

Minutes of the Town of Chesterfield Regular Town Board Meeting Held on Tuesday, December 10th, 2024 at the Town Office, 1 Vine Street, Keeseville, County of Essex and State of New York, Pursuant to Due Notice.

Supervisor Clayton Barber called the Meeting to order at 6:00.

Everyone stood for the Pledge of Allegiance.

Those present:

Supervisor: Clayton Barber

Town Clerk: Bruce Bourgeois

Councilman: David Gload

Councilman: Rick Klages

Town Attn.: Mark Cowen

Highway Supt: John "Jay" Champine

Councilmen Patrick Mitchell and John Casey were excused.

Guests present:

Tamera Mrose Walter Chmura Romeyn Prescott

Christina Mullen Nancy Thompson

Supervisor Barber welcomed everyone in attendance.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#191 Resolved: To accept and dispense with the reading of the minutes of the Regular Town Board Meeting of November 12, 2024.

Supervisor Barber offered the courtesy of the floor to Town Clerk Bourgeois.

Town Clerk Bourgeois offered the Board the new BAS Clerk Report, explaining the fees. He also informed the Board the Keeseville Holiday Celebration is all set for Saturday, December 14th. The parade will be the largest so far. He recognized Romeyn Prescott, in attendance, as a vital member of the Holiday Committee.

Supervisor Barber offered the courtesy of the floor to the Board Members.

Councilman Gload explained the Youth Commission meeting was cancelled due to the snowstorm. Supervisor Barber added he and Ausable Town Supervisor Bresette will be looking at the Youth Commission Budget on Friday.

Councilman Klages asked for any progress on a metal building for the Water Department. Highway Superintendent Champine suggested

Supervisor Barber offered the courtesy of the floor to Highway Superintendent Champine.

Highway Superintendent Champine informed the Board the barriers at Commerce Park will remain through the winter. He asked about no parking signs for the winter and if there will be enforcement. There needs to be easements for plow turnarounds at dead end streets. Town Attorney Cowen will help draw those up. The repairs on Corlear Bay Road are 90% complete.

Supervisor Barber informed the Board of a letter of interest from Mountain Lakes Services concerning 10 acres of Town land on the Thompson Road and Adirondack Roots is interested in the remainder of the parcel for affordable housing. He tasked the Board to think of a fair price for the land to be discussed at a later date.

Supervisor Barber also thanked Mountain Lakes staff for the nice Christmas Caroling at Keeseville businesses and organizations, including the Town of Chesterfield Office.

Supervisor Barber opened the floor to public comment.

Christina Mullen asked on the condition of Councilman Mitchell and if there was a time frame for his return. Supervisor Barber responded he has not heard recently but he is approaching the situation delicately.

Romeyn Prescott requested an update on painting the lines on Front Street. Highway Superintendent Champine noted they would be done in the spring.

Walter Chmura asked if there were places to spend ROOST funds and suggested a meeting or public hearing to receive ideas from constituents. One idea is welcome to Keeseville signs..He noted the new grocery store and wanted information on the punishment of the youthful vandals of the walking bridge. Supervisor Barber explained ROOST funds may be used to improve sidewalks and the underage offenders would be doing community service for the Town of Ausable.

Supervisor Barber informed the Board Phase II of the Water Plant upgrade is underway. The Town received 3 sealed bids for the RAW Water Intake Project that were opened up in the presence of all bidders, Clerk Bourgeois and AES Project Manager Noviski. Those bids were; Kingsbury, \$1,106,000; Gallo Constructon, \$1,247,800 and Bidco Marine, \$1,889,000.Rejected bids, bonds and deposits will be returned to the bidders.

Upon a motion by councilman Gload and seconded by Councilman Klages and unanimously carried it was

#192 Resolved: To award lowest bidder Kingsbury Companies LLC the construction contract for the Town of Chesterfield's Raw Water Intake project.

Supervisor Barber informed the Board the Town of Chesterfield CDBG grant has been closed out with \$117,800 out of the original \$250,000 returned to NY State.

Supervisor Barber informed the Board there have been several unsafe building infractions in the Town of Chesterfield per the local law adopted in February. Letters have been sent to the owners.

Supervisor Barber presented the Board with updated fees and rates for building permits. The Town of Chesterfield rates are lower than surrounding areas and need to be brought current including costs of advertising public hearings and mailings. He also announced Code Officer Boynton will be leaving in June and would like to advertise for his replacement now. Supervisor Barber already has a letter of interest from Trent Gravelle but would like to cover all the bases.

Supervisor Barber informed the Board Dog Control Officer King submitted her report for November. There were 25 calls for dogs with documentation on 8 of those calls. The Town of Chesterfield can now bring seized dogs to Jody Perrea in West Chazy.

Supervisor Barber requested a time and date from the Board for the Year End Meeting. Town Clerk Bourgeois will post the Legal notice.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#193 Resolved: To schedule the End of Year Meeting for the Town of Chesterfield for Friday, December 19th at 1:00 PM at the Town of Chesterfield Office.

Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was

#194 Resolved: To accept the Supervisor's Financial Report for November 2024, a copy of which can be found at the Town of Chesterfield Town Clerk's office.

Supervisor Barber informed the Board the December water billing is complete and notices have been mailed.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#195 Resolved: To accept December water bills for Town of Chesterfield and Port Kent Water Districts

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#196 Resolved: that all audited bills presented to the Town Board since the last Board Meeting on November 12 2024 be paid. Bills in the amount of \$64,589.26 were audited and paid from the General Fund. Bills in the amount of \$422,339.86 were audited and paid from the Highway Fund. Bills in the amount of \$1,661.18 were audited and paid from the Christmas Donation Fund. Bills in the amount of \$25,190.72 were audited and paid from the Town of Chesterfield Water Department. Bills in the amount of \$2,790.84 were audited and paid from the Port Kent Water Department. Bills in the amount of

\$2,471.35 were audited and paid from the Village Debt. Bills in the amount of \$465.73 were audited and paid from the Town of Chesterfield Compaction Station. Bills in the amount of \$32.37 were audited and paid from ROOST. The totals of all bills since last meeting totaled \$519,541.31.

Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was

#197 Resolved: To accept the Budget Amendments for November 2024.

Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was

#198 Resolved: That all letters brought before the Town of Chesterfield Town Board be filed.

Supervisor Barber wished all in attendance a Very Merry Christmas.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#199 Resolved: That with nothing further to come before this Board the Regular Meeting of December 10, 2024 of the Town Board of the Town of Chesterfield be adjourned at 6:54 PM.

Bruce Bourgeois Town Clerk Town of Chesterfield