

**MINUTES OF THE TOWN OF CHESTERFIELD TOWN BOARD MEETING HELD ON OCTOBER 4, 2016
AT THE TOWN OFFICE ON THE CORNER OF CLINTON AND VINE STREETS, IN KEESVILLE, COUNTY OF
ESSEX, STATE OF NEW YORK, PURSUANT TO DUE NOTICE.**

SUPERVISOR MORROW CALLED THE MEETING TO ORDER AT 7:00 P.M.

EVERYONE STOOD FOR THE PLEDGE OF ALLEGIANCE.

THOSE PRESENT WERE:

SUPERVISOR: GERALD H. MORROW

TOWN CLERK: LYNN A. JARVIS

COUNCILMAN: RUSSELL L. BLAISE

COUNCILMAN: DAVID P. GLOAD

COUNCILMAN: RICHARD J. KLAGES

TOWN ATTORNEY: MICHAEL D. MCCORMICK

SUPT. OF HIGHWAYS: PHILIP W. PRAY

EXCUSED: COUNCIL MAN CLAYTON J. BARBER

GUEST PRESENT WERE:

BRENT BOISE CLARKS TRUCK CENTER

JOESPH KUSALONIS

RON WILSON PRESIDENT PORT KENT CEMETARY ASSOCIATION

LOIS WILSON

SALLY VILARDO CHARLEBOIS

ANDREW THIBODEAU CHARLEBOIS

UPON A MOTION MADE BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#125 RESOLVED: THAT THE READING OF THE MINUTES OF THE BOARD MEETING HELD ON SEPTEMBER 6, 2016 BE DISPENSED WITH.

SUPERVISOR MORROW OFFERED THE COURTESY OF THE FLOOR TO THE GUEST.

RON WILSON PRESIDENT OF THE PORT KENT CEMETARY ASSOCIATION SPOKE ON EXPANSION OF THE CEMETARY. HE STATED HOW THEY WERE RUNNING OUT OF SPACE, HOW HE HAD SPOKEN WITH SUPERVISOR MORROW REQUESTING MORE LAND AND WITH IDEAS FOR EXPANSION. NEW PROPERTY WAS FOUND ADJACENT TO CURRENT CEMETARY AND THE NORTH PORTION WAS FORMED. HE THANKED SUPERVISOR MORROW FOR HIS EFFORTS, FOR GETTING INMATES TO HELP CLEAR THE LAND AND PRESENTED SUPERVISOR MORROW WITH A CERTIFICATE OF APPRECIATION FROM THE ASSOCIATION DATED 9/20/2016.

SUPERVISOR MORROW THANKED MR. WILSON AND THE COMMITTEE FOR ALL THEY DO. HE EXPLAINED THAT THE INITIAL GROUP HAD DISSOLVED AND THAT THE MUNICIPALITY WOULD HAVE BECOME RESPONSIBLE FOR THE CEMETARY, THE TOWN LOOKED FOR HELP AND MR. WILSON STEPPED UP AND ORGANIZED THE ASSOCIATION. SUPERVISOR MORROW AGAIN THANKED MR. WILSON.

MR. WILSON ALSO PRESENTED SUPT. OF HIGHWAYS PRAY WITH A CERTIFICATE OF APPRECIATION FOR ALL HIS EFFORTS WITH CLEARING THE PROPERTY. MULTIPLE DAYS INCLUDING WEEKENDS WERE WORKED TO ACCOMPLISH THE PROJECT.

SUPT. PRAY THANKED MR. WILSON AND ALSO HIS HIGHWAY CREW FOR THEIR HARD WORK.

MR. WILSON INFORMED THE BOARD THE MR. GARTH HOUDE WAS WORKING ON PLOT PLANNING FOR THE CEMETARY AND THAT 7 PEOPLE HAVE EXPRESSED INTEREST IN PURCHASING NEW LOTS.

SUPERVISOR MORROW INFORMED THE BOARD THAT THE TENTATIVE BUDGET WAS PRESENTED TO THE TOWN CLERK ON 9/28/2016. HE STATED THAT IT WAS THE HARDEST BUDGET HE HAS WORKED ON IN 23 YEARS. THE TAX CAP IS 0.068%. HE GAVE A BRIEF SUMMARY OF THE BUDGET STATING THAT IT WOULD BE REVIEWED PAGE BY PAGE AT THE BUDGET WORKSHOP.

SUPERVISOR MORROW INFORMED THE BOARD THAT TAX EXEMPT PROPERTY IN THE TOWN IS AROUND \$29 MILLION. HEALTH INSURANCE WAS GOING UP 7.9%. IN ORDER TO KEEP WITHIN THE TAX CAP HE USED SOME FUND BALANCES AS WELL AS REVENUES. NO ELECTED OFFICIALS WOULD BE GETTING A RAISE AND HE HAD PUT IN A 3% RAISE FOR EMPLOYEES.

