**Minutes of the Town of Chesterfield Town Board Meeting held on Tuesday, Dec. 1, 2015, at the Town Office on the Corner of Clinton and Vine Streets, in the Village of Keeseville, County of Essex, State of New York, pursuant to due notice.**

 Supervisor Gerald H. Morrow called the meeting to order at 7: 00 p.m.

 Everyone stood for the Pledge of Allegiance.

 Those present were:

Supervisor: Gerald H. Morrow

Town Clerk: Lynn A. Jarvis

Councilman: Clayton J. Barber

Councilman: Russell L. Blaise

Councilman: Richard J. Klages

Councilman: Joseph W. Kusalonis

Town Attorney: Michael D. McCormick

Supt. of Highways: Philip W. Pray

 Supervisor Morrow welcomed the following guests to the meeting and thanked them for coming out on such a wet night: David Gload, Chris Mullen, Craig Mullen, Ron Rodgers, and Shelley David; Clerk to Supervisor.

 Upon a motion made by Councilman Richard Klages, seconded by Councilman Joseph Kusalonis and unanimously carried it was

 **151. RESOLVED** that the reading of the minutes of the Public Hearing and Board Meeting held on Nov. 5, 2015 be dispensed with.

 Upon a motion made by Councilman Richard Klages, seconded by Councilman Russell Blaise and unanimously carried it was

 **152. RESOLVED** that the following roads be designated as Seasonal Limited Use Highways:

Shunpike Road; from the end of the blacktop to the Highland Road, Harm’s Way; off from Corlear Bay Road; and the upper end of Dog Hill Road.

 Upon a motion made by Councilman Richard Klages, seconded by Councilman Clayton Barber and unanimously carried it was

 **153. RESOLVED** that the following appointed, elected and hired employees receive the following salaries during the year 2016:

 Employees:

Clayton Barber Councilman $6,536 annually

David Bashaw Justice $13,849 annually

Henry Bennage Bus Driver $9.44 hourly

Russell L. Blaise Councilman $6,536 annually

John Bolton MEO $14.97 hourly

Bruce Bourgeois Tax Collector $8,886 annually

Richard Bremer Health Officer $600 annually

David Call Jr. MEO $14.37 hourly

John Champine Jr. MEO $13.09 hourly

Daniel Costin Laborer $13.00 hourly

Frederick Colegrove Jr. Laborer (Part-time) $10.50 hourly

Susan Crowningshield Clerk (Part-time) $10.00 hourly

Shelley Davis Clerk to Supervisor $40,851 annually

Shelley Davis Assessor $23,620 annually

Shelley Davis Clerk to Planning Bd $837 annually

Kevin Dennis Laborer $13.00 hourly

Shane-Michael Flora Laborer $11.00 hourly

Gary B. Friedrich On-Call $10.45 hourly

Gavin Friedrich On-Call $10.45 hourly

Gregory Hall On-Call $10.45 hourly

Lynn Jarvis Town Clerk $14,896 annually

Steven Johnson Dog Control Officer $6,500 annually

Richard Klages Councilman $6,536 annually

Joseph Kusalonis Councilman $6,536 annually

Harvey LeCuyer Code Enforcement $9,012 annually

Richard Lee Groundskeeper $100 weekly

Gilbert Liberty Bus Driver $9.44 hourly

Patricia Maffa Bus Driver $9.44 hourly

Michael McCormick Attorney $7,695 annually

Christine Morrow Clerk (Part-time) $13.79 hourly

Gerald Morrow Supervisor $54,934 annually

Gerald Morrow Budget Officer $1,847 annually

George Ouimette MEO/Deputy $15.52 hourly

James Pasho MEO $14.37 hourly

Philip Pray Supt. of Highways $51,693 annually

Kim Rennie Justice $13,849 annually

James Spear Groundskeeper $13.65 hourly

Edward Taylor Water Operator $7,621 annually

David Winter Water Operator $19.00 hourly

 Supervisor Morrow explained that on Monday, Alex Forester from CFA Insurance Co. was here to discuss the new insurance program with the employees – first met with the Highway crew then Dave Winter and his men – the Supervisor had heard talk that the highway crew don’t feel they make enough – they would like a raise, so he checked around with other towns like Town of AuSable and other Essex County Towns to see if employees pay for their insurance – the Town of AuSable employees pay 25% of their insurance – so the Supervisor

put together a paper for each employee to show what they would receive with a raise and what they would have to pay towards their insurance – for example a family plan – the raise would be $2.75 per hour the insurance of 25% would be $5,755 per year. He then told the men to discuss this and let him know by tonight what they would like to do.

 He stated when Phil came in tonight he told him that the men decided to stay with the free health insurance.

