

***Minutes of the Town of Chesterfield Regular Town Board Meeting Held on Tuesday, February 14th, 2023 at the Town of Chesterfield Offices ,1 Vine Street, in Keeseville, County of Essex, State of New York, Pursuant to Due Notice.***

Supervisor Barber called the Town Board Meeting to order at 6:00 PM

Everyone stood for the Pledge of Allegiance

**Those Present:**

<b>Supervisor</b>	<b>Clayton Barber</b>
<b>Town Clerk</b>	<b>Bruce Bourgeois</b>
<b>Councilman</b>	<b>David Gload</b>
<b>Councilman</b>	<b>Richard Klages</b>
<b>Councilman</b>	<b>Patrick “Bill” Mitchell</b>
<b>Councilman</b>	<b>John Casey</b>
<b>Town Attorney</b>	<b>Michael McCormick</b>
<b>Supt. Of Highways</b>	<b>John “Jay” Champine</b>

**Guests Present:**

**David Winter**

**Walter Chmura**

**Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was**

**#27 Resolved: That the reading of the minutes of the Organizational and Regular Town Board Meeting of January 10th, 2023 be dispensed with.**

**Supervisor Barber welcomed everyone in attendance and opened the floor for public comment.**

**Walter Chmura asked the Board if any research had been put into Voyent that the Town of Jay uses. He mentioned maybe using the Industrial Park for residential purposes to help resolve a housing shortage. Mr. Chmura questioned if ROOST Funds will be increased this year.**

**Supervisor Barber informed the Board the percentage each town in Essex County went up from 1% to 3% based on population. The Town of Chesterfield will receive approximately \$77,000.**

**Supervisor Barber informed the Board he attended a meeting at the Keeseville Fire Department regarding the 10% tax exemption for fire and emergency personnel. It will not take effect in any towns in Essex County until at least 2024. The school districts Town and County need to approve before this can move forward.**

**Supervisor Barber presented the funding request from Ausable Chasm Cemetery Association from last month. He informed the Board ROOST funds were discussed at the County meeting and was decided ROOST funds cannot be used for cemeteries but the Town has \$1600 in the budget for that line item.**

**Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was**

**#28 Resolved: To fund Ausable Chasm Cemetery in the amount of \$400 for 2023.**

**Supervisor Barber informed the Board the Town needs to establish a reserve fund for the Town of Chesterfield Water Districts. The water district has a surplus this year and the reserve fund will be available for equipment purchases, repairs and future improvements.**

**Upon a motion by Councilman Klages and seconded by Councilman Mitchell and unanimously carried it was**

**#29 Resolved: To establish a reserve fund for Town of Chesterfield Water Districts 1 & 2 from the surplus funds for the purposes of equipment purchase and repairs and infrastructure improvements as needed.**

**Supervisor Barber informed the Board of the research he acquired from the Association of Towns and Villages concerning establishing a position of Water Superintendent. The board simply needs to vote to create the position.**

**Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was**

**#30 Resolved: To create the position of Water Superintendent exempt position with an annual salary of \$50,377.60, paid proportionately out of TCWD #1&#2, PKWD #1 and PKWD #2 with supplemental hourly rate from Highway Department for plowing as needed.**

**Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was**

**#31 Resolved: to appoint Co-Chairs John Hamilton and Jodi Lattrell with members Eric Buzzell, Sean Ganter, Justin Buck, Charles Arthur, Ken Bruno, Scott Zmijewski and Tom Smith to the Keeseville Youth commission for 2023.**

**Supervisor Barber informed the Board he received a letter from the Keeseville Community Arts Festival requesting funding for the 2023 event. Last year, the Town gave \$1000 and ROOST funds are eligible.**

**Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was**

**#32 Resolved: To fund the Keeseville Community Arts Festival for 2023 in the amount of \$1000 to be disbursed from the Town of Chesterfield ROOST funds.**

**Supervisor Barber informed the Board he reached out to Nick Bedard to make sure the quote he submitted for the split unit heaters at the Water Plant was correct and complete. Mr. Bedard confirmed the heaters were different than the other quotes received and amended the quote to \$8200 which was still the lowest of the 3 quotes.**

**Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was**

**#33 Resolved: To accept the lowest amended quote of \$8200 from Mountain Valley Mechanicals for split unit heaters for the Town of Chesterfield Water Plant.**

