

MINUTES OF THE TOWN OF CHESTERFIELD TOWN BOARD MEETING HELD ON NOVEMBER 1, 2016 AT THE TOWN OFFICE ON THE CORNER OF CLINTON AND VINE STREETS, IN KEESVILLE, COUNTY OF ESSEX, STATE OF NEW YORK, PURSUANT TO DUE NOTICE.

SUPERVISOR MORROW CALLED THE MEETING TO ORDER AT 7:00P.M.

EVERYONE STOOD FOR THE PLEDGE OF ALLEGIANCE.

THOSE PRESENT WERE:

SUPERVISOR: GERALD H. MORROW

TOWN CLERK: LYNN A. JARVIS

COUNCILMAN: RUSSELL L. BLAISE

COUNCILMAN: DAVID P. GLOAD

COUJNCILMAN: RICHARD J. KLAGES

COUJNCILMAN: CLAYTON J. BARBER

SUPT. OF HIGHWAYS: PHILIP W. PRAY

EXCUSED:

TOWN ATTORNEY MICHAEL J. MCCORMICK

GUEST PRESENT WERE:

JAY FRANK

GLEN HOWARD JR.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#142 RESOLVED: THAT THE READING OF THE MINUTES OF THE TOWN BOARD MEETING HELD ON OCTOBER 4, 2016 BE DISPENSED WITH.

SUPERVISOR MORROW PROVIDED A BRIEF ANALYSIS OF THE 2017 BUDGET. TAX CAP 0.068% WAS MAINTAINED. HEALTH INSURANCE WENT UP 7.9%. HIRED EMPLOYEES WERE GIVEN 3% RAISE. MONEY FROM SURPLUS WAS USED TO HELP MEET TAX CAP.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN GLOAD IT WAS

#143 RESOLVED: THAT THE 2017 PRELIMINARY TOWN BUDGET BE ADOPTED.

ROLL CALL VOTE: COUNCILMAN KLAGES , BLAISE, GLOAD, BARBER AND SUPERVISOR MORROW ALL VOTED AYE.

SUPERVISOR MORROW OFFERED THE COURTESY OF THE FLOOR TO THE GUEST. NO ONE WISHED TO ADDRESS THE BOARD.

SUPERVISOR MORROW INFORMED THE BOARD THAT THE SCHEDULE FOR THE ASSOCIATION OF TOWNS MEETING HAD BEEN RECEIVED. THE MEETING WILL TAKE PLACE FROM 2-19-2017 TO 2-22-2017 IN NYC. ANYONE INTERESTED IN ATTENDING SHOULD EXPRESS INTEREST AT DECEMBER BOARD MEETING. RESERVATIONS DUE BY 1-27-2017.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT THE NYSDOT CONTINUES TO WORK ON DRAINAGE INTO BUTTERNUT POND SECONDARY TO IT BEING THE TOWNS DRINKING WATER SOURCE.

THE WATER DISTRICT PAYMENT OF \$155,000 DUE 11-15-2016. IT WAS PAID ON 11-1-2016. THE GENERAL FUND HAD LOANED TCWD \$50,000 LAST YEAR WHICH MUST BE PAID BACK BY THE END OF 2016. THE GENERAL FUND ALSO LOANED TCWD \$100,000 WHICH MUST BE PAID BACK BY FEBRUARY 2017.

SUPERVISOR MORROW REQUESTED AUTHORIZATION TO DO INTERFUND TRANSFER FROM TCWD TO GENERAL FUND.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#144 RESOLVED: THAT SUPERVISOR MORROW IS AUTHORIZED TO DO AN INTERFUND TRANSFER OF \$50,000 FROM TCWD TO GENERAL FUND TO REPAY MONEY BORROWED LAST YEAR FOR WATER LOAN PAYMENT.

SUPERVISOR MORROW INFORMED THE BOARD THAT THERE WAS NO NEW UPDATE ON THE AUGUR LAKE DAM PROJECT. THE PROJECT WILL COMMENCE NEXT SUMMER.