 Supervisor Morrow stated that there is no dam update – just that Phil has cut the trees and the road is almost done – just waiting to hear from APA, Corps of Engineers and DEC after our initial meeting with them for the permit process for the dam replacement.

 Supervisor Morrow informed the Board that every other month he meets with Susan Kennedy from DOH, Todd from AES, Mike Mascaraneus from Community Resources and Dave Winter to discuss and plan the next step to resolving the awful mess we have inherited from the former Village of Keeseville, we have already had to borrow $50,000 from the General Fund to help pay the $152,000 debt payment to EFC.

 As of right now people inside the former Village pay $204 per year for water, vacant parcels and parcel with empty residences or businesses don’t pay anything towards the debt service, not like PKWD, vacant parcels and residences that have their own water pay $300 per year for debt service.

 There are 787 water users in the former Village, 153 water users in the Town of AuSable and 192 water users in the Town of Chesterfield, but after reviewing the map of unbilled parcels there are 47 in the Town of AuSable and 67 in the Town of Chesterfield. Supervisor Morrow that may not have a degree but common sense only shows that there would be 114 more parcels towards the debt service.

 Next year (2016) the debt service will be $155,507 to EFC, then each year it continues to increase until it is paid in 2020, there is also $32,250 due to RD once a year and $5,250 also due once a year to RD.

 Supervisor stated that we need to work on fair values and charges for water, outside water users pay $408.00 yearly.

 Another thing that is going to happen that residents won’t like dealing with, is that the Town of AuSable is going to start billing a flat rate for the sewer so they will be collecting their own sewer payments, people won’t like having to go to two different places, but the billing will be more fair, because it won’t be based on gallons used, especially if they are filling their pool, water their gardens/lawns or washing their cars.

 Supervisor Morrow explained that the Board has a copy of the Lake Champlain Basin program letter informing us that we were not awarded grant funding for aquatic invasive species in Butternut Pond, stating that they don’t give money to governments being forced to comply with agency regulations.

 Supervisor Morrow stated “that is not true, we are not being forced to take care of the aquatic invasive species we are doing it on our own, to improve Butternut Pond, because it is our water source.

 Supervisor Morrow informed the Board that a letter had been received from Lakes to Locks requesting financial assistance of $500 to help with the following services that they provide: marketing, management plan, transportation alternatives, assistance with grant applications, support letters, supporting plans, workshop and training.

 After receiving the letter Margaret Gibbs called to ask for help with the Administrative costs, Margaret helps with the Lakes to Locks Program, they were a huge help to us in getting grant funding for the museum in AuSable Chasm. We have budgeted $250.00 already for 2016.

 Councilman Kusalonis would like to increase the amount we give to Lakes for Locks.

 Councilman Klages stated that they have helped us out.

 Upon a motion made by Councilman Joseph Kusalonis, seconded by Councilman Richard Klages and unanimously carried it was

 **154. RESOLVED** that the Town Board authorizes the Supervisor to enter into an agreement with Lakes for Locks for the year 2016 in the amount of $500.00.

 Councilman Barber stated this is the first time they asked for an increase.

 Supervisor Morrow replied that’s correct.

 Supervisor Morrow appointed Councilman Barber and Councilman Klages to audit the 2015 Tax Collectors records, books and reports, because the Tax Collector usually isn’t available for our end of the year meeting, like the Town Clerk and myself where you can see our records, books and reports.

 Supervisor Morrow appointed Councilman Blaise and Councilman Kusalonis to perform the 2015 Court Audit.

 Supervisor Morrow explained that he didn’t need resolutions it is in the Town Law that he can make Board appointments without resolutions.

 Upon a motion made by Councilman Clayton Barber, seconded by Councilman Joseph Kusalonis and unanimously carried it was

 **155. RESOLVED** that the Special Meeting to audit books, records and reports of all elected officials and to balance the books for 2105 be held on Monday, Dec. 28, 2015 at 5:00 p.m.

 After Supervisor Morrow asked if 5:00 p.m. was okay with everyone, if not it could be changed to 5:30 p.m.

 All were fine with the time.

 Upon a motion made by Councilman Russell Blaise, seconded by Councilman Clayton Barber and unanimously carried it was

 **156. RESOLVED** that the 2016 Organizational Meeting be held on Tuesday, Jan. 5th, 2016 at 7:00 p.m. with the Regular Board Meeting immediately following.

 Upon a motion made by Councilman Russell Blaise, seconded by Councilman Richard Klages and unanimously carried it was

 **157. RESOLVED** that the Supervisor’s Financial Report for the month of November 2015 be accepted. The Financial Report can be found on file in the Town Clerk’s Office.