**Supervisor Barber informed the Board the Town of Chesterfield Planning Board approved the merger of 2 adjacent parcels owned by Patrick Mitchell. The Town Board must now vote on it.**

**Upon a motion by Councilman Casey and seconded by Councilman Klages and carried with Councilman Mitchell abstaining it was**

**#34 Resolved: To combine Town of Chesterfield Planning Board approved tax map numbers 4.1-1-5.200 and 4.1-1-5.110 on the Soper Road owned by Patrick “Bill” Mitchell into one complete parcel.**

**Supervisor Barber informed the public of a water workshop with himself, the Board, AES and Essex County regarding the water intake for the Town of Chesterfield water plant. An alternate property easement is needed. He tasked Town Attorney McCormick to get together with Scott Allen from AES to create an easement through property owned by Karin Leggeman-German.**

**Supervisor Barber informed the Board AES was recommended by Essex County for the Town of Chesterfield’s Storm Water Study as that entity had done a lot of work for the Town of Ausable with their storm water study.**

**Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was**

**#35 Resolved: To appoint AES as engineers for the Town of Chesterfield Storm Water Study.**

**Supervisor Barber informed the Board the Town of Chesterfield AUD was filed with the New York State Comptroller on January 31<sup>st</sup> and was accepted.**

**Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was**

**#36 Resolved: That all audited bills presented to the Town Board since the last Board Meeting on January 10<sup>th</sup>, 2023 be paid. Bills in the amount of \$151,193.03 were audited and paid from the General Fund. Bills in the amount of \$61,983.05 were audited and paid from the Highway Fund. Bills in the amount of \$12,721.89 were audited and paid from the Town of Chesterfield Water Department. Bills in the amount of \$1,799.72 were audited and paid from the Port Kent Water Departments. Bills in the amount of \$2,338.90 were audited and paid from the Village Debt. Bills in the amount of \$86.83 were audited and paid from the Port Kent Light District. Bills in the amount of \$110.00 were audited and paid from the Town Water Project. The ACK Joint Fire District was given their annual amount of \$620,723.64. The total of all bills since last meeting was \$851,016.86.**

**Upon a motion by Councilman Mitchell and seconded by Councilman Casey and unanimously carried it was**

**#37 Resolved: That all letters brought before the Town be filed.**

**Supervisor Barber offered the courtesy of the floor to Town Clerk Bourgeois.**

**Town Clerk Bourgeois informed the Board the Town portion of the 2023 tax levy was satisfied and, again, the Town of Chesterfield was the first town in Essex County to write a check to the Treasurer's Office.**

**Supervisor Barber gave the courtesy of the floor to the Councilmen.**

**Councilman Gload noted that with all**

**Supervisor Barber offered the courtesy of the floor to Highway Superintendent Champine.**

**Highway Superintendent Champine informed the Board he would like to move forward with purchasing a 3-ton roller that would be split between the Highway and Water Departments. The quote from Sourcewell is good for 90 days and 30 days of that has passed. The price of the new roller is just as economical as a used one. Water Superintendent Winter concurred and satisfied the Councilmen's concern on the amount of use the roller will receive.**

**Upon a motion by Councilman Casey and seconded by Councilman Klages and unanimously carried it was**

**#38 Resolved: to purchase a new 3-ton roller from Sourcewell for \$57,463.00 to be split between the Highway and Water Departments.**

**Supervisor Barber informed the Board the Town needs to upgrade the security systems at the Town Office. The Town's current security provider, Security Concepts, has given the Town a quote of \$2546.16.**

**Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was**

**#39 Resolved: To upgrade the Town of Chesterfield Town Office security system in the amount of \$2,546.16 from Security Concepts.**

**Supervisor Barber informed the Board that the NY Class investments are performing so well that the Board might consider putting more funds into NY Class.**

**Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was**

**#40 Resolved: To move \$928,832.89 from reserve funds at Glens Falls National Bank to NY Class.**

**Water Superintendent Winter informed the Board that the Water Department is renting a container at the war plant and the Board may want to consider**

**purchasing a 20-foot container with a rollup door for easy delivery and storage of carbon for the plant. He added the sewer at the Industrial Park is a pressure system and would not work for a residential setting.**

**Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was**

**#41 Resolved: That with no further business to come before this Town Board Meeting, this meeting could be adjourned at 7:44 P.M.**

**Bruce Bourgeois**

**Town Clerk**