SUPERVISOR MORROW INFORMED THE BOARD THAT HE WAS WORKING ON THE ZONING LAW FOR THE HAMLET OF KEESVILLE. HE IS WORKING ON INCORPORATING THE TOWN OF CHESTERFIELD LANGUAGE INTO THE CURRENT LAW TO MAKE IT MORE ENFORCABLE.

SUPERVISOR MORROW ASKED THE BOARD FOR AUTHORIZATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE NORTH COUNTRY UNDERGROUND RAILROAD HISTORICAL ASSOCIATION. A COPY OF MEMORANDUM WAS PRESENTED TO EACH BOARD MEMBER. SUPERVISOR MORROW EXPLAINED THAT ELECTRICAL AND TRASH EXPENSES WOULD BE TAKEN OVER BY THE ASSOCIATION. THE TOWN CONTINUES TO BE ADDITIONAL INSURED.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BLAISE IT WAS

#145 RESOLVED: THAT SUPERVISOR MORROW IS AUTHORIZED TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE NORTH COUNTRY UNDERGROUND RAILROAD HISTORICAL ASSOCIATION.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT HE WAS GIVEN TWO NAMES FOR APPROVAL OF APPOINTMENT TO SERVE ON THE YOUTH COMMISSION. CANDIDATES ARE KEN BRUNO AND JODI LATTRELL-BURNS. MICHAEL FINNEGAN AND BRIAN LAFOUNTAIN WERE STEPPING DOWN.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN BLAISE IT WAS #146 RESOLVED: THAT KEN BRUNO AND JODI LATTRELL-BURNS BE APPOINTED TO SERVE AS REPRESENTATIVES ON THE YOUTH COMMISSION.

SUPERVISOR MORROW REQUESTED AUTHORIZATION TO ENTER INTO AN AGREEMENT THE KEESEVILLE YOUTH COMMISSION FOR THE YEAR 2017 FOR THE AMOUNT OF \$14,400.00

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN KLAGES IT WAS #147 RESOLVED: THAT THE SUPERVISOR BE AUTHORIZED TO ENTER INTO AN AGREEMENT WITH THE KEESEVILLE YOUTH COMMISSION FOR THE YEAR 2017 FOR THE AMOUNT OF \$14,400.00.

SUPERVISOR MORROW REQUESTED AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE KEESEVILLE FREE LIBRARY FOR THE YEAR 2017 FOR THE AMOUNT OF \$16,000.00.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN GLOAD IT WAS #148 RESOLVED: THAT SUPERVISOR MORROW BE AUTHORIZED TO ENTER INTO AN AGREEMENT WITH THE KEESEVILLE FREE LIBRARY FOR THE YEAR 2017 FOR THE AMOUNT OF \$16,000.00.

SUPERVISOR MORROW REQUESTED AUTHORIZATION TO ENTER INTO AGREEMENT WITH THE KEESEVILLE SENIOR CITIZENS CLUB, INC. FOR THE YEAR 2017 FOR THE AMOUNT OF \$2,650.00.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN KLAGES IT WAS #149 RESOLVED: THAT SUPERVISOR MORROW BE AUTHORIZED TO ENTER INTO AN AGREEMENT WITH THE KEESEVILLE SENIOR CITIZENS CLUB, INC. FOR THE YEAR 2017 FOR THE AMOUNT OF \$2,650.00.

SUPERVISOR MORROW REQUESTED AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE TOWN OF AUSABLE FOR THE AMOUNT OF \$7072.00 FOR HALF THE COST TOWARDS THE KEESEVILLE NUTRITION BUS FOR THE YEAR 2017.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BLAISE IT WAS #150 RESOLVED: THAT SUPERVISOR MORROW BE AUTHORIZED TO ENTER INTO AN AGREEMENT WITH THE TOWN OF AUSABLE FOR THE AMOUNT OF \$7072.00 FOR HALF THE COST OF THE NUTRITION BUS FOR THE YEAR 2017.

