

Minutes of the Town of Chesterfield Regular Town Board Meeting Held on Tuesday, June 13th, 2023 at the Town of Chesterfield Offices ,1 Vine Street, in Keeseville, County of Essex, State of New York, Pursuant to Due Notice.

Supervisor Barber called the Town Board Meeting to order at 6:00 PM

Everyone stood for the Pledge of Allegiance

Those Present:

Supervisor	Clayton Barber
Town Clerk	Bruce Bourgeois
Councilman	David Gload
Councilman	Richard Klages
Councilman	Patrick “Bill” Mitchell
Councilman	John Casey
Town Attorney	Michael McCormick
Supt. Of Highways	John “Jay” Champine

Guests Present:

Walter Chmura	Scott Racette
Gordon Howard	Amy Brelia
Marion English	

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#74 Resolved: That the reading of the minutes of the Regular Town Board Meeting of May 9th, 2023 be dispensed with.

Supervisor Barber opened the floor for public comment.

Walter Chmura informed the Board he has furrows on his lawn from the snow plows this winter. Supervisor Barber responded the Town has right of way and home owners are responsible for lawn upkeep. Highway Superintendent Champine added he has too few staff to go around repairing lawns. The Highway Department is short-staffed and is struggling to keep up with other routine tasks. Mr. Chmura also asked about tonnage of trucks on Town roads. Highway Superintendent Champine responded the Town follows the County schedule of limited tonnage of trucks. He actually has to catch them to report the trucks.

Marion English asked why her brush was not picked up. Supervisor Barber responded it was after the posted time. Again, staffing is an issue, not just for Chesterfield but for most towns in the area. Ms. English also noted speeding on Clinton Street. Supervisor Barber responded that there are 2 radar signs the Town purchased last year but the police need to enforce the speeding.

Supervisor Barber informed the Board he spoke to Jackie Wheelin from Mossbrook who requested an extension on the bidding for landscaping at Watson Park. He asked Town Clerk Bourgeois for an update on bids.

Town Clerk Bourgeois informed the Board there were no bids for repairing and replacing the tennis and basketball courts at Watson Park. Mossbrook was the only one who even expressed interest in the project. He thanked Marybeth Gillen, Scott Racette and Walter Chmura for their time and suggestions on the Port Kent Committee. All contractors are suffering from lack of workers.

Supervisor Barber informed the Board the Town of Ausable amended the 2023 contract with the Keeseville Youth Commission from \$14400 to \$7000. The Youth Commission still has \$22000 in unused funds due to the beach not opening this year or last. The Town of Chesterfield will use funds to be included in the upcoming summer program with Ausable, Black Brook and Jay.

There was much discussion on shortage of lifeguards especially with the school's summer program. Councilman Gload stated this is the 3rd year of a 3-year program and the summer program is really putting a crimp on the Keeseville Youth Commission for summer programs.

Supervisor Barber informed the Board he was contacted by Livingston Charge Port to provide electric vehicle charging stations to be located near Adirondack Hardware. These are provided by grants. There are several questions still not answered. Does the Town need to spend money prior to reimbursement and should the stations be 40 or 80 watt? There can be no progress until the Town receives another letter from the DEC.

Supervisor Barber reminded the Board the Nutrition Bus needs replacing. The Towns of Ausable and Chesterfield share the services but the budget did not include money for a new bus. The Town has begun the bidding process as required by the Town's procurement policy. The bid advertising has been placed in the paper.

Town Clerk Bourgeois read the legal notice, sealed bids to be opened June 26th at 10 AM with winning bid announced at the July Board Meeting.

Supervisor Barber requested a resolution to hold a public hearing in July to combine the Port Kent Water Districts.

Upon a motion by Councilman Mitchell and seconded by Councilman Klages and unanimously carried it was

#75 Resolved: To have a public hearing at 5:45, Tuesday, July 11th, 2023 to hear comments on the consolidation of Port Kent Water Districts 1 and 2 into a single district.

Supervisor Barber informed the Board the new water bills have been mailed. Clerk to the Supervisor Ocasio has reached out to other municipalities on how they handle adjustments to the water bills. The time is right to implement a process for customers requesting reduction in their water bills. Clerk Ocasio has drafted a document to streamline the process.