THE GENERAL FUND PER \$1000 IN 2016 WAS \$2.40 AND IN 2017 IT WOULD BE \$2.40.

THE HIGHWAY FUND PER \$1000 IN 2016 WAS \$2.88 AND IN 2017 IT WOULD BE \$2.88.

SUMMARY OF TOWN BUDGET:

GENERAL FUND: AMOUNT TO BE RAISED BY TAXES \$545,442

HIGHWAY FUND: AMOUNT TO BE RAISED BY TAXES \$655,395

PORT KENT LIGHT: \$8100

AUSABLE CHASM LIGHT: \$900

FIRE DISTRICT: \$464,163

AQUATIC PLANT CONTROL: \$7500

PKWD#1: \$75,300 PAID BY USERS

PKWD#2: \$9750 PAID BY USERS

TCWD#1 AND #2: \$456,490 PAID BY WATER BILLS

VILLAGE DEBT DISTRIBUTION: \$24,336. THAT IS ½ OF VILLAGE DEBT, OTHER HALF PAID BY TOWN OF AUSABLE.

TOTAL AMOUNT TO BE RAISED BY TAXES: \$1,705,836.00

COUNCILMAN GLOAD ASKED IF TAX EXEMPT STAYS THE SAME. SUPERVISOR MORROW STATED YES AND THAT HE WOULD GIVE A COPY OF THE TAX EXEMPT PROPERTIES TO THE BOARD MEMBERS.

UPON A MOTION BY COUNCILMAN GLOAD AND SEONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#126 RESOLVED: TO ACCEPT THE 2017 TENTATIVE BUDGET.

UPON A MOTION BY COUNCILMAN KLAGES AND SEONDED BY COUNCILMAN GLOAD IT WAS

#127 RESOLVED: TO SET THE 2017 BUDGET WORKSHOP FOR THURSDAY OCTOBER 13, 2016 AT 6:00P.M. WORKSHOP TO BE HELD AT THE TOWN OFFICES, ON THE CORNER OF CLINTON AND VINE STREETS, KEESEVILLE, N.Y.

UPON A MOTION BY COUNCILMAN BLAISE AND SEONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#128 RESOLVED: TO SET THE PUBLIC HEARING FOR THE 2017 PRELIMINARY BUDGET REVIEW FOR NOVEMBER 1, 2016 AT 6:30 P.M.

SUPERVISOR MORROW SPOKE ABOUT THE INSURANCE WORKSHOP THAT WAS HELD ON SEPTEMBER 28, 2016. 4 BROKERS GAVE PRESENTATIONS. COUNCILMAN BLAISE AND COUNCILMAN BARBER WERE AT

THAT MEETING. COUNCILMAN BLAISE STATED THAT BURNHAM GAVE THE BEST PRESENTATION AND FELT THEY HAD THE MOST TO OFFER THE EMPLOYEES, INCLUDING BENEFIT WORKSHOPS.

COUNCILMAN GLOAD APOLOGIZED FOR HIS ABSENCE AND ASKED IF BENEFITS WERE EQUAL.

SUPERVISOR MORROW STATED THAT NO CHANGE IN INSURANCE, SAME POLICY AND WE WERE LOOKING ONLY AT WHO OUR BROKER WOULD BE. THE ONLY CHANGE IN THE POLICY WOULD BE INCREASED DEDUCTIBLE BUT THAT WAS NYS AND HAD NOTHING TO DO WITH BROKER. SUPERVISOR MORROW AND COUNCILMAN ALSO STATED THAT BURNHAM WAS SERVICING MANY MUNICIPALITIES. WE ARE NOT CHARGED BROKERS FEES, THAT COMES FROM INSURANCE COMPANIES.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#129 RESOLVED: THAT BURNHAM BENEFIT ADVISORS WILL DO ADMINISTRATION OF OUR INSURANCE EFFECTIVE NOVEMBER 1, 2016.

COUNCILMAN BLAISE ASKED THAT A WORKSHOP BE SET UP FOR EMPLOYEES SO BENEFITS COULD BE REVIEWED.

SUPERVISOR MORROW INFORMED THE BOARD THAT THE SITUATION REGARDING THE PURCHASE OF THE NEW TRUCK FOR THE HIGHWAY DEPARTMENT NEEDED TO BE DISCUSSED. HE STATED THAT THE LEGALITY OF CLARK'S TRUCKING BID WAS IN QUESTION. HE RESEARCHED IT BY MEETING WITH THE COUNTY ATTORNEY AND WITH THE PURCHASING AGENT. THE LAW SAYS THAT CAN BID PIGGY BACK OFF A CONTRACT USING SAME SPECS AS OGS. RESOLUTION STANDS FOR PURCHASE OF TRUCK, BUT HE HELD OFF ON SIGNING CONTRACT UPON REQUEST OF HIGHWAY SUPT. SUPERVISOR MORROW STATED THAT CLARK'S BID WAS PIGGY BACKED OFF FROM ONONDAGA COUNTY. INTERNATIONAL WAS \$30,000 LESS THAN WESTERSTAR AND AFTER ALL WARRANTY COVERAGE IT WAS STILL \$22,000 LESS. HE CAUTIONED THE BOARD THAT TAKING A BID FOR MORE MONEY WITH A TAX CAP TO MAINTAIN.

DISCUSSION TOOK PLACE BETWEEN SUPT. OF HIGHWAYS AND SUPERVISOR REGARDING CLARK'S TRUCKING BEING ALLOWED TO BID, SAID HE WASN'T AWARE. SUPERVISOR MORROW READ MINUTES FROM PREVIOUS MEETING WHERE SUPT. OF HIGHWAYS HAD STATED HE WAS FINE WITH THEM BIDDING.

SUPERVISOR MORROW STATED HE FELT BIDS SHOULD BE THROWN OUT AND IN HIS 34 YEARS OF PUBLIC SERVICE IT HAS ALWAYS BEEN THAT BIDS NOT BE WRITTEN TO BE GEARED TO ONE BUYER. IF NOT BORDERLINE ILLEGAL, THAN NOT MORALLY CORRECT.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#130 RESOLVED: THAT THEAWARDING OF THE BID TO CLARK'S TRUCKING FOR THE PURCHASE OF INTERNATIONAL TRUCK BE RECINDED.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#131 RESOLVED: THAT THE RESOLUTION TO BID OGS ONLY FOR THE PURCHASE OF A NEW TRUCK BE RECINDED.

SUPERVISOR MORROW STATED THAT THE SUPT. OF HIGHWAYS WOULD REWRITE THE BID FOR PURCHASE OF A NEW TRUCK FOR THE HIGHWAY DEPT. WHEN THE WRITING OF THE BID IS COMPLETE THE SUPERVISOR WILL HAVE IT REVIEWED BY COUNTY PURCHASING AGENT PRIOR TO GOING OUT FOR BID.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#132 RESOLVED: THAT THE TOWN WILL PUBLICLY ADVERTISE FOR BIDS ON A TANDUM TRUCK, CAB AND CHASSIS WITH TRADE, WITH BIDS TO BE OPENED AT DECEMBER 2016 TOWN BOARD MEETING.

SUPERVISOR MORROW GAVE AN UPDATE ON THE WATER DISTRICT. HE INFORMED THE BOARD THAT A RESOLUTION ON MAKING CERTAIN DETERMINATIONS IN RELATION TO THE TOWN OF CHESTERFIELD AND THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT PURSUANT TO 6NCRR PART 617 MUST BE DONE PRIOR TO GOING TO BOND RESOLUTION FOR DRILLING WELLS.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BLAISE IT WAS

#133 RESOLVED: THAT THE TOWN OF CHESTERFIELD PROCEED WITH THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT DETERMINATION FOR THE WATER DISTRICT.

SUPERVISOR MORROW INFORMED THE BOARD THAT THE EFC PAYMENT FOR THE WATER WAS DUE NOVEMBER 15, 2016 IN THE AMOUNT OF \$155,507.00. THERE WAS NOT ENOUGH MONEY TO REFUND WHAT HAD BEEN BORROWD FROM GENERAL FUND PREVIOUSLY AND PAY LOAN. HE STATED THAT THE LOAN ENDED IN THE YEAR 2020.

SUPERVISOR MORROW GAVE AN UPDATE ON THE AUGUR LAKE DAM PROJECT. THERE WAS A MEETING ON SEPTEMBER 20, 2016 WITH DEC, ARMY CORPS, BOARD MEMBERS, RESIDENTS AND ENGINEER RYAN BURNS. MR. BURNS CONTINUES TO WORK ON THE PROJECT PLANS. HISTORIC PRESERVATION APPROVAL WILL BE NEEDED. MR. GORDON HOWARD ATTENDED DEC MEETING AND SENT INFORMATION TO THE SUPERVISOR. THE PROJECT WILL BE AN EARLY TO LATE SUMMER PROJECT AND NO SPECIFIC FUNDS ARE IN THE BUDGET AT THIS TIME.

SUPERVISOR MORROW REQUESTED A RESOLUTION ALLOWING HIM TO SIGN A SUBORDINATION AGREEMENT ON BEHALF OF THE TOWN. THE HOME IMPROVEMENT WAS DONE IN 2015 AND THE OWNER CHANGED BANKS.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN BLAISE IT WAS
#134 RESOLVED: THAT THE SUPERVISOR BE ALLOWED TO SIGN A SUBORDINATION AGREEMENT ON
BEHALF OF THE TOWN FOR THE HOME IMPROVEMENT DONE IN 2015.

SUPERVISOR MORROW STATED THAT DAVID WINTERS, WATER SUPT. WOULD LIKE TO HAVE SURE TRACK
DUMP TRAILER REPAIRED FOR COST OF \$3,692.00. THE TRAILER COST COULD BE SHARED BY WATER
AND GENERAL FUND. THE COST OF A NEW TRAILER WOULD BE \$7100.00. K&S BODY WORKS WOULD DO
THE WORK.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BLAISE IT WAS
#135 RESOLVED: THAT THE TOWN PROCEED WITH REPAIRS TO THE DUMP TRAILER TO THE COST OF
\$3,692.00 WITH WORK TO BE DONE BY K&S BODY WORKS.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN BLAISE AND
UNANIMOUSLY CARRIED IT WAS

#136 RESOLVED: THAT THE SUPERVISORS FINANCIAL REPORT FOR THE MONTH OF SEPTEMBER 2016 BE
ACCEPTED. THE FINANCIAL REPORT CAN BE FOUND ON FILE IN THE OFFICE OF THE TOWN CLERK.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BLAISE AND
UNANIMOUSLY CARRIED IT WAS

#137 RESOLVED: THAT ALL AUDITED BILLS PRESENTED TO THE TOWN BOARD BE PAID. BILLS IN THE
AMOUNT OF \$14,394.01 WERE AUDITED AND PAID FROM THE HIGHWAY ACCOUNT; CLAIMS WERE
NUMBERED FROM 143 TO 157. BILLS IN THE AMOUNT OF \$8531.70 WERE AUDITED AND PAID FROM
THE GENERAL FUND; CLAIMS WERE NUMBERED FROM 148 TO 165. BILLS IN THE AMOUNT OF \$2,343.41
WERE AUDITED AND PAID FROM PKWD FUND; CLAIMS WERE NUMBERED FROM 184-191. BILLS IN THE
AMOUNT OF \$11,809.94 WERE AUDITED AND PAID FROM THE TCWD FUND; CLAIMS WERE NUMBERED
FROM 192 TO 208.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN GLOAD AND
UNANIMOUSLY CARRIED IT WAS

#138 RESOLVED: THAT ALL LETTERS BROUGHT BEFORE THE TOWN BOARD BE FILED.

SUPERVISOR MORROW OFFERED THE COURTESY OF THE FLOOR TO THE TOWN BOARD.

COUNCILMAN GLOAD STATED THAT HE HAD ATTENDED A MEETING FOR THE HOMETOWN HERO
PROGRAM. PRESS RELEASE WOULD BE GOING OUT ADVERTISING PROGRAM. ALL RELEASES ARE BEING
DONE BY DERRICK HOPKINS. STILL NEED TO GET APPROVAL FROM NYSEG AND IT WAS BEING WORKED
ON. FUND COLLECTION NEEDED TO BE SET UP. NEXT MEETING NOVEMBER 28, 2016.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BLAISE IT WAS

#139 RESOLVED: THAT BONNIE HOPKINS COLLECT AND ADMINISTER THE FUNDS FOR HOMETOWN HERO PROJECT.

SUPT. OF HIGHWAYS PRAY TOLD THE BOARD THAT HE HAD UNDERCOATED TRUCKS, NO RUST ON THE FRAMES AND THE COST WAS \$250.00. HE ALSO HAD A TRUCK IN VERMONT HAVING A NEW BOX PUT ON.

HE ASKED TO SURPLUS SOME BOX CULVERTS AND MOWER PARTS ON AUCTION INTERNATIONAL.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN GLOAD IT WAS

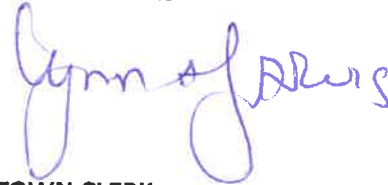
#140 RESOLVED: THAT SUPT. OF HIGHWAYS PRAY BE ALLOWED TO SURPLUS BOX CULVERTS AND MOWER PARTS AND ADVERTISE SAID ITEMS ON AUCTION INTERNATIONAL.

SUPT. OF HIGHWAYS PRAY ALSO STATED THAT HE ATTENDED CONFERENCE IN LAKE PLACID, N.Y. AND MAIN TOPIC OF DISCUSSION WAS RIGHT OF WAYS. OUR TOWNS HAS A STANDARD 50' ROW.

UPON A MOTON BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#141 RESOLVED: THAT WITH NO FURTHER BUSINESS TO COME BEFORE THE BOARD THIS MEETING COULD BE ADJOURNED AT 8:10 P.M.

LYNN A. JARVIS

A handwritten signature in blue ink that reads "Lynn A. Jarvis". The signature is written in a cursive style with a large initial "L".

TOWN CLERK