**Minutes of the Town of Chesterfield Town Board Meeting held on Tuesday, May 3, 2016 at the Town Office on the Corner of Clinton and Vine Streets, in Keeseville, County of Essex and State of New York, pursuant to due notice.**

 Supervisor Gerald H. Morrow called the meeting to order at 7:00 p.m.

 Everyone stood for the Pledge of Allegiance.

 Those present were:

Supervisor: Gerald H. Morrow

Town Clerk: Lynn A. Jarvis

Councilman: Clayton J. Barber

Councilman: Russell L. Blaise

Councilman: David P. Gload

Councilman: Richard J. Klages

Town Attorney: Michael D. McCormick

Supt. of Highways: Philip W. Pray

 Guests present were: Joseph Kusalonis, Gordon Howard, Nancy Thompson, Don Bogucki,

Jeff King, Jay Frank and Shelley Davis; Clerk to Supervisor.

 Upon a motion made by Councilman Richard Klages, seconded by Councilman Clayton Barber and unanimously carried it was

 **63. RESOLVED** that the reading of the minutes of the meeting held on April 5, 2016 be dispensed with.

 Supervisor Morrow informed the Board that two individuals were interested in purchasing property in our Commerce Park. Mr. Roger Long is interested in Lot #4 for a youth rec. building, he is involved AFU Basketball. Lot #4 is 4.86 acres – the offer is $25,000.00.

 Mr. Jeff King is interested in Lot #1 and Lot #3 @ $5,000 per acre of usable property, this also for youth recreation. Lot #1 has 3.2 acres and Lot #3 has 3.64 acres of which 2 acres are usable – 1 ½ acres are a retaining basin.

 Supervisor Morrow offered the courtesy of the floor to Mr. King, who declined the need to address the Board.

 Supervisor Morrow explained that the IDA Board manages the Commerce Park, the Town owns it; but is unable to market it by law – the sale of the properties will be subject to 30-day permissive referendum.

 Mike McCormick asked how soon the lots would be ready.

 Supervisor Morrow explained that the lots are “shovel ready” and asked the Attorney to include a 1st option go to the Town for a re-purchase – asked to include it in the contract.

 Supervisor Morrow stated that the Commerce Park has been idle too long. Good opportunity for the Town and the Community.

 Upon a motion made by Councilman Clayton Barber, seconded by Councilman Richard Klages and unanimously carried it was

 **64. RESOLVED** that Lot #4 in the Commerce Park be sold to Roger Long@ $5,000 per acre and Lots # 1 and #3 be sold to Jeff King @ $5,000 per usable acre.

 Supervisor Morrow informed the Board that the Towns Health Insurance is back with Excellus.

 Supervisor Morrow informed the Board in follow-up to a guest question from the last meeting regarding burned out structures on Clinton Street, one building has been demolished, the owner of the second property was in court on Monday, provided the court with a copy of her contract with a local contractor for demolition of building to be done this week; and to his knowledge demolition started today 5/3/16.

 Supervisor Morrow stated that also brought before the Board at the last meeting was an unfinished house on Schuyler Road – Supervisor Morrow checked with Building Code Officer; Mr. Harvey LeCuyer and the building permit is current. Supervisor Morrow contacted the owner who has experienced some recent hardships, but who also promises to come and take care of the issue.

 Supervisor Morrow informed the Board that the paperwork requesting speed limit reduction on Giddings Road has been sent to the County – a study will be done by NYS Department of Transportation and the Town will be informed of their findings upon the completion of the study.

 The Chairman of the ZBA addressed the Board at the last meeting regarding alternate ZBA Board Members. Supervisor Morrow consulted with the Association of Towns and his findings were that alternates can be approved, can attend meetings, but are not allowed to vote unless there is conflict with another member, also the secretary of the ZBA cannot be an alternate. It would be considered a conflict of interest – Supervisor Morrow felt no need or benefit to having alternate members.

 Supervisor Morrow informed the Board that the Town of Chesterfield Water District is in the black with $180,000, however still owe $150,000 to General Fund and another payment will soon be due, so still need help. Repairs are being done daily. Original map, plan and report Town of Chesterfield Water District #1 was found and given to AES Northeast for their review – need to apply for $6 million grant.

 A letter of concern was received from Christine Killinger on April 25, 2016, regarding issues on water & sewer system charges. Supervisor Morrow met with her on Thursday, answered her concerns, explained how she has actually saved money on all her parcels except (1) since the dissolution of the Village. A follow-up letter also sent by the Supervisor per Ms. Killinger’s request with detailed explanation, overall Supervisor felt her concerns were satisfied.

 Mike McCormick – That at closing due to pro rations she made money.

 Supervisor Morrow stated overall most people are understanding. Vacant lots need to be charged to help with debt service.