Upon a motion by Councilman Klages and seconded by Councilman Casey and unanimously carried it was

#76 Resolved: To accept and include the form designed by Clerk to the Supervisor Ocasio as a first step and stipulation in requesting water bill adjustment for the Town of Chesterfield's and Port Kent's Water districts.

Supervisor Barber informed the Board the Town needs a resolution to allow Essex County to pursue a grant for the mandatory salt shed for the Highway Department. He mentioned Rob Wick, Highway Superintendent Champine and himself walked the grounds at the Highway Garage to ascertain sites for the salt shed.

Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was

#77 Resolved: To allow Essex County to apply for and pursue grants from New York State for a Salt Shed as required at the Town of Chesterfield Highway Department.

Supervisor Barber informed the Board the Town has received the proposed 14.8% increase for Excellus in 2024. The final decision by the New York State Department of Financial Services will not be made until November, after the Town's tentative budget has been presented and close to final adoption.

Supervisor Barber informed the Board there was no resolution to amend the 2023 Budget and would like a resolution for April and May. The amendments are only in their respective funds with no crossover.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#78 Resolved: To accept the proposed budget amendments for the months of April and May 2023.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

#79 Resolved: To accept the completed Supervisor's Financial Report for May ,2023, copies of which can be found in the Town Clerk's Office.

Supervisor Barber presented the Board with a packet of the major funds and their respective expenditures and revenues to date compared to the budgeted amount Clerk to the Supervisor Ocasio had updated and to review to bring up any questions or concerns. He tasked the Board to start planning for the 2024 budget and beyond. The department heads also were given request sheets for budget purposes.

Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was

#80 Resolved: That all audited bills presented to the Town Board since the last Board Meeting on May 9th,2023 be paid. Bills in the amount of \$40,273.18 were audited and paid from the General Fund. Bills in the amount of \$24,294.82 were audited and paid from the Highway Fund. Bills in the amount of \$12,942.50 were audited and paid from the Town of Chesterfield Water Department. Bills in the amount of \$4,350.21 were audited and paid from the Port Kent Water Departments. Bills in the amount of \$2,338.90 were audited and paid from the Village Debt. Bills

in the amount of 60.00 were audited and paid from the Trust& Agency. Bills in the amount of \$47.39 were audited and paid from the Port Kent Light District. Bills in the amount of \$4,552.68 were audited and paid from the Town of Chesterfield Water Project. Bills in the amount of \$2,160.62 were audited and paid from the ROOST Fund. The total of all bills since last meeting was \$91,020.30.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#81 Resolved: That all letters brought before the Town be filed.

Supervisor Barber offered the courtesy of the floor to Town Clerk Bourgeois.

Town Clerk Bourgeois thanked Councilmen Mitchell, Gload and Casey for helping out at the very successful Rabies Clinic. 126 shots were performed and the Councilmen even filled the syringes.

Supervisor Barber offered the courtesy of the floor to the Board Members.

Councilman Gload stated the expansion of JC Park was on the agenda for the Youth Commission with cooperation of Mr. Rabideau.

Supervisor Barber offered the courtesy of the floor to Highway Superintendent Champine.

Highway Superintendent Champine informed the Board the sidewalks on Front street are complete and the Town has received many positive comments on the project. The project was paid for with CHIP funds, not ROOST money and the COVID money paid for street and drainage repair on Clinton Street. He also gave an update on the Dugway Road project. Essex County engineers have been out. The original road was filled with whatever was on hand; tree stumps etc. Worst case scenario is the rebuilding of 180 feet of road. There is no FEMA money available. The Town will use CHIP funds

Upon a motion by Councilman Mitchell and seconded by Councilman Casey and unanimously carried it was

#82 Resolved: To purchase a security camera for approximately \$900 to protect the Veteran's Park and new Town Clock with the understanding that Dale Holderman would graciously pay the monthly fee of approximately \$10 provided the system will work efficiently.

Upon a motion by Councilman Mitchell and seconded by Councilman Klages and unanimously carried it was

#83 Resolved: That with no further business to come before this Town Board Meeting, this meeting could be adjourned at 7:15 P.M.

Bruce Bourgeois

Town Clerk