SUPERVISOR MORROW REQUESTED AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH NORTH COUNTRY LIFE FLIGHT FOR THE YEAR 2017 FOR THE AMOUNT OF \$100.00.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN GLOAD IT WAS

#151 RESOLVED: THAT SUPERVISOR MORROW BE AUTHORIZED TO ENTER INTO AN AGREEMENT WITH NORTH COUNTRY LIFE FLIGHT FOR THE AMOUNT OF \$100.00 FOR THE YEAR 2017.

SUPERVISOR MORROW REQUESTED AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE NORTH COUNTRY SPCA FOR THE AMOUNT OF \$3,740.85 FOR THE YEAR 2017.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BLAISE IT WAS

#152 RESOLVED: THAT SUPERVISOR MORROW BE AUTHORIZED TO ENTER INTO AN AGREEMENT WITH THE NORTH COUNTRY SPCA FOR THE AMOUNT OF \$3,740.85 FOR THE YEAR 2017.

SUPERVISOR MORROW REQUESTED AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH BEHAVIORAL HEALTH SERVICES NORTH, INC. FOR EMPLOYEE SERVICES FOR THE AMOUNT OF \$480.00 FOR THEIR DRUG AND ALCOHOL PROGRAMS FOR THE YEAR 2017.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN GLOAD IT WAS

#153 RESOLVED: THAT SUPERVISOR MORROW BE AUTHORIZED TO ENTER INTO AN AGREEMENT WITH BEHAVIORAL HEALTH SERVICES NORTH, INC. FOR EMPLOYEE SERVICES FOR THE AMOUNT OF \$480.00 FOR THEIR DRUG AND ALCOHOL PROGRAMS FOR THE YEAR 2017.

SUPERVISOR MORROW REQUESTED AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE TOWN OF AUSABLE TO HELP WITH THE COST OF THE NYS POLICE SUBSTATION FOR THE AMOUNT OF \$3,320.00 FOR THE YEAR 2017.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN KLAGES IT WAS

#154 RESOLVED: THAT SUPERVISOR MORROW BE AUTHORIZED TO ENTER INTO AN AGREEMENT WITH THE TOWN OF AUSABLE TO HELP WITH THE COST OF THE NYS POLICE SUBSTATION FOR THE AMOUNT OF \$3,320.00 FOR THE YEAR 2017.

SUPERVISOR MORROW REQUESTED AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH ANDERSON FALLS HERITAGE SOCIETY FOR THE AMOUNT OF \$4500.00 FOR THE YEAR 2017.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN BLAISE IT WAS

#155 RESOLVED: THAT SUPERVISOR MORROW BE AUTHORIZED TO ENTER INTO AN AGREEMENT WITH ANDERSON FALLS HERITAGE SOCIETY FOR THE AMOUNT OF \$4500.00 FOR THE YEAR 2017.

SUPERVISOR MORROW REQUESTED AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE KEESVILLE CHRISTMAS BASKET COMMITTEE FOR THE AMOUNT OF \$100.00 FOR THE YEAR 2017.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BARBER IT WAS

#156 RESOLVED: THAT SUPERVISOR MORROW BE AUTHORIZED TO ENTER INTO AN AGREEMENT WITH THE KEESVILLE CHRISTMAS BASKET COMMITTEE FOR THE AMOUNT OF \$100.00 FOR THE YEAR 2017.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#157 RESOLVED: THAT THE SUPERVISORS FINANCIAL REPORT FOR THE MONTH OF OCTOBER 2016 BE ACCEPTED. THE FINANCIAL REPORT CAN BE FOUND ON FILE IN THE OFFICE OF THE TOWN CLERK.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#158 RESOLVED: THAT ALL AUDITED BILLS PRESENTED TO THE TOWN BOARD BE PAID. BILLS IN THE AMOUNT OF \$16,178.75 WERE AUDITED AND PAID FROM THE GENERAL FUND; CLAIMS WERE NUMBERED FROM 166 TO 177. BILLS IN THE AMOUNT OF \$29,328.89 WERE AUDITED AND PAID FROM THE HIGHWAY FUND; CLAIMS WERE NUMBERED FROM 158 TO 177. BILLS IN THE AMOUNT OF \$833.12 WERE AUDITED AND PAID FROM PKWD FUND; CLAIMS WERE NUMBERED FROM 209 TO 213. BILLS IN THE AMOUNT OF \$8101.17 WERE AUDITED AND PAID FROM TCWD FUND; CLAIMS WERE NUMBERED FROM 214 TO 231.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#159 RESOLVED: THAT ALL LETTERS BROUGHT BEFORE THE TOWN BOARD BE FILED.