 Upon a motion made by Councilman Clayton Barber, seconded by Councilman Joseph Kusalonis and unanimously carried it was

 **158. RESOLVED** that all bills be paid. Bills in the amount of $7,123.51 were audited and paid from Highway Acct., Claims 180 to 194. Bills in the amount of $5,053.32 were audited and paid from General Acct., Claims 447 to 458. Bills in the amount of $2,818.22 were audited and paid from TCWD Acct., Claims 459 to471. Bills in the amount of $324.48 were audited and paid from PKWD Acct., Claims 472 to 474. Total Security Solutions was paid $385.00 #475, Spruce Meadow Landscaping was paid $100.00 #476, EFC was paid $152,572.00 # 477, Verizon was paid $84.64 #478, and NYSEG was paid $3,310.06 #479. Warrants can be found on file in the Town Clerk’s Office.

 Upon a motion made by Councilman Richard Klages, seconded by Councilman Russell Blaise and unanimously carried it was

 **159. RESOLVED** that all letters brought before the Board be filed.

 Supervisor Morrow informed the Board that Phil had brought it to his attention that the Town of Peru has a VAC Truck in good shape for sale they were asking $20,000 but have come down to $15,000 – if the Town of AuSable splits the cost it will cost us each $7,500 – it can be used for shut offs, manhole covers, and culverts, etc.

 Phil said there are minor can do repairs approximately $800.00 worth – it will be kept at our shop, because we don’t want it left out to freeze.

 Councilman Klages feels it will save time and money.

 Phil stated yes, now we borrow or rent.

 Upon a motion made by Councilman Richard Klages, seconded by Councilman Clayton Barber and unanimously carried it was

 **160. RESOLVED** that the Town Board approves the purchase of the VAC Truck from the Town of Peru for the amount of $15,000 to be shared by the Town of AuSable, for an amount of $7,500 each. All expenses and costs for repairs to be shared between the two towns.

 Supervisor Morrow explained that there is grant funding between $25,000 - $100,000 available for preventive maintenance that we can apply for to help with the TCWD improvements. He noticed after reviewing it that we may not be eligible for it because it is for preventive maintenance, but it doesn’t cost to apply, so it doesn’t hurt anything.

 Upon a motion made by Councilman Russell Blaise, seconded by Councilman Richard Klages and unanimously carried it was

 **161. RESOLVED** that the Supervisor be authorized to sign any necessary paperwork for the grant application to receive between $25,000 - $100,000 in funding for preventative maintenance for the TCWD.

 Supervisor Morrow informed the Board that Steve LaMere completed the Butternut Pond Survey.

 Supervisor Morrow has passed around the AES Contract for engineering services rendered for the Board to review, it is for consolidating the districts, work on billing, etc.

 Upon a motion made by Councilman Joseph Kusalonis, seconded by Councilman Russell Blaise and unanimously carried it was

 **162. RESOLVED** that the Supervisor be authorized to enter into a contract with AES Northeast PLLC for their engineering services.

 Supervisor Morrow informed the Board that “Cycle Adirondack 2016” will be holding a press conference at ARRCH on Dec. 8th at 10:00 a.m. – they have already had one meeting that he attended, but he is unable to attend this one because he has a County Meeting the same day. He welcomes any Councilmen to attend if they can.

 Councilman Klages repeated Dec. 8th at 10:00 a.m.

 Supervisor stated that’s right.

 Klages stated he could be there at that time.

 Lynn had nothing.

 Mike had nothing.

 Supervisor Morrow stated that he spoke with Kevin Hall who is working on the property behind the stores on Front Street.

 Phil stated that the new truck is behind schedule – so not sure when it will be delivered.

 He informed the Board that he needs a blanket resolution to correct 1.12 miles on the State DOT road mileage sheets, this is the 1st update in 20 or 22 years – he had E911 resurvey all roads in the Town.

 Supervisor Morrow stated it’s got to be done – hopefully we got more CHiPS funds.

 Phil said it is not suppose too affect CHiPS funding.

 Upon a motion made by Councilman Clayton Barber, seconded by Councilman Richard Klages and unanimously carried it was

 **163. RESOLVED** that the Supt. of Highways be given authorization through this blanket resolution to make adjustments to correct the road mileage for NYS DOT.

 Supervisor Morrow stated that what he is about to say probably isn’t politically correct, but he is going to say it anyway Merry Christmas and Happy New Year.

 Upon a motion made by Councilman Joseph Kusalonis, seconded by Councilman Richard Klages and unanimously carried it was

 **164. RESOLVED** that since there is no further business to come before the Board this meeting be adjourned at 7:31 p.m.

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 Lynn A. Jarvis, Town Clerk