 Supervisor Morrow informed the Board that the 68” angle broom has been delivered – Dave Winter used it last week after the storm to clean off the sidewalks.

 Phil stated working good, started cleaning streets in the Village.

 Supervisor Morrow also stated Dave Winter and crew have started picking up brush and leaves. This was approved by Board for time period 4/15 – 5/15/16. Green Up Day was successful and debris and rubbish collected that day has been picked up.

 Supervisor Morrow informed Town Board that there has been a burning issue in the Town. At this time there is a NYS DEC burn ban on – please remember no burning – one individual was ticketed by NYS DEC.

 Upon a motion made by Councilman Russell Blaise, seconded by Councilman David Gload and unanimously carried it was

 **65. RESOLVED** that the Supervisor’s Financial Report for April 2016 be accepted. The Financial Report can be found in the Town Clerk’s Office.

 Upon a motion made by Councilman Clayton Barber, seconded by Councilman Richard Klages and unanimously carried it was

 66. RESOLVED that all bills be paid. Bills in the amount of $9,736.87 were audited and paid from the Highway Acct., Claims 65 to 76. Bills in the amount of $5,711.94 were audited and paid from the General Acct., Claims 68 to 80. Bills in the amount of $525.98 were audited and paid from the PKWD Acct., Claims 73 to 78. Bills in the amount of $21,049.75 were audited and paid from TCWD Acct., Claims 79 to 96. The following bills were also paid Charter Comm. paid $99.99, Adirondack Ecologists LLC was paid $900.00, Keeseville Senior Citizens Club, Inc. was paid $2,650.00, KS State Bank was paid $44,364.67, David Winter was paid $766.98, NYS EFC was paid $31,180.00, NYSEG was paid $4,598.92 and Verizon was paid $99.33. Warrants can be found in the Office of the Town Clerk.

 Upon a motion made by Councilman David Gload, seconded by Councilman Richard Klages and unanimously carried it was

 **67. RESOLVED** that all letters brought before the Board be filed.

 Lynn Jarvis – Town Clerk had nothing to bring before the Board.

 Michael McCormick – Town Attorney had nothing to bring before the Board.

 Councilman Richard Klages stated that Barbara Davidson would like garbage receptacles put back on Front Street.

 Councilman Clayton Barber felt would keep downtown area cleaner.

 Councilman Russell Blaise do on trial basis and monitor situation for improper usage.

 Upon a motion made Councilman Richard Klages, seconded by Councilman Clayton Barber and unanimously carried it was

 **68. RESOLVED** that trash receptacles will be placed on Front Street and monitored for proper use.

 Councilman Richard Klages stated he attended agriculture classes, impressed with local farms found he learned a lot and bottom line is they need money.

 Supervisor Gerald Morrow stated 4/24/16 Green Up Day – very successful.

 Supervisor Gerald Morrow stated nothing new on Augur Lake Dam project. Continue to look

 For grants – Supervisor feels project could be $500,000 vs $750,000 but still very expensive.

 Supt. of Highways, Phil Pray informed Board that CHiPS monies has increased slightly, expenditures planned for this year are for Cassidy Road and Trembleau Road.

 Upon a motion made by Councilman Richard Klages, seconded by Councilman David Gload and unanimously carried it was

 **69. RESOLVED** to sign Agreement to Spend Town Highway Funds.

 Supt. of Highways, PHIL Pray informed Board that on May 9th County would be paving on Augur Lake Road and Highlands Road – Town to do some paving around same time, 5/10 – 5/11/16 – water Dept. will be going for training at that same time.

 Also informed Board that new truck is back in Barre, Vt. For more modifications – 3rd time.

 Supt. of Highways, Phil Pray also informed Board needs 2 new boxes for trucks – has feelers out for used boxes – will also check with CHiPS Coordinator to see if money from that fund could be used.

 The Board was informed that Highways Dept. would be working on Port Kent Cemetery new portion on 5/4/16.

 At this time Supervisor Morrow expressed the need to enter into Executive Session for personnel reasons –

 Upon a motion made by Councilman Richard Klages, seconded by Councilman Russell Blaise and unanimously carried it was

 **70. RESOLVED** that the Town Board enter into Executive Session at 7:35 p.m.

 ACTION: The Town Board opted to hire new employee 6/2016.

 Upon a motion made by Councilman Richard Klages, seconded by Councilman Clayton Barber and unanimously carried it was

 **71. RESOLVED** that return to Regular Board Meeting at 7:50 p.m.

 Councilman Blaise informed Board that he spoke with Richard Garcia regarding Youth Commission and a meeting was scheduled for Monday 5/10 @ 6:30 p.m.

 Upon a motion made by Councilman Richard Klages, seconded by Councilman David Gload and unanimously carried it was

 **72. RESOLVED** with no further business to come before the Board this meeting would be adjourned at 7:51 p.m.

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 Lynn A. Jarvis, Town Clerk