SUPERVISOR MORROW INFORMED THE BOARD THAT THE OFFICE COPIER HAS BEEN PROBLOMATIC AND HE WOULD LIKE TO UPDATE IT. HE GAVE INFORMATION ON LEASE VERSUS PURCHASE. 60 MONTH LEASE WOULD COST \$89.50 PER MONTH. PURCHASE PRICE WOULD BE \$4654.15. MAINTENANCE SERVICE FEE WOULD BE \$30.00 PER MONTH, TO INCLUDE UPKEEP AND INK CARTRIDGES.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BARBER IT WAS

#160 RESOLVED: THAT SUPERVISOR MORROW PROCEED WITH THE PURCHASE OF A NEW COPIER FOR THE COST OF \$4654.15 AND MONTHLY MAINTENANCE CONTRACT FOR \$30.00 PER MONTH.

SUPERVISOR MORROW OFFERED THE COURTESY OF THE FLOOR TO THE TOWN BOARD; NO ONE HAD ANYTHING TO OFFER.

SUPERVISOR MORROW OFFERED THE COURTESY OF THE FLOOR TO THE SUPT. OF HIGHWAYS.

SUPT. PRAY INFORMED THE BOARD THAT HE WOULD LIKE TO SURPLUS A USED MOWER, DUMP BOX AND SOME MISCELLANOUS PARTS. SUPERVISOR MORROW TOLD SUPT. PRAY TO SUBMIT A LIST TO THE CLERK.

SUPT. PRAY ASKED PEOPLE TO PARK OFF THE STREETS FOR EASE OF WINTER MAINTENANCE. SUPERVISOR MORROW STATED THAT IF A CAR IS IN THE RIGHT OF WAY THE TOWN IS NOT RESPONSIBLE FOR DAMAGES, SO BEST INTEREST OF PEOPLE TO PARK OFF THE ROADWAY.

SUPT. OF HIGHWAYS ASKED THAT THE BELL HOUSE AT THE UNDERGROUND RAILROAD MUSEUM BE MOVED UP ONTO THE PORCH FOR EASE OF PLOWING.

SUPERVISOR MORROW WILL CONTACT DON PAPSON WITH THE REQUEST.

SUPT. OF HIGHWAYS INFORMED THE TOWN BOARD THAT THE SPECS FOR THE NEW TRUCK HAVE BEEN GIVEN TO THE SUPERVISOR.

SUPERVISOR MORROW STATED THAT HE WILL SEND TO THE COUNTY TO BE REVIEWED BY THE LEGAL DEPARTMENT AND PURCHASING AGENT.

SUPT. PRAY STATED THAT HE STILL HAS A TRUCK IN VERMONT WAITING FOR THE BOX TO BE PAINTED, ONCE IT RETURNS HE WILL PREP IT FOR WINTER.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#161 RESOLVED: THAT WITH NO FURTHER BUSINESS TO COME BEFORE THE TOWN BOARD THIS MEETING COULD BE ADJOURNED AT 7:30 P.M.

LYNN JARVIS

A handwritten signature in cursive script that reads "Lynn Jarvis". The signature is written in dark ink and is positioned above the printed name and title.

TOWN CLERK