On March 30<sup>th</sup>, Councilmen Gload and Casey, Supervisors Barber (Chesterfield), Senecal (Ausable), Douglas (Black Brook) and Depo (Jay) met with AVCS Superintendent Savage and Middle School Principal Trybendis. Ausable Valley Central has received a grant to fully cover the cost of the program consisting of ½ day swim and ½ day of arts, crafts and other activities. Breakfast and lunch will be provided and academics can be part of the program. The program will be in place regardless of Town participation. This would not affect the Youth Commission swim program. As of now, the program is available for 7<sup>th</sup> – 12<sup>th</sup> grades with the possibility of younger ages being brought into the mix. There will be a meeting April 20<sup>th</sup> to discuss bussing and younger participation.**

**Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried**

**#47 Resolved: To appoint Mark Allen to the Planning Board for the Town of Chesterfield.**

**Supervisor Barber presented a proposal from Dan Ocasio for design and maintenance of the Town of Chesterfield website. Councilman Gload asked if it has to go to bid. After much discussion it was decided to bid the project.**

**Upon a motion by Councilman Mitchell and seconded by Councilman Klages and unanimously carried it was**

**#48 Resolved: To put out to bid quotes for website design and maintenance the Town of Chesterfield's Town Website to be opened and read at the next Town Board Meeting on May 11<sup>th</sup>,2021.**

**Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was**

**#49 Resolved: To appoint John Hamilton Keeseville Youth Commission Chairman and Ken Bruno Jr as Keeseville Youth Commission Vice Chairman.**

**Upon a motion by Councilman Klages and seconded by Councilman Casey and unanimously carried it was**

**#50 Resolved: To accept the Supervisor's Report for the month of March ,2021. A copy of the report can be found on file in the Town Clerk's office.**

**Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was**

**#51 Resolved: That all audited bills presented to the Town Board be paid. Bills in the amount of \$9588.14 were audited and paid from the General Fund. Bills in the amount of \$5781.45 were audited and paid from the Highway Fund. Bills in the amount of \$18631.71 were audited and paid from the Town of Chesterfield Water District. Bills in the amount of \$2359.44 were audited and paid from the Port Kent Water District.**

**Upon a motion by Councilman Klages and seconded by Councilman Mitchell and unanimously carried it was**

**#52 Resolved: That all letters brought before the Town Board be filed.**

**Supervisor Barber offered the courtesy of the floor to Town Clerk Bourgeois.**

**Town Clerk Bourgeois announced a free rabies clinic at the Knights of Columbus on May 12<sup>th</sup> from 6Pm-8PM.**

**Supervisor Barber opened a conversation on the sewer project. Man holes may be added. It is the older plumbing that causes back up during the project. There may be times when the boil water order may be in effect.**

**Supervisor Barber offered the courtesy of the floor to Superintendent of Highways Champine.**

**Superintendent Champine stated work has started on the Green Street culvert. The road is open.**

**Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was**

**# 53 Resolved: That with no further business to come before this Town Board meeting, this meeting could be adjourned at 7:41P.M.**

**Bruce Bourgeois**

**Town Clerk**