

MINUTES OF THE SPECIAL TOWN OF CHESTERFIELD TOWN BOARD MEETING HELD ON DECEMBER 27, 2017 AT 5:00PM AT THE TOWN OFFICES ON THE CORNER OF CLINTON AND VINE STREETS, IN KEESEVILLE, COUNTY OF ESSEX, STATE OF NEW YORK, PURSUANT TO DUE NOTICE. THE PURPOSE OF THE SPECIAL MEETING IS FOR AUDITING THE BOOKS OF ELECTED AND APPOINTED OFFICIALS IN THE TOWN OF CHESTERFIELD, TO MAKE ALL NECESSARY BUDGET TRANSFERS TO BALANCE THE BOOKS FOR THE YEAR 2017 AND ANY OTHER BUSINESS THAT SHOULD BE BROUGHT BEFORE THE TOWN BOARD.

SUPERVISOR MORROW CALLED THE SPECIAL BOARD MEETING TO ORDER AT 5:00PM.

EVERYONE STOOD FOR THE PLEDGE OF ALLEGIANCE.

THOSE PRESENT WERE:

SUPERVISOR:	GERALD H. MORROW
TOWN CLERK:	LYNN A. JARVIS
COUNCILMAN:	RUSSELL L. BLAISE
COUNCILMAN:	DAVID P. GLOAD
COUNCILMAN:	CLAYTON J. BARBER
SUPT. OF HWYS.	PHILIP W. PRAY

THOSE EXCUSED WERE:

COUNCILMAN:	RICHARD J. KLAGES
TOWN ATTORNEY:	MICHAEL J. MCCORMICK

NO GUESTS WERE IN ATTENDANCE.

TOWN CLERK JARVIS READ THE LEGAL NOTICE FOR THE SPECIAL TOWN BOARD MEETING.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#165 RESOLVED: THAT THE READING OF THE MINUTES FROM THE PUBLIC HEARING AND REGULAR TOWN BOARD MEETINGS HELD ON DECEMBER 5, 2017 BE DISPENSED WITH.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#166 RESOLVED: THAT THE FOLLOWING PETTY CASH FUNDS BE APPROVED FOR 2018: TOWN CLERK \$50.00, TAX COLLECTOR \$25.00, JUSTICE COURT \$25.00 AND SUPERVISOR \$50.00.

TOWN JUSTICE COURT AUDIT SUBMITTED TO THE TOWN BOARD. A COPY WAS GIVEN TO THE SUPERVISOR. COUNCILMAN GLOAD STATED SEVERAL CASES PENDING BACK TO 2008 WITH CLASSIFICATION OF "TSLEND". SUPERVISOR MORROW WILL CHECK WITH COURT SYSTEM FOR DEFINITION OF CASE CLASSIFICATIONS.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#167 RESOLVED: THAT THE TOWN JUSTICE COURT AUDIT BE ACCEPTED. A COPY IS ON FILE WITH THE SUPERVISOR.

TOWN CLERK AUDIT WAS SUBMITTED TO THE TOWN BOARD. NO PROBLEMS WERE NOTED. A COPY WAS GIVEN TO THE SUPERVISOR.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#168 RESOLVED: THAT THE TOWN CLERK'S AUDIT BE ACCEPTED. A COPY IS ON FILE WITH THE SUPERVISOR.

TOWN TAX COLLECTOR AUDIT WAS SUBMITTED TO THE TOWN BOARD. NO MAJOR ISSUES WERE NOTED. A COPY WAS GIVEN TO THE SUPERVISOR.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#169 RESOLVED: THAT THE TOWN TAX COLLECTOR AUDIT BE ACCEPTED. A COPY IS ON FILE WITH THE SUPERVISOR.

SUPERVISOR MORROW PRESENTED A LIST OF BUDGET AMMENDMENTS THAT NEED APPROVAL FOR 2017.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#170 RESOLVED: THAT THE FOLLOWING BUDGET AMMENDMENTS BE APPROVED FOR THE YEAR 2017.

A2130	INCREASE	GARBAGE	\$20,993.95
A2210	INCREASE	STATE ASSISTANCE	\$113,000.00
A2610	DECREASE	FINES	\$32,187.50
A2770	INCREASE	OTHER REVENUES	\$32,945.00
A3005	INCREASE	MORTGAGE TAX	\$12,299.53
SW2140	INCREASE	METERED SALES	\$128,691.46
A1355.4	INCREASE	ASSESSOR CONT.	\$3,704.68
A1620.4	INCREASE	BUILDING CONT.	\$2,102.15
A1910.4	DECREASE	INSURANCE	\$11,000.00
A3620.4	INCREASE	SAFETY INSPEC. CONT.	\$807.48
A7140.4	INCREASE	PLAYGROUNDS	\$2,830.21
A8160.4	INCREASE	REFUSE & GARBAGE	\$17,218.51
A9010.8	DECREASE	RETIREMENT	\$19,082.50
DA9010.8	DECREASE	RETIREMENT	\$19,802.50

ROBERT GREGORY NETWORK TECHNICIAN FROM ESSEX COUNTY INFORMATION SYSTEMS HAS MADE SOME RECOMMENDATIONS TO THE TOWN FOR UPGRADING COMPUTER WIFI SYSTEM AND ESTABLISHING A BACK UP PROGRAM FOR ALL COMPUTERS. A NEW ROUTER, WIRELESS

ACCESS POINT AND SWITCHES WILL BE NEEDED. SEE ESTIMATE SUBMITTED BY MR. GREGORY.

THE COST OF THE BACKUP PROGRAM IS \$270.00 PER YEAR.

. THE DESKTOP ROUTER \$100.00, SWITCHES \$30.00 EACH (\$60.00) AND WIRELESS ACCESS POINT \$135.00 FOR A ONE TIME TOTAL COST OF \$295.00.

DISCUSSION WAS HELD REGARDING MAINTAINING AND UPDATING COMPUTER SYSTEM.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#171 RESOLVED: THAT THE TOWN PROCEED WITH NECESSARY UPDATES ON THE COMPUTER NETWORK SYSTEM. THE UPDATES WILL INCLUDE PURCHASING OF DESKTOP ROUTER, SWITCHES AND A WIRELESS ACCESS POINT FOR THE COST OF \$295.00 TOTAL. THE TOWN WILL ALSO PURCHASE A BACKUP PROGRAM FOR THE COST OF \$270.00 PER YEAR.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT THE CLOSING ON THE COMMERCE PARK PROPERTY WITH MR. ROGER LONG TOOK PLACE LAST WEEK. THE INITIAL AGREEMENT WITH THE ESSEX COUNTY IDA WAS THAT THEY WOULD GET HALF OF THE SALE. THE TOTAL SELLING PRICE WAS \$25,000.00. THE AMOUNT OF \$12,500.00 IS DUE TO ESSEX COUNTY IDA.

UPON A MOTION BY COUNCILMAN GLOAD AND
SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY
CARRIED IT WAS

#172 RESOLVED: THAT ESSEX COUNTY IDA BE PAID
\$12,500.00 FOR THEIR PORTION OF THE SALE OF THE
PROPERTY IN THE COMMERCE PARK TO MR. ROGER LONG.

UPON A MOTION BY COUNCILMAN GLOAD AND
SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY
CARRIED IT WAS

#173 RESOLVED: THAT ALL BILLS PRESENTED TO THE TOWN
BOARD BE PAID. BILLS IN THE AMOUNT OF \$12,085.30 WERE
AUDITED AND PAID FROM THE HIGHWAY FUND; CLAIMS
WERE NUMBERED FROM 214 TO 229. BILLS IN THE AMOUNT
OF \$7,445.03 WERE AUDITED AND PAID FROM THE GENERAL
FUND; CLAIMS WERE NUMBERED FROM 222 TO 232. BILLS IN
THE AMOUNT OF \$1659.09 WERE AUDITED AND PAID FROM
THE PKWD FUND; CLAIMS WERE NUMBERED FROM 255 TO
260. BILLS IN THE AMOUNT OF \$1857.56 WERE AUDITED AND
PAID FROM THE TCWD FUND; CLAIMS WERE NUMBERED
FROM 261 TO 270.

SUPERVISOR MORROW OFFERED THE COURTESY OF THE
FLOOR TO THE TOWN BOARD MEMBERS.

SUPT. OF HIGHWAYS PRAY INFORMED THE BOARD THAT
THE 1995 INTERNATIONAL STILL HAS ENGINE PROBLEMS
AND OVER \$3000.00 HAS ALREADY BEEN SPENT ON REPAIRS.
HE WILL DISCUSS WITH THE SUPERVISOR REGARDING ON
GOING REPAIRS.

SUPT. OF HIGHWAYS PRAY WOULD LIKE TO PURCHASE A NARROW SKID STEER WITH BALANCE OF CHIPS MONIES. HE CAN PURCHASE ON NJPA CONTRACT THROUGH LOCAL DISTRIBUTOR FOR COST OF \$40 to \$45,000.00. THE COST WILL INCLUDE SKID STEER, CAB AND ACCESSORIES OF A BROOM, SNOWPLOW, AND SNOWBLOWER. A COPY OF INFORMATION WILL BE SUBMITTED TO THE SUPERVISOR PRIOR TO PROCEEDING.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#174 RESOLVED: THAT SUPT. OF HIGHWAYS PRAY BE APPROVED TO PURCHASE A SKID STEER, CAB AND ACCESSORIES OF A BROOM, SNOWPLOW AND SNOWBLOWER THROUGH NJPA CONTRACT AND LOCAL DISTRIBUTOR AT THE COST OF \$40 TO \$45,000.00 AFTER REVIEW BY SUPERVISOR.

SUPERVISOR MORROW STATED THAT THE BENCHES ARE STILL ON FRONT STREET AND NEED TO BE REMOVED BECAUSE THEY INTERFERE WITH STREET CLEANING/PLOWING.

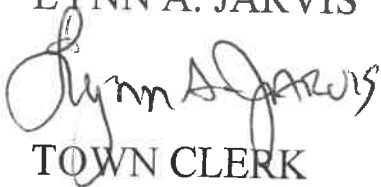
COUNCILMAN GLOAD ASKED ABOUT THE WELL DRILLING PROJECT.

SUPERVISOR MORROW INFORMED THE BOARD THAT A 20 PAGE REPORT HAD BEEN RECEIVED BUT NOT YET REVIEWED. HE WILL REVIEW WITH DAVE WINTERS. THE DRILLING FOR THIRD WELL HAS NOT BEEN STARTED.

UPON A MOTION BY COUNCILMAN BLAISE AND
SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY
CARRIED IT WAS

#175 RESOLVED: THAT WITH NO FURTHER BUSINESS TO
COME BEFORE THIS SPECIAL TOWN BOARD MEETING; THIS
MEETING COULD BE ADJOURNED AT 5:27PM.

LYNN A. JARVIS

A handwritten signature in cursive script that reads "Lynn A. Jarvis". The signature is written in black ink and is positioned above the printed name and title.

TOWN